

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP/VOTING MEETING
HIGH SCHOOL NORTH LIBRARY
TUESDAY, AUGUST 23, 2022 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

**Frank Capone, President
Jacqueline Tobacco, Vice President
Leonora Caminiti
Michael Donlon
Kate Farley
H. Barry Heffernan
John Little
Joan Minnuies
Deborah Wright**

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. 7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.

2. Roll Call

3. Resolution for Executive Session

4. Call to Order by the Board President and Re-Reading of Sunshine Announcement

5. Roll Call

6. Pledge of Allegiance

7. ESSER Safe Return Plan Update

8. Committee Reports

- A. Legislative (Barry Heffernan/Mary Ellen Walker)
- B. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)
 - Committee Meeting 7/26/22
- C. Student Services (John Little/Michele Tiedemann)
 - Committee Meeting 8/17/22
- D. Facilities/Finance (Frank Capone/Amy Doherty)
 - Committee Meeting 7/26/22
- E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
- F. Curriculum and Instruction (Kate Farley/Jessica Alfone)
 - Committee Meeting 8/17/22
- G. Shared Services (Frank Capone/Amy Doherty)
- H. Strategic Planning (Frank Capone)
- I. Personnel (Joan Minnuies/Patrick Rinella)
 - Committee Meeting 8/16/22
- J. Negotiations (Jacqueline Tobacco/Patrick Rinella)

9. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

10. Motion to Approve Minutes

- Executive Session 7/19/2022
- Workshop/Voting Meeting 7/19/2022

11. Reports

A. Report of the President

B. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of July 20, 2022 through August 23 ,2022 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for July 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of July 2022, as per *Attachment BA-1 Report of Secretary*.
- 4) Motion to accept the Board Secretary's certification that no major budget line item has been over-expended for the month of July 2022.

C. Report of the Superintendent

- 1) Superintendent's update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent of Schools recommends approval of the 2022-2023 school times, as per *Attachment Superintendent-2 School Times*.
- 4) The Superintendent of Schools recommends approval of the 2022-2023 Pre-K School Calendar as per *Attachment Superintendent-3 Pre-K Calendar*.
- 5) The Superintendent of Schools recommends approval of the Kean University School Counseling Affiliation Agreement between the Middletown Township Public Schools and Kean University, as per *Attachment Superintendent-4 Kean*.
- 6) The Superintendent of Schools recommends approval of the Sidebar Agreement between the Middletown Township Board of Education and the Middletown Township Education Association, as per *Attachment Superintendent-5 MTEA*

12. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

- 1) Approval of product and service contract with Blackboard Inc. for website and content management system software including web hosting and integrated mobile communications application for term July 1, 2022 - June 30, 2023, in the amount of \$58,435.62. (revision of 7/19/2022 approved contract).

- 2) Approval to purchase Microsoft licenses for district-wide computers from Software House International, Somerset, NJ covered under NJEdge Cooperative #269EMCPS-19-001 in the amount of \$56,259.
- 3) Approval of the annual service/maintenance contract with RFP Solutions, Inc. for the Alcatel Lucent Omni PCS Enterprise Telecommunications System. Contract period is September 1, 2022 through August 31, 2023 at a total annual cost of \$52,290 (0% increase).

B. Student Services (Michele Tiedemann)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
14952	7/5/22	8/5/22 (ESY)
24553	7/5/22	8/5/22 (ESY)
24976	7/5/22	8/5/22 (ESY)

- 2) Approval of new out of district placement:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
10512	The Center School	9/7/22	6/16/23	\$444.29

- 3) Approval for continuous out of district placement for 2022-2023:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Diem</u>
10416	Spectrum Consulting, Inc.	9/7/22	6/16/23	\$510
310152	Monmouth Behavioral	7/5/22	8/5/22	\$700 (ESY)
310152	Monmouth Behavioral	9/6/22	6/16/23	\$700 (RSY)
13022	New Road School	7/1/22	8/12/22	\$343.43
307146	Regional Day School/Manchester	9/6/22	6/21/23	\$402.78

- 4) Approval of Settlement Agreements:

- a. Settlement Agreement for student # 15040
- b. Settlement Agreement for student # 20696

- 5) Approval of Contracted Service Providers for 2022-2023:

Delta-T Group	\$55 RN per hour \$47 LPN per hour
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- 6) Approval of Tuition Contract Agreements to attend Middletown Public School District for the 2022-2023 School Year:

Student	Sending District	Tuition Rate
CS	Keansburg School District	\$21,958

C. Facilities (Amy Doherty)

- 1) Approval of the following NJ Department of Education facilities applications for New Monmouth Elementary School:
 - a. Application for Dual Use of Educational Space for the 2022-2023 School Year.

