

# ADMINISTRATIVE REGULATION

No. 518(i)

**Board of Trustees  
Douglas County School District**

**STUDENTS**

## Calculations of Class Rank for High Schools

Beginning with the class of 2022:

1. Credit received for District approved classes shall be included in computing class rank and must be posted by the end of the seventh semester if they are to be counted in the calculation of achievement honors related to graduation ceremonies.
2. In computing and determining class rank, all students at a given grade level shall be included.
3. If a student's record includes courses that are marked in non-traditional fashion, for instance a pass/fail or credit/no credit basis, the computation of class rank shall be based on those courses with traditional marks only.
4. The methods used to compute class rank shall be reported to students, parents, and any authorized transcript recipient.
5. Class rank information shall be released in accordance with District policy.
6. Class rank shall be reported on a numerical basis.
7. Recognition will be given to graduating students based on the following overall weighted GPA, and if the student has successfully completed a minimum of four (4) honors, advanced placement and/or dual credit classes:

4.0 - 4.499	Cum Laude ("with honor") Status
4.5 - 4.999	Magna Cum Laude ("with great honor") Status
5.0+	Summa Cum Laude ("with highest honor") Status

Adopted: July 2021

Revised: