

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS  
BOARD OF EDUCATION  
WORKSHOP/VOTING MEETING  
MIDDLETOWN PUBLIC LIBRARY, COMMUNITY ROOM  
WEDNESDAY, JANUARY 26, 2022 7:00 PM  
PUBLIC MEETING APPROXIMATELY 8:00 PM**



**Middletown Township Board of Education**

**Frank Capone, President  
Jacqueline Tobacco, Vice President  
Leonora Caminiti  
Michael Donlon  
Kate Farley  
H. Barry Heffernan  
John Little  
Joan Minnuies  
Deborah Wright**

**Mary Ellen Walker**  
Superintendent of Schools

**Amy P. Doherty, CPA**  
Business Administrator / Board Secretary

**Mission Statement**

*The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.*

**Guidelines for Public Comment**

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

**Code of Ethics for School Board Members (Statute 18A:12-24.1):**

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**1. 7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.*

**2. Roll Call**

**3. Resolution for Executive Session**

**4. Call to Order by the Board President and Re-Reading of Sunshine Announcement**

**5. Roll Call**

**6. Pledge of Allegiance and Moment of Silence**

- *Patrick Lloyd passed away on November 8, 2021. Mr. Lloyd served the district as a security guard at High School North for many years and retired in 2016. He was a proud veteran of the United States Marine Corps and a retired NYPD Sergeant. We extend our deepest condolences to the Lloyd family.*
- *Donald Magaw passed away on January 8. Mr. Magaw served the District for 39 years as a physical education teacher at Thorne Middle School and retired in 2007. He was also a Special Police Officer and later the Chaplain of the Middletown Police Department. We extend our deepest condolences to the Magaw family.*
- *Beverly Meryl Sommers passed away on January 22, 2022. Ms. Sommers retired after serving the district as a teacher at River Plaza Elementary School for many years. We extend our deepest condolences to the Sommers family.*

**7. Student Speakers**

- High School North - Sophia Haber-Brock
- High School South - Ryan Ferrigno

**8. Presentation**

- HIB Self Assessment Scores - Matt Kirkpatrick
- Start Strong Assessment Results - John Kerrigan
- English Language Learner 3-Year Plan - Bridgette Burt

**9. Committee Reports**

- A. Legislative(Barry Heffernan/Mary Ellen Walker)
- B. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)
- C. Student Services (John Little/Michele Tiedemann)
- D. Facilities/Finance (Frank Capone/Amy Doherty)
  - Committee Meeting 1/20/22
- E. Policy (Jacqueline Tobacco/Patrick Rinella)

- Committee Meeting 1/12/22

F. Curriculum and Instruction (Kate Farley/Kimberly Pickus)

G. Shared Services (Frank Capone/Amy Doherty)

H. Strategic Planning (Frank Capone)

I. Personnel (Joan Minnuies/Kimberly Pickus)

- Committee Meeting 1/20/22

J. Negotiations (Jacqueline Tobacco/Kimberly Pickus)

**10. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes**

**11. Proclamation in Honor of New Jersey School Board Recognition Month**

**Whereas**, New Jersey's locally elected and appointed boards of education play a vital role in ensuring that their local school districts meet state standards and adhere to state and federal education statute and regulations, with the goal of preparing all students for college and the workplace, thereby enabling them to compete in a global economy; and

**Whereas**, New Jersey's 5,000 non-partisan local board of education members and charter school trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

**Whereas**, the efforts of local boards of education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey's status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

**Whereas**, the National School Boards Association and the New Jersey School Boards Association have declared January 2022 to be School Board Recognition Month; now, therefore, be it

**Resolved**, that the Middletown Township Board of Education and Administration recognizes the contributions of our board of education to the academic success of its public school students and expresses its sincere appreciation to our board of education members for their continued focus on the achievement of children throughout Middletown Township; and be it further

**Resolved**, that the Middletown Township Board of Education encourages qualified Middletown Township citizens to consider serving as members on their school board.

