Cherokee County School District

# AGENDA

## School Board Meeting

**CCSD Downtown Center/School Board Auditorium**
**7:00 p.m.**

**May 18, 2017**

- Call to Order
- Pledge of Allegiance/Inspiration
- Adoption of Superintendent's Recommended Agenda for May 18, 2017 School Board Meeting
- Approval of Minutes of May 4, 2017 School Board Meeting
- Approval of Consent Agenda for May 18, 2017 School Board Meeting

A. Resolutions/Recognition

1. School Board Recognition of Holly Springs ES STEM Academy for Featured Role in Microsoft National Campaign and Commercial

2. School Board Recognition of Woodstock Elementary School Teacher Kristen Brooks - - Named to the Apple Distinguished Educators Class of 2017

3. School Board Recognition of Creekview High School Athletic Director/Assistant Principal Dr. Kevin Higgins as an Inductee into Georgia Chapter of the National Wrestling Hall of Fame

4. School Board Recognition of Etowah HS Junior Joseph Young - - Winner of 2017 Junior Travel Award for Outstanding Achievement on National Spanish Examination

5. School Board Recognition of 2016-17 Social Studies Fair District, Regional and State Winners

6. School Board Recognition of 2016-17 Young Georgia Authors Writing Competition Winners

7. **School Board Recognition of 2016-17 Elementary School County Academic Bowl Team Champions - Avery Elementary School**

8. **School Board Recognition of State and Regional Champions**

9. **School Board Recognition and Appreciation of the 2016-17 Student Advisor to School Board and Student Delegates for Service and Commitment to the Cherokee County School District**

10. **School Board Recognition of Recipients of 2017 Aramark Education Scholarships**

11. **School Board Consideration of Superintendent's Recommendation to Approve Partnership Agreement with Tri-State Communications**

12. **School Board Consideration of Adoption of HB306 Resolution**

**B. School Board Members**

**C. School Board Policies**

1. **School Board Consideration of Superintendent's Recommendation for Approval of Modifications to Employee Harassment Policy (GAEB) and Student Harassment Policy (JCAC) <u>on Final Reading</u>**

**D. Financial Management**

1. **School Board Consideration of Superintendent's Recommendation for Approval of April 2017 Financial Report and Sales Tax Update**

**E. Educational Programs, Student Support and Staff Development**

1. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

**F. Support Services/Facilities and Construction Management/Planning**

1. **School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**

2. **School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

**G. Personnel**

1. **School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

**H. Attorney**

**I. Superintendent of Schools**

1. **School Board Consideration of Tabling the Superintendent's Recommended FY2018 Tentative Budget**

2. **School Board Consideration of Superintendent's Recommendation for Approval of 2017-18 Student Discipline Code**

- **Executive Session**
  - **Student Discipline Matter**

- **Adjournment**

**CHEROKEE COUNTY BOARD OF EDUCATION**

**OFFICE OF THE SUPERINTENDENT**

**Thursday, May 4, 2017**

**MINUTES OF REGULAR BOARD MEETING**
**7:00 p.m.**

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, May 4, 2017 in the Historic Canton High School/School Board Auditorium, 110 Academy Street, Canton, Georgia. Present were: School Board Chair Kyla Cromer; Vice-Chairman Mike Chapman; Members John Harmon, Patsy Jordan, Clark Menard, Kelly Poole and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach.

**Call to Order**

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by District 3 School Board Member John Harmon.

Student Delegate Isabelle Riddle, Sequoyah HS, and provided information relative to her senior project and plans for the future.

**Approval of Agenda**

On a motion by Mike Chapman, seconded by Patsy Jordan and carried, the Board unanimously adopted the Superintendent's recommended agenda *(7-0 vote)*.

**Minutes for Approval**

On a motion by Kelly Poole seconded by Clark Menard and carried, the Board approved the minutes from the April 20, 2017 School Board Meeting *(7-0 vote)*.

**Consent Agenda**

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Mike Chapman, seconded by Patsy Jordan and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks *(7-0 vote)*.

## PUBLIC PARTICIPATION

No members of the public signed up to address the School Board.

## A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

**A-1. School Board Recognition of Sixes Elementary School as a Common Sense Certified School for Digital Citizenship**

*(Recognized)*

**A-2. School Board Recognition of 2017 Georgia Scholars**

*(Recognized)*

**A-3. School Board Recognition of 2016-17 Governor's Honors Finalists**

*(Recognized)*

**A-4. School Board Recognition of 2017 Student Recipient of Award of Excellence by the Georgia Department of Education**

*(Recognized)*

**A-5. School Board Recognition of 2016-17 Regional Science and Engineering Fair Winners**

*(Recognized)*

**A-6. School Board Recognition of Duke University Talent Identification Program (TIP) Seventh Grade Students who achieved Grand and State Recognition**

*(Recognized)*

**A-7. School Board Recognition of CCSD Tome Student Literacy Society Students as State Champions**

*(Recognized)*

**A-8. School Board Recognition of State and Regional Champions**

*(Recognized)*

**A-9. School B Board Recognition of Cherokee HS Senior Zachary Quiros - - Recipient of 2017 Oak Leaf Church Scholarship**

*(Recognized)*

**A-10. School Board Recognition of Woodstock HS Student A.J. Cox - - Recipient of 2017 Waste Management/Pine Bluff Landfill Scholarship**

*(Recognized)*

## B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

- **Board Member Comments:**
  - **Freedom MS Tour of Local Manufacturing Facility**
  - **Teacher Appreciation Week**

## C. SCHOOL BOARD POLICIES

***C-1. School Board Consideration of Superintendent's Recommendation for Approval of Modifications to Employee Harassment Policy (GAEB) and Student Harassment Policy (JCAC) on First Reading**

*(Approved)*

## D. FINANCIAL MANAGEMENT

***D-1. School Board Consideration of Superintendent's Recommendation for Approval of March 2017 Financial Report and Sales Tax Update**

*(Approved)*

## E. EDUCATIONAL PROGRAMS, STUDENT SUPPORT AND STAFF DEVELOPMENT

***E-1. School Board Consideration of Superintendent's Recommendation for Approval of Local Plan for Improvement of Career, Technical and Agricultural Education/One-Year Funding Application for FY 2018**

*(Approved)*

***E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

*(Approved)*

***E-3. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

*(Approved)*

## F. SUPPORT SERVICES AND FACILITIES/CONSTRUCTION MANAGEMENT

## G. PERSONNEL

***G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations and Transfers for Certified and Classified Personnel**

*(Approved)*

## H. SCHOOL BOARD ATTORNEY

## I. SUPERINTENDENT OF SCHOOLS

**Informational Items:**

- Reminder of Budget Hearing Dates/Times
- Introduction of Game Changer Awards

## ADJOURNMENT

Meeting was adjourned at 7:46 p.m. *(7-0 vote)*.

_____ _____

School Board Chair Secretary

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-1 |

## Title

Recognition of Holly Springs ES STEM Academy for Featured Role in Microsoft National Campaign and Commercial

## Requested Action

School Board Recognition of Holly Springs ES STEM Academy for Featured Role in Microsoft National Campaign and Commercial

## Summary Explanation and Background

A CCSD teacher and her students are featured in a national commercial for Microsoft! The commercial, which was launched earlier this month by MicrosoftEdu at its "Learn What's Next" media conference, online and on major TV networks, features Holly Springs ES STEM Academy teacher Lauren Pittman and her students.

Ms. Pittman, a Microsoft Innovative Educator Expert, is recognized for her use of the company's learning tools to help struggling readers succeed, and the commercial features students sharing their stories of academic triumph.

The featured students are: Levi Wright; Jacob Wright; Megan McCartha; Jordyn Siniard; Kaegan Anderson; Jacob James; Joey Canup; Klaire Henkle; and Ray Edwards. Holly Springs ES STEM Academy is led by Principal Donna Bertram.

Link to commercial: https://twitter.com/Microsoft/status/859403893242855425

## Major System Priority

Increasing Student Achievement; Attracting and Retaining Best Teachers and Support Staff

## Financial Impact

N/A

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.704.4202<br>Barbara Jacoby 770.704.4228 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-2 |

## Title

Recognition of Woodstock Elementary School Teacher Kristen Brooks - - Named to the Apple Distinguished Educators Class of 2017

## Requested Action

School Board Recognition of Woodstock Elementary School Teacher Kristen Brooks - - Named to the Apple Distinguished Educators Class of 2017

## Summary Explanation and Background

A Cherokee County School District teacher has been named to the Apple Distinguished Educators Class of 2017!

Woodstock ES teacher Kristen Brooks is the first CCSD educator to achieve this distinguished honor, which Apple began in 1994 to recognize K-12 and higher education pioneers who use the company's products to transform teaching and learning.

Ms. Brooks and her fellow Class of 2017 honorees were hand-picked from thousands of applicants and join 2,500 visionary educators and innovative leaders worldwide previously named to this elite group. Apple Distinguished Educators serve as advisors, authors and ambassadors for Apple and as advocates for their peers in the classroom.

Among her many accomplishments, Ms. Brooks created and launched CCSD's first iPad Lab at Woodstock ES. She is a 2016 Apple Educator, Apple Vanguard Certified, a Certified BrainPOP Educator, OSMO Ambassador and Seesaw the Learning Journal Ambassador, as well as winner of a 2015 PBS Digital Innovator Award.

## Major System Priority

Increasing Accountability; Attracting and Retaining Best Teachers and Support Staff

## Financial Impact

N/A

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.704.4202<br>Barbara Jacoby 770.704.4228 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-3 |

## Title

Recognition of Creekview High School Athletic Director/Assistant Principal Dr. Kevin Higgins as an Inductee into Georgia Chapter of the National Wrestling Hall of Fame

## Requested Action

School Board Recognition of Creekview High School Athletic Director/Assistant Principal Dr. Kevin Higgins as an Inductee into Georgia Chapter of the National Wrestling Hall of Fame

## Summary Explanation and Background

Creekview High School Athletic Director/Assistant Principal Dr. Kevin Higgins is one of six inductees to be inducted by the Georgia Chapter of the National Wrestling Hall of Fame and Museum into its Class of 2017 Hall of Fame. He was recognized last month during the organization's "Honors Celebration" weekend held in Marietta.

"To me, it's one of the biggest honors you can have in wrestling," Dr. Higgins said. "To be in the National Wrestling Hall of Fame is really the top honor that can be achieved."

Dr. Higgins has more than 26 years of experience as a coach and administrator at Sequoyah HS and Creekview HS. He has coached 19 State Champions, 71 State-placers and 54 Area/Region champions. He was named the Georgia Wrestling Coach of the Year in 1996 and 1999, winning team State Championships with Sequoyah HS both seasons.

## Major System Priority

Attracting and Retaining Best Teachers and Support Staff

## Financial Impact

N/A

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.704.4202<br>Barbara Jacoby 770.704.4228 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-4 |

## Title

Recognition of Etowah HS Junior Joseph Young - - Winner of 2017 Junior Travel Award for Outstanding Achievement on National Spanish Examination

## Requested Action

School Board Recognition of Etowah HS Junior Joseph Young - - Winner of 2017 Junior Travel Award for Outstanding Achievement on National Spanish Examination

## Summary Explanation and Background

An Etowah High School junior has earned a national award for his outstanding Spanish language skills!

Joseph Young is a winner of the prestigious 2017 Junior Travel Award, valued at more than $3,500, for his achievement on the National Spanish Examination and demonstrated skills in writing and speaking Spanish.

This honor is awarded by the American Association of Teachers of Spanish and Portuguese to only 24 students in the U.S. from among the 160,000 students who take the exam each year. Joseph will travel in July to Peru with the other 23 winners for the language and cultural immersion experience.

Joseph was nominated for the award by Etowah HS Spanish teacher Tamara Linares. This is the second time an Etowah High School student has won this prestigious award in the past 10 years!

## Major System Priority

Increasing Student Achievement

## Financial Impact

N/A

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.704.4202<br>Barbara Jacoby 770.704.4228 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-5 |

## Title

Recognition of 2016-17 Social Studies Fair District, Regional and State Winners

## Requested Action

School Board Recognition of 2016-17 Social Studies Fair District, Regional and State Winners

## Summary Explanation and Background

The Cherokee County School District Social Studies Fair, held November 15, 2016, hosted 104 student projects representing grades 5-12. A total of 32 students' projects placed 1st, earning them the opportunity to compete at the Georgia Council for the Social Studies (GCSS) Northwest Regional Fair. Ten Cherokee County School District projects won "Best in Fair" (out of 16 awards) and of those, two placed at the Georgia Council for the Social Studies (GCSS) State competition.

## Major System Priority

Increasing Student Achievement

## Financial Impact

N/A

## Exhibits: (List)

See Attached List

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Susan G. McCarthy 770.479.1871<br>Barbara Jacoby 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# 2016-17
# Social Studies Fair Winners

| Student(s) Name | School | Discipline | Regional Winner | State Winner |
|---|---|---|---|---|
| Vandy Reddish | Arnold Mill ES | History | | |
| Dellaina McCarty | Arnold Mill ES | Anthropology | | |
| Stevie O'Connell | Arnold Mill ES | History | Yes | |
| Ian Zieg | Avery ES | History | | |
| Katie Calloway<br>Daniella Molina | Bascomb ES | Anthropology | | |
| Justin Bolsen<br>Cal Pace | Creekland MS | Geography | | |
| Noelle Harrington | Creekland MS | History | | |
| Isabella Tedesco | Dean Rusk MS | Economics | | |
| Daihanna Aragon | ET Booth MS | Sociology/ Psychology | | |
| Emma Lambert | ET Booth MS | Sociology/ Psychology | Yes | Best in Class II Sociology/Social Psychology |
| Benjamin Willett | ET Booth MS | Economics | Yes | |
| Brooks Johnson | Etowah HS | History | | |
| Rachel Hugenberg | Etowah HS | Anthropology | | |
| Chandler Stevenson | Freedom MS | History | | |
| Milan Yadav | Freedom MS | History | | |
| Lexie-Anne Rodkey | Freedom MS | Economics | | |
| Ella Cudabac<br>Neah Huguley<br>Abby Richardson | Johnston ES | Sociology/ Psychology | | |
| Sammy Hardison<br>Isaac Wolf | Knox ES | History | | |
| Makenzie Bird | Knox ES | Sociology/ Psychology | Yes | Best in Class I Sociology/Social Psychology |
| Jessica Dipita<br>Ella Adkins<br>Sharon Pradeep | Little River ES | History | | |
| Maximus Reynolds | Macedonia ES | Economics | | |
| Ben Barchie<br>Nate Sardonia | Macedonia ES | Sociology/ Psychology | | |

# 2016-17
# Social Studies Fair Winners

| Student(s) Name | School | Discipline | Regional Winner | State Winner |
|---|---|---|---|---|
| Simran Patel | Mill Creek MS | Political Science | | |
| Shane Dallas | River Ridge HS | History | Yes | |
| Angelica Millen | River Ridge HS | History | | |
| Brittany Wallace | Sequoyah HS | Sociology/ Psychology | Yes | |
| Lola Burdick<br>Keganne Keiger<br>Riley Stray | Sixes ES | Sociology/ Psychology | Yes | |
| Avery Kmoch<br>Samantha Griffin | Woodstock ES | Sociology/ Psychology | | |
| Ella Casteel<br>Abbey Farmer | Woodstock ES | History | Yes | |
| Emily Cranston<br>Ellie Draughon<br>Kristen Malencisk | Woodstock HS | Sociology/ Psychology | | |
| Julia Litrel | Woodstock HS | History | Yes | |
| Zoey Beasley | Woodstock MS | Sociology/ Psychology | Yes | |

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-6 |

## Title

Recognition of 2016-17 Young Georgia Authors Writing Competition Winners

## Requested Action

School Board Recognition of 2016-17 Young Georgia Authors Writing Competition Winners

## Summary Explanation and Background

The Young Georgia Authors Writing Competition is open to students in grades kindergarten through twelve and provides a context for schools to encourage writing success in a variety of genres. 150 school level winners participated in the District competition where thirteen first place winners were chosen from each grade level and sent to Regional Educational Service Agency (RESA).

Of the thirteen entries that were sent to RESA, six received first place.

Two of the entries that received first place at RESA were awarded first place at the State competition.

## Major System Priority

Increasing Student Achievement

## Financial Impact

N/A

## Exhibits: (List)

See Attached List

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Susn G. McCarthy 770.479.1871<br>Barbara Jacoby 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# 2016-17 Young Authors Writing Competition Winners

| Grade | Student's Name | School | Title of Work | Award(s) |
|---|---|---|---|---|
| K | Zavier Reinhart | Hasty ES | The Littl Scool Bus | 1st Place - District |
| 1st | Chloe Okoth | Clark Creek ES | My Wiggly Tooth | 1st Place - District |
| 2nd | Lucy Pagano | Clark Creek ES | Oscar | 1st Place- District |
| 3rd | Samantha Moore | Bascomb ES | Forest Folk | 1st Place - District |
| 4th | Jacob Spilker | Woodstock ES | The Day I Turned Into A Dog | 1st Place – District<br>1st Place - RESA |
| 5th | Jared Perry | Holly Springs ES | Attacked At Sea | 1st Place - District |
| 6th | Sydney Crowe | Creekland MS | Ideas | 1st Place – District<br>1st Place - RESA |
| 7th | Eden Price | Woodstock MS | In the Rain | 1st Place – District<br>1st Place - RESA |
| 8th | Mary Grace Chandler | Mill Creek MS | The Burning of Westly Oak | 1st Place - District |
| 9th | Alicia Mazzura | River Ridge HS | Do Not Tell Me Who To Be | 1st Place – District<br>1st Place – RESA<br>1st Place - State |
| 10th | Rolando Lopez | Cherokee HS | Fernando | 1st Place – District<br>1st Place - RESA |
| 11th | Nadia Willis | ACE Academy | First Flight | 1st Place – District |
| 12th | Imani Johnson | River Ridge HS | "America What Time is It?" | 1st Place – District<br>1st Place – RESA<br>1st Place - State |

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-7 |

## Title

Recognition of 2016-17 Elementary School County Academic Bowl Team Champions

## Requested Action

School Board Recognition of 2016-17 Elementary School County Academic Bowl Team Champions - Avery Elementary School

## Summary Explanation and Background

The Elementary School Academic Bowl Competition is a county event, sponsored by Educational Programs. The event provides all the elementary school teams in Cherokee County School District an opportunity for head-to-head competition to answer questions from all areas of knowledge including history, literature, science, fine arts, current events, sports and popular culture. The matches feature a blend of individual competition and team collaboration while reinforcing classroom lessons and encouraging players to go beyond their assignments to master other areas as well.