- b. Application for Change of Use of Educational Space for the 2022-2023 School Year.

D. Policy (*Matthew Kirkpatrick*)

- 1) Second Reading - Adoption
 - R 5430 Class Rank Calculation
 - R 2624 Grading System
 - P 2415 Every Student Succeeds Act
 - P 5722 Student Journalism
 - P 0163 Quorum
 - P 0143.2 High School Representative to the Board of Education
 - P 1511 Board of Education Website Accessibility
 - P/R 5513 Care of School Property
 - P 5517 School District Issued Student Identification Cards
 - P 3216 Dress and Grooming
 - P 4216 Dress and Grooming
 - P 3270 Professional Responsibilities

E. Curriculum & Instruction (*Jessica Alfone*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval for Reading and Writing Project Network Professional Development and Site Based/Virtual Coaching for Ocean Avenue, River Plaza, and Thorne in the amount of \$60,000.
- 3) Approval of New Curriculum Guides for the 2022-2023 school year, as per *Attachment Curriculum-2 New Curriculum Guides*.

F. Finance (*Amy Doherty*)

- 1) Recommend approval to award Bid #2022-2023-1TA for Athletic Trips as per *Attachment Finance-1*.
- 2) Request approval for the following parental transportation contracts for the 2022-2023 school year.

Route	Location	Per Diem Cost
VM-1	Princeton Child Development Institute	\$150.37 including ESY
JL-1	Schroth School	\$50.00 including ESY
EF-1	Harbor School	\$27.32 including ESY

- 3) Recommend approval of a transportation jointure for the 2022-2023 school year with Union Beach Board of Education, Middletown School District as host for route SS-1 at the rate of \$200 per diem.

- 4) **BE IT RESOLVED** that per the recommendation of its group insurance broker-of-record, Brown & Brown Metro, LLC, the Middletown Board of Education hereby resolves, effective September 1, 2022, the following:
- a. Utilize Aetna as its group medical and prescription benefits administrator, at the fees, rates, benefits, terms and conditions represented in the proposed contract.
 - b. Utilize Zurich American Insurance Company as its stop-loss carrier for the medical and prescription drug plans, per their proposal #205236.
 - c. Utilize Innovu as its employee benefits data analytics vendor, at the fees, terms, and conditions represented in the proposal.
 - d. To designate Brown & Brown Metro, LLC, as the Board’s broker-of-record for the aforementioned group medical and prescription drug benefits program with no change in the professional services fee structure. Brown & Brown Metro, LLC is authorized to act on behalf of the Board in all matters related to this program.
- 5) Recommend the reauthorization of the following parent organizations to be named as additional insured under the district’s Liability Insurance Policy for the 2022-23 school year:
- | | |
|------------------------|-----------------------------------|
| Bayshore PTO | HS South PFA |
| Bayview PTA | HS North Band Parents |
| Fairview PTO | HS North Diamond Club |
| Harmony PTO | HS North Lion Hall of Fame |
| Leonardo PTA | HS North Senior Parents |
| Lincroft PTA | HS North Touchdown Club |
| Middletown Village PFA | HS North Wrestling |
| Navesink PTA | HS South Diamond Club |
| New Monmouth PTA | HS South Music Sponsors |
| Nut Swamp PTA | HS South Touchdown Club |
| Ocean Avenue PTA | HS South Wrestling Parents Assoc. |
| River Plaza PFA | Hockey In Middletown |
| Thompson PFA | Lacrosse in Middletown |
| Thorne PTA | Volleyball In Middletown |
| HS North PFA | |

G. Student Activities (*Matthew Kirkpatrick*)

- 1) Approval of Code of Conduct for Elementary, Middle and High Schools, as per *Attachment Student Activities-1 Code of Conduct*.
- 2) Approval of 2022-2023 athletic ticket prices for all home events, excluding tournaments, as follows:
Football, Basketball, Ice Hockey and Wrestling:
Individual tickets purchased online: \$4.00 plus fees
Individual tickets purchased at the door: \$6.00
Season Pass (Admit 1) online only: \$30.00 plus fees
Family Pass (Admit 4 family members) online only: \$60.00 plus fees
Senior Citizen (62+) Admission: Free

H. **Negotiations** (*Patrick Rinella*)

I. **Personnel** (*Patrick Rinella*) – See Personnel Report

13. Old Business

14. New Business

15. Public Comment - *limited to thirty minutes*

16. Motion to Adjourn