Cherokee County School District

AGENDA

School Board Meeting

School Board Auditorium
at the Dr. Frank R. Petruzielo Educational Services Facility

7:00 p.m.

September 14, 2017

- Call to Order
- Pledge of Allegiance/Inspiration
- Adoption of Superintendent's Recommended Agenda for September 14, 2017 School Board Meeting
- Approval of Minutes of August 14, 2017 Public Input Session on the 2017 Millage Rate and August 17, 2017 School Board Meeting
- Approval of Consent Agenda for September 14, 2017 School Board Meeting
- Public Participation

A. Resolutions/Recognition

1. School Board Recognition of Woodstock High School Navy JROTC Cadet Lt. Commander Katlyn Deveau -- Winner of National-Level Legion of Valor Award

2. School Board Recognition of Georgia PTA State-Level Award Winners

3. School Board Recognition of Nineteen CCSD Educators for Earning Apple Vanguard Certification

4. School Board Recognition of Sixteen CCSD Educators for Earning MIEC Certification

5. School Board Recognition of Ten CCSD Educators as Microsoft Innovative Educator Experts (MIEE)

6. School Board Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

7. School Board Recognition of Creekview HS Senior Elhana Kelley for Being Elected to the Area 1 North Region FFA Officer Team

8. **Approval of Proclamation in Honor of Constitution Week**

9. **Approval of Proclamation Recognizing September as National Attendance Awareness Month**

10. **School Board Consideration of Superintendent's Recommendation to Renew Partnership Agreements with Three Partners**

B. School Board Members

C. School Board Policies

D. Financial Management

1. **School Board Consideration of Superintendent's Recommendation for Approval of August 2017 Financial Report and Sales Tax Update**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Issuance of a Tax Anticipation Note (TAN)**

3. **School Board Consideration of Superintendent's Recommendation to Declare Surplus Property and Dispose of Said Property at Public Auction**

E. Curriculum and Instruction

1. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

2. **School Board Consideration of Superintendent's Recommendation or Approval of Out of State and Overnight Field Trips**

F. Support Services

1. **School Board Consideration of the Superintendent's Recommendation Granting Permanent Easement to the Cherokee County Water and Sewer Authority (CCWSA) to Re-route a Compromised Forced Main Sewer Line**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

G. Human Resources

1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

H. School Board Attorney

I. Superintendent of Schools

1. School Board Consideration of Superintendent's Recommendation to Surplus and Advertise for Sale the Property Tract Contained at CCSD's Downtown Center Location and Adjacent Parking Lot

2. School Board Consideration of Superintendent's Recommendation for Approval of Contract and Memorandum of Understanding with Ninth District Opportunity, Inc. for October 1, 2017 through September 30, 2018

- **Executive Session**
  - **Pending or Potential Litigation**
  - **School Board Self-Assessment**

- **Adjournment**

CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Monday, August 14, 2017

MINUTES OF PUBLIC HEARING ON 2017-18 MILLAGE RATE
11:30 a.m.

The Cherokee County Board of Education conducted a public hearing on the 2017-18 Millage Rate. School Board Chair Kyla Cromer called the meeting to order at 11:30 a.m. on Monday, August 14, 2017 in the Historic Canton High School/School Board Auditorium, 110 Academy Street, Canton, Georgia. Present were: Vice-Chairman Mike Chapman; Board Members Patsy Jordan and Kelly Poole and Superintendent Dr. Brian V. Hightower.

No members of the public expressed an interest in addressing the School Board regarding the millage rate. Chair Kyla Cromer explained the purpose for the public hearing and Dr. Hightower shared information relative to the millage rate.

The public hearing was adjourned at 11:37 a.m.

_____ _____

School Board Chair Secretary

CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Thursday, August 17, 2017

MINUTES OF REGULAR BOARD MEETING
7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, August 17, 2017 in the School Board Auditorium at the Dr. Frank R. Petruzielo Educational Services Facility, 1205 Bluffs Parkway, Canton, Georgia. Present were: School Board Chair Kyla Cromer; Vice-Chair Mike Chapman; Members John Harmon, Clark Menard, Patsy Jordan, Kelly Poole and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach.

Call to Order

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by Student Advisor to the School Board Ashlee Floyd.

Patsy Jordan provided a brief inspiration.

Approval of Agenda

On a motion by Mike Chapman seconded by Kelly Poole and carried, the Board unanimously adopted the Superintendent's recommended agenda *(7-0 vote)*.

Minutes for Approval

On a motion by Patsy Jordan seconded by Clark Menard and carried, the Board approved the minutes from the July 20, 2017 School Board Meeting *(7-0 vote)*.

Consent Agenda

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Mike Chapman, seconded by John Harmon and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks *(7-0 vote)*.

PUBLIC PARTICIPATION

No members of the public signed up to address the School Board.

A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

A-1. School Board Recognition of Oak Grove ES Fine Arts Academy -- Winner of 2017 Georgia Association of Elementary School Principals' "School Bell Award"

(Recognized)

A-2. School Board Recognition of Lead Nurse Gwen Chambers -- Georgia Association of School Nurses' 2017 Georgia School Nurse Administrative of the Year

(Recognized)

A-3. School Board Recognition of CCSD's Office of Communications - - Winner of Three National Awards from the National School Public Relations Association

(Recognized)

A-4. School Board Recognition of Eight CCSD Schools Named 2017 National Beta Schools of Merit

(Recognized)

A-5. School Board Recognition of Johnston Elementary School for Being Named to the Alliance for a Healthier Generation's 2017 List of America's Healthiest Schools

(Recognized)

A-6. School Board Recognition of Donna Lloyd, Career Pathway Teacher, Recipient of Georgia's Work-Based Learning "Top Gun WBL Educator" Award

(Recognized)

A-7. School Board Recognition of Sequoyah High School's Air Force Junior ROTC Unit as Recipients of "Silver Star" Community Service with Excellence Award

(Recognized)

A-8. School Board Recognition of State and Regional Champions

(Recognized)

A-9. School Board Recognition of CCSD's 2017 Georgia State Summer Aquatics Special Olympic Games Gold Medal Recipients

(Recognized)

A-10. School Board Recognition of CCSD's 2017 Special Olympics Bowling Winter Games Gold Medal Recipients

(Recognized)

A-11. School Board Recognition of CCSD's 2017 Georgia State Summer Soccer Special Olympics Games Gold Medal Recipients

(Recognized)

A-12. School Board Recognition of 2017-18 Student Advisor to School Board and Student Delegates

(Recognized)

***A-13. School Board Consideration of Superintendent's Recommendation to Renew Partnership Agreements with Six Partners**

(Approved)

B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

B-1. Annual Cherokee Tribune Luncheon
B-2. Canvas
B-3. School Board Self-Assessment
B-4. GSBA/CCSD VILLA Pilot Program

C. SCHOOL BOARD POLICIES

D. FINANCIAL MANAGEMENT

***D-1. School Board Consideration of Superintendent's Recommendation for Approval of June 2017 Financial Report and Sales Tax Update**

(Approved)

***D-2. School Board Consideration of Superintendent's Recommendation for Approval of July 2017 Financial Report and Sales Tax Update**

(Approved)

E. EDUCATIONAL PROGRAMS, STUDENT SUPPORT AND STAFF DEVELOPMENT

***E-1. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

(Approved)

***E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

(Approved)

F. SUPPORT SERVICES AND FACILITIES/CONSTRUCTION MANAGEMENT

***F-1. School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**

(Approved)

***F-2. School Board Consideration of Superintendent's Recommendation for Approval of the State-Required Capital Outlay Funding Application for the Mill Creek Middle School Addition**

(Approved)

***F-3. School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

(Approved)

G. PERSONNEL

***G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations and Transfers for Certified and Classified Personnel**

(Approved)

H. SCHOOL BOARD ATTORNEY

I. SUPERINTENDENT OF SCHOOLS

*__I-1.__ **School** Board Consideration of Superintendent's Recommendation for Final Approval of FY2017-18 Millage Rate

(Approved)

Informational Items:

- Opening of 2017-18 School Year
- Canvas
- Gifted Pilot
- Registration and Central Records Gateway
- Superintendent Speaking Opportunities and Conferences
- Community Use of New Dr. Frank R. Petruzielo Educational Services Facility

ADJOURNMENT

Student Advisor Ashlee Floyd adjourned the meeting at 7:43 p.m.

_____ _____

School Board Chair Secretary

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-1

Title

Recognition of Woodstock High School Navy JROTC Cadet Lt. Commander Katlyn Deveau -- Winner of National-Level Legion of Valor Award

Requested Action

School Board Recognition of Woodstock High School Navy JROTC Cadet Lt. Commander Katlyn Deveau -- Winner of National-Level Legion of Valor Award

Summary Explanation and Background

A Cherokee County School District student has won the prestigious Legion of Valor Award, the highest honor a Junior ROTC cadet can receive!

Woodstock High School Navy JROTC Cadet Lt. Commander Katlyn Deveau is one of only two cadets in Area 12, which includes all of Georgia and Northern Florida, to win the honor this year.

Lt. Mark Fagan, the school's Senior Naval Science Instructor, presented the award to Katlyn as a surprise during her first period Naval Science class on August 23, 2017.

Katlyn also was presented the Cadet Achievement ribbon for outstanding performance as a cadre at Area 12 Leadership Academy. Her parents, Mark and Shannon Deveau, were present for the award.

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-2

Title

Recognition of Georgia PTA State-Level Award Winners

Requested Action

School Board Recognition of Georgia PTA State-Level Award Winners

Summary Explanation and Background

The Cherokee County School District has won top Georgia PTA Awards for Principals, school nurses, volunteers and school PTAs! The Georgia PTA presents statewide awards to outstanding educators and school PTAs at its summer conference, which was held in August in Atlanta.

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

List attached

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY COUNCIL OF PTA GEORGIA PTA AWARD WINNERS

Model PTA Award Winners

Bascomb ES PTA
Hickory Flat ES PTA
Mountain Road ES PTA
Indian Knoll ES PTA
Johnston ES PTA
Little River ES PTA
River Ridge HS PTSA
Freedom MS PTSA
Mill Creek MS PTSA
Woodstock HS PTSA

GA PTA Family-School Partnership Award Winners

Standard 1-Welcoming All Families- Mill Creek MS

Standard 4-Speaking Up for Every Child - Little River ES

Visionary Award Winners

Scott Steinbrenner, Little River ES

Sue Palermo, Johnston ES

Outstanding Advocacy Award Winners

Woodstock HS PTSA
River Ridge HS PTSA
Johnston ES PTA
Mill Creek MS PTSA

Outstanding Principal Award Winners

Dr. Kerry Martin, Mill Creek MS

Whitney Nolan, Hickory Flat ES

2017 GA PTA Outstanding Nurse Award

Thania Molina, Mill Creek MS

Outstanding Local Unit: Elementary

3rd place Bascomb Elementary PTA

2nd place Johnston ES PTA

1st place Little River ES PTA

Platinum Target Membership Awards

Sixes ES
Hickory Flat ES
Mountain Road ES

Presidents Membership Award

Clark Creek ES STEM Academy PTA

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-3

Title

Recognition of Nineteen CCSD Educators for Earning Apple Vanguard Certification

Requested Action

School Board Recognition of Nineteen CCSD Educators for Earning Apple Vanguard Certification

Summary Explanation and Background

Nineteen Cherokee County School District educators have earned Apple Vanguard Certification!

They are: Sandi Adams; Freda Williams; Jim Berry; Kristen Brooks; Jennifer Cogdill; Jennifer Lewis; Joy Silk; Keara Rubin; Yolany Trejo; Suzy Lolley; Lee Patti; Dixie Harper; Anne Benton; Chessa McGinnis; Nicole Dahlberg; Teresa Bailey; Stephanie Gauthia; Wendy Cope; and Angel Rusk.

To earn this recognition, they: completed 24 hours of training from CCSD's Apple Learning Specialist using Certified Apple Foundations training material; completed 10 additional hours of mentoring other CCSD educators; participated in presenting skills at a conference or CCSD led session (at local school or district); and completed Apple's online Apple Teacher Course and are recognized Apple Teachers.

These 19 educators are now qualified to extend this training to other CCSD educators. Each additional trained educator can receive an Apple Mentor Certificate after 10 hours of training and subsequently taking the Apple Teacher Course online. The Apple Mentor with Apple Teacher Certificate may then pass 10 hours of training to students to allow them to receive a certificate for Apple Student Mentor.

Major System Priority

Attracting and Retaining the Best Teachers, Principals and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-4

Title

Recognition of Sixteen CCSD Educators for Earning MIEC (Microsoft Innovative Educator Classroom) Certification

Requested Action

School Board Recognition of Sixteen CCSD Educators for Earning MIEC Certification

Summary Explanation and Background

CCSD teachers were challenged at the beginning of the 2016-17 school year to capitalize on the training they received through the Microsoft Innovative Educators (MIE) program. An additional certification was offered to volunteers to reach MIEC (Microsoft Innovative Educator Classroom) certification. During the course of the school year, these teachers conducted a minimum of six lesson plans based on subject standards and used a variety of the tools learned in MIE training with their students. These lesson plans demonstrated the higher levels of the 21st Century Learning Dimensions and are being curated to share with CCSD teachers via the Canvas Learning Management System. Each teacher was observed teaching a lesson by school administration and MIE-trained district personnel. Through their efforts to complete the MIEC certification, these teachers have been identified as exemplars in modeling technology integration:

Chessa McGinnis, Ball Ground ES Stem Academy; Margie Burt, Carmel ES; Ann Jordan, Clark Creek ES Stem Academy; Anna Jurnack, Clark Creek ES Stem Academy; Heather Powell, E.T. Booth MS; Nicole Dahlberg, Hasty ES Fine Arts Academy; Amy Bezdek, Hickory Flat ES; Lauren Pittman, Holly Springs ES Stem Academy; Alyson Counts, Indian Knoll ES; Marissa Williams, Indian Knoll ES; Riva Newton, Mill Creek MS; Tammy Owen, Oak Grove ES Fine Arts Academy; Virginia Diederich, Oak Grove ES Fine Arts Academy; Jody Staab, Oak Grove ES Fine Arts Academy; Scott Reece, Teasley MS and Jennifer Reynolds, Teasley MS.