**12. Motion to Approve Minutes**

- Executive Session - 12/13/2021
- Workshop/Regular Voting Meeting - 12/13/2021
- Executive Session - 1/5/2022
- Reorganization Meeting - 1/5/2022

**13. Reports**

**A. Report of the President**

**B. Report of the Business Administrator/Board Secretary**

- 1) Motion to approve Bill List for the period of December 14, 2021 through January 26, 2022, as per *Attachment BA-3 Bill List*

- 2) Approval of transfers for December 2021, as per *Attachment BA-2 Transfers*
- 3) Motion to accept the Report of the Secretary for the month of December 2021, as per *Attachment BA-1 Report of Secretary*
- 4) Motion to accept the Board Secretary’s certification that no major budget line item has been over-expended for the month of December 2021

**C. Report of the Superintendent**

- 1) Superintendent’s update
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of December:

| District Tally  | 2021  |      |      |      | 2022 |      |       |       |     |      |
|-----------------|-------|------|------|------|------|------|-------|-------|-----|------|
|                 | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | March | April | May | June |
| Violence        | 1     | 1    | 1    | 0    |      |      |       |       |     |      |
| Vandalism       | 0     | 0    | 0    | 0    |      |      |       |       |     |      |
| Weapons         | 0     | 0    | 0    | 0    |      |      |       |       |     |      |
| Substance Abuse | 0     | 3    | 0    | 0    |      |      |       |       |     |      |

- 4) The Superintendent of Schools recommends the approval of the following staff members to act on the *Middletown High School Scholarship Committee* for 2022 as per Board Policy #5470:

| <u>High School North</u> | <u>High School South</u> |
|--------------------------|--------------------------|
| <i>Patricia Cartier</i>  | <i>Tom Olausen</i>       |
| <i>Tara Nicholas</i>     | <i>Steven Trudell</i>    |
| <i>Stefanie Fiore</i>    | <i>Nick Georgiou</i>     |
| <i>Lauren Melando</i>    | <i>Denise Skinner</i>    |
| <i>Leonora Caminiti</i>  | <i>Frank Capone</i>      |

- 5) The Superintendent of Schools recommends approval of The College of New Jersey Memorandum of Understanding between the Middletown Township Public Schools and The College of New Jersey, as per *Attachment Superintendent-2 TCNJ*

**14. Recommendations of the Superintendent of Schools**

**A. Technology** (*David Siwiak*)

**B. Student Services** (*Michele Tiedemann*)

1) Recommend approval for home instruction:

| <u>Student ID</u> | <u>Start Date</u> | <u>End Date</u> |
|-------------------|-------------------|-----------------|
| 17883             | 11/16/21          | 1/17/22         |
| 20575             | 11/25/21          | 1/21/22         |
| 20279             | 12/9/21           | 12/23/21        |
| 22923             | 12/12/21          | 1/15/22         |
| 11716             | 12/13/21          | 1/13/22         |
| 11448             | 12/13/21          | 12/20/21        |
| 12427             | 12/7/21           | 1/6/22          |
| 12235             | 12/17/21          | 1/17/22         |
| 11990             | 11/18/21          | 12/18/21        |
| 312620            | 12/13/21          | 1/13/22         |
| 12213             | 12/15/21          | 1/15/22         |
| 17857             | 12/10/21          | 1/13/22         |
| 309007            | 12/14/21          | 2/15/22         |
| 13847             | 1/3/22            | 2/1/22          |
| 14863             | 12/13/21          | 1/21/22         |
| 11589             | 12/6/21           | 2/6/22          |
| 311702            | 12/13/21          | 1/13/22         |
| 311549            | 12/15/21          | 2/16/22         |
| 10368             | 12/17/21          | 1/17/22         |
| 14856             | 12/8/21           | 1/31/22         |
| 12517             | 12/14/21          | 2/13/22         |
| 312550            | 12/17/21          | 2/17/22         |
| 22790             | 12/19/21          | 1/15/22         |
| 11940             | 12/17/21          | 3/17/22         |
| 12954             | 12/14/21          | 1/15/22         |
| 12697             | 12/8/21           | 1/8/22          |
| 16781             | 12/14/21          | 12/24/21        |
| 20261             | 1/3/22            | 3/28/22         |
| 12427             | 1/7/22            | 1/20/22         |
| 21470             | 1/12/22           | 3/13/22         |
| 25039             | 1/11/22           | 2/11/22         |
| 24976             | 11/21/22          | 1/21/22         |
| 24553             | 11/21/21          | 1/21/22         |
| 17735             | 1/12/22           | 2/14/22         |
| 11716             | 1/14/22           | 2/14/22         |
| 12697             | 1/9/22            | 2/9/22          |
| 16781             | 1/15/22           | 1/24/22         |

