

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP/VOTING MEETING
HIGH SCHOOL NORTH LIBRARY
WEDNESDAY, APRIL 27, 2022 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

**Frank Capone, President
Jacqueline Tobacco, Vice President
Leonora Caminiti
Michael Donlon
Kate Farley
H. Barry Heffernan
John Little
Joan Minnuies
Deborah Wright**

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. **6:00 PM Recognition Ceremony - Educators of the Year** (*HSN Auditorium*)
2. **7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:**
“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.
3. **Roll Call**
4. **Student Speakers**
 - High School North - Sophia Haber-Brock
 - High School South - Stephanie Buchsbaum
5. **Resolution for Executive Session**
6. **Call to Order by the Board President and Re-Reading of Sunshine Announcement**
7. **Roll Call**
8. **Pledge of Allegiance and Moment of Silence**
 - *With great sadness, we share that Juliana Maria D'Angelo passed away on Monday, April 4. Juliana was the infant daughter of elementary music teacher Domenick D'Angelo and his wife, Maria. We extend our deepest condolences and support to the entire D'Angelo family.*
9. **Public Hearing and Adoption of the 2022-2023 School District Budget**
 - A. Presentation of Final 2022-2023 School Year Budget
 - B. Open to the Public
 - C. Resolution to Adopt Final 2022-2023 School Year Budget and Tax Levy:

WHEREAS, the Middletown Township Board of Education adopted a tentative budget on March 22, 2022, to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 1, 2022; and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April, 9 2022; and

WHEREAS, the tentative budget was presented to the public during a public hearing on March 22, 2022; and

WHEREAS, the Superintendent of Schools recommends approval to adopt the final budget for FY 2022-2023; Now

Wednesday, April 27, 2022 – High School North Library

BE IT RESOLVED, that the final budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following final budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	TOTAL
2022-2023 Total Expenditures	\$176,468,828	\$4,960,217	\$6,478,918	\$187,907,963
Less: Anticipated Revenues	\$23,686,597	\$4,960,217	\$1,288,470	\$29,935,284
Taxes to be Raised	\$152,782,231	-0-	\$5,190,448	\$157,972,679

Capital Reserve Account Withdrawal - Other Capital Projects

BE IT RESOLVED, included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of \$2,216,064 for other capital project costs of \$2,216,064. The total cost of these projects is \$2,216,064 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards

District intends to utilize these funds for the following projects:

Project #		Cost
1	Asbestos removal and tile replacement - Bayview	\$ 70,000
2	Flooring replacement - Bayshore/Thompson	\$ 120,000
3	Door replacement - Bayshore/Thompson/Thorne	\$ 50,000
4	RTU replacement - Bayview/Ocean Ave	\$ 155,000
5	Fire alarm system replacement - Lincroft/Navesink	\$ 80,000
6	Ceiling replacement - Harmony APR	\$ 12,000
7	Asphalt var. areas-Thompson/Thorne/Bayview/Harmony	\$ 78,000
8	Bathroom renovations - HSS/River Plaza	\$ 60,000
9	Generator hookups - Bayshore	\$ 20,000
10	Turf Field/Track renovations - HSN	<u>\$1,571,064</u>
TOTAL COST:		\$2,216,064

Travel and Related Expense Reimbursement

WHEREAS, the Middletown Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Middletown Township Board of Education established \$200,000 as the maximum travel amount for the current school year (2021-2022) and has expended \$33,503 as of this date;

BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$200,000 for the 2022-2023 school year.

10. Committee Reports

- A. Legislative (Barry Heffernan/Mary Ellen Walker)
- B. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)
- C. Student Services (John Little/Michele Tiedemann)
- D. Facilities/Finance (Frank Capone/Amy Doherty)
 - Committee Meeting 4/13/22
- E. Policy (Jacqueline Tobacco/Patrick Rinella)
 - Committee Meeting 4/12/22
- F. Curriculum and Instruction (Kate Farley/Kimberly Pickus)
- G. Shared Services (Frank Capone/Amy Doherty)
 - Committee Meeting 4/11/22
- H. Strategic Planning (Frank Capone)
- I. Personnel (Joan Minnuies/Kimberly Pickus)
 - Committee Meeting 4/26/22
- J. Negotiations (Jacqueline Tobacco/Kimberly Pickus)
 - Committee Meeting 4/12/22

11. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

12. Proclamations

Approval of Proclamation – Administrative Professionals’ Day

WHEREAS, school and department administrative professionals are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

WHEREAS, the Middletown Township Board of Education wishes to publicly recognize the contributions that school and department administrative professionals make to the educational process in our district; now

THEREFORE, BE IT RESOLVED, the Middletown Township Board of Education hereby recognizes Wednesday, April 27, 2022 as Administrative Professionals' Day and expresses deep appreciation to the administrative professionals for their unselfish service to schools, departments, and the community.

Approval of Proclamation – National School Principals' Day

WHEREAS, within an educational environment, the school principal is recognized as the instructional leader and a key factor in effective and productive learning in the classroom; and

WHEREAS, the principal's leadership skills and abilities directly affect the performance of teachers striving to achieve their goal of quality instruction for every student; and

WHEREAS, these professionals not only direct the activities within their school but also act as the liaison between the school and the community it serves, ensuring that parents and taxpayers are aware of the school's undertakings and achievement; now

THEREFORE, BE IT RESOLVED, the Middletown Township Board of Education, do hereby proclaim Sunday, May 1, 2022 as National School Principals' Day in the Middletown Township Public Schools.

Approval of Proclamation – National Teacher Appreciation Day

WHEREAS, teachers make public schools great; and

WHEREAS, teachers work to open students' minds to ideas, knowledge and dreams; and

WHEREAS, teachers keep American democracy alive by laying the foundation for good citizenship; and

WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS, teachers continue to influence us long after our school days are only memories; now

THEREFORE, BE IT RESOLVED, the Middletown Township Board of Education, do hereby proclaim Tuesday, May 3, 2022 as National Teacher Appreciation Day in the Middletown Township Public Schools.

Approval of Proclamation – School Nurse Day

WHEREAS, school nurses have served a critical role in improving public health and in ensuring student's academic success for more than 100 years; and

WHEREAS, school nurses address the home and community factors (e.g., social determinants) that impact students' health; and

WHEREAS, school nurses act as a liaison to the school community, families, and healthcare providers on behalf of children's health by promoting wellness and improving health outcomes for our nation's children; and

WHEREAS, school nurses support the health and educational success of children and youth by providing access to care when children's cognitive development is at its peak; and

WHEREAS, school nurses are members of school-based teams (e.g., school health services, 504/IEP, disaster/emergency planning) to address the school population; and

WHEREAS, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day; now **THEREFORE, BE It RESOLVED**, that the Middletown Township Public School District do hereby proclaim Wednesday, May 11, 2022, as “School Nurse Day” in the Middletown Township Public Schools.

13. Motion to Approve Minutes

- Executive Session - 3/22/2022
- Workshop/Special Voting Meeting - 3/22/2022
- Executive Session - 3/29/2022
- Regular Voting Meeting - 3/29/2022

14. Reports

A. Report of the President

B. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of March 30, 2022 through April 27,2022 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for March 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of March 2022, as per *Attachment BA-1 Report of Secretary*.
- 4) Motion to accept the Board Secretary’s certification that no major budget line item has been over-expended for the month of March 2022.

C. Report of the Superintendent

- 1) Superintendent’s update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of March:

	<u>2021</u>				<u>2022</u>					
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	1	1	1	1	1	3	6			
Vandalism	0	0	0	0	0	0	0			
Weapons	0	0	0	0	0	0	0			
Substance Abuse	0	3	0	0	1	2	5			

- 4) The Superintendent recommends approval for Dr. John Kerrigan to virtually participate on the NJDOE's NJGPA Norm Setting Board for Math on June 28 through June 30 if selected by the state to participate.

