

**Middletown Township Board of Education  
Middletown, New Jersey 07748**

**JOB DESCRIPTION**

<b>Title:</b>	Social Behavior Support Specialist
<b>Qualifications:</b>	One of the following NJ Certifications required: <ul style="list-style-type: none"><li>• School Social Worker</li><li>• School Psychologist</li><li>• School Guidance Counselor</li></ul> Required criminal history background check and proof of U.S. citizenship or legal resident alien status
<b>Reports To:</b>	Assistant Superintendent for Student Support Services Principal
<b>Performance Responsibilities:</b>	<ol style="list-style-type: none"><li>1. Will serve as the building based anti-bullying specialist, as part of the anti-bullying requirements of the New Jersey administrative regulations</li><li>2. Assist Principal with Anti-Bullying Requirements of the New Jersey Administrative Regulations</li><li>3. Coordinate building based Intervention and Referral Services (I&amp;RS)</li><li>4. Assist, when needed, in coordination of Section 504 Assessments and Plan development</li><li>5. Provide individual and group counseling for both special education and general education students</li><li>6. Evaluate students for special education, if needed, at the request of the building principal</li><li>7. Provide case management for non-classified and classified students with social – emotional needs</li><li>8. Such other duties as may be assigned by the program supervisor</li></ol>
<b>Terms of Employment:</b>	Ten-month year Salary and benefits per MTEA agreement
<b>Evaluation:</b>	Performance of this job will be evaluated annually in accordance with the provisions of the Board’s policy and State statute
<b>Approved By:</b>	Board of Education
<b>Date:</b>	10/26/2011
<b>Revised:</b>	11/29/2022