

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR VOTING MEETING
HIGH SCHOOL NORTH LIBRARY
TUESDAY, MARCH 29, 2022 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

**Frank Capone, President
Jacqueline Tobacco, Vice President
Leonora Caminiti
Michael Donlon
Kate Farley
H. Barry Heffernan
John Little
Joan Minnuies
Deborah Wright**

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. **6:30 PM Student Band Performance**

2. **7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:**

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.

3. **Roll Call**

4. **Pledge of Allegiance and Moment of Silence**

- *Barbara Bacmeister passed away on March 18, 2022. Ms. Bacmeister was an elementary school teacher in the District for 39 years, retiring from Bayview Elementary School in 2011. We extend our condolences to the Bacmeister family.*

5. **Student Speakers**

- High School North - Sophia Haber-Brock
- High School South - Ryan Ferrigno

6. **Resolution for Executive Session**

7. **Call to Order by the Board President and Re-Reading of Sunshine Announcement**

8. **Roll Call**

9. **Presentation**

- Annual Comprehensive Financial Report - Matt Holman of Holman, Frenia, Allison, P.C.

10. **Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes**

- Public Hearing on Proposed 2021-2022 Contract for Assistant Superintendent for Human Resources and Operations as per *Attachment HR 7A*

11. **Proclamations**

National Autism Awareness Month

WHEREAS, we celebrate our students affected by autism on April 2, 2022 World Autism Awareness Day and throughout the year; and

WHEREAS, autism is a pervasive developmental disorder affecting the social, learning and behavioral skill of those affected by it; and

WHEREAS, autism was once thought to be a relatively rare disorder, affecting only one in 10,000 people; and

WHEREAS, as more and more health professionals become proficient in diagnosing autism, more children are being diagnosed on the autistic spectrum, resulting in rates as low as one in 88 children; and

WHEREAS, there is no cure for autism, it is well-documented that if an individual with autism receives treatment early in their lives, it is often possible for that individual to make significant improvement; and

WHEREAS, Middletown Township schools have pioneered a public school Autistic Program and have excelled with devoted administrators, teachers, paraprofessionals, speech pathologists, occupational therapists, physical therapists, and child study teams.

NOW, THEREFORE, be it resolved that, we, the Middletown Board of Education, do hereby proclaim April 2022 as Autism Awareness Month in the Middletown Township Public Schools, and urge all employees and students to participate in our Autism Awareness Month activities, in order to become better educated on the subject of autistic spectrum disorders.

National Paraprofessional Appreciation Day

WHEREAS, paraprofessionals provide services in multiple settings within schools, including support for instruction, student activities, as well as numerous other tasks that contribute to students' educational success; and

WHEREAS, paraprofessionals often work with students with special education needs and a variety of disabilities; and

WHEREAS, the support and services provided by paraprofessionals are integral to student achievement; and

WHEREAS, paraprofessionals work tirelessly each day to support students & teachers; now

THEREFORE, BE IT RESOLVED, the Middletown Township Board of Education, do hereby proclaim Wednesday April 6, 2022 as National Paraprofessional Appreciation Day in the Middletown Township Public Schools.

Child Abuse Prevention Month

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of Middletown Township; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.

NOW, THEREFORE, we the Middletown Township Board of Education, do hereby proclaim April 2022 as National Child Abuse Prevention Month in Middletown Township Public Schools and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

12. Motion to Approve Minutes

- Executive Session - 2/15/2022
- Pre-Meeting Workshop -2/15/2022
- Executive Session -2/23/2022

- Regular Voting Meeting - 2/23/2022

13. Reports

A. Report of the President

B. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of February 23, 2022 through March 29, 2022, as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for February 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of February 2022, as per *Attachment BA-1 Report of Secretary*.
- 4) Motion to accept the Board Secretary’s certification that no major budget line item has been over-expended for the month of February 2022.

C. Report of the Superintendent

- 1) Superintendent’s update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of January:

District Tally	<u>2021</u>				<u>2022</u>					
	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	1	1	1	1	1	3				
Vandalism	0	0	0	0	0	0				
Weapons	0	0	0	0	0	0				
Substance Abuse	0	3	0	0	1	2				

- 4) The Superintendent of Schools recommends approval of the Affiliation Agreement for Social Work Internships between Monmouth University and Middletown Township School District, as per *Attachment Superintendent-2 MU Affiliation Agreement*.
- 5) The Superintendent of Schools recommends approval of the Speech Pathology Practicum/Externship Affiliation Agreement between Kean University and Middletown Township Public School District, as per *Attachment Superintendent-3 Kean Affiliation Agreement*.
- 6) The Superintendent of Schools recommends the approval of the Memorandum of Agreement between the Middletown Township Board of Education and Middletown

Township Education Association Regarding the 2021-2022 10-Month Employee Calendar.

- 7) Appointment of Assistant Superintendent for Student Support Services, Matthew Kirkpatrick as the Homeless Liaison effective May 1, 2022.
- 8) Appointment of Supervisor of School Security, John Maguire, and Assistant Superintendent for Student Support Services, Matthew Kirkpatrick, as District Liaison of Law Enforcement effective May 1, 2022.
- 9) Appointment of Assistant Superintendent for Student Support Services, Matthew Kirkpatrick, as liaison to child welfare authorities and law enforcement for general information sharing and cooperative efforts to detect and report potentially missing and abused children and promote educational stability for youth in foster care effective May 1, 2022.
- 10) The Superintendent of Schools recommends the acceptance of the 2020-2021 Annual Comprehensive Financial Report, as per *Attachment Superintendent-4 ACFR*.

14. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

- 1) Recommend approval of the purchase of 176 Boxlight ProColor Interactive Flat Panel displays covered under NJ State Contract #17-FOOD-00244 to Troxell Communications in the amount of \$648,345.28.
- 2) Recommend approval of the purchase of 1,984 Dell Chromebooks covered under NJ State Contract #17-FOOD-00244 to Troxell Communications in the amount of \$626,448.00.
- 3) Recommend approval of the purchase of 434 Dell Optiplex 7040 computers covered under PEPPM 530030-001 to STS Education in the amount of \$170,602.00.
- 4) Approval of contract with Comcast Enterprise Services for Ethernet Dedicated Internet (EDI) Service 6Gbps effective July 1, 2022 – June 30, 2025, pricing covered under the ESCNJ #20/21-45 in the amount of \$3,248.30 per month. Note: this service is eligible for 40% e-rate reimbursement.
- 5) Approval of contract with Turn-Key Technologies for WAN Maintenance services of Aruba Network/Hewlett Packard Enterprise equipment effective July 1, 2022 – June 30, 2023 covered under NJ State Contract #M0483 in the amount of \$60,028. Note: this service is eligible for 40% e-rate reimbursement.

B. Student Services (Michele Tiedemann)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
10781	1/18/22	2/14/22
12095	2/1/22	3/1/22

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22593	3/11/22	5/11/22
13847	3/1/22	3/31/22
312653	2/21/22	3/21/22
13824	2/22/22	4/22/22
24553	2/3/22	4/1/22
24976	1/26/22	3/25/22
10041	2/11/22	4/4/22
20575	2/15/22	4/15/22
16077	3/30/22	4/14/22
14856	2/28/22	3/30/22
15791	2/25/22	3/25/22
12693	2/28/22	3/28/22
17735	2/29/22	3/14/22
312550	3/4/22	5/4/22
310925	3/3/22	5/3/22
309007	2/16/22	4/16/22
11587	2/23/22	5/23/22
12139	2/12/22	4/12/22
12378	2/24/22	4/4/22
312569	3/3/22	4/3/22
11494	3/8/22	4/8/22
11107	3/10/22	4/10/22
12040	3/11/22	5/10/22
12213	3/9/22	4/9/22
310925	3/8/22	5/8/22
12095	3/8/22	4/8/22
20261	2/17/22	5/17/22
14777	3/11/22	4/6/22
15791	3/25/22	4/25/22
17735	3/15/22	4/8/22
16718	3/17/22	4/17/22
10024	3/25/22	5/17/22
12737	3/15/22	4/15/22
11985	3/10/22	4/10/22
10781	2/14/22	4/15/22
13847	4/1/22	4/30/22
1916	3/23/22	5/23/22
12601	3/17/22	5/17/22
11518	3/23/22	4/23/22

