

MINUTES OF THE WORKSHOP/VOTING MEETING  
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION  
TUESDAY, DECEMBER 13, 2022

Pursuant to notices sent to each member of the Board of Education, the workshop/voting meeting was held in person on Tuesday, December 13, 2022 in the Library at Middletown High School North, 63 Tindall Road, Middletown, NJ.

1. **Call to Order by the Board President and Reading of the Sunshine Announcement at 7:04 p.m.**  
*"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district".*
2. **Roll Call**  
Present: Michael Donlon, Kate Farley, Barry Heffernan, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone  
Absent: John Little  
Also present: Mary Walker, Amy Doherty, and Bruce Padula, Esq.
3. **Resolution for Executive Session at 7:04 p.m.** – Motion made by Mrs. Farley, seconded by Mrs. Minnuies to go into executive session for; legal, personnel and confidential student matters. Motion carried on a voice vote.
4. **Call to Order by the Board President and Re-Reading of Sunshine Notice at 8:01 p.m.**
5. **Roll Call**  
Present: Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, Joan Minnuies, Deborah Wright, Kaylea Hallam, Liam Ruane (Student Representatives), Jacqueline Tobacco and Frank Capone  
Absent: John Little  
Also present: Mary Walker, Amy Doherty, and Bruce Padula, Esq.
6. **Pledge of Allegiance**
7. **Student Speakers**
  - High School North – Liam Ruane
  - High School South – Ellie Quick
8. **Presentation**
  - Award of Gratitude to Outgoing Board Members Michael Donlon and John Little.
9. **Committee Reports**
  - A. Negotiations (Jacqueline Tobacco/Patrick Rinella)
  - B. Curriculum and Instruction (Kate Farley/Jessica Alfone)
  - C. Student Services (John Little/Michele Tiedemann)
  - D. Facilities/Finance (Frank Capone/Amy Doherty)
    - Committee Meeting 12/7/2022
  - E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
  - F. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)

- G. Shared Services (Frank Capone/Amy Doherty)
  - Committee Meeting 12/12/2022
- H. Strategic Planning (Frank Capone)
- J. Personnel (Joan Minnuies/Patrick Rinella)
  - Committee Meeting 12/7/2022
- J. Legislative (Barry Heffernan/Mary Ellen Walker)

**10. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes**

**11. Reports**

- A. **Report of the President**
  - Mr. Capone acknowledged the Board and school administration for their dedication of time and their contributions this past year and wished everyone a happy holiday.
- B. **Board Secretary's Monthly Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2022 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

*Amy P. Doherty*  
*School Business Administrator/Board Secretary*
- C. **Report of the Business Administrator/Board Secretary**
  - 1) Motion to approve Bill List for the period of November 30, 2022 through December 13, 2022, as per *Attachment BA-3 Bill List*.
  - 2) Approval of transfers for November 2022, as per *Attachment BA-2 Transfers*.
  - 3) Motion to accept the Report of the Secretary for the month of November 2022, as per *Attachment BA-1 Report of Secretary*.

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #11C1-3**. Motion carried on a voice vote:

Ayes: (8) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

- D. **Report of the Superintendent**
  - 1) Superintendent's Update.
  - 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
  - 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of November:

| District Tally  | 2022  |      |      |      | 2023 |      |       |       |     |      |
|-----------------|-------|------|------|------|------|------|-------|-------|-----|------|
|                 | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | March | April | May | June |
| Violence        | 2     | 3    | 4    |      |      |      |       |       |     |      |
| Vandalism       | 0     | 1    | 0    |      |      |      |       |       |     |      |
| Weapons         | 0     | 3    | 0    |      |      |      |       |       |     |      |
| Substance Abuse | 8     | 1    | 2    |      |      |      |       |       |     |      |

- 4) Approval of Settlement Agreement and General Release; Docket No. MON-L-00214-21.
- 5) The Superintendent of Schools recommends approval of the Kean University School Psychology Professional Diploma Program for Practicum Affiliation Agreement between the Middletown Township Public Schools and Kean University, as per Attachment Superintendent-2 Kean Affiliation Agreement.
- 6) The Superintendent of Schools recommends approval of the Rutgers Graduate School of Applied and Professional Psychology Affiliation Agreement between the Middletown Township Public Schools and Rutgers University, as per Attachment Superintendent-3 Rutgers Affiliation Agreement.

