



## PARENT RESPONSIBILITIES:

1. You must apply for consideration of transportation services. Akron Public Schools does not assume that transportation services are needed.
2. You must apply every school year and anytime that you move, change schools, and/or have a change in guardianship.
3. Only legal parent/s or guardian/s may apply for transportation services for a student. Proof of custody may be required.
4. **Ensure your child arrives at the correct bus stop 5 minutes before bus time.**
5. **Parents of students K-1st, are required to be at the bus stop in the am and pm.**
6. Required to provide necessary protection for your child when going to and from the bus stop.
7. Supervision of students at their bus stops.
8. To accept joint responsibility with the school for proper conduct of your child while riding the bus and at the bus stop.
9. To be sure that your child is properly dressed for the weather.
10. To make a reasonable effort to understand and cooperate with those responsible for pupil transportation.
11. To explain to your child that on occasion, a bus may take a different route than what they are used to and not to be upset; they will arrive at their school or bus stop.

**Akron Public Schools strives to serve and support our community, schools, and families.**

## SAFETY

- ≈ Your child's safety is the first concern of the driver and the Transportation staff.
- ≈ At the beginning of the school year, young students should wear name tags pinned to their clothing, with their name, address, phone number and school to ensure they arrive at the correct location.
- ≈ Pupil behavior that distracts the driver, including, but not limited to yelling, throwing of objects, fighting, etc. are hazards that jeopardize the safety and welfare of all the passengers, driver, and the community.
- ≈ In the afternoon, a parent is required to be at the bus stop for students in KG & 1st. If the parent is not there when the bus arrives, the student will be returned to the school where the parent can pick them up.
- ≈ Bus stops are established according to state laws and regulations and are approved by the Board of Education. Stops can be up to 1/2 mile from residence.
- ≈ **Consequences for violation of bus rules include:**
  1. Students violating the bus rules may receive a bus incident report written by the driver and given to the school principal that may result in discipline measures being given.
  2. Students that continue to violate the bus rules may have their transportation service revoked by agreement between the school principal and the APS Transportation Department. Students are still required by state law to report to school even if bus service has been revoked.

## AKRON PUBLIC SCHOOLS

TRANSPORTATION DEPARTMENT  
500 EAST NORTH STREET  
AKRON, OHIO 44304  
330-761-1390 x 1

TRANSPORTATION/STUDENT SERVICES  
10 NORTH MAIN STREET  
AKRON, OHIO 44308  
330-761-2738

February 2023



**Akron Public  
Schools™**

## TRANSPORTATION SERVICE GUIDELINES



**STUDENT & PARENT  
BUS PASSENGER  
SAFETY HANDOUT FOR  
CHARTER, PAROCHIAL,  
AND NON-PUBLIC  
SCHOOLS**

For all types of yellow bus service whether with an Akron Public School's Bus or Contracted Services Provider to provide transportation services.

**WWW.AKRONSCHOOLS.COM**

## BUS STOP RULES:

Students need to be at their designated bus stop **five (5) minutes** before the scheduled pickup time, ready to load, **not** waiting in homes or vehicles when the bus arrives.

Akron Public Schools follows State of Ohio requirements when making route locations. Stop locations may be up to a 1/2 mile from residence.

Once the bus door is closed and the bus is in motion, the bus will **not** stop for students who are late.

Inclement weather, ice, snow and traffic can delay the bus arrival time.

Students are picked up and returned to the **same** bus stop to ensure their safety.

Parents are responsible for supervising students at bus stops.

**Parents are not permitted to board any school bus.**

Students are to respect the surrounding property, such as mailboxes, grass or landscaping at or surrounding the bus stop location while waiting for the bus and to leave the stop location clean of any litter.

**There is a zero tolerance policy on bullying both on and off the bus.**

All students are held to the Akron Public Schools Code of Conduct while at stops, getting on and off the bus, and while on the bus.

Signing up for StopFinder App with a current email can assist you with on-time bus information, delays, route information, or changes that may arise.

### SPECIAL NOTE:

**Students are required to get off/picked up at all assigned stop locations. Stop locations will not be changed without the required documentation.**

**Should you move, a new RFT must be completed and returned with current proof of residency for the new address.**

## ON THE BUS RULES:

- » The bus driver is in charge. Students must listen to and respect the driver and their directives.
- » Masks may be required on the bus. Akron Public Schools follows federal mandates and will address mask usage as needed. **Students are required to follow the rules set forth by Akron Public Schools to receive transportation services.**
- » Students will be seated as directed by the driver and may be assigned a seat.
- » Students need to be seated quickly upon entering the bus.
- » Students are expected to sit three (3) in a seat when needed.
- » Do not get out of your seat while the bus is moving. You may only switch seats with permission of the driver.
- » Only bring items aboard the bus you can hold in you lap.
- » Items not allowed in school are not allowed on the bus. This includes skateboards, etc.
- » Keep the bus aisles and emergency exits clear at all times.
- » No foul or inappropriate language is allowed.
- » **Yelling, loud voices, throwing objects, or horseplay is not permitted on the bus.**
- » **Eating or drinking on the bus is not permitted.**
- » Help keep the bus clean. Put all trash in the trash can. Do not throw masks on the floor.
- » You must get on and off the bus **only** at your designated bus stop.
- » No heads, arms, hands hanging out windows or shouting out windows.
- » No animals aboard the bus. No exceptions.
- » Be courteous to all passengers on the bus. If there is an issue with another student, please address it with driver before travel begins.

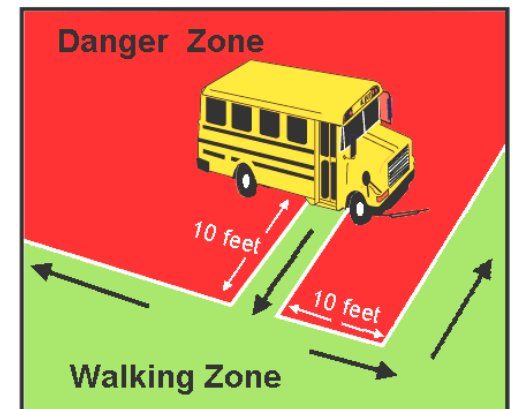
## REQUEST FOR SERVICES:

1. A completed RFT (Request For Transportation) form must be submitted with all necessary documentation. The RFT form is available at your school, Akron Public Schools Administration Building, or at [www.akronschools.com](http://www.akronschools.com) > Departments > Business Affairs > Transportation > Universal RFT
2. Submission of an RFT with all necessary documentation DOES NOT GUARANTEE transportation services. The RFT is for consideration purposes only.
3. Akron Public Schools solely decides if a student is eligible for services and the type of transportation services to be provided.
4. Transportation Services are considered a courtesy and are not required. A student may be removed from transportation services for various violations.

### DANGER ZONES

Anywhere around the bus where the driver cannot see you is a **danger zone!**

Watch for others that are getting on and off the bus, also!



### Ride with PRIDE

- Pay attention to the danger zone**
- Respect each other**
- Inside the bus stay seated**
- Don't run**
- Exit and move out of the danger zone**