



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. CONVENE - 6:00 PM**

School Board Members

Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

**2. FY 2023-2024 School Board Meeting Calendar Discussion 2**

**3. FY 2023-2024 Annual Work Plan Calendar Discussion - *Draft* 4**

A. 2022-2023 Annual Work Plan (*for Review*) 15

**4. Discussion/Review of all items in Placeholder area on "Work Plan Change Document" 28**

**5. FY 2023-2024 School Board Budget Discussion 29**

**6. Discuss Policy Change Process - Timeliness and Process for Monitoring and Changes in Policy**

**7. New Policy Introductions 31**

**8. Inspiring New & Measuring What Matters (MWM) Discussion**

**9. Confirm Agenda for next Board Workshop**



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

**2023-2024 School Board Meeting Calendar**

Date	Time	Meeting Type	Location
<b>July 2023</b>			
Monday, Jul 24, 2023	7:30 AM	Brief Business Meeting	Administrative Services Center
<b>August 2023</b>			
Monday, Aug 28, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>September 2023</b>			
Monday, Sep 11, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Sep 25, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>October 2023</b>			
Monday, Oct 9, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Oct 23, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>November 2023</b>			
Monday, Nov 13, 2023	6:00 PM	Board Workshop	Administrative Services Center
Monday, Nov 27, 2023	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>December 2023</b>			
Monday, Dec 11, 2023	6:00 PM	Truth in Taxation Hearing Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center



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**2023-2024 School Board Meeting Calendar**

Date	Time	Meeting Type	Location
<b>January 2024</b>			
Monday, Jan 8, 2024	6:00 PM 6:30 PM	Annual Organizational Meeting Board Workshop	Administrative Services Center
Monday, Jan 22, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>February 2024</b>			
Monday, Feb 12, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Feb 26, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>March 2024</b>			
Monday, Mar 11, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Mar 25, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>April 2024</b>			
Monday, Apr 8, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Apr 22, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>May 2024</b>			
Monday, May 13, 2024	6:00 PM	Board Workshop	Administrative Services Center
<b>Tuesday, May 28, 2024 ??</b> <i>Memorial Day on May 27, 2024</i>	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>June 2024</b>			
Monday, Jun 10, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Jun 24, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center

**EDEN PRAIRIE SCHOOL BOARD**  
**2023-2024 ANNUAL WORK PLAN**

Board Meetings
Board Workshops
Other Meetings

**04/24/2023 (DRAFT)**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p><b>****2023****</b></p> <p>Board Meeting Mon, Jul 24, 2023 7:30 AM</p>			<ul style="list-style-type: none"> <li>Resolution Calling the Eden Prairie School District Election</li> </ul>	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>TASSEL Student Handbook</li> <li>Student Handbooks:               <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		4
<p>Board Meeting Mon, Aug 28, 2023 6:00 PM</p>	<ul style="list-style-type: none"> <li>EL 2.1 Emergency Supt. Succession</li> <li>EL 2.2 Treatment of Students</li> <li>EL 2.7 Asset Protection</li> </ul>		Record of Board Self-Evaluation	2023-23 School Site Visits	Monthly Reports		
<p>Post Meeting Board Workshop Mon, Aug 28, 2023</p>							School Board Mtg. Self-Assessment
<p><b>School Board Candidate Post-filing Meeting (EDC) – Thursday, September 8, 2023, at 6:00 p.m.</b></p>							
<p>Board Workshop Mon, Sep 11, 2023 6:00 PM</p>							<ul style="list-style-type: none"> <li>ADMIN Proposals for FY 2023-24 Workshops</li> <li><b>NEW Policy Development Discussion (Ends &amp; EL Policies)</b></li> <li>Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3</li> <li>Policy Monitoring:</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

							GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 • Confirm agenda for next Board Workshop
<b>Board Meeting</b> <b>Mon, Sep 25, 2023</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.3 Treatment of Parents</li> <li>•EL 2.6 Financial Management &amp; Operations</li> <li>•All BMD Policies</li> <li>•BMD 3.0 Single Point of Connection</li> <li>•BMD 3.1 Unity of Control</li> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> <li>•GP 4.10 Operation of the School Board Governing Rules</li> </ul>		<ul style="list-style-type: none"> <li>•Approval of Preliminary FY 2024-25 Levy Tax Levy Comparison - Tax Levy Presentation Pay 24</li> <li>•Record of Board Self-Evaluation</li> </ul>		Monthly Reports	<u>Superintendent Incidentals:</u> • FY 2022-2023 Year-end Preliminary Financial Report • FY 2023-2024 Preliminary Enrollment Report	5

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Sep 25, 2023							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 9, 2023 6:00 PM							<ul style="list-style-type: none"> <li>•Administration: Setting Stage for FY 2024-24 Budget Guidelines</li> <li>•Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 6</li> <li>•Discussion – Community Linkage/Listen &amp; Learn – Theme &amp; Location of Event</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Oct 23, 2023 6:00 PM	<ul style="list-style-type: none"> <li>•Ends 1.1 – 1.6 Evidence (FY 2022-23)</li> <li>•EL 2.4 Treatment of Staff</li> <li>•EL 2.8 Compensation and Benefits</li> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> </ul>		<ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•MSHSL Form A</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>•Enrollment Report as of 10/1/2023</li> <li>•World’s Best Workforce Report</li> <li>•FY 2022-2023 Achievement Integration Summary Report</li> </ul>	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Oct 23, 2023							• School Board Mtg. Self-Assessment
Board Workshop Mon, Nov 13, 2023 6:00 PM							• Community Linkage: - Identify topics for the Inspiring News • Confirm agenda for next Board Workshop
<b>School Board/Community Linkage Event: Listen &amp; Learn Session/Board Reception, Wednesday, November 16, 2023 – Location: TBD</b>							
Board Meeting Mon, Nov 27, 2023 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board <b>Mid-Year</b> Treasurer’s Report	• Record of Board Self-Evaluation	• Inspire News Topic – DRAFT Presented	Monthly Reports	FY 2022-23 Audited Financial Presentation	
Post Meeting Board Workshop Mon, Nov 27, 2023							• School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 11, 2023 6:00 PM	<ul style="list-style-type: none"> <li>• EL 2.5 Financial Planning and Budgeting</li> <li>• EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>• Approval of Final FY 2024-25 Levy</li> <li>• Approval of School Board <b>Mid-Year</b> Treasurer’s Report</li> <li>• <u>Closed Session:</u> Review of FY 2022-23 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> <li>• Record of Board Self-Evaluation</li> </ul>	Inspire News Article (DRAFT) Approval	Monthly Reports	• Truth in Taxation Hearing Planning and Budgeting	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Dec 11, 2023							• School Board Mtg. Self-Assessment

<p><b>****2024****</b></p> <p align="center"><b>Annual Organizational Meeting</b>  <b>Mon, Jan 8, 2024</b>  <b>6:00 PM</b></p>			<ul style="list-style-type: none"> <li>• 2024 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• School Board Meeting Calendar: January 1, 2024, through June 30, 2024</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2024 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IOWA)</li> </ul> </li> </ul>		8
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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Jan 8, 2024 6:30 PM Convene following the Annual Organizational Meeting							<ul style="list-style-type: none"> <li>• 2024 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Jan 22, 2024 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2024-24 Final School Calendar <i>(Draft)</i></li> <li>• FY 2025-26 Preliminary School Calendar <i>(Draft)</i></li> <li>• FY 2024-25 Budget Timelines – <i>First Reading</i></li> <li>• FY 2024-25 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• FY 2023-24 Mid-Year Budget Approval</li> <li>• Approval FY 2023-24 Mid-Year School Board Budget</li> <li>• Record of Board Self-Evaluation</li> </ul>	2024 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• FY 2024-25 Bus Purchase</li> </ul>		9
Post Meeting Board Workshop Mon, Jan 22, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Feb 12, 2024 6:00 PM							<ul style="list-style-type: none"> <li>• Finance Overview</li> <li>• Agenda Items: Walk-through School Board Agenda</li> <li>• Sample Agenda &amp; Discussion of Agenda Elements</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline</li> <li>• Community Linkage: Discuss Goals &amp; Format for Community Engagement</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Feb 26, 2024 6:00 PM			Record of Board Self-Evaluation		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2024-25 School Calendar</li> <li>• Approval of Preliminary FY 2025-26 School Calendar</li> </ul>	<ul style="list-style-type: none"> <li>• American Indian Education Report</li> <li>• Achievement &amp; Integration Budget</li> </ul>	
Post Meeting Board Workshop Mon, Feb 26, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 11, 2024 6:00 PM							<ul style="list-style-type: none"> <li>• Discuss Policy Change Process</li> <li>• New Policy Introductions</li> <li>• Demographic Study – Enrollment</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Retention and Capture Rate <ul style="list-style-type: none"> <li>•Mechanics of Monitoring</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Mar 25, 2024 6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2024-25 Capital Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>•Final FY 2024-25 Budget Assumptions</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Identify Topic for Inspiring News Article</li> </ul>	<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•Resolution to Release Probationary Teachers</li> </ul>		11
<b>Post Meeting Board Workshop Mon, Mar 25, 2024</b>							School Board Meeting Self-Assessment
<b>Board Workshop Mon, Apr 8, 2024 6:00 PM</b>							<ul style="list-style-type: none"> <li>• FY 2024-2025 Annual Work Plan Calendar Discussion</li> <li>• Discussion/Review all items in Placeholder area on “Work Plan Changes Document”</li> <li>• Workshop Skeleton Summary Discussion</li> <li>• FY 2024-2025 School Board Meeting Calendar Discussion</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• FY 2024-2025 School Board Budget Discussion</li> <li>• <del>Mechanics of Monitoring</del></li> <li>• Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy)</li> <li>• New Policy Introductions</li> <li>• Inspiring News/MWM Discussion</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Apr 22, 2024 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2024-25 School Board Work Plan – <i>First Reading</i></li> <li>• FY 2024-25 School Board Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2024-25 Capital Budget</li> <li>• Approval of FY 2024-25 School Board Meeting Calendar</li> <li>• Approval –Workshop Skeleton Summary Discussion</li> <li>• <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03,Subd.1)</li> </ul>	Approve Inspiring News Article DRAFT	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• <b>ALC Fiscal Agent Agreement with District 287 ???</b></li> </ul>		

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			<ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>				
Post Meeting Board Workshop Mon, Apr 22, 2024							School Board Meeting Self-Assessment
Board Workshop <i>Training/Retreat</i> Location TBD							<i>Retreat/ Training Workshop 13</i>
Board Workshop Mon, May 13, 2024 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Mon, May 27, 2024 Tues, May 28, 2024* 6:00 PM  *Monday, May 27, 2024 is "Memorial Day"		<ul style="list-style-type: none"> <li>•FY 2024-25 Budget – <i>First Reading</i></li> <li>•FY 2024-25 School Meal Prices - <i>DRAFT</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2024-25 School Board Work Plan</li> <li>•Approval of FY 2024-25 School Board Budget</li> <li>•<del>Resolution: Approve Hennepin County School Recycling Grant</del></li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•<del>Approval of FY 2024-25 School Meal Prices</del></li> </ul>		
Post Meeting Board Workshop <del>Mon, May 27, 2024</del> Tues, May 28, 2024							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, June 10, 2024 6:00 PM							<ul style="list-style-type: none"> <li>•General Fund Budget Q&amp;A</li> <li>•All Ends 1.1 – 1.6 OI's</li> <li>•CLC: Inspiring News Top Discussion – <i>1<sup>st</sup> Draft</i> (2023-2024)</li> <li>•Confirm agenda for next Board Workshop 14</li> </ul>
Board Meeting Mon, June 24, 2024 6:00 PM	OI's for FY 2024-25 all Ends 1.1 through 1.6		<ul style="list-style-type: none"> <li>•Approval of FY 2024-25 Adopted Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> <li>•Record of Board Self-Evaluation</li> </ul>	Community Linkage: Inspiring New <i>DRAFT</i> Approval – 2023-24	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• <b>Approval of FY 2024-25 School Meal Prices</b></li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> <li>• Annual Review of District Mandated Policies</li> <li>• MSHSL Resolution for Membership</li> </ul>		
Post Meeting Board Workshop Mon, Jun 24, 2024							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>****2022****</b>  Board Meeting Mon, Jul 25, 2022 7:30 AM			<ul style="list-style-type: none"> <li>•Resolution Calling the Eden Prairie School District Election</li> </ul>	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•TASSEL Student Handbook</li> <li>•Student Handbooks:               <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		15
<b>School Board/Eden Prairie City Council Joint Workshop Meeting, Tuesday, August 16, 2022, 5:00 p.m., City of Eden Prairie</b>							
<b>Board Meeting</b> Mon, Aug 22, 2022 6:00 PM	<ul style="list-style-type: none"> <li>•EL 2.1 Emergency Supt. Succession</li> <li>•EL 2.2 Treatment of Students</li> <li>•EL 2.7 Asset Protection</li> </ul>		Record of Board Self-Evaluation	2022-23 School Site Visits	Monthly Reports	Positive Behavior Intervention & Support (PBIS)	
<b>Post Meeting Board Workshop</b> Mon, Aug 22, 2022							School Board Mtg. Self-Assessment
<b>School Board Candidate Post-filing Meeting (EDC) – Thursday, September 8, 2022, at 6:00 p.m.</b>							
<b>Board Workshop</b> Mon, Sep 12, 2022 6:00 PM							<ul style="list-style-type: none"> <li>•ADMIN Proposals for FY 2022-23 Workshops</li> <li>•2021-22 Financial Update</li> <li>•Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>•Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Sep 26, 2022</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.3 Treatment of Parents</li> <li>•EL 2.6 Financial Management &amp; Operations</li> <li>•All BMD Policies</li> <li>•BMD 3.0 Single Point of Connection</li> <li>•BMD 3.1 Unity of Control</li> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> <li>•GP 4.10 Operation of the School Board Governing Rules</li> </ul>		<ul style="list-style-type: none"> <li>•Resolution to <del>Appoint Election Judges</del></li> <li>•Approval of Preliminary FY 2023-24 Levy -Tax Levy Comparison - Tax Levy Presentation Pay 23</li> <li>•Record of Board Self-Evaluation</li> <li>•Closed Session – Negotiation Strategy – MN Statue 13D.03, Subd. 1)</li> </ul>		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• FY 2021-2022 Year-end Preliminary Financial Report</li> <li>•FY 2022-2023 Preliminary Enrollment Report</li> </ul>	16



