Cherokee County School District

AGENDA

School Board Meeting

Dr. Frank R. Petruzielo Educational Services Facility

7:00 p.m.

March 16, 2023

- Call to Order
- Pledge of Allegiance/Inspiration
- Adoption of Superintendent's Recommended Agenda for March 16, 2023 School Board Meeting
- Approval of Minutes of the February 16, 2023 School Board Meeting
- Approval of Consent Agenda for March 16, 2023 School Board Meeting

A. Resolutions/Recognition

1. School Board Recognition of School Board Members During School Board Member Appreciation Week

2. School Board Recognition of Cherokee County School District 2023 Media Specialist of the Year -- Jennifer Martin of Boston Elementary School

3. School Board Recognition of Transition Academy Senior Merritt Wilson -- Gold Medal Winner at Special Olympics Winter Games

4. School Board Recognition of 2023 Spelling Bee Winners

5. School Board Recognition of Cherokee County School District's School Nutrition Program -- U.S. Department of Agriculture (USDA) Silver Turnip the Beet Award

6. School Board Recognition of CCSD Students Selected for All-State Band, Orchestra and Chorus

7. **School Board Recognition of Georgia High School Association State and Regional Champions**

B. School Board Members

1. **School Board Approval of Delegate and Alternate for 2023 Georgia School Boards Association (GSBA) Delegate Assembly**

C. School Board Policies

1. **School Board Consideration of Superintendent's Recommendation for Approval of Modifications to School Board Policy BCBI -- Public Participation in Board Meetings on First Reading**

D. Financial Management

1. **School Board Consideration of Superintendent's Recommendation for Approval of February 2023 Financial Report and Sales Tax Update**

E. Curriculum and Instruction

1. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

F. Support Services

1. **School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

2. **School Board Consideration of Superintendent's Recommendation for Approval of the Special Lease Agreements**

3. **School Board Consideration of Superintendent's Recommendation for Approval of Permanent Right-of-Way to the Georgia Department of Transportation and the Cherokee County Government**

4. **School Board Consideration of Superintendent's Recommendation for Approval of Proposals for the Sequoyah HS Family and Consumer Science Lab (FACS) Modernization**

G. Human Resources

1. **School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

H. School Board Attorney

I. Superintendent of Schools

- **Public Participation**

- **Executive Session**
  -Student Discipline Matters (2)
  -Personnel Matter

- **Adjournment**

CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Thursday, February 16, 2023

MINUTES OF REGULAR BOARD MEETING
7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, February 16, 2023, in the Dr. Frank R. Petruzielo Educational Services Facility, 1205 Bluffs Parkway, Canton, Georgia. The meeting was conducted in person and available to the public via live Internet streaming. Present were: School Board Chair Kyla Cromer; Vice-Chair Robert Rechsteiner; Members John Harmon, Patsy Jordan, Dr. Susan Padgett-Harrison, and Kelly Poole. Superintendent Dr. Brian V. Hightower; and Attorney Abby Roach. School Board Member Erin Ragsdale was not in attendance.

Call to Order

The call to order by Kyla Cromer was followed by a moment of silence for the recent loss of a student and staff member in the CCSD family.

The Pledge of Allegiance to the Flag of the United States of America was led by R.M Moore Elementary School Student Charles Jacoby.

The meeting's inspiration was shared by Patsy Jordan.

Approval of Agenda

On a motion by Dr. Susan Padgett-Harrison seconded by Robert Rechsteiner and carried, the Board unanimously adopted the Superintendent's recommended agenda (*6-0 vote*).

Minutes for Approval

On a motion by Patsy Jordan seconded by Kelly Poole and carried the Board approved the minutes from the January 19, 2023 School Board Meeting and Minutes of the February 3-4, 2023 School Board Training. *(6-0 vote).*

Consent Agenda

Following the identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Kelly Poole seconded by John Harmon and

carried, to approve the Consent Agenda, for the remaining items - identified by asterisks *(6-0 vote)*.

A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

A-1. School Board Recognition of Mill Creek Middle School Teacher Ann-Margaret Somers -- Named Georgia Science Teachers Association 2022-23 Teacher of the Year for Middle Schools

(Recognized)

A-2. School Board Recognition of 2022-23 STAR Students and STAR Teachers

(Recognized)

A-3. School Board Recognition of Seven Cherokee County School District Class of 2023 Seniors for Being Named Candidates for the U.S. Presidential Scholars Program

(Recognized)

A-4. School Board Recognition of Three Cherokee County School District Teams -- Regional First Lego League Robotics Competition Winners

(Recognized)

A-5. School Board Recognition of 2022-23 Middle School County Academic Bowl Team Champions Creekland Middle School

(Recognized)

A-6. School Board Recognition of 2022-23 Elementary School and Middle School Reading Bowl First-Place Winners

(Recognized)

A-7. School Board Recognition of Liberty Elementary School -- Recognized as a State 2023 School of Character by the Nonprofit Character.org

(Recognized)

A-8. School Board Recognition of Georgia School Public Relations Association (GSPRA) Publication Awards

(Recognized)

***A-9. School Board Approval of a Resolution Recognizing February 17, 2023 as "PTA Day in the Cherokee County School District"**

(Approved)

B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

- School Board Member commented on the Key Scholar event recognizing student academic achievement.
- School Board Member highlighted the success of several programs at the ACTIVE Academy.
- School Board Chair celebrated School Resource Officer Day by thanking CCSD officers who serve and protect our facilities each day.

C. SCHOOL BOARD POLICIES

D. FINANCIAL MANAGEMENT

***D-1. School Board Consideration of Superintendent's Recommendation for Approval of January 2023 Financial Report and Sales Tax Update**

(Approved)

E. CURRICULUM AND INSTRUCTION

***E-1. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

(Approved)

***E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

(Approved)

F. SUPPORT SERVICES

***F-1. School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects**

(Approved)

F-2. School Board Consideration of Superintendent's Recommendation for Approval of Proposals for the Free Home ES Replacement.

Motion was made by Patsy Jordan, seconded by Dr. Susan Padgett-Harrison and carried to award the construction contract for the replacement Free Home Elementary School to Carroll Daniel Construction. (*6-0 vote).*

(Approved)

***F-3. School Board Consideration of Superintendent's Recommendation for Approval of the Special Lease Agreements**

(Approved)

G. HUMAN RESOURCES

***G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

(Approved)

H. SCHOOL BOARD ATTORNEY

I. SUPERINTENDENT OF SCHOOLS

<u>Informational Items:</u>

- Organizational Chart:
  - Staff names have been provided as a follow-up to last month's approved agenda item.
- Upcoming Public Works Contracts:

  - Five-Year facility plan highlighting the timeline of upcoming projects.
  - Multiple projects will be presented to the board between now and June 2023. Each project will follow the same protocol as the Free Home ES proposal. Included are facility improvements to Creekland MS and Creekview HS.
- Proposed 2023-24 salary schedules have been posted for review.
- New Leaders Reception: 6 p.m. prior to March school board meeting.

Superintendent Comments:

- Recognized the end-of-year retirement of Supervisor, Maintenance, Greg Mason; Coordinator, Curriculum Support (Math), Dr. Catherine Head; Principal, Macedonia Elementary School, Christy Rich.
- Recognized the SY2023-24 appointment of Matthew Walker, Supervisor of Maintenance; and Stephanie Norris, Coordinator of Curriculum Support (Math).
- Recognized the appointment of Daniel Devine, Woodstock High School Head Football Coach.

PUBLIC PARTICIPATION

No members of the public signed up to address the School Board.

On a motion made by Robert Rechsteiner, seconded by John Harmon and carried to adjourn to Executive Session to discuss a Personnel Matter (O.C.G.A. Section 50-14-3(6)) at 7:50 p.m. (6-0 vote).

ADJOURNMENT

The School Board adjourned at 7:50 p.m.

_____ _____

School Board Chair Secretary

CHEROKEE COUNTY BOARD OF EDUCATION

AFFIDAVIT

The undersigned members of the Cherokee County Board of Education, under oath, certify that an Executive Session of the Board of Education was duly called and approved by majority vote in open session in accordance with O.C.G.A. §50-14-4 on 2/16/23. The only matter(s) considered or discussed during the closed executive session of its meeting is/are as checked below:

_____ To review an appeal from a Student Disciplinary Tribunal [Hearing Officer, Panel]; (O.C.G.A. Section 20-2-757)

_____ To consider a matter involving the disclosure of personally identifiable information from a student's educational records; (20 U.S.C. Section 1232g.)

_____ To discuss the future acquisition of real estate; (O.C.G.A. Section 50-14-3 (4))

✓ To discuss or deliberate upon appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee; (O.C.G.A. Section 50-14-3 (6))

_____ To consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the school district or an officer or employee or in which the officer or employee may be directly involved; (O.C.G.A. Section 50-14-2).

The members of the Board Of Education present for the executive session further certify and acknowledge that all discussions and proceeding conducted in executive session shall remain strictly confidential.

This 16th day of February, 2023.

2023

Sworn to and subscribed before me on the above indicated date:

Notary Public
My Commission Expires: 6.8.2026

SHERYL PUCCIO NOTARY PUBLIC CHEROKEE COUNTY, GEORGIA MY COMMISSION EXPIRES JUNE 08, 2026

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	A-1

Title

Recognition of School Board Members During School Board Member Appreciation Week

Requested Action

School Board Recognition of School Board Members During School Board Member Appreciation Week

Summary Explanation and Background

The Georgia School Boards Association (GSBA) has announced the week of March 13-17, 2023 as "School Board Member Appreciation Week." The Cherokee County School District joins a statewide celebration this week to salute the efforts of local school board members. As constitutional officers of Georgia, school board members are responsible for setting educational policies, employing school personnel, providing buildings and equipment, operating a transportation system and disbursing school funds. As community leaders, school board members serve as advocates for the children in local public schools and must study, evaluate and decide what actions are in the best interest of those students.

The Cherokee County School Board has, in the past, been named a School Board of Distinction by GSBA, commended for governance and leadership by Cognia and recognized as Governance Team of the Year for large systems. Thank you for your dedication and hard work on behalf of the children of Cherokee County!

Priority Area

Organizational and Operational Effectiveness; Positive Culture and Climate

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	A-2

Title

Recognition of Cherokee County School District 2023 Media Specialist of the Year -- Jennifer Martin of Boston Elementary School

Requested Action

School Board Recognition of Cherokee County School District 2023 Media Specialist of the Year -- Jennifer Martin of Boston Elementary School

Summary Explanation and Background

Boston Elementary School media specialist Jennifer Martin is known for the supportive connections she makes with students.

Over her storied 27-year career, Ms. Martin has earned numerous honors including Teacher of the Year and Zone Media Specialist of the Year. Her experience as a classroom teacher, as well as special roles such as teaching technology to all grades, and her knowledge of state standards, give her an edge in supporting her colleagues and students.

Ms. Martin earned her bachelor of science in education degree, followed by master's and specialist degrees in school library media. She has also earned numerous certifications from Microsoft, Epic and Nearpod, as well as Common Sense digital citizenship certification for herself and the media center.

Superintendent of Schools Dr. Brian V. Hightower made the surprise presentation to Ms. Martin, who now advances to represent CCSD in the regional competition, from which she could move on to the state contest.

Ms. Martin was selected as the winner from a pool of outstanding nominees by a judging committee of retired educators and community leaders. All CCSD school media specialists were eligible for the award.

Priority Area

Positive Culture and Climate; Quality Workforce

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	A-3

Title

Recognition of Transition Academy Senior Merritt Wilson -- Gold Medal Winner at Special Olympics Winter Games

Requested Action

School Board Recognition of Transition Academy Senior Merritt Wilson -- Gold Medal Winner at Special Olympics Winter Games

Summary Explanation and Background

Transition Academy Senior Merritt Wilson competed in the Special Olympics Winter Games in Blowing Rock, North Carolina in February. Special Olympics athletes from several states across the southeast received instruction from professional ski and snowboard instructors from French Swiss Ski College, then competed against their peers in skiing and snowboard courses.

Merritt earned a gold medal for Alpine Skiing.

Priority Area

Student Achievement: Access and Opportunity

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Dr. Nicole H. Holmes	770.479.1871
Charlette M. Green	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
April 20, 2023	A-4

Title

Recognition of 2023 Spelling Bee Winners

Requested Action

School Board Recognition of 2023 Spelling Bee Winners

Summary Explanation and Background

The Cherokee County School District Spelling Bee, sponsored by the Georgia Association of Educators (GAE), was held on January 18, 2023 for students qualifiers in grades 4-8.

Joli Palmquist, Grade 8, Mill Creek MS
1st place CCSD, competed at Regional

Rohan Pandya, Grade 8, E.T. Booth MS
2nd place CCSD, competed at Regional

Charli Wallace, Grade 6, Creekland MS
3rd place CCSD

John "Isaac" McLemore, Grade 5, Carmel ES
4th place, CCSD, competed at Regional

The Regional Spelling Bee, sponsored by the Georgia Association of Educators (GAE), was held on February 25, 2023 for student qualifiers in each district.

Priority Area

Student Achievement: Access and Opportunity

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Dr. Nicole H. Holmes	770.479.1871
Barbara Jacoby	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	A-5

Title

Recognition of Cherokee County School District's School Nutrition Program -- U.S. Department of Agriculture (USDA) Silver Turnip the Beet Award

Requested Action

School Board Recognition of Cherokee County School District's School Nutrition Program -- U.S. Department of Agriculture (USDA) Silver Turnip the Beet Award

Summary Explanation and Background

The Cherokee County School District again has earned national honors for its School Nutrition summer meals program!

The school district every summer participates in the U.S. Department of Agriculture (USDA) Seamless Summer Option, which offers free meals to children in need during the summer. The outstanding quality of CCSD's program earned the USDA's Silver Turnip the Beet Award for the second consecutive year. CCSD School Nutrition is one of only 98 school districts nationwide to earn the honor.

Dr. Hightower praised Tina Farmer, executive director for CCSD School Nutrition, and her leadership team of Toni Hedges, Trang Pham, Mark Johnson and Jessica Emmett for their efforts to continuously improve meals and service.

To earn the award, which CCSD School Nutrition now has earned four times since the national program's establishment, school districts must demonstrate the highest standards in meal preparation and delivery. Meals must be “appetizing, appealing, and nutritious,” meet national dietary guidelines, and include “local foods, a variety of vegetables and fruit, whole grains, and low-fat and fat-free milk.”

The program is funded by USDA grants and community donations.

Priority Area

Organizational and Operational Effectiveness; Positive Culture and Climate

Financial Impact

N/A

Exhibits: (List)

N/A

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	A-6

Title

Recognition of CCSD Students for All-State Band, Orchestra and Chorus

Requested Action

School Board Recognition of CCSD Students Selected for All-State Band, Orchestra and Chorus

Summary Explanation and Background

Cherokee County School District high school and middle school students have won seats in the prestigious Georgia Music Educators Association All-State Band, Orchestra, and Chorus.

Students audition for these selective performance opportunities. This year's All-State Chorus Events were held on February 16-18, 2023, at the Classic Center in Athens, Georgia. This year's All-State Band and All-State Orchestra Events were held on March 2-4, 2023, at the Classic Center in Athens, Georgia.

Priority Area

Student Achievement: Access and Opportunity

Financial Impact

N/A

Exhibits: (List)

List of All-State Honorees

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

ALL-STATE HONOREES

ALL-STATE BAND

Cherokee High School
Director: Brandon Worley
Andrew Tang

Creekview High School
Director: Stephen McCarthy
Jessica Holcomb

Etowah High School
Director: Stephen Long
Drake Wright

River Ridge High School
Director: Ross Amend
Claire Park
Mason Stokes
Heidi Woods

Sequoyah High School
Director: Casey Eubanks
James Driscoll
Sarah Esserwein
Gwendolyn Hutchinson
Jackson Tucker

Dean Rusk Middle School
Director: C. Lloyd McDonald
Luke Griffies
Matthew Klucsarits

Mill Creek Middle School
Director: Ryan LeQuier
Wesley Miller

Teasley Middle School
Director: Sean Furilla and
Melissa Willingham
Thaxton Cheyne

ALL-STATE CHORUS

Cherokee High School
Director: Brad Ellis
Thaddaeus Brake
Adriana Collins
Kori Dutko
Taylor Foreman
Samantha Geer
Alley Jones
Leila Iovino
Jordan Strong
Matthew Thomas

Creekview High School
Director: Scott Martin
Margarita Cohrs

ALL-STATE CHORUS *(cont.)*

Creekview High School *(cont.)*
Kassidy Eno
Chloe Feibus
Phoebe Feibus
Jackson Hefner
Samantha Khanimov
Logan Nalley
Benjaminh Nguyen
Trey Stannard
Mercedes Watson

Etowah High School
Director: William Hall
Samuel Carter
Sean Helms
Emily Larmore
Alexander Overcash
Hayes Thomas

River Ridge High School
Director: Allison Baccala
Brody Allen
Madelyn Blair
Celeste Cajigal
Taylor Daugherty
Ayden Hunsberger
Joshua Kirk

Sequoyah High School
Director: Josh Markham
Leah Brown
Sofia Castillo
Alexander Gilliam
Mary Griffies
Parker Ingram
Sasha Sins
Max Aaron
Joseph Dagostino
Teagan Durham
Kaitlyn Hartman
Elizabeth Hatch
Madeleine Markham
Derik Pedro-Espinoza
Dakota Youngblood
Blythe Hilliard
Matthew Lorenz
Aubrey Tucker
Paige George

Woodstock High School
Director: Emily Alderman
Caroline Powell

Creekland Middle School
Director: Laura Martin
Elle Pope
Rachel Yatsko

ALL-STATE CHORUS *(cont.)*

Dean Rusk Middle School
Director: Joe Salter
Lonna Rose Hall
Lily Tongue
Elena Dagostino
Brianna Lentz
Adrian Perez-Arciniegas
Lily Ward

E.T. Booth Middle School
Director: Mallory Tafoya
Kendall Janecki
Connor McCullough
Chloe Okoth
Abigail Roth
Harper Schultz
Evie Sickbert
Mariana Strougo
Julie Corinne Thomas
Kierthen Titus

Freedom Middle School
Director: Michelle Johnson
Peyton Dick
Kassondra Marsan

Teasley Middle School
Director: Emma Martin
Charlie Grogan
Jeremiah Rojas
Janelle Salmeron
Ellianna Schultz
Ethan Spelsberg
Ava Zelinsky

ALL-STATE READING CHORUS

Sequoyah High School
Director: Josh Markham
Leah Brown
Alexander Gilliam
Joseph Dagostino
Teagan Durham
Madeleine Markham

ALL-STATE ORCHESTRA

River Ridge High School
Director: Greg Roman
Rachel Lee

Sequoyah High School
Director: Casey Eubanks
Joseph Dagostino

Dean Rusk Middle School
Director: Tim Christian
Elena Dagostino
Helen Becker

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	A-7

Title

Recognition of Georgia High School Association State and Regional Champions

Requested Action

School Board Recognition of Georgia High School Association State and Regional Champions

Summary Explanation and Background

Please see the attached list of Georgia High School Association State and Regional Champions.

