

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP/VOTING MEETING
HIGH SCHOOL NORTH LIBRARY
TUESDAY, FEBRUARY 28, 2023 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

Frank Capone, President
Jacqueline Tobacco, Vice President
Leonora Caminiti
Kate Farley
Joe Fitzgerald
H. Barry Heffernan
Joan Minnuies
Gary Tulp
Deborah Wright
Student Representative, High School North - Liam Ruane
Student Representative, High School South - Kaylea Hallam

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. 7:00 PM Opening of Meeting - Call to Order by Board Secretary and Reading of the Sunshine Announcement:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school in the district”.

2. Roll Call

3. Resolution for Executive Session

4. Call to Order by the Board President and Re-Reading of Sunshine Announcement

5. Roll Call

6. Pledge of Allegiance

7. Student Speakers

- High School North - Liam Ruane
- High School South - Brooke Derevjanik

8. Presentations

- Preview of New District Website - David Siwiak

9. ESSER Safe Return Plan Update

10. Committee Reports

- A. Negotiations (Jacqueline Tobacco/Patrick Rinella)
 - Committee Meeting 2/15/2023
- B. Curriculum and Instruction (Kate Farley/Jessica Alfone)
 - Committee Meeting 2/23/2023
- C. Student Services (Gary Tulp/Jessica Alfone)
 - Committee Meeting 2/23/2023
- D. Facilities/Finance (Frank Capone/Amy Doherty)
 - Committee Meeting 2/21/2023
- E. Policy (Jacqueline Tobacco/Matthew Kirkpatrick)
- F. Co-Curricular (Leonora Caminiti/Pat Rinella)
 - Committee Meeting 2/15/2023
- G. Technology (Barry Heffernan/Amy Doherty)
 - Committee Meeting 2/15/2023
- H. Shared Services (Frank Capone/Amy Doherty)
 - Committee Meeting 2/28/2023
- I. Strategic Planning (Frank Capone)
- J. Personnel (Joan Minnuies/Patrick Rinella)

- Committee Meeting 2/21/2023

K. Legislative (Jacqueline Tobacco/Mary Ellen Walker)

11. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

12. Proclamation

NEA's Read Across America Proclamation

WHEREAS, the citizens of Middletown Township stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

WHEREAS, the Middletown Township School Community has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's well-being and long-term quality of life; and WHEREAS, "NEA's Read Across America," a national celebration of reading on March 2, 2023, sponsored by the National Education Association, promotes reading and adult involvement in the education of our community's students;

THEREFORE, BE IT RESOLVED that the Middletown Township Board of Education calls on the citizens of Middletown Township to assure that every child is in a safe place reading together with a caring adult on March 2, 2023; and

BE IT FURTHER RESOLVED that this body enthusiastically endorses "NEA's Read Across America" and recommits our community to engage in programs and activities to make America's children the best readers in the world.

13. Motion to Approve Minutes

- Executive Session 1/24/2023
- Workshop/Regular Voting Meeting 1/24/2023

14. Reports

A. Report of the President

B. Board Secretary's Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of January 31, 2023 no line item account has encumbrances and expenditures, which in total exceed the line appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Amy P. Doherty

School Business Administrator/Board Secretary

C. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of January 24, 2023 through February 28, 2023 as per *Attachment BA-3 Bill List*.
- 2) Approval of transfers for January 2023, as per *Attachment BA-2 Transfers*.
- 3) Motion to accept the Report of the Secretary for the month of January 2023, as per *Attachment BA-1 Report of Secretary*.

D. Report of the Superintendent

- 1) Superintendent's update.

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- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of January:

	<u>2022</u>				<u>2023</u>					
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	2	3	4	6	4					
Vandalism	0	1	0	0	0					
Weapons	0	3	0	0	0					
Substance Abuse	8	1	2	2	2					

- 4) The Superintendent of Schools recommends approval of a Seton Hall Affiliation Agreement for Professional Psychology and Family Therapy between Seton Hall University and Middletown Township Board of Education, as per *Attachment Superintendent-2 Seton Hall*.
- 5) The Superintendent of Schools recommends approval for Dr. Kerry Rizzuto and Dr. Lily Steiner of Monmouth University to partner with the district to study the effects of music and movement instruction on phonetic awareness in emergent readers, with an emphasis on culturally and linguistically diverse students. Kindergarten classes at Harmony Elementary School will be part of the learning experience.
- 6) The Superintendent of Schools recommends approval of a Georgian Court University School Psychology Internship Contract between Georgian Court University and Middletown Township Public Schools, as per *Attachment Superintendent-3 GCU*
- 7) The Superintendent of Schools recommends the approval of the 2023-2024 Facilities Staff Calendar, as per *Attachment Superintendent-4*.
- 8) The Superintendent of Schools recommends the approval of the 2023-2024 Twelve Month Employee Calendar, as per *Attachment Superintendent-5*.

15. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

B. Student Services (Michele Tiedemann)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
10900	1/1/23	1/15/23
13042	1/3/23	3/31/23
16256	1/3/23	3/31/23
13847	1/25/23	2/25/23

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11494	1/19/23	2/19/23
16361	1/23/23	2/13/23
11916	1/13/23	3/13/23
13916	1/6/23	2/5/23
14653	1/22/23	2/22/23
11985	1/25/23	3/25/23
10280	1/25/23	3/25/23
15791	2/6/23	3/6/23
19129	1/26/23	2/26/23
12040	1/3/23	3/3/23
26132	1/18/23	3/18/23
14890	1/30/23	3/31/23
16090	2/6/23	5/8/23
23969	2/6/23	3/20/23
13715	2/3/23	3/31/23
13916	2/6/23	3/5/23
26129	2/1/23	3/31/23
23798	2/10/23	3/10/23
12601	1/30/23	3/30/23
17914	2/27/23	3/27/23
10308	2/13/23	4/13/23
16719	2/19/23	4/19/23
15960	2/15/23	5/9/23
11518	2/10/23	4/10/23
12707	2/1/23	3/3/23
22370	2/16/23	4/17/23
12107	2/16/23	4/20/23
12932	2/10/23	4/14/23
12707	2/1/23	3/3/23
11119	2/12/23	3/12/23
13847	2/27/23	3/27/23
20083	2/18/23	3/18/23
25957	2/22/23	3/22/23
23713	2/21/23	3/21/23
24719	2/16/23	3/17/23
23798	2/17/23	3/31/23
15837	2/14/23	3/6/23
18783	2/22/23	5/17/23
19296	2/22/23	3/22/23

2) Approval of new out of district placement:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost</u>
26076	Hawkswood School	1/24/23	6/12/23	\$391.14

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21794	Hawkswood School	1/30/23	6/12/23	\$391.14
25039	MOESC-Alt Interim Program	1/31/23	4/18/23	\$355.00
22851	Legacy Treatment/Mary A Dobbins	1/30/23	6/16/23	\$410.67
16618	Children’s Center of Mon Cty	2/27/23	6/16/23	\$338.70

- 3) Approval of Settlement Agreements:
 - a. Settlement Agreement for student #24719
- 4) Approval to increase the fees outlined in the original agreement with Effective School Solutions, LLC dated July 2022 by an additional \$37,350 for the 2022-2023 school year. To provide one (1) additional mental health professional at Lincroft Elementary covering up to an additional ten (10) students at any given time for the duration of the agreement.
- 5) Approval of Tuition Contract Agreement to attend Middletown Public School District for the 2022-2023 School Year:

Student	Sending District	Tuition
MS	Holmdel Township School District	\$13,482.62

- 6) Approval of the following contracted hospital bound/home instruction service provider for the 2022-2023 school year:

New Hope I.B.H.C.	\$550.00 Per Month
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C. Facilities (Amy Doherty)

- 1) Approval of purchase of 2023 Ford F-450 w/equipment from Nielson Ford, Morristown, NJ in the amount of \$86,156.50 under NJ State contract #23-FLEET-34923.
- 2) Approval of purchase of playground safety surface materials with installation from Safety Down Under, Inc. in the amount of \$174,666.50 under Educational Data Services Bid #10408.
- 3) Recording and award of bid 2022-2023-5 Landscape Maintenance Services to On Site Landscape Management, Millstone, NJ in the amount of \$88,996.96 for contract period March 1, 2023 – February 29, 2024.

D. Policy (Matthew Kirkpatrick)

- 1) Second Reading - Adoption
 - P 0152 Board Officers
 - P 0161 Call, Adjournment, and Cancellation
 - P 0162 Notice of Board Meetings
 - P 2423 Bilingual and ESL Education
 - P 5200 Attendance
 - P 8140 Student Enrollments
 - P 8330 Student Records
- 2) Regulation Adoption as per *Attachment Regulation-1*
 - R 7424 Bed Bugs

- 3) First Reading - No action as per *Attachment Policy-1*
P 7424 Bed Bugs

E. Curriculum & Instruction (*Jessica Alfone*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.
- 2) Recommend approval of two contracts with Literacy Strategies, LLC one in the amount of \$46,500 to provide four days of school based Professional Learning for each of the three middle schools and the other \$136,400 to provide four days of school based Professional Learning for each of the eleven elementary schools for the 2023-2024 school year focusing on differentiated writing instruction with an emphasis on developing teachers as resources using Jennifer Serravallo’s publications. ARP-ESSER Accelerated Learning funded.
- 3) Recommend approval of additional field trip destinations for the 2022-2023 school year, as per *Attachment Curriculum-2 Field Trips*.

F. Finance (*Amy Doherty*)

- 1) Approval of a resolution binding the Middletown Township Board of Education to purchase natural gas services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS, as per *Attachment Finance-1*.
- 2) Approval of a resolution binding the Middletown Township Board of Education to purchase Electric Generation Services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System D#E8801-ACESCPS, as per *Attachment Finance-2*.
- 3) Approval of photography services contract with BNL School Pictures, Marlboro, NJ for K-8 photos for the 2023-2024 and 2024-2025 school years (contingent upon satisfaction).
- 4) Approval of photography services contract with LORS Photography, Union, NJ for High School photos for the 2023-2024 and 2024-2025 school years (contingent upon satisfaction).
- 5) Approval of the following transportation jointures with Middletown as the host district for the 2022-2023 school year:

Original Route	Revised Route(s)	Joiner District	Revised Per Diem Cost
MVE-2	242W	Point Pleasant Boro	\$86.40 (Eff 1/19/23)
HSN-1	HSN-1 AM V350 PM	Keansburg Board of Education	\$0.99 \$164.34

G. Student Activities (*Matthew Kirkpatrick*)

- 1) Approval of suspension report, as per *Attachment Student Activities-1*.

H. Negotiations (*Patrick Rinella*)

- I. **Personnel** (*Patrick Rinella*) – See Personnel Report.

16. Old Business

17. New Business

18. Public Comment - *limited to thirty minutes*

19. Motion to Adjourn