

MINUTES OF THE WORKSHOP/VOTING MEETING
MIDDLETOWN TOWNSHIP BOARD OF EDUCATION
TUESDAY, SEPTEMBER 20, 2022

Pursuant to notices sent to each member of the Board of Education, the workshop/voting meeting was held in person on Tuesday, September 20, 2022 in the Library at Middletown High School North, 63 Tindall Road, Middletown, NJ.

1. **6:30 PM Student Recognition – High School North Auditorium**
2. **Call to Order by the Board President and Reading of the Sunshine Announcement at 7:00 p.m.**
“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district”.
3. **Roll Call**
Present: Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone
Absent:
Also present: Mary Walker, Amy Doherty, and Bruce Padula, Esq.
4. **Resolution for Executive Session at 7:02 p.m.** – Motion made by Mrs. Caminiti, seconded by Mr. Donlon to go into executive session for; personnel and confidential student matters. Motion carried on a voice vote.
5. **Call to Order by the Board President and Re-Reading of Sunshine Notice at 8:32 p.m.**
6. **Roll Call**
Present: Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little, Joan Minnuies, Deborah Wright, Kaylea Hallam, Jacqueline Tobacco and Frank Capone
Absent: Brandon Chuisano
Also present: Mary Walker, Amy Doherty, and Bruce Padula, Esq.
7. **Pledge of Allegiance**
8. **Student Speakers**
 - High School North – Liam Ruane
 - High School South - Tessa Cigolini
9. **Committee Reports**
 - A. Legislative (Barry Heffernan/Mary Ellen Walker)
 - B. Co-Curricular/Technology (Leonora Caminiti/Patrick Rinella/David Siwiak)
 - C. Student Services (John Little/Michele Tiedemann)
 - D. Facilities/Finance (Frank Capone/Amy Doherty)
 - Committee Meetings 8/31/22 and 9/12/22
 - E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
 - Committee Meeting 9/13/22
 - R3270 Lesson Plans and Plan Documents - Revised
 - R7510 Use of School Facilities - Revised

- F. Curriculum and Instruction (Kate Farley/Jessica Alfone)
- G. Shared Services (Frank Capone/Amy Doherty)
- H. Strategic Planning (Frank Capone)
- I. Personnel (Joan Minnuies/Patrick Rinella)
 - Committee Meeting 9/12/22
- J. Negotiations (Jacqueline Tobacco/Patrick Rinella)

10. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

11. Proclamation

- Approval of Proclamation - Alpha Delta Kappa Month
 WHEREAS, 2022 marks the Seventy-fifth Anniversary of Alpha Delta Kappa, the international, honorary organization of women educators; and
 WHEREAS, the goals of this organization are to recognize outstanding educators, foster a fraternal friendship among educators on a world-wide scale, promote standards of excellence for educational projects and charitable activities that enrich society, and further our social and cultural progress; and
 WHEREAS, women in education constitute a great portion of our nation's workforce and are constantly striving to better serve their communities in various educational, civic, cultural and charitable programs;
 NOW, THEREFORE, the Middletown Township Board of Education proclaims October 2022 as Alpha Delta Kappa Month in Middletown, New Jersey and congratulates the organization on its Seventy-fifth Anniversary.

12. Motion to Approve Minutes

- Special Voting Meeting 8/15/2022
- Executive Session 8/23/2022
- Workshop/Voting Meeting 8/23/2022

Motion made by Mrs. Caminiti, seconded by Mr. Heffernan for approval of **item #12**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

13. Reports

A. Board Secretary's Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2022 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Amy P. Doherty
School Business Administrator/Board Secretary

B. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of August 24, 2022 through September 20, 2022, as per *Attachment BA-3 Bill List*.

- 2) Approval of transfers for August 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of August 2022, as per *Attachment BA-1 Report of Secretary*.

C. Report of the Superintendent

- 1) The Superintendent of Schools recommends approval of the Middletown Township Public Schools Chapter 27 Emergency Virtual or Remote Instruction Program Guide for 2022-2023 as per *Attachment Superintendent-1 Chapter 27 Guidance*.

Motion made by Mrs. Caminiti, seconded by Mrs. Tobacco for approval of **item #13B1-C1**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

14. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

- 1) Approval to purchase annual internet filter license from Securly, Pasadena, CA in the amount of \$45,500 covered under PEPPM cooperative bid #528897-236.

