

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS  
BOARD OF EDUCATION  
WORKSHOP/VOTING MEETING  
HIGH SCHOOL NORTH LIBRARY  
TUESDAY, DECEMBER 13, 2022 7:00 PM  
PUBLIC MEETING APPROXIMATELY 8:00 PM**



**Middletown Township Board of Education**

**Frank Capone, President**

**Jacqueline Tobacco, Vice President**

**Leonora Caminiti**

**Michael Donlon**

**Kate Farley**

**H. Barry Heffernan**

**John Little**

**Joan Minnuies**

**Deborah Wright**

**Student Representative, High School North - Brandon Chuisano**

**Student Representative, High School South - Kaylea Hallam**

**Mary Ellen Walker**  
Superintendent of Schools

**Amy P. Doherty, CPA**  
Business Administrator / Board Secretary

**Mission Statement**

*The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.*

**Guidelines for Public Comment**

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

**Code of Ethics for School Board Members (Statute 18A:12-24.1):**

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**1. 7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.*

**2. Roll Call**

**3. Resolution for Executive Session**

**4. Call to Order by the Board President and Re-Reading of Sunshine Announcement**

**5. Roll Call**

**6. Pledge of Allegiance**

**7. Student Speakers**

- High School North - Brandon Chuisano
- High School South - Ellie Quick

**8. Presentation**

- Award of Gratitude to Outgoing Board Members Michael Donlon and John Little.

**9. Committee Reports**

- A. Negotiations (Jacqueline Tobacco/Patrick Rinella)
- B. Curriculum and Instruction (Kate Farley/Jessica Alfone)
- C. Student Services (John Little/Michele Tiedemann)
- D. Facilities/Finance (Frank Capone/Amy Doherty)
  - Committee Meeting 12/7/2022
- E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
- F. Co-Curricular/Technology (Leonora Caminiti/Pat Rinella/David Siwiak)
- G. Shared Services (Frank Capone/Amy Doherty)
- H. Strategic Planning (Frank Capone)
- I. Personnel (Joan Minnuies/Patrick Rinella)
  - Committee Meeting 12/7/2022
- J. Legislative (Barry Heffernan/Mary Ellen Walker)

**10. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes**

**11. Reports**

**A. Report of the President**

**B. Board Secretary’s Monthly Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2022 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

*Amy P. Doherty*  
*School Business Administrator/Board Secretary*

**C. Report of the Business Administrator/Board Secretary**

- 1) Motion to approve Bill List for the period of November 30, 2022 through December 13, 2022 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for November 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of November 2022, as per *Attachment BA-1 Report of Secretary*.

**D. Report of the Superintendent**

- 1) Superintendent’s update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of November:

	<u>2022</u>				<u>2023</u>					
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	2	3	4							
Vandalism	0	1	0							
Weapons	0	3	0							
Substance Abuse	8	1	2							

- 4) Approval of Settlement Agreement and General Release; Docket No. MON-L-00214-21.
- 5) The Superintendent of Schools recommends approval of the Kean University School Psychology Professional Diploma Program for Practicum Affiliation Agreement between the Middletown Township Public Schools and Kean University, as per *Attachment Superintendent-2 Kean Affiliation Agreement*.

- 6) The Superintendent of Schools recommends approval of the Rutgers Graduate School of Applied and Professional Psychology Affiliation Agreement between the Middletown Township Public Schools and Rutgers University, as per *Attachment Superintendent-3 Rutgers Affiliation Agreement*.

**12. Recommendations of the Superintendent of Schools**

**A. Technology** (*David Siwiak*)

**B. Student Services** (*Michele Tiedemann*)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
21048	10/26/22	12/23/22
16719	10/18/22	12/18/22
12553	10/31/22	11/30/22
13916	11/15/22	12/15/22
11955	11/15/22	1/2/23
15972	11/15/22	12/6/22
13306	11/18/22	1/3/23
13788	11/23/22	2/8/23
311896	11/7/22	12/30/22
12040	11/2/22	1/2/23
13847	11/23/22	12/23/22
15920	11/28/22	12/26/22
11916	11/17/22	1/17/23
14653	11/18/22	12/18/22
21536	12/2/22	12/30/22
12553	12/1/22	12/30/22
10900	11/28/22	12/28/22
15791	12/6/22	1/6/23
10781	11/28/22	1/2/23
16618	11/16/22	1/16/23
21794	12/7/22	2/5/23
12601	11/27/22	1/27/23
10242	12/12/22	1/11/23

- 2) Approval of Settlement Agreements:  
a. Settlement Agreement for Student #11831

**C. Facilities** (*Amy Doherty*)

- 1) Recording and award of Bid #2022-2023-4 HVAC Upgrades to High School South and Bayshore Middle School. Contract #1 Base Bid in the amount of \$1,484,000 to Hanna's Mechanical Contractors. Contract #2 Base Bid and Alternate Bid-1 in the amounts of \$1,385,000 and \$586,000 respectively to A&B HVAC.

**D. Policy** (*Matthew Kirkpatrick*)

**E. Curriculum & Instruction** (*Jessica Alfone*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval of additional field trip destinations for the 2022-2023 school year as per *Attachment Curriculum-2 Field Trips*.

**F. Finance** (*Amy Doherty*)

- 1) Approval of the following transportation jointure with Middletown as the host district for the 2022-2023 school year:

Route	Joiner District	Per Diem Cost
LI-1	Little Egg Harbor	\$1.64

**G. Student Activities** (*Matthew Kirkpatrick*)

- 1) Approval of suspension report as per *Attachment Student Activities-1*.

**H. Negotiations** (*Patrick Rinella*)

**I. Personnel** (*Patrick Rinella*) – See Personnel Report.

**13. Old Business**

**14. New Business**

**15. Public Comment** - *limited to thirty minutes*

**16. Motion to Adjourn**