

**Middletown Township Board of Education
Middletown, New Jersey 07748**

JOB DESCRIPTION

Title:	Registered Behavior Technician (RBT)
Qualifications:	<p>Registered Behavior Technician (RBT) certification, including maintaining annual renewal and registration with BACB</p> <p>Associate's or Bachelor's degree in Psychology, Education, Special Education or related field preferred</p> <p>CPI trained or willingness to train</p> <p>Commitment to ongoing training and development as it relates to clinical skills, ethics, technology, and training in order to perform job responsibilities to required standards</p> <p>Knowledge of autism, behavioral disabilities, and developmental disabilities</p> <p>Ability to establish a supportive and compassionate relationship with students with special needs</p> <p>Effective skills of problem solving, communications, organization, documentation, and interpersonal relations</p> <p>Ability to understand, apply, and use software applications (e.g., Word, Excel) used for progress documentation</p> <p>Required criminal history background check and proof of U.S. citizenship or legal resident alien status</p>
Reports To:	Director of Special Education BCBA
Job Goals:	Provide Applied Behavior Analysis, behavioral support, and skills instruction to students (individually and group settings) with autism, behavioral/emotional disabilities and other developmental disabilities under the direction of a BCBA (Board Certified Behavior Analyst); collect data; assist with staff trainings.
Performance Responsibilities:	<p>Work directly with Central Office administrators, school leaders, staff, parents, and students to:</p> <ol style="list-style-type: none">1. Provide direct student instruction and assist staff with implementation in one-on-one and group settings, utilizing a combination of intensive teaching and natural environment teaching arrangements

2. Follow prescribed behavior skills acquisition and behavior change protocols
3. Assist with preparing materials as necessary
4. Collect, record, and summarize data on student behavior
5. Assist with skill acquisition and behavioral assessments
6. Collect data on all programming
7. Document interventions, progress data, and session notes
8. Assist with staff training of student's individualized treatment and behavior change protocols through direct teaching, modeling and fidelity checks
9. Participate in in-service programs and present in-service programs as assigned
10. Assist with classroom behavioral management to minimize disruptions, ensure a safe and orderly classroom, and ensure students are on task
11. Assist student(s) in non-instructional areas as advised by BCBA, building administrator, case manager, or teacher (lunchroom, playground, hallways, etc.)
12. Accompany student(s) on field trips when required
13. Assist students with activities of daily living for maximizing their ability to participate in school or learning activities
14. Perform all other tasks and duties as assigned

Terms of Employment: Ten-month year
Salary to be determined by the Board of Education

Evaluation: Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy and State statute

Approved By: Board of Education

Date: