



Cherokee County School District Online Registration

Our new Online Registration system allows parents/guardians to enter their students' registration information quickly, safely, and efficiently from home.

INFORMATION NEEDED

You will be asked to enter the following information:

- **Mailing address:** if different from your home address
 - **Emergency contact name and phone number:** you may add emergency contacts to be contacted in an emergency (Note: Someone other than a parent should be listed as an emergency contact.)
 - **Parent/Guardian phone numbers:** home, cell, and work
 - **Parent email address:** email address, if available
 - **Student birth certificate:** you will need this document to verify student's full legal name
 - **Student Social Security Card/Number:** student's social security number
 - **Year student entered 9th grade:** for high school only
 - **Health conditions and allergies**
 - **Medicine taken at school:** including dose, frequency, and reason taken
 - **Doctor:** Name and phone number (optional)
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ACTIVE EMAIL ADDRESS

Our Online Registration software requires that parents have an Active email address. **If you do not have an email account, it is easy to create one.**

Below are three sites and providers that are frequently used and are free of charge.
(You do not have to use one of these providers. These are just suggestions)

- Google's Gmail <https://accounts.google.com/>
 - SignUp Yahoo! Mail <https://login.yahoo.com/config/login>
 - Microsoft's Outlook <http://www.microsoft.com/en-us/outlook-com/>
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REGISTER YOUR STUDENT

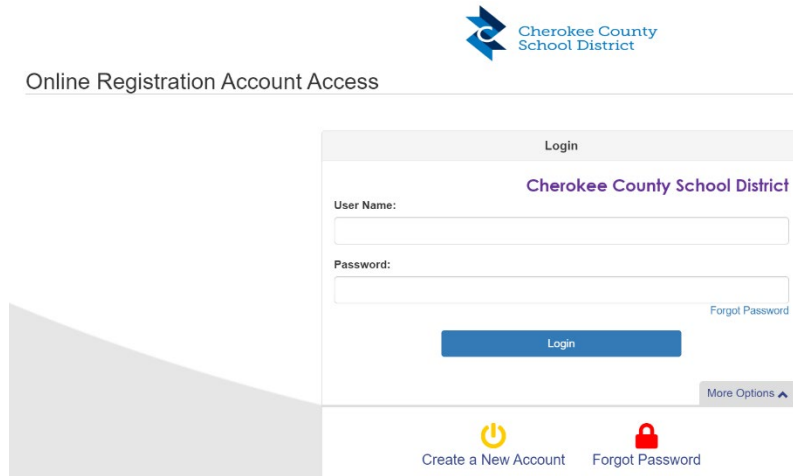
You can access Online Registration [ParentVUE \(edupoint.com\)](https://parentvue.edupoint.com) or by visiting the Cherokee County School District [website www.cherokeek12.net](http://www.cherokeek12.net) and clicking on Enroll New Student.

***Be sure to select the appropriate school year to begin the enrollment process. Students who will begin attending school will need to be enrolled in the 2022-23 school year. Those students who are pre-registering for the next school year will need to show 2023-24 as the school year in the Online Enrollment software.**

CREATE A NEW ACCOUNT

You will need to create a new ParentVUE account to begin the enrollment process for the first time.

1. Click on Create a New Account.
2. You will then accept the agreement and enter your name and email address.



Cherokee County School District

Online Registration Account Access

Login

Cherokee County School District

User Name:

Password:

Forgot Password

Login

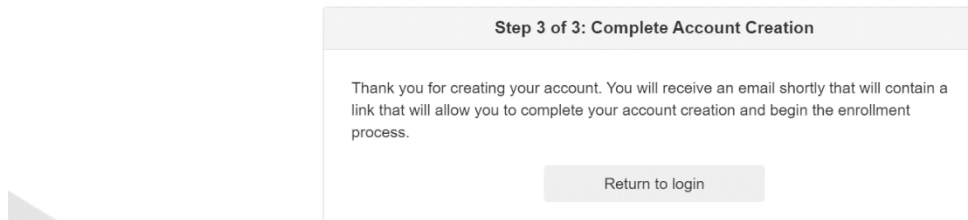
More Options

Create a New Account

Forgot Password

Once this is completed, you will see this message:

Parent Account Creation

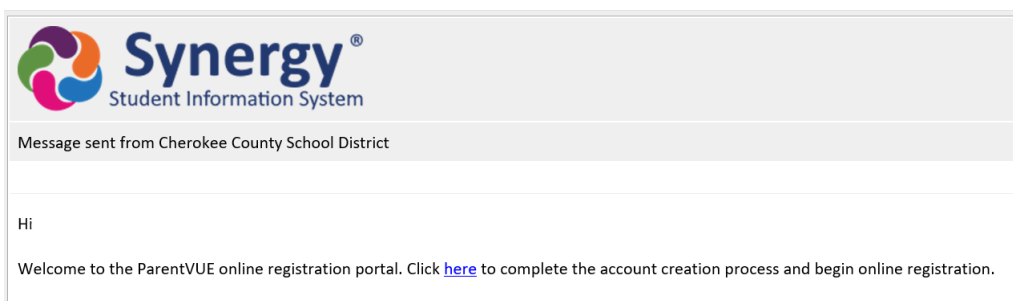



Step 3 of 3: Complete Account Creation

Thank you for creating your account. You will receive an email shortly that will contain a link that will allow you to complete your account creation and begin the enrollment process.

Return to login

3. You will receive an email stating that your ParentVUE account has been created successfully. **The email will contain a link** that sends you to the **Confirm Registration** page and then to the **Create Password** page. (See examples below.)



 Synergy®
Student Information System

Message sent from Cherokee County School District

Hi

Welcome to the ParentVUE online registration portal. Click [here](#) to complete the account creation process and begin online registration.

Complete Account Creation

Create Password

Please choose a login and enter your password to complete account creation and begin the online enrollment process.

User ID

Password

Confirm Password

If you forget your user ID or password, the login information can be emailed to you from the 'Forgot my password' link on the login page.

[Save and Continue](#)

DOCUMENTS NEEDED TO COMPLETE REGISTRATION

You will be asked to upload or provide the school with a copy of these documents:

- Certified Birth Certificate or an official document showing proof of birth date
 - Proof of Residency
 - A current completed Georgia certificate of immunization - GA DPH Form 3231
 - A completed current Vision, Hearing, Dental, and Nutrition Screening form - GA DPH Form 3300
 - Custody documentation if applicable
 - Parent/Guardian Photo ID
 - Child's social security card (or you may decline to provide this information)
 - Report cards or official school transcript
 - Withdrawal form from previous school
 - Discipline records (students enrolling in grades 7-12)
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