**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Sep 26, 2022							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 10, 2022 6:00 PM							<ul style="list-style-type: none"> <li>•Administration: Setting Stage for FY 2023-24 Budget Guidelines</li> <li>•Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>Discussion: Community Linkage/Listen &amp; Learn – Theme &amp; Location of Event (Wed., 11/16/22 at 4:30 PM)</li> <li>•Site Visit Discussion – ADMIN</li> <li>•Board Education Topic: Panorama</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Oct 24, 2022 6:00 PM	<ul style="list-style-type: none"> <li>•Ends 1.1 – 1.6 Evidence (FY 2021-22)</li> <li>•EL 2.4 Treatment of Staff</li> <li>•EL 2.8 Compensation and Benefits</li> </ul>		<ul style="list-style-type: none"> <li>•Future Board Workshop Topics</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•MSHSL Form A</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>•Enrollment Report as of 10/1/2022</li> <li>•World’s Best Workforce Report</li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
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**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> </ul>					<ul style="list-style-type: none"> <li>•FY 2021-2022 Achievement Integration Summary Report</li> <li>•Board Education Topic: Sustainability</li> </ul>	
Post Meeting Board Workshop Mon, Oct 24, 2022							<ul style="list-style-type: none"> <li>•School Board Mtg. Self-Assessment</li> </ul>
Board Business Meeting Mon, Nov 14, 2022 6:00 PM			<ul style="list-style-type: none"> <li>• Resolution Approving Canvass Election Results</li> <li>•Resolution Authorizing Issuance of Certificates of Election</li> </ul>				
Board Workshop Mon, Nov 14, 2022 6:15 PM							<ul style="list-style-type: none"> <li>•“New Policy Introductions”</li> <li>•Review of Board Treasurer’s Annual Report</li> <li>•Community Linkage:               <ul style="list-style-type: none"> <li>- Identify topics for the Inspiring News Board Education</li> </ul> </li> <li>Topic: Technology Use &amp; Screen</li> <li>Time: Overview of</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Digital Practices & Digital Citizenship <ul style="list-style-type: none"> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>School Board/Community Linkage Event: Listen &amp; Learn Session/Board Reception, Wednesday, November 16, 2022 – Location: TBD</b>							
<b>Board Meeting Mon, Nov 28, 2022 6:00 PM</b>	EL 2.9 Communication and Support to the School Board	School Board Treasurer’s Report	<ul style="list-style-type: none"> <li>• Oath of Office</li> <li>• Closed Session – Security – Minn. Stat. 13D.05, Subd. 3(d)</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Inspire News Topic – DRAFT Presented</li> <li>• Board Policy GP 4.8.4</li> </ul>	Monthly Reports	FY 2021-22 Audited Financial Presentation	19
<b>Post Meeting Board Workshop Mon, Nov 28, 2022</b>							<ul style="list-style-type: none"> <li>• School Board Mtg. Self-Assessment</li> </ul>
<b>Board Meeting Mon, Dec 12, 2022 6:00 PM</b>	<ul style="list-style-type: none"> <li>• EL 2.5 Financial Planning and Budgeting</li> <li>• EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>• Approval of Final FY 2023-24 Levy</li> <li>• School Board Treasurer’s Report</li> <li>• <i>Closed Session:</i> Review of FY 2021-22 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> <li>• Record of Board Self-Evaluation</li> </ul>	Inspire News Article (DRAFT) Approval	Monthly Reports	<ul style="list-style-type: none"> <li>• Truth in Taxation Hearing Planning and Budgeting</li> <li>• Board Education Topic: Strategic Planning</li> </ul>	
<b>Post Meeting Board Workshop Mon, Dec 12, 2022</b>							<ul style="list-style-type: none"> <li>• School Board Mtg. Self-Assessment</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