Motion made by Mrs. Tobacco, seconded by Mr. Heffernan for approval of **item #11D2-6**. Motion carried on a voice vote:

Ayes: (8) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (3) Leonora Caminiti (2-235704), Michael Donlon (2-235704) Joan Minnuies (2)

Abst: (1) Barry Heffernan (2)

## 12. Recommendations of the Superintendent of Schools

### A. Technology (David Siwiak)

### B. Student Services (Michele Tiedemann)

- 1) Recommend approval for home instruction:

| <u>Student ID</u> | <u>Start Date</u> | <u>End Date</u> |
|-------------------|-------------------|-----------------|
| 21048             | 10/26/22          | 12/23/22        |
| 16719             | 10/18/22          | 12/18/22        |
| 12553             | 10/31/22          | 11/30/22        |
| 13916             | 11/15/22          | 12/15/22        |
| 11955             | 11/15/22          | 1/2/23          |
| 15972             | 11/15/22          | 12/6/22         |
| 13306             | 11/18/22          | 1/3/23          |
| 13788             | 11/23/22          | 2/8/23          |
| 311896            | 11/7/22           | 12/30/22        |
| 12040             | 11/2/22           | 1/2/23          |
| 13847             | 11/23/22          | 12/23/22        |
| 15920             | 11/28/22          | 12/26/22        |

|       |          |          |
|-------|----------|----------|
| 11916 | 11/17/22 | 1/17/23  |
| 14653 | 11/18/22 | 12/18/22 |
| 21536 | 12/2/22  | 12/30/22 |
| 12553 | 12/1/22  | 12/30/22 |
| 10900 | 11/28/22 | 12/28/22 |
| 15791 | 12/6/22  | 1/6/23   |
| 10781 | 11/28/22 | 1/2/23   |
| 16618 | 11/16/22 | 1/16/23  |
| 21794 | 12/7/22  | 2/5/23   |
| 12601 | 11/27/22 | 1/27/23  |
| 10242 | 12/12/22 | 1/11/23  |

- 2) Approval of Settlement Agreements:
  - a. Settlement Agreement for Student #11831

**C. Facilities (Amy Doherty)**

- 1) Recording and award of Bid #2022-2023-4 HVAC Upgrades to High School South and Bayshore Middle School. Contract #1 Base Bid in the amount of \$1,484,000 to Hanna’s Mechanical Contractors. Contract #2 Base Bid and Alternate Bid-1 in the amounts of \$1,385,000 and \$586,000 respectively to A&B HVAC.

Motion made by Mr. Donlon, seconded by Mrs. Farley for approval of **item #12B1-2, C1**. Motion carried on a voice vote:

Ayes: (8) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

**D. Policy (Matthew Kirkpatrick)**

**E. Curriculum & Instruction (Jessica Alfone)**

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per Attachment Curriculum-1 Professional Development.
- 2) Recommend approval of additional field trip destinations for the 2022-2023 school year as per Attachment Curriculum-3 Field Trips.
- 3) Recommend approval of a contract with Proximity Learning in the amount of \$55,649.94 to provide French Language courses at the high school level from January 3, 2023 - May 31, 2023.

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #12E1-3**. Motion carried on a voice vote:

Ayes: (8) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

**F. Finance (Amy Doherty)**

- 1) Approval of the following transportation jointure with Middletown as the host district for the 2022-2023 school year:

| Route | Joiner District   | Per Diem Cost |
|-------|-------------------|---------------|
| LI-1  | Little Egg Harbor | \$1.64        |

**G. Student Activities (Matthew Kirkpatrick)**

- 1) Approval of suspension report as per *Attachment Student Activities-1*

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of item #12F1-G1. Motion carried on a voice vote:

Ayes: (8) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

**H. Negotiations (Patrick Rinella)**

**I. Personnel (Patrick Rinella)**

- 1) Approval of Retirement:
- a. Doloris DeMaio – Science, HS South effective 5/1/22
  - b. Steven Graziano – Director of Arts and Business Education, District effective 7/1/23
  - c. Patricia Vari-Cartier – Secondary Programs Principal, District effective 2/1/23
- 2) Approval of Resignation:
- a. Patricia Altland – Paraprofessional, Thorne effective 12/24/22
  - a. Suzanne Fixsen – Paraprofessional, HS South effective 12/10/22
  - b. Brianna Giblock – Paraprofessional, Leonardo effective 12/24/22
  - c. Lauren Greenwood – Special Education, Thorne effective 1/6/23
  - d. Heather Kulovitz – Paraprofessional (Priority List), District effective 12/8/22
  - e. Theresa Radigan – Facilities Worker effective 12/6/22
- 3) Approval of Leave of Absence:
- a. Michael Halloran – Science, Thorne effective:  
1/3/23 – 1/20/23 – unpaid by District, NJ Family Leave Act
  - b. Jennifer Steinberg – Special Education, Bayshore effective:  
1/9/23 – 2/6/23 – unpaid by District, Federal Leave Act
- 4) Approval of Adjustment to Leave of Absence:
- a. Jena Calabrese – Speech, Middletown Village effective:  
8/29/22 – 11/23/22 – unpaid by District, NJ Family Leave Act  
11/24/22 – 11/30/22 – paid leave  
12/1/22 – 5/12/23 – unpaid leave
  - b. Nicole Callahan – Guidance Counselor, HS South effective:  
1/3/23 – 3/25/23 – paid Military Leave  
3/26/23 – 5/30/23 – partially paid Military Leave
  - c. Danielle Oches – Kindergarten, River Plaza effective:  
8/29/22 – 9/15/22 – paid leave  
9/16/22 – 12/8/22 – unpaid by District, NJ Family Leave Act  
12/9/22 – 2/5/23 – unpaid leave
  - d. Jody Vetrano – Facilities Worker, New Monmouth effective:  
10/26/22 – 11/29/22 – unpaid by District, Federal Leave Act
- 5) Approval of New Hires (*Salaries subject to adjustment per negotiations*):
- a. Courtney Gesualdo – Co-Teacher, New Monmouth  
Certification(s): Elem. K-6 (CEAS), TOSD (CEAS)

- Salary: BA – Step 1 – \$56,548 (pro-rated)  
Effective: 1/1/23 – 6/30/23
  - b. Illiana Gold – School Nurse, Middletown Village  
Certification(s): School Nurse (Standard)  
Salary: MA – Step 5 - \$70,536 (pro-rated)  
Effective: Pending Release – 6/30/23
  - c. Megan McGhee – SBSS, Bayview  
Certification(s): School Social Worker (Standard)  
Salary: MA – Step 3 - \$69,536 (pro-rated)  
Effective: Pending Release – 6/30/23
  - d. Marissa Pilieri – School Nurse, Leonardo  
Certification(s): BSN  
Salary: BA – Step 1 - \$56,548 (pro-rated)  
Effective: 12/14/22 – 6/30/23
  - e. Nicholas VanSchoick – Business Education, HS South  
Certification(s): Business – Finance/Economics/Law (Provisional)  
Salary: BA – Step 2 - \$57,048 (pro-rated)  
Effective: Pending Release – 6/30/23
- 6) Approval of Adjustment of Salary, Assignment, and/or Dates of Employment (*Salaries subject to adjustment per negotiations*):
- a. Theresa Aversano – Registered Behavior Technician, District  
Salary: \$44,000 (pro-rated)  
Effective: 1/1/23 – 6/30/23
  - b. Stephen Constantino – Night Facilities Worker, Thorne  
Salary: \$35,926 (pro-rated)(includes Night Differential)  
Effective: 11/30/22 – 6/30/23
  - c. Maria Davi-Donnelly – Literacy Interventionist, HS North  
Salary: \$90,796 (pro-rated)  
Effective: 1/30/23 – 6/30/23
  - d. Angelo DelGuercio – Health & Phys. Ed., Middletown Village  
Salary: \$69,536 (pro-rated)  
Effective: 2/1/23 – 6/30/23
  - e. Amanda Gilsey – Guidance Counselor, Thompson  
Salary: \$71,036 (pro-rated)  
Effective: 1/30/23 – 6/30/23
  - f. Karley Jablonski – LDTC, Leonardo/Navesink  
Salary: \$71,036 (pro-rated)  
Effective: 1/17/23 – 6/30/23
  - g. Jeffery Karpell – SpEd/Science, HS South  
Salary: \$101,021 (pro-rated)  
Effective: 12/19/22 – 6/30/23

- h. Bryan Perez – School Psychologist (REPLACEMENT)  
Salary: \$68,536 (pro-rated)  
Effective: 2/6/23 – 6/30/23
- i. Alison Pilla – Registered Behavior Technician, District  
Salary: \$47,000 (pro-rated)  
Effective: 1/1/23 – 6/30/23
- j. Christina Sammarco – Special Education, Ocean Avenue  
Salary: \$69,536 (pro-rated)  
Effective: 1/20/23 – 6/30/23

7) Approval for the following staff members to be compensated for additional teaching blocks as assigned and performed for the 2022-2023 school year (*Hourly Rates subject to adjustment per negotiations*):

Middle School – 60 minutes of class instruction and 20 minutes of preparation per 60 minutes of instruction for each additional teaching block assigned and performed.

