

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, March 13, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Acting Chair Arcand called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Absent: Beloyed, Ellison.
Ex-Officio: Dr. Wayne Kazmierczak.
3. Pledge of Allegiance.
4. Newmaster moved and Daniels seconded to approve the agenda as presented.
Voice vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Nays, none. Motion carried.
5. Daniels moved and Streiff-Oji seconded to approve the consent agenda consisting of:
 - a) Minutes for regular Board meeting on February 13, 2023, and February 27, 2023;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Correspondence;
 - d) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - e) Field trips;
 - f) Resolution regarding personnel items to include:

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**

SAMANTHA CISNEROS – Paraeducator - North Star Elementary
Employed by District 624 since 12/07/2020
Effective Date: 03/03/2023

NATHAN JOHNSON – Paraeducator - WBLAHS - South Campus
Employed by District 624 since 09/06/2022
Effective Date: 02/06/2023

KYLEE KWAPIS – Bus Aide - Bus Garage
Employed by District 624 since 09/20/2022
Effective Date: 02/24/2023

HEATHER SIEDSCHLAG – Health Assistant - North Star Elementary
Employed by District 624 since 04/26/2022
Effective Date: 03/03/2023

MELISSA STEUSSY – Paraeducator - Oneka Elementary
Employed by District 624 since 09/02/2019
Effective Date: 03/03/2023

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

MARA BORGES – ELL Teacher - Central Middle School & Willow Lane Elementary

Employed by District 624 since 11/01/2021

Effective Date: 02/21/2023

HEATHER SCHMIDT – Instructional Coach - Central Middle School

Employed by District 624 since 08/23/2001

Effective Date: 06/12/2023

➤ **RESIGNATION/TERMINATION/NON-RENEWAL –
NON-AFFILIATED STAFF**

RACHEL DOUGLAS – Controller - District Center

Employed by District 624 since 05/04/2022

Effective Date: 03/03/2023

➤ **RESIGNATION/TERMINATION/NON-RENEWAL –
PROFESSIONAL STAFF**

JILEEN TESSMAN – Assistant Director of Student Support Services - District Center