Coach: Kristi Eno
Coach: Ruth Knott

Avery Elementary team members: Captain Xander Candelario, Captain Kinley Sikes, Tatum Carmichael, Andrés Klementzos, Adriana Palmer; Carina Rossi, Cameron Thrower, Christina Warren, Cody Webb, Dakota Youngblood

## Major System Priority

Increasing Accountability

## Financial Impact

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Susan G. McCarthy 770.479.1871<br>Barbara Jacoby 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-8 |

## Title

Recognition of State and Regional Champions

## Requested Action

School Board Recognition of State and Regional Champions

## Summary Explanation and Background

Please see attached rosters.

## Major System Priority

Increasing Student Achievement

## Financial Impact

N/A

## Exhibits: (List)

Rosters attached

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower (770) 704-4202<br>Barbara Jacoby (770) 704-4228 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

ATHLETIC/ACTIVITY RECOGNITIONS FOR MAY 18, 2017 SCHOOL BOARD MEETING

| SEQUOYAH HIGH SCHOOL | | | |
|---|---|---|---|
| **Student** | **Sport/Activity** | **Coach/Director** | **Recognition** |
| | **Swim and Dive** | Miriam Greene | |
| Kristina Friedrichs | | | **2016-17 Dive Team County Champion for 50 yard freestyle and 100 yard freestyle; 2017 Cherokee Tribune and Ledger-News All-County Girls' Swim and Dive Team** |
| Rachel Renner | | | **2016-17 State Diving Champion; 2016-17 All-State Girls' Swim and Dive Team; 2017 Cherokee Tribune and Ledger-News All-County Girls' Swim and Dive Team** |

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-9 |

## Title

Recognition and Appreciation of the 2016-17 Student Advisor to School Board and Student Delegates for Service and Commitment to the Cherokee County School District

## Requested Action

School Board Recognition and Appreciation of the 2016-17 Student Advisor to School Board and Student Delegates for Service and Commitment to the Cherokee County School District

## Summary Explanation and Background

The Cherokee County Board of Education has included a Student Advisor position on its board since 1999, and for the past six years, a Student Delegate from each high school.

The 2016-17 Student Advisor Joseph Henderson of ACE Academy and Student Delegates, Julia Kochansky of Cherokee HS; Parker Quarles of Creekview HS; Meghan Hines of Etowah HS; Jordan Mason of River Ridge HS; Isabelle Riddle of Sequoyah HS; and Kayla Brader of Woodstock HS, have completed their year of service.

Their service has included, but not been limited to: sharing student input and feedback with the School Board; participating in CCSD Technology and Communications student surveys; assisting with the AdvancED accreditation external review team visit; and presenting the Inspiration moment and leading the Pledge of Allegiance at School Board Meetings.

## Major System Priority

Increasing Student Achievement

## Financial Impact

N/A

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.704.4202<br>Barbara Jacoby 770.704.4228 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-10 |

## Title

Recognition of Recipients of 2017 Aramark Education Scholarships

## Requested Action

School Board Recognition of Recipients of 2017 Aramark Education Scholarships

## Summary Explanation and Background

One of the School District's major system priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

Accordingly, the Partnership Agreement with Aramark Education has allotted funds for a $500 scholarship to be awarded to two outstanding Class of 2017 graduating seniors from each of CCSD's traditional high schools. The Aramark Scholarship Committee has selected the winners, who are listed below.

Cherokee HS: Wesley Lee and Zachary Quiros; Creekview HS: Kendra Grant and Adrienne Teal; Etowah HS: Aubrey Gerber and Tyler Manuel; River Ridge HS: Camryn Goins and Cassidy Kantoris; Sequoyah HS: Callista Cox and Mitchell Ketcham; and Woodstock HS: Briana Delvasto and Amber Miller.

## Major System Priority

Increasing Parental and Community Involvement

## Financial Impact

N/A

## Exhibits: (List)

N/A

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower (770) 704-4202<br>Barbara Jacoby (770) 704-4228 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-11 |

## Title

Partnership Agreement with Tri-State Communications

## Requested Action

School Board Consideration of Superintendent's Recommendation to Approve Partnership Agreement with Tri-State Communications

## Summary Explanation and Background

One of the School Board's Major System Priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

The School Board is requested to consider the Superintendent's recommendation to approve a Partnership Agreement with Tri-State Communications.

## Major System Priority

Increasing parental and community involvement

## Financial Impact

N/A

## Exhibits: (List)

Draft Agreement Attached

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.704.4202<br>Barbara Jacoby 770.704.4228 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# PARTNERSHIP AGREEMENT

# BETWEEN

# THE CHEROKEE COUNTY BOARD OF EDUCATION

# AND

# TRI-STATE COMMUNICATIONS

This agreement entered into on this 18th day of May, 2017 by and between The Cherokee County Board of Education, hereinafter referred to as the "School Board"

And

Tri-State Communications

WHEREAS, the School Board's mission is to educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process; and,

WHEREAS, Tri-State Communications is a radio, magazine and digital company that provides local news and entertainment to its listeners and readers in Georgia, Tennessee and North Carolina, and is committed to its community; and,

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

## ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference:

## ARTICLE II

The School Board will:

1. Provide Student of the Day nominees to Tri-State Communications for each day CCSD schools are in session beginning with the 2017-18 School Year.

2. Grant Tri-State Communications the non-exclusive right, license and privilege to broadcast and stream CCSD high school athletic events including, but not limited to, high school football games beginning with the 2017-18 School Year.

3. Assist Tri-State Communications in facilitating coverage of a high school football "Game of the Week" beginning with the 2017-18 School Year.

4. Assist Tri-State Communications in facilitating the granting of the non-exclusive right, license and privilege to broadcast and stream CCSD high school teams participating in Georgia High School Athletic Association playoff and championship events.

5. Assist Tri-State Communications in a public service campaign promoting stopped school bus traffic laws and safely sharing the roads with school buses.

6. Explore/pursue joint grant opportunities in both parties' best interest.

## ARTICLE III

Tri-State Communications will:

1. Promote a CCSD Student of the Day on WLJA 101.1 FM radio station and social media platforms for each day CCSD schools are in session beginning with the 2017-18 School Year. The students also will receive a recognition certificate provided by WLJA at their school end-of-year awards day.

2. Promote the CCSD "Game of the Week" football game, as well as other CCSD news and information, on WLJA 101.1 FM radio station, Enjoy! Cherokee magazine and social media platforms.

3. Promote stopped school bus traffic laws and safely sharing the roads with school buses through a public service campaign on WLJA 101.1 FM radio station and social media platforms.

4. Explore/pursue joint grant opportunities in both parties' best interest.

5. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of

this partnership agreement, Tri-State Communications must adhere to all local, State or Federal laws regarding education.

6. Agree to hold harmless and indemnify the School Board against any claims, demands, losses or damages, including reasonable attorney's fees, which may arise as a result of this contract.

## ARTICLE IV

The term of this contract is May 18, 2017 through May 18, 2018. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

## ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street, Canton, Georgia 30114, and to Tri-State Communications, 134 South Main St., Jasper, Georgia 30143.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

TRI-STATE COMMUNICATIONS

_____

Randy D. Gravley, President & CEO

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____

By: Kyla Cromer, Chairman

_____

By: Dr. Brian V. Hightower

Superintendent of Schools

Approved as to form:

_____

Tom Roach, Esquire

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | A-12 |

## Title

HB306 Resolution

## Requested Action

School Board Consideration of Adoption of HB306 Resolution

## Summary Explanation and Background

Please see attached resolution.

## Major System Priority

Increasing Accountability

## Financial Impact

$3,000 per month beginning January 2019

## Exhibits: (List)

Resolution; HB306

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Kyla Cromer, School Board Chair 770.479.1871<br>Tom Roach, School Board Attorney 770.479.1406 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

**RESOLUTION OF THE BOARD OF EDUCATION OF CHEROKEE COUNTY**

WHEREAS, members of the Cherokee County Legislative Delegation sponsored HB306 (2017); and

WHEREAS, HB306 was subsequently approved by the 2017 Georgia General Assembly and was signed by Governor Nathan Deal on May 2, 2017

NOW, THEREFORE, be it resolved and approved by a vote of ___ votes in favor and ____ votes against by the members of the Cherokee County Board of Education as required by HB306 at a duly called and advertised meeting held on May 18, 2017, that the serving Chair of the Board of Education will be compensated at the rate of $1,200 per month and the other serving members of the board will be compensated at the rate of $1,000 per month. The provisions hereof will go into effect in January 2019 and continue thereafter until further act of the Georgia General Assembly.

RESOLVED this 18th day of May 2017, by the Cherokee County Board of Education at its regular meeting on the same date.

_____
Kyla Cromer, Chair

SEAL

_____
Mike Chapman, Vice-Chair

_____
John Harmon

_____
Patsy Jordan

_____
Clark Menard

_____
Kelly Poole

_____
Rick Steiner

House Bill 306 (AS PASSED HOUSE AND SENATE)

By: Representatives Turner of the 21st, Cantrell of the 22nd, Caldwell of the 20th, Ballinger of the 23rd, and Carson of the 46th

A BILL TO BE ENTITLED

AN ACT

To amend an Act providing for the membership of the Board of Education of Cherokee County, approved April 17, 1973 (Ga. L. 1973, p. 3207), as amended, so as to change provisions relating to the compensation of the members of said board of education; to provide for related matters; to provide an effective date; to repeal conflicting laws; and for other purposes.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

**SECTION 1.**

An Act providing for the membership of the Board of Education of Cherokee County, approved April 17, 1973 (Ga. L. 1973, p. 3207), as amended, is amended by striking Section 4B and inserting in its place a new Section 4B to read as follows:

"SECTION 4B.

The chairman of the board of education shall be compensated in an amount to be determined by the board, but not to exceed $1,200.00 per month. Each of the other members of the board shall be compensated in an amount to be determined by the board, but not to exceed $1,000.00 per month. The chairman and other members shall be paid in equal monthly installments from the funds of the board of education."

**SECTION 2.**

This Act shall become effective on January 1, 2019.

**SECTION 3.**

All laws and parts of laws in conflict with this Act are repealed.

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | C-1 |

## Title

Modifications to Employee Harassment Policy (GAEB) and Student Harassment Policy (JCAC) on Final Reading

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Modifications to Employee Harassment Policy (GAEB) and Student Harassment Policy (JCAC) on Final Reading

## Summary Explanation and Background

Based upon advisement by the School Board Attorney, the Superintendent is recommending the attached modifications to School Board policies to further clarify roles and responsibilities as it relates to harassment reporting and investigative procedures.

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

Policies GAEB and JCAC

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian Hightower 770.479.1871<br>Mike McGowan 770.479.1871<br>Tom Roach 770.479.1406 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

**Harassment**

Cherokee County ~~School District~~ Board of Education prohibits discrimination and harassment based upon "Constitutionally-Protected Differences" (race, age, gender, gender identity, color, religion, national origin, disability, or any other constitutionally protected class or status. As such, ~~I~~it is the policy of the ~~Cherokee County~~ School District to address such complaints at the lowest level of administration in order to quickly and efficiently resolve all such matters.

~~No employee will be subject to retaliation or reprisal for making a good faith complaint under this policy or for participating in an investigation.~~

All employees are responsible for prevention of harassment and discrimination against students/employees, including the responsibility to report any conduct which they believe to be in violation of this policy. No person will be subject to retaliation or reprisal for making a good faith complaint under this policy or for participating in an investigation.

The Superintendent will develop administrative guidelines regarding the role and responsibility of the applicable Title Coordinator(s) ("Coordinator") and the role of the Deputy Superintendent ("DS") in action steps, and the collection and analysis of reporting data in this regard.

## I. DEFINITION

Harassment and discrimination may include any conduct which has the effect of unreasonably interfering with an employee's work based upon a protected characteristic, including conduct by school employees, students or others. Examples may include offensive jokes, slurs or comments; offensive touching or requests for dates or favors; ~~or~~ different treatment of employees based upon ~~race, age, gender, or other protected status~~ Constitutionally-Protected Differences; display or communication of offensive photographs, writing or materials; or conditioning employment benefits on an employee's participation in, or reaction to, such conduct. ~~Discipline may be imposed for such conduct without regard to whether it rises to the level of a violation of law.~~

## II. COMPLAINT PROCEDURES

Complaints made to the Cherokee County School District regarding alleged discrimination, harassment or retaliation for complaints about, or opposition to discrimination or harassment will be processed in accordance with the following procedure:

1. Any employee, applicant for employment, or other person with a complaint alleging a violation as described above ~~shall~~ will promptly notify~~, in writing, the principal or workplace supervisor supervising the employee believed to have suffered discrimination/harassment.~~ the Coordinator, as annually appointed by the Superintendent, and/or principal of the applicable school or work site location supervisor of the person believed to have suffered discrimination/harassment. If a report is made to a principal or work location supervisor, the principal or work location supervisor will forward the complaint to the Coordinator. The complainant need not be the victim of the discrimination/harassment, but may be any person aware of the conduct. ~~If the complaint involves the school's principal or the workplace supervisor, or if the complainant does not feel comfortable directing a complaint to such individuals, then the complaint shall be filed with the Director Risk Management.~~

2. ~~The recipient~~ Upon receipt of ~~the~~ a discrimination/harassment complaint the Coordinator will ~~immediately notify and forward a copy of the complaint to the Assistant Superintendent Personnel Management (ASPM). The ASPM shall arrange for~~ (a) facilitate a prompt investigation of the complaint, ~~by someone other than the ASPM,~~ (b) take any interim action necessary to protect students, staff or operations pending the result of the investigation, and (c) make any necessary reporting of the allegations. Said investigation ~~shall~~ will consist at a minimum of interviewing the complainant, accused person(s), and persons with direct knowledge of the alleged events. Said investigation ~~shall~~ will be concluded as soon as practicable, and generally within fifteen (15) business days (defined as days when the School District central office is open for business) of receipt of the ~~written~~ complaint. Upon completion of the investigation the Coordinator ~~ASPM shall~~ will ~~take~~ initiate such remedial actions as are necessary to prevent any further harassment. Such steps may include: counseling, suspension, termination, or any other remedial action deemed appropriate to address and eliminate further discrimination/harassment. Upon completion of the investigation the CHRO ~~ASPM shall~~ will notify appropriate parties (which may include the alleged victim(s) and accused, ~~and/or their parents or legal guardians~~) in writing of the substance of the investigation and remedial measures to be taken pending any appeal. The Coordinator will retain, review and analyze the investigative file of each complaint and will report the results of the review and analysis annually to the Superintendent. ~~ASPM shall also forward a copy of the investigative file and notices to the appropriate title coordinator for document review and retention.~~

3. The complainant may seek a review of the initial decision by written request received by the Coordinator ~~ASPM~~ within five (5) business days of the date of the decision.

4. Upon timely written request, the Coordinator will forward a copy of the investigative file to the DS. The ~~ASPM~~ DS or designee ~~shall~~ will have up to fifteen (15) business days to review the appeal, investigative file and the previous decision and determine, if additional investigation is warranted, any change in the remedial action recommended.~~, conducting any additional investigation deemed necessary.~~ The DS ~~ASPM~~ or designee ~~shall~~ will promptly notify appropriate parties of the appeal decision.

5. The decision of the DS ~~Assistant Superintendent Personnel Management~~ or his/her designee ~~shall~~ will be the final decision under this policy. Additional ~~D~~due process will be provided for any disciplinary measures as required by law.

The complainant retains at all times the right to contact the Office of Civil Rights or the Equal Employment Opportunity Commission with regard to any allegations that the School District has violated any law.

~~This policy shall be distributed to all employees. District employees will receive training on this policy on a regular basis.~~

This policy will be distributed to all employees annually. Additionally, the Coordinator and other employees designated by the Superintendent will receive appropriate training in investigating, remediating and analyzing complaints of discrimination/harassment on an annual basis.

**BOARD POLICY** **Descriptor Code: GAEB**

**Harassment**

**ADOPTED:** **August 2, 2001**
**LAST REVISED:** **April 21, 2011**

**Cherokee County Board of Education**

**Harassment**

The Cherokee County Board of Education prohibits discrimination and harassment based upon "Constitutionally-Protected Differences" (race, age, gender, gender identity, color, religion, national origin, disability, or any other constitutionally protected class or status). As such, it is the policy of the School District to address such complaints at the lowest level of administration in order to quickly and efficiently resolve all such matters.

All employees are responsible for prevention of harassment and discrimination against students/employees, including the responsibility to report any conduct which they believe to be in violation of this policy. No person will be subject to retaliation or reprisal for making a good faith complaint under this policy or for participating in an investigation.

The Superintendent will develop administrative guidelines regarding the role and responsibility of the applicable Title Coordinator(s) ("Coordinator") and the role of the Deputy Superintendent ("DS") in action steps, and the collection and analysis of reporting data in this regard.

## I. DEFINITION

Harassment and discrimination may include any conduct which has the effect of unreasonably interfering with a student's participation in an educational program or activity, including conduct by school employees, students or others. Examples may include offensive jokes, slurs or comments; offensive touching or requests for dates or favors; different treatment of students based upon Constitutionally-Protected Differences; display or communication of offensive photographs, writing or materials; or conditioning educational benefits on a student's participation in, or reaction to, such conduct. Discipline may be imposed for such conduct without regard to whether it rises to the level of a violation of law.

## II. COMPLAINT PROCEDURES

Complaints made to the School District regarding alleged discrimination, harassment or retaliation for complaints about, or opposition to discrimination or harassment will be processed in accordance with the following procedure:

1. Any student or other person with a complaint alleging a violation as described above will promptly notify~~, in writing, the principal of the school or work location supervisor attended by the person believed to have suffered discrimination/harassment~~ the Coordinator, as annually appointed by the Superintendent, and/or principal of the school or work site location supervisor attended by the person believed to have suffered discrimination/harassment. If a report is made to a principal or work location supervisor, the principal or work location supervisor will forward the complaint to the Coordinator. The complainant need not be the victim of the discrimination/harassment, but may be any person aware of the conduct. ~~If the complaint involves the school principal or if the complainant does not feel comfortable directing the complaint to the school principal, then the complaint will be filed with the Office of School Operations.~~

2. ~~The recipient~~ Upon receipt of ~~the~~ a discrimination/harassment complaint, ~~will~~ the Coordinator will ~~immediately notify and forward a copy of the complaint to the Deputy Superintendent (DS). The DS will arrange for~~ (a) facilitate a prompt investigation of the complaint, ~~by someone other than the DS or his/her designee~~ (b) take any interim action necessary to protect students, staff or operations of the school or work location pending the result of the investigation, and (c) make any necessary reporting of the allegations. Said investigation will consist at a minimum of interviewing the complainant, accused person(s), and persons with direct knowledge of the alleged events. Said investigation will be concluded as soon as practicable, and generally within fifteen (15) business days (defined as days when the School District Central Office is open for business) of receipt of the ~~written~~ complaint. Upon completion of the investigation the ~~DS~~ Coordinator will ~~take~~ initiate such remedial actions as are necessary to prevent any further harassment. Such steps may include: counseling, suspension, expulsion, or any other remedial action deemed appropriate to address and eliminate further discrimination/harassment. Upon completion of the investigation the ~~DS~~ Coordinator will notify appropriate parties (which may include the alleged victim(s), accused, and/or their parents or legal guardians) in writing of the substance of the investigation and remedial measures to be taken pending any appeal. The ~~DS will also forward a copy of the investigative file and notices to the appropriate title coordinator for document review, analysis and retention.~~ Coordinator will retain, review and analyze the investigative file of each complaint and will report the results of the review and analysis annually to the Superintendent.

3. The complainant may seek a review of the initial decision by written request received by the ~~DS~~ Coordinator within five (5) business days of the date of the decision.

4. ~~If the investigation is assigned to a designee, the DS or designee will either conduct a review of the investigation or assign another designee for that purpose.~~ Upon timely written request, the Coordinator will forward a copy of the investigative file to the DS. The DS or designee will have up to fifteen (15) business days to review the appeal, investigative file and the previous decision and determine, if additional investigation is warranted, any change in the remedial action recommended. The DS or designee will promptly notify appropriate parties of the appeal decision.

5. The decision of the DS or his/her designee will be the final decision under this policy. Additional due process will be provided for any disciplinary measures as required by law.

The complainant retains at all times the right to contact the Office of Civil Rights or the Equal Employment Opportunity Commission with regard to any allegations that the School District has violated any law.

~~This policy will be distributed to all students. Additionally, School District employees will receive training on this policy on an annual basis.~~

**Harassment**

This policy will be distributed to all students annually. Additionally, the Coordinator and other employees designated by the Superintendent will receive appropriate training in investigating, remediating and analyzing complaints of discrimination/harassment on an annual basis.

**ADOPTED:** **August 2, 2001**
**REVISED:** **September 1, 2016**

**Cherokee County Board of Education**

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | D-1 |

## Title

April 2017 Financial Report and Sales Tax Update

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of April 2017 Financial Report and Sales Tax Update

## Summary Explanation and Background

Financial Report for April 2017

See Attached Report

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

Financial Report and Sales Tax Update

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Kenneth Owen 770.479.1871<br>Dr. Brian V. Hightower 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

**CHEROKEE COUNTY BOARD OF EDUCATION**
Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Asst. Superintendent

# FINANCIAL REPORT
# APRIL 2017

## General Fund

For the month ending April 30, 2017, the tenth month of the 2016-17 Fiscal Year, the School District's Operating Account (General Fund) has received $302,254,929 in revenue (year-to-date) consisting of state funds of $137,182,542 (71% of budget), $148,120,906 local taxes (102% of budgeted amount), and other funds of $16,951,481 (75% of budget). All operating expenditures of $287,896,168 (79% of budget) are within the Board of Education's approved 2016-17 budget.

## Capital Outlay

For the period ending April 30, 2017, of Fiscal Year 2016-17, the Capital Outlay Fund reflects receipt of $125 million of bonds sold in Fiscal Year 2007, $104 million of bonds sold in Fiscal Year 2010, $39,854,332 of Direct Pay Qualified School Construction bonds sold in Fiscal Year 2011, $43,232,363 million of bonds sold in Fiscal Year 2013, $46,885,000 of bonds sold in March 2014, and $62,087,932 of bonds sold in March 2015 from the Board-Approved Sale of General Obligation Bonds for capital outlay purposes. The Capital Outlay Fund balance of ($2,089,065) as of April 30, 2017, is a consolidation of these six bond sales less expenses paid, as of this date.

## Current SPLOST

For Fiscal Year 2016-17, the Cherokee County School District received $2,997,418 in April 2017, for the month of March 2017, the 51st month of 60 monthly sales tax collections for the 2013-2017 SPLOST. Collections received were above projections (detail included) for the month by $257,373 and well above cumulative projections by $9,780,316. SPLOST sales tax collections are continuing to trend up and follow the regular cyclical collection patterns. While projections are level from month to month, actual collections vary greatly, due largely to regular consumer spending patterns and seasonal occurrences such as holidays. If this trend continues, it is possible that cumulative collections will exceed projections by as much as $11.5 million as of December 2017.

**Cherokee County School District**
**FINANCIAL REPORT**
**AS OF APRIL 30, 2017**

## BALANCE SHEET

| | GENERAL FUND | BOND SPLOST | CAPITAL OUTLAY | FED FUNDS AND SCHOOL NUTRITION | TOTAL |
|---|---|---|---|---|---|
| **ASSETS** | | | | | |
| Cash | $ 57,289,332 | $ 16,251,262 | $ (2,089,065) | $ 3,940,951 | $ 75,392,480 |
| Investments | - | 16,462,884 | - | 82,054 | 16,544,938 |
| Accounts Receivable | 203,474 | - | - | 3,044,229 | 3,247,703 |
| **TOTAL ASSETS** | $ 57,492,806 | $ 32,714,146 | $ (2,089,065) | $ 7,067,234 | $ 95,185,121 |
| **LIABILITIES** | | | | | |
| Accounts Payable | $ 69,260 | $ - | $ - | $ 1,415,577 | $ 1,484,837 |
| **FUND BALANCE** | | | | | |
| **Fund Balance 4/30/2017** | 57,423,546 | 32,714,146 | (2,089,065) | 5,651,657 | 93,700,284 |
| **TOTAL LIABILITIES AND FUND BALANCE** | $ 57,492,806 | $ 32,714,146 | $ (2,089,065) | $ 7,067,234 | $ 95,185,121 |

## REVENUE AND EXPENSE

| | | | | | |
|---|---|---|---|---|---|
| Revenue | $ 302,254,929 | $ 30,202,948 | $ 193,740 | $ 23,212,853 | $ 355,864,470 |
| Expense | 287,896,168 | 38,598,152 | 19,961,866 | 27,049,333 | 373,505,519 |
| Excess Revenue over Expense | 14,358,761 | (8,395,204) | (19,768,126) | (3,836,480) | $ (17,641,049) |
| BEGINNING FUND BALANCE 7/01/2016 | 43,064,785 | 41,109,350 | 17,679,061 | 9,488,137 | 111,341,333 |
| **ENDING FUND BALANCE 4/30/2017** | **$ 57,423,546** | **$ 32,714,146** | **$ (2,089,065)** | **$ 5,651,657** | **$ 93,700,284** |

**General Fund**
**Comparison of Budget to Actual**
**April 2017**

| Description | 2016-17 Budget | Year to Date | Available Budget |
|---|---|---|---|
| **Revenue** | | | |
| Federal | $ 121,690 | $ - | $ 121,690 |
| Local | 145,702,985 | 148,120,906 | (2,417,921) |
| State | 194,260,274 | 137,182,542 | 57,077,732 |
| Other | 4,562,187 | 1,451,481 | 3,110,706 |
| Tan | 18,000,000 | 15,500,000 | 2,500,000 |
| **Total Revenue** | **$ 362,647,136** | **$ 302,254,929** | $ 60,392,207 |
| **Expense** | | | |
| Instruction | $ 244,222,464 | $ 189,928,484 | $ 54,293,980 |
| Pupil Services | 10,925,866 | 9,763,135 | 1,162,731 |
| Imp. Instr. Svcs. | 9,150,070 | 7,836,542 | 1,313,528 |
| Media Svcs. | 4,595,516 | 3,205,744 | 1,389,772 |
| General Adm. | 2,745,314 | 2,161,706 | 583,608 |
| School Adm. | 22,285,070 | 18,273,624 | 4,011,446 |
| Business | 2,532,012 | 2,039,846 | 492,166 |
| Maintenance | 23,474,842 | 19,664,424 | 3,810,418 |
| Transportation | 16,746,074 | 14,638,541 | 2,107,533 |
| Support and Community Services | 4,526,730 | 3,661,175 | 865,555 |
| Facilities and Constr. | 691,355 | 335,011 | 356,344 |
| Transfers Out | 2,707,073 | 850,000 | 1,857,073 |
| Debt Service | 18,044,750 | 15,537,936 | 2,506,814 |
| **Total Expense** | **$ 362,647,136** | **$ 287,896,168** | $ 74,750,968 |
| **Excess Rev. over Exp.** | **$ -** | **$ 14,358,761** | $ (14,358,761) |

# 1% SALES TAX (2013-2017)
# COMPARISON OF COLLECTIONS
# AS OF APRIL 2017

| REPORTING MONTH | 60 MONTH COLLECTION PERIOD | PROJECTED COLLECTIONS | BOE 1% COLLECTIONS | DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS |
|---|---|---|---|---|
| February 2013 | January 2013 (1) | $ 2,488,563 | $ 2,269,305 | $ (219,258) |
| March 2013 | February 2013 (2) | 2,488,563 | 2,563,313 | 74,750 |
| April 2013 | March 2013 (3) | 2,488,563 | 2,425,620 | (62,943) |
| May 2013 | April 2013 (4) | 2,488,563 | 2,381,702 | (106,861) |
| June 2013 | May 2013 (5) | 2,488,563 | 2,454,181 | (34,382) |
| July 2013 | June 2013 (6) | 2,488,563 | 2,427,504 | (61,059) |
| August 2013 | July 2013 (7) | 2,488,563 | 2,510,632 | 22,069 |
| September 2013 | August 2013 (8) | 2,488,563 | 2,605,297 | 116,734 |
| October 2013 | September 2013 (9) | 2,488,563 | 2,493,932 | 5,369 |
| November 2013 | October 2013 (10) | 2,488,563 | 2,428,645 | (59,918) |
| December 2013 | November 2013 (11) | 2,488,563 | 2,596,337 | 107,774 |
| January 2014 | December 2013 (12) | 2,488,563 | 3,175,864 | 687,301 |
| February 2014 | January 2014 (13) | 2,532,113 | 2,322,123 | (209,990) |
| March 2014 | February 2014 (14) | 2,532,113 | 2,351,488 | (180,625) |
| April 2014 | March 2014 (15) | 2,532,113 | 2,627,301 | 95,188 |
| May 2014 | April 2014 (16) | 2,532,113 | 2,602,365 | 70,252 |
| June 2014 | May 2014 (17) | 2,532,113 | 2,699,208 | 167,095 |
| July 2014 | June 2014 (18) | 2,532,113 | 2,721,371 | 189,258 |
| August 2014 | July 2014 (19) | 2,532,113 | 2,782,520 | 250,407 |
| September 2014 | August 2014 (20) | 2,532,113 | 2,684,587 | 152,474 |
| October 2014 | September 2014 (21) | 2,532,113 | 2,706,244 | 174,131 |
| November 2014 | October 2014 (22) | 2,532,113 | 2,574,209 | 42,096 |
| December 2014 | November 2014 (23) | 2,532,113 | 2,828,394 | 296,281 |
| January 2015 | December 2014 (24) | 2,532,113 | 3,574,420 | 1,042,307 |
| February 2015 | January 2015 (25) | 2,582,755 | 2,582,194 | (561) |
| March 2015 | February 2015 (26) | 2,582,755 | 2,529,255 | (53,500) |
| April 2015 | March 2015 (27) | 2,582,755 | 2,677,568 | 94,813 |
| May 2015 | April 2015 (28) | 2,582,755 | 2,859,845 | 277,090 |
| June 2015 | May 2015 (29) | 2,582,755 | 2,866,891 | 284,136 |
| July 2015 | June 2015 (30) | 2,582,755 | 2,938,783 | 356,028 |
| August 2015 | July 2015 (31) | 2,582,755 | 2,954,492 | 371,737 |
| September 2015 | August 2015 (32) | 2,582,755 | 2,869,196 | 286,441 |
| October 2015 | September 2015 (33) | 2,582,755 | 2,754,073 | 171,318 |
| November 2015 | October 2015 (34) | 2,582,755 | 2,734,219 | 151,464 |
| December 2015 | November 2015 (35) | 2,582,755 | 2,930,681 | 347,926 |
| January 2016 | December 2015 (36) | 2,582,755 | 3,599,489 | 1,016,734 |
| February 2016 | January 2016 (37) | 2,660,238 | 2,557,703 | (102,535) |
| March 2016 | February 2016 (38) | 2,660,238 | 2,601,849 | (58,389) |
| April 2016 | March 2016 (39) | 2,660,238 | 3,008,167 | 347,929 |
| May 2016 | April 2016 (40) | 2,660,238 | 2,857,397 | 197,159 |
| June 2016 | May 2016 (41) | 2,660,238 | 2,955,324 | 295,086 |
| July 2016 | June 2016 (42) | 2,660,238 | 3,076,205 | 415,967 |
| August 2016 | July 2016 (43) | 2,660,238 | 3,021,630 | 361,392 |
| September 2016 | August 2016 (44) | 2,660,238 | 2,882,723 | 222,485 |

# 1% SALES TAX (2013-2017)
# COMPARISON OF COLLECTIONS
# AS OF APRIL 2017

| REPORTING MONTH | 60 MONTH COLLECTION PERIOD | PROJECTED COLLECTIONS | BOE 1% COLLECTIONS | DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS |
|---|---|---|---|---|
| **October 2016** | **September 2016 (45)** | 2,660,238 | 3,000,520 | 340,282 |
| **November 2016** | **October 2016 (46)** | 2,660,238 | 3,005,831 | 345,593 |
| **December 2016** | **November 2016 (47)** | 2,660,238 | 3,044,250 | 384,012 |
| **January 2017** | **December 2016 (48)** | 2,660,238 | 3,719,194 | 1,058,956 |
| **February 2017** | **January 2017 (49)** | 2,740,045 | 2,690,919 | (49,126) |
| **March 2017** | **February 2017 (50)** | 2,740,045 | 2,642,101 | (97,944) |
| **April 2017** | **March 2017 (51)** | 2,740,045 | 2,997,418 | 257,373 |
| | | $ 131,384,163 | $ 141,164,479 | $ 9,780,316 |

**CHEROKEE COUNTY SCHOOL DISTRICT**
**1% SALES TAX FOR 2013-2017**
**PROJECTED COLLECTIONS**
**June 21, 2012**

| | 2013 | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017 |
|---|---|---|---|---|---|---|
| July | $ - | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 |
| August | $ - | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 |
| September | $ - | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 |
| October | $ - | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 |
| November | $ - | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 |
| December | $ - | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 |
| January | $ - | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 |
| February | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 | $ - |
| March | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 | $ - |
| April | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 | $ - |
| May | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 | $ - |
| June | $ 2,488,563 | $ 2,532,113 | $ 2,582,755 | $ 2,660,238 | $ 2,740,045 | $ - |
| **Total by Fiscal Year** | $ 12,442,815 | $ 30,080,506 | $ 30,638,566 | $ 31,380,475 | $ 32,321,891 | $ 19,180,315 |

**Total Projected Collections** $ 156,044,568

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | E-1 |

## Title

Out of State Travel Request

## Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

## Summary Explanation and Background

See attachment for out of state travel requests to attend professional conferences.