- Austin Cooke – \$57.95 per hour effective 1/6/23 - TBD
- Danielle Gazonas – \$64.97 per hour effective 1/6/23 - TBD
- Nina Hallard – \$89.39 per hour effective 1/3/23 – TBD
- Michael Halloran – \$60.07 per hour effective 1/23/23 - TBD
- Daniel Ling – \$75.66 per hour effective 1/3/23 - TBD
- Christina McQuillan – \$94.18 per hour effective 1/6/23 - TBD
- Kristen Parry – \$69.60 per hour effective 1/6/23 – TBD
- Jeffrey Pearson – \$57.53 per hour effective 1/3/23 – TBD
- Nicole Valentino – \$61.78 per hour effective 1/6/23 - TBD

8) Approval for the following staff member to be compensated as Conversion Manager at a monthly rate of \$1,500 effective 1/1/23 – 6/30/23.

Susan Calabro

9) Approval for the following to provide nursing services during extracurricular activities for the 2022-2023 school year (*Hourly Rates subject to adjustment per negotiations*):

- Eileen Gavin - \$82.33 per hour
- Jeanine Walch - \$49.21 per hour

10) Approval of Substitute Personnel for the 2022-2023 School Year:

|                                  |                         |                                     |
|----------------------------------|-------------------------|-------------------------------------|
| <b>Substitute Security Guard</b> | <b>Substitute Nurse</b> | <b>Substitute Facilities Worker</b> |
| John Dini*                       | Brenda Orlando*         | Raymond Casey*                      |
| William Gibbons*                 |                         |                                     |

\* Pending fingerprint and/or paperwork approval

11) Approval of Sick Bank for Employee # 9925

12) Approval of pre-service teachers to complete fieldwork and/or internship/student teaching – Attachment HR 1

- 13) Approval of Curriculum Committees – Attachment HR 2
- 14) Approval of Paraprofessional Assignments for the 2022-2023 School Year (All paraprofessional appointments subject to budgetary constraints, enrollments, and IEP requirements and may be charged or eliminated during the term of this agreement) – Attachment HR 3
- 15) Approval of Coaching – Attachment HR 4
- 16) Approval of Special Contracts – Attachment HR 5

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #1211-16**. Motion carried on a voice vote:

Ayes: (8) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone  
 Noes: (1) Joan Minnuies (8)

**12. Old Business**

- Mrs. Minnuies complimented the district on organizing the Local Business Meet and Greet for High School Students.

**13. New Business**

- Mr. Donlon reported that the Project Plus program started this evening with 150 5<sup>th</sup> grade students signed up.
- Mrs. Minnuies reported on vocational students who achieved national recognition and asked that they be included in one of the district’s future recognition programs.
- Mrs. Minnuies and Mrs. Walker discussed the Wreaths Across America Ceremony, which will be held at Thorne on December 14, 2022.
- Mrs. Walker recognized River Plaza Elementary School on their 100<sup>th</sup> Anniversary.
- Mrs. Walker congratulated Educational Services Professionals nominees Mary Ellen Laughlin, Kristin Wessels and Leah Schweitzer.
- Mrs. Walker wished everyone a happy holiday and good school break.
- Kaylea Hallam asked the Board for support in forming a chapter of the American Sign Language National Honor Society at High School South.
- Kaylea Hallam asked the Board to consider adding honors level calculus to the curriculum, as the prerequisite for the Fundamentals of Calculus class is an honors level course but currently only AP Calculus is offered.
- Liam Ruane recognized the MHSN Student Government Service Project that recognizes veterans.

**14. Public Comment - limited to thirty minutes**

**15. Motion to Adjourn meeting at 8:28 p.m.** – motion made by Mrs. Tobacco, seconded by Mrs. Farley to adjourn the meeting. Motion carried on a voice vote.

Respectfully submitted

Amy P. Doherty

APD/tn  
 December 14, 2022