

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
PRE-MEETING WORKSHOP
MIDDLETOWN PUBLIC LIBRARY, COMMUNITY ROOM
TUESDAY, FEBRUARY 15, 2022 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

**Frank Capone, President
Jacqueline Tobacco, Vice President
Leonora Caminiti
Michael Donlon
Kate Farley
H. Barry Heffernan
John Little
Joan Minnuies
Deborah Wright**

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. 7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.

2. Roll Call

3. Resolution for Executive Session

4. Call to Order by the Board President and Re-Reading of Sunshine Announcement

5. Roll Call

6. Pledge of Allegiance and Moment of Silence

- Harry Lanzetti passed away on December 13, 2021. Mr. Lanzetti served the District as a night custodian at Ocean Avenue Elementary, Navesink Elementary and Bayshore Middle Schools. He retired in 2018 and continued to work as a substitute custodian in the District. We extend our condolences to the Lanzetti family.

7. Presentation

- Continuum of Mental Health Services in Middletown Township Public Schools - Dr. Meg Young

8. Superintendent’s Update

- Graduation/Promotion Ceremony Information

9. Committee Reports

- A. Legislative (Barry Heffernan/Mary Ellen Walker)
 - Committee Meeting 2/10/22
- B. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)
 - Committee Meeting 2/15/22
- C. Student Services (John Little/Michele Tiedemann)
 - Committee Meeting 2/23/22
- D. Facilities/Finance (Frank Capone/Amy Doherty)
 - Committee Meeting 2/9/22
- E. Policy (Jacqueline Tobacco/Patrick Rinella)
 - Committee Meeting 2/8/22
- F. Curriculum and Instruction (Kate Farley/Kimberly Pickus)
 - Committee Meeting 2/16/22
- G. Shared Services (Frank Capone/Amy Doherty)

- H. Strategic Planning (Frank Capone)
- I. Personnel (Joan Minnuies/Kimberly Pickus)
 - Committee Meeting 2/9/22
- J. Negotiations (Jacqueline Tobacco/Kimberly Pickus)
 - Committee Meeting 2/8/22

10. Review Draft of Voting Meeting Agenda (attached)

11. Old Business

12. New Business

13. Opportunity for Public Comment - *limited to thirty minutes*

14. Motion to Adjourn

The following section is a draft of the Regular Voting Meeting to be held

On February 23, 2022

1. 7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.

2. Roll Call

3. Resolution for Executive Session

4. Call to Order by the Board President and Re-Reading of Sunshine Announcement

5. Roll Call

6. Pledge of Allegiance

7. Student Speakers

- High School North - Sophia Haber-Brock
- High School South - Stephanie Buchsbaum

8. Presentation

- 2022-2023 Budget Update - Amy Doherty

9. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

10. Proclamation

NEA’s Read Across America Proclamation

WHEREAS, the citizens of Middletown Township stand firmly committed to promoting reading as the catalyst for our students’ future academic success, their preparation for America’s jobs of the future, and their ability to compete in a global economy; and

WHEREAS, the Middletown Township School Community has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community’s well-being and long-term quality of life; and

WHEREAS, “NEA’s Read Across America,” a national celebration of reading on March 2, 2022, sponsored by the National Education Association, promotes reading and adult involvement in the education of our community’s students;

THEREFORE, BE IT RESOLVED that the Middletown Township Board of Education calls on the citizens of Middletown Township to assure that every child is in a safe place reading together with a caring adult on March 2, 2022; and

BE IT FURTHER RESOLVED that this body enthusiastically endorses “NEA’s Read Across America” and recommits our community to engage in programs and activities to make America’s children the best readers in the world.

11. Motion to Approve Minutes

- Executive Session - 1/26/2022
- Workshop/Regular Voting Meeting - 1/26/2022
- Budget Meeting - 2/3/2022

12. Reports

A. Report of the President

- 1) Approval of Board Resolution supporting Senate Bill No. 1200 as per *Attachment BOE-1*.

B. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of January 26, 2022 through February 23, 2022, as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for January 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of January 2022, as per *Attachment BA-1 Report of Secretary*.
- 4) Motion to accept the Board Secretary’s certification that no major budget line item has been over-expended for the month of January 2022.

C. Report of the Superintendent

- 1) Superintendent’s update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of January:

District Tally	<u>2021</u>				<u>2022</u>					
	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	1	1	1	0						
Vandalism	0	0	0	0						
Weapons	0	0	0	0						
Substance Abuse	0	3	0	0						

- 4) The Superintendent of Schools recommends the approval of the 2022-2023 Twelve Month Employee Calendar, as per *Attachment Superintendent-2*.

13. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

B. Student Services (*Michele Tiedemann*)

1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
13520	12/6/21	2/6/22
10368	12/17/21	2/14/22
20148	12/12/21	1/12/22
12813	1/5/22	3/5/22
14952	1/22/22	2/12/22
16343	2/7/22	3/7/22
14856	1/5/22	3/6/22
12040	1/23/22	3/23/22
23910	1/3/22	3/3/22
14110	12/7/21	1/29/22
10041	1/26/22	2/12/22
311896	1/18/22	3/18/22
10857	1/22/22	3/22/22
21882	1/24/22	3/25/22
20591	1/21/22	3/21/22
15791	1/24/22	2/24/22
310581	1/5/22	3/2/22
20575	1/22/22	2/4/22
11589	1/24/22	2/28/22
14439	2/14/22	3/25/22
17883	1/18/22	3/18/22
13847	2/1/22	2/28/22
12517	2/14/22	4/13/22
13520	2/7/22	4/7/22
311700	1/28/22	2/28/22
12932	1/31/22	3/7/22
10024	1/18/22	3/17/22
17735	2/15/22	2/28/22
25004	2/8/22	3/3/22
10900	2/4/22	4/4/22
22851	1/13/22	3/13/22
14952	2/13/22	4/14/22
12139	1/13/22	2/11/22

2) Approval of Summit Speech School as a Contracted Service Provider for 2021-22 at the following rates:

Staff In-Service (educational regarding auditory disorders)	\$225.00 per hour
Record Review	\$100.00 per hour
Student/Classroom Observation	\$225.00 per hour
Other Consultative Services	\$225.00 per hour

- 3) Approval of Contracted Hospital Bound/Home Instruction Service Providers:
Integrated Care Concepts and Consultants \$30.00 per hour
- 4) Approval of Tuition Contract Agreements to attend Middletown Public School District for the 2021-2022 School Year:

Student	Sending District	Tuition Rate
JW	Borough of Freehold	\$18,289.30
DD	Keansburg School District	\$32,062.42

C. Facilities (*Amy Doherty*)

- 1) Recommend approval of contract for window glazing district wide covered under ESCNJ Cooperative bid #21/22-31 to Crystal Clear Glass, Howell, NJ in the amount of \$99,720. The district will utilize School Security Grant funds to offset the cost of this project.
- 2) Recording and award of bid #2021-2022-3A Membrane Overlay of Fabric Structures to _____ in the amount of _____.

D. Policy (*Patrick Rinella*)

- 1) First Reading - No Action as per *Attachment Policy-1*
P 2422 Comprehensive Health and Physical Education (M) (Revised)
P 2270 Religion in Schools (Revised)
P/R 5751 Sexual Harassment of Students (M) (Revised)

E. Curriculum & Instruction (*Kimberly Pickus*)

- 1) Recommend approval of staff to attend conferences, workshops, in-service and seminars as per *Attachment Curriculum-1 Professional Development*.
- 2) Approval of the following overnight field trips:
 - Group Attending: HS South Softball
 - Purpose: Spring Break Softball Tournament 2022
 - Leaving: Monday, April 18, 2022
 - Returning: Friday, April 22, 2022
 - Missed School Days: 0
 - Substitutes Needed: 0
 - Location: ESPN Wide World of Sports, Walt Disney World, Orlando, Florida
 - Student Total: 12
 - Faculty Total: 2
 - Other Adults/Chaperones: 4
 - Cost per Attendee: Paid for by students and fundraising
 - Transportation: Provided by student/parent
 - Group Attending: HS North DECA Club

Purpose:	NJ DECA State Competition
Leaving:	Monday, February 28, 2022
Returning:	Wednesday, March 2, 2022
Missed School Days:	3
Substitutes Needed:	1
Location:	Harrah's Resort, Atlantic City, NJ
Student Total:	5
Faculty Total:	1
Other Adults/Chaperones:	0
Cost per Attendee:	Paid for by students and fundraising
Transportation:	Provided by student/parent

F. Finance (*Amy Doherty*)

- 1) Approval of athletic transportation quotations as follows:

Mercy Transportation

HSN Winter Track	1/25/22	\$775 per bus
	1/26/22	\$835 per bus
	1/27/22	\$860 per bus
HSS Swim Team	2/7/22	\$545 per bus

Supreme Tours, LLC

HSS Winter Track	1/26/22	\$850 per bus
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Garas Trans, LLC

HSS Winter Track	1/27/22	\$792 per bus
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- 2) Recommend approval of the following transportation jointures for the 2021-2022 school year:

- Jointure with Hazlet Twp Board of Education, Middletown BOE as host for one student attending Rugby School at the rate of \$175.00 per diem.
- Jointure with Keansburg Board of Education, Middletown BOE as host for one student attending Bayview Elementary School at the rate of \$100 per diem.
- Jointure with Monmouth Regional HS, Monmouth Regional HS as host for one student attending Career Center Pre-Vocational program at the rate of \$50.00 per diem.

G. Student Activities (*Patrick Rinella*)

- 1) Approval of suspension report as per *Attachment Student Activites-1*.

H. Negotiations (*Kim Pickus*)

I. Personnel (*Kim Pickus*) – See Personnel Report

14. Old Business

15. New Business

16. Public Comment - *limited to thirty minutes*

17. Motion to Adjourn