2) Approval for new out of district placement for 2021-2022:

| <u>Student ID</u> | <u>Placement</u> | <u>Start Date</u> | <u>End Date</u> | <u>Cost</u>  |
|-------------------|------------------|-------------------|-----------------|--------------|
| 14863             | Collier School   | 12/20/21          | 6/24/22         | \$341.00/day |

**Wednesday, January 26, 2022 – Middletown Public Library, Community Room**

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|       |                            |         |         |              |
|-------|----------------------------|---------|---------|--------------|
| 20148 | NuView Academy (ESCNJ)     | 1/31/22 | 6/20/22 | \$334.00/day |
| 15110 | Developmental Learning Ctr | 1/25/22 | 6/16/22 | \$543.70/day |

**C. Facilities** (*Amy Doherty*)

**D. Policy** (*Patrick Rinella*)

**E. Curriculum & Instruction** (*Kimberly Pickus*)

- 1) Recommend approval of staff to attend conferences, workshops, in-service and seminars as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval of the English Language Learner Program 3-year plan for 2021-2024.

**F. Finance** (*Amy Doherty*)

- 1) Recommend approval of capital reserve deposit of \$667,653 and maintenance reserve deposit of \$250,000. Note: funds not needed to offset capital and maintenance activities for the 20-21 school year.
- 2) Recommend approval to increase the rate for ESS Northeast, LLC permanent building based teacher substitutes working 3 or more scheduled days per week and long term teacher substitutes working 1-60 days in an assignment to \$150 per day effective January 10, 2022.
- 3) Request approval pursuant to 18A:18A-4.1 et seq. and 40A:11-4.5 of RFP 22-01 Mental Health Services to the vendor who met the evaluation criteria (two RFPs received 1/11/22) to Effective School Solutions, LLC.
- 4) Approval of yearbook services contract with Jostens, Inc., Minneapolis, MN for high school and middle school yearbooks 2023-2025 at a 0% increase.
- 5) Approval of athletic transportation quotations as follows:

|                      |                                       |                |
|----------------------|---------------------------------------|----------------|
| Keyport Auto Body    | HSN Winter Track (partial)            | \$450 per bus  |
|                      | HSS Winter Track                      | \$450 per bus  |
|                      | *hourly clause on above after 4 hours | \$70 per hour  |
| Irvin Raphael Bus Co | HSN Winter Track (partial)            | \$575 per bus  |
|                      | HSN Ice Hockey                        | \$575 per bus  |
|                      | HSS Ice Hockey                        | \$575 per bus  |
|                      | *hourly clause on above after 4 hours | \$125 per hour |

**G. Student Activities** (*Patrick Rinella*)

- 1) Approval of suspension report as per *Attachment Student Activites-1*

**H. Negotiations** (*Kim Pickus*)

**I. Personnel** (*Kim Pickus*) – See Personnel Report

**15. Old Business**

**16. New Business**

**17. Public Comment** - *limited to thirty minutes*

**18. Motion to Adjourn**