Board Meetings
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**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>****2023****</p> <p align="center"><b>Annual Organizational Meeting</b>  <b>Mon, Jan 9, 2023</b>  <b>6:00 PM</b></p>			<ul style="list-style-type: none"> <li>• 2023 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• School Board Meeting Calendar: Jan 1, 2023, through Jun 30, 2023</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2023 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> </ul> </li> </ul>		20
<p><b>Board Workshop</b>  <b>Mon, Jan 9, 2023</b>  <b>6:30 PM</b>  <b>Convene following the Annual Organizational Meeting</b></p>						<ul style="list-style-type: none"> <li>• 2023 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> <li>• Pathways &amp; Capstones</li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
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<b>Board Meetings</b>
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**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
<b>Board Meeting Mon, Jan 23, 2023 6:00 PM</b>		<ul style="list-style-type: none"> <li>•FY 2023-24 Final School Calendar (Draft)</li> <li>•FY 2024-25 Preliminary School Calendar (Draft)</li> <li>•FY 2023-24 Budget Timelines – <i>First Reading</i></li> <li>• FY 2023-24 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>•FY 2022-23 Mid-Year Budget Approval</li> <li>•Resolution Authorizing the Sale of Facility Maintenance Bonds</li> <li>•Closed Session – Negotiation Strategy – MN Statue 13D.03, Subd. 1)</li> <li>•Record of Board Self-Evaluation</li> </ul>	2023 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• FY 2023-24 Bus Purchase</li> </ul>		21
<b>Post Meeting Board Workshop Mon, Jan 23, 2023</b>							School Board Meeting Self-Assessment
<b>Board Workshop Mon, Feb 13, 2023 6:00 PM</b>							<ul style="list-style-type: none"> <li>•Finance Overview</li> <li>•Agenda Items:</li> <li>•Walk-through School Board Agenda</li> <li>•Sample Agenda &amp; Discussion of Agenda Elements (Moved from 4/10/23)</li> <li>• Source of Agenda Items: Board Request for</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Information; Superintendent Information; Agenda Timeline (Moved from 4/10/23) <ul style="list-style-type: none"> <li>• <i>Community Linkage</i>: Discuss Goals &amp; Format for Community22 Engagement</li> <li>• GP Policy <u>2.6.7</u> – Discuss Financial Management and Operations</li> <li>• GP Policy 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Feb 27, 2023 6:00 PM</b>			Resolution Awarding the Sale of Facility Maintenance Bonds  Record of Board Self-Evaluation		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2023-24 School Calendar</li> <li>• Approval of Preliminary FY 2024-25 School Calendar</li> <li>• American Indian Education Resolution</li> <li>• Achievement &amp; Integration Budget</li> </ul>	Ends 1.6 Update	

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**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Feb 27, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 13, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• Discuss Policy Change Process (Moved to 4/10/23)</li> <li>• New Policy Introductions (Moved to 4/10/23)</li> <li>• Demographic Study – Enrollment Retention and Capture Rate</li> <li>• Mechanics of Monitoring (Moved from 4/10/23)</li> <li>• Review CLC Inspiring News- DRAFT</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Mar 27, 2023 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2023-24 Capital Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>• Final FY 2023-24 Budget Assumptions</li> <li>• <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03, Subd.1</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Approve CLC Inspiring News – DRAFT</li> <li>• Identify Topic for Inspiring News Article</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• <del>Achievement &amp; Integration Budget</del></li> <li>• Resolution to Release Probationary Teachers</li> </ul>	Ends 1.3 Update	

**EDEN PRAIRIE SCHOOL BOARD**  
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**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Mar 27, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, Apr 10, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• Agenda Items: Sample Agenda &amp; Discussion of Agenda Elements (Moved to 2/13/22)</li> <li>• Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline (Moved to 2/13/23)</li> <li>• FY 2023-2024 Annual Work Plan Calendar Discussion</li> <li>• Discussion/Review all items in Placeholder area on "Work Plan Changes Document"</li> <li>• Workshop Skeleton Summary Discussion</li> </ul>



**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

Board Meetings
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**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>•FY 2023-2024 School Board Meeting Calendar Discussion</li> <li>•FY 2023-2024 School Board Budget Discussion</li> <li>•<del>Mechanics of Monitoring</del> (Moved to 3/13/23<sup>25</sup>)</li> <li>•Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy) (Moved from 3/13/23)</li> <li>• New Policy Introductions (Moved from 3/13/23)</li> <li>•Inspiring News/MWM Discussion</li> <li>•<del>Review DRAFT of Inspiring News Article</del></li> <li>•Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Apr 24, 2023 6:00 PM</b>		• FY 2023-24 School Board Work Plan – First Reading	•Approval of FY 2023-24 Capital Budget	Approve Inspiring News Article DRAFT	Monthly Reports		

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

Board Meetings
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Other Meetings

**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
		<ul style="list-style-type: none"> <li>FY 2023-24 School Board Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2023-24 School Board Meeting Calendar</li> <li>Approval –Workshop Skeleton Summary Discussion</li> <li><u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03,Subd.1)</li> <li>Record of Board Self-Evaluation</li> </ul>				26
Post Meeting Board Workshop Mon, Apr 24, 2023							School Board Meeting Self-Assessment
<del>Board Workshop</del> Board Training Workshop Mon, May 8, 2023 6:00 PM							<ul style="list-style-type: none"> <li>Board Training</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, May 22, 2023 6:00 PM		<ul style="list-style-type: none"> <li>FY 2023-24 Budget – First Reading</li> <li>FY 2023-24 School Meal Prices - <i>DRAFT</i></li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2023-24 School Board Work Plan</li> <li>Approval of FY 2023-24 School Board Budget</li> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>		