Major System Priority

Attracting and Retaining the Best Teachers, Principals and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-5

Title

Recognition of Ten CCSD Educators as Microsoft Innovative Educator Experts (MIEE)

Requested Action

School Board Recognition of Ten CCSD Educators as Microsoft Innovative Educator Experts (MIEE)

Summary Explanation and Background

CCSD is congratulating ten more of its educators named Microsoft Innovative Educator Experts (MIEE)! Nicole Dahlberg, Morgan Green, Dixie Harper, Leslie Hicks, Jennifer Lewis, Chessa McGinnis, Riva Newton, Joy Silk, Allyson Streeper and Marissa Williams are joining 6,700 educators in the MIEE program worldwide.

Each year, Microsoft selects innovative educators to share ideas, try new approaches and learn from each other as a global community dedicated to improving student outcomes through technology. As an MIE Expert, educators build their capacity for using technology in both the classroom and curriculum to improve student learning, advise Microsoft and educational institutions on how to integrate technology in pedagogically sound ways and be an advocate at conferences, events and trainings for how Microsoft technology can improve learning. Recognized as global leaders in using technology to transform education, MIE Experts are selected by Microsoft to share ideas, try new approaches and learn from each other as a global community dedicated to improving student outcomes through technology.

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-6

Title

Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

Requested Action

School Board Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

Summary Explanation and Background

Thirty one Cherokee County School District schools have been named to the Governor's SHAPE (Student Health and Physical Education) Honor Roll in recognition of their commitment to the health and well-being of Georgia's students through fitness and nutrition... an increase from 27 last school year!

The Honor Roll program recognizes and rewards the schools, students and teachers that demonstrate excellence on measures of SHAPE participation, data reporting, and student wellness. The Governor's SHAPE initiative is a statewide program merging governmental, philanthropic and academic and business communities to address childhood obesity.

Schools also receive additional prizes from the SHAPE program ranging from banners to sports equipment based on the medal level they achieved.

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

List of Honorees

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Governor's 2017 SHAPE
(Student Health and Physical Education) Honor Roll

The 31 Cherokee County School District schools and their PE and Health teachers who made the recognition possible are:

PLATINUM (14 of 96 statewide)
Avery ES
Chance Cain, Jason Fitts

Ball Ground ES STEM Academy
Jennie Allen

Bascomb ES
Ed Koschewa, Nettie Mosteller and Barry Stafford

Boston ES
Rena Ehlers and Scott Lambert

Clark Creek ES STEM Academy
Chris Sears, Kaila Muecke and Michael Bergeron

Clayton ES
Anne Cross

Indian Knoll ES
Scott Barber and Jason Bermudez

Johnston ES
Michael L'Esperance and Josh Philpot

Knox ES
James Adams and Debbie Buckner

Liberty ES
Sherri Knox, Jose Lago and Rick Meyers

Little River ES
Laurie Hall, Reggie Kimball and Joshua Sams

Macedonia ES
J.J. Cantrell and Brooke Hopkins

Sixes ES
Casey LeMaire and Shona Roberts

Woodstock MS
Rusty Harrelson, Darren Clark, Josh Foster, Lynn Kavanaugh and Sam Young

GOLD (7 of 25 statewide)
Creekland MS
Ray Catlett, Keith Fountain, Julie McRae, Stacy Rich and Matt Rumble,

Dean Rusk MS
Jake Hester, Syretha Marble, Steve McGowan, Janet Roach, Paul Singer and Julie Swanson

E.T. Booth MS
Daniel Barkes, Amanda Candelario, Phil Dutko, Bill Elliott, Trip Holton, Deborah Krug, Mike Roga, Erin Schuler, and Leigh Anne Shaw

Freedom MS
Karen Baker, Steve Blackwell, Patty Bonk, Laura Dunlap and Brad DuVall

Holly Springs ES STEM Academy
Amanda Anderson and Sharon Peters

Mill Creek MS
Thomas Fountain, Jana Galloway, Eliot Gaylean, Matt Harrelson, Donna Ross and Dana Townsend

Teasley MS
Don Deaton, Paige English, Connie Gaddis and Brian Puckett

SILVER (9 of 55 statewide)
Arnold Mill ES
Pat Neder and Allyson Phillips

Canton ES STEM Academy
Katie Manley and Pam Davis

Etowah HS
Lindsey Alexander, Courtney Hatchett, Brandon Chester, Howie DeCristofaro, Rob Graner, Charles Higdon, Rodney Hunter, Chris Pack, Kim Robertson and Greg Robinson

Free Home ES
Keith Furstenberg

Hasty ES Fine Arts Academy
Clint Shaw and Griff Tatum

Hickory Flat ES
Corinne Ingram

Oak Grove ES Fine Arts Academy
Chris O'Cleary

River Ridge HS
Julie Winfield, Scott Bradley, Sarah Goodbread, Deb Lea and Barry Lakes

Woodstock ES
Stefanie Cunningham and Scott Fortes

BRONZE (1 of 16 statewide)
Woodstock HS
Jeff Brown, Brent Budde, Kingston Clark, Anita Dodd, Alex Gray, Jarred Hughes, Josh Pierce, Mike Powell, Mallory Ranfos and Tom Sheehan

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-7

Title

Recognition of Creekview HS Senior Elhana Kelley for Being Elected to the Area 1 North Region FFA Officer Team

Requested Action

School Board Recognition of Creekview HS Senior Elhana Kelley for Being Elected to the Area 1 North Region FFA Officer Team

Summary Explanation and Background

Creekview HS Senior Elhana Kelley, who currently serves as CHS FFA Co-President, has been elected to the Area 1 North Region FFA Officer Team. As part of this team, Elhana will represent CHS and Northwest Georgia at Career Development Events, lead teams at the FFA North Region Leadership Rally and plan and conduct the FFA Day at the Fair Assembly. Throughout the year Elhana will be responsible for assisting with Career Development Events and other leadership activities.

Elhana also received state recognition in the spring for winning the State FFA Agriculture Education Career Development Event. She was required to design and teach a lesson to a panel of judges which included National FFA officers, teachers and agriculture industry leaders. She was evaluated on her written lesson plan, her teaching presentation and tested over teaching pedagogy.

Elhana also received a scholarship from the Georgia FFA Foundation to attend the Washington Leadership Conference in the summer. The WLC curriculum is based on the four tenants ME, WE, DO, and SERVE. Building upon each of these tenants gets students to the overall objective of the conference, which is becoming an engaged citizen who can make a measurable positive difference in their community. Elhana will carry out her Learning to Serve project by teaching other FFA members to knit hats for the homeless community.

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-8

Title

Proclamation in Honor of Constitution Week

Requested Action

Approval of Proclamation in Honor of Constitution Week

Summary Explanation and Background

In honor of the 230th anniversary of the signing of the Constitution of the United States of America, and to comply with federal law in this regard, the Cherokee County School Board is issuing a proclamation in honor of Constitution Week, which is observed during the week of September 17 - 23 each year.

[From www.dar.org] The aims of the Constitution Week celebration are to:

- Emphasize citizens' responsibilities for protecting and defending the Constitution.
- Inform people that the Constitution is the basis for America's great heritage and the foundation for our way of life.
- Encourage the study of the historical events which led to the framing of the Constitution in September 1787.

As Fall Break coincides with the National observance, CCSD will observe Constitution Day on Sept. 15, and teachers are encouraged to plan activities for the week of September 11 - 15.

Major System Priority

Increasing Parental and Community Involvement

Financial Impact

N/A

Exhibits: (List)

Proclamation in Honor of Constitution Week

Board Action	Source of Additional Information
(For Official School Board Records Only)	Barbara Jacoby 770.704.4228 Dr. Nicole Holmes 770.704.4206

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Constitution Week 2017

Whereas, September 17, 2017 marks the two hundred and thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, we, the Cherokee County School Board, do hereby proclaim September 17 through 23, 2017 to be Constitution Week, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my on this first day of September in the year two thousand seventeen.

_____

Kyla Cromer, School Board Chair

_____

Dr. Brian V. Hightower, Superintendent of Schools

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-9

Title

Proclamation Recognizing September as National Attendance Awareness Month

Requested Action

Approval of Proclamation Recognizing September as National Attendance Awareness Month

Summary Explanation and Background

According to the U.S. Department of Education, more than 6.5 million students missed 15 or more days – almost a full month – of school during the 2013-14 academic year. During that school year, students were chronically absent in every state, and nearly 500 school districts reported that 30 percent or more of their students missed at least three weeks of school.

While the School District maintains strong overall student attendance rates (+96% average daily attendance over the past ten years), the attendance of every student every day is critically important to their individual success, as well as the overall continued high performance of the School District and the Cherokee County community at large.

The Georgia Department of Education is calling upon Superintendents of Schools and School Boards to make the promotion of attendance a priority including through support of National Attendance Awareness Month, which is observed in September.

In addition to this proclamation, the School District will be promoting the month in the community through its various communications platforms.

Major System Priority

Improving Student Achievement

Financial Impact

N/A

Exhibits: (List)

Proclamation Recognizing National Attendance Awareness Month

Board Action	Source of Additional Information
(For Official School Board Records Only)	Barbara Jacoby 770.704.4228 Trey Olson 770.704.4269

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

National Attendance Awareness Month 2017

Whereas, September is observed as National Attendance Awareness Month to support a growing national movement of school leaders looking beyond average daily attendance and truancy numbers to identify and address the challenges that keep students from getting to school every day; and

Whereas, it is fitting and proper for the Cherokee County School District to observe this month as a continuation of its focus on continuously increasing student achievement; and

Whereas, adoption of a proclamation, along with other promotion by the Cherokee County School District, will raise awareness of the importance of every student attending school every day;

NOW, THEREFORE, we, the Cherokee County School Board, do hereby proclaim September as National Attendance Awareness Month in the Cherokee County School District.

IN WITNESS WHEREOF, I have hereunto set my on this first day of September in the year two thousand seventeen.

_____

Kyla Cromer, School Board Chair

_____

Dr. Brian V. Hightower, Superintendent of Schools

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	A-10

Title

Renewal of Partnership Agreements with Five Partners

Requested Action

School Board Consideration of Superintendent's Recommendation to Renew Partnership Agreements with Five Partners

Summary Explanation and Background

One of the School Board's Major System Priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

The School Board is requested to consider the Superintendent's recommendation to renew Partnership Agreements with Cobb EMC, Hobgood Baseball Inc., North Georgia Regional Education Services Agency (RESA), Piedmont College and Sequoyah Regional Library System.

Major System Priority

Increasing parental and community involvement

Financial Impact

N/A

Exhibits: (List)

Draft Agreements Attached

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Barbara Jacoby 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

COBB ELECTRIC MEMBERSHIP CORPORATION

This Partnership Agreement entered into on this ~~18th day of August, 2011~~ 14th day of September, 2017, by and between the Cherokee County Board of Education, hereinafter referred to as the "School Board" and Cobb Electric Membership Corporation, hereinafter referred to as "Cobb EMC."

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process, and

WHEREAS, Cobb EMC is a customer-owned, not for profit electric cooperative where each consumer who receives electric service from Cobb EMC is part owner in the corporation and is referred to as a member, and

WHEREAS, Cobb EMC is dedicated to providing its member/owners with the best service at the lowest possible price, and

WHEREAS, Cobb EMC has over ~~195,000~~ 180,000 members and is one of Georgia's largest EMCs.

Now therefore, in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference

ARTICLE II

The School Board will:

1. Promote Cobb EMC programs (Walter Harrison scholarship, Cobb EMC Community Foundation Scholarship and Youth Tour scholarship) through existing communication channels, as permitted by School Board policy.

ARTICLE III

Cobb EMC will:

1. ~~Sponsor and provide leave time for employees to assist in conducting~~ Provide one (1) judge for the School Board's annual Science Fair.

2. Provide judges for the School System Science Olympiad, Social Science Fair, Young Authors Fair, Governors Honors, Speech Contests and other related functions when Cobb EMC volunteers are available.

3. Provide Cobb EMC employees ~~will~~ to serve as career day speakers at schools when Cobb EMC volunteers are available.

4. Provide ~~hands-on~~ programs to interested School District teachers and students relative to electrical safety and conservation and/or history. The program types and details of such programs to be determined between the parties in writing in a separate agreement.

5. Continue its sponsorship of CCSD's Elementary School Science Olympiad and co-sponsorship of the Superintendent's Key Scholar Recognition Ceremony.

6. Continues its donation of gifts for the CCSD and school-level Teacher of the Year winners for presentation at the Legacy Makers event.

7. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of this partnership agreement, Cobb EMC must adhere to all local, State or Federal laws ~~regarding education~~ that pertain to the types of activities in which Cobb EMC will be participating under this Agreement.

ARTICLE IV

The term of this ~~contract~~ Agreement is ~~August 18, 2011 through August 18, 2012~~ September 14, 2017 through September 14, 2018. This ~~contract~~ Agreement shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE VI

This ~~contract~~ Agreement may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this ~~contract~~ Agreement shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street, Canton, GA 30114, and to the ~~Manager~~ Director of Education and Community Relations at Cobb EMC, P.O. Box 369, Marietta, GA 30061.

IN WITNESS WHEREOF the parties have executed this document as of the ~~first~~ date ~~referred to herein~~ first written above.

[Remainder of page left intentionally blank. Signatures appear on the following page.]

COBB EMC

_____
By: David Johnson, Chief Operating Officer

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____
By: Kyla Cromer, Chairman

_____
By: Dr. Brian V. Hightower
Superintendent of Schools

Approved as to form:

_____
Tom Roach, Esquire

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

HOBGOOD ~~PARK YOUTH ASSOCIATION~~ BASEBALL, INC.

This agreement entered into on this ~~1st day of September, 2011~~ 14th day of September, 2017 by and between the Cherokee County Board of Education, hereinafter referred to as the "School Board" and ~~The~~ Hobgood ~~Park Youth Association, hereinafter referred to as "HPYA"~~ Baseball, Inc.

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process, and

WHEREAS, ~~HPYA~~ Hobgood Baseball is a non-profit corporation established to construct and maintain fields for youth activities.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference

ARTICLE II

The School Board will:

1. Provide continued use of the Bascomb ES (Attachment A) and Carmel ES (Attachment B) softball fields by ~~HPYA~~ Hobgood Baseball after regular school hours. [Bascomb utilization was previously approved by the School Board in January 1998].

2. Pursue opportunities for similar field use arrangements after regular school hours, as construction/scheduling allows.

3. Promote ~~HPYA~~ Hobgood Baseball programs through existing communication channels, as permitted by School Board policy.

ARTICLE III

~~HPYA~~ Hobgood Baseball will:

1. Continue to honor the provisions and stipulations contained in the attached lease agreements.

2. Accept all children for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children with handicaps must be provided all necessary levels of supervision and must be included within activities. As a result of this partnership agreement, ~~HPYA~~ Hobgood Baseball must adhere to all local, State or Federal laws regarding education.

ARTICLE IV

The term of this contract is September 1, 2011 through September 1, 2012. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at PO Box 769, Canton, GA 30169, and to the ~~President~~ Board Chairman of ~~HPYA~~ Hobgood Baseball.

Attachment A

Approved by School Board: January 1998

PREAMBLE

It is understood by the parties that the following lease is for premises at Bascomb Elementary school and that the premises will be leased to the Cherokee County (hereinafter "Lessee") by Cherokee County School System (a political subdivision of the State of Georgia, hereinafter "School System" or "Lessor"). The leased property will be developed by Hobgood Park Youth Association, Inc. (A non-profit corporation established to construct and maintain fields for youth activities, hereinafter "HPYA"). HPYA has developed adjacent property and it is further the intent of the parties that HYPA will construct, at its own expense, baseball fields consistent in kind and quality to those previously constructed by HPYA on the adjacent property and that HPYA will be financially responsible for the construction and regular maintenance of the facility in consideration of the continued use thereof. This lease contemplates that the primary user of the fields will continue to be the School System during normal school hours and for periods thereafter which are not previously scheduled by HYPA. Finally, for purposes of the following lease, the management, care, and authority shall vest in the HYPA so that any procedural or coordination questions regarding scheduling may be between the School System and HYPA.

REAL ESTATE LEASE

This “Lease” is made effective as of January 1, 1998 (Date), between Cherokee County School System, a political subdivision of the State of Georgia “Lessor” and Hobgood Park Youth Association, Inc. “Lessee”. The parties also acknowledge Hobgood Park Youth Association, Inc. (“Subtenant”) as a third party beneficiary of this lease. The premises leased consist of two baseball fields on Bascomb Elementary School grounds and the parties agree as follows:

PREMISES: Lessor, in consideration of the lease payments provided in this Agreement, leases to Lessee the ground, including equipment thereon (the “Premises”) located at the northeast corner of Bascomb Elementary School on Towne Lake Parkway (consisting of two ball fields and immediately adjacent property).

LEGAL DESCRIPTION: The legal description for the Premises may be attached by amendment.

TERM: The lease term shall commence on January 1, 1998 and shall terminate on the later of December 31, 2047, but in no event more than fifty years.

LEASE PAYMENTS: Lessee has paid herewith an advance lease payment of $1 per year for fifty years, which said payment is acknowledged by the parties to be sufficient and received.

USE OF PREMISES: Lessee may use the Premises for purposes of operating a youth baseball and softball enterprise, and any other uses which expressly promote such an enterprise. The Premises may be used for any other purpose only the prior written consent of Lessor. Subject to operating procedures, Lessee shall make the facilities available for general non-commercial public use and enjoyment specifically excepting school hours (generally 7 a.m. to 6 p.m. Monday through Friday), and Lessor shall retain a right of first refusal for the use of the Lessee. The Lessee shall be fully responsible for the construction and, during baseball seasons, the maintenance of the premises and shall assist in the maintenance during the remainder of the year. The Lessee may additionally provide necessary maintenance, upkeep, and utilities contributions for such use. Lessor and Lessee covenant that, upon their use of the facilities, to return the premises after use in similar condition to that prior to use. Lessee shall be entitled to any profits from concession sales as an additional offset against maintenance costs. Lessor shall have no further financial responsibility to the Lessee.

REMODELING OR STRUCTURAL IMPROVEMENTS: Lessee shall have the obligation to maintain the premises, and to provide any construction or remodeling (at Lessee's expense) that may be required to use the Premises as specified above, and may construct such fixtures on the Premises (at Lessee's expense) that appropriately facilitate its use for such purpose. Such construction shall be undertaken and such fixtures may be erected only with notice to the Lessor.

MAINTENANCE: Lessee shall have the obligation to maintain the Premises in good repair at all times.

ACCESS BY LESSOR TO PREMISES: Lessor shall have the right to enter the Premises to make inspections or provide necessary services.

UTILITIES AND SERVICES: Lessee shall be responsible for all utilities and services in connection with the Premises. All utility service as of the date of the signing of the lease shall be in the name of the Lessee, exclusively.

LIABILITY INSURANCE: Lessee shall maintain public liability insurance in total aggregate sum of at least $500,000.00. Lessee shall deliver appropriate evidence to Lessor as proof that adequate insurance is in force. Lessor shall have the right to require that the Lessor receive notice of any termination of such insurance policies.

INDEMNITY REGARDING USE OF PREMISES: Lessee agrees to indemnify, hold harmless, and defend Lessor from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney fees, is any, which Lessor may suffer or incur in connection with Lessee's use of the Premises. Likewise the Lessor shall indemnify, hold harmless and defend the Lessee from and against any and all loses, claims, liabilities, and expenses, including reasonable attorney's fees, if any, which Lessee may suffer or incur in connection with either the use of the Premises by the Lessor, or the use of the premises by the general public.

DANGEROUS MATERIALS: Lessee shall not keep or have on the Premises any article or thing of a dangerous, inflammable, or explosive character that might substantially increase the danger of fire on the Premises, or that might be considered hazardous by a responsible insurance company, unless the prior written consent of Lessor is obtained and proof of adequate insurance protection is provided by Lessee or its assigns to Lessor.

TAXES: Taxes attributable to the Premises or the use of the Premises shall be allocated as follows:

Real Estate Taxes – Lessor shall pay all real estate taxes and assessments for the premises.

Personal Taxes – Lessee shall pay all personal taxes and any other charges which may be levied against the Premises and which are attributable to Lessee's use of the Premises, or fixtures.

MECHANICS LIENS: Neither the Lessee nor anyone claiming through the

Lessee shall have the right to file mechanics liens or any other kind of lien on the Premises and the filing of this Lease constitutes notice that such liens are invalid. Further, Lessee agrees to give actual advance notice to any contractors, subcontractors or suppliers of good, labor, or services that such liens will not be valid.

ASSIGNABILITY/SUBLETTING: Notwithstanding anything to the contrary herein, Lessee may not assign or sublease any interest in the Premises without the prior written consent of Lessor.

NOTICE: Notices under this Lease shall not be deemed valid unless given or served in writing and forwarded by mail, postage prepaid, addressed as follows:

Lessor:

Cherokee County School system

P.O. Box 769

Canton, GA 30114

Lessee:

Don Spedale, President

Hobgood Park Youth Association, Inc.

Such addresses may be changed from time to time by either party providing notice as set forth above.

ENTIRE AGREEMENT/AMENDMENT: This Lease Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Lease may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

SEVERABILITY: If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

WAIVER: The failure of either party to enforce any provisions of this Lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Lease.

SUBORDINATION OF LEASE: This Lease is subordinate to any obligation between the School System and the State of Georgia that now exists, or may be given later to Lessor, with respect to the Premises.

Attachment B

Presented to School Board: November 6, 2003

PREAMBLE

It is understood by the parties that the following lease is for premises at Carmel Elementary school and that the premises will be leased to the Cherokee County (hereinafter "Lessee") by Cherokee County School System (a political subdivision of the State of Georgia, hereinafter "School System" or "Lessor"). The leased property will be developed by Hobgood Park Youth Association, Inc. (A non-profit corporation established to construct and maintain fields for youth activities, hereinafter "HPYA"). HPYA has developed adjacent property and it is further the intent of the parties that HYPA will construct, at its own expense, baseball fields consistent in kind and quality to those previously constructed by HPYA at Bascomb ES and Hobgood Park and that HPYA will be financially responsible for the construction and regular maintenance of the facility in consideration of the continued use thereof. This lease contemplates that the primary user of the fields will continue to be the School System during normal school hours and for periods thereafter which are not previously scheduled by HYPA. Finally, for purposes of the following lease, the management, care, and authority shall vest in the HYPA so that any procedural or coordination questions regarding scheduling may be between the School System and HYPA.

REAL ESTATE LEASE

This “Lease” is made effective as of November 6, 2003 (Date), between Cherokee County School System, a political subdivision of the State of Georgia “Lessor” and Hobgood Park Youth Association, Inc. “Lessee”. The parties also acknowledge Hobgood Park Youth Association, Inc. (“Subtenant”) as a third party beneficiary of this lease. The premises leased consist of two baseball fields on Carmel Elementary School grounds and the parties agree as follows:

PREMISES: Lessor, in consideration of the lease payments provided in this Agreement, leases to Lessee the ground, including equipment thereon (the “Premises”) located at Carmel Elementary School on Bascomb Carmel Road (consisting of two ball fields and immediately adjacent property).

LEGAL DESCRIPTION: The legal description for the Premises may be attached by amendment.

TERM: The lease term shall commence on November 6, 2003 and shall terminate on the later of December 31, 2052, but in no event more than fifty years.

LEASE PAYMENTS: Lessee has paid herewith an advance lease payment of $1 per year for fifty years, which said payment is acknowledged by the parties to be sufficient and received.

USE OF PREMISES: Lessee may use the Premises for purposes of operating a youth baseball and softball enterprise, and any other uses which expressly promote such an enterprise. The Premises may be used for any other purpose only the prior written consent of Lessor. Subject to operating procedures, Lessee shall make the facilities available for general non-commercial public use and enjoyment specifically excepting school hours (generally 7 a.m. to 6 p.m. Monday through Friday), and Lessor shall retain a right of first refusal for the use of the Lessee. The Lessee shall be fully responsible for the construction and, during baseball seasons, the maintenance of the premises and shall assist in the maintenance during the remainder of the year. The Lessee may additionally provide necessary maintenance, upkeep, and utilities contributions for such use. Lessor and Lessee covenant that, upon their use of the facilities, to return the premises after use in similar condition to that prior to use. Lessee shall be entitled to any profits from concession sales as an additional offset against maintenance costs. Lessor shall have no further financial responsibility to the Lessee.

REMODELING OR STRUCTURAL IMPROVEMENTS: Lessee shall have the obligation to maintain the premises, and to provide any construction or

remodeling (at Lessee's expense) that may be required to use the Premises as specified above, and may construct such fixtures on the Premises (at Lessee's expense) that appropriately facilitate its use for such purpose. Any improvements to such property, and any and all financial interest in those improvements, at the time of lease expiration, will revert back to the owner. Such construction shall be undertaken and such fixtures may be erected only with notice to the Lessor.

MAINTENANCE: Lessee shall have the obligation to maintain the Premises in good repair at all times.

ACCESS BY LESSOR TO PREMISES: Lessor shall have the right to enter the Premises to make inspections or provide necessary services.

UTILITIES AND SERVICES: Lessee shall be responsible for all utilities and services in connection with the Premises. All utility service as of the date of the signing of the lease shall be in the name of the Lessee, exclusively.

LIABILITY INSURANCE: During the term of this agreement, Lessee shall maintain comprehensive general liability insurance with individual limits of not less than $1,000,000 and an aggregate location limit of not less than $1,000,000, underwritten by financially stable companies (AM Best rated A or better). The general liability insurance policy shall be endorsed to include the Cherokee County School District as an Additional Insured. The policy of insurance shall provide the minimum of 30 days advance notice of cancellation of insurance to the District. A certificate of such insurance in a form satisfactory to the Lessor evidencing said coverage shall be provided to the District prior to Lessee's use of premises.

