

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP/VOTING MEETING
HIGH SCHOOL NORTH LIBRARY
TUESDAY, JANUARY 24, 2023 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

Frank Capone, President
Jacqueline Tobacco, Vice President
Leonora Caminiti
Kate Farley
Joe Fitzgerald
H. Barry Heffernan
Joan Minnuies
Gary Tulp
Deborah Wright
Student Representative, High School North - Liam Ruane
Student Representative, High School South - Kaylea Hallam

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. **6:30 PM Student and Staff Recognition - High School North Media Center**
2. **7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:**

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.
3. **Roll Call**
4. **Resolution for Executive Session**
5. **Call to Order by the Board President and Re-Reading of Sunshine Announcement**
6. **Roll Call**
7. **Pledge of Allegiance and Moment of Silence**
 - *With sadness, we share that Mr. William Golubinski has passed away. Mr. Golubinski began his career in the district in 1964 as a teacher at Middletown High School. He then became an administrator, first as an assistant principal at the high school and later serving as principal at Middletown Village Elementary School, Thompson Middle School, and Port Monmouth Elementary School. Mr. Golubinski retired in 1990. We extend our condolences to the Golubinski family.*
8. **Student Speakers**
 - High School North - Liam Ruane
 - High School South - Brooke Derevjanik
9. **Presentations**
 - 2022 Start Strong Results - Dr. John Kerrigan
 - 2023-2024 Budget Background - Amy Doherty
10. **Committee Reports**
 - A. Negotiations (Jacqueline Tobacco/Patrick Rinella)
 - Committee Meeting 1/19/2023
 - B. Curriculum and Instruction (Kate Farley/Jessica Alfone)
 - Committee Meeting 1/19/2023
 - C. Student Services (Gary Tulp/Jessica Alfone)
 - Committee Meeting 1/19/2023
 - D. Facilities/Finance (Frank Capone/Amy Doherty)
 - Committee Meeting 1/18/2023
 - E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
 - Committee Meeting 1/19/2023
 - F. Co-Curricular (Leonora Caminiti/Pat Rinella)

- G. Technology (Barry Heffernan/Amy Doherty)
- H. Shared Services (Frank Capone/Amy Doherty)
- I. Strategic Planning (Frank Capone)
- J. Personnel (Joan Minnuies/Patrick Rinella)
 - Committee Meeting 1/18/2023
- K. Legislative (Jacqueline Tobacco/Mary Ellen Walker)

11. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

12. Proclamation in Honor of New Jersey School Board Recognition Month

WHEREAS, The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Middletown Township Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Middletown Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Middletown Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Middletown Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

13. Motion to Approve Minutes

- Executive Session 11/29/2022
- Workshop/Regular Voting Meeting 11/29/2022
- Executive Session 12/13/2022
- Workshop/Regular Voting Meeting 12/13/2022
- Reorganization Meeting 1/5/2023

14. Reports

A. Report of the President

B. Board Secretary’s Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of December 31, 2022 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Amy P. Doherty
School Business Administrator/Board Secretary

C. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of December 14, 2022 through January 23, 2023 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for December 2022, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of December 2022, as per *Attachment BA-1 Report of Secretary*.

D. Report of the Superintendent

- 1) Superintendent’s update.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of December:

	<u>2022</u>				<u>2023</u>					
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	2	3	4	6						
Vandalism	0	1	0	0						
Weapons	0	3	0	0						
Substance Abuse	8	1	2	2						

- 4) The Superintendent of Schools recommends approval of a Monmouth University Affiliation Agreement for Nursing Practicum of Health Education between New Monmouth Elementary and Monmouth University School of Nursing, as per *Attachment Superintendent-2 Monmouth University*.
- 5) The Superintendent of Schools recommends the adoption of the following calendars:
 - 2023-2024 School Calendar, as per *Attachment Superintendent-3*
 - 2023-2024 Pre-K School Calendar, as per *Attachment Superintendent-4*

- 6) The Superintendent of Schools recommends the approval of the following staff members to act on the Middletown High School Scholarship Committee for 2023 as per Board Policy #5470:

<u>High School North</u>	<u>High School South</u>
<i>Kevin Cullen</i>	<i>Tom Olausen</i>
<i>Tara Nicholas</i>	<i>Steven Trudell</i>
<i>Stefanie Fiore</i>	<i>Nick Georgiou</i>
<i>Lauren Melando</i>	<i>Denise Skinner</i>
<i>Leonora Caminiti</i>	<i>Frank Capone</i>

15. Recommendations of the Superintendent of Schools

A. Technology (*David Siwiak*)

B. Student Services (*Michele Tiedemann*)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
24553	10/13/22	1/2/23
24976	12/5/22	2/3/23
23972	12/8/22	12/22/22
12107	12/8/22	2/3/23
11119	12/15/22	12/19/22
16719	12/18/22	2/18/23
12707	12/5/22	1/31/23
24889	12/15/22	2/15/23
13916	12/6/22	1/5/23
14653	12/19/22	1/19/23
20083	12/15/22	1/26/23
10781	11/28/22	1/2/23
14952	12/14/22	2/14/23
13847	12/24/22	1/24/23
311896	1/3/23	3/3/23
23713	12/29/22	3/23/23
18870	1/2/23	3/2/23
12640	12/22/22	3/22/23
23972	1/3/23	2/3/23
10833	12/5/22	2/12/23
12517	1/3/23	2/7/23
20261	12/27/22	1/27/23
311549	1/6/23	3/6/23
11955	1/5/23	3/4/23
15791	1/6/23	2/6/23
25957	1/6/23	1/20/23

