

## Board of Trustees Douglas County School District

## STUDENTS

### REPORTING STUDENT PROGRESS – PARENT/GUARDIAN CONFERENCING

#### I. Elementary Schools (Grades K-5):

Formal parent/guardian teacher conferences shall be scheduled each school year for students attending kindergarten through fifth grade. The conference dates may be adjusted to meet the various reporting periods and/or calendars in use within the District's schools.

Purposes of these conferences shall include, but not be limited to, the following topics:

- Review all classroom, district, and state assessments
- Discuss appropriate academic interventions and accelerations
- Discuss appropriate characteristics of successful students including achievement and effort
- Discuss behavioral and attendance concerns as they impact failing grades and a potential loss of credit

Parents/guardians of all students will have one formal conference during the school year. Therefore, each elementary school shall set aside at least one full school day each year to conduct scheduled parent/guardian teacher conferences.

Written notification of a scheduled conference time shall be sent to each parent/guardian. Every effort should be put forth encouraging parents/guardians/students to attend conferences.

Student progress on grade-level standards shall be kept up to date throughout the school year by teachers and available for parent access through the District's Learning Management System (LMS). Reporting on student progress should be aligned with AR No. 513 on Grading.

#### II. Secondary Schools (Grades 6-12):

Formal parent/guardian teacher conferences shall be scheduled, as appropriate, each school year for students attending 6<sup>th</sup> through 12<sup>th</sup> grade. The conference dates may be adjusted to meet the various reporting periods and/or calendars in use within the District's schools.

Purposes of these conferences may include, but not be limited to, the following topics:

- Review of the student's academic progress toward grade level standards
- Review all classroom, district, and state assessments
- Discuss appropriate academic interventions and accelerations
- Discuss behavioral and attendance concerns as they impact failing grades and a potential loss of credit
- Assessment of graduation requirement status (Grades 9-12)

Every effort shall be put forth encouraging parents/guardians/students to attend both formal and informal conferences and to make appointments to schedule parent conferences.

Printed report cards will be issued at the end of each semester of each school year and at the end of summer school. Semester grades represent a composite of work completed, test scores, and cumulative knowledge and abilities shown by each student. Student progress on grade-level standards shall be kept up to date throughout the school year by teachers and available for parent access through the District's Learning Management System (LMS). Reporting on student progress should be aligned with AR No. 513 on Grading.

[AR No. 513 Grading](#)

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