Employed by District 624 since 08/01/2019

Effective Date: 03/10/2023

➤ **RETIREMENT – CLASSIFIED STAFF**

GERALD MUNDELL – Custodian - Otter Lake and Vadnais Heights Elementary

Employed by District 624 since 08/19/2002

Effective Date: 03/24/2023

PATTI PRICE – Administrative Assistant Operations - District Center

Employed by District 624 since 09/24/2012

Effective Date: 06/09/2023

YEE KONG – Custodian - Otter Lake Elementary

Employed by District 624 since 09/19/2011

Effective Date: 06/09/2023

➤ **RETIREMENT – CERTIFIED STAFF**

LAURA KRUGER – Physical Therapist - Normandy Park

Employed by District 624 since 08/22/1990

Effective Date: 06/12/2023

➤ **EXTRA ASSIGNMENT – CERTIFIED STAFF**

HANNAH HENSLEY – .2 FTE Social Studies Teacher - WBLAHS - North Campus

BA, Step 3, \$4,806.51

Effective Date: 1/30/2023 through 06/12/2023

JASON KEHRER – .2 FTE Art Teacher - WBLAHS - North Campus

MA, Step 9, \$6,543.80

Effective Date: 1/30/2023 through 06/12/2023

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

MAGGIE CAPPELEN - Paraeducator - Sunrise Park Middle School

Increase in hours, From 6.5 hours to 6.75 hours per day

Effective Date: 02/14/2023

DEANA GALLAGHER - From Billing Clerk - Normandy Park

To Administrative Assistant EC - Normandy Park

From \$21.70 To \$25.32

Effective Date: 03/20/2023

MEGAN HODGIN - From Administrative Assistant EC - Normandy Park

To Administrative Assistant ECSE - Normandy Park

Effective Date: 03/20/2023

- TARA WILCOX - From OST Activity Leader - Lincoln Elementary
To OST Program Assistant and Lunchroom Supervisor - Otter Lake Elementary
Effective Date: 03/13/2023
- **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
ROBERT ANDERSON – ELL Teacher - WBLAHS - South Campus & ALC
Employed by the District 624 since 08/22/2010
Effective Date: 03/04/2023 through 06/12/2023
- **NEW PERSONNEL - CLASSIFIED STAFF**
TANSY BONG – Paraeducator - Normandy Park
\$20.61 per hr., 24 hrs. per wk.
Effective Date: 03/01/2023
BOBBIE BOUTTE – NS Assistant - Willow Lane Elementary
\$17.50 per hr., 18.75 hrs. per wk.
Effective Date: 02/13/2023
JEFFREY FRETWELL – Paraeducator - WBLAHS - South Campus
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 02/13/2023
MEGAN HARRINGTON – OST Program Assistant - Otter Lake Elementary
\$18.50 per hr., 22.49 hrs. per wk.
Effective Date: 03/03/2023
JON JOVANOVICH – Custodian - Normandy Park & Sunrise Park Middle School
\$21.00 per hr., 40 hrs. per wk.
Effective Date: 02/27/2023
ALEXIS MADISON – OST Program Assistant - Birch Lake Elementary
\$18.50 per hr., 17.49 hrs. per wk.
Effective Date: 03/03/2023
YEN KHE NGUYEN – OST Program Assistant - Lakeaires Elementary
\$18.50 per hr., 19.99 hrs. per wk.
Effective Date: 02/21/2023
JOANN ORLIKOWSKI – Paraeducator - Oneka Elementary
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 02/27/2023
EMILY SCHWEIGER – NS Assistant - Sunrise Park Middle School
\$17.50 per hr., 18.75 hrs. per wk.
Effective Date: 02/13/2023
LUCY ROSS – OST Program Assistant - Lincoln Elementary
\$18.50 per hr., 14.99 hrs. per wk.
Effective Date: 03/01/2023
STEPHANIE THURY – Instructional Assistant - Matoska International
\$20.12 per hr., 27.5 hrs. per wk.
Effective Date: 02/21/2023
- **NEW PERSONNEL – NON-AFFILIATED STAFF**
VINCENT PATTON – American Indian Education Program Coordinator - District Center
\$73,274.31 (pro-rated \$23,955.06)
Effective Date: 03/06/2023
- **NEW PERSONNEL - CERTIFIED STAFF**
ALYCIA MEIER – ELL Teacher - Central Middle School

1.0 FTE BA +30, Step 2, \$20,129.91

Effective Date: 02/21/2023

➤ **LONG TERM SUBSTITUTE - CLASSIFIED STAFF**

AMANDA FISCHER – Paraeducator - TEC

\$20.61 per hr., 32.5 hrs. per wk., \$6,564.28

Effective Date: 02/13/2023 through 05/01/2023

➤ **LONG TERM SUBSTITUTE - CERTIFIED STAFF**

SARA GOOS – 5th Grade Teacher - Willow Lane Elementary

1.0 FTE MA, Step 1, \$22,495.93

Effective Date: 02/23/2023 through 06/12/2023

Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Nays, none. Motion carried.

B. PUBLIC FORUM - Gretchen Mattson

C. INFORMATION ITEMS

1. Student Recognition - Students were recognized and congratulated by Dr. Kazmierczak for earning state recognition in Scholastic Arts, Boy's Alpine Ski, Girl's Gymnastics, Wrestling, Boy's Swim and Dive, and the Knowledge Bowl.
2. Superintendent's Report - Lauren Collier, student liaison spoke about the Black Student Union hosting a 3 vs 3 Basketball Tournament, and the White Bear Lake Environmental Club selling tree saplings. Dr. Kazmierczak welcomed everyone back from spring break. He gave information about Kindergarten enrollment, and free indoor walking in the new Field House at WBLAHS - North Campus. He finished with information about the March 22 late start for secondary students in grades 6-12+.

D. DISCUSSION ITEMS

1. First Reading of School Board Policies: a) 211, Criminal or Civil Action Against School District, School Board Member, Employee or Student; b) 212, School Board Member Development; c) 214, Out-of-State Travel by School Board Members; d) 215, School Board Member Code of Conduct; e) 410, Family and Medical Leave Policy; f) 721, Uniform Grant Guidance Policy Regarding Federal Revenue Sources; and g) 802, Disposition of Obsolete Equipment and Material. The policies listed above will be on the April 10, 2023 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Streiff Oji moved and Daniels seconded to approve the action on FY24-26 Achievement and Integration Plan. ***Voice vote: Ayes, Newmaster, Streiff Oji, Arcand, Daniels. Nays, Thompson. Motion carried.***
2. Thompson moved and Streiff Oji seconded to approve the action on Acceptance of Glasrud Grants. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Nays, none. Motion carried.***
3. Streiff Oji moved and Daniels seconded to approve the action on Bids for Security Upgrade Package #4 at Oneka Elementary, Otter Lake Elementary, and the District Grounds and Maintenance Building in the amount of \$767,679. ***Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Nays, none. Motion carried.***

4. Thompson moved and Newmaster seconded to approve the action on School Board Policies: a) 101, Legal Status of the School District; b) 101.1, Name of the School District; c) 102, Equal Educational Opportunity; d) 103, Complaints - Students, Employees, Parents, Other Persons; e) 511, Student Fundraising; f) 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds; g) 616, School District System Accountability; h) 713, Student Activity Accounting; and i) 809, Naming School Buildings or Facilities. ***Voice vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Nays, none. Motion carried.***

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Newmaster seconded to adjourn the meeting at 6:09p.m. ***Voice vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Nays, none. Motion carried.***

Submitted by: Angela Thompson, clerk