Priority Area

Student Achievement: Access and Opportunity

Financial Impact

N/A

Exhibits: (List)

Region/State Champions

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Barbara Jacoby	770.479.1871

ATHLETIC/ACTIVITY RECOGNITIONS

Creekview High School	
Sport/Activity	Swim & Dive – Boys Individual
Coach/Director	Heather Morris
Team Recognition	Region 6 – 6A Champion: 100- Fly & 100- Backstroke State Champion
Team Members	Nicholas Kjaerulff

Sequoyah High School	
Sport/Activity	Swim & Dive – Girls Individual
Coach/Director	Cora Hodgins
Team Recognition	Region 6 – 6A Champion: 200- & 500-Yard Freestyle State Champion
Team Members	Laurel Blase

Sequoyah High School	
Sport/Activity	**Wrestling**
Coach/Director	**Joe Hulen**
Team Recognition	**Region 6 – 6A Champion:**
Team Members	**Peter Gunter** **Temitayo Ogundele**

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	B-1

Title

Naming of Delegate and Alternate for 2023 Georgia School Boards Association (GSBA) Delegate

Requested Action

School Board Approval of Delegate and Alternate for 2023 Georgia School Boards Association (GSBA) Delegate Assembly

Summary Explanation and Background

The School Board will select its Delegate and Alternate for GSBA's upcoming 2023 Summer Conference and Delegate Assembly to be held June 9-10, 2023 in Savannah, Georgia.

Current GSBA bylaws include provisions for each local school board to select and approve a voting delegate (and alternate if that is who ends up serving) to serve as the local board's representative in an annual Delegate Assembly. The GSBA-related votes that are cast (for officers and legislative positions) by the delegate are to represent their board, not their personal views. Prior to any delegate assembly meeting, the delegate and alternate will receive the handbook with the agenda, recommendations on legislative positions from GSBA's Governmental Operations Committee, and a slate of officers to be determined.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

Registration fee, lodging and related travel expenses covered in CCSD's FY2023 Budget

Exhibits: (List)

N/A

Source of Additional Information

Kyla Cromer, School Board Chair	770.479.1871
Dr. Brian V. Hightower, Superintendent of Schools	770.479.1871
Mike McGowan, Chief of Staff	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	C-1

Title

Modifications to School Board Policy BCBI - - Public Participation in Board Meetings on First Reading

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Modifications to School Board Policy BCBI -- Public Participation in Board Meetings on First Reading

Summary Explanation and Background

After a thorough legal review and discussion at the School Board Training Retreat, the School Board Attorney has recommended that the Superintendent provide the attached, proposed modifications to School Board Policy BCBI - Public Participation in Board Meetings and the associated guidelines.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

Policy BCBI; Guidelines

Source of Additional Information

Dr. Brian V. Hightower, Superintendent of Schools	770.479.1871
Abby Roach, School Board Attorney	770.479.1406
Mike McGowan, Chief of Staff	770.479.1871

The Cherokee County Board of Education welcomes ~~visitors at its meetings in order to hear any interested citizen of the School District pursuant to the guidelines outlined in this policy~~. comments from interested persons regarding the School Board's duties to:

1. Establish Policy with a focus on student achievement;
2. Maintain the School District's accreditation and the opportunities it allows the School District's students;
3. Set the School District's vision;
4. Approve budgets and manage the School District's finances; and,
5. Oversee the School District's implementation of School Board Policy.

Concerns regarding the School District's day-to-day operations should be resolved at the school or divisional level. Concerns not resolved at the school or divisional level should be presented to the Superintendent or the Superintendent's designee. The School Board, mindful of the law prohibiting its micromanaging of the School District's day-to-day operations, should not hear comments regarding those operations unless the concern was not resolved after consideration by the Superintendent.

Public Participation Session

~~As a part of the regularly-scheduled monthly School Board meeting an Open Session~~ A public participation session, not to exceed 30 minutes, ~~(which may be extended by majority vote of the School Board)~~ will be held at each regularly-scheduled board meeting. Each individual speaker is allotted three (3) minutes for comments, but the Chair may equally vary the time allotted for individual speakers and limit the number of speakers addressing a single topic to allow the comments of as many speakers as possible during the session. ~~conducted to hear from any interested citizen and/or student or employee of the School District~~.

A person seeking to speak during public participation must complete a registration form. The registration forms will be made available at least 30 minutes prior to the meeting and should be submitted before the meeting begins.

Rules of Conduct

1. Speakers should remember the purposes of the meeting are to transact business pertaining to the schools and review the School District's financial status.
2. The speaker will state his/her name and connection to the School District immediately after reaching the podium.
3. Disruptive comments or conduct are prohibited. The School Board will look to O.C.G.A. § 16-11-39 and other relevant laws to determine whether comments/conduct are disruptive.
4. Comments from any member of the public not recognized to speak are prohibited.
5. Remarks will end when the speaker's allotted time has ended.
6. Speakers must comply with the Family Educational Rights Privacy Act (20 U.S.C. § 1232g) and other student privacy laws.

Violation of this policy may end the violator's participation in the meeting.

~~**Procedures for Speaking Before the School Board during the Public Participation Session**~~

~~Individuals desiring to appear before the School Board must first complete a sign-in questionnaire which will be available prior to the meeting. The questionnaire is intended to record the speaker's name, address, email address, phone number and other information to allow the School District to follow up with the speaker, if necessary. The Superintendent of School's designee will provide the questionnaire to prospective speakers and be available to answer questions regarding procedures. Any materials the speaker desires the School Board to receive related to his/her remarks will be given to the Superintendent's designee at this time for distribution to the School Board.~~

~~Speakers will be called to speak randomly by the Chair and receive three minutes to speak before the School Board. The total time allocated for the Public Participation Session will not exceed 30 minutes. The Chair may equally vary the individual speaker's allocated time in order to as allow as many speakers as possible during the 30-minute session. Speakers may not gain an additional opportunity to speak by reserving or dividing their allotted time for another speaking occasion and may not pass their allotted time to other speakers. The Chair will ask the Superintendent to designate an official timekeeper.~~

~~Speakers should conduct themselves professionally. The School Board will not allow comments determined to be disruptive. Comments from the floor will not be recognized. Any persons creating a disruption may be asked to leave the meeting. Public comments that are obscene, profane or vulgar will not be allowed. Speakers determined to be disruptive by the Board Chair may be removed from the meeting after one warning.~~

~~If appropriate, the Superintendent will have a response communicated to the speaker.~~

~~**Agenda Item Participation**~~

~~Citizens and/or employees may sign up to address the School Board regarding any pending agenda item. When the agenda item is reached, the Chair will first entertain a motion followed by a second regarding the agenda item. The Chair will then solicit question and comments by members of the School Board. Unless the motion and second made are to table the agenda item, the Chair will then recognize the audience member to address the School Board for no more than three minutes. The Chair may limit the allocated time depending upon the number of audience members wishing to participate. In no event will Agenda Item Participation exceed 30 minutes.~~

~~**Prohibited Discussion Topics**~~

~~Public Participation and Agenda Item Participation Speakers may not address the following topics which are excluded by the Open Meetings Act (O.C.G.A. §§ 50-14-1 et seq.) or cause disruption. This includes, but may not be limited to, certain land, legal, student disciplinary or personnel items.~~

~~1. Real property acquisitions~~
~~2. Attorney/Client Privilege~~
~~3. Personnel or employees: because of the potential to disrupt a public meeting, speakers may not make unsubstantiated claims regarding a specific or identifiable employee or official.~~
~~4. Specific students: (See, for example, Family and Educational Rights Privacy Act, 20 U.S.C. § 1232g).~~

~~In addition, the following rules will be followed when appearing before the School Board.~~

~~1. The speaker will state his/her name and address (address only if response requested).~~
~~2. All remarks will be made to the School Board as a body and not to an individual School Board member.~~
~~3. The Board Chair or a majority of the School Board present may terminate public comments that are obscene, profane or vulgar.~~
~~4. No person will be allowed to disrupt or interfere with procedures.~~
~~5. Remarks will end when the speaker's allotted time has expired.~~
~~6. Questions from School Board members or the Superintendent may be asked for clarification; however, no person from the floor will be permitted to enter into any discussion either directly or through any member of the School Board.~~

~~Any person who willfully violates these guidelines may forfeit the remainder of his/her speaking time.~~

ADOPTED: August 2, 2001
REVISED: ~~July 21, 2022~~ March 16, 2023

Cherokee County Board of Education

CCSD Administrative Procedures Regarding Expected Behavior and Decorum of Visitors to Meetings

Pursuant to the School Board's Public Participation at School Board Meetings Policy (BCBI) these administrative guidelines are to be utilized by CCSD staff in policy application:

The Cherokee County Board of Education, pursuant to State law, conducts monthly public business meetings during which there is a public participation segment and opportunity for the public to address the School Board relative to business agenda items. While these monthly meetings are open to the public, they are not meetings with the public. In this public setting, comments from the audience are confined to the individuals who signed up to speak during the time designated for citizens to address the Board.

This School District is committed to ensuring the safety and well-being of everyone attending meetings of the School Board. As part of this commitment, CCSD continues to implement safety and security measures. Meeting attendees will pass through a metal detector and a security screening prior to entering the meeting. Meeting attendees are encouraged to arrive early to provide ample time to go through the security check-in and find seating prior to the beginning of the meeting.

Below you will find information about expected behavior and decorum of visitors as well as consequences for those who choose to disrupt proceedings:

- Visitors should silence their cell phones and electronic devices before the meeting begins.
- Visitors and speakers should not bring signs and posters into the building.
- Only the speakers who signed up to participate in the meeting will address the Board (Policy BCBI). The topic addressed must be identical to the one submitted CCSD Public Participation Speaker Sign-up Form. Speakers should not expect School Board Members to respond at this meeting to public comments or questions.
- Those in attendance should extend courtesy to School Board Members and to all speakers by listening respectfully and by refraining from making comments or sounds while others are speaking.
- ~~Disruptions will be addressed as they cannot be allowed to interfere with the official business of the Board of Education.~~
- ~~If an individual creates a disruption, he/she will be asked to stop the disruptive behavior by the Board Chair or by majority of the School Board in accordance with School Board Policy. Disruptive comments and otherwise unacceptable behavior will include, but is not limited to interrupting a properly-recognized speaker or School Board member; abusive, obscene, profane or vulgar language; threatening behavior or words; personal attacks on School Board members, School District employees, or other citizens; intimidation; or taunting.~~
- Those in attendance must comply with the School Board Policy BCBI. Disruptive comments and conduct that interfere with the conduct of official business are prohibited.
- ~~If the individual does not comply with that request and continues with the disruptive behavior after one warning, School District Police will be directed by the Board Chair or the majority of the School Board to remove the individual from the room~~ Any individual causing an actual disruption is subject to removal from the meeting as permitted by OCGA § 20-2-58.