**EDEN PRAIRIE SCHOOL BOARD**  
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**04/24/2023**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, May 22, 2023							<ul style="list-style-type: none"> <li>• School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, June 12, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• General Fund Budget Q&amp;A</li> <li>• All Ends 1.1 – 1.6 OI's</li> <li>• CLC: Inspiring News Top Discussion – 1<sup>st</sup> Draft (2022-2023)</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, June 26, 2023 6:00 PM	OI's for FY 2023-24 all Ends 1.1 through 1.6		<ul style="list-style-type: none"> <li>• Approval of FY 2023-24 Adopted Budget</li> <li>• ISD 287 10-Year Facilities Maintenance Resolution</li> <li>• Record of Board Self-Evaluation</li> </ul>	Community Linkage: Inspiring New DRAFT Approval – 2022-23	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> <li>• Annual Review of District Mandated Policies</li> <li>• MSHSL Resolution for Membership</li> </ul>		
Post Meeting Board Workshop Mon, Jun 26, 2023							<ul style="list-style-type: none"> <li>• School Board Meeting Self-Assessment</li> </ul>

**Eden Prairie School Board**  
**2022–23 WORK PLAN CHANGES**  
*“Proposed” Changes*  
**APRIL 24, 2023**

Date of Meeting/Workshop	Changes Requested
Monday, April 24, 2023	
Monday, May 8, 2023 – <b>Board Training Meeting</b>	
Monday, May 22, 2023	
Monday, June 12, 2023 – <b>Workshop</b>	
Monday, June 26, 2023	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• 2022-23 Board Education &amp; Workshop Topics:               <ul style="list-style-type: none"> <li>○ Strategic Planning (Spring 2023)</li> <li>○ Types of Assessments (Spring 2023)</li> </ul> </li> <li>• Baseline A-I Discussion</li> </ul>	
<b>Placeholder – Policy Review</b>	

Chargeback (Printing)	Account Numbers	Fiscal Year			Fiscal Year 2022-23			Notes	FY24 Proposed Budget	Comments
		2019-20 Actual	2020-21 Actual	2021-22 Actual	Approved Budget	YTD Expenses	2022-2023 9+3 Forecast			
Board Member Compensation	01005010000000109	\$ 35,006.66	\$ 35,900.00	\$ 35,987.50	\$ 36,300.00	\$ 25,712.50	\$ 36,300.00	No variance	\$ 36,300.00	\$6,600 Board Chair, \$5,700 Vice Chair, \$4,800 * 5 Directors (propose increase next year 2024-25)
FICA (Fed Ins Contrib Act)	01005010000000210	\$ 1,918.53	\$ 1,497.08	\$ 1,686.67	\$ 1,500.00	\$ 1,217.62	\$ 1,837.68	More board members chose non PERLA retirement plans resulting in FICA	\$ 2,000.00	New board has shifted allocations, the proposed budget reflects the change
PERA (Pub Emp Ret Assoc)	01005010000000214	\$ 1,125.08	\$ 1,007.56	\$ 860.00	\$ 1,300.00	\$ 604.40	\$ 757.56	Less board members chose PERLA	\$ 800.00	New board has shifted allocations, the proposed budget reflects the change
Service Fees/Consulting	01005010000000305	\$ 15,717.73	\$ 2,680.05	\$ 26,891.85	\$ 15,000.00	\$ 2,539.55	\$ 10,000.00	Lower Disc cost (included \$400 for food)	\$ 14,000.00	\$3500 board minutes printing costs/\$500 for other announcements in newspapers, \$10000 for board sponsored education
Postage	01005010000000324	\$ 14.35	\$ 16.50	\$ -	\$ -	\$ -	\$ -		\$ -	No need to add a budget here, postage costs now run through the district wide budget in the General Fund
Travel/Conferences	01005010000000366	\$ 1,687.52	\$ 4,945.00	\$ 2,485.00	\$ 4,750.00	\$ 1,740.25	\$ 2,580.25	Expect 4 Phase3/4 training between now and end of year	\$ 2,500.00	Most of the board has completed Phase 1/2, only a few have any required training. May want to consider sending representative to speak at National convention?
Chargeback (Printing)	01005010000000398	\$ 70.00	\$ 1,307.02	\$ 852.88	\$ 1,500.00	\$ -	\$ 1,420.73	Costs have not exceeded 1300, included inflation at 8.7%	\$ 1,550.00	2023 plus 5.6% inflation
General Supplies	01005010000000401	\$ 545.21	\$ 749.35	\$ 715.79	\$ 750.00	\$ 400.12	\$ 500.00	Misc. costs that might show up by year end	\$ 525.00	2023 plus 5.6% inflation
Food	01005010000000490	\$ 11.24	\$ 316.17	\$ 1,071.15	\$ 500.00	\$ 111.38	\$ 500.00	Budget available for event in May/June timeframe.	\$ 750.00	Ensure funding for two community events
Memberships/Dues	01005010000000820	\$ 16,547.00	\$ 16,545.00	\$ 17,127.00	\$ 17,500.00	\$ 17,103.00	\$ 17,103.00	Misc. fee between now and end of year.	\$ 18,250.00	2023 plus 5.6% inflation, (\$14,253 MSBA Membership, \$750 MSBA Policy Services, \$2,225 Board Book Subscription)
		<b>\$ 72,643.32</b>	<b>\$ 64,963.73</b>	<b>\$ 87,677.84</b>	<b>\$ 79,100.00</b>	<b>\$ 49,428.82</b>	<b>\$ 70,999.22</b>		<b>\$ 76,675.00</b>	<b>Summary</b>

Variance to budget (8,100.78)

-10.2%

-3.07%	Lower than 2022-2023 budget
7.99%	Proposed increase over actual 2022-23 (inflation of 8.7%)
74,071.03	4-year average budget
3.52%	2023-24 represents an increase over average

**FY 22 Notes:**

109 - Slightly under budget by \$313 due to a vacant board member position before an appointment
210/214 - Board members can choose between FICA and PERA, the combination of these line items is under budget by \$253
305-Over budget due to the timing of a payment to a consultant of \$12,860. This expense occurred in
366-Board members attending conferences/training was slightly under budget.
398-Printing was under budget by \$147
401-Supplies were under budget by \$184
490-Food for various meetings was under budget by \$129
820-Memberships were right on track for MSBA and the Board Book subscription

**Questions:**

- Should we initiate a compensation review?
- What type of education are we looking for in 2023-24 (Topics, team building, etc.)
- Do we want to send Chair to National SB Conference/share what we are doing?
- Budget for two community events with food?

Overall budget was overbudget by \$9,678, but the timing of the one bill for \$12,860 accounts for this

Chargeback (Printing)		Fiscal Year			Fiscal Year 2022-23				
Description		2019-20 Actual	2020-21 Actual	2021-22 Actual	Approved Budget	YTD Expenses	Underspend (Overspend)	FY24 Proposed Budget	Comments
Board Member Compensation	0100501000000109	\$ 35,006.66	\$ 35,900.00	\$ 35,987.50	\$ 36,300.00	\$ 25,712.50	\$ 10,587.50	\$ 36,300.00	\$6,600 Board Chair, \$5,700 Vice Chair, \$4,800 * 5 Directors
FICA (Fed Ins Contrib Act)	01005010000000210	\$ 1,918.53	\$ 1,497.08	\$ 1,686.67	\$ 1,500.00	\$ 1,217.62	\$ 282.38	\$ 2,000.00	New board has shifted allocations, the proposed budget reflects the change
PERA (Pub Emp Ret Assoc)	01005010000000214	\$ 1,125.08	\$ 1,007.56	\$ 860.00	\$ 1,300.00	\$ 604.40	\$ 695.60	\$ 800.00	New board has shifted allocations, the proposed budget reflects the change
Service Fees/Consulting	01005010000000305	\$ 15,717.73	\$ 2,680.05	\$ 26,891.85	\$ 15,000.00	\$ 2,539.55	\$ 12,460.45	\$ 15,000.00	This includes specific board training along with the cost of publishing school board minutes.
Postage	01005010000000329	\$ 14.35	\$ 16.50	\$ -	\$ -	\$ -	\$ -	\$ -	No need to add a budget here, postage costs now run through the district wide budget in the General Fund
Travel/Conferences	01005010000000366	\$ 1,687.52	\$ 4,945.00	\$ 2,485.00	\$ 4,750.00	\$ 1,740.25	\$ 3,009.75	\$ 4,750.00	Attending different conferences/trainings for board members.
Chargeback (Printing)	01005010000000398	\$ 70.00	\$ 1,307.02	\$ 852.88	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	The printing chargeback happens later in the fiscal year, the amount seems reasonable based on prior year expenses.
General Supplies	01005010000000401	\$ 545.21	\$ 749.35	\$ 715.79	\$ 750.00	\$ 400.12	\$ 349.88	\$ 750.00	Still seems reasonable based on expenses
Food	01005010000000490	\$ 11.24	\$ 316.17	\$ 1,071.15	\$ 500.00	\$ 111.38	\$ 388.62	\$ 500.00	Still seems reasonable based on expenses
Memberships/Dues	01005010000000820	\$ 16,547.00	\$ 16,545.00	\$ 17,127.00	\$ 17,500.00	\$ 17,103.00	\$ 397.00	\$ 17,500.00	\$14,253 MSBA Membership, \$750 MSBA Policy Services, \$2,225 Board Book Subscription
		<b>\$ 72,643.32</b>	<b>\$ 64,963.73</b>	<b>\$ 87,677.84</b>	<b>\$ 79,100.00</b>	<b>\$ 49,428.82</b>	<b>\$ 29,671.18</b>	<b>\$ 79,100.00</b>	

**FY 24 Proposed Notes:**

- Please review column N and make changes as desired.
- Amounts have been pre-filled based on prior year expenses
- Total budget of \$79,100 seems reasonable, could reduce travel/conferences by \$1,750 if there is a desire to lower the budget or reallocate

**FY 23 Notes:**

109-Expect this to be on budget
210-New board member selections have shifted expenses between 210/214. 210 will be over budget, but 214 will be under budget
305-The 5/10/23 training is expected to cost between \$7,000-\$8,000, so this line item should finish under budget.
329-No need to budget this line item, we've shifted costs to a district-wide budget
366-We often underspend this category, there should be a significant underspend this year
398-Printing chargeback costs are allocated in the spring and end of the year. The budget should remain but expenses will likely be less than the budget.
401-We don't see many expenses remaining for the year, this should finish under budget
490-We don't expect many food costs for the remainder of the year, so this will finish under budget
820-Costs are all incurred at this point and the line item will finish under budget

Overall budget should finish at least \$7,000 under budget

**FY 22 Notes:**

109 - Slightly under budget by \$313 due to a vacant board member position before an appointment
210/214 - Board members can choose between FICA and PERA, the combination of these line items is under budget by \$253
305-Over budget due to the timing of a payment to a consultant of \$12,860. This expense occurred in FY20-21, which ended under budget, but the consultant did not bill the district until November 2021. This line item also includes the cost of publishing the school board
366-Board members attending conferences/training was slightly under budget.
398-Printing was under budget by \$147
401-Supplies were under budget by \$184
490-Food for various meetings was under budget by \$129
820-Memberships were right on track for MSBA and the Board Book subscription

Overall budget was overbudget by \$9,678, but the timing of the one bill for \$12,860 accounts for this variance. Had this bill occurred in the correct fiscal year, the school board budget would be under budget by \$3,182 or 4.08%.



## Eden Prairie School Board New Policy Introductions Workshop Process

The New Policy Introductions Workshop Agenda Item will be officiated as follows:

1. At any time prior to the start of a Board Workshop with a New Policy Introductions agenda item, any Director may submit a new policy to the rest of the Board and Board secretary. The policy will be notated by the secretary and placed under the New Policy Introductions area of the Board Work Plan.
2. A listing of all items from the New Policy Introductions area of the Board Work Plan will be included on the Workshop agenda or may be referenced from other public documents. The Board Chair will, in the order of their discretion, bring each of these items individually to the attention of the Board.
3. In response, the authoring Director of the policy may request the policy receive discussion and may give a brief introduction to the policy. If the author declines or is absent, another Director may request the policy receive discussion and give a brief introduction. This request does not signify explicit support of the policy as written or that any additional action be taken by the Board. If no Directors request the policy receive discussion, the Chair will repeat step 2 with the next item on the list.
4. The Chair will then ask the board if any additional Directors will support the request for discussion of the policy. One or more additional Directors may respond in the affirmative. An affirmative response to this question signifies support that the Board permit further discussion and does not signify explicit support of the policy or that any additional action be taken by the Board. If zero Directors offer support, the Chair returns to step 2 with the next item on the New Policy Introductions list.
5. Discussion about the policy occurs among the Board in accordance with normal discussions during a Board Workshop. The discussion must last for a reasonable amount of time to provide sufficient time for questions and explanations by the author of the policy. At any time, the author may withdraw their request that the policy be discussed, ending the discussion of that policy.
6. During the discussion, any Director may make one or more proposals that actions be taken regarding the policy. If no proposal is made during the discussion, the Chair will ask the Board if any Director wishes to make a proposal before moving on to the next policy item. The proposals may include, but are not limited to, referral of the policy to the Policy Committee with or without additional instructions, scheduling of an additional workshop for more work on the policy, scheduling of a workshop to request more information from administration that relates to the policy or placing the policy onto the Work Plan Changes document for approval and scheduling at a future Business meeting. Since discussion takes place in a workshop, these proposals are not official motions and do not require the formal motions process. The proposals may be discussed for a time.



## Eden Prairie School Board New Policy Introductions Workshop Process

7. The chair will ask the Board if there is additional support for the proposal. If a majority of Directors present indicate support for the proposal, then the proposal is accepted by the Board and followed accordingly. Support for a proposal signifies support of only the specific action of the proposal and does not signify explicit support of the policy as written or that any additional action be taken by the Board.
8. Once a proposal is accepted and discussion is concluded, the Chair returns to step 2 with the next item on the New Policy Introductions list.
9. Once discussion on all items is concluded, the New Policy Introductions area of the Board Work Plan is cleared of all contents.