



Washington Patriots

PARENT RESPONSIBILITY DURING DROP OFF AND PICK UP

- Please note the front doors facing 41st Street are not to be used for student drop off during 7:30 to 8:00. Only adults needing to access the office for business may enter through these doors.
- When turning on to 41st Street from 15th Street during drop off and pick up, please follow posted traffic signs and TURN RIGHT when exiting back on to 41st Street (see map below). This will allow everyone to exit in a timely manner. We work with the Moline Police Dept. on these violations. Please report violations by writing down the violator's license plate number and calling our office. Tickets can and will issued by our school liaison officer during and after the current school day.



- Please note that there is **no supervision** for students who arrive before 7:30 a.m. You are welcome to wait with your child prior to 7:30 but we do not want students arriving much before 7:30 a.m.
- In order to make sure we keep all students and staff safe no one is allowed to walk students to their classrooms after 7:55 a.m. If you need to contact your child please contact the main office for assistance.
- Students who are left for more than 10 minutes after dismissal, parents will be contacted immediately and if not reached the school will then call listed emergency contacts. We realize that life get busy and you may run late sometimes, however student safety is our most important focus and students not picked up on time creates safety and supervision problems. Thus, we must document all instances of late pick-ups over 10 minutes and work with Moline Police along with The Illinois Department of Family Services (DCFS) when this becomes a chronic problem.

STUDENT ATTENDANCE AND ABSENCES

If you know your child is not going to be in school, please call the office at 309-743-1619 before 9:00 a.m. on the day of the absence. If we do not receive a call, we are obligated to call you as your child's safety is very important to all of us.

SCHOOL SECURITY

- Parents or any adult is not allowed in the hallways or any classroom after the 7:55 a.m. bell unless permission has been granted prior by the office.
- All visitors to Washington School must use the front door (west side of the building) to enter the school. Visitors must have a valid State issued ID card or drive license to show office staff before signing in to receive a visitor pass to enter the building.
- During pick-up we do not allow parents to wait inside the building prior to the dismissal bell.