## Major System Priority

Attracting, retaining, and training the best teachers, principals, and support staff

## Financial Impact

See Legend on Attached Out of State Travel Requests

## Exhibits: (List)

Attached Out of State Travel Requests

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Susan G. McCarthy 770.479.1871<br>Dr. Keith A. Bryant 770.479.1871<br>Jackie Miller 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# OUT OF STATE TRAVEL REQUESTS

| Name | School | Dates | Reason | Place | Cost |
|---|---|---|---|---|---|
| Trey Olson, Deputy Superintendent | Central Office | 6.6.17 – 6.8.17 | *To attend St. Jude Getaway*<br><br>*To accept District Award* | Memphis, TN | $ 0 ❍ |
| Mike McGowan, Director | | | | | $ 0 ❍ |
| Debra Murdock, Director | | | | | $ 0 ❍ |
| Daniel Fuller, Principal | Arnold Mill ES | | | | $0 ❍ |
| Amy Graham, Principal | Johnston ES | | | | $0 ❍ |
| Christian Kirby, Principal | Little River ES | | | | $ 0 ❍ |
| Dr. Kerry Martin, Principal | Mill Creek MS | | | | $$0 ❍ |
| Darrell Herring, Principal | River Ridge HS | | | | $ 0 ❍ |
| Lynda Wallace, Supervisor | Central Office | 10.17.17 – 10.19.17 | *To attend World-Class Instructional Design and Assessment (WIDA) 2017 National Conference* | Tampa, FL | $1,855 ✦ |
| Title III Instructional Coach (TBD) | | | | | $1,855 ✦ |
| Title III Instructional Coach (TBD | | | | | $1,855 ✦ |

| | | | | | |
|---|---|---|---|---|---|
| Title III Instructional Coach (TBD)<br><br>Title III Instructional Coach (TBD) | Central Office | 11.13.17 – 11.17.17 | *To attend Center for Applied Linguistics (CAL) Sheltered Instructional Observation Protocol(SIOP) Training of Trainers I: Foundations* | Chevy Chase, MD | $2,825 ✦<br><br>$2,825 ✦ |

Legend

❍ - No Expense to Cherokee County School District (St. Jude)
✦ - Title III LEP Funds 2017-18

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | E-2 |

## Title

Out of State and Overnight Field Trips

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

## Summary Explanation and Background

See Attached List of Field Trips

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

See Attachment

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Trey Olson 770.479.1871<br>Susan McCarthy 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

## ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

### I. Curriculum-Based Trips

| School | Grade | Date | Destination | Reason/Nature |
|---|---|---|---|---|
| Woodstock MS | 8 | 3.21.18 – 3.24.18 | Orlando, FL | Band, orchestra and chorus students will participate in Disney's ""You're Instrumental" and "Sings" workshops. |
| Creekview HS | 10-12 | 10.24.17 – 10.28.17 | Indianapolis, IN | Future Farmers of America (FFA) students will attend the National FFA Convention & Expo. |
| Sequoyah HS | 9-12 | 6.18.17 – 6.24.17 | Birmingham, AL | Speech and Debate Team will participate in the National Debate & Speech Tournament. |

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | F-1 |

## Title

Monthly Update on Capital Outlay Projects

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects

## Summary Explanation and Background

See the attached construction project status report from the Assistant Superintendent for Support Services and Facilities/Construction Management.

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

See Attachments

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | William J. Sebring 770.479-4268<br>Phil Parrott 770.479-4268<br>Steve Werner 770.479-4268 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

Cherokee County School District

**DATE:** 09 May 2017

**TO:** Dr. Brian V. Hightower
Superintendent of Schools

**FROM:** William J. Sebring
Assistant Superintendent, Support Services and Facilities/Construction Management

**SUBJECT:** Construction Status Report

---

The monthly status report submitted by the architect has been reviewed and the work in progress is listed below. Pictures of the ongoing site construction are attached.

Dr. Frank R. Petruzielo Educational Services Complex

- Sheetrock installation final prep is ongoing.
- Drop ceiling installation is progressing.
- Painting continues.
- Carpet installation is underway.
- LVT installation is in progress.
- Electrical and plumbing installation is ongoing.
- Ductwork installation continues.
- Exterior wall panel installation is ongoing.
- Elevator work is progressing.
- Card Access system installation is underway.
- Fire Alarm System installation is proceeding.
- Exterior site concrete work is progressing.
- Landscaping is underway.
- Technology installation is near completion.
- Overhead inspections are underway by Engineers and Fire Marshal.
- Anticipated project completion date is August 2017.

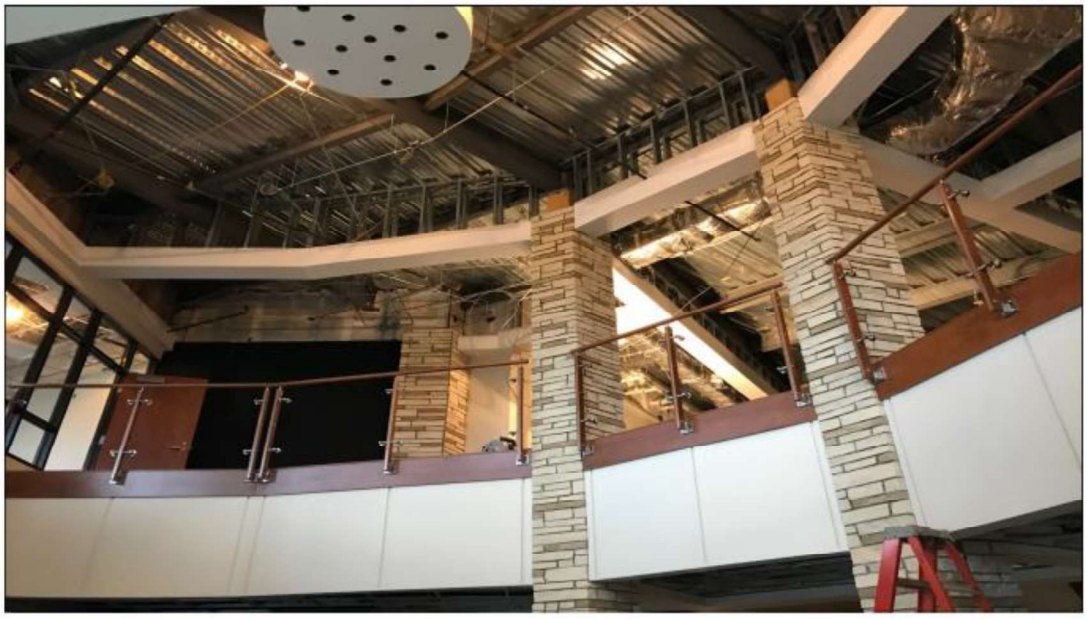
WJS

WJS:dm
Attachment

200 Mountain Brook Ct
Canton, GA 30115
770.721.8445
www.cherokeek12.net



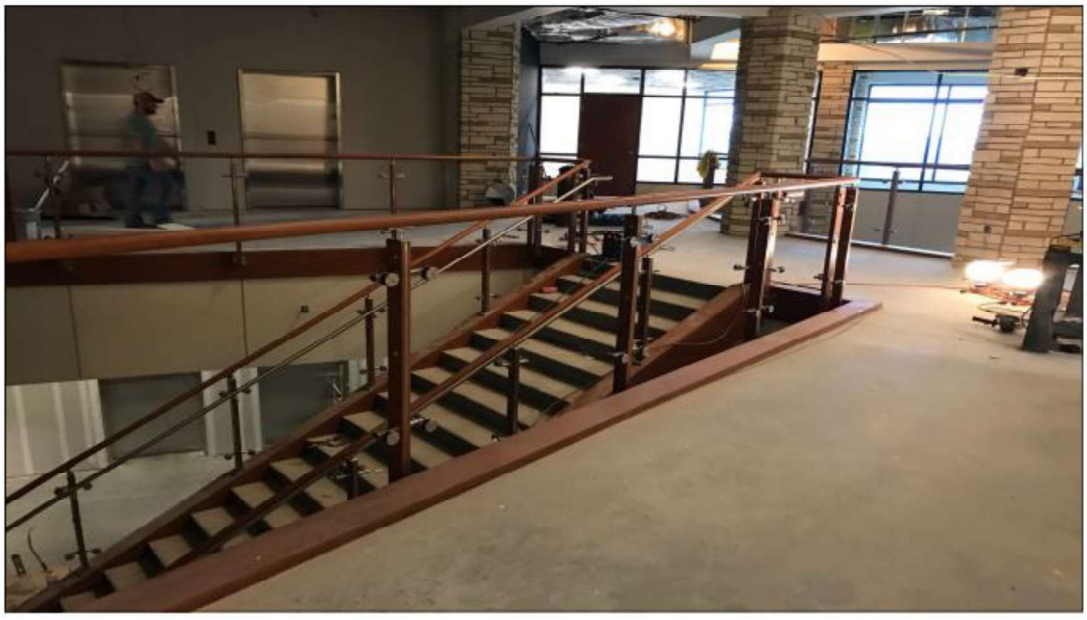
Main Administration Building



Lobby 1000



Monumental Stairs



Lobby 2000



Carpet in Corridor



Tiled Restroom



Auditorium Building



Front Lobby



School Board Auditorium



Operable Walls



Poured Sidewalk



East View

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | F-2 |

## Title

Special Lease Agreements

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements

## Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving two or more consecutive days or for recurring activities.

Attached is a synopsis of detail of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

## Major System Priority

Increasing Accountability

## Financial Impact

N/A

## Exhibits: (List)

See attachments

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | William J. Sebring 770.479.4268<br>Phil Parrott 770.479.4268<br>Steve Werner 770.479.4268 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

# Special Lease Agreements May 2017

School Facility: Little River ES

Event Dates: 9/26, 10/24, 11/28, 1/23, 2/27, 3/27, 4/24

Name of Organization: RiseUp! (Wolfies Warriors)

Director of Activity Name: Jennifer White

Object or purpose: Character Training Program

Term: 1 day in the following Months. September, October, November, January, February, March and April

Areas: Cafeteria

---

School Facility: Holly Springs ES

Event Dates: 6/5/2017-6/9/2017

Name of Organization: Canton Church

Director of Activity Name: Matt Popham

Object or purpose: Vacation Bible School

Term: 4 days

Areas: Gym, Outside Fields, Restrooms

---

School Facility: Tippens (Old)

Event Dates: 6/1, 6/8, 6/15, 6/22, 6/29, 7/6, 7/13, 7/20, 7/27

Name of Organization: Revolution Church

Director of Activity Name: Zip Cain

Object or purpose: Community Outreach

Term: Thursdays for the month of June and July.

Areas: Open Field and Gym

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | G-1 |

## Title

Personnel Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel

## Summary Explanation and Background

The Personnel Recommendations include the following items:

1. Certified Recommendations
2. Certified Transfer
3. Certified Resignations/Terminations of Employment
4. Classified Recommendations
5. Classified Transfer
6. Classified Resignations/Terminations of Employment

## Major System Priority

Attracting, Retaining and Training the Best Teachers, Principals and Support Staff

## Financial Impact

N/A

## Exhibits: (List)

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Richard Beaulieu 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

CERTIFIED RECOMMENDATIONS 05/18/2017

| Last | First | Position | Location | Start Date |
|---|---|---|---|---|
| Stannard | Kristen | Teacher | Ball Ground ES | 07/25/17 |
| Dunn | Laura | Speech Language Pathologist | Buffington ESC | 07/25/17 |
| Russell | Kirby | Speech Language Pathologist | Buffington ESC | 07/25/17 |
| Londono | Maria | Teacher | Canton ES | 07/25/17 |
| Bryant | Shakorr | Teacher | Cherokee HS | 07/25/17 |
| Maselli | Joseph | Teacher | Cherokee HS | 07/25/17 |
| Hancock | Terri | Teacher | Creekview HS | 07/25/17 |
| Hulen | Joseph | Teacher | Creekview HS | 07/25/17 |
| Hutto | Teresa | Teacher | Dean Rusk MS | 07/25/17 |
| Kroko | Stephanie | Teacher | ET Booth MS | 07/25/17 |
| Newton | Anna | Teacher | ET Booth MS | 07/25/17 |
| Senay | Kelly | Teacher | ET Booth MS | 07/25/17 |
| Torson | Michelle | Teacher | ET Booth MS | 07/25/17 |
| Simmons | Lisa | Teacher | Etowah HS | 07/25/17 |
| Gregory | Ansleigh | Teacher | Freedom MS | 07/25/17 |
| Angel | Makayla | Teacher | Hasty ES | 07/25/17 |
| Manus | Caroline | Teacher | Hasty ES | 07/25/17 |
| Vacca | Meleda | Teacher | Hickory Flat ES | 07/25/17 |
| Armstrong | Susan | Teacher | Holly Springs ES | 07/25/17 |
| Sexton | Karen | Teacher | Holly Springs ES | 07/25/17 |
| Shannon | Allison | Teacher | Holly Springs ES | 07/25/17 |
| Brown | Rachel | Teacher | Johnston ES | 07/25/17 |
| Ham | Chelsea-Belle | Teacher | Macedonia ES | 07/25/17 |
| Darke | Michael | Teacher | Mill Creek MS | 07/25/17 |
| Gapen | Miranda | Teacher | Mill Creek MS | 07/25/17 |
| Gregg | Sara | Teacher | Mill Creek MS | 07/25/17 |
| Madsen | Brooke | Teacher | Mill Creek MS | 07/25/17 |
| Owens | Janice | Teacher | Mill Creek MS | 07/25/17 |
| Chester | Alyse | Teacher | Oak Grove ES | 07/25/17 |
| Picarelli | Katy | Teacher | Oak Grove ES | 07/25/17 |
| Wilt | Jenna | Teacher | River Ridge HS | 07/25/17 |
| Hamilton | Melissa | Teacher | Sequoyah HS | 07/25/17 |
| Khorramzadeh | Holly | Teacher | Sequoyah HS | 07/25/17 |
| Schwamlein | Albert | Teacher | Sequoyah HS | 07/25/17 |
| Zaski | Jillian | Teacher | Sequoyah HS | 07/25/17 |
| DeSoto | Anthony | Teacher | Teasley MS | 07/25/17 |
| Westlake | Rachelle | Teacher | Teasley MS | 07/25/17 |
| DiGirolamo | Teresa | Teacher | Woodstock ES | 07/25/17 |
| Wesely | Kendall | Teacher | Woodstock ES | 07/25/17 |
| Crabb | Laura | Teacher | Woodstock HS | 07/25/17 |
| Manderano | Peter | Teacher | Woodstock HS | 07/25/17 |
| Martin | Benjamin | Teacher | Woodstock HS | 07/25/17 |
| Ross | John | Teacher | Woodstock MS | 07/25/17 |
| Switzer | Heidi | Teacher | Woodstock MS | 07/25/17 |

CERTIFIED TRANSFER 05/18/2017

| Last | First | Position | Location | Start Date |
|---|---|---|---|---|
| Cline | Nathan | Assistant Principal | Creekland MS | 07/17/17 |

CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 05/18/2017

| Last | First | Position | Location | End Date |
|---|---|---|---|---|
| Tarpley | Sarah | Teacher | Arnold Mill ES | 05/31/17 |
| Colangelo | Gerald | Teacher | Avery ES | 05/31/17 |
| Nettuno | Jennifer | Teacher | Boston ES | 05/31/17 |
| Patterson | Abigail | Teacher | Canton ES | 05/31/17 |
| Turman | Katherine | Teacher | Canton ES | 05/31/17 |
| Byrd | Caleb | Teacher | Carmel ES | 05/31/17 |

CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 05/18/2017 (Continued)

| Last | First | Position | Location | End Date |
|---|---|---|---|---|
| Bonitatibus | Pamela | Teacher | Cherokee HS | 05/31/17 |
| Johnson | Flavia | Teacher | Cherokee HS | 05/31/17 |
| Smart | Kathy | Teacher | Cherokee HS | 05/31/17 |
| Fleming | Bonnie | Teacher | Clark Creek ES | 05/31/17 |
| Mura | Rachel | Teacher | Clark Creek ES | 05/31/17 |
| Rodriguez | Lauren | Teacher | Clark Creek ES | 05/31/17 |
| Clark | Halie | Teacher | Creekland MS | 05/31/17 |
| Maddox | Holly | Teacher | Creekland MS | 05/31/17 |
| Williams | Brent | Assistant Principal | Creekland MS | 06/07/17 |
| Clemons | David | Teacher | Creekview HS | 05/31/17 |
| Fuller | Joseph | Teacher | Creekview HS | 05/31/17 |
| White | Justin | Teacher | Creekview HS | 05/31/17 |
| Morris | William | Teacher | Dean Rusk MS | 05/31/17 |
| Satterfield | Gina | Teacher | Dean Rusk MS | 05/31/17 |
| Robinson | Melissa | Teacher | ET Booth MS | 05/31/17 |
| Wilhelm | Amanda | Teacher | ET Booth MS | 05/31/17 |
| Whitehart | Allen | Teacher | Etowah HS | 05/31/17 |
| Riggs | Corrie | Teacher | Freedom MS | 05/31/17 |
| Gerrell | Molly | Teacher | Hasty ES | 05/31/17 |
| Urbanowicz | Lynn | Teacher | Hasty ES | 05/31/17 |
| Bollman | Kelli | Teacher | Hickory Flat ES | 05/31/17 |
| Scoretz | LeAnn | Teacher | Liberty ES | 05/31/17 |
| Carter | Patrick | Teacher | Mill Creek MS | 05/31/17 |
| Moore | Teri | Teacher | Mill Creek MS | 05/31/17 |
| Schmidt | Helen Marie | Teacher | Mill Creek MS | 05/31/17 |
| Meadows | Jennifer | Teacher | Mountain Road ES | 05/31/17 |
| Strickland | Blakeley | Teacher | Oak Grove Pre | 05/31/17 |
| Gray | Daniel | Teacher | River Ridge HS | 06/07/17 |
| Light | Jordan | Teacher | River Ridge HS | 05/31/17 |
| Bicha | Lisa | Teacher | Teasley MS | 05/31/17 |
| Engram | Rebecca | Teacher | Woodstock ES | 05/31/17 |
| Grimm | Beverly | Teacher | Woodstock ES | 05/31/17 |
| Broome | Andrew | Teacher | Woodstock HS | 05/31/17 |
| Lack | Angela | Teacher | Woodstock HS | 05/31/17 |

CLASSIFIED RECOMMENDATIONS 05/18/2017

| Last | First | Position | Location | Start Date |
|---|---|---|---|---|
| Galindo | Carina | Paraprofessional | Boston ES | 07/31/17 |
| Warrington | Lisa | Nurse | Carmel ES | 07/31/17 |
| Harper | Katra | Paraprofessional | Holly Springs ES | 07/31/17 |
| Taylor | Sonya | School Nutrition Worker | Holly Springs ES | 07/27/17 |
| Foust | Joseph | Paraprofessional | Woodstock MS | 07/31/17 |

CLASSIFIED TRANSFER 05/18/2017

| Last | First | Position | Location | Start Date |
|---|---|---|---|---|
| Veltri | Joey | Paraprofessional to Teacher | LR Tippens Center | 07/25/17 |

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 05/18/2017

| Last | First | Position | Location | End Date |
|---|---|---|---|---|
| Langston | Judy | Paraprofessional | Arnold Mill ES | 05/26/17 |
| McCollum | Nickole | Physical Therapist | Buffington ESC | 05/31/17 |
| Schoeller | Stefanie | Nurse | Carmel ES | 05/26/17 |
| Cadenhead | Sheri | Secretary | Creekland MS | 06/07/17 |
| Cacioppo | Gabrielle | Principal's Secretary | ET Booth MS | 06/08/17 |
| Brock | Hazel | School Nutrition Worker | Little River ES | 05/30/17 |
| Brown | Rebecca | School Nutrition Worker | Little River ES | 05/05/17 |

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 05/18/2017 (Continued)

| Last | First | Position | Location | End Date |
|---|---|---|---|---|
| Byess | Lynn | Supervisor's Secretary | Support Services | 06/30/17 |
| Gordon | Ann | Bus Driver | Transportation | 05/09/17 |
| Inchak | Norman | Bus Driver | Transportation | 05/26/17 |
| Peck | William | Bus Driver | Transportation | 05/26/17 |

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | I-1 |

## Title

Superintendent's Recommended FY2018 Tentative Budget

## Requested Action

School Board Consideration of Tabling the Superintendent's Recommended FY2018 Tentative Budget

## Summary Explanation and Background

The review and approval process for the FY2018 Budget began with the School Board and Superintendent Strategic Work Session on January 19, 2017, wherein the School Board's priorities and preliminary consideration of relevant revenue and expenditure data and information regarding major responsibilities and challenges to be addressed in next year's Budget were presented and discussed. Since January 2017, the Superintendent's Annual Budget Committee has conducted its annual "zero sunset review" of all major current expenditures in light of the School Board's Major System Priorities, as set forth in policy. At this time, the School Board will be requested to table the Superintendent's FY2018 Tentative Budget to receive public input and advertise, as required by Georgia Statutes.