INDEMNITY REGARDING USE OF PREMISES: Lessee agrees to indemnify, hold harmless, and defend Lessor from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney fees, if any, which Lessor may suffer or incur in connection with Lessee's use of the Premises.

DANGEROUS MATERIALS: Lessee shall not keep or have on the Premises any article or thing of a dangerous, inflammable, or explosive character that might substantially increase the danger of fire on the Premises, or that might be considered hazardous by a responsible insurance company, unless the prior written consent of Lessor is obtained and proof of adequate insurance protection is provided by Lessee or its assigns to Lessor.

TAXES: Taxes attributable to the Premises or the use of the Premises shall be allocated as follows:

Real Estate Taxes – Lessor shall pay all real estate taxes and assessments for the premises.

Personal Taxes – Lessee shall pay all personal taxes and any other charges which may be levied against the Premises and which are attributable to Lessee's use of the Premises, or fixtures.

MECHANICS LIENS: Neither the Lessee nor anyone claiming through the

Lessee shall have the right to file mechanics liens or any other kind of lien on the Premises and the filing of this Lease constitutes notice that such liens are invalid. Further, Lessee agrees to give actual advance notice to any contractors, subcontractors or suppliers of good, labor, or services that such liens will not be valid.

ASSIGNABILITY/SUBLETTING: Notwithstanding anything to the contrary herein, Lessee may not assign or sublease any interest in the Premises without the prior written consent of Lessor.

NOTICE: Notices under this Lease shall not be deemed valid unless given or served in writing and forwarded by mail, postage prepaid, addressed as follows:

Lessor:

Cherokee County School system

P.O. Box 769

Canton, GA 30114

Lessee:

Byron Kizer, President

Hobgood Park Youth Association, Inc.

Such addresses may be changed from time to time by either party providing notice as set forth above.

ENTIRE AGREEMENT/AMENDMENT: This Lease Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Lease may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

SEVERABILITY: If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

WAIVER: The failure of either party to enforce any provisions of this Lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Lease.

SUBORDINATION OF LEASE: This Lease is subordinate to any obligation between the School System and the State of Georgia that now exists, or may be given later to Lessor, with respect to the Premises.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

~~HPYA~~ Hobgood Baseball

_____
By: Matt McKenna, Board Chairman

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____
By: Kyla Cromer, Chairman

_____
By: Dr. Brian V. Hightower
Superintendent of Schools

Approved as to form:

_____
Tom Roach, Esquire

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

NORTH GEORGIA REGIONAL EDUCATION SERVICE AGENCY

This agreement entered into on this ~~1st day of September, 2011~~ 14th day of September, 2017, by and between the Cherokee County Board of Education, hereinafter referred to as the "School Board" and North Georgia Regional Education Service Agency, hereinafter referred to as "RESA,"

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process, and

WHEREAS, RESA is a statewide network, funded through state and federal monies, in place to lend support to school systems

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference:

ARTICLE II

The School Board will:

1. Provide the use of school system facilities, waiving the rental fee as per the Community Use of System Facilities Policy (KG), for professional development opportunities as coordinated by RESA.

ARTICLE III

RESA will:

1. Work in conjunction with the Office of ~~Educational Programs, Student Support and Professional Development~~ Curriculum and Instruction to schedule professional development opportunities in the Cherokee County School District.

2. Provide staff development courses as needed, including gifted, ESOL and other endorsements identified in the annual Needs Assessment.

3. Agree to hold harmless and indemnify the School Board against any claims, demands, losses or damages, including reasonable attorneys' fees which may arise as a result of this contract.

4. Offer staff development courses, where appropriate and based on needs, in CCSD facilities.

ARTICLE IV

Neither party will discriminate against any Cherokee County School District or RESA employee or applicant for employment, or against any applicant for enrollment for a course of study or training provided by RESA under this Agreement, on the basis of race, color, sex, creed, national origin, age, disability or other protected status. Reasonable accommodations will be offered to disabled individuals as required by law.

ARTICLE V

The term of this contract is ~~September 1, 2011 through September 1, 2012~~ September 14, 2017 through September 14, 2018. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE VI

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County School District at 110 Academy Street, Canton, GA, 30114; and to the Director of the North Georgia RESA, 4731 Old Highway 5 South, Ellijay, GA, 30540.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

NORTH GEORGIA RESA

_____
By: Dr. Samuel DePaul, Executive Director

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____
By: Kyla Cromer, Chairman

_____
By: Dr. Brian V. Hightower
Superintendent of Schools

Approved as to form:

_____
Tom Roach, Esquire

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

PIEDMONT COLLEGE

This Agreement is made and entered into this ~~18th day of August, 2011~~ 14th day of September, 2017, by and between the Cherokee County ~~School System~~ Board of Education, hereinafter referred to as the "School Board" and the Board of Regents of the University System of Georgia, on behalf Piedmont College. All obligations of the Board of Regents of the University System of Georgia under this Agreement will be performed by Piedmont College.

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process, and

WHEREAS, the primary purpose of this Agreement is to provide the sequence of Cohort Program courses which will enhance the ability of Cherokee County teachers to facilitate learning and qualify for a Master's in Education for Early

Childhood, Middle Grades or Secondary Education and EDS in Teacher Leadership.

NOW THEREFORE, in consideration of the following mutual promises, covenants, and considerations, it is agreed as follows:

ARTICLE I

Piedmont College ~~shall provide to do or cause to be done the following~~ will:

1. Provide courses in Cherokee County School District facilities for the duration of the partnership for the purpose of providing opportunities for School District staff to pursue Master's in Education and Educational Specialist's Degrees.

2. Provide instructional personnel.

3. Be responsible for enrolling participants in the courses.

4. Agree to hold harmless and indemnify the School Board against any claims, demands, losses, or damages, including reasonable attorney's fees which may arise as a result of this contract.

5. Ensure that program participants/students and professors adhere to the Cherokee County School District policies and guidelines relative to research and data collection that are available at District Web site under Principal's Handbook (http://www.cherokee.k12.ga.us/Principals_Handbook/handbooksection3.htm).

6. Provide scholarship opportunities to appropriate Cherokee County School District employees who are enrolled in the cohort program.

7. Provide internship opportunities for Cherokee County School District students as it relates to the Career Pathways initiative.

ARTICLE II

The ~~Cherokee County School System shall provide to do or cause to be done the following~~ School Board will:

1. Provide the use of school system facilities, waiving the rental fee as per the Community Use of System Facilities Policy (KG), for professional development opportunities as coordinated by Piedmont College.

2. Provide the facilities and equipment for instruction at no charge (except for a utility fee) and assume responsibility for maintenance of the facilities and equipment. The facility fee will be based on classroom usage each semester. The bill for such fees shall be submitted to the Dean of Graduate Students for Piedmont College, and to the Piedmont College Cohort Coordinator for the School District each semester.

3. Approve degree offerings and allow for semi-annual recruitment plans for these purposes.

4. Dissemination of Piedmont College information through existing communication channels, as permitted by School Board policy.

ARTICLE III

The ~~Cherokee County School System~~ School Board and Piedmont College will be mutually responsible for the following:

1. Establishment of communication during the term of the Agreement to insure the objectives of the planned courses are being met.

2. Neither party will discriminate against any Cherokee County School System or Piedmont College employee or applicant for employment, or against any applicant for enrollment for a course of study at the College, or against any College student in his or her course of study or training under this Agreement solely on the basis of race, color, sex, creed, national origin, age or handicap or any other discrimination recognized and prohibited by State or Federal Law; provided with reasonable accommodation such handicap does nothing to preclude such person's physical and mental ability to participate therein. Both parties will accept all

children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of this partnership agreement, Piedmont College must adhere to all local, State or Federal laws regarding education.

ARTICLE IV

1. The term of this contract is ~~August 18, 2011 through August 18, 2012~~ September 14, 2017 through September 14, 2018. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

2. This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street, Canton, GA 30114, and the President of Piedmont College, P.O. Box 10, Demorest, GA 30535.

3. This Agreement may be modified at any time by mutual consent of the governing bodies of the parties thereto. Any modification hereto shall be in writing and signed by both parties.

4. Both parties, by signatures executing this Agreement, certify that they are in compliance with the United States Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act of 1989.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

PIEDMONT COLLEGE

_____
By: Dr. James F. Mellichamp, President

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____
By: Kyla Cromer, Chairman

_____
By: Dr. Brian V. Hightower
Superintendent of Schools

Approved as to form:

_____
Tom Roach, Esquire

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

THE SEQUOYAH REGIONAL LIBRARY SYSTEM

This agreement entered into on this ~~1st day of September, 2011~~ 14th day of September, 2017, by and between The Cherokee County Board of Education, hereinafter referred to as the "School Board," and Sequoyah Regional Library System, hereinafter referred to as "Library System,"

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community–based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process; and,

WHEREAS, the Library System is composed of eight branches: R.T. Jones Memorial Library, Ball Ground Public Library, Hickory Flat Public Library, Rose Creek Public Library, Woodstock Public Library, Cherokee County Law Library, Pickens County Public Library and Gilmer County Public Library; and,

WHEREAS, the Library System desires to contribute to the education of Cherokee County students in conjunction with the School Board.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference.

ARTICLE II

The School Board will:

1. Disseminate Library System information (brochures relative to programs) and student opportunities through existing communication channels, as permitted by School Board policy.

2. Communicate with Library System officials relative to future construction/renovation projects where land may be made available for construction of a public library facility.

3. Invite a Library System official to attend annual meetings conducted by School District media specialists.

4. Provide the opportunity for reciprocal use of facilities (waiving the rental fee), as scheduled and requested by Library System officials and abide by the rules and regulations contained in any facility use contracts utilized by the Library System. The School Board may request for a waiver to provide refreshments at professional development courses/conferences.

~~5. Provide Library System officials time on the agenda of the annual New Teacher Orientation to discuss the locations of and services provided by the Library System.~~

6. Pursue joint grant opportunities in both parties' interests.

7. Provide a link to the Library System website from the School Board website.

ARTICLE III

Library System will:

1. Provide the opportunity for reciprocal use of facilities ~~(waiving the rental fee),~~ as scheduled and requested by the School Board and abide by the rules and regulations contained in the facility use contract at each school facility that the Library System may use and those contained in the Community Use of System Facilities Policy (KG). All other fees associated with the use of facilities may apply (supervisory, custodial, security, etc.). ~~The Library System computer lab at the R.T. Jones Memorial Library and classes for students on Internet use and word~~

~~processing are available upon request, subject to availability of facility and instructor.~~

2. Provide ~~Vacation Reading Club~~ Summer Programming information ~~to be included in Kindergarten packets~~ and provide related flyers, posters and a promotional video to the elementary, middle, and high schools.

~~3. Provide judges for the School System Science Fair,~~ Social Studies Fair, CCSD Reading Bowls, ~~Young Authors Fair, Governors Honors, Speech Contests and other related functions.~~ Provide judges for school contests and related functions upon request, based on staff time and availability.

~~4. Participate in the program of Exploring Career Education (PECE), Career Days and similar programs, and PTA meetings when invited and as scheduling allows.~~ Participate in school functions as outreach upon request, based on staff time and availability.

5. Pursue joint grant opportunities in both parties' interests.

6. Provide display space for student ~~art~~work and School Board information as space and schedule allow~~s~~, as permitted by library system policy.

7. Provide a link to the School Board website from the Library System website.

8. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of this partnership agreement, the Library System must adhere to all local, State or Federal laws regarding education.

ARTICLE IV

The term of this contract is ~~September 1, 2011 through September 1, 2012~~ September 14, 2017 through September 14, 2018. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street,

Canton, GA 30114 and to the Director of the Sequoyah Regional Library System, 116 Brown Industrial Parkway, Canton, GA 30114.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

SEQUOYAH REGIONAL LIBRARY SYSTEM

_____
By: Dr. Kina Mallard, Chair

_____
By: Anita Summers, Library Director

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____
By: Kyla Cromer, Chairman

_____
By: Dr. Brian V. Hightower
Superintendent of Schools

Approved as to form:

_____
Tom Roach, Esquire

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	D-1

Title

August 2017 Financial Report and Sales Tax Update

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of August 2017 Financial Report and Sales Tax Update

Summary Explanation and Background

Financial Report for August 2017

See Attached Report

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen 770.479.1871 Dr. Brian V. Hightower 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY BOARD OF EDUCATION
Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Asst. Superintendent

FINANCIAL REPORT
AUGUST 2017

General Fund

For the month ending August 31, 2017, the second month of the 2017-18 Fiscal Year, the School District's Operating Account (General Fund) has received $7,178,267 in revenue (year-to-date) consisting of state funds of $5,010,887 (2% of budget), $2,002,514 local taxes (1% of budgeted amount), and other funds of $164,866 (1% of budget). All operating expenditures of $37,650,665 (10% of budget) are within the Board of Education's approved 2017-18 budget. The majority of state revenues received in August were accrued in June 2017.

Capital Outlay

The Capital Outlay Fund balance of $6,624,058 as of August 31, 2017 reflects proceeds of bond sales for capital outlay purposes less refundings of bonds, bond issuance costs, and capital outlay expenses paid from fiscal year 2010 to August 31, 2017.