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	D-1

Title

February 2023 Financial Report and Sales Tax Update

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of February 2023 Financial Report and Sales Tax Update

Summary Explanation and Background

Financial Report for February 2023

See Attached Reports

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Source of Additional Information

Kenneth Owen	770.479.1871
Dr. Brian V. Hightower	770.479.1871

CHEROKEE COUNTY BOARD OF EDUCATION

Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Chief Financial Officer

FINANCIAL REPORT
FEBRUARY 2023

General Fund

For the month ending February 28, 2023, the eighth month of the 2022-23 Fiscal Year, the School District's Operating Account (General Fund) has received $351,121,214 in revenue (year-to-date) consisting of state funds of $122,250,363 (52% of budget), $226,186,723 local revenues (95% of budget), and other funds of $2,684,128 (198% of budget). All operating expenditures of $286,517,022 (61% of budget) are within the Board of Education's approved 2022-23 budget.

Building Fund/Ed-SPLOST Collections

The Capital Outlay Fund balance of $85,223,506 as of February 28, 2023 reflects Special Purpose Local Option Sales Tax for Education (Ed-SPLOST) collections, proceeds of bond sales for capital outlay purposes, and transfers from the General Fund less bond refundings, bond issuance costs, transfers of Ed-SPLOST to the Debt Service Fund and capital outlay expenses paid.

Cherokee County School District received $4,852,679 for sales tax collections received in February 2023, for the month of January 2023, the 4th month of 60 monthly sales tax collections for the 2022-2027 SPLOST. Collections received were above projections for the month by $27,859 and above cumulative projections by $2,831,600.

Ed-SPLOST collections are accumulated within the Building Fund to be used for specified capital outlay purchases (limited pay-as-you-go) and transferred to the Debt Service Fund at the appropriate time to meet annual bond obligations (January and July). Excess Ed-SPLOST collections above projections are used to meet critical capital outlay needs and/or transferred to the Debt Service Fund as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Debt Service Fund

The Debt Service Fund balance as of February 28, 2023 is $57,867,314 representing funds accumulated from Ed-SPLOST collections, collections from the 1.5 mills of property tax approved by the School Board, interest earned from investments and Invested Sinking Fund earnings. The Invested Sinking Fund is attached to the Series 2010B Bond issuance and is structured to fully pay the annual debt service on the Series 2010B bonds through January 2028. Annual Debt Service payments are made in February and August of each year, according to the Debt Service Schedule published annually in the Cherokee County School District Budget Book.

Federal/State/Competitive Grants and School Nutrition Funds

The School Nutrition Fund Balance as of February 28, 2023 is $18,435,185 and represents the difference between revenues from all sources and all expenditures. This amount is held in reserve to cover potential funding shortfalls or unexpected expenses.

Federal, State and Competitive grant funds are annually awarded to the School District based on funding formulas (Federal Title Programs) and/or program applications (State and competitive grants). As funds are expended, reimbursements are sought from the various programs. Local funds are not intended to cover shortfalls within grant programs nor are grants intended to carry a fund balance.

CHEROKEE COUNTY SCHOOL DISTRICT
FINANCIAL REPORT
AS OF FEBRUARY 28, 2023

BALANCE SHEET	GENERAL FUND	DEBT SERVICE FUND	BUILDING FUND	FED FUNDS/ SCHOOL NUTRITION	TOTAL
ASSETS					
Cash and Cash Equivalents	$ 187,417,317	$ 28,951,658	$ 85,255,610	$ 7,236,695	$ 308,861,280
Investments	-	28,392,671	-	-	28,392,671
Receivables	1,052,309	522,985	-	13,019,384	14,594,678
Inventories	118,845	-	-	677,054	795,899
TOTAL ASSETS	$ 188,588,471	$ 57,867,314	$ 85,255,610	$ 20,933,133	$ 352,644,528
LIABILITIES					
Accounts Payable	$ 307,684	$ -	$ 32,104	$ 1,579,989	$ 1,919,777
Salaries and Benefits Payable	17,081,910	-	-	917,959	17,999,869
FUND BALANCE	171,198,877	57,867,314	85,223,506	18,435,185	332,724,882
TOTAL LIABILITIES AND FUND BALANCE	$ 188,588,471	$ 57,867,314	$ 85,255,610	$ 20,933,133	$ 352,644,528
REVENUE AND EXPENSE					
REVENUE	$ 351,121,214	$ 22,126,984	$ 40,721,786	$ 37,102,413	$ 451,072,397
EXPENDITURES	286,517,022	43,601,176	20,326,036	36,623,015	387,067,249
EXCESS REVENUE OVER EXPENDITURES	64,604,192	(21,474,192)	20,395,750	479,398	64,005,148
OTHER FINANCING SOURCES (USES)	(210,925)	34,764,818	(34,764,818)	-	(210,925)
BEGINNING FUND BALANCE	106,805,610	44,576,688	99,592,574	17,955,787	268,930,659
ENDING FUND BALANCE	**$ 171,198,877**	**$ 57,867,314**	**$ 85,223,506**	**$ 18,435,185**	**$ 332,724,882**

CHEROKEE COUNTY SCHOOL DISTRICT
GENERAL FUND COMPARISON OF BUDGET TO ACTUAL
JULY 1, 2022 - FEBRUARY 28, 2023

	2022-2023 BUDGET	YEAR TO DATE	ENCUMBRANCES	AVAILABLE BUDGET
REVENUE				
Local Revenue	$ 237,452,907	$ 226,186,723		$ 11,266,184
State Revenue	234,849,043	122,250,363		112,598,680
Federal Revenue	199,068	187,892		11,176
Investment Earnings	105,058	2,377,775		(2,272,717)
Miscellaneous Revenue	1,053,566	118,461		935,105
TOTAL REVENUE	**473,659,642**	**351,121,214**		**122,538,428**
EXPENDITURES				
Instructional Services	322,016,221	190,822,377	$ 221,137	130,972,707
Pupil Services	18,841,138	12,291,699	7,825	6,541,614
Improvement of Instructional Services	17,317,296	12,196,619	2,305,187	2,815,490
Instructional Staff Training	824,962	303,998	750	520,214
Educational Media Services	5,419,035	3,380,892	37,939	2,000,204
General Administration	3,724,817	2,706,824	-	1,017,993
School Administration	29,215,572	19,639,425	17,866	9,558,281
Support Services-Business	3,268,430	2,314,532	82,729	871,169
Maintenance & Operation of Plant Services	37,931,033	23,879,967	1,358,667	12,692,399
Student Transportation Services	27,133,593	15,225,215	703,242	11,205,136
Support Services-Central	5,465,341	3,434,677	2,928	2,027,736
School Nutrition Program	166,039	320,797	-	(154,758)
TOTAL EXPENDITURES	**471,323,477**	**286,517,022**	**4,738,270**	**180,068,185**
OTHER FINANCING SOURCES (USES)				
Proceeds from Sale of Assets	140,237	339,075		(198,838)
Accounts Transfers Out	(1,929,146)	(550,000)		(1,379,146)
TOTAL OTHER FIN SOURCES (USES)	**(1,788,909)**	**(210,925)**		**(1,577,984)**
NET CHANGE FUND BALANCES	**$ 547,256**	**$ 64,393,267**	**$ (4,738,270)**	**$ (59,107,741)**

CHEROKEE COUNTY SCHOOL DISTRICT
DEBT SERVICE FUND COMPARISON OF BUDGET TO ACTUAL
JULY 1, 2022 - FEBRUARY 28, 2023

	2022-2023 BUDGET	YEAR TO DATE	AVAILABLE BUDGET
REVENUE			
Local Revenue	$ 17,891,756	$ 19,335,832	$ (1,444,076)
Investment Earnings	1,025,948	1,050,184	(24,236)
Miscellaneous Revenue	2,936,976	1,740,968	1,196,008
TOTAL REVENUE	**21,854,680**	**22,126,984**	**(272,304)**
EXPENDITURES			
Debt Service	44,057,895	43,601,176	456,719
TOTAL EXPENDITURES	**44,057,895**	**43,601,176**	**456,719**
OTHER FINANCING SOURCES (USES)			
Accounts Transfers In	34,764,818	34,764,818	-
TOTAL OTHER FIN SOURCES (USES)	**34,764,818**	**34,764,818**	**-**
NET CHANGE FUND BALANCES	**$ 12,561,603**	**$ 13,290,626**	**$ (729,023)**

CHEROKEE COUNTY SCHOOL DISTRICT
BUILDING FUND COMPARISON OF BUDGET TO ACTUAL
JULY 1, 2022 - FEBRUARY 28, 2023

	2022-2023 BUDGET	YEAR TO DATE	ENCUMBRANCES	AVAILABLE BUDGET
REVENUE				
Local Revenue	$ 56,262,984	$ 38,908,481		$ 17,354,503
State Revenue	8,100,000	-		8,100,000
Investment Earnings	36,920	1,813,305		(1,776,385)
TOTAL REVENUE	**64,399,904**	**40,721,786**		**23,678,118**
EXPENDITURES				
Instructional Services	34,137,792	6,720,145	$ 1,432,670	25,984,977
Facilities Acquisition and Construction Svs.	100,936,029	13,605,891	2,225,232	85,104,906
TOTAL EXPENDITURES	**135,073,821**	**20,326,036**	**3,657,902**	**111,089,883**
OTHER FINANCING SOURCES (USES)				
Bond Issuance	115,000,000	-		115,000,000
Premiums on Bonds Sold	17,250,000	-		17,250,000
Accounts Transfers Out	(34,764,818)	(34,764,818)		-
TOTAL OTHER FIN SOURCES (USES)	**97,485,182**	**(34,764,818)**		**132,250,000**
NET CHANGE FUND BALANCES	**$ 26,811,265**	**$ (14,369,068)**	**$ (3,657,902)**	**$ 44,838,235**