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2) Approval for new out of district placement for 2021-2022:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
310152	Monmouth Behavioral Therapy Group, LLC	11/15/2021	6/30/22	\$700 per day
10416	Spectrum Consulting, Inc	2/23/22	6/16/22	\$500 per day

3) Approval of continuous placement for 2021-2022:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
311981	Ranch Hope/Strang School	7/31/21	8/24/21	\$409.05 per day

4) Approval of Contracted Service Providers for 2021-22:

INVO Healthcare Associates	Registered Behavior Technician \$48.00 per hour
Monmouth Behavioral Group	Registered Behavior Technician \$65.00 per hour

5) Approval of Settlement Agreement:

- a) Settlement Agreement for Student #19381

C. Facilities (Amy Doherty)

- 1) Record and award of bid 2021-2022-4 On-Call HVAC Service/Repairs/Replacement as needed to Hutchins HVAC, Union Beach, NJ and McCloskey Mechanical Contractors, Inc., Blackwood, NJ for a contract period April 1, 2022 – March 31, 2024 as per *Attachment Facilities-1*.

D. Policy (Patrick Rinella)

- 1) Second Reading/Adoption
P 2422 Comprehensive Health and Physical Education (M) (Revised)
P 2270 Religion in Schools (Revised)
P/R 5751 Sexual Harassment of Students (M) (Revised)
- 2) Approval of rescission of Resolution Implementing Protocol for School Exclusion for Individuals (Students and Staff) Identified as In-School Close Contacts of COVID-19 as per *Attachment Policy-1*. The MTPS Safe Return Plan will be amended accordingly.

E. Curriculum & Instruction (Kimberly Pickus)

- 1) Recommend approval of staff to attend conferences, workshops, in-service and seminars as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval to add the following field trip destinations for the 2021-2022 school year:
Baja Fresh, Ocean Township
Shore Lanes Bowling Center, Neptune Township
Gravity Vault, Middletown

F. Finance (Amy Doherty)

- 1) A resolution authorizing competitive contracting for on-site coaching services:
WHEREAS, the Board of Education of the Township of Middletown in the County of Monmouth, New Jersey (“Board”) intends to procure On-Site Coaching Services; and

WHEREAS, due to the nature of the services, the Board has determined that it will be in its best interests to utilize the competitive contracting procurement procedures permitted under N.J.S.A. 18A:18A-4.1 et seq.;

BE IT FURTHER RESOLVED that the Board hereby authorizes the use of competitive contracting procurement procedures to procure On-Site Coaching Services.

2) Approval of contract for file management services of District student records and blueprints covered under Educational Data Services cooperative bid #6937 to FileBank, Inc., Oakland, NJ in the amount of \$54,956.44 one-time fee and monthly recurring costs of \$3,525.78.

3) Approval to award transportation quotations for 2021-2022 spring athletic routes as follows:

Garas	HSN Baseball	\$10,820
	HSS Track	\$ 7,720
	Bayshore Baseball/Softball	\$ 3,133
Irvin Raphael	HSS Softball	\$ 2,875
Mercy Transport	HSS Softball	\$ 550
	HSN Baseball	\$ 350
Monmouth Regional	HSN Baseball	\$ 400
	HSS Baseball	\$ 200
	HSS Track	\$ 200

G. Student Activities (*Patrick Rinella*)

1) Approval of suspension report as per *Attachment Student Activities-1*.

H. Negotiations (*Kim Pickus*)

I. Personnel (*Kim Pickus*) – See Personnel Report

15. Old Business

16. New Business

17. Public Comment - *limited to thirty minutes*

18. Motion to Adjourn