Current SPLOST

For Fiscal Year 2017-18, the Cherokee County School District received $3,318,077 in August 2017, for the month of July 2017, the 55th month of 60 monthly sales tax collections for the 2013-2017 SPLOST. Collections received were above projections (detail included) for the month by $578,032 and well above cumulative projections by $11,263,541. SPLOST sales tax collections are continuing to trend up and follow the regular cyclical collection patterns. While projections are level from month to month, actual collections vary greatly, due largely to regular consumer spending patterns and seasonal occurrences such as holidays. If this trend continues, it is possible that cumulative collections will exceed projections by as much as $11.5 million through December 2017.

Cherokee County School District
FINANCIAL REPORT
AS OF AUGUST 31, 2017

BALANCE SHEET

	GENERAL FUND	BOND SPLOST	CAPITAL OUTLAY	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 13,157,795	$ -	$ 6,624,058	$ 2,612,246	$ 22,394,099
Investments	-	16,486,124	-	-	16,486,124
Accounts Receivable	172,390	-	-	471,108	643,498
TOTAL ASSETS	$ 13,330,185	$ 16,486,124	$ 6,624,058	$ 3,083,354	$ 39,523,721
LIABILITIES					
Salaries Payable	$ -	$ -	$ -	$ 593,461	$ 593,461
Accounts Payable	79,931		-	611,680	691,611
FUND BALANCE					
Fund Balance 8/31/2017	13,250,254	16,486,124	6,624,058	1,878,213	38,238,649
TOTAL LIABILITIES AND FUND BALANCE	$ 13,330,185	$ 16,486,124	$ 6,624,058	$ 3,083,354	$ 39,523,721

REVENUE AND EXPENSE

Revenue	$ 7,178,267	$ 4,822,750	$ 135,280	$ 1,342,542	$ 13,478,839
Expense	37,650,665	30,761,732	4,119,797	3,150,372	75,682,566
Excess Revenue over Expense	(30,472,398)	(25,938,982)	(3,984,517)	(1,807,830)	$ (62,203,727)
BEGINNING FUND BALANCE 7/01/2017	43,722,652	42,425,106	10,608,575	3,686,043	100,442,376
ENDING FUND BALANCE 8/31/2017	**$ 13,250,254**	**$ 16,486,124**	**$ 6,624,058**	**$ 1,878,213**	**$ 38,238,649**

General Fund
Comparison of Budget to Actual
August 2017

Description	2017-18 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 168,238	$ -	$ 168,238
Local	161,384,263	2,002,514	159,381,749
State	206,164,454	5,010,887	201,153,567
Other	3,798,877	164,866	3,634,011
Tan	13,750,000	-	13,750,000
Total Revenue	**$ 385,265,832**	**$ 7,178,267**	$ 378,087,565
Expense			
Instruction	$ 261,317,750	$ 23,111,525	$ 238,206,225
Pupil Services	13,314,452	1,186,756	12,127,696
Imp. Instr. Svcs.	10,293,830	1,755,094	8,538,736
Media Svcs.	4,669,275	372,283	4,296,992
General Adm.	2,841,065	523,457	2,317,608
School Adm.	23,607,407	3,629,951	19,977,456
Business	2,678,499	422,505	2,255,994
Maintenance	24,276,398	3,547,885	20,728,513
Transportation	19,765,961	1,848,679	17,917,282
Support and Community Services	4,766,150	964,204	3,801,946
Facilities and Constr.	582,057	288,326	293,731
Transfers Out	935,000	-	935,000
Debt Service	13,780,068	-	13,780,068
Total Expense	**$ 382,827,912**	**$ 37,650,665**	$ 345,177,247
Excess Rev. over Exp.	**$ 2,437,920**	**$ (30,472,398)**	$ 32,910,318

1% SALES TAX (2013-2017)
COMPARISON OF COLLECTIONS
AS OF AUGUST 2017

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2013	January 2013 (1)	$ 2,488,563	$ 2,269,305	$ (219,258)
March 2013	February 2013 (2)	2,488,563	2,563,313	74,750
April 2013	March 2013 (3)	2,488,563	2,425,620	(62,943)
May 2013	April 2013 (4)	2,488,563	2,381,702	(106,861)
June 2013	May 2013 (5)	2,488,563	2,454,181	(34,382)
July 2013	June 2013 (6)	2,488,563	2,427,504	(61,059)
August 2013	July 2013 (7)	2,488,563	2,510,632	22,069
September 2013	August 2013 (8)	2,488,563	2,605,297	116,734
October 2013	September 2013 (9)	2,488,563	2,493,932	5,369
November 2013	October 2013 (10)	2,488,563	2,428,645	(59,918)
December 2013	November 2013 (11)	2,488,563	2,596,337	107,774
January 2014	December 2013 (12)	2,488,563	3,175,864	687,301
February 2014	January 2014 (13)	2,532,113	2,322,123	(209,990)
March 2014	February 2014 (14)	2,532,113	2,351,488	(180,625)
April 2014	March 2014 (15)	2,532,113	2,627,301	95,188
May 2014	April 2014 (16)	2,532,113	2,602,365	70,252
June 2014	May 2014 (17)	2,532,113	2,699,208	167,095
July 2014	June 2014 (18)	2,532,113	2,721,371	189,258
August 2014	July 2014 (19)	2,532,113	2,782,520	250,407
September 2014	August 2014 (20)	2,532,113	2,684,587	152,474
October 2014	September 2014 (21)	2,532,113	2,706,244	174,131
November 2014	October 2014 (22)	2,532,113	2,574,209	42,096
December 2014	November 2014 (23)	2,532,113	2,828,394	296,281
January 2015	December 2014 (24)	2,532,113	3,574,420	1,042,307
February 2015	January 2015 (25)	2,582,755	2,582,194	(561)
March 2015	February 2015 (26)	2,582,755	2,529,255	(53,500)
April 2015	March 2015 (27)	2,582,755	2,677,568	94,813
May 2015	April 2015 (28)	2,582,755	2,859,845	277,090
June 2015	May 2015 (29)	2,582,755	2,866,891	284,136
July 2015	June 2015 (30)	2,582,755	2,938,783	356,028
August 2015	July 2015 (31)	2,582,755	2,954,492	371,737
September 2015	August 2015 (32)	2,582,755	2,869,196	286,441
October 2015	September 2015 (33)	2,582,755	2,754,073	171,318
November 2015	October 2015 (34)	2,582,755	2,734,219	151,464
December 2015	November 2015 (35)	2,582,755	2,930,681	347,926
January 2016	December 2015 (36)	2,582,755	3,599,489	1,016,734
February 2016	January 2016 (37)	2,660,238	2,557,703	(102,535)
March 2016	February 2016 (38)	2,660,238	2,601,849	(58,389)
April 2016	March 2016 (39)	2,660,238	3,008,167	347,929
May 2016	April 2016 (40)	2,660,238	2,857,397	197,159
June 2016	May 2016 (41)	2,660,238	2,955,324	295,086
July 2016	June 2016 (42)	2,660,238	3,076,205	415,967
August 2016	July 2016 (43)	2,660,238	3,021,630	361,392
September 2016	August 2016 (44)	2,660,238	2,882,723	222,485

1% SALES TAX (2013-2017)
COMPARISON OF COLLECTIONS
AS OF AUGUST 2017

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
October 2016	**September 2016 (45)**	2,660,238	3,000,520	340,282
November 2016	**October 2016 (46)**	2,660,238	3,005,831	345,593
December 2016	**November 2016 (47)**	2,660,238	3,044,250	384,012
January 2017	**December 2016 (48)**	2,660,238	3,719,194	1,058,956
February 2017	**January 2017 (49)**	2,740,045	2,690,919	(49,126)
March 2017	**February 2017 (50)**	2,740,045	2,642,101	(97,944)
April 2017	**March 2017 (51)**	2,740,045	2,997,418	257,373
May 2017	**April 2017 (52)**	2,740,045	2,974,744	234,699
June 2017	**May 2017 (53)**	2,740,045	3,101,557	361,512
July 2017	**June 2017 (54)**	2,740,045	3,049,027	308,982
August 2017	**July 2017 (55)**	2,740,045	3,318,077	578,032
		$ 142,344,343	$ 153,607,884	$ 11,263,541

CHEROKEE COUNTY SCHOOL DISTRICT
1% SALES TAX FOR 2013-2017
PROJECTED COLLECTIONS
June 21, 2012

	2013	2013-14	2014-15	2015-16	2016-17	2017
July	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
August	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
September	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
October	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
November	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
December	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
January	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
February	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
March	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
April	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
May	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
June	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
Total by Fiscal Year	$ 12,442,815	$ 30,080,506	$ 30,638,566	$ 31,380,475	$ 32,321,891	$ 19,180,315

Total Projected Collections $ 156,044,568

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	D-2

Title

Proposed Issuance of Tax Anticipation Notes (TANs)

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Issuance of a Tax Anticipation Note (TAN)

Summary Explanation and Background

The School District derives a large part of its annual operating capital from the collections of property tax in the county. Property tax is collected one time per year, generally between November and January. Because of the timing of the collection of property tax, the School District experiences a short term cash flow interruption requiring short term borrowing in the form of a Tax Anticipation Note ("TAN"). A TAN must be repaid in full prior to the end of the calendar year. The Board is, therefore, asked to consider and approve the Superintendent's recommendation to adopt in substantially similar form, the attached Resolution authorizing the issuance of $13.75 million of a TAN to the financial institution submitting lowest qualified interest rate bids. Interest rate bids will be solicited, received and evaluated by staff and representatives from Davenport and Company, the District's Independent Financial Consultant, prior to the September 14, 2017 Board Meeting.

Major System Priority

Increasing Accountability

Financial Impact

Estimated interest expense: $43,246. Actual expense to be based on bid.

Exhibits: (List)

Resolution Authorizing Sale of a Tax Anticipation Note (TAN) Distributed at September 14, 2017 Board Meeting

Board Action	Source of Additional Information	
(For Official School Board Records Only)	Dr. Brian V. Hightower	770.479.1871
	Kenneth Owen	770.479.1871
	Tom Roach	770.479.1406

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	D-3

Title

Authorization to Declare Surplus Property and Dispose of Said Property at Public Auction

Requested Action

School Board Consideration of Superintendent's Recommendation to Declare Surplus Property and Dispose of Said Property at Public Auction

Summary Explanation and Background

Annually the Superintendent and staff identify School District property as surplus and seek Board approval to dispose of surplus at a public auction.

The annual surplus sale date is set for Saturday, October 7, 2017 to be held at the Central Distribution Warehouse. The property has been inspected by Purchasing, Technology, and Special Education Staff to ensure that it is not usable for current CCSD educational programs.

School Administration Staff has the first opportunity to preview surplus property in order to determine if a need exists for it prior to the final sale date. Pursuant to written systemic partnership agreements, outside agencies will then be allowed to preview the surplus items.

Major System Priority

Increasing Accountability

Financial Impact

2017-2018 Budget Includes a Revenue Line Item of $124,556

Exhibits: (List)

Surplus Property Summary

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen 770.479.1871 Jeff Waderich 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Surplus Property Summary
Date/Time: October 7, 2017 Preview: 8:00 a.m. Sale Begins: 9:00 a.m.
Location: CCSD Central Distribution Warehouse

School Principals and Department Heads reviewed the surplus inventory items and determined them unusable primarily due to being outdated/damaged, and the cost to upgrade/repair exceeds the replacement cost. Items in surplus inventory include the following:

Classroom and Office Furniture

Desks (Metal, Wood, and Administrative), Chairs (Student, Teachers, and Administrative), Tables (Rectangular, Round, Kidney, Computer, and Printer), Dry Erase Boards, Cabinets (Metal File, and Storage), Bookcases, Art Easel, Globes, Study Carrels, Cubbies, Shelving (Plastic and Metal), Sofa (Large and Small), Drafting File Cabinet, Conference Tables, Lunchroom Tables, Podiums, Sand Table

Equipment

Televisions, TV Stands, Overhead Projectors, Cassette Players, Headphones, AV Carts, Record Players, Opaque Projectors, Video Cameras, Tripod Stands, Handheld Radio, Chargers, Speakers, VCRs, DVD Players, Kiln, Intellitek Robotic Arm and Spectra Light, Microscopes, Computer Keyboard Tray, Scales (Digital and Spring), Washers, Dryers, Coffee Maker, Typewriters, Misc. Science Equipment, Pull Down Maps and Screens, Portable PA System, Calculators, Medical Beds, Medical Table, Thermometers and Covers

Miscellaneous Office

Adding Machine, Photo magic System, Shredders, Telephones, Laminators, Paper Cutters, Sorters, File Holders, Three-Hole Punch, Electric Folding Machine, Printer Cartridges, Coin Counting Machines, Clocks, Industrial Shredder

School Nutrition

Hobart Mixers, Milk Coolers, Serving Line components, Microwave, Work Tables, Proofer/Warmer, Small Kitchen Items (i.e., Knives, Spoons, Forks, Cutters, Peelers, Pans, Bowls, Spatulas, Scoops, Cambros), Robot Coupe Food Machine, Refrigerators, Stoves, Dishwasher, Scales, Digital Thermometer, Pretzel Warmers, Shelving, Drink Containers, Hot/Cold Pass-Through, Pizza Ovens, Two Door Cooler

Maintenance and Grounds

Craftsman Scroll Saw, CNC Mill, Belt Sander, Reversing Drill, Jigsaws, Air Compressor, Delta Drill Press, Article Tech CPM Machine, Drill Router, Glass Entry Doors, Floor Machine

Transportation

1990 International Box Truck (185,698 miles), 1990 GMC Truck (227,394 miles), 1998 GMC Truck (287,512 miles), 1998 GMC 2500 Truck (240,186 miles), 1999 GMC Utility Truck (301,242 miles), 1999 GMC Utility Truck (259,887 miles), 2000 GMC 2500 Truck (236,042 miles), Fortress Camera System, Air Compressors, 55 Gallon Drum Stackers with Bases, Various Cables, Miscellaneous Auto Parts, VCR Security Units

Miscellaneous

Keyboards, Acoustic Guitars, Autoharp, Assorted Rhythm Band Instruments, Xylophones, Piano, Music Stands, Classroom Rugs, Partitions, Picture Frames, Gym Equipment, Weight Lifting Equipment (Benches, Bars), Ping Pong Table, Treadmill, Gym Lights, Volleyball Carts, PE Equipment (i.e., Soccer Balls, Basketballs, Kick Balls), Cheer Uniforms, Special Needs Equipment (i.e., Prone Standers, Wheelchairs, Rolling Table, Mini Trampolines, Therapy Equipment, Walkers)

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	E-1

Title

Out of State Travel Request

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

Summary Explanation and Background

See attachment for out of state travel requests to attend professional conferences.

Major System Priority

Attracting, retaining, and training the best teachers, principals, and support staff

Financial Impact

See Legend on Attached Out of State Travel Requests

Exhibits: (List)

Attached Out of State Travel Requests

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Nicole H. Holmes 770.479.1871 Dr. Keith A. Bryant 770.479.1871 Jackie Miller 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

OUT OF STATE TRAVEL REQUESTS

Name	School	Dates	Reason	Place	Cost
Dr. Nicole H. Holmes, Chief Academic Officer	Curriculum and Instruction	10.8.17 – 10.10.17	*To attend Scholastic's Connecting Educators, Families and Communities through Comprehensive Literacy*	Dallas, TX	$ 50 ✦ ❍
Tammy Castleberry, Supervisor					$50 ✦ ❍
Jackie Miller, Supervisor					$50 ✦ ❍
Judy Withey, Coordinator					$50 ✦ ❍
Jennifer Garland, Teacher on Special Assignment					$50 ✦ ❍
Jenna Williams, Coordinator	Financial Management	12.14.17 – 12.15.17	*To attend Government Finance Officers Association Training*	Charleston, SC	$891 ✦
Natalie Deviez, Board Certified Behavior Analyst	Curriculum and Instruction	10.3.17 – 10.7.17	*To attend 37th Annual Florida Association for Behavior Analysis (FABA) Conference*	Daytona Beach, FL	$1,132 ✹

Doug Knott, Principal Dr. Pam Green, Assistant Principal	Liberty ES	10.19.17 – 10.21.17	*To attend National School of Character Forum: Promising Practice Award* ***Recipient of Award***	Washington, DC	$1,070 ✦ $1,070 ✦
David Boggs, Teacher	Avery ES	11.8.17 – 11.11.17	*To attend the National American Orff-Schulwerk Association (AOSA) Conference*	Ft. Worth, TX	$1,621 ■
Kaitlyn Berry, Speech Language Pathologist	Avery ES	11.9.17 – 11.10.17	*To attend American Speech-Language-Hearing Association (ASHA) Convention*	Los Angeles, CA	$1,140 ✳
Kari Palmer, Teacher	Sequoyah HS	10.6.17 – 10.9.17	*To present at the National Marketing and Business Administration (MBA) Conclave Curriculum and Teaching Conference* ***Presenter***	Vancouver, WA	$2,172 ◆

Legend

✦ - State Staff Development Funds FY2017-18
❍ - Additional Expense Paid by Vendor
✹ - Title VIB Funds FY2017-18
■ - No Expense to Cherokee County School District (School-based Grant)
◆ - Carl Perkins Funds FY2017-18
✳ - Expense Paid By Employee

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	E-2

Title

Out of State and Overnight Field Trips

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

Summary Explanation and Background

See Attached List of Field Trips

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Dr. Nicole Holmes 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

I. Curriculum-Based Trips

School	Grade	Date	Destination	Reason/Nature
Creekland MS	8	5.14.18 – 5.16.18	Charleston, SC	Eighth grade students will tour historical sites.
Creekland MS	7-8	1.11.18 – 1.14.18	Orlando, FL	Chorus students will participate in Disney-sponsored workshops and conduct studio performances.
Dean Rusk MS	8	1.11.18 – 1.14.18	Orlando, FL	Band, chorus and orchestra students will participate in Disney-sponsored workshops and conduct studio performances.
Cherokee HS	12	10.24.17 – 10.27.17	Indianapolis, IN	Future Farmers of America (FFA) students will attend the National FFA Convention and Expo.
Cherokee HS	10-12	7.8.18 – 7.19.18	London, England/ Normandy-Paris, France/ Berlin, Germany	Social Studies students will experience culture and explore historical sites.
Etowah HS	9-12	10.25.17 – 10.28.17	Indianapolis, IN	Future Farmers of America (FFA) students will attend the National FFA Convention and Expo.
River Ridge HS	9-12	2.15.18 – 2.20.18	Orlando, FL	Crusading Knights students will participate in Disney-sponsored and Universal-sponsored workshops.
River Ridge HS	9-12	1.31.18 – 2.4.18	Orlando, FL	Journalism and Visual Arts students will participate in Disney-sponsored workshops and conduct studio performances.
Sequoyah HS	10-12	10.30.17 – 11.4.17	Las Vegas, NV	Hot Rodders Club students has qualified to attend the 2017 Hot Rodders of Tomorrow National Championship.
Sequoyah HS	9-12	10.6.17 – 10.9.17	Washington, DC	Speech and Debate Team were invited to participate in the National Debate Invitational.
Woodstock HS	9-12	3.30.19 – 4.7.19	Assisi/Florence/ Rome, Italy	Latin Club students will experience culture and explore historical sites.
Woodstock HS	9-12	6.3.18 – 6.6.18	Boston, MA	STEM students will visit FIRST Robotics headquarters, visit the Museum of Science, learn about STEM legislation and participate in a hands-on workshop.

ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

II. Student Activities/Athletic-Based Trips

School	Grade	Date	Destination	Reason/Nature
Sequoyah HS	10 - 12	02.22 – 02.24.18	Louisville, KY	Sequoyah Women's Chorus will travel to Louisville to perform at the ACDA Conference.
Creekview HS	9 – 12	11.24 – 11.25.17	Cleveland, TN	Participate in the Bradley County Central HS Thanksgiving Basketball Tournament.
Cherokee HS	9 – 12	12.21 – 12.22.17	Robbinsville, NC	Cherokee Wrestling team will travel to Robbinsville, NC to participate in a Team Dual Tournament at Robbinsville HS.
Etowah HS	9 – 12	02.19 – 02.22.18	Nashville, TN	Etowah Men's Lacrosse will travel to Nashville, TN to compete in a national competition.
River Ridge HS	9 – 12	11.14 – 11.17.18	New York, NY	River Ridge's Drama Club will travel to New York, NY to participate in workshops at Broadway and attend two Broadway productions.
Sequoyah HS	9 – 12	12.21 – 12.22.18	Bryson City, NC	Sequoyah's Wrestling team will travel to Bryson City, NC to participate in a Team Dual Tournament at Swain County HS.
Woodstock HS	9 – 12	10.27 – 10.28.17	Greenville, SC	Woodstock's Varsity Chorus singers will participate in the Furman Fall Choral Festival at Furman University.
Woodstock HS	9 – 12	04.01 – 04.09.19	Czech Republic, Austria, Germany	Study music history in Europe. Compare and contract American music to European music.

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	F-1

Title

Granting Permanent Easement to the Cherokee County Water and Sewer Authority

Requested Action

School Board Consideration of the Superintendent's Recommendation Granting Permanent Easement to the Cherokee County Water and Sewer Authority (CCWSA) to Re-route a Compromised Forced Main Sewer Line

Summary Explanation and Background

CCWSA staff recently identified a compromised sewer line on Cherokee County School District (CCSD) property that requires immediate repair. As a result, CCSD staff was approached by CCWSA staff with a request for a permanent easement in order to expedite this repair. The easement is located in the wooded area immediately behind the Etowah (East) High School campus . . . and access for repairs would require CCWSA to clear a portion of CCSD property.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attached

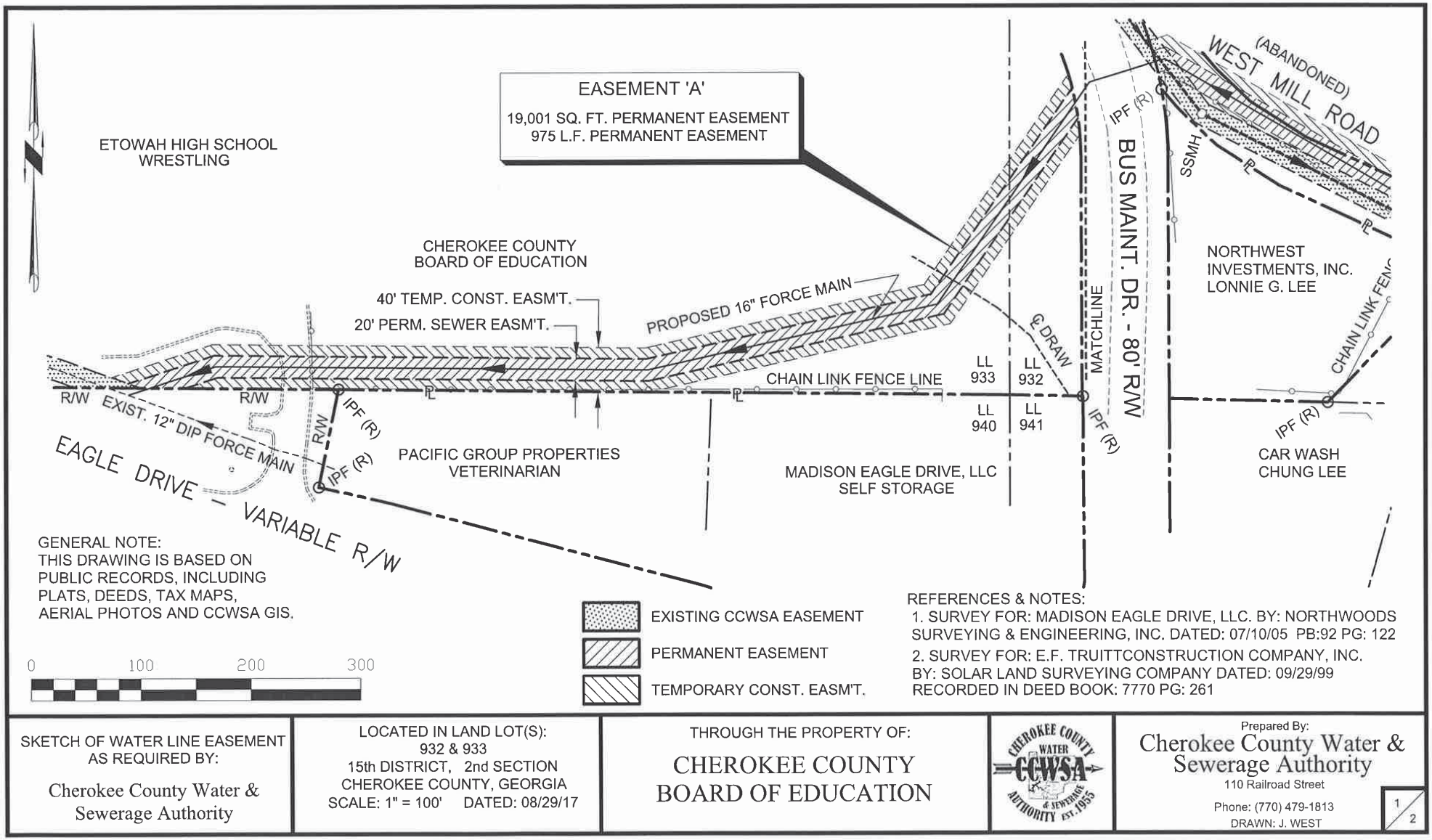
Board Action	Source of Additional Information
(For Official School Board Records Only)	William J. Sebring 770.479.1871 Mitch Hamilton 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16



SKETCH OF WATER LINE EASEMENT AS REQUIRED BY:

Cherokee County Water & Sewerage Authority

LOCATED IN LAND LOT(S):
932 & 933
15th DISTRICT, 2nd SECTION
CHEROKEE COUNTY, GEORGIA
SCALE: 1" = 100' DATED: 08/29/17

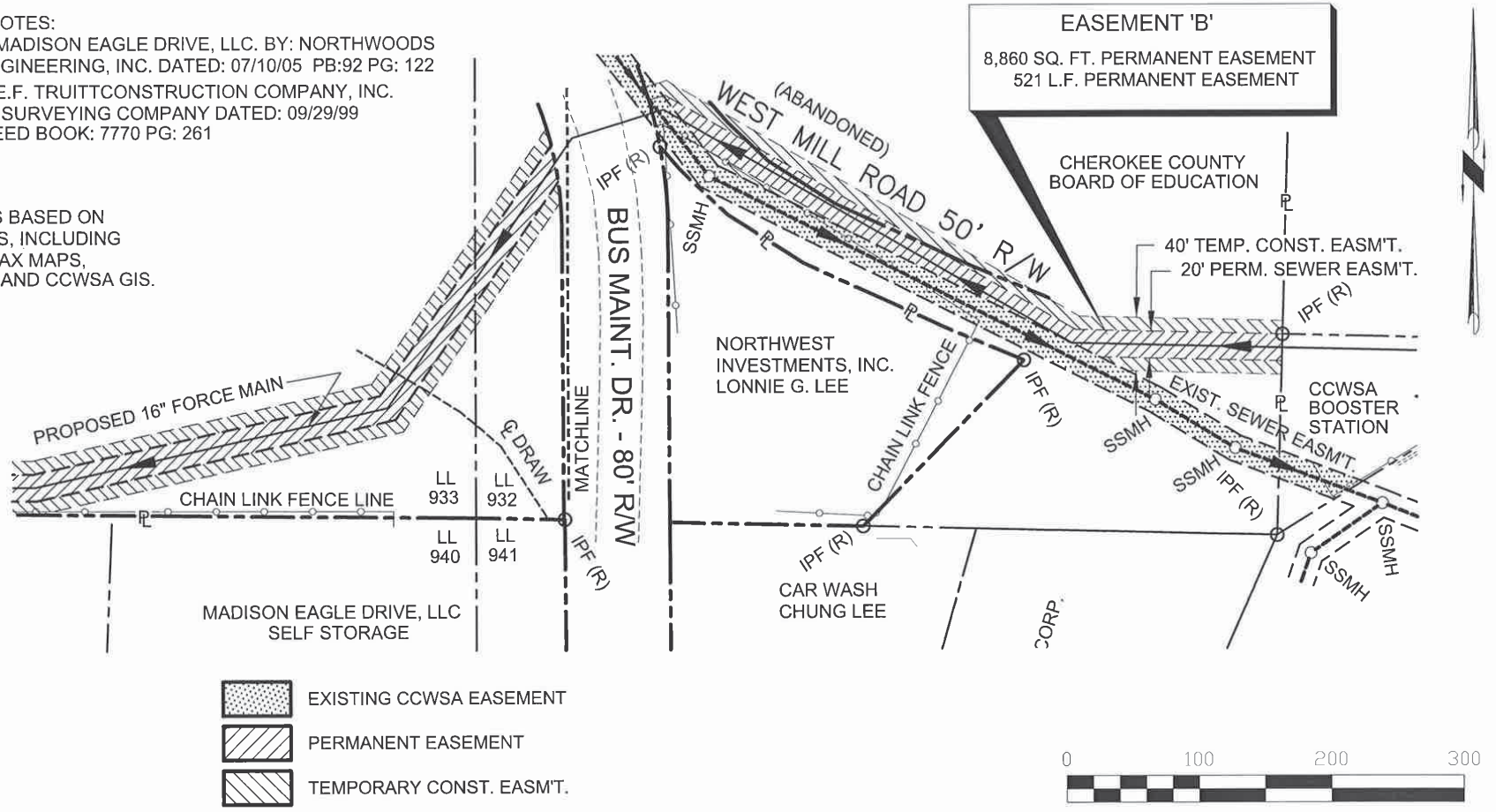
THROUGH THE PROPERTY OF:

CHEROKEE COUNTY
BOARD OF EDUCATION

Prepared By:
Cherokee County Water & Sewerage Authority
110 Railroad Street
Phone: (770) 479-1813
DRAWN: J. WEST

REFERENCES & NOTES:
1. SURVEY FOR: MADISON EAGLE DRIVE, LLC. BY: NORTHWOODS SURVEYING & ENGINEERING, INC. DATED: 07/10/05 PB:92 PG: 122
2. SURVEY FOR: E.F. TRUITTCONSTRUCTION COMPANY, INC. BY: SOLAR LAND SURVEYING COMPANY DATED: 09/29/99 RECORDED IN DEED BOOK: 7770 PG: 261

GENERAL NOTE:
THIS DRAWING IS BASED ON PUBLIC RECORDS, INCLUDING PLATS, DEEDS, TAX MAPS, AERIAL PHOTOS AND CCWSA GIS.



SKETCH OF WATER LINE EASEMENT AS REQUIRED BY: Cherokee County Water & Sewerage Authority	LOCATED IN LAND LOT(S): 932 & 933 15th DISTRICT, 2nd SECTION CHEROKEE COUNTY, GEORGIA SCALE: 1" = 100' DATED: 08/29/17	THROUGH THE PROPERTY OF: CHEROKEE COUNTY BOARD OF EDUCATION	CHEROKEE COUNTY WATER & SEWERAGE AUTHORITY CCWSA EST. 1955	Prepared By: Cherokee County Water & Sewerage Authority 110 Railroad Street Phone: (770) 479-1813 DRAWN: J. WEST 2/2

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	F-2

Title

Special Lease Agreements

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements

Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving two or more consecutive days or for recurring activities.

Attached is a synopsis of detail of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See attachments

Board Action	Source of Additional Information
(For Official School Board Records Only)	William J. Sebring 770.479.1871 Phil Parrott 770.479.1871 Steve Werner 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Special Lease Agreements August 2017

School Facility: Hickory Flat ES

Event Dates: 10/6, 11/3, 12/8, 1/19, 2/9, 3/16, 4/27

Name of Organization: Rise Up for Christ

Director of Activity Name: Jessica Mosley

Object or purpose: Character Development

Term: Once a month

Areas: Gym

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	G-1

Title

Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

Summary Explanation and Background

The recommendations include the following items:

1. Certified Recommendations
2. Certified Resignations/Terminations of Employment
3. Classified Recommendations
4. Classified Transfers
5. Classified Resignations/Terminations of Employment

Major System Priority

Attracting, Retaining and Training the Best Teachers, Principals and Support Staff

Financial Impact

N/A

Exhibits: (List)

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.479.1871 Richard Beaulieu 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CERTIFIED RECOMMENDATIONS 09/14/2017

Last	First	Position	Location	Start Date
Judkins	Stephanie	Teacher	Cherokee HS	08/21/17
Lawley	Donna	Teacher	Oak Grove Preschool	09/13/17
Oyekanmi	Oluwafeyikemi	Teacher	Ralph Bunche	09/13/17

CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 09/14/2017

Last	First	Position	Location	End Date
Bezdek	Amy	Teacher	Hickory Flat ES	09/15/17
Webb	Mary Ann	Teacher	ET Booth MS	10/31/17
Egner	Karen	Teacher	Woodstock MS	09/29/17

CLASSIFIED RECOMMENDATIONS 09/14/2017

Last	First	Position	Location	Start Date
Hobbs	John	School Nutrition Worker	Boston ES	09/05/17
Allen	Rebecca	Occupational Therapist	Buffington ESC	09/11/17
Reed	Anne	Clerk	Communications	09/25/17
Foreman	Jamie	Secretary	Creekland MS	08/30/17
Pinkett	Carmen	School Nutrition Worker	Creekview HS	08/21/17
Delgado	Jennifer	School Nutrition Worker	ET Booth MS	08/25/17
Lusega	Debra	Paraprofessional	Etowah HS	09/05/17
Rogers	Alicia	School Nutrition Worker	Indian Knoll ES	09/05/17
Wilson	Catrina	Paraprofessional	Johnston Preschool	09/11/17
Rivas	German	Police Officer	Safety and Security	10/02/17
Boatright	Teresa	Bus Attendant	Transportation	08/15/17
Bone	Willie	Bus Driver	Transportation	09/06/17
Chatham	Hugh	Bus Driver	Transportation	09/06/17
Gatlin	Ricky	Bus Driver	Transportation	08/28/17
Karr	Connie	Bus Driver	Transportation	08/16/17
Lewis	William	Bus Driver	Transportation	09/07/17
Liford	Barbara	Bus Driver	Transportation	08/11/17
Martin	Virginia	Bus Driver	Transportation	09/08/17
Meadows	Brenda	Bus Attendant	Transportation	08/16/17
Messina	Nicholas	Bus Driver	Transportation	09/01/17
Osmer	Charlyn	Bus Driver	Transportation	09/06/17
Remy	Diane	Bus Attendant	Transportation	09/07/17
Strother	Carla	Bus Driver	Transportation	09/08/17
Watts	James	Bus Driver	Transportation	08/17/17
Wallace	Amanda	School Nutrition Worker	Woodstock HS	09/11/17

CLASSIFIED TRANSFERS 09/14/2017

Last	First	Position	Location	Start Date
Dunham	Lory	School Nutrition Worker to Assistant Manager	Dean Rusk MS	09/05/17

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 09/14/2017

Last	First	Position	Location	End Date
Blanchard	Debra	Paraprofessional	Boston ES	09/01/17
Stewart	Donna	Secretary	Cherokee HS	09/29/17
McCarty	Mindy	School Nutrition Worker	Creekland MS	08/14/17
Coultas	Liberty	Occupational Therapist	Curriculum & Instruction	08/31/17
Mattice	Karrie	Paraprofessional	Curriculum & Instruction	08/31/17
Blevins	Paul	Paraprofessional	Dean Rusk MS	09/22/17
Brown	LouAnn	Paraprofessional	Etowah HS	08/21/17
Lewis	Sheree	Student Records Facilitator	Hickory Flat ES	09/29/17
Thacker	Nancy	School Nutrition Worker	Holly Springs ES	09/15/17
Rosie	Jennifer	Paraprofessional	Johnston Preschool	05/26/17

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 09/14/2017 (Continued)

Last	First	Position	Location	End Date
Wood	Susan	Paraprofessional	Little River ES	08/25/17
Hughes	Gayle	Student Records Facilitator	Macedonia ES	10/31/17
Nolasco	Yasmin	Secretary	Teasley MS	08/16/17
Cothran	Ronnie	System Support Specialist	Technology	08/31/17
Beutel	Sandra	Bus Driver	Transportation	09/29/17
Doolittle	Arden	Bus Driver	Transportation	09/01/17
Lopez	Julia	Bus Driver	Transportation	08/18/17
Tiedemann	Robert	Bus Driver	Transportation	09/29/17

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	I-1

Title

Surplus Property Request for Cherokee County School District (CCSD) Downtown Center

Requested Action

School Board Consideration of Superintendent's Recommendation to Surplus and Advertise for Sale the Property Tract Contained at CCSD's Downtown Center Location and Adjacent Parking Lot

Summary Explanation and Background

The School Board is requested to approve the surplus and advertisement for sale of CCSD's Downtown Center Location and adjacent parking lot, which consists of approximately 1.80 acres.

Major System Priority

Addressing Growth

Financial Impact

Revenue TBD

Exhibits: (List)

See Attached

Board Action
(For Official School Board Records Only)

Source of Additional Information	
Dr. Brian V. Hightower	770.479.1871
William J. Sebring	770.479.1871
Tom Roach	770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16



CCSD Downtown Center

Approximately 1.8 acres

N
W E
S

25 0 25 50 75 100

Feet

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
September 14, 2017	I-2

Title

Contract and Memorandum of Understanding with Ninth District Opportunity, Inc.

Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Contract and Memorandum of Understanding with Ninth District Opportunity, Inc. for October 1, 2017 through September 30, 2018

Summary Explanation and Background

The Cherokee County School District and the Ninth District Opportunity, Inc. (NDO) have entered into an annual contract to operate the Head Start and Pre-K program at the Ralph Bunche Center dating back to 1973. Johnston Preschool (formerly hosted at Little River Preschool) was added SY2009-10. Effective October 1, 2017 this contract will provide for a continuation of this program at these two locations. By engaging in this joint venture, the Cherokee County School District provides critically needed educational opportunities for 74 Head Start students.

Major System Priority

Increased Accountability

Financial Impact

CCSD in-kind funding is $379,712 for facility use and maintenance

Exhibits: (List)

Copy of Proposed Contract and Memorandum of Understanding

Board Action	Source of Additional Information	
(For Official School Board Records Only)	Dr. Brian V. Hightower	770.479.1871
	Trey Olson	770.479.1871
	Donna Adams	770.721.5370

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CCSD Preschool Centers

JOHNSTON
2031 East Cherokee Drive
Woodstock, GA 30188
Phone: 770-721-8490

OAK GROVE
6118 Woodstock Road
Acworth, Ga. 30102
Phone: 770-721-8550

RALPH BUNCHE
400 Belletta Drive
Canton, Ga. 30114
Phone: 770-721-5370

Donna H. Adams
Principal

Victoria Thom
Assistant Principal

DATE: Sept. 6, 2017

TO: Trey Olson

FROM: Donna Adams

RE: Enclosed NDO Contract Summary and Agenda Request Form

I am enclosing the NDO contract summary for the period from Oct.1, 2017-Sept. 30, 2018.

I have estimated CCSD's salary contribution to the program due to uncertainties related to the cost of benefits as well as salary information for persons who will fill the various roles which are allowed to be counted as In-Kind contributors.