CHEROKEE COUNTY SCHOOL DISTRICT
FEDERAL FUNDS AND SCHOOL NUTRITION COMPARISON OF BUDGET TO ACTUAL
JULY 1, 2022 - FEBRUARY 28, 2023

	2022-2023 BUDGET	YEAR TO DATE	ENCUMBRANCES	AVAILABLE BUDGET
REVENUE				
Local Revenue	$ 7,651,393	$ 5,086,582		$ 2,564,811
State Revenue	1,343,074	1,136,896		206,178
Federal Revenue	43,348,526	30,489,085		12,859,441
Investment Earnings	15,000	389,850		(374,850)
TOTAL REVENUE	**52,357,993**	**37,102,413**		**15,255,580**
EXPENDITURES				
Instructional Services	23,616,084	14,085,764	$ 661,240	8,869,080
Pupil Services	6,603,948	4,957,513	52,507	1,593,928
Improvement of Instructional Services	1,557,857	756,885	-	800,972
Instructional Staff Training	2,707,984	1,501,005	81,926	1,125,053
School Administration	9,802	-	-	9,802
Maintenance & Operation of Plant Services	780,000	400,605	-	379,395
Student Transportation Services	483,530	305,314	-	178,216
Support Services-Central	35,000	45,538	-	(10,538)
School Nutrition Program	17,976,598	14,570,391	344,963	3,061,244
TOTAL EXPENDITURES	**53,770,803**	**36,623,015**	**1,140,636**	**16,007,152**
OTHER FINANCING SOURCES (USES)				
Accounts Transfers In	1,425,400	-		1,425,400
TOTAL OTHER FIN SOURCES (USES)	**1,425,400**	**-**		**1,425,400**
NET CHANGE FUND BALANCES	**$ 12,590**	**$ 479,398**	**$ (1,140,636)**	**$ 673,828**

CHEROKEE COUNTY SCHOOL DISTRICT
SPECIAL PURPOSE LOCAL OPTION SALES TAX (2022-2027)
COMPARISON OF COLLECTIONS
THROUGH FEBRUARY 28, 2023

REPORTING MONTH	60 MONTH COLLECTION MONTH	PERIOD	PROJECTED COLLECTIONS	ACTUAL COLLECTIONS	DIFFERENCE ACTUAL AND PROJECTED COLLECTIONS
November 2022	**October 2022**	**1**	$ 4,636,009	$ 5,328,786	$ 692,777
December 2022	**November 2022**	**2**	4,807,242	5,405,654	598,412
January 2023	**December 2022**	**3**	5,104,524	6,617,076	1,512,552
February 2023	**January 2023**	**4**	4,824,820	4,852,679	27,859
			$ 19,372,595	$ 22,204,195	$ 2,831,600

2022-2027 Ed-SPLOST Projected Collections

	2022	2023	2024	2025	2026	2027	TOTAL
January	-	4,824,820	4,921,317	5,019,743	5,120,138	5,222,541	25,108,558
February	-	4,062,238	4,143,483	4,226,353	4,310,880	4,397,097	21,140,052
March	-	4,325,376	4,411,884	4,500,122	4,590,124	4,681,927	22,509,432
April	-	4,448,443	4,537,412	4,628,160	4,720,723	4,815,138	23,149,876
May	-	4,604,100	4,696,182	4,790,105	4,885,907	4,983,625	23,959,919
June	-	4,818,522	4,914,893	5,013,191	5,113,455	5,215,724	25,075,784
July	-	4,787,586	4,883,338	4,981,005	5,080,625	5,182,237	24,914,790
August	-	4,848,609	4,945,582	5,044,493	5,145,383	5,248,291	25,232,358
September	-	4,619,404	4,711,792	4,806,027	4,902,148	5,000,191	24,039,561
October	4,636,009	4,766,013	4,861,333	4,958,560	5,057,731	-	24,279,647
November	4,807,242	4,899,541	4,997,532	5,097,482	5,199,432	-	25,001,229
December	5,104,524	5,403,573	5,511,645	5,621,878	5,734,315	-	27,375,934
TOTALS	**$ 14,547,775**	**$ 56,408,226**	**$ 57,536,391**	**$ 58,687,118**	**$ 59,860,861**	**$ 44,746,770**	**$ 291,787,141**

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	E-1

Title

Out of State Travel Request

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

Summary Explanation and Background

See attachment for out of state travel requests to attend professional conferences.

Priority Area

Quality Workforce

Financial Impact

See Legend on Attached Out of State Travel Requests

Exhibits: (List)

Attached Out of State Travel Requests

Source of Additional Information

Dr. Nicole H. Holmes	770.479.1871
Dr. Keith A. Bryant	770.479.1871
Dr. Julie Dutko	770.479.1871

OUT OF STATE TRAVEL REQUESTS

Name	School	Dates	Reason	Place	Cost
Marjorie DeFrank, Executive Director	Division of Financial Management	05.08.23 – 05.10.23	*To attend Tyler Connect 2023 Conference*	San Antonio, TX	$1,363 ■
Lindsay Bowley, Recruitment Supervisor	Division of Human Resources	03.21.23 – 03.23.23	*To attend Florida State University Education Career Fair*	Tallahassee, FL	$907 ●
Lindsay Bowley, Recruitment Supervisor	Division of Human Resources	03.28.23 – 03.29.23	*To attend Western Carolina University Education Career Fair*	Cullowhee, NC	$443 ●
Lindsay Bowley, Recruitment Supervisor	Division of Human Resources	04.13.23 – 04.14.23	*To attend Jacksonville State University Education Career Fair*	Jacksonville, AL	$300 ●
Charm Cochran, Teacher	Oak Grove ES	03.22.23 – 03.23.23	*To attend Tennessee Tech University Education Career Fair*	Cookeville, TN	$879 ●
Brittany Stallings, Teacher	Johnston ES				$1,035 ●

Legend

■ - Local Funds, FY2022-23
● – Title II Recruitment Funds, FY2022-23

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	E-2

Title

Out of State and Overnight Field Trips

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

Summary Explanation and Background

See Attached List of Field Trips

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

See Attachment

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Dr. Nicole H. Holmes	770.479.1871

ATTACHMENT: OVERNIGHT AND OUT-OF-STATE FIELD TRIPS

I. Curriculum-Based Trips

School	Grade	Date	Destination	Reason/Nature
Creekview HS	9 - 11	05.18.23 – 05.22.23	Washington, DC	Creekview HS JROTC Leadership Bowl Team will compete in the National Level Army JROTC Leadership Bowl.
Etowah HS	12	03.22.23 – 03.26.22	Port Clinton, OH	Etowah HS JROTC Riflery Team will compete at the JROTC Riflery National Championship.
River Ridge HS	9 - 12	06.04.23 – 06.10.23	Charleston, SC	River Ridge Air Force JROTC cadets will attend the Citadel Leadership Camp.

II. Student Activities/Athletic-Based Trips

School	Grade	Date	Destination	Reason/Nature
River Ridge HS	9 – 12	07.09.23 – 07.12.23	Clemson, SC	The River Ridge HS Varsity Sideline Cheer squad is traveling to Clemson, SC to learn new skills and team bonding.
Cherokee HS	9 – 12	07.14.23 – 07.15.23	Hoover, AL	The Cherokee HS Varsity Football team is traveling to Hoover, AL to improve skills and team bonding.

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	F-1

Title

Monthly Update on Capital Outlay Projects

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the Monthly Update on Capital Outlay Projects

Summary Explanation and Background

See the attached report from the Chief Support Services Officer regarding the status of the current Capital Outlay Projects

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

See Attachment

Source of Additional Information

Trey Moores	770.479.1871
Ken Godfrey	770.479.1871

Cherokee County School District

DATE: 07 March 2023

TO: Dr. Brian V. Hightower
Superintendent of Schools

FROM: Trey Moores
Chief Support Services Officer

SUBJECT: Construction Status Reports

The Office of Capital Improvements (OCI) staff has reviewed the architect's monthly status report on the current construction projects. A summary of the progress for each project is shown below:

Cherokee HS Replacement ~ Site Package

- Pond grubbing has been completed.
- Pond earthwork continues.
- Retaining wall preparation is underway.

Cherokee HS Replacement ~ Building Package

- This project was released for RFP and proposals are due March 30th. The OCI anticipates presenting proposal submissions at the April Board meeting.

Creekland MS ~ Creekview HS Parking and Driveway Improvements

- This project was released for RFP and proposals are due March 30th. The OCI anticipated presenting proposals submissions at the April Board meeting.

Free Home ES Replacement

- The Pre-Construction Meeting was held March 1st.
- The Payment and Performance Bonds, Certificate of Insurance and Contract for Construction have been secured.

Sequoyah HS Family and Consumer Science Lab Modernization

- Proposal submissions received for this project will be presented during the March Board meeting.

Trey Moores TM

TM/KG:mm
Attachments

1205 Bluffs Parkway
Canton, Georgia 30114
770.479.1871
www.cherokeek12.net

Cherokee HS Replacement ~ Site Package



NW Corridor – Baseball Softball Field



School Main Entrance View – Martin Luther King Jr. Drive

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	F-2

Title

Special Lease Agreements

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of the Special Lease Agreements

Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving four or more consecutive days or for recurring activities.