B. Student Services (Michele Tiedemann)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
10041	9/6/22	11/6/22
25039	9/6/22	11/6/22
15791	9/6/22	10/6/22
12040	9/6/22	11/6/22
14653	9/9/22	10/14/22
12932	9/12/22	10/12/22
11916	9/12/22	11/12/22
13916	9/13/22	10/13/22
20261	9/13/22	10/13/22

- 2) Approval of new out of district placement:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Diem</u>
23947	Long Branch Public Sch	9/6/22	3/20/23	\$3518/month
22913	Long Branch Public Sch	9/6/22	3/20/23	\$3518/month

- 3) Approval for continuous out of district placement for 2022-2023:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Diem</u>
312010	North Hunterdon/Voorhees	7/5/22	6/13/23	\$6293/month

- 4) Approval of Contracted Service Providers for 2022-2023:

The Center for Vocational Rehabilitation	\$60 per day
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- 5) Approval of School Physician professional service contract to Dr. Andrew Nelson/Seaview Orthopedic for the 2022-2023 school year.

Item # 14B5 Administratively Withdrawn
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Motion made by Mr. Heffernan, seconded by Mrs. Wright for approval of **item #14A1-B4**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

C. Facilities (Amy Doherty)

- 1) Approval of grounds and turf management services for fields at High School North, High School South, Thompson Middle School and Thorne Middle School to South Jersey Turf Consultants, LLC, Tabernacle, NJ covered under CCECSC cooperative bid #66CCEPS/RFP#FY21-03 in the amount of \$66,022.15.

D. Policy (Matthew Kirkpatrick)

- 1) First Reading - No action as per *Attachment Policy-1*
P3233 Political Activities
P2430 Co-Curricular Activities
P2240 Controversial Issues

E. Curriculum & Instruction (Jessica Alfone)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval to add the following field trip destinations for the 2022-2023 school year:
 - Lifestown Mall - Livingston, NJ (expose students in high school special class programs to life skills)
 - Pizza & Pasta Factory - Port Monmouth (Community Based Instruction middle school special class programs)
- 3) Recommend approval of the following overnight field trip:

Group Attending:	HS South Softball
Purpose:	Spring Break Softball Tournament 2023
Leaving:	Saturday, April 1, 2023
Returning:	Wednesday, April 5, 2023
Missed School Days:	0
Substitutes Needed:	0
Location:	ESPN Wide World of Sports, Walt Disney World, Orlando, Florida
Student Total:	30
Faculty Total:	4
Other Adults/Chaperones:	2
Cost per Attendee:	Paid for by students and fundraising
Transportation:	Provided by student/parent

F. Finance (Amy Doherty)

- 1) Approval to purchase various cafeteria equipment including installation for High School North in the amount of \$93,929.38 and High School South in the amount of \$112,990.93 to Sam Tell & Son, Inc., Farmingdale, NY covered under the ESCNJ Cooperative bid #20/21-36 as per *Attachment Finance-1*.
- 2) Approval to serve breakfast at all district elementary and middle schools at the following prices:

Meal	Price	Variable Price
Elementary Breakfast – all schools	\$1.75	n/a
Middle School Breakfast – all schools	\$2.00	n/a

- 3) Recommend approval to award the following athletic routes for 2022-2023:
 High School North Cross Country (Fall) to Garas Trans, LLC for \$6,319
 High School North Boys Basketball (Winter) to Garas Trans, LLC for \$4,610

Motion made by Mr. Heffernan, seconded by Mrs. Tobacco for approval of **item #14C1-F3**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little,
 Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

G. Student Activities (Matthew Kirkpatrick)

H. Negotiations (Patrick Rinella)

I. Personnel (Patrick Rinella)

1) Approval of Retirement:

- a. William Brown – Maintenance Mechanic, District effective 1/1/23
- b. Karen Vaccarella – Health & Physical Education, Thompson effective 2/1/23

2) Approval of Resignation:

- a. Kristen Brewer – Grade 1, Nut Swamp effective 11/15/22
- b. Kathryn Carney – Paraprofessional, HS South effective 8/26/22
- c. Laurie Fish – Paraprofessional, Middletown Village effective 9/24/22
- d. Kathleen Gallagher – Paraprofessional, Bayview effective 8/23/22
- e. William Hoblitzell – Substitute Facilities Worker, District effective 9/12/22
- f. Michael McBurnie – Facilities Worker, District effective 9/3/22
- g. Donna Pecoraro – Paraprofessional, HS South effective 9/10/22
- h. Krista Pilieri – Paraprofessional, Bayshore effective 9/24/22
- i. Melissa Sidoti – Paraprofessional, Leonardo effective 9/7/22
- j. James K. Sweeney – Security Guard, District effective 6/25/22
- k. William Wrightson – Facilities Worker, Leonardo effective 2/1/23
- l. Marisa Ziegler – Paraprofessional, Bayview effective 8/29/22

3) Approval of Leave of Absence:

- a. Sandra Abadir – Computer Support Technician, Nut Swamp/Thompson effective:
 9/13/22 – 11/4/22 – unpaid by District, NJ Family Leave Act
- b. Caroline Applegate – English, HS South effective:
 1/13/23 – 2/17/23 – paid leave
 2/18/23 – 5/21/23 – unpaid by District, NJ Family Leave Act
- c. Megan Barry – English, HS South effective:
 2/1/23 – 3/3/23 – paid leave
 3/4/23 – 6/2/23 – unpaid by District, NJ Family Leave Act

- d. Marykate Benedetto – Language Arts, Bayshore effective:
12/19/22 – 2/7/23 – paid leave
2/8/23 – 5/9/23 – unpaid by District, NJ Family Leave Act
 - e. Jennifer Forte – Grade 3, Lincroft effective:
8/29/22 – 10/24/22 – unpaid by District, Federal Leave Act
 - f. Kristen McGrath – Health & Phys. Ed., Harmony effective:
1/17/23 – 2/10/23 – paid leave
2/11/23 – 5/5/23 – unpaid by District, NJ Family Leave Act
 - g. Kelly Pezzano – Paraprofessional, Thompson effective:
9/7/22 – 11/17/22 – unpaid leave
 - h. Katie Soletti – Grade 4, New Monmouth effective:
8/29/22 – 10/4/22 – paid leave
10/5/22 – 1/11/23 – unpaid by District, Federal Leave Act
1/12/23 – 2/28/23 – unpaid leave
 - i. Brittany Williams – Mathematics, Thompson effective:
11/28/22 – 1/9/23 – paid leave
1/10/23 – 4/10/23 – unpaid by District, Federal Leave Act
- 4) Approval of Adjustment to Leave of Absence:
- a. Kimberly Battles – Co-Teacher, Harmony effective:
9/27/22 – 12/2/22 – paid leave
12/3/22 – 3/3/23 – unpaid by District, NJ Family Leave Act
 - b. Doloris DeMaio – Science, HS South effective:
11/12/21 – 4/30/22 – paid leave
5/1/22 – 6/30/22 – unpaid by District, Federal Leave Act
8/29/22 – 9/23/22 – unpaid by District, Federal Leave Act
9/24/22 – 10/5/22 – unpaid leave
 - c. Sarah Derasmo – Special Education, HS South effective:
9/6/22 – 9/19/22 – paid leave
9/20/22 – 9/22/22 – unpaid by District, Federal Leave Act
9/23/22 – 12/19/22 – unpaid by District, NJ Family Leave Act
12/20/22 – 1/2/23 – unpaid leave
 - d. Anne Farinella – Grade 2, Leonardo effective:
10/11/22 – 10/28/22 – paid leave
10/29/22 – 2/5/23 – unpaid by District, NJ Family Leave Act
 - e. Amanda LaGuardia – Special Education (MD), Bayview effective:
9/8/22 – 9/26/22 – paid leave
9/27/22 – 1/2/23 – unpaid by District, NJ Family Leave Act
 - f. Danielle Oches – Kindergarten, River Plaza effective:
8/29/22 – 9/15/22 – paid leave
9/16/22 – 12/8/22 – unpaid by District, Federal Leave Act
12/9/22 – 1/2/23 – unpaid leave

5) Approval of Increase, Decrease and/or Transfer of Assignment effective 8/29/22 – 6/30/23:

Name:	From:	To:	Effective:
Kumfert, Jonathan	Health & Phys. Ed. – Midd. Village	Health & Phys. Ed. - Thompson	2/1/23 – 6/30/23
Vilanova, Alyson	SpEd (LLD) – Harmony	Co-Teacher - Harmony	8/29/22 – 6/30/23

6) Approval of New Hires (Salaries subject to adjustment per negotiations):

- a. Bryan Kernan – Security Guard, District
Salary: \$22.50/hour
Effective: Pending Fingerprint Approval – 6/30/23
- b. Larry McKnight – Security Guard, District
Salary: \$22.50/hour
Effective: 9/21/22 – 6/30/23
- c. Robert Wall – Security Guard, District
Salary: \$22.50/hour
Effective: 9/21/22 – 6/30/23
- d. Grace Wills – Grade 4, Nut Swamp
Certification(s): Elem K-6 (CEAS), TOSD (CEAS)
Salary: MA – Step 1 - \$68,536 (pro-rated)
Effective: Pending Fingerprint Approval – 6/30/23

7) Approval of Adjustment of Salary, Assignment, and/or Dates of Employment:

- a. Jillian Bress – Family & Consumer Sciences, HS South
Salary: \$68,536 (pro-rated)
Effective: 10/24/22 – 6/30/23
- b. Vincent Brier – Facilities Worker, Middletown Village
Salary: \$38,926 (pro-rated) (includes Night Differential)
Effective: 9/7/22 – 6/30/23
- c. Corrine Henningsen – Facilities Worker, Middletown Village
Salary: \$35,926 (pro-rated) (includes Night Differential)
Effective: Pending Fingerprint Approval – 6/30/23
- d. Jillian Sarna – Facilities Worker, HS North
Salary: \$35,926 (pro-rated) (includes Night Differential)
Effective: 8/24/22 – 6/30/23
- e. Jenna Silvestri – Registered Behavior Technician, District
Salary: \$45,000 (pro-rated)
Effective: 9/6/22 – 6/30/23
- f. Tracy Varno – Language Arts, Thompson
Salary: BA – Step 9 - \$60,698 (pro-rated)
Effective: 10/24/22 – 6/30/23

- 8) Approval for the following staff members to be compensated for additional teaching blocks as assigned for the 2022-2023 school year (Hourly Rates subject to adjustment per negotiation):

Middle School – 60 minutes of class instruction and 15 minutes of preparation per 60 minutes of instruction for each additional teaching block assigned.

Samuel Dokus - \$60.57/hour effective 9/6/22 – 11/23/22
Jenna Eisman - \$50.08/hour effective 9/6/22 – 11/23/22
Heather Engelken - \$66.91/hour effective 9/6/22 – 11/23/22
Matthew Krol - \$68.11/hour effective 9/6/22 – 11/23/22

- 9) Approval of Substitute Personnel for the 2022-23 School Year:

Substitute Nurse

Joyce Hirsch*

* - pending fingerprint and/or paperwork approval

Motion made by Mr. Heffernan, seconded by Mrs. Tobacco for approval of **item #14I1-9**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little,
Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

- 10) The Superintendent of Schools recommends the appointment of Jesse Herbert to Principal of Navesink Elementary School at an annual salary of \$132,000 (pro-rated) effective pending release of current position through June 30, 2023

Motion made by Mrs. Farley, seconded by Mrs. Minnuies for approval of **item #14I10**. Motion carried on a roll call vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little,
Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

- 11) The Superintendent of Schools recommends the appointment of Lana Cook to Assistant Principal of Middletown High School North at an annual salary of \$119,500 (pro-rated) effective pending release of current position through June 30, 2023

Motion made by Mrs. Caminiti, seconded by Mrs. Tobacco for approval of **item #14I11**. Motion carried on a roll call vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little,
Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

- 12) The Superintendent of Schools recommends the appointment of Nicholas Trezza to Assistant Principal of Middletown High School North at an annual salary of \$119,500 (pro-rated) effective pending release of current position through June 30, 2023

Motion made by Mr. Heffernan, seconded by Mrs. Farley for approval of **item #14I12**. Motion carried on a roll call vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little,
Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone

Noes: (0)

- 13) Approval of pre-service teachers to complete fieldwork and/or internship/student teaching – Attachment HR 1
- 14) Approval of Curriculum Committees – Attachment HR 2
- 15) Approval of Paraprofessional Assignments for the 2022-2023 School Year (All paraprofessional appointments subject to budgetary constraints, enrollments, and IEP requirements and may be charged or eliminated during the term of this agreement) – Attachment HR 3
- 16) Approval of Coaching – Attachment HR 4
- 17) Approval of Special Contracts – Attachment HR 5
- 18) Approval of Job Description – Board Certified Assistant Behavior Analyst – Attachment HR 6

Motion made by Mrs. Tobacco, seconded by Mrs. Farley for approval of **item #14113-18**. Motion carried on a voice vote:

Ayes: (9) Leonora Caminiti, Michael Donlon, Kate Farley, Barry Heffernan, John Little, Joan Minnuies, Deborah Wright, Jacqueline Tobacco and Frank Capone
 Noes: (1) Joan Minnuies (14117 Recreation Club Only)

13. Old Business

14. New Business

- Mrs. Minnuies commented on the positivity surrounding the back to school nights and recent sporting events.
- Mr. Capone expressed the Board’s sympathies to the Walters family.

15. Public Comment - limited to thirty minutes

- Denise Thompson commented on helping kids connect by offering high school club meetings during advisory periods. She also commented on athletics teams and the connections students have with coaches and teammates.
- Racheal Kanapka commented on parent involvement to assist the district in the prevention of the widespread mean behavior, disrespect and bullying in schools.
- Vera Piasecki commented on high school club meetings being held during advisory as opposed to after school. She also commented on Regulation 7510.

16. Motion to Adjourn meeting at 9:13 p.m. – motion made by Mr. Heffernan, seconded by Mrs. Wright to adjourn the meeting. Motion carried on a voice vote.

Respectfully submitted


 Amy P. Doherty

APD/tn
 September 22, 2022