At its June 15, 2017 Called Board Meeting, after public advertisement and three public hearings (June 6, 2017 at 11:30 a.m.; June 15, 2017 at 11:30 a.m.; and June 15, 2017 at 6:30 p.m.), the School Board will receive final comments on the Tentative Budget, make revisions as necessary, and adopt a School District Budget for FY2018.

The proposed FY2018 Tentative Budget, which includes summary and detail information regarding all revenues and expenditures, is attached.

## Major System Priority

Increasing Accountability

## Financial Impact

The financial impact is a total budget of $590,428,120 for FY2018.

## Exhibits: (List)

Superintendent's Recommended FY2018 Tentative Budget

| Board Action | Source of Additional Information |
|---|---|
| *(For Official School Board Records Only)* | Dr. Brian V. Hightower 770.479.1871<br>Kenneth Owen 770.479.1871 |

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*



Cherokee County School District

# FY 2018 BUDGET

DR. BRIAN V. HIGHTOWER

SUPERINTENDENT

Cherokee County School District

DR. BRIAN V. HIGHTOWER
*Superintendent of Schools*

KYLA CROMER
*School Board Chair*

MIKE CHAPMAN
*School Board Vice-Chair*

JOHN HARMON

PATSY JORDAN

CLARK MENARD

KELLY POOLE

ROBERT RECHSTEINER

04 May 2017

Dear School Board Members:

## I. INTRODUCTION -- RECOMMENDED FY2018 TENTATIVE BUDGET

As required by Georgia Statute and the State Board of Education, the Cherokee County School District (CCSD) Annual Budget for next fiscal year must be prepared by the Superintendent of Schools for presentment to the Board of Education for consideration and adoption prior to the end of the current fiscal year. Accordingly, the recommended FY2018 Tentative Budget is hereby submitted for your review and consideration. Additionally, it should be noted that this recommended Tentative Budget does not include any increase in the current School District millage rate.

The following pages provide a detailed plan for next year's operation of CCSD, which addresses: the School Board's Mission and long-term Major System Priorities, as outlined in the Five-Year Strategic Plan; recommendations of School Board Members; recommendations of this year's Annual Budget Committee; and the fiscal, programmatic and operational impact of legislation approved in the 2017 session of the Georgia General Assembly and subsequently signed by the Governor.

The FY2018 Budget continues to keep as its primary focus the continual improvement of student academic achievement in order to remain one of the best School Districts in the State of Georgia, Region and Nation. CCSD students continue to exceed State, National and International averages on test scores across-the-board; and its high school students consistently post some of the highest ACT and SAT scores in the State, signifying their readiness for next steps into college and/or the workforce. CCSD students master material required by the State at the highest levels; and its schools are regularly included on major national school ranking reports, such as the list of "Best High Schools" in the U.S. published by *U.S. News & World Report* and the "America's Most Challenging High Schools" list, published by the *Washington Post*. These honors would not be possible without the financial resources and support provided by the citizens of Cherokee County and the policy leadership provided by the School Board.

110 Academy Street
Canton, Georgia 30114
770.479.1871
www.cherokeek12.net

## II. REVENUE FORECAST

### Total State Funding - $221,275,512

While the Governor's 2017-18 Budget allocation for public K-12 education increased based on growth in the projected statewide student enrollment, it does not restore withheld funding, in the form of "Austerity Budget Reductions," as was hoped. As you know, these reductions have been a part of the State Quality Basic Education (QBE) formula since 2002 and account for a total $209.2 MM in lost revenue to CCSD. Although the Governor significantly reduced the amount withheld in this manner during previous years, he maintained a $167 MM Austerity Reduction in the 2017-18 budget, with the net impact to CCSD at just over $4 MM (identical to this year's budget). This reduction equates to approximately 55 classroom teachers who could have been hired to further reduce class size and/or provide needed staffing flexibility within our schools.

Additionally, CCSD will once again not qualify for State Property Tax Equalization funding in 2017-18. This is a direct result of increasing home values within the County, in comparison to other school districts in the State. If you will recall, CCSD last received funding in this category in 2015-16, in the amount of $2.4 MM. While this additional revenue is appreciated in the years it is received, the funding formula for determining recipient school districts is ever changing and inconsistent and therefore is never treated as an annual, recurring funding source for budgeting purposes.

### Total Local Funding – $258,942,316

Local property tax collections continue to rise, reflecting the fifth consecutive year of modest increases in property valuations after the devastating assessment reductions seen during the recession, which resulted in a loss of $31 MM in CCSD revenue. This continued improvement in the local economy will result in an estimated total of $161.3 MM in local property tax revenue to CCSD for the 2017-18 school year, an approximate 6.5% increase over 2016-17 collections.

It should be noted that, with this increase in the tax digest, the total value of taxable property in the County will be slightly higher than the 2008 digest, which was the "high water mark" prior to the recession. For comparison purposes, in 2008 CCSD enrolled 37,199 students…5,100 fewer students than is expected for 2017-18.

### Total Federal Funding - $9,872,250

Federal funding, which makes up at little more than 2% of the CCSD budget, is expected to remain essentially flat or grow slightly due to enrollment increases for the 2017-18 school year. While this is a relatively small percentage of the budget, critically needed federal funds are targeted directly at serving the needs of our most at-risk students, including those from low-income households and those with disabilities, who typically require a much lower personnel/pupil ratio and significantly more resources to address their educational needs. Program managers budgeted for 2017-18 at 2016-17 funding levels.

## III. EXPENDITURE FORECAST

### A. Budgeted Enhancements

The following enhancements are included in the recommended FY2018 Tentative Budget:

- *Add 41 teachers to address student population growth;*
- *Further Districtwide reductions in class size through hiring an additional five teachers at the elementary school level. The resulting pupil-to-teacher ratio (PTR) staffing allotment at elementary grades will be 22.8; middle grades will be 24; and, grades 9-12 will be 28.5;*
- *Increase the starting pay for beginning teachers to $42,500 (up from $42,250);*
- *Provide annual longevity-step raise for all eligible employees;*
- *Provide a 2% cost-of-living raise for all eligible employees;*
- *Adopt districtwide comprehensive English Language Arts (ELA) Instructional Resources for grades K-5;*
- *Use new flexibility options and conversion of existing Teachers on Special Assignment (TSAs), to allow elementary schools to utilize Instructional Lead Strategists (ILS) to increase student achievement in literacy and math while also meeting Response to Intervention (RTI) requirements;*
- *Utilize two additional Curriculum Content Coordinators within the Division of Curriculum and Instruction to provide instructional support in the areas of Literacy, Math, Science, Social Studies, CTAE and Digital content;*
- *Add a Supervisor of Student Services to the Division of School Operation to provide leadership and support to the critical areas of Counseling, Social Work and Nursing Services;*
- *Re-classify certain leadership positions within the Superintendent's Organizational Chart to better equip CCSD to provide organizational leadership and ensure the necessary level of supervision within critical functions and increase managerial efficiencies;*
- *Add 14 new Bus Drivers and a Routing Coordinator to Student Transportation to address continued increases in student ridership, improve efficiency and reduce ride time for students;*
- *Add one School Police Officer to ensure security coverage to each of the middle and high schools;*
- *Continue to allocate one-half teacher allotment at each high school… dedicated to credit recovery/helping students stay on track for graduation;*
- *Continue construction of school front hallway security foyers at an additional six elementary schools (increases the total of security foyers to 15);*
- *Expand and realign the entrance, driveway and parking at Boston Elementary School; and,*
- *Utilize remaining funds to continue restoring Budget Reserves.*

### B. Increases in State Health Benefit Plan and Teacher Retirement System Employer Contributions

The recommended FY2018 Tentative Budget reflects an increase of $99 per month, per participating employee in CCSD's employer contributions for continued participation of non-certified employees in the State Health Benefit Plan (SHBP), beginning in January 2018. This will result in an increase in SHBP premiums paid by CCSD of $912,000 in 2017-18, which represents a half year of expenditures and means we can expect at least double that cost in 2018-19, assuming employer contributions remain the same.

The Teacher Retirement System of Georgia (TRS) in February announced a 17.8% hike in the employer (School District) contribution rate for the 2017-18 fiscal year, moving the rate from 14.27% to 16.81% of compensation for all TRS eligible employees. The employee contribution will remain at the maximum allowed by statute at 6%.

The financial impact on the Cherokee County School District FY2018 budget is an expected increase in the TRS line item by an estimated $5,047,329. Correspondingly, the amount CCSD will receive from the State QBE formula will also increase due to the fact the formula will adjust to pay the higher TRS rate for salaries earned within QBE. The typical local portion of salaries (that portion not covered by the QBE formula) is 20.5% of the total. This accounts for the local supplement to the Teacher Salary Scale as well as salaries not funded under QBE (teachers allotted beyond earnings, non-QBE positions, etc.). Therefore, the net impact of the increase in the employer contribution to TRS for the FY2018 budget is estimated at $1,034,702.

## IV. ANNUAL BUDGETARY REVIEW

### A. Board Member Budget Priorities Review

The recommended FY2018 Tentative Budget incorporates specific ideas and suggestions from School Board Members relative to:

- *Maintaining 180 instructional days for students;*
- *Continuing to reduce class size;*
- *Maintaining and improving access to technology in the classroom;*
- *Continuing to support the financial integrity of CCSD by providing and maintaining adequate budget reserves and reducing the reliance on short- and long-term debt;*
- *Continuing to attract and retain the best teachers, principals and support staff through reasonably priced healthcare options and competitive compensation;*
- *Maintaining or increasing resources for support functions (i.e., school nurses, graduation coaches, pupil transportation, athletics/boosters, etc.);*
- *Continuing support for the Academies initiative and investigating other potential alternative/innovative school programming models that provide effective, research-based alternative academic and career paths for students;*
- *Adopting necessary ELA materials;*
- *Changing hiring method/pay for Head Coaches of athletic program so as to promote hiring the best candidate available;*
- *Providing for additional "workforce ready" educational paths for those students who do not want to attend college or the military;*

- *Focusing on graduation rate, career readiness and vocational courses for student not inclined to attend college; and,*
- *Investigating alternative aids to teacher performance (i.e., more assistant principals to complete evaluations, remediation, coaching, follow-up and support).*

## B. Committee Review

The Superintendent's Annual Budget Committee, comprised of CCSD Division Heads and Lead Principals from each Innovation Zone, conducted a comprehensive review of all major CCSD expenditures for the current fiscal year and has assisted in formulation of the recommended 2017-18 Tentative Budget… with the primary goal of allocating the personnel and resources necessary to maintain and enhance student achievement in all subjects and at all grade levels. Budget committee members provided valuable ideas and problem-solving input during this rigorous process.

### 1. Teaching and Learning Review

Since CCSD's primary mission focuses on teaching and learning, the vast majority of its fiscal recommendations continue to be directed toward this mission. Of the $381.9 MM in General Fund/Operating Budget total expenditures anticipated for the 2017-18 school year, $261.3 MM (68.4%) is appropriated directly to School Instruction. Of the remaining $120.5 MM in budgeted expenditures, $96.5 MM (80%) is allocated to departments having a direct impact on students, such as Pupil Services, Instructional Improvement, Media Services, School Administration and Pupil Transportation. Overall, 93.6% of General Fund budgeted expenditures have a direct impact on schools and students.

### 2. Employee Compensation/Benefits Review

CCSD continues to be the largest employer in Cherokee County…with an expected 2017-18 school year total of approximately 5,973 employees: 4,700 full-time (3,097 Professionally Certified and 1,603 Classified) and 1,273 part-time employees. Recognizing our employees have been through some extremely difficult economic times, I am recommending funding State and Local longevity step increases for all eligible employees, beginning July 1, 2017. Additionally, recognizing the Governor's recommendation to increase the State Salary Scale for teachers by 2%, I am further recommending a 2% cost-of-living raise across all salary schedules. Additionally, I propose to raise the starting salary for beginning teachers to $42,500, which will continue to be extremely competitive in the Metropolitan Atlanta area.

In approving this recommended increase in compensation for teachers and other eligible staff, with a budgetary impact of $11.4 Million, the School Board continues to demonstrate its commitment to keeping CCSD employees competitive with their peers relative to compensation and benefits, thereby continuing to attract and retain the best staff possible.

### 3. Capital Outlay Priorities Review

Cherokee County continues to experience student population growth…with an additional 530 students projected for the 2017-18 school year. Accordingly, continuing to address that growth with renovations of existing schools, improving safety/security, providing additional school buses to accommodate increased ridership and funding technology enhancements will require utilization of the vast majority of available capital outlay resources.

Construction funds provided by the 2012 Education Special Purpose Local Option Sales Tax (SPLOST) are budgeted in 2017-18 to finalize construction of the new Dr. Frank R. Petruzielo Educational Services Facility on Bluffs Parkway and begin the construction of a new drive/additional parking at Boston Elementary School. Additionally, funds will be used to purchase up to 12 new full-size buses to account for student population growth and place into service up to 7 smaller frame buses to serve preschool routes. As a result, the recommended FY2018 Tentative Budget addresses CCSD's immediate and long-term instructional and other support service needs and continues to fund the School Board's Five-Year Facility Plan and Three-Year Technology Plan.

## V. CONCLUSION/APPRECIATION

We are grateful to Cherokee County voters for their continued support in helping the School District narrow the extraordinary funding gap between the School District's capital outlay needs and revenue through the 2016 Ed-SPLOST renewal, thereby enabling CCSD to continue to support an award-winning instructional program by addressing our most pressing construction and technology needs.

As part of the School Board's Meeting on May 18, 2017, it will be requested that the School Board review and table the Tentative Budget. At its June 15, 2017 Board Meeting, after public advertisement and public hearings as required by Georgia Law, the School Board will receive final comments on the Tentative Budget, make revisions, as necessary, and adopt a final CCSD FY2018 Budget.

Dr. Brian V. Hightower BVH

BVH/KO
Attachment

cc: Annual Budget Committee
Principals
School Board Attorney
PTA Presidents

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Front row, from left, Kelly Poole (District 1), Chair, Kyla Cromer and Patsy Jordan (District 2). Back row from left, Superintendent Dr. Brian Hightower, Robert Rechsteiner (District 4), Vice-Chair, Mike Chapman (District 6), John Harmon (District 3) and Clark Menard (District 5).