Attached detailed synopsis of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

The allowance of these special lease agreements to occur will ultimately be determined by the Superintendent. That determination will be based on current and emerging COVID-19 related guidance from Federal, State and Local health officials.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

See Attachment

Source of Additional Information

Trey Moores	770.479.1871
Scott Krug	770.479.1871

Special Lease Agreements March 2023

School Facility: Cherokee HS

Event Dates: 5.8.23 – 6.30.23

Name of Organization: Women's Professional Soccer League

Director of Activity Name: Shane Moore

Object or purpose: Soccer practice and games

Term: 8 weeks

Areas: Stadium

School Facility: Freedom MS

Event Dates: Tuesday/Thursday – 3.21.2023 – 5.25.2023

Name of Organization: OTP Basketball

Director of Activity Name: Jack Shaughnessy

Object or purpose: Basketball practice

Term: 18 days

Areas: Gym

School Facility: Teasley MS

Event Dates: Monday/Wednesday – 3.20.2023 – 5.24.2023

Name of Organization: OTB Basketball

Director of Activity Name: Jack Shaughnessy

Object or purpose: Basketball practice

Term: 17 days

Areas: Gym

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	F-3

Title

Permanent Right-of-Way to the Georgia Department of Transportation and the Cherokee County Government

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Permanent Right-of-Way to the Georgia Department of Transportation and the Cherokee County Government

Summary Explanation and Background

The Georgia Department of Transportation and Cherokee County Government are requesting a permanent Right of Way for the entrance and shared access road for the Free Home Elementary School Replacement Project.

These improvements are expected to improve traffic flow at the shared entrance leading to the school and the future park to be constructed by the Cherokee County Parks and Recreation Department. The construction of the replacement school is expected to begin during the summer of 2023 and be completed for the SY2025-26.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

N/A

Exhibits: (List)

Two Maps of Area

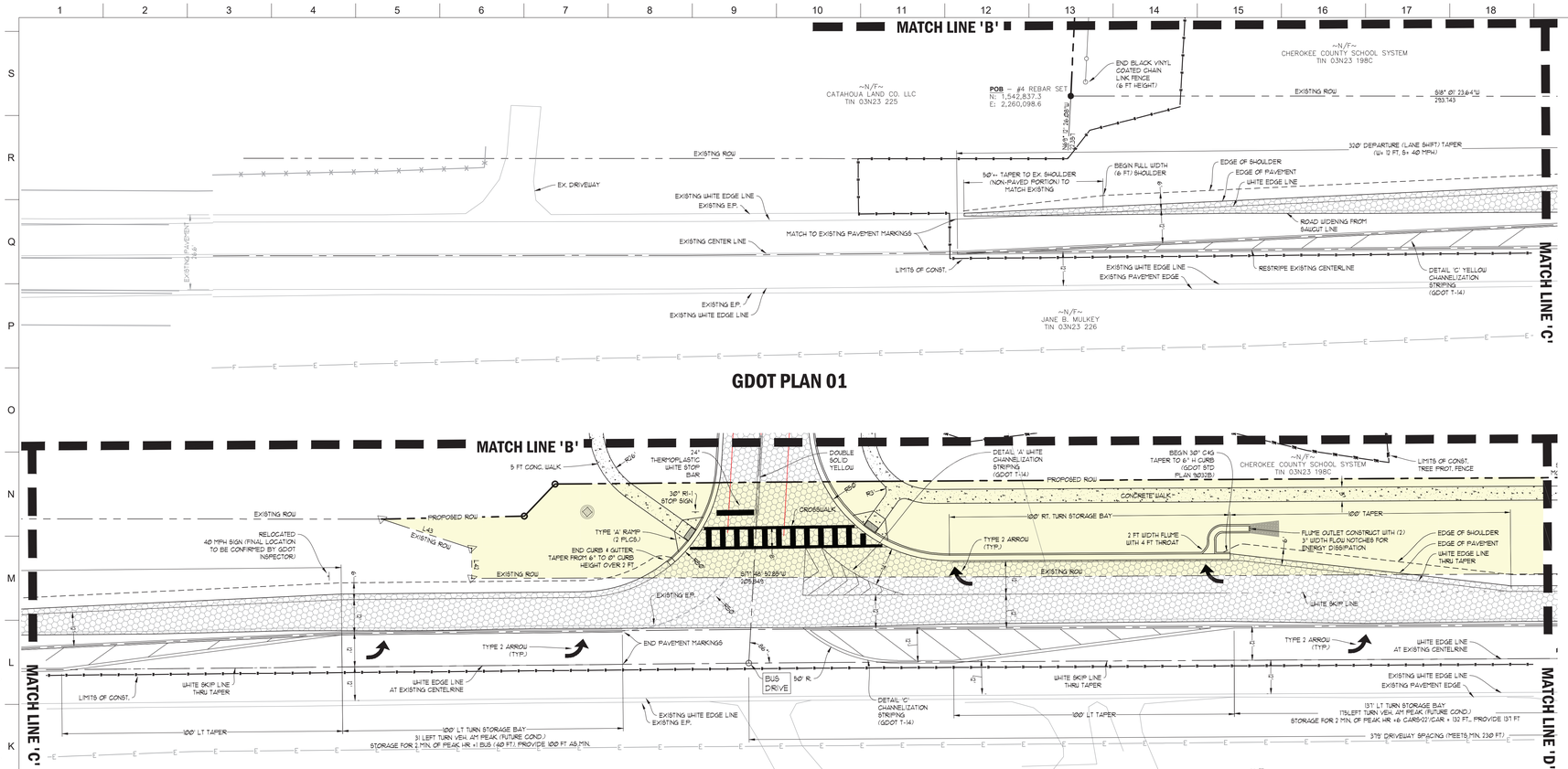
Source of Additional Information

Trey Moores	770.479.1871
Mitch Hamilton	770.479.1871

THIS SHEET PLOTS ON 42" X 30"

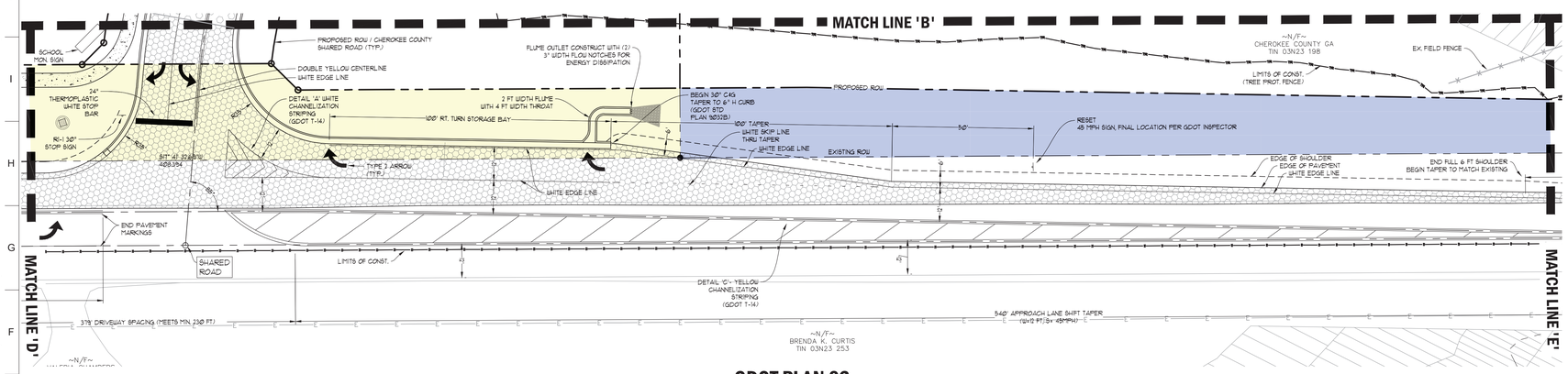
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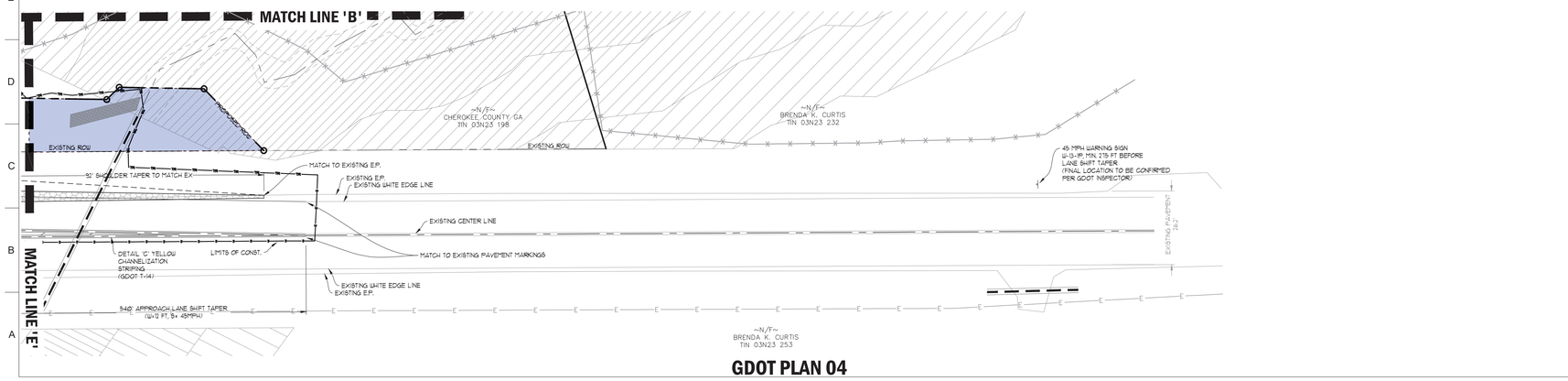


GDOT PLAN 01

GDOT PLAN 02



GDOT PLAN 03



GDOT PLAN 04

PAVING LEGEND

	ASPHALT PAVING WITHIN RIGHT-OF-WAY	2 GDOT 3000
	CONCRETE WALK (4" CONCRETE DEPTH)	4 GDOT 9031D

PROPOSED 0.45 ACRES+- ADDITIONAL ROW FOR SR372 ROW IMPROVEMENTS.

GRANTOR: CHEROKEE COUNTY SCHOOLS (FROM PARCEL TIN 03N23 198C)

PROPOSED 0.19 ACRES+- ADDITIONAL ROW FOR SR372 ROW IMPROVEMENTS.

GRANTOR: CHEROKEE COUNTY GOVERNMENT (FROM PARCEL TIN 03N23 198)

UTILITY LOCATION NOTES

1. CONTRACTOR SHALL BE RESPONSIBLE TO SECURE THE SERVICES OF A PRIVATE UTILITY LOCATOR FIRM DURING THE ENTIRE COURSE OF CONSTRUCTION. CONTRACTOR SHALL PAY FOR SAID SERVICES.
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GRAPHIC SCALE & ORIENTATION

10 5 0 10 20 40 60

SCALE: 1"=20'-0"

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15 Simpson Street, NW, Atlanta, GA 30308
P: 770-483-1173 ◆ www.landplanning.net

GEORGIA REGISTERED No. PE042644 PROFESSIONAL ENGINEER KATLOE TAB DAWSON

OWNER

CHEROKEE COUNTY SCHOOL DISTRICT

1205 BLUFFS PARKWAY
CANTON, GA 30114

Cherokee County School District

FREE HOME ELEMENTARY SCHOOL

8828 BALL GROUND RD,
CUMMING, GA 30028

FACILITY CODE: 628-0613-1230.01
FTE: 850
IU: 53



KEY PLAN

No.	Date	Description
5	2023-02-20	GDOT SUBMIT
4	2023-02-16	LDP RESUBMIT
3	2023-01-18	ADDENDUM 3
2	2022-12-16	PERMIT COMMENT
1	2022-12-06	REVISION 1
0	2022-11-18	100% CD SET
D	2022-10-28	PERMIT/DOE FINAL SET
C	2022-10-18	90% CONSTRUCTION DOCUMENTS
B	2022-07-26	DESIGN DEVELOPMENT
A	2022-06-09	GEORGIA DOE PRELIMINARY REVIEW

ISSUANCE

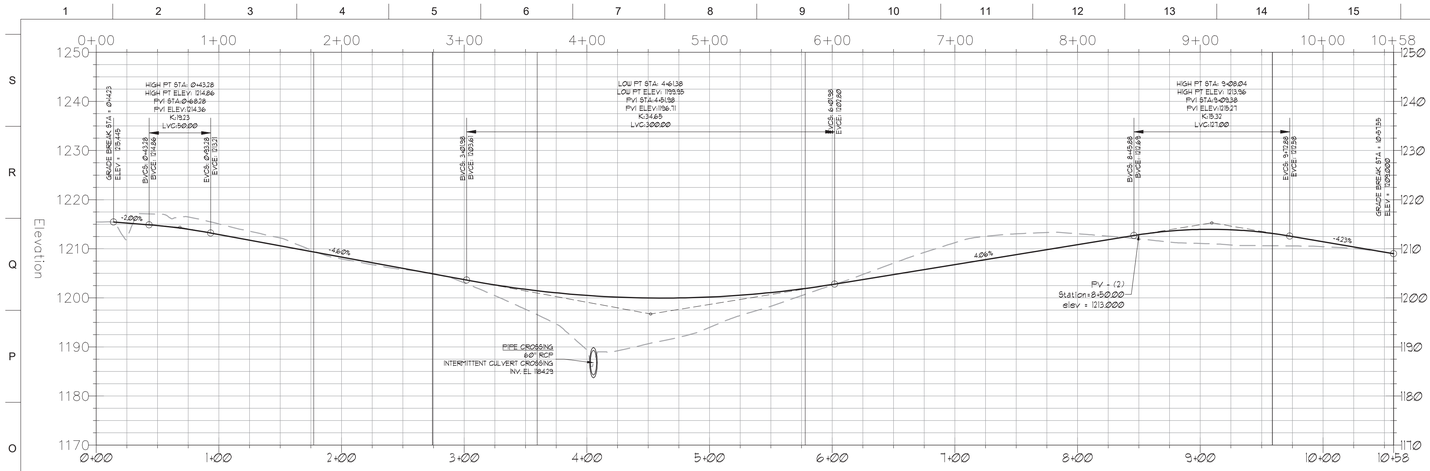
PROJECT NUMBER
2022-102 (BLP # 22083)

DRAWN: BLP
CHECKED: GKC

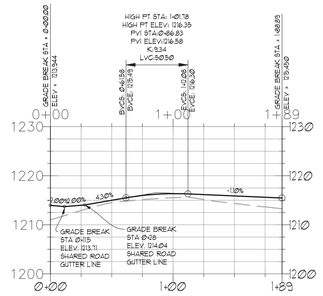
SHEET TITLE
LAYOUT & PAVING PLAN - SR 372

SHEET NO.
C-202

THIS SHEET PLOTS ON 42" X 30"

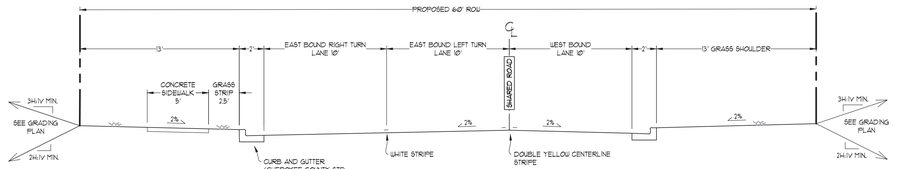


SHARED ROAD PROFILE



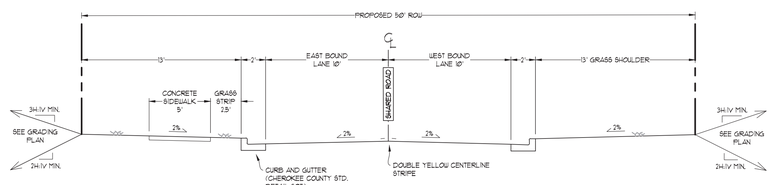
PARENT DRIVE PROFILE





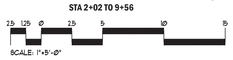
SHARED ROAD TYPICAL SECTION (3 LANE)

STA 0+53.9 TO 1+50



SHARED ROAD TYPICAL SECTION (2 LANE)

STA 2+02 TO 9+56



CHEROKEE COUNTY SCHOOL SYSTEM ROAD ROW IMPACTS

PROPOSED 0.82 ACRES+- PROPOSED ROW (to CHEROKEE COUNTY GOV.)
FOR SHARED ROW IMPROVEMENTS.

GRANTOR: CHEROKEE COUNTY SCHOOLS (FROM PARCEL TIN 03N23 198C)

PROPOSED 0.45 ACRES+- ADDITIONAL ROW (to GDOT)
FOR SR372 ROW IMPROVEMENTS. SEE C-202 FOR DETAIL.

GRANTOR: CHEROKEE COUNTY SCHOOLS (FROM PARCEL TIN 03N23 198C)

CHEROKEE COUNTY GOVERNMENT ROAD ROW IMPACTS

PROPOSED 0.34 ACRES+-PROPOSED ROW
FOR SHARED ROAD IMPROVEMENTS.

GRANTOR: CHEROKEE COUNTY GOVERNMENT (FROM PARCEL TIN 03N23 198)

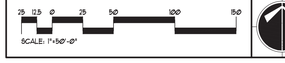
PROPOSED 0.19 ACRES+- ADDITIONAL ROW (to GDOT)
FOR SR372 ROW IMPROVEMENTS, SEE C-202 FOR DETAIL.

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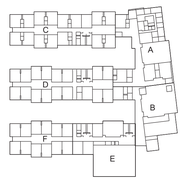
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FACILITY CODE: 628-0613-1230.01
FTE: 850
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ISSUANCE		

PROJECT NUMBER
2022-102 (BLP # 22083)

DRAWN: BLP
CHECKED: GKC

SHEET TITLE
SHARED ROAD GEOMETRIC DESIGN

SHEET NO.
C-180

File Path
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Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	F-4

Title

Sequoyah HS Family and Consumer Science Lab (FACS) Modernization

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Proposals for the Sequoyah HS Family and Consumer Science Lab (FACS) Modernization

Summary Explanation and Background

Proposals were received by the School District for the construction of the Sequoyah HS Family and Consumer Science Lab (FACS) Modernization on February 23, 2023. Subsequently, all proposals for this construction project have been transmitted to School Board Members for their review and consideration. Upon review of all the information provided, the School Board will take action on the Proposals for Construction.

Priority Area

Organizational and Operational Effectiveness

Financial Impact

Funds for the project have been included in the Board Approved 2022-23 Capital Outlay Budget

Exhibits: (List)

Summary of Proposals will be provided at the March 16, 2023, School Board Meeting

Source of Additional Information

Trey Moores	770.479.1871
Mitch Hamilton	770.479.1871

Cherokee County School District

Agenda Request Form

Meeting Date	Agenda Item Number
March 16, 2023	G-1

Title

Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

Summary Explanation and Background

The recommendations include the following items:

1. Certified Recommendations
2. Certified Transfers
3. Certified Resignations/Terminations of Employment
4. Classified Recommendations
5. Classified Transfers
6. Classified Resignations/Terminations of Employment

Priority Area

Quality Workforce

Financial Impact

N/A

Exhibits: (List)

Summary List of Recommendations

Source of Additional Information

Dr. Brian V. Hightower	770.479.1871
Rick Beaulieu	770.479.1871

Cherokee County School District

G1 Summary Report

BOE Meeting Date: 3/16/2023

Certified Recommendations

Name	Location	Position	Start Date
Whitlock, Charles	Creekview High School	PE Teacher	7/24/2023
Johnson, Josephine	Hickory Flat Elem School	3rd Grade Teacher	7/24/2023
Talbert, Brianna	Special Education	Occup Therapist	7/24/2023
Rubio, Natalie	Special Education	Occup Therapist	4/10/2023
Kimball-McInnis, Kiriar	Special Education	Psychologist	7/24/2023
Stasevich, Olivia	Special Education	Speech Language Pathologist	7/24/2023
Flatt, Michael	Woodstock Mid School	Assistant Principal	7/12/2023

