

ADMINISTRATIVE REGULATION

No. 510

Board of Trustees Douglas County School District

STUDENTS

CHILD ABUSE OR NEGLECT

Purpose:

The purpose of this regulation is to establish procedures for the prompt reporting by employees of this District, when it has been reported to them or there is reason to believe, that any child under 18 years of age enrolled in the District's schools has been abused or neglected.

General:

Nevada law requires individuals having knowledge of suspected child abuse or neglect to make immediate reports of such information, but, in no event, not later than 24 hours after there is reason to believe that a child has been abused or neglected. Persons making such reports in good faith are immune from civil and criminal liability.

Reporting Procedures:

As soon as any District employee has knowledge or suspicion that an incident of abuse or neglect has occurred, they should complete the Suspected Child Abuse Reporting Form and **must** make a verbal report of the incident directly to the School Resource Officer (SRO). If the School Resource Officer is not available, the District employee must make a verbal report of the incident directly to the Division of Child and Family Services of the Department of Human Resources, State of Nevada (CPS) at 775-687-4943. All reports must be made directly to the School Resource officer, or Division of Child and Family Services if SRO is not available; District employees are not to leave a voice mail or message with a report of abuse or neglect.

After notifying the appropriate State agency, the District Employee will immediately notify the principal of the school where the child is enrolled. The principal, or his/her designee. The principal or designee will maintain a log/file of child abuse or neglect reports and will provide the Superintendent with on-going information regarding all reports made and the number of reports.

Failure to Report:

Any person who knowingly and willfully fails to report abuse or neglect is guilty of:

1. First violation; a misdemeanor
2. For each subsequent violation, a gross misdemeanor

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Investigation:

The Douglas County School District and its employees are not empowered to investigate suspected instances of child abuse or neglect.

No District employee is expected or authorized to contact non-school district individuals or agencies in order to investigate or obtain additional information or to verify reported information. District employees' sole responsibility is to report this information.

The actual investigation of the suspected child abuse or neglect will be conducted by either the Douglas County Sheriff's Office or Division of Child and Family Services of the Department of Human Resources, State of Nevada.

Follow-up:

All District employees will cooperate fully with the agency conducting the investigation of suspected child abuse or neglect.

See Policy related to this Administrative Regulation
Suspected Child Abuse Reporting Form-AR510

Date Revised: 6/90
Date Revised: 1/95
9/13
1/16
9/16