Tuesday, January 24, 2023 – High School North Library

11342	1/5/23	2/20/23
18448	1/9/23	3/15/23
10041	1/8/23	3/7/23
19296	1/9/23	2/9/23
21048	1/3/23	3/3/23
10242	1/12/23	2/12/23
22506	1/13/23	2/27/23
309409	1/8/23	3/8/23
25885	1/11/23	2/22/23
18171	1/16/23	2/16/23
14863	1/15/23	2/15/23
11119	1/11/23	2/11/23
25957	1/21/23	2/21/23
11180	1/12/23	3/12/23
26132	1/19/23	3/12/23
19889	1/10/23	2/26/23

2) Approval of new out of district placement:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
12249	Cornerstone Day School	12/12/22	6/30/23	\$424.75 per day
24950	Long Branch Public School	11/17/22	6/15/23	\$2771.78 per month

3) Approval of Contracted Service Providers for 2022-2023:

East Bay Educational Testing Agency	\$325 per Educational / Social / Psychological Evaluation
Neurology Specialists of Monmouth County	\$440 per Evaluation

4) Approval of Contracted Hospital Bound/Home Instruction Service Providers for the 2022-2023 School Year:

Rutgers University Behavioral Health Care's Child and Adolescent Inpatient Services	\$70.00 per hour
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5) Approval of Settlement Agreements:

- a. Settlement Agreement for student #10512

6) Approval for ESY programs to run July 5 - August 4, 2023 (Buildings TBD).

7) Resolution in Support of a Young Adult/Transition Program for Students with Disabilities
WHEREAS, The Middletown Township Board of Education seeks to establish a Young Adult/Transition Program for students with disabilities ages 18–21 who have met all of the established NJDOE graduation requirements and need further support in preparation for adult life beyond secondary education.

WHEREAS, The Middletown Township Board of Education seeks to establish a program that affords student with disabilities 18-21 years old extensive opportunities to engage in work-based learning and community-based instruction with an emphasis on the further development of soft and hard skills necessary for success in the workforce such as independence and readiness skills with day-to-day tasks.

WHEREAS, The Middletown Township Board of Education will offer two classes for these students 18-21 years old. These classes will be delineated by ability level.

WHEREAS, The Middletown Township Board of Education will afford these students coursework that focuses on Career Readiness, Life Literacies, Key Skills, while also continuing their growth in functional academic content such as Literacy, Math, Social Studies and Science.

WHEREAS, The Middletown Township Board of Education will house this program at Middletown High School South. The students will be enrolled in a self-contained program with opportunities to participate in school events as a community member and will have access to numerous after school clubs.

Now, therefore, be it **RESOLVED**, that the Middletown Township Board of Education agrees to establish a Young Adult/Transition Program that is in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities.

C. Facilities (*Amy Doherty*)

- 1) Authorization of execution of Non-Binding Preliminary Permanent Easement Agreement between the Middletown Township Board of Education and the County of Monmouth for Parcel E11 on Block 658, Lot 39.

D. Policy (*Matthew Kirkpatrick*)

- 1) Abolishment of the following Policy Guides:
P1648.11 The Road Forward COVID-19
P1648.13 School Employee Vaccination Requirements
- 2) Regulation Adoption, as per *Attachment Regulation-1*
R 2423 Bilingual and ESL Education
R 5200 Attendance
R 8140 Enrollment Accounting
R 8330 Student Records
R 7510 Use of School Facilities
R 5430 Class Rank Calculations
- 3) First Reading - No action, as per *Attachment Policy - 1*
P 0152 Board Officers
P 0161 Call, Adjournment, and Cancellation
P 0162 Notice of Board Meetings
P 2423 Bilingual and ESL Education
P 5200 Attendance
P 8140 Student Enrollments
P 8330 Student Records

E. Curriculum & Instruction (*Jessica Alfone*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval of contract with Proximity Learning in the amount of \$55,649.94 to provide virtual live French instruction at the high school level for the remainder of the 2022-23 school year due to a leave of absence.
- 3) Approval for summer accelerated learning programs to run as follows:
 SOAR Program: July 10 - August 4, 2023 (Buildings TBD)
 AP/Jumpstart Programs (HS): July 31 - August 17, 2023 at High School North
- 4) Recommend approval of additional field trip destinations for the 2022-2023 school year, as per *Attachment Curriculum-2 Field Trips*.

F. Finance (*Amy Doherty*)

- 1) Approval of athletic transportation quotations for Winter Track as follows:

Garas Transportation	HSN	\$870.00
Helfrich	HSN	\$1891.86
Helfrich	HSS	\$1891.86
Irvin Raphael	HSN	\$7700.00
Irvin Raphael	HSS	\$5975.00
Mercy Transportation	HSS	\$1750.00

- 2) Approval of the following transportation jointures with Middletown as the host district for the 2022-2023 school year:

Route	Joiner District	Per Diem Cost
SE262	Willingboro Board of Education	\$125.39
205	Willingboro Board of Education	\$45.80

- 3) Approval of the use of IDEA funded salaries for the 2022-2023 school year as follows:

Teacher Building/Position/Account	Salary Amount* subject to change due to contract	Amount Funded IDEA
Nicolette Farren New Monmouth/BCBA/ 20-250-100-100-00-000-YR23	\$69,036	\$69,036

G. Student Activities (*Matthew Kirkpatrick*)

- 1) Approval of suspension report, as per *Attachment Student Activities-1*.

H. Negotiations (*Patrick Rinella*)

- I. **Personnel** (*Patrick Rinella*) – See Personnel Report.

16. Old Business

17. New Business

18. Public Comment - *limited to thirty minutes*

19. Motion to Adjourn