

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP/VOTING MEETING
HIGH SCHOOL NORTH LIBRARY
WEDNESDAY, OCTOBER 19, 2022 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

Frank Capone, President

Jacqueline Tobacco, Vice President

Leonora Caminiti

Michael Donlon

Kate Farley

H. Barry Heffernan

John Little

Joan Minnuies

Deborah Wright

Student Representative, High School North - Brandon Chuisano

Student Representative, High School South - Kaylea Hallam

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. **6:15 PM Student Recognition** - *High School North Auditorium*
2. **7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:**
“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.
3. **Roll Call**
4. **Resolution for Executive Session**
5. **Call to Order by the Board President and Re-Reading of Sunshine Announcement**
6. **Roll Call**
7. **Pledge of Allegiance**
8. **Student Speakers**
 - High School North - Brandon Chuisano
 - High School South - Julia Stavola
9. **Presentation**
 - Student Safety Data Systems (SSDS) 2020-2021 vs. 2021-2022- Matthew Kirkpatrick
 - SLE & Mental Health Programs in MTPS 2022-2023 - Dr. Margaret Young
 - 2021-2022 NJSLA Results - Dr. John Kerrigan
10. **Committee Reports**
 - A. Negotiations (Jacqueline Tobacco/Patrick Rinella)
 - B. Curriculum and Instruction (Kate Farley/Jessica Alfone)
 - Committee Meeting 10/6/2022
 - C. Student Services (John Little/Michele Tiedemann)
 - Committee Meeting 10/6/2022
 - D. Facilities/Finance (Frank Capone/Amy Doherty)
 - Committee Meeting 10/13/2022
 - E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
 - F. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)
 - Committee Meeting 10/17/2022
 - G. Shared Services (Frank Capone/Amy Doherty)
 - H. Strategic Planning (Frank Capone)

- I. Personnel (Joan Minnuies/Patrick Rinella)
 - Committee Meeting 10/13/2022

- J. Legislative (Barry Heffernan/Mary Ellen Walker)

11. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

12. Proclamation

- National Principals Month

In honor of the service of all elementary, middle level, and high school principals, and to recognize the importance of their school leadership so that every child has access to a high-quality education, and to celebrate school leader accomplishments, the month of October 2022 is hereby designated in New Jersey to be “National Principals Month.”

- National Custodial Workers Recognition Day

WHEREAS, custodians are the men and women who keep our schools and offices clean, well maintained and running smoothly; and
WHEREAS, the custodians work is physically demanding and continues 24 hours a day. Our custodians always deliver outstanding service so that our buildings are safer and healthier for those who enter them; and
WHEREAS, custodians often go above and beyond their duties, building rapport with students, teachers, staff members, and administrators; and
WHEREAS, our district honors and recognizes the contributions of all school custodians across the Middletown Township School District on this very special day;
THEREFORE, BE IT RESOLVED, the Middletown Township Board of Education, do hereby proclaim October 2nd as National Custodial Workers Day in the Middletown Township Public Schools

13. Motion to Approve Minutes

- Executive Session 9/13/2022
- Special Voting Meeting 9/13/2022
- Executive Session 9/20/2022
- Workshop/Voting Meeting 9/20/2022

14. Reports

A. Report of the President

1) Code of Ethics for School Board Members

*WHEREAS the New Jersey Legislature adopted amendments in 2001 to the School Ethic Act (N.J.S.A.18A:12-24.1) to make adherence to the Code of Ethics for School Board Members mandatory for each board member;
AND to ensure that Board Members understand what is expected of them under the Ethics Act and the Code of Ethics for School Board Members:*

- *Each Board Member must read and become familiar with the Code of Ethics for School Board Members.*
- *Each Member must sign an acknowledgement that he/she has received a copy of the Code.*

THEREFORE, each Board of Education shall

- *Discuss the School Ethics Act and the Code of Ethics for School Board Members at a regularly scheduled public meeting annually.*
 - *Adopt policies and procedures regarding the training of members in understanding the Code of Ethics.*
 - *Provide documentation that each member has received and reviewed it.*
- 2) The Board President recommends approval of the Memorandum of Agreement between the Middletown Township Board of Education and Middletown Township Education Association for the term July 1, 2021-June 30, 2025.
 - 3) Approval of Resolution for 2021-2022 Quantitative and Qualitative Goals; WHEREAS, the Middletown Board of Education (“Board”) and the Superintendent, Mary Ellen Walker, entered into an employment agreement (“Contract”) for a period commencing on September 1, 2020 through June 30, 2024; and WHEREAS, the Superintendent is eligible to receive a merit bonus up to 14.99% of her annual base salary; and WHEREAS, the Board having conducted an evaluation of the Superintendent’s merit goals and performance, finds that the Superintendent has met her merit goals; NOW, THEREFORE, BE IT RESOLVED, that the Board approves the payment of the merit bonus pursuant to Article I, Section D, and Appendix A of the Contract; and BE IT FURTHER RESOLVED, that while the Board certifies that the quantitative and qualitative merit criterion have been satisfied, the Board acknowledges that said payment is subject to the approval of the Executive County Superintendent of Schools pursuant to the terms of the Contract and N.J.A.C. 6A:23A3.1(e)11.
 - 4) Approval of the 2022-2023 Quantitative and Qualitative Goals for Mary Ellen Walker, Superintendent of Schools, as per *Attachment BOE-1*.

B. Board Secretary’s Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of September 30, 2022 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Amy P. Doherty
School Business Administrator/Board Secretary

C. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of September 21, 2022 through October 19, 2022 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for September 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of September 2022, as per *Attachment BA-1 Report of Secretary*.

D. Report of the Superintendent

- 1) Superintendent’s update.

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- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of September:

	<u>2022</u>				<u>2023</u>					
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	2									
Vandalism	0									
Weapons	0									
Substance Abuse	8									

- 4) The Superintendent of Schools recommends approval of the revised Facilities Staff Calendar for the 2022-2023 school year, as per *Attachment Superintendent-2*.
- 5) The Superintendent of Schools recommends approval of the following resolution:
WHEREAS, the Department of Education requires New Jersey School Districts to submit a Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities; and
WHEREAS, the required maintenance activities for the various school facilities of the Middletown Township School District are consistent with these requirements; and
WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;
NOW THEREFORE BE IT RESOLVED, that the Middletown Township School District hereby authorize the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Middletown Township School District in compliance with Department of Education requirements.
- 6) The Superintendent of Schools recommends the approval of the District Nursing Services Plan for the 2022-2023 School Year.
- 7) The Superintendent of Schools recommends approval of the Grand Canyon University Student Teaching Affiliation Agreement between the Middletown Township Public Schools and Grand Canyon University, as per *Attachment Superintendent- 3*.
- 8) The Superintendent of Schools recommends approval of the Fairleigh Dickinson University Education (Teacher Preparation) Affiliation Agreement between the Middletown Township Public Schools and Fairleigh Dickinson University, as per *Attachment Superintendent-4*.
- 9) The Superintendent of Schools recommends approval of the Memorandum of Agreement between Law Enforcement and Education for the 2022-2023 school year.

- 10) The Superintendent of Schools recommends approval of the Harassment Intimidation and Bullying (HIB) self-assessments for the 2021-2022 school year. The HIB Grades are determined by each building's School Safety Team and reflect the building score on the established HIB Grade rubric from the NJDOE (Highest possible score is 78):

School	Self Assessment Grade
High School North	75
High School South	73
Bayshore	75
Thompson	74
Thorne	75
Bayview	75
Fairview	73
Harmony	75
Leonardo	75
Lincroft	74
Middletown Village	77
Navesink	75
New Monmouth	74
Nut Swamp	75
Ocean Avenue	76
River Plaza	75

15. Recommendations of the Superintendent of Schools

A. Technology (*David Siwiak*)

B. Student Services (*Michele Tiedemann*)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
24976	9/6/2022	11/6/2022
14952	9/6/2022	11/6/2022
15031	9/6/2022	10/7/2022