15. Recommendations of the Superintendent of Schools

A. Technology (*David Siwiak*)

B. Student Services (*Michele Tiedemann*)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
14110	3/4/22	5/2/22
17735	3/15/22	4/8/22
311896	3/18/22	5/18/22
22489	3/21/22	5/21/22
24976	3/26/22	6/20/22
18351	3/30/22	4/29/22
309708	3/28/22	5/27/22
16719	3/31/22	4/25/22
12317	4/1/22	4/29/22
311980	4/4/22	6/4/22
12378	4/4/22	5/13/22
12206	4/6/22	6/6/22
21492	4/4/22	4/18/22
311700	4/6/22	5/6/22
12213	4/6/22	6/11/22
10041	4/4/22	5/9/22
24553	4/2/22	6/2/22
312569	4/4/22	5/4/22
10598	4/11/22	5/2/22
14952	4/14/22	6/14/22
16718	4/6/22	7/6/22
310415	4/9/22	6/7/22
311898	4/6/22	6/4/22
10263	3/25/22	4/14/22
17883	3/19/22	5/18/22

- 2) Approval for new out of district placement for 2021-2022:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
18351	CPC HighPoint School	3/28/22	6/22/22	\$421.36 per day
11951	Bonnie Brae	4/5/22	6/24/22	\$420.00 per day

- 3) Approval of contracted service providers:

Monmouth Behavioral Group	Board Certified Behavior Analyst	\$125 per hour
Hand Over Hand, LLC	Board Certified Behavior Analyst	\$150 per hour

- 4) Approval of Settlement Agreement:
 - a) Settlement Agreement for Student # 21254
 - b) Supplemental Settlement Agreement for Student # 14190

C. Facilities (*Amy Doherty*)

- 1) Record and award of bid 2022-2023-1 Annual Boiler Cleaning/Inspection/On-call repairs/service as needed to Allied Boiler Repair Corp., Toms River, NJ for a contract period July 1, 2022 – June 30, 2024 as per *Attachment Facilities-1*.
- 2) Approval of the replacement of 12 unit ventilators at Bayshore and 5 unit ventilators at High School North covered under bid #2021-2022-4 to Hutchins HVAC, Union Beach, NJ in the amount of \$666,400.
- 3) Approval of flooring over pour and game lines at the membrane structures at Middletown High School North and South to FieldTurf USA, Inc., Calhoun, GA under Educational Services Commission of New Jersey (ESCNJ) cooperative program bid ESCNJ/AEPA - 20A in the amount of \$261,031.
- 4) Acceptance of proposal from Spiezle for professional services related to HVAC upgrades at Bayshore Middle School and Middletown High School South for a total fee of \$359,000.

D. Policy (*Patrick Rinella*)

- 1) First Reading - No action as per Attachment Policy - 1
 - P 5541 Anti-Hazing (M) (New)
 - P/R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)
 - R 2460.3 Additional/Compensatory Special Education & Related Services (M) (New)
 - P8540 School Nutrition Programs (M) (Revised)
 - P/R 2431.4 Prevention and Treatment of Sports-Related concussions and Head Injuries (M) (Revised)

E. Curriculum & Instruction (*Kimberly Pickus*)

- 1) Recommend approval of staff to attend conferences, workshops, in-service and seminars as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval to add the following field trip destinations for the 2021-2022 school year:
 - Menlo Park Museum - Thomas Edison Center, Edison, NJ
 - Arbor Terrace, Middletown NJ
- 3) Approval for SOAR, High School Jump Start and other summer accelerated learning programs to run July 5 - August 5 at the following locations:
 - Middletown Village Elementary School
 - New Monmouth Elementary School
 - Bayshore Middle School

F. Finance (*Amy Doherty*)

- 1) Recommend approval for the submission of the FY2022 American Rescue Plan Elementary and Secondary School Emergency Relief (ESSER) Fund grant for Homeless Children and Youths (ARP-HCY II) and accept funds as approved in the amount of \$43,323.00.

- 2) Recommend approval of the following transportation jointures for the 2021-2022 school year:
 - a) Jointure with Fair Haven Board of Education, Middletown BOE as host for route RUT-1J at a rate of \$227.79 per diem.
 - b) Jointure with Hazlet Board of Education, Middletown BOE as host for route RUT-1J at a rate of \$227.79 per diem.

G. Student Activities (*Patrick Rinella*)

- 1) Approval of suspension report as per *Attachment Student Activities-1*

H. Negotiations (*Kim Pickus*)

I. Personnel (*Kim Pickus*) – See Personnel Report

16. Old Business

17. New Business

18. Public Comment - *limited to thirty minutes*

19. Motion to Adjourn