Certified Transfers

Name	Location	Position	Start Date
Campos, Lea	Arnold Mill Elem School	Assistant Principal	7/12/2023
Payne, Steven	Avery Elem School	Assistant Principal	7/12/2023
Gradwell, Danielle	Bascomb Elem School	Assistant Principal	7/12/2023
Martin, Meghan	Boston Elem School	Assistant Principal	7/12/2023
Currie, Jessica	Boston Elem School	Principal	7/6/2023
Cates, Matthew	Cherokee High School	Assistant Principal	7/6/2023
Lowery, Valerie	Clayton Elem School	Principal	7/6/2023
Singleton, Nicholas	Creekview High School	Assistant Principal	7/6/2023
Smith, Katie	Dean Rusk Mid School	Assistant Principal	7/12/2023
Wright, Judy	E.T. Booth Mid School	Assistant Principal	7/12/2023
Rich, Lisa	Freedom Mid School	Assistant Principal	7/12/2023
Venezia, Melissa	Macedonia Elem School	Assistant Principal	7/12/2023
O'Bryant, Carrie	Macedonia Elem School	Principal	7/6/2023
Holtzer, Lauren	River Ridge High School	Assistant Principal	7/6/2023
Wood, Brandi	Special Education	Assistive Technology	7/12/2023
Bryant, Leslie	Teasley Mid School	Assistant Principal	7/12/2023
Tucker, Lashonda	Woodstock Mid School	Assistant Principal	7/12/2023

Certified Resignations/Terminations

Name	Location	Position	End Date
Krenek, Lauren	Ace Academy	Sped ID Trans Teacher	5/31/2023
Pijanowski, Elizabeth	Assessment	Admin on Special Assignment	5/31/2023
Letlow, Margaret	Avery Elem School	1st Grade Teacher	5/31/2023
Wolfe, Megan	Avery Elem School	Kindergarten Teacher	5/31/2023
Frady, Erin	Avery Elem School	Kindergarten Teacher	5/31/2023
Garrison, Elizabeth	Bascomb Elem School	1st Grade Teacher	5/31/2023
Bushart, Crystal	Bascomb Elem School	1st Grade Teacher	5/31/2023
Reed, Shelby	Bascomb Elem School	5th Grade Teacher	5/31/2023
Arroyo, Laura	Boston Elem School	2nd Grade Teacher	5/31/2023
Barden, Jessica	Carmel Elem School	1st Grade Teacher	5/31/2023
Bonner, Judith	Cherokee High School	Media Specialist	5/31/2023
Craig, Debra	Cherokee High School	Sped IRR Teacher	5/31/2023
Bettis, Alyssa	Clark Creek Elem School	1st Grade Teacher	5/31/2023
Bohrer, Alyssa	Clark Creek Elem School	3rd Grade Teacher	5/31/2023
Cauthen, Hye	Clark Creek Elem School	5th Grade Teacher	5/31/2023
Rucker, Leann	Clark Creek Elem School	Sped IRR Teacher	5/31/2023
Cohen, Debra	Creekland Mid School	Sped IRR Teacher	5/31/2023

Cherokee County School District

G1 Summary Report

BOE Meeting Date: 3/16/2023

Certified Resignations/Terminations

Name	Location	Position	End Date
Hoerr, Erin	Dean Rusk Mid School	7th Grade Teacher	5/31/2023
Irish, Kristen	E.T. Booth Mid School	Sped IRR Teacher	5/31/2023
Rodriguez-Taulet, Denise	Etowah High School	Foreign Languages Teacher	5/31/2023
Cain, Cari	Etowah High School	Media Specialist	5/31/2023
Robinson, Gregory	Etowah High School	PE Teacher	5/31/2023
Graner, Robert	Etowah High School	PE Teacher	5/31/2023
Peterson, Paul	Etowah High School	Science Teacher	5/31/2023
Motika, Robert	Freedom Mid School	8th Grade Teacher	5/31/2023
Beyer, Kristie	Hasty Elem School	2nd Grade Teacher	5/31/2023
King, Nicole	Hasty Elem School	4th Grade Teacher	5/31/2023
Ackermann, Ally	Hasty Elem School	Kindergarten Teacher	5/31/2023
Reagan, Susan	Hasty Elem School	Sped IRR Teacher	5/31/2023
Hart, Kaitlin	Hasty Elem School	Sped IRR Teacher	5/31/2023
Baggett, Kaitlyn	Holly Springs Elem School	Sped IRR Teacher	5/31/2023
Pigott, Marnie	Indian Knoll Elem School	3rd Grade Teacher	5/31/2023
Bryant, Shawna	J Knox Elem School	1st Grade Teacher	5/31/2023
Cook, Kathryn	Liberty Elem School	3rd Grade Teacher	5/31/2023
Vina, Stephanie	Liberty Elem School	5th Grade Teacher	5/31/2023
Loughlin, Susan	Liberty Elem School	EIP Teacher	5/31/2023
Michaud, Julie	Liberty Elem School	Kindergarten Teacher	5/31/2023
Dudman, Laura	Little River Elem School	2nd Grade Teacher	5/31/2023
James, Hayleigh	Little River Elem School	3rd Grade Teacher	5/31/2023
Shipley, Sierra	Little River Elem School	3rd Grade Teacher	5/31/2023
Van Alstyne, Sarah	Little River Elem School	4th Grade Teacher	5/31/2023
Tate, Jamal	Little River Elem School	Sped EBD Teacher	5/31/2023
Word, Tina	Macedonia Elem School	Counselor	5/31/2023
Hogsten, Abigail	Mill Creek Mid School	8th Grade Teacher	5/31/2023
Lopez-Logan, Diana	Mill Creek Mid School	Sped IRR Teacher	5/31/2023
Hill, Kelsey	Mountain Road Elem School	5th Grade Teacher	5/31/2023
Gilliam, Jami	Mountain Road Elem School	5th Grade Teacher	5/31/2023
Bell, Jennifer	R.M. Moore Elem School	EIP Teacher	5/31/2023
Hoff, Jeanne	Ralph Bunche Center	Sped Preschool Teacher	5/31/2023
Yatsko, Erin	River Ridge High School	Language Arts Teacher	5/31/2023
Buckner, Kathryn	River Ridge High School	Science Teacher	5/31/2023
Woodburn, Derek	River Ridge High School	Sped MI-MOD Teacher	5/31/2023
Freeman, Meriam	Sequoyah High School	Math Teacher	5/31/2023
Groseclose, Christa	Sixes Elem School	1st Grade Teacher	3/15/2023
Chastain, Kristen	Sixes Elem School	EIP Teacher	5/31/2023
Fernandez, Vivianne	Sixes Elem School	Kindergarten Teacher	5/31/2023
Sorrells, Laura	Teasley Mid School	REP Teacher	2/15/2023
Taylor, Julia	Woodstock Elem School	4th Grade Teacher	5/31/2023
Young, Alexis	Woodstock Elem School	Kindergarten Teacher	5/31/2023
Utley, Emily	Woodstock Elem School	Sped IRR Teacher	5/31/2023

Classified Recommendations

Name	Location	Position	Start Date
Lockett, Michael	Admin - Safety & Security	Community Police Officer	2/27/2023

Cherokee County School District

G1 Summary Report

BOE Meeting Date: 3/16/2023

Classified Recommendations

Name	Location	Position	Start Date
Polley, Lauren	Boston Elem School	AU ParaPro	2/27/2023
Kimberlain, Jennifer	Hickory Flat Elem School	AU ParaPro	3/6/2023
DiBiccari, Olivia	Little River Elem School	Speech Language Path Assistant	2/27/2023
Zajac, Dana	Oak Grove Preschool	IEP ParaPro	2/27/2023
Grugan, Jennifer	Ralph Bunche Center	Head Start Admin Asst	3/6/2023
Brackett, Alicia	River Ridge High School	Clerical 3	3/1/2023
Godfrey, Lauren	Student Services	LPN Nurse	3/13/2023
Wilson, Terah	Transportation	Bus Attendant	3/13/2023
Skelton, James	Transportation	Bus Driver Relief	3/7/2023
Marchena, Natalia	Transportation	Bus Driver Relief	3/7/2023
Stone, Ashley	Woodstock High School	MI-MOD ParaPro	2/27/2023

Classified Transfers

Name	Location	Position	Start Date
Rich, Richard	Admin - Safety & Security	Coordinator	3/17/2023
Dickerson, Clinton	Maintenance	Coordinator	6/1/2023
Swanson, Sonia	Special Education	Clerical 6	3/30/2023

Classified Resignations/Terminations

Name	Location	Position	End Date
Muller, Kelley	Boston Elem School	RN Nurse	5/26/2023
Adams, Kathryn	Carmel Elem School	School Nutrition Worker	3/3/2023
Risco, Angela	Creekview High School	MI-MOD ParaPro	2/9/2023
McFarland, Kathy	Freedom Mid School	School Nutrition Worker	4/14/2023
Hampton, Cynthia	Hasty Elem School	School Nutrition Worker	5/30/2023
White, Nikki	Little River Elem School	MI-MOD ParaPro	5/26/2023
Watkins, Joan	Macedonia Elem School	Clerical 4	3/1/2023
St John, William	Maintenance	Maint Facility Tech	2/17/2023
Nichols, Rebecca	Ralph Bunche Center	Head Start PK Asst	3/10/2023
Bratcher, Gina	Transportation	Bus Attendant	3/15/2023
Buffington, Lisa	Transportation	Bus Driver	3/3/2023
Davis, Karen	Transportation	Bus Driver	5/26/2023
Cobb, Donna	Transportation	Bus Driver	5/26/2023
Wilkie, Michelle	Transportation	Bus Driver	3/31/2023
Chancey, Toni	Transportation	Bus Driver	2/17/2023
Dunahoo, Karen	Transportation	Bus Driver	2/17/2023
Harris, William	Transportation	Bus Driver Relief	2/7/2023
Marrs, Troy	Transportation	Bus Driver Relief	2/7/2023
Deleon, Evelyn	Woodstock Elem School	School Nutrition Worker	5/30/2023
Radatz, Avery	Woodstock High School	MI-MOD ParaPro	2/15/2023