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21048	9/26/2022	10/26/2022
12107	9/20/2022	10/10/2022
20261	9/21/2022	11/30/2022
11985	9/19/2022	10/19/2022
13847	9/23/2022	11/23/2022
23726	9/26/2022	12/5/2022
11940	9/23/2022	10/14/2022
13917	9/27/2022	10/18/2022
15791	10/6/2022	11/6/2022
17592	9/27/2022	12/27/2022
16214	9/29/2022	10/3/2022
12601	9/26/2022	11/26/2022
311896	9/30/2022	11/4/2022
23713	10/3/2022	11/3/2022
24889	9/23/2022	11/4/2022
23935	9/30/2022	12/1/2022
16343	11/14/2022	11/24/2022
21592	10/6/2022	12/15/2022
15031	10/8/2022	10/16/2022
14653	10/17/2022	11/17/2022
25025	10/6/2022	11/4/2022
12249	10/12/2022	11/12/2022
309409	9/6/2022	11/6/2022
26035	10/17/2022	11/15/2022
17258	10/12/2022	12/6/2022
16719	9/18/2022	11/28/2022

2) Approval of new out of district placement for 2022-2023:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
13715	Collier Youth Services	10/3/22	6/23/22	\$364.00 per diem

3) Approval for continuous out of district placement for 2022-2023:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
12122	The Rugby School	7/6/22	8/19/22	\$398.30 per diem

4) Approval of Contracted Service Providers for 2022-2023:

eMedical Urgent Care	\$75 per Physical Exam-Student Clearance \$50 SAP 10 (Substance Abuse Panel 10 panel plus alcohol) \$80 Synthetic Cannabinoids
Monmouth Behavioral Therapy Group LLC	\$150 per hour Board Certified Behavior Analyst \$65 per hour Registered Behavior Technician

- 5) Approval of Contracted Hospital Bound/Home Instruction Service Providers for 2022-2023:

Prime Healthcare Services-Saint Clare’s LLC	\$55 per hour
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- 6) Approval of Tuition Contract Agreements to attend Middletown Public School District for the 2022-2023 School Year:

Student	Sending District	Tuition
MV	Tinton Falls School District	\$53,368.22

C. Facilities (*Amy Doherty*)

- 1) BE IT RESOLVED, by the Middletown Township Board of Education to approve the submission of the following projects, for review and Department approval of a “school facilities project” with no state funding which is consistent with the 2020 approved Long Range Facilities Plan. Further, the Board authorizes Spiezle Architectural Group Inc., to make the submission to the Department of Education on behalf of the district.

School	Scope
Bayshore Middle School	HVAC Upgrades
Middletown High School South	HVAC Upgrades
Middletown High School North	Track and Turf Replacement

D. Policy (*Mathew Kirkpatrick*)

- 1) First Reading - No action as per *Attachment Policy - 1*
P5512 Harassment, Intimidation, or Bullying
- 2) Second Reading - Adoption:
P3233 Political Activities
P2430 Co-Curricular Activities
P2240 Controversial Issues

E. Curriculum & Instruction (*Jessica Alfone*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval of New Curriculum Guides for the 2022-2023 school year, as per *Attachment Curriculum-2 New Curriculum Guides*.
- 3) Recommend approval of additional field trip destinations for the 2022-2023 school year as per *Attachment Curriculum-3 Field Trips*.

F. Finance (*Amy Doherty*)

- 1) Recommend approval of the following transportation jointures with Middletown as the host district for the 2022-2023 school year:

Route	Joiner District	Per Diem Cost
TJ-12	Keansburg	\$6.15
HSN-1	Keansburg	\$1.98
235	Keansburg	\$36.14
SH-7	Eatontown	\$160.73 per student
THJ-1	Woodbridge	\$4.68 per student
MVE-2	Point Pleasant Boro	\$4.37
SH-7-4B	Point Pleasant Boro	\$176.67
MVE-2	Clifton	\$4.47
SE262	Willingboro	\$125.39 per student

G. Student Activities (*Matthew Kirkpatrick*)

- 1) Approval of suspension report as per *Attachment Student Activities-1*
- 2) Recommend approval of 2022-2023 facility use agreement for use of Raritan Bay Area YMCA competition pool; \$250 per practice and \$851 per meet, total costs not to exceed \$25,000.
- 3) Recommend approval of ice rental agreement between Middletown Township Board of Education and the Middletown Sports Complex; total ice rental cost is not to exceed \$65,000.

H. Negotiations (*Patrick Rinella*)

- I. **Personnel** (*Patrick Rinella*) – See Personnel Report

16. Old Business

17. New Business

18. Public Comment - *limited to thirty minutes*

19. Motion to Adjourn