## SCHOOL BOARD MEMBERS

**Kyla Cromer, School Board Chair**
**Mike Chapman, School Board Vice-Chair**
**John Harmon**
**Patsy Jordan**
**Clark Menard**
**Kelly Poole**
**Robert Rechsteiner**

Cherokee County School District

# SUPERINTENDENT'S

# CABINET

# 2017-18

## DR. BRIAN HIGHTOWER
## SUPERINTENDENT OF SCHOOLS

**Trey Olson,** Deputy Superintendent/Chief Operations Officer

**Rick Beaulieu,** Chief Human Resource Officer

**Bobby Blount,** Chief Information Officer

**Dr. Nicole Holmes,** Chief Academic Officer

**Barbara P. Jacoby,** Chief Communications Officer

**Mark Kissel**, Chief of Police

**Mike McGowan,** Chief of Staff

**Kenneth Owen,** Chief Financial Officer

**Bill Sebring,** Chief Support Services Officer

**Melissa Whatley**, Administrative Assistant to the Superintendent

Cherokee County School District

# SUPERINTENDENT'S 2016-17

# ANNUAL BUDGET COMMITTEE

## For Preparation of the FY 2017-18 Budget

**Trey Olson**, Deputy Superintendent, School Operations, Personnel and Support
**Rick Beaulieu,** Assistant Superintendent, Personnel Management
**Bobby Blount**, Assistant Superintendent, Accountability, Technology and Strategic Planning
**Susan McCarthy**, Assistant Superintendent, Educational Programs, Student Support, and Professional Development
**Kenneth Owen**, Assistant Superintendent, Financial Management (Committee Chair)
**Bill Sebring**, Assistant Superintendent, Support Services and Facilities/Construction Management
**Ronald Barnes,** Director, Maintenance
**Dr. Keith Bryant,** Director, School Improvement and Professional Development
**Marjorie DeFrank,** Director, Grants Accounting, Internal Audits and Budgets
**Tim Feltner**, Director, Technology Services/Data Communications
**Jim Georges,** Director, Transportation
**Charlette Green**, Director, Special Education
**Cathy Elliott,** Director, Staffing
**Dr. Nicole Holmes,** Director, School Operations
**Barbara Jacoby**, Director, Public Information, Communications and Partnerships
**Mark Kissel**, Chief of School Police
**Julie Little**, Director, Risk Management/Safety/Benefits
**Mike McGowan**, Director, Strategic Planning and Intergovernmental Relations
**Debra Murdock,** Director, School Operations
**Phil Parrott**, Director, Facility Construction and Planning/Forecasting
**Dr. Jennifer Scrivner,** Director, Student Assessment
**Dr. Adrian Thomason,** Director, Staffing
**Tammy Castleberry,** Supervisor, Curriculum
**Tina Farmer,** Supervisor, School Nutrition
**Carrie McGowan**, Supervisor, Strategic Planning, Community Relations and Publications
**Shannon Nolan**, Supervisor, Purchasing
**Mindy Woosley,** Supervisor, Accounting/Budgets and System Applications
**Mark Smith,** Principal, Woodstock High School
**Karen Carl,** Principal, Free Home Elementary School
**Dr. Susan Zinkil,** Principal, Teasley Middle School
**Dr. Kerry Martin,** Principal, Mill Creek Middle School
**Dr. Ann Gazell,** Principal, Indian Knoll Elementary School
**Kathleen Chandler,** Principal, Bascomb Elementary School
**Melissa Whatley**, Executive Administrative Assistant to the Superintendent

Cherokee County School District

# CCSD Organizational Chart of Divisions - - SY 2017-18 and SY 2018-19

CHEROKEE COUNTY CITIZENS

BOARD OF EDUCATION



Superintendent of Schools/ Chief Executive Officer

DR. BRIAN V. HIGHTOWER



Deputy Superintendent/ Chief Operations Officer

TREY OLSON



Chief of Staff

MIKE MCGOWAN

Technology and Information Services

Division



Chief Information Officer

BOBBY BLOUNT

Support Services

Division



Chief Support Services Officer

BILL SEBRING

Communications

Division



Chief Communications Officer

BARBARA JACOBY

School Operations

Division

Safety and Security

Division



Chief of Police

MARK KISSEL

Human Resources

Division



Chief Human Resource Officer

RICK BEAULIEU

Financial Management

Division



Chief Financial Officer

KENNETH OWEN

Curriculum and Instruction

Division



Chief Academic Officer

DR. NICOLE HOLMES

# CHEROKEE COUNTY SCHOOL DISTRICT
# OPERATING OVERVIEW

## LEGAL ENTITY

The Cherokee County Board of Education (Board) was established under the Constitution and laws of the State of Georgia. The Board members are elected by the voters and the Superintendent is appointed by the Board. The Board is organized as a separate legal entity and has the power to levy taxes and issue bonds. Its budget is not subject to approval by any other entity; accordingly, the Board is a primary government and consists of all the organizations that compose its legal entity.

## BUDGET PROCESS

The Cherokee County Board of Education's budget is a detailed operating plan presented in a financial format as required by the State of Georgia, which identifies estimated expenditures in relation to estimated revenues. The budget reflects the Boards' priorities and represents a process through which policy decisions are developed, implemented and controlled. The Division of Financial Management reviews the budgets for reasonableness and compliance, monitors them throughout the fiscal year and, if necessary, modifies them to assure the overall integrity of the School District's Annual Budget.

## BASIS OF ACCOUNTING

The modified accrual basis of accounting is utilized for Governmental Funds, Expendable Trust Funds, and Agency Funds, meaning revenues are recognized in the accounting period in which they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Significant revenues susceptible to accrual include ad valorem taxes, reimbursable-type grants and interest on investments. The School Board considers ad valorem taxes as available, if they are collected within sixty (60) days after year-end. Expenditures are recorded when the fund liability is incurred.

The accrual basis of accounting is utilized by the Proprietary Fund Type and the Nonexpendable Trust Fund. Revenues are recognized when earned, and expenses are recognized when incurred.

Cherokee County School District

## FINANCIAL ACCOUNTS

The accounts of the School District are organized based on funds and account groups. The individual funds account for the governmental resources allocated for the purpose of carrying out specific activities in accordance with special regulations, restrictions, or limitations:

- **Governmental Funds:** These funds are used to account for the programs and activities of the governmental functions of the District.
  - ***General Fund:*** This fund serves as the primary operating fund of the District. It is used to account for all financial resources except those required to be accounted for in other funds.
  - ***Special Revenue Fund:*** These funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted or committed to expenditures for specific purposes.
  - ***Debt Service Funds:*** These funds are used to account for the accumulation of resources for, and the payment of, interest and principal on general long-term debt.
  - ***Capital Outlay Funds:*** These funds are used to account for financial resources to be used for acquisition or construction of capital facilities and equipment.
- **Proprietary Funds:** These funds are used to account for ongoing organizations and activities that are similar to those found in the private sector.
- **Internal Service Funds:** These funds are used to account for the financing of goods or services provided by one department or other departments of the governmental units on a cost reimbursement basis.
- **Fiduciary Funds:** These funds are used to account for assets held by the School Board on behalf of outside organizations or on behalf of other funds within the School Board.
- **Trust and Agency Funds:** These funds are used to account for assets held by Expendable Trust Funds, Nonexpendable Trust Funds, and Agency Funds.
- **Enterprise Funds:** These funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent is that costs (expenses, including depreciation) of providing goods or services on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net incomes appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

## EXPENDITURES

Expenditures are generally recognized when the related liability is incurred and the transaction or event is expected to draw upon current spendable resources. To incur an expense, the item purchased must be received and consumed or the service purchased must be performed. Expenditures are categorized under eight dimensions that are needed for reporting data to the Georgia Department of Education.

- ***Object:*** identifies the type of service or commodity as a result of a specific expenditure. There are seven major object categories: (1) Salaries, (2) Employee Benefits, (3) Purchased Services, (4) Energy Services, (5) Materials and Supplies, (6) Capital Outlay, (7) Other Expenses.
- ***Function:*** identifies group-related activities that aim to accomplish a major service or regulatory responsibility. The major categories are Instruction, Pupil Services, Improvement of Instructional Services, Educational Media Services, General Administration, School Administration, Support Services-Business, Operation and Maintenance of Plant Services, Student Transportation Services, Support Services-Central, Other Support Services, Facilities Acquisition and Construction Services, and Other Uses.
- ***Facility:*** is the location where costs occur (schools and departments)
- ***Program:*** provides information on the objectives of expenditures.
- ***Fiscal Year:*** the twelve-month period for which the budget applies. (7/1/17 - 6/30/18)
- ***Grant:*** State and Federal grants are identified for reporting by code numbers assigned by Department of Education.
- ***Project/Reporting:*** is used to account for expenditures on projects funded through grants and to account for construction projects.

## REVENUE SOURCES

Cherokee County School District receives revenues for the purpose of educating students from three primary sources: State, local and federal sources.

**State Support** – The focus of the State educational funding program bases financial support for education upon the individual student participating in a particular educational program rather than upon the number of teachers or classrooms. The Georgia Quality Basic Education (QBE) funding formula is based on full-time equivalent (FTE) student counts in nineteen instructional programs. Each of the programs is weighted to reflect the State's estimated costs associated with the program. School systems with higher concentrations of students requiring special education or remedial education receive additional funding needed to provide appropriate instructional.

In addition, State funds are appropriated to meet other needs by means of categorical programs and special allocations. These include Indirect Costs, Media Center Program, 20 Days Additional Instruction, Staff and Professional Development, Pupil Transportation Program, State Principal Supplements and Nursing. **State funding as a percent of total revenue is 45.2% for 2017-18.**

**Local Support** – Local revenue for school support is derived almost entirely from ad valorem property taxes. Each school board is required under Georgia Quality Basic Education (QBE) to contribute a "local fair share" equal to approximately a 5 mill levy on its equalized, adjusted tax digest. In addition, school boards are allowed to levy property taxes in excess of the required 5 effective mills to provide or support programs not funded by the State, up to a maximum of 20 mills for Maintenance and Operations (M&O). School Boards may also elect to levy additional mills for the purpose of re-paying bond indebtedness. **Local funding as a percent of total revenue is 52.2% for 2017-18.**

**Federal Support** – Federal revenue for schools comes in two primary forms: flow-through grants from the Georgia Department of Education that are based on formulas intended to support students with high needs; and support of the United States Department of Agriculture School Nutrition Program. **Federal funding as a percent of total revenue is 2.6% for 2017-18.**

## CAPITAL OUTLAY BUDGET PROCESS

Funds to be budgeted for capital outlay appropriations are derived and estimated from the funding sources listed below:

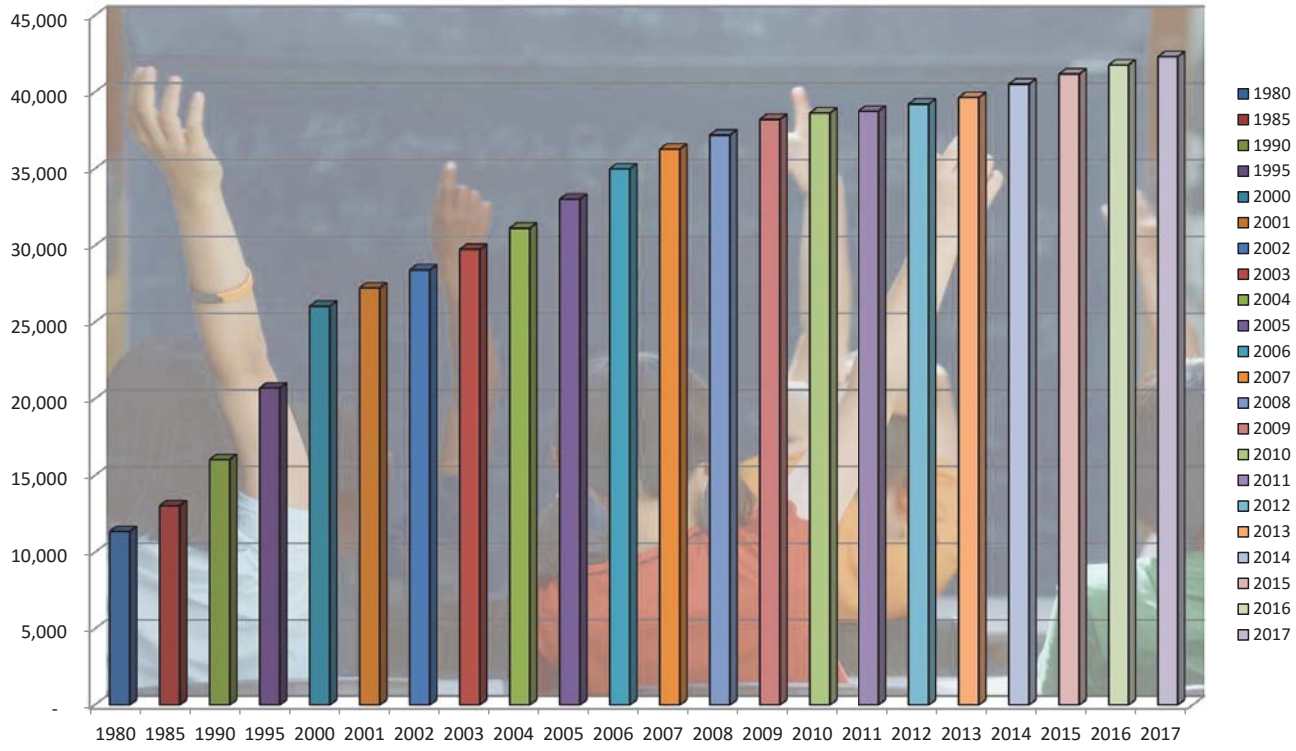
- State Sources (Requires Legislative Approval):
    1. Georgia State Financing Investment Commission (GSFIC)
    2. Capital Outlay Entitlement
- Local Sources:
    1. 1% Special Local Option Sales Tax Collections
    2. Interest on Investments
    3. Transfers

The determination of the capital outlay budget is made in a multi-step process. The major components of the capital outlay budget are facilities projects, land acquisitions, technology and miscellaneous repair/renovations. New school projects are budgeted over a multiple-year period and the annual appropriation amounts are determined based on the latest approved project budgets. All budget requests were submitted to the Annual Budget Committee for review prior to Board consideration and approval.

## CHEROKEE COUNTY ENROLLMENT SUMMARY BY YEAR
## SEPTEMBER 1973 - PROJECTED SEPTEMBER 2017

| School Year | 1st Month Enrollment | Increase | % Increase |
|---|---|---|---|
| September 1973 | 8,424 | N/A | |
| September 1974 | 8,683 | 259 | 3.1% |
| September 1975 | 8,940 | 257 | 3.0% |
| September 1976 | 9,311 | 371 | 4.1% |
| September 1977 | 9,783 | 472 | 5.1% |
| September 1978 | 10,174 | 391 | 4.0% |
| September 1979 | 10,823 | 649 | 6.4% |
| September 1980 | 11,359 | 536 | 5.0% |
| September 1981 | 11,508 | 149 | 1.3% |
| September 1982 | 11,702 | 194 | 1.7% |
| September 1983 | 12,012 | 310 | 2.6% |
| September 1984 | 12,447 | 435 | 3.6% |
| September 1985 | 13,044 | 597 | 4.8% |
| September 1986 | 13,737 | 693 | 5.3% |
| September 1987 | 14,544 | 807 | 5.9% |
| September 1988 | 14,956 | 412 | 2.8% |
| September 1989 | 15,317 | 361 | 2.4% |
| September 1990 | 16,047 | 730 | 4.8% |
| September 1991 | 16,936 | 889 | 5.5% |
| September 1992 | 17,978 | 1,042 | 6.2% |
| September 1993 | 18,742 | 764 | 4.2% |
| September 1994 | 19,614 | 872 | 4.7% |
| September 1995 | 20,703 | 1,089 | 5.6% |
| September 1996 | 22,271 | 1,568 | 7.6% |
| September 1997 | 23,322 | 1,051 | 4.7% |
| September 1998 | 24,444 | 1,122 | 4.8% |
| September 1999 | 25,001 | 557 | 2.3% |
| September 2000 | 26,046 | 1,045 | 4.2% |
| September 2001 | 27,242 | 1,196 | 4.6% |
| September 2002 | 28,403 | 1,161 | 4.3% |
| September 2003 | 29,752 | 1,349 | 4.7% |
| September 2004 | 31,138 | 1,386 | 4.7% |
| September 2005 | 33,026 | 1,888 | 6.1% |
| September 2006 | 34,996 | 1,970 | 6.0% |
| September 2007 | 36,276 | 1,280 | 3.7% |
| September 2008 | 37,199 | 923 | 2.5% |
| September 2009 | 38,225 | 1,026 | 2.8% |
| September 2010 | 38,636 | 411 | 1.1% |
| September 2011 | 38,761 | 125 | 0.3% |
| September 2012 | 39,205 | 444 | 1.1% |
| September 2013 | 39,644 | 439 | 1.1% |
| September 2014 | 40,517 | 873 | 2.2% |
| September 2015 | 41,169 | 652 | 1.6% |
| September 2016 | 41,769 | 600 | 1.5% |
| Projected September 2017 | 42,299 | 530 | 1.3% |

# Cherokee County Enrollment
# Summary by Year
# September 1980 - Projected September 2017



# OUR MISSION

**We, the School Board of the Cherokee County School District, are committed to educating the emerging generation through learning environments designed to increase the performance of all students.**

Cherokee County School District

# OUR BELIEFS

**We believe** all students deserve the opportunity to learn, achieve success and become productive citizens.

**We believe** education/learning is a shared responsibility and should take place in the home, at school and in the community.

**We believe** all students can learn; but they learn in different ways, at different rates and with different preferential learning styles.

**We believe** learning is achieved through the use of a variety of effective teaching techniques.

**We believe** a safe and secure environment is essential for teaching and learning.

**We believe** all students should be taught by teachers and parents how to learn and how to become lifelong learners.

**We believe** all students deserve equal access to a quality education.

**We believe** quality education requires quality staff, programs, facilities, equipment and technology.

**We believe** parent and community participation, support and responsibility are essential to the positive social, emotional, cultural and academic development of every student.

**We believe** student achievement is enhanced through partnerships with parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities.

**We believe** all policy, administrative, instructional and educational support decisions should be based on student needs and what is best for students.

**We believe** diversity should be promoted so that isolation of racial, ethnic and socioeconomic groups is avoided and education is enhanced in a diverse, inclusive setting.

**We believe** all schools should be accountable for improving student achievement.

**We believe** all schools should reflect school-based, participatory management.

**We believe** all students must be prepared to function effectively in a knowledge-based, technologically-rich and culturally diverse 21st century.

**We believe** all staff should have access to results-driven professional development and training which is aligned with the School Board's Major System Priorities and School Improvement Plans. Such professional development and training must be standards-based, job-embedded, collaborative and build an organizational culture that insures continuous improvement.

Cherokee County School District

# MAJOR SYSTEM PRIORITIES

1. **Establishing internationally competitive standards for student performance and an accountability system and policy framework designed to insure that all students are challenged individually and collectively to meet more rigorous standards.**
2. **In collaboration with technical colleges, other institutions of higher learning and the local business community, insuring that vocational/technical education programs prepare students for a diverse and technologically rich society.**
3. **Insuring that all students and staff have a safe and secure environment for teaching and learning.**
4. **Attracting, retaining, and training the best teachers, principals and support staff.**
5. **Utilizing technology both to improve student achievement and to increase the School District's productivity and efficiency as a major business enterprise.**
6. **Increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.**
7. **Addressing exploding student population growth, recognizing that there is a large gap between the School District's facilities and technology needs and available capital outlay revenue.**

Cherokee County School District

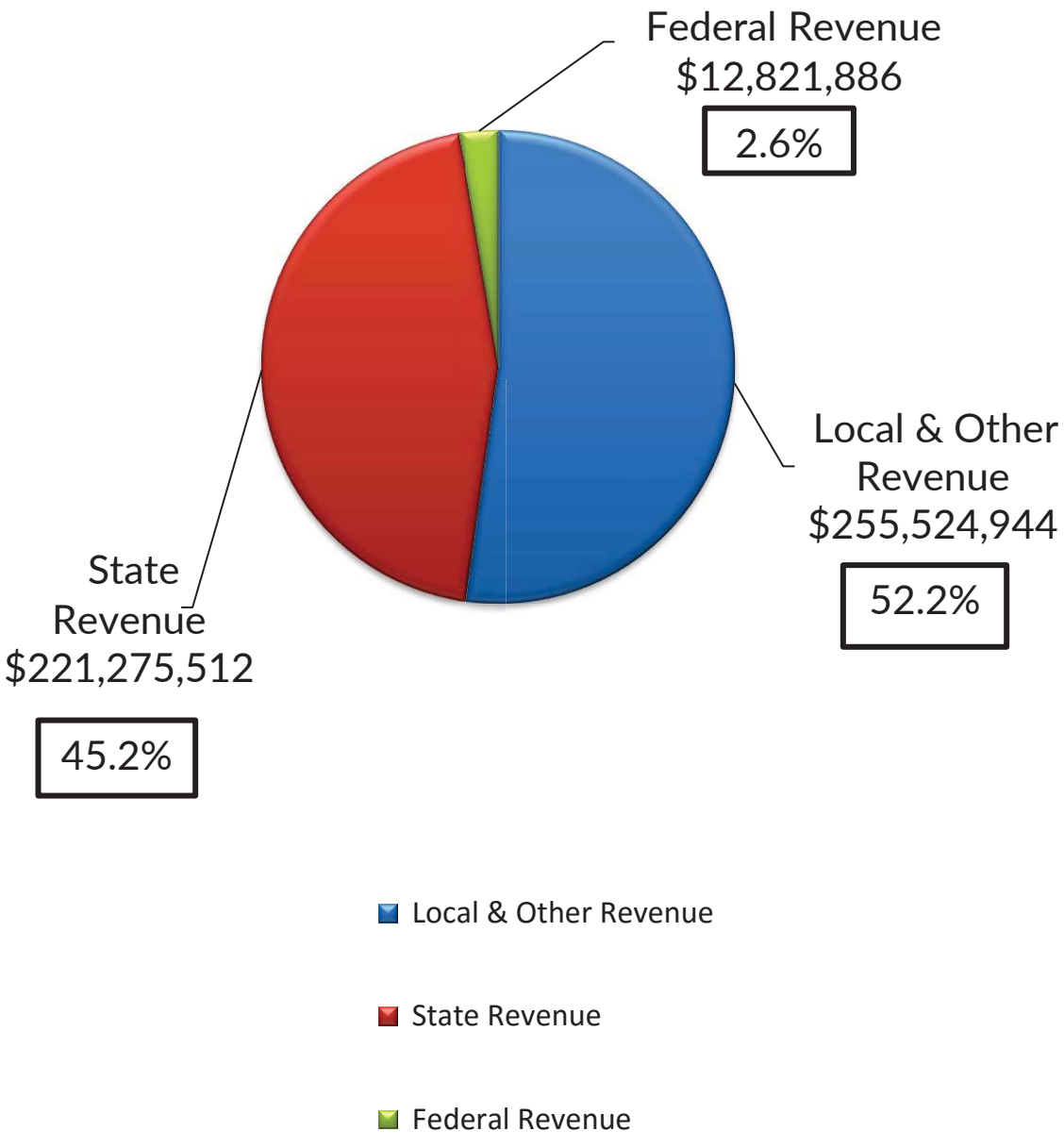
# CHEROKEE COUNTY BOARD OF EDUCATION
# PROPOSED BUDGET FOR ALL FUNDS
# JULY 1, 2017 - JUNE 30, 2018

| | TOTAL ALL FUNDS | GENERAL FUND | BUILDING FUND | DEBT SERVICE 1% BOND FUND | FED./STATE/COMP. GRANTS | SCHOOL FOOD SERVICE | OTHER FUNDS |
|---|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | | |
| Local & Other Revenue | $ 255,524,944 | $ 178,933,140 | $ 35,168,696 | $ 34,065,472 | $ - | $ 7,350,150 | $ 7,486 |
| State Revenue | 221,275,512 | 206,164,454 | - | - | 14,670,964 | 440,094 | - |
| Federal Revenue | 12,821,886 | 168,238 | - | 2,949,636 | - | 9,704,012 | - |
| **TOTAL REVENUE** | **$ 489,622,342** | **$ 385,265,832** | **$ 35,168,696** | **$ 37,015,108** | **$ 14,670,964** | **$ 17,494,256** | **$ 7,486** |
| | | | | | | | |
| INCOMING TRANSFERS | 935,000 | - | - | - | - | - | 935,000 |
| | | | | | | | |
| BEGINNING BALANCES | 99,870,778 | 46,615,387 | 12,662,618 | 35,232,522 | - | 3,824,292 | 1,535,959 |
| | | | | | | | |
| **TOTAL** | **$ 590,428,120** | **$ 431,881,219** | **$ 47,831,314** | **$ 72,247,630** | **$ 14,670,964** | **$ 21,318,548** | **$ 2,478,445** |
| | | | | | | | |
| **EXPENDITURES** | | | | | | | |
| Instruction | $ 269,550,135 | 261,317,750 | - | - | $ 8,232,385 | - | - |
| Pupil Services | 16,845,344 | 13,314,452 | - | - | 3,530,892 | - | - |
| Inst. Improvement | 12,496,476 | 10,293,830 | - | - | 2,202,646 | - | - |
| Media Services | 4,669,275 | 4,669,275 | - | - | - | - | - |
| General Admin | 3,886,013 | 2,841,065 | - | - | 141,951 | - | $ 902,997 |
| School Admin | 23,607,407 | 23,607,407 | - | - | - | - | - |
| Business Services | 2,678,499 | 2,678,499 | - | - | - | - | - |
| Maint & Operation | 24,276,398 | 24,276,398 | - | - | - | - | - |
| Transportation | 20,061,612 | 19,765,961 | - | - | 295,651 | - | - |
| Central Support Serv. | 4,766,150 | 4,766,150 | - | - | - | - | - |
| Other Support Serv. | 267,439 | - | - | - | 267,439 | - | - |
| School Food Services | 17,538,382 | - | - | - | - | $ 17,538,382 | - |
| Building Const. | 19,060,792 | 582,057 | $ 18,478,735 | - | - | - | - |
| Debt Service | 53,359,883 | 13,780,068 | - | $ 39,579,815 | - | - | - |
| **TOTAL EXPENDITURES** | **$ 473,063,805** | **$ 381,892,912** | **$ 18,478,735** | **$ 39,579,815** | **$ 14,670,964** | **$ 17,538,382** | **$ 902,997** |
| | | | | | | | |
| OUTGOING TRANSFERS | 935,000 | 935,000 | - | - | - | - | - |
| | | | | | | | |
| ENDING BALANCES | 116,429,315 | 49,053,307 | 29,352,579 | 32,667,815 | - | 3,780,166 | 1,575,448 |
| | - | | | | | | |
| **TOTAL** | **$ 590,428,120** | **$ 431,881,219** | **$ 47,831,314** | **$ 72,247,630** | **$ 14,670,964** | **$ 21,318,548** | **$ 2,478,445** |

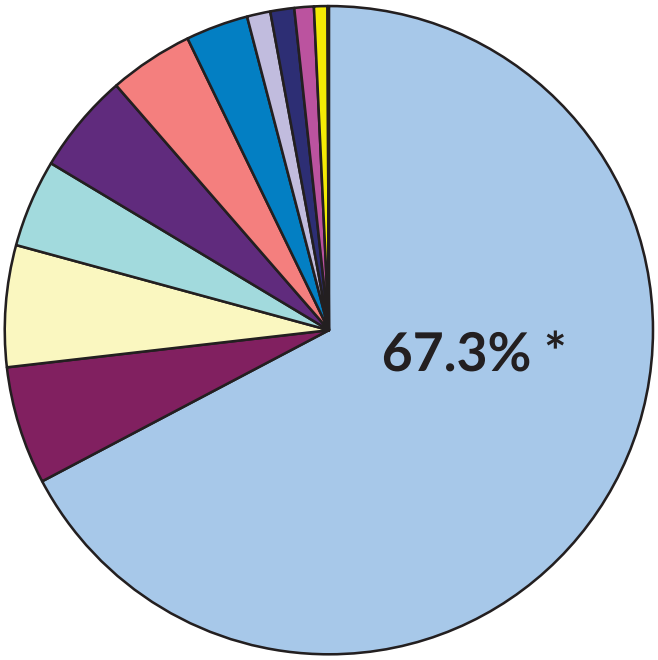
Dr. Brian V. Hightower
Superintendent of Schools

Kyla Cromer, Chair
Board of Education

# Fiscal Year 2017-18
# Total Budgeted Revenues
# All Funds: $489,622,342



# Fiscal Year 2017-18
# Budgeted Expenditures
# All Funds




| | |
|---|---|
| Instruction (67.3%) | $ 269,550,135 |
| School Admin (5.9%) | 23,607,407 |
| Maint & Ops (6.1%) | 24,276,398 |
| School Food Serv. (4.4%) | 17,538,38 |
| Transportation (5.0%) | 20,061,612 |
| Pupil Services (4.2%) | 16,845,344 |
| Inst. Improvement (3.1%) | 12,496,47 |
| Media Services (1.2%) | 4,669,275 |
| Central Supp. Serv. (1.2%) | 4,766,150 |
| General Admin (1.0%) | 3,886,013 |
| Business Services (0.7%) | 2,678,499 |
| Other Support Serv. (0.1%) | 267,439 |
| TOTAL (State, Federal, Local) | **$400,643,130** |
| Building Const. (1% SPLOST) | 19,060,792 |
| Debt Service | 53,359,883 |
| TOTAL | **$473,063,805** |

# 2017-18 Funding Priorities
# General Fund

**The Superintendent's Recommended FY 2017-18 Tentative Budget provides funding for implementation of the following General Fund Priorities:**

**I. Continuing to attract, retain and train the best teachers, principals, and support staff by ensuring competitive employee compensation and benefits.**

- Districtwide addition of 5 elementary classroom teachers, to reduce class size and assure appropriate staffing levels to support instruction. $377,500
- Provide annual salary schedule longevity step raise for all eligible certified and support staff 6,400,000
- Provide 2% cost of living raise to all eligible employees 5,034,036
- Provide local funding to continue competitive employee fringe benefits and to address extraordinary cost increases in employer contributions to State Health and Teacher Retirement 1,946,702

**II. Establishing internationally competitive standards for student performance and an accountability system and policy framework designed to ensure that all students are challenged individually and collectively to meet more rigorous standards**.

- Through the use of new flexibility options and conversion of existing Teachers on Special Assignment (TSAs), each elementary school will have the ability to utilize Instructional Lead Strategists (ILS) to increase student achievement in literacy and math while also meeting Response to Intervention (RTI) requirements; $1,425,000
- Adopt comprehensive English Language Arts (ELA) Instructional Resources for grades K-5 3,000,000
- Continue to provide support for academic competition and scholar recognition programs for students (i.e., Governor's Honors, Social Studies and Science Fairs, Reading Bowls, Key Scholars) 57,200
- Utilize two additional Curriculum Content Coordinators within the Division of Curriculum and Instruction to provide content support and leadership in the areas of Literacy and Social Studies/CTAE 135,592

- Add a Supervisor of Support Services to the Division of School Operations to provide leadership and support to the critical areas of Counseling, Social Work and Nursing Services — 123,000

III. **Addressing student population growth, recognizing there is a significant gap between the school district's facilities and technology needs and available capital outlay revenue**.

- Hire 41 classroom teachers, 4 Assistant Principals, 2 Counselors, 4 bus drivers, 3 Clerks and 2 Teachers on Special Assignment to address student population growth — 4,222,000

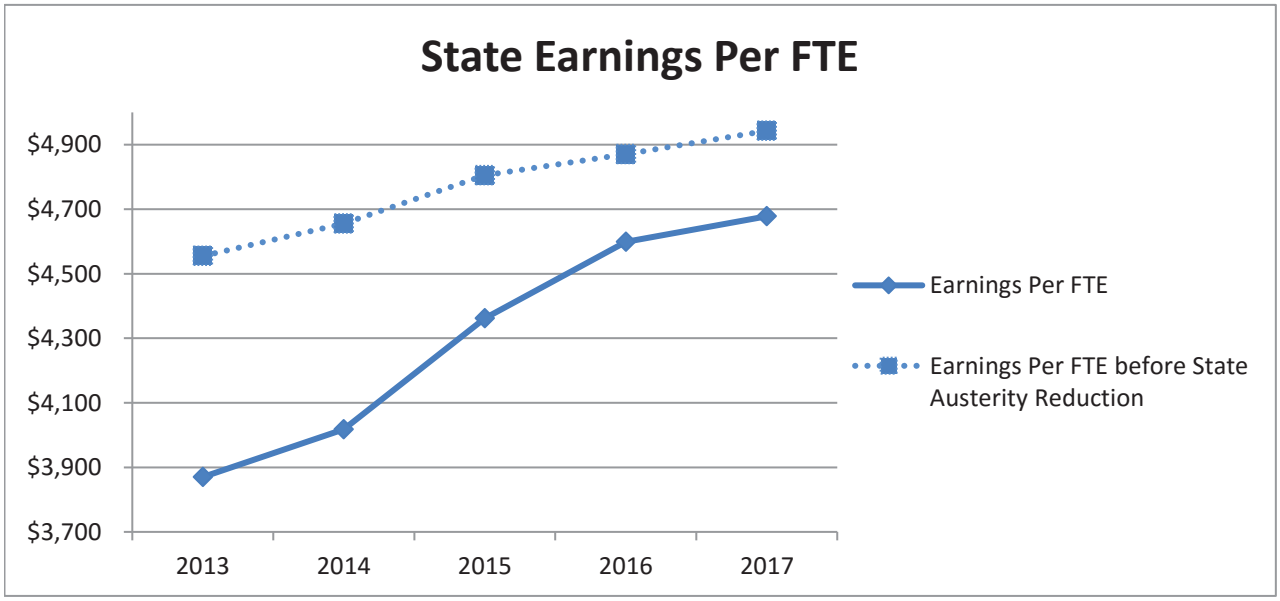
**TOTAL – 2017-18 General Fund Priorities** **$22,721,030**

# GENERAL FUND REVENUE
# COMPARISON OF 2016-17 TO TENTATIVE 2017-18

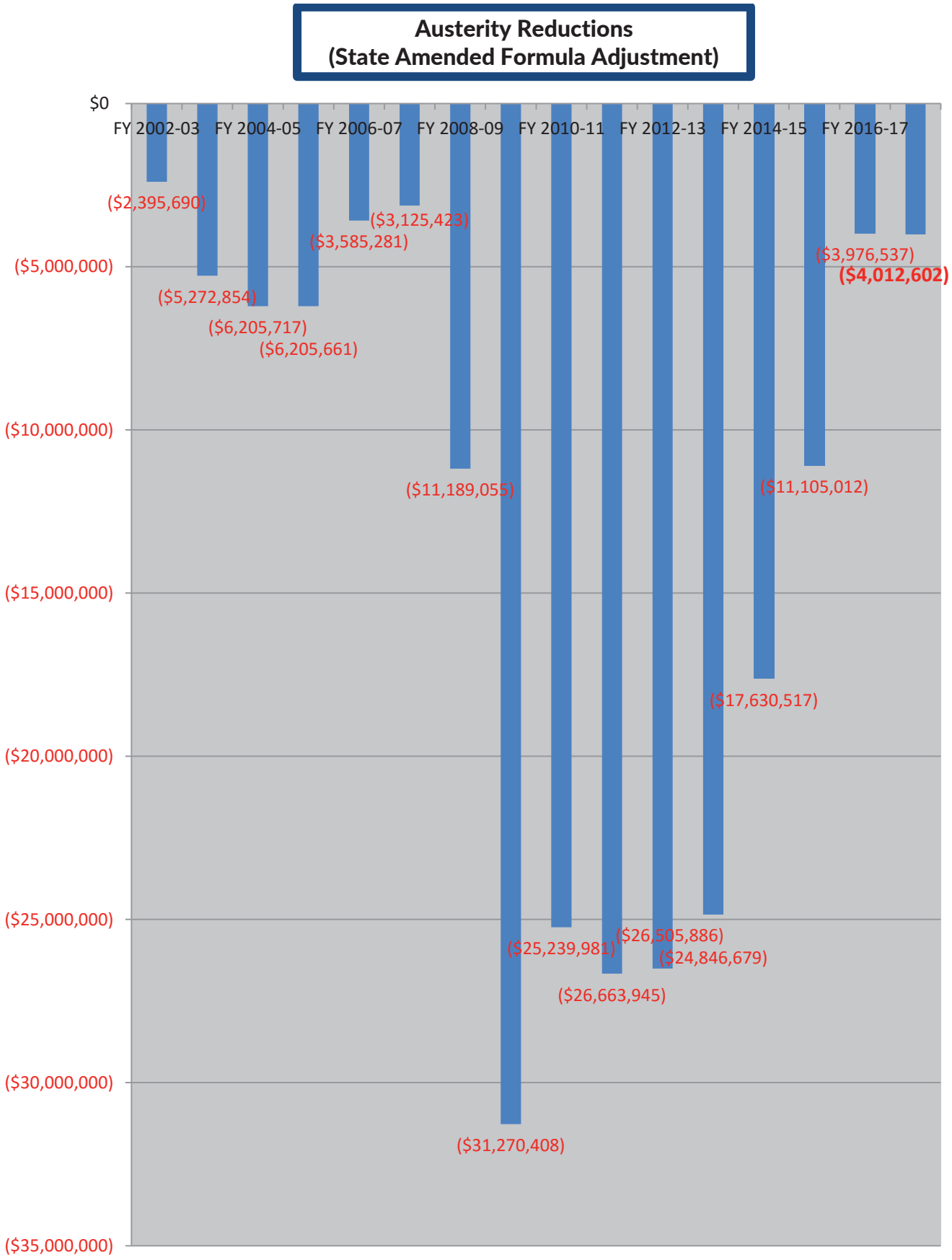
| | FTE | 2017-18 Tentative Budget | Inc/(Dec) Over 2016-17 |
|---|---|---|---|
| **STATE REVENUE** | | | |
| QBE Formula Earnings | 42,275 | $ 245,056,938 | $ 14,249,349 |
| Categorical Grants | | | |
| Pupil Transportation Program | | 2,091,711 | 68,307 |
| Nursing | | 836,749 | 62,160 |
| Education Equalization Funding | | - | - |
| Total Earnings for Quality Basic Education | | $ 247,985,398 | $ 14,379,816 |
| Less: Current Year Local Fair Share | | (43,180,097) | 3,163,434 |
| Austerity Reduction | | (4,012,602) | 36,065 |
| State Earnings for Quality Basic Education | | $ 200,792,699 | $ 11,180,317 |
| State QBE Mid-Term Allocation Adjustment (Estimated) | 157 | 3,309,343 | 109,278 |
| Other State Funds and Medicaid Reimbursement | | 2,062,412 | 614,585 |
| **TOTAL STATE FUNDING** | **42,432** | **$ 206,164,454** | **$ 11,904,180** |
| **FEDERAL FUNDS** | | | |
| Grants | | $ 168,238 | $ 46,548 |
| Federal Stimulus Funds (ARRA) | | - | - |
| **TOTAL FEDERAL FUNDS** | | **$ 168,238** | **$ 46,548** |
| **LOCAL REVENUE** | | | |
| School Tax | | $ 161,384,263 | $ 15,681,278 |
| Tuition/Testing | | 250,907 | 14,380 |
| Earnings on Investments | | 60,908 | 46,034 |
| Rental of Property | | 169,169 | (98,306) |
| Indirect Cost Recoveries | | 75,501 | 501 |
| Surplus Property | | 124,556 | (38,089) |
| Tax Anticipation Note | | 13,750,000 | (4,250,000) |
| Other (e.g., School Reimbursements, etc.) | | 3,117,836 | (687,830) |
| **TOTAL LOCAL REVENUE** | | **$ 178,933,140** | **$ 10,667,968** |
| **BEGINNING FUND BALANCE** Including Reserves for Encumbrances, and Inventories Carried Forward | | 46,615,387 | 3,550,602 |
| **TOTAL ESTIMATED REVENUE AND FUND BALANCE** | **41,727** | **$ 431,881,219** | **$ 18,266,045** |

CHEROKEE COUNTY SCHOOL DISTRICT
GEORGIA STATE DEPARTMENT OF EDUCATION
EARNINGS COMPARISON FOR FY 2013-14, 2014-15, 2015-16, 2016-17, 2017-18

| | State Earnings FY 2015-16 | State Earnings FY 2016-17 | Tentative State Earnings FY 2017-18 |
|---|---|---|---|
| Total Earnings for Quality Basic Education | $ 224,543,062 | $ 230,552,641 | $ 245,056,938 |
| State Equalization Funding Grant | 2,409,509 | - | $ - |
| Nursing Services | 768,528 | 797,486 | $ 836,749 |
| Midterm Adjustment for Growth | 3,517,370 | 3,245,055 | $ 3,309,343 |
| Local Fair Share Reduction (5 Mills) | (36,258,208) | (40,016,663) | $ (43,180,097) |
| Austerity Reduction | (11,088,905) | (3,978,206) | $ (4,012,602) |
| Pupil Transportation | 2,038,989 | 2,079,785 | $ 2,091,711 |
| Other State Funds | 1,360,913 | 1,447,827 | $ 1,183,357 |
| STATE FUNDING FOR EDUCATION | $ 187,291,258 | $ 194,127,925 | $ 205,285,399 |
| TOTAL FTE | 40,722 | 41,502 | 42,275 |
| EARNINGS PER FTE | $ 4,599 | $ 4,678 | $ 4,856 |

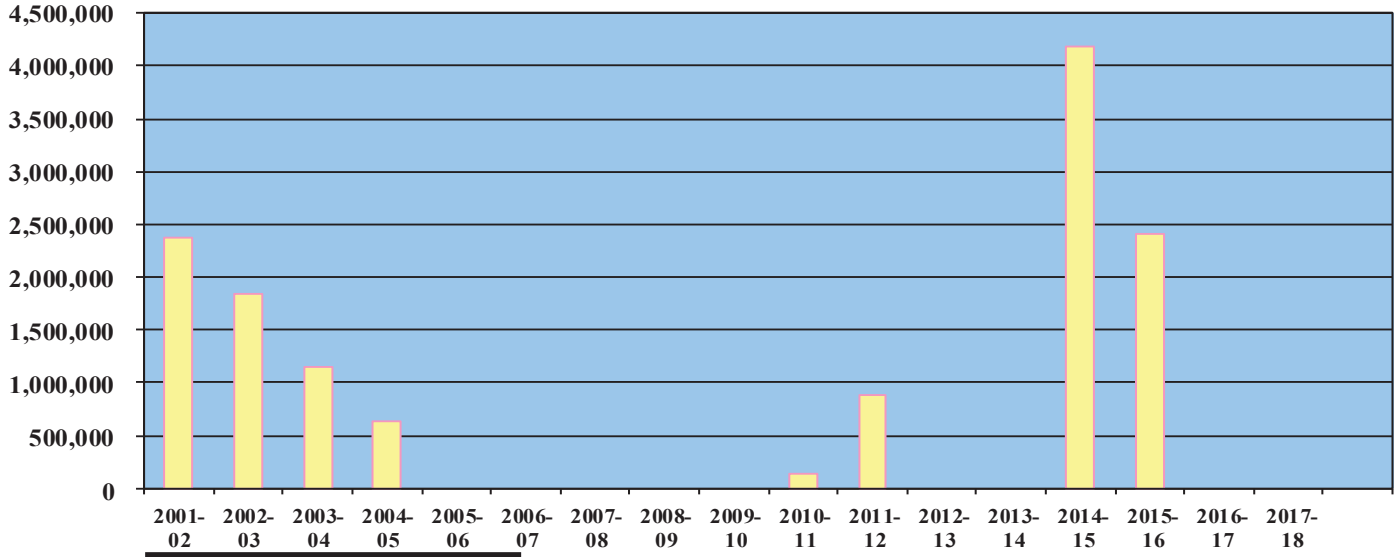



| Change in Earnings from 2016-17: | FY 2017-18 |
|---|---|
| Local Fair Share | ($3,163,434) |
| Austerity Reduction | ($36,065) |




The fifteen year cumulative total of "Austerity Reductions" is $209.2 Million. The loss of $4.01 Million in FY 2017-18 equates to approximately 55 additional teaching positions.

# STATE EQUALIZATION FUNDING
# 2001-02 to 2017-18




| | |
|---|---|
| 2001-02 - | $2,367,894 |
| 2002-03 - | $1,835,635 |
| 2003-04 - | $1,143,401 |
| 2004–05 - | $ 628,152 |
| 2005–06 - | $ -0- |
| 2006-07 - | $ -0- |
| 2007-08 - | $ -0- |
| 2008-09 - | $ -0- |
| 2009-10 | $ -0- |
| 2010-11 | $ 132,230 |
| 2011-12 | $ 875,920 |
| 2012-13 | $ -0- |
| 2013-14 | $ -0- |
| 2014-15 | $4,180,813 |
| 2015-16 | $2,409,509 |
| 2016-17 | $ -0- |
| 2017-18 | $ -0- |

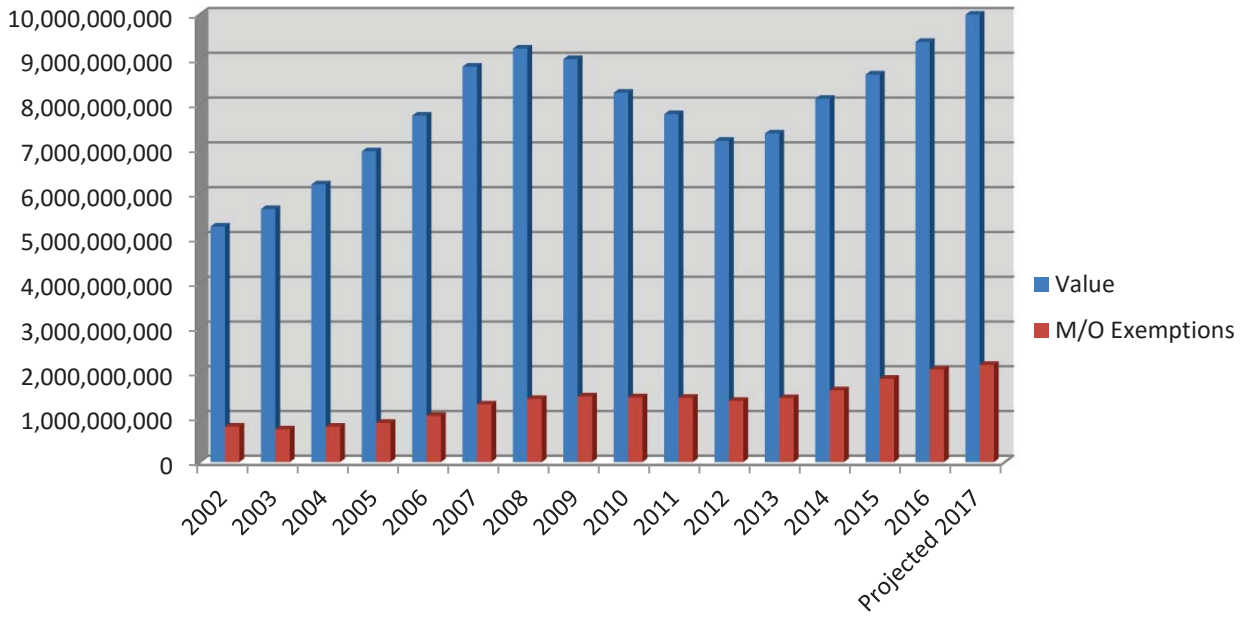
In FY 2004-05 under House Bill 1187, State Equalization Funding was phased out over a six fiscal year period for counties above the State average in wealth, which included Cherokee County (until fiscal year 2010-11 when the School District again qualified for funding for two years.) In fiscal year 2013-14, again the State Legislature cut funding to counties considered more wealthy than others (which included Cherokee County.) In fiscal years 2014-15 through 2015-16 the School District qualified for funding due to declining property values in previous years. For fiscal year 2017-18, Cherokee County does not qualify for Equalization funding due to relative property values as compared to other counties in Georgia.

## State Equalization Funding

(Equalizes Property Value Between Counties State-Wide)

# 2017 COMPARISON OF CHEROKEE COUNTY
# GROSS TAXABLE VALUE

**Tax Digest Value/M&O Exemptions**




| | Digest Year | 40% Value | M/O Exemptions | Taxable Value** | %Increase/ (Decrease)** |
|---|---|---|---|---|---|
| | 2002 | 5,265,433,460 | (795,243,475) | 4,470,189,985 | 14.70 |
| | 2003 | 5,656,795,930 | (732,347,900) | 4,924,448,030 | 7.40 |
| | 2004 | 6,205,449,256 | (792,582,693) | 5,412,866,563 | 9.60 |
| | 2005 | 6,944,043,799 | (879,069,800) | 6,064,973,999 | 11.90 |
| | 2006 | 7,741,323,239 | (1,033,767,372) | 6,707,555,867 | 10.60 |
| | 2007 | 8,833,091,808 | (1,290,095,321) | 7,542,996,487 | 12.00 |
| | 2008 | 9,237,603,402 | (1,412,568,090) | 7,825,035,212 | 3.70 |
| | 2009 | 9,001,790,326 | (1,469,174,114) | 7,532,616,212 | (3.80) |
| | 2010 | 8,251,778,992 | (1,449,488,717) | 6,802,290,275 | (10.70) |
| | 2011 | 7,774,299,307 | (1,438,332,946) | 6,335,966,361 | (7.36) |
| | 2012 | 7,195,760,040 | (1,369,158,690) | 5,826,601,350 | (9.02) |
| | 2013 | 7,342,185,046 | (1,431,338,403) | 5,910,846,643 | 1.44 |
| | 2014 | 8,117,003,864 | (1,607,613,814) | 6,509,390,050 | 10.12 |
| | 2015 | 8,658,709,442 | (1,863,949,175) | 6,794,760,267 | 4.38 |
| | 2016 | 9,384,998,956 | (2,070,919,374) | 7,314,079,582 | 7.64 |
| Projected | 2017 | 9,995,023,888 | (2,174,465,343) | 7,820,558,545 * | 6.50 |

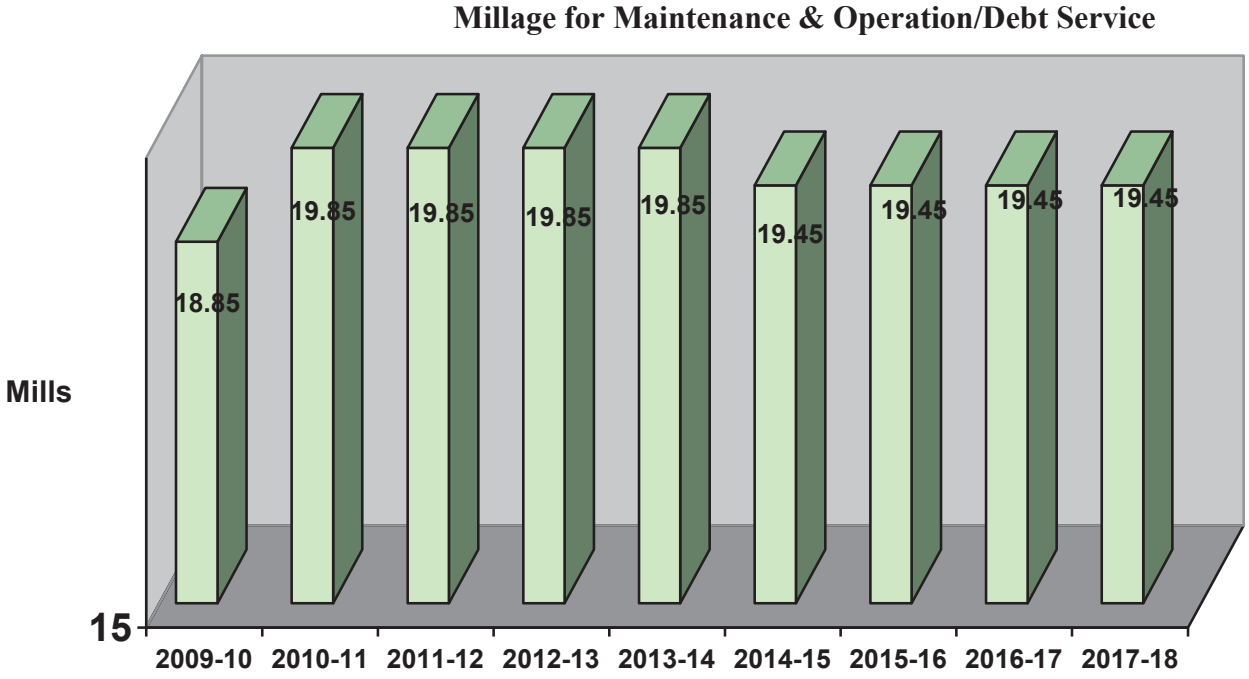
*Gross Taxable Value does not reflect deduction of collection fees charged by County Tax Commissioner.

** Taxable Value and % Increase/Decrease are preliminary and prior to appeals and adjustments.

# COMPARISON OF 2016-17 MILLAGE RATE TO RECOMMENDED 2017-18 MILLAGE RATES

In order to participate in the State's Quality Basic Education (QBE) Program, the School District is obligated to contribute a "required local effort" amount, determined by the State to be equal to a five mill levy on the equalized, adjusted Cherokee County Property Tax Digest. This required local effort will be $43,180,097 in 2017-18. Cherokee County Government also assesses taxpayers 2.10% or 0.4 mills annually ($2,601,995) to collect local taxes, which is also included in the public schools Maintenance and Operation millage rate. **For Fiscal Year 2017-18 the millage rate will be 19.45 with 18.95 mills going toward Maintenance and Operation costs and .50 mills going toward repayment of bonds issued in previous years.**

| | Final 2016-17 Millage Rates | Tentative 2017-18 Millage Rates | Increase/ (Decrease) |
|---|---|---|---|
| • Maintenance & Operation Millage State of Georgia Required Local Effort Quality Basic Education | 5.45 | 5.52 | 0.07 |
| • Assessment by County Government for Reimbursement of Tax Collection Costs (2.10%) | 0.40 | 0.38 | (0.02) |
| • Maint. & Operation | 13.60 | 13.05 | (0.55) |
| • Debt Service | 0.00 | 0.50 | 0.50 |
| **TOTAL MILLAGE** | **19.45** | **19.45** | **0.00** |




| | |
|---|---|
| **Maintenance/Operation** | **18.95** |
| **Debt Service** | **.50** |
| **Total** | **19.45** |

