

Ruffing Montessori School

Cleveland Heights, OH

Position Description

Start Date: August 2023

Elementary Intervention Specialist

Position Overview:

Ruffing Montessori School, an independent, co-educational school serving children 18 months through 8th grade, in Cleveland Heights, Ohio, is seeking a bright, energetic, and collaborative individual to serve as an intervention specialist to provide academic support for elementary students in 4th, 5th, and 6th grades. This position may be full-time (8am-4pm) or part-time (8am-12pm) throughout the school year. This position is an exciting opportunity to work with a team of experienced faculty who are dedicated to a 150 year methodology and Our Mission:

The mission of Ruffing Montessori School is to employ the philosophy and methods of Dr. Montessori to educate young people to their fullest potential, instilling a deep sense of personal independence and social responsibility. With the knowledge that they are citizens of the world, they will contribute to that world by making decisions based on the highest order of ethics and conscience.

This position requires a current Intervention Specialist Teaching License from the Ohio Department of Education and continued renewal of professional licensure.

The Interventionist Specialist will:

- Identify academic needs, implement intervention programs, improve student success, and enhance the learning environment;
- Provide appropriate learning support (academic, social, emotional) for Upper Elementary students (4th-6th grades) to meet their goals and objectives;
- Help students manage behaviors and make appropriate choices;
- Plan, implement and evaluate student learning experiences using a differentiated curriculum;
- Demonstrate keen enthusiasm and appreciation for Ruffing's mission;
- Support students in small learning groups and individually as they work on executive functioning skills such as:
 - Getting started
 - Catching up
 - Staying on task to completion

- Concentration
- Consistent homework submission
- Organization
- Management skills
- Foster and maintain excellent professional relationships with students, parents, faculty, administration, experts in residence, alumni, and community partnerships;
- Perform other responsibilities as assigned by supervisor.

The ideal candidate will have the following qualifications:

- Bachelor's degree ;
- Current Intervention Specialist Teachers License from the Ohio Department of Education;
- Montessori training is strongly preferred;
- Good record keeping and goal setting skills;
- Proven experience providing student academic support and/or classroom teaching is required;
- Reverence for neurodiversity;
- Problem-solving mindset and enthusiasm for exploring new trends and tools for learning;
- Excellent verbal and written communication skills;
- Experience working with children in the 4th-6th grades;
- Strong ability to collaborate with a team of educators in two classrooms;
- Respect for Montessori pedagogy and practice;
- Flexibility, compassion, high degree of professionalism, and strong work ethic;
- Understands child development.

Ruffing Montessori School Diversity, Equity, Inclusion, and Belonging (DEIB) Statement

*“The needs of humankind are universal. Our means of meeting them create the richness and diversity of the planet.
The Montessori child should come to relish the texture of that diversity.”*

– Dr. Maria Montessori

Ruffing Montessori School is committed to fostering a diverse, equitable, and inclusive community—one in which everyone is valued, feels safe, and belongs regardless of race, color, national origin, ancestry, culture, religion, age, ability, socio-economic status, familial status, or sex, including sexual orientation and gender identity.

Our commitment includes ongoing professional development training for faculty, staff, and the members of our Board of Trustees, using age-appropriate classroom resources, and creating and implementing a response policy that seeks to provide all members of our community with the tools needed to develop a school environment that is free from discrimination, harassment, hate, bias, or fear of retaliation for doing the right thing.

Peace education is an essential part of Dr. Montessori's pedagogy. Our faculty and staff model peace education in their words, actions, and lessons. Peace education is the foundation for children to develop into healthy and joyful adults who will work to ensure freedom, dignity, safety, equitable treatment, and a fair/equitable standard of living for themselves and others.

Ruffing Montessori School is an Equal Opportunity Employer

At Ruffing Montessori School each individual is entitled to equal employment opportunity without regard to race, color, religion, gender, national origin, age, disability, genetic information, veteran status, sex (including pregnancy, childbirth, or related medical conditions), handicap, citizenship status, marital status, sexual orientation, transgender status, ancestry, or any other characteristic protected under federal, state, or local anti-discrimination laws. The school's equal employment opportunity practices extend to recruitment, hiring, selection, compensation, benefits, transfer, promotion, training, discipline, and all other terms, conditions, and privileges of employment.

How to Apply:

Interested candidates are encouraged to send a letter of interest, current resume, and list of three references to employment@ruffingmontessori.net. Materials will be reviewed as received and interviews will follow. The School is eager to find the best candidate to fill this position and will be prepared to immediately hire the right candidate.