		2016-2017	2017-18	Change
CCSD In-Kind :	Space Cost (facility)	$369,336	$379,712	$10,376

The bottom line for NDO-affiliated Head Start/Pre-K is:

	2016-2017	2017-18	Change
NDO Personnel	$407,697	$406,350	-$ 1,347
CCSD Personnel(est)	$126,527	$126,109	- $ 418
Total	$534,224	$532,459	-$ 1,765

Cherokee County School District

MEMORANDUM OF UNDERSTANDING
BETWEEN
NINTH DISTRICT OPPORTUNITY, INC.
AND
CHEROKEE COUNTY BOARD OF EDUCATION

This Memorandum of Understanding entered into on the 24th day of July, 2017 by and between Ninth District Opportunity, Inc. – Head Start/Pre-K and Cherokee County Board of Education for the purpose of improving the availability and the quality of services for children, ages three and four, and their families; to support children's optimal development and readiness for school entry; to address the unique strengths and needs of the local population, such as disabled, homeless, foster children, migrant, or non-English speaking families and to enhance linkages and relationships to reduce duplication of services.

Recognizing the need to provide appropriate educational and instructional services to eligible children in their respective jurisdictions, Ninth District Opportunity, Inc. and Cherokee County Board of Education wish to establish an enduring cooperative working relationship.

A. Ninth District Opportunity, Inc. – Head Start/Pre-K agrees to:

(1) Place priority on serving those children in the community who are most in need of service.
(2) Provide six dedicated Head Start slots for eligible disability children to be filled on or before ten days prior to the first day of school. More than six slots will be available providing that permission is obtained from the Head Start Director.
(3) Notify the Board of Education of enrollment vacancies.
(4) Provide screening and/or assessment information (with parental permission) as data to be considered when referring children with suspected disability to the school system.
(5) Share with the Board of Education by December 1, 2017 the number of children diagnosed with a disability and receiving services.

B. Cherokee County Board of Education agrees to:

(1) Refer eligible preschool children and their families to the Head Start/ Pre-K program.
(2) Provide training/technical assistance to Head Start/Pre-K staff working with children with disabilities
(3) Provide full and individual diagnostic evaluations and services, including all related services, to any enrolled child who is eligible for services under PL 108-446 and IDEA within the deadlines stated in such. The evaluation and eligibility determination shall be completed within 60 calendar days from the school

system's receipt of the parent's signed consent for evaluation, excluding holidays and other circumstances when students are not in attendance for at least five consecutive days.

(4) All disability services personnel provided to Head Start/Pre-K children will be provided by, or under the supervision of, personnel meeting State qualifications.

C. Ninth District Opportunity, Inc. – Head Start/Pre-K and the Cherokee County Board of Education jointly agree to:

(1) Create and maintain a meaningful partnership to promote school readiness so that preschool age children may receive comprehensive services to prepare them for elementary school and to address any potential "achievement gap."

(2) Develop successful linkages within the context of No Child Left Behind Act of 2001, the Head Start Act (2007), and Georgia legislation, policies and procedures.

(3) Conduct outreach to parents and school personnel (including special education and kindergarten teachers) to discuss the educational, developmental, and other needs of individual children. Screening, diagnostic and assessment information will be shared between the agencies with the written permission of the child's parents.

(4) Collaborate on the provision of an interagency delivery of service for each age appropriate child, when it is deemed appropriate and permissible by both agencies and the child's parents that such collaboration is in the best interest of the child.

(5) Jointly develop and implement an IEP for each child served by both agencies within 30 days of eligibility diagnosis.

(6) Establish comprehensive transition policies and procedures that support children transitioning to school, including a systematic procedure for transferring, with parental consent, Head Start/Pre-K program records for each participating child to the school in which such child will enroll.

(7) Share training and staff development activities, as appropriate, when feasible and otherwise permissible on topics such as Head Start Early Learning Outcomes Framework, Georgia Early Learning and Development Standards and Georgia Kindergarten Performance Standards, instructional methods, curricula, social and emotional development and transitioning to kindergarten.

(8) Link the services provided in the Head Start/Pre-K program with educational services, including services relating to language, literacy, and numeracy, provided by the Cherokee County Board of Education.

(9) Generate support and leverage the resources of the entire local community in order to improve school readiness.

(10) Coordinate efforts to identify and meet the needs of homeless children and families in the community as set forth in the McKinney-Vento Homeless Assistance Act.

(11) Assist parents to understand the instructional and other services (including special education services and services for children with limited English proficiency) provided by the school in which their child will enroll and encourage parental involvement in their child's academics after participation in the Head Start/Pre-K program.

(12) Collaborate in the data collection and reporting requirements of each entity.

(13) Respect the uniqueness of each locality's needs and resources.

(14) All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, or personally identifiable information regarding children and families. Each agency will protect the rights of young children with respect to records and reports created, maintained, and used by public agencies. It is the intent of this agreement to ensure that parents have the rights of access and rights of privacy with respect to such reports and records, and that applicable State and Federal laws for exercise of these rights be strictly followed.

All provisions of the Memorandum of Agreement shall be construed in accordance with the laws of the State of Georgia, the policies of the Cherokee County Board of Education and in accordance with all legal and other prescribed regulatory requirements applicable to Ninth District Opportunity, Inc. – Head Start/Pre-K.

This memorandum of understanding shall be in effect as of October 1, 2017, and shall continue for the period ending September 30, 2018. This memorandum of understanding may be terminated by either party upon 60 days written notice to the other party.

Ninth District Opportunity, Inc.

Janice A. Riley 3/28/17
Janice A. Riley Date
Executive Director

Attest: Kay Laws

Cherokee County Board of Education

Dr. Brian V. Hightower Date
Superintendent

Attest: _____

NINTH DISTRICT OPPORTUNITY, INC.
Gainesville, Georgia

CONTRACT

THIS CONTRACT, entered into as of this 17th day of August, 2017, by and between NINTH DISTRICT OPPORTUNITY, INC., of the County of Hall, State of Georgia, (hereinafter referred to as "NDO") and Cherokee County Board of Education, State of Georgia, (hereinafter referred to as the "Board").

WITHNESSETH THAT:

WHEREAS, NDO on the 1st day of October, 2017, received Grant 04CH010415 under the DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES (hereinafter referred to as "ACF"), and

WHEREAS, pursuant to said Grant NDO is undertaking certain activities, including operating a Head Start Program; and

WHEREAS, NDO desires to engage the Board to provide certain staff for such undertaking;

NOW THEREFORE, NDO and the Board do mutually agree as follows:

1. NDO shall operate a Head Start Program for 74 children under the conditions as set forth in the above mentioned Grant plus the terms and conditions contained in the Contract.

2. The Parties agree to accept all children for participation within the Head Start Program without regard to gender, race, political affiliation, age, national origin or disability.

3. Certain privacy laws exist relative to student information and student records, and due to the need to maintain the privacy interests of students, the Parties agree not to discuss, divulge, disclose or disseminate the contents of any student record, nor divulge to anyone any issues or matters which could be deemed student information. Specifically, the Parties agree to be bound by the confidentiality provisions set forth in the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. Section 1232 (g).

4. This Contract shall begin on the 1st day of October 2017, and shall terminate no later than the 30th day of September, 2018.

5. Individuals who serve as teachers in the Head Start program must hold a baccalaureate, or advanced degree in early childhood education; or a baccalaureate, or advanced degree in a field related to early childhood education, with experience in teaching preschool children. Teaching assistants must hold a minimum of a preschool

child development associate (CDA) as required in the Head Start Act of 2007. Family Partners must possess, at a minimum, a credential or certification in social work, human services, family services, counseling or a related field. **Failure to comply with this requirement will result in the person no longer working in the Head Start program.**

6. Persons employed by the Board for the Head Start Program under this Contract shall be employees of the Board, but must adhere to conditions in Paragraph 5 relating to qualifications of teaching staff. The Board shall have complete control over the hiring and firing of the employees with approval from the Head Start Policy Council. Such employees must adhere to all Board policies and procedures and in addition, are subject to the requirements set forth in the Head Start Program Performance Standards and the 2007 Head Start Act. The reimbursement of employees' wages, salaries, bonuses and fringe benefits by NDO to the Board out of funds allocated under this Contract to the project is a bookkeeping or administrative function only and shall not be deemed to be an employer related function. Such payments shall be made directly to the Board as set forth in Paragraphs 7 & 8 of this Contract. The Board shall pay the respective employees of the Head Start Program under this Contract.

7. Payroll reimbursement to the Board by NDO shall be as follows:

Immediately following the preparation and distribution of payroll checks, the Board will summarize on the Invoice and Progress Reports Form, the Board's actual costs for gross wages paid, employer's portion of FICA where applicable, group insurance where applicable, retirement, the estimated cost of Workmen's Compensation insurance and the estimated cost of state unemployment benefits. The Invoice and Progress Report Form must be submitted to NDO on a monthly basis. All invoices must be received by NDO on, or before, September 24, 2018.

NDO will, within ten (10) working days from the date of receipt of such Invoice and Progress Report, forward a check to the Board in payment of the costs reported as above. The Board in accepting such payment will assume full responsibility for payment of actual costs, as they occur, and the Board will receive no additional reimbursement nor will NDO receive any refunds for costs related to the period specified.

The Board will furnish individual time sheets for the related period, prior to, or at the same time Invoice and Progress Reports are forwarded to NDO.

The Parties agree that payment and reimbursement of wages shall be in accordance with applicable state and/or federal laws including but not limited to the Fair Labor Standards Act.

8. It is expressly understood and agreed that the total amount of federal funds allocated for employee expenses for the Cherokee County Head Start Program is $406,350. The following amounts are allocated to the following purposes:

a. Personnel $280,241
b. Fringe Benefits $126,109

The above mentioned funds are to be used for the following positions:

- 3 Teachers - 40 hours per week for 38 weeks
- 1 Teacher - 15 hours per week for 38 weeks
- 1 Curriculum Director - 35 hours per week for 50 weeks
- 3 Assistant Teachers - 40 hours per week for 38 weeks
- 1 Assistant Teacher - 8 hours per week for 38 weeks
- 2 Family Partners - 35 hours per week for 52 weeks
- 1 Administrative Assistant - 25 hours per week for 38 weeks
- 1 Cook - 30 hours per week for 37 weeks
- Substitutes as needed

9. The Board will contribute $379,712 toward the expenses of the program. Such contribution shall be in cash in the amount of $0 and/or In-Kind in the amount of $379,712. Such records and accounts deemed necessary for the accounting for In-Kind shall be maintained by NDO. Said In-Kind contribution shall consist of:

- Ralph Bunche - 11,278 sq. ft. classroom & office space @ $12.92/sq. ft. $145,712 ($12,142.67/month)
- Johnston Elementary - 15,600 sq. ft. classroom & complimentary space @ $15.00/sq. ft $234,000 ($19,500/month)

10. NDO shall provide bookkeeping services, technical, advisory and administrative services. Bookkeeping services shall include the reimbursement to the Board for the Head Start employees' wages, salaries, and fringe benefits from funds allocated to the Board under this Contract. Such payment shall be an administrative or bookkeeping function only and not an employer/employee related function.

11. The Board shall maintain personnel records and accounts, as are deemed necessary by NDO or the Director of ACF to assure a proper accounting of these funds. These records will be made available for audit purposes to NDO, the ACF, or the Comptroller General of the United States or any authorized representative, and will be retained for three years after the expiration of this Contract unless permission to destroy them is granted by both NDO and the Director of ACF.

The Parties agree that confidentiality of personnel records shall be maintained in accordance with state and federal laws including but not limited to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

12. NDO may, from time to time, request changes in the scope of the services of the Board to be performed hereunder. Such changes including any increase or decrease in the amount of the Board's compensation, which are mutually agreed on by and between the Parties, must be incorporated in written amendments to this Contract.

13. If the Board fails to comply with its obligations under this Contract, NDO shall have the right to terminate this Contract by giving 30 days prior written notice to the Board of such termination. However, the Board will have 30 days from receipt of such notice to cure the noncompliance. In the event of termination by NDO, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by the Board under this Contract shall, at the option of the NDO, become its property, and the Board shall be entitled to compensation for any unreimbursed expenses necessarily incurred in satisfactory performance of the Contract. Notwithstanding the above, the Board shall not be relieved of liability to NDO for damages sustained by NDO by virtue of any breach of the Contract by the Board and NDO may withhold any reimbursement for the purpose of set-off until such time as the exact amount of damages due NDO from the Board is agreed upon or otherwise determined.

14. The Board may terminate this Contract absolutely and without further obligation on the part of the Board at the end of the Contract year by providing 60 days written notice to NDO.

15. NDO will indemnify and save harmless the Board from any and every claim or demand of every kind or charter which may ever be asserted by reason of any injuries, illnesses, or diseases, or the effects of consequences thereof, or damage to property or person, which may arise due to the actions of NDO, its agents, servants or employees, on or off the premises occupied by NDO.

16. The Board, to the extent permitted under Georgia law and without waiving any immunities, herby agrees to indemnify and hold harmless NDO from and against any liability of damage NDO may incur, including reasonable attorney's fees, as a result of claims, demands, costs or judgments, of any kind or nature, by anyone whomsoever, arising out of, or otherwise connected with, this Contract, or the operation of any program as provided for herein.

17. The Board shall make financial and other reports as requested by NDO or the appropriate U.S. Agency, and will assist with arranging for on-site inspections by the appropriate U.S. Agency representatives at the request of either. NDO shall make financial, program progress, and other reports to the Board as requested.

Cherokee County Board of Education	Ninth District Opportunity, Inc.
BY:_____	BY: James A. Kelly
TITLE: School Superintendent	TITLE: Executive Director
ATTEST:_____	ATTEST: Kay Laws
TITLE:_____	TITLE: Head Start Director