

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS  
BOARD OF EDUCATION  
WORKSHOP/VOTING MEETING  
HIGH SCHOOL NORTH LIBRARY  
TUESDAY, SEPTEMBER 20, 2022 7:00 PM  
PUBLIC MEETING APPROXIMATELY 8:00 PM**



**Middletown Township Board of Education**

**Frank Capone, President  
Jacqueline Tobacco, Vice President  
Leonora Caminiti  
Michael Donlon  
Kate Farley  
H. Barry Heffernan  
John Little  
Joan Minnuies  
Deborah Wright**

**Student Representative, High School North - Brandon Chuisano  
Student Representative, High School South - Kaylea Hallam**

**Mary Ellen Walker**  
Superintendent of Schools

**Amy P. Doherty, CPA**  
Business Administrator / Board Secretary

**Mission Statement**

*The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.*

**Guidelines for Public Comment**

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

**Code of Ethics for School Board Members (Statute 18A:12-24.1):**

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. **6:30 PM Student Recognition** - *High School North Auditorium*
2. **7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:**  
*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.*
3. **Roll Call**
4. **Resolution for Executive Session**
5. **Call to Order by the Board President and Re-Reading of Sunshine Announcement**
6. **Roll Call**
7. **Pledge of Allegiance**
8. **Student Speakers**
  - High School North - Brandon Chuisano
  - High School South - Tessa Cigolini/Ellie Quick
9. **Committee Reports**
  - A. Legislative (Barry Heffernan/Mary Ellen Walker)
  - B. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)
  - C. Student Services (John Little/Michele Tiedemann)
  - D. Facilities/Finance (Frank Capone/Amy Doherty)
    - Committee Meeting 9/12/22
  - E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
    - Committee Meeting 9/13/22
      - R3270 Lesson Plans and Plan Documents - Revised
      - R7510 Use of School Facilities - Revised
  - F. Curriculum and Instruction (Kate Farley/Jessica Alfone)
  - G. Shared Services (Frank Capone/Amy Doherty)
  - H. Strategic Planning (Frank Capone)
  - I. Personnel (Joan Minnuies/Patrick Rinella)
    - Committee Meeting 9/12/22
  - J. Negotiations (Jacqueline Tobacco/Patrick Rinella)

**10. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes**

**11. Proclamation**

- Approval of Proclamation - Alpha Delta Kappa Month  
WHEREAS, 2022 marks the Seventy-fifth Anniversary of Alpha Delta Kappa, the international, honorary organization of women educators; and  
WHEREAS, the goals of this organization are to recognize outstanding educators, foster a fraternal friendship among educators on a world-wide scale, promote standards of excellence for educational projects and charitable activities that enrich society, and further our social and cultural progress; and  
WHEREAS, women in education constitute a great portion of our nation's workforce and are constantly striving to better serve their communities in various educational, civic, cultural and charitable programs;  
NOW, THEREFORE, the Middletown Township Board of Education proclaims October 2022 as Alpha Delta Kappa Month in Middletown, New Jersey and congratulates the organization on its Seventy-fifth Anniversary.

**12. Motion to Approve Minutes**

- Special Voting Meeting 8/15/2022
- Executive Session 8/23/2022
- Workshop/Voting Meeting 8/23/2022

**13. Reports**

**A. Board Secretary's Monthly Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2022 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

*Amy P. Doherty*  
*School Business Administrator/Board Secretary*

**B. Report of the Business Administrator/Board Secretary**

- 1) Motion to approve Bill List for the period of August 24, 2022 through September 20, 2022 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for August 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of August 2022, as per *Attachment BA-1 Report of Secretary*.

**C. Report of the Superintendent**

- 1) The Superintendent of Schools recommends approval of the Middletown Township Public Schools Chapter 27 Emergency Virtual or Remote Instruction Program Guide for 2022-2023 as per *Attachment Superintendent-1 Chapter 27 Guidance*.

**14. Recommendations of the Superintendent of Schools**

**A. Technology (David Siwiak)**

- 1) Approval to purchase annual internet filter license from Securly, Pasadena, CA in the amount of \$45,500 covered under PEPPM cooperative bid #528897-236.

**B. Student Services (Michele Tiedemann)**

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
10041	9/6/22	11/6/22
25039	9/6/22	11/6/22
15791	9/6/22	10/6/22
12040	9/6/22	11/6/22
14653	9/9/22	10/14/22
12932	9/12/22	10/12/22
11916	9/12/22	11/12/22
13916	9/13/22	10/13/22
20261	9/13/22	10/13/22

- 2) Approval of new out of district placement:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
23947	Long Branch Public Sch	9/6/22	3/20/23	\$3518/month
22913	Long Branch Public Sch	9/6/22	3/20/23	\$3518/month

- 3) Approval for continuous out of district placement for 2022-2023:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
312010	North Hunterdon/Voorhees	7/5/22	6/13/23	\$6293/month

- 4) Approval of Contracted Service Providers for 2022-2023:

The Center for Vocational Rehabilitation	\$60 per day
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- 5) Approval of School Physician professional service contract to Dr. Andrew Nelson/Seaview Orthopedic for the 2022-2023 school year.

**C. Facilities (Amy Doherty)**

- 1) Approval of grounds and turf management services for fields at High School North, High School South, Thompson Middle School and Thorne Middle School to South Jersey Turf Consultants, LLC, Tabernacle, NJ covered under CCEPS cooperative bid #66CCEPS/RFP#FY21-03 in the amount of \$66,022.15.

**D. Policy (Matthew Kirkpatrick)**

- 1) First Reading - No action as per *Attachment Policy-1*  
 P3233 Political Activities  
 P2430 Co-Curricular Activities  
 P2240 Controversial Issues

**E. Curriculum & Instruction (Jessica Alfone)**

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.

- 2) Recommend approval to add the following field trip destinations for the 2022-2023 school year:
- Lifetown Mall - Livingston, NJ (expose students in high school special class programs to life skills)
  - Pizza & Pasta Factory - Port Monmouth (Community Based Instruction middle school special class programs)

- 3) Recommend approval of the following overnight field trip:
- |                          |  |
|--------------------------|--|
| Group Attending:         | HS South Softball  |
| Purpose:                 | Spring Break Softball Tournament 2023                          |
| Leaving:                 | Saturday, April 1, 2023  |
| Returning:               | Wednesday, April 5, 2023                                       |
| Missed School Days:      | 0  |
| Substitutes Needed:      | 0  |
| Location:                | ESPN Wide World of Sports, Walt Disney World, Orlando, Florida |
| Student Total:           | 30   |
| Faculty Total:           | 4  |
| Other Adults/Chaperones: | 2  |
| Cost per Attendee:       | Paid for by students and fundraising                           |
| Transportation:          | Provided by student/parent                                     |

**F. Finance** (*Amy Doherty*)

- 1) Approval to purchase various cafeteria equipment including installation for High School North in the amount of \$93,929.38 and High School South in the amount of \$112,990.93 to Sam Tell & Son, Inc., Farmingdale, NY covered under the ESCNJ Cooperative bid #20/21-36 as per *Attachment Finance-1*.
- 2) Approval to serve breakfast at all district elementary and middle schools at the following prices:

Meal	Price	Variable Price
Elementary Breakfast – all schools	\$1.75	n/a
Middle School Breakfast – all schools	\$2.00	n/a

- 3) Recommend approval to award the following athletic routes for 2022-2023:  
 High School North Cross Country (Fall) to Garas Trans, LLC for \$6,319  
 High School North Boys Basketball (Winter) to Garas Trans, LLC for \$4,610

**G. Student Activities** (*Matthew Kirkpatrick*)

**H. Negotiations** (*Patrick Rinella*)

**I. Personnel** (*Patrick Rinella*) – See Personnel Report

**15. Old Business**

**16. New Business**

**17. Public Comment** - *limited to thirty minutes*

**18. Motion to Adjourn**