

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP/VOTING MEETING
HIGH SCHOOL NORTH LIBRARY
TUESDAY, JULY 19, 2022 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

**Frank Capone, President
Jacqueline Tobacco, Vice President
Leonora Caminiti
Michael Donlon
Kate Farley
H. Barry Heffernan
John Little
Joan Minnuies
Deborah Wright**

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. 7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.

2. Roll Call

3. Resolution for Executive Session

4. Call to Order by the Board President and Re-Reading of Sunshine Announcement

5. Roll Call

6. Pledge of Allegiance

7. Committee Reports

- A. Legislative (Barry Heffernan/Mary Ellen Walker)
- B. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)
- C. Student Services (John Little/Michele Tiedemann)
 - Committee Meeting 7/6/2022
- D. Facilities/Finance (Frank Capone/Amy Doherty)
- E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
 - Committee Meeting 7/12/2022
- F. Curriculum and Instruction (Kate Farley/Jessica Alfone)
 - Committee Meeting 7/6/2022
- G. Shared Services (Frank Capone/Amy Doherty)
- H. Strategic Planning (Frank Capone)
- I. Personnel (Joan Minnuies/Patrick Rinella)
 - Committee Meeting 7/11/2022
- J. Negotiations (Jacqueline Tobacco/Patrick Rinella)

8. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

9. Motion to Approve Minutes

- Executive Session 5/31/2022
- Workshop/Voting Meeting 5/31/2022
- Executive Session 6/14/2022
- Workshop/Voting Meeting 6/14/2022

- Executive Session 6/23/2022
- Special Voting Meeting 6/23/2022

10. Reports

A. Report of the President

B. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of June 15, 2022 through July 19, 2022 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for June 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of June 2022, as per *Attachment BA-1 Report of Secretary DRAFT*.
- 4) Motion to accept the Board Secretary’s certification that no major budget line item has been over-expended for the month of June 2022.

C. Report of the Superintendent

- 1) Superintendent’s update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of June:

	<u>2021</u>				<u>2022</u>					
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	1	1	1	1	1	3	6	3	11	5
Vandalism	0	0	0	0	0	0	0	0	0	1
Weapons	0	0	0	0	0	0	0	0	0	0
Substance Abuse	0	3	0	0	1	2	5	2	1	1

11. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

- 1) Approval to renew product and service contract with Blackboard Inc. for website and content management system software including web hosting and integrated mobile communications application for term July 1, 2022 - June 30, 2023, in the amount of \$56,436.20.

B. Student Services (Michele Tiedemann)

- 1) Recommend approval for home instruction:
Student ID Start Date End Date

Tuesday, July 19, 2022 – High School North Library

308987	5/23/22	6/24/22
16719	5/26/22	6/24/22
10900	6/4/22	6/24/22
14198	6/6/22	6/24/22
13321	6/6/22	6/24/22
11985	6/10/22	6/24/22
25039	6/16/22	7/16/22
11916	6/23/22	7/29/22
22370	6/28/22	8/5/22
13921	6/24/22	7/30/22
12813	6/24/22	7/16/22
10368	7/1/22	8/16/22
309345	7/5/22	8/5/22
15526	6/1/22	6/24/22

2) Approval of new out of district placement:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Diem</u>
22889	The Rugby School	9/7/22	6/26/23	\$398.30

3) Approval for continuous out of district placement for 2022-2023:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Diem</u>
10521	Legacy Treatment/Mary A Dobbins	7/5/22	6/30/23	\$410.67
10602	Rutgers Day School	7/5/22	6/22/23	\$426.72
25461	Highlands Elementary	7/1/22	4/8/23	\$141.31
21816	Collier School	7/5/22	6/23/23	\$364.00
20161	Collier School	7/5/22	6/23/23	\$364.00
14863	Collier School	7/5/22	6/23/23	\$364.00
13143	The Eden School	7/5/22	6/22/23	\$512.99
15877	The Eden School	7/5/22	6/22/23	\$512.99
311293	The Eden School	7/5/22	6/22/23	\$512.99
14190	Celebrate the Children	9/7/22	6/26/23	\$555.55
309063	Shore Center/Bayshore Jointure	9/1/22	6/30/23	\$5200 per month
17028	Shore Center/Bayshore Jointure	9/1/22	6/30/23	\$5200 per month
19903	The Rugby School	7/6/22	6/26/23	\$398.30
307436	Lakeview School/NJ Inst for Disab	7/7/22	6/15/23	\$527.11
208242	The Harbor School	7/5/22	6/16/23	\$379.96
11766	The Harbor School	7/5/22	6/16/23	\$379.96
310254	The Harbor School	7/5/22	6/16/23	\$379.96
23988	The Harbor School	7/5/22	6/16/23	\$379.96
307146	Manchester/Regional Day School	7/5/22	8/15/22	\$7400 (ESY)
23924	Neptune Township	7/5/22	6/22/23	\$322.22
10416	Spectrum Consulting, Inc	7/6/22	8/26/22	\$600 (ESY)

4) Approval of Settlement Agreements:

- a. Settlement Agreement for Student #14586
- b. Settlement Agreement for Student #15040

C. Facilities (*Amy Doherty*)

- 1) Approval of submission of 2022-2023 waivers for toilet room facilities for early intervention, prekindergarten and kindergarten classrooms for 12 classrooms with bathrooms adjacent, but not inside the classroom (Fairview – 3; Leonardo – 1; Harmony – 4, Middletown Village – 1, Navesink – 1, Ocean Avenue - 1, River Plaza - 1).
- 2) Approval of proposal for professional services for the track and turf replacement at High School North from Spieze Architectural Group, Inc. as follows:

Design, Documentation and Permit Support	\$70,000
Construction Administration and Closeout	\$19,500
Geotechnical and Site/Civil Engineering	<u>\$40,100</u>
	\$129,600

D. Policy (*Mathew Kirkpatrick*)

- 1) First Reading - No action as per *Attachment Policy - 1*
 - R 5430 Class Rank Calculation
 - R 2624 Grading System
 - P 2415 Every Student Succeeds Act
 - P 5722 Student Journalism
 - P 0163 Quorum
 - P 0143.2 High School Representative to the Board of Education
 - P 1511 Board of Education Website Accessibility
 - P/R 5513 Care of School Property
 - P 5517 School District Issued Student Identification Cards
 - P 3216 Dress and Grooming
 - P 4216 Dress and Grooming
 - P 3270 Professional Responsibilities
- 2) Second Reading - Adoption
 - P 5410 Promotion and Retention (Revised)
 - P 3233 Political Activities (M) (Revised)
 - P 1648.15 Recordkeeping for Healthcare Settings in School Buildings
 - R 5536 Random Drug and Alcohol Testing

E. Curriculum & Instruction (*Jessica Alfone*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval of Positive Action, Inc for district Effective Social & Emotional Learning Kits in the amount of \$70,867.
- 3) Recommend approval of a 5 year subscription for Teaching Strategies for Early Childhood Creative Curriculum using IDEA funds in the amount of \$57,666.50.
- 4) Recommend approval of a renewal contract with Proximity Learning in the amount of \$59,129.95 to provide American Sign Language II and III courses at the high school level for the 2022-23 school year.

- 5) Approval of resolution to continue and expand the ESL Magnet Program;
- WHEREAS, the Middletown Township Board of Education seeks to continue and expand its Magnet English as a Second Language (ESL) Program to more efficiently and effectively deliver language instruction to our English Language Learners (ELL) students.
- WHEREAS, the Middletown Township Board of Education will provide at the elementary level one full period each day of ESL services to ELL students as a product of the Magnet ESL Program structure.
- WHEREAS, the Middletown Township Board of Education will provide at the middle school level one full period each day of ESL services to ELL students as a product of the Magnet ESL Program structure.
- WHEREAS, the Middletown Township Board of Education will provide at the high school level one full block of instruction every other day to ELL students, due to an alternating A/B block schedule configuration.
- WHEREAS, the Middletown Township Board of Education will identify three elementary schools, one middle school, and one high school to serve as the Magnet ESL Program locations, so that services may be centralized.
- WHEREAS, the Middletown Township Board of Education will apply for a Bilingual Waiver to seek an exemption for providing a bilingual program based on Spanish-speaking student enrollment exceeding the threshold of twenty (20) students within the district.
- WHEREAS, the Middletown Township Board of Education has provided high intensity instruction to our Spanish speaking students by placing them in core content classes with SIOP trained staff members to meet the requirements of the Bilingual Waiver.
- WHEREAS, the Middletown Township Board of Education will continue to provide SIOP training as needed to staff members to meet the requirements of the High Intensity Instruction outlined in the Bilingual Waiver.
- NOW, THEREFORE, BE IT RESOLVED that the Middletown Township Board of Education agrees to continue and expand the Magnet ESL Program and apply for a Bilingual Waiver to establish the most efficient and effective delivery of language services.

F. Finance (Amy Doherty)

- 1) Approval of IDEA FY2023 Grant Allocation Total: \$2,876,916
Basic: Public - \$2,510,728, Nonpublic - \$271,467
Preschool: Public - \$94,721, Nonpublic - \$0
- 2) Approval of Fund Allocation for Nonpublic Schools:
WHEREAS, the Middletown School District has consulted with the administrator of each of the participating nonpublic schools located within the Public School District;
and
WHEREAS, the Middletown School District has advised the nonpublic schools regarding the limit of funds available for the full time pupils enrolled in the nonpublic schools;
and

Tuesday, July 19, 2022 – High School North Library

WHEREAS, the Middletown School District has advised the nonpublic schools that the District participates with MOESC to administer the spending of these funds; and WHEREAS, the Middletown School District is in agreement with the services to be provided to the nonpublic schools within the limit of the funds that are available; NOW, THEREFORE, BE IT RESOLVED that the Middletown School District accept the 2022-23 New Jersey Nonpublic entitlements to each nonpublic school as follows:

Nonpublic School	Nursing Allocation	Security Allocation	Technology Allocation	Textbook Allocation
A Child’s Place	\$1,904	\$3,485	\$714	\$1,122
Christian Brothers Academy	\$98,000	\$179,375	\$36,666	\$57,618
Mountain Hill School	\$1,904	\$3,485	\$714	\$1,122
Oak Hill Academy	\$36,400	\$66,625	\$13,650	\$21,450
Saint Leo the Great School	\$62,384	\$114,185	\$23,310	\$36,630
Saint Mary School	\$40,320	\$73,800	\$15,120	\$23,760
Total:	\$240,912	\$440,955	\$90,174	\$141,702

3) Recommend the approval of the submission of FY2023 ESEA Title I SIA proposed program plan and budget and accept funds in the amount of \$20,000.

4) Approval of funded salaries for Title I Schools for the 2022-2023 school year (ESEA Grant):

Teacher Building/Position/Account	Salary Amount	Amount Funded Title I	Benefits -Amount Funded Title I	Percent Funded
Elizabeth McCarthy Bayview/RDT 20-231-100-100-06-000-YR23	\$106,301	\$16,000	\$8,160	15%
Ashley Connors Bayview/Math Specialist 20-231-100-100-09-000-YR23	\$86,121	\$13,000	\$6,630	15%
Rachel Zigman Fairview/RDT 20-231-100-100-08-000-YR23	\$106,301	\$16,000	\$8,160	15%

Tuesday, July 19, 2022 – High School North Library

Abbey Friend Fairview/Math Specialist 20-231-100-100-08-000-YR23	\$101,021	\$15,000	\$7,650	15%
Laurie Brooks Harmony/Math Specialist 20-231-100-100-09-000-YR23	\$101,021	\$15,000	\$7,650	15%
Valerie DeMatteo Harmony/Math Specialist 20-231-100-100-09-000-YR23	\$90,796	\$13,500	\$6,885	15%
Johanna Jackstadt Leonardo/RDT 20-231-100-100-10-000-YR23	\$105,021	\$16,000	\$8,160	15%
Lisa Cashin Leonardo/Math Specialist 20-231-100-100-10-000-YR23	\$81,736	\$12,000	\$6,120	15%
Jill Epstein New Monmouth/RDT 20-231-100-100-14-000-YR23	\$78,511	\$11,500	\$5,865	15%
Catherine Woodle New Monmouth/RDT 20-231-100-100-14-00-YR23	\$72,086	\$11,000	\$5,610	15%
Allyson Bennett Ocean Avenue/RDT 20-231-100-100-07-000-YR23	\$89,731	\$13,500	\$6,885	15%
Rose Scullion Ocean Ave/Math Specialist 20-231-100-100-07-000-YR23	\$87,901	\$13,000	\$6,630	15%
Crista Klemser Thorne/Math Specialist 20-231-100-100-05-000-YR23	\$81,736	\$16,500	\$8,415	20%
Susan MacFarland Thorne/Literacy Interventionist 20-231-100-100-05-000-YR23	\$105,021	\$21,000	\$10,710	20%

Tuesday, July 19, 2022 – High School North Library

Jacqueline Tishler Bayshore/Math Specialist 20-231-100-100-03-000-YR23	\$105,021	\$15,755	\$8,035	15%
Angela Faasen Bayshore/Literacy Interventionist 20-231-100-100-03-000-YR23	\$78,966	\$11,850	\$6,044	15%
Salary Totals for Title I Funding		\$235,605	\$117,609	

***Salary amounts static due to contract

Title I-SIA (Bayshore)

Teacher Building/Position/Account	Salary Amount	Amount Funded Title I	Benefits - Amount Funded Title I	Percent Funded
Jacqueline Tishler Bayshore/Math Specialist 20-235-100-100-03-000-YR23	\$105,021	\$7,350	\$3,748	7%
Angela Faasen Bayshore/Literacy Interventionist 20-235-100-100-03-000-YR23	\$78,966	\$5,500	\$2,805	7%
Salary Totals for Title I-SIA Funding		\$12,850	\$6,553	

***Salary amounts static due to contract

Title II-A (Class Size Reduction Teacher)

Teacher Building/Position/Account	Salary Amount	Amount Funded Title II-A	Benefits - Amount Funded Title II-A	Percent Funded
Molly Arnette New Monmouth/Grade 2 20-270-100-100-14-000-YR23	\$70,036	\$70,036	\$35,718	100%
Salary Totals for Title II-A Funding		\$70,036	\$35,718	

***Salary amount static due to contract

G. Student Activities (Matthew Kirkpatrick)

- 1) Approval of suspension report as per *Attachment Student Activites-1*
- 2) Recommend approval of 2022-2023 athletic program related items;
 - a. Fall practices commencing August 10, 2022 for all sports; providing physical, eligibility and all other paperwork has been properly completed.
- 3) Resolution for membership in New Jersey State Interscholastic Athletic Association and Shore Conference of High Schools for High School North and High School South; **The Board of Education** of School District No. 3160, County of Monmouth, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Middletown High School North and High School South as members of the New Jersey State Interscholastic Athletic Association and Shore Conference of High Schools to participate in the approved inter-school athletic program sponsored by these organizations.
This resolution will continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the N.J.S.I.A.A. and Shore Conference of High Schools.

H. Negotiations (Patrick Rinella)

- I. **Personnel** (Patrick Rinella) – See Personnel Report

12. Old Business

13. New Business

14. Public Comment - limited to thirty minutes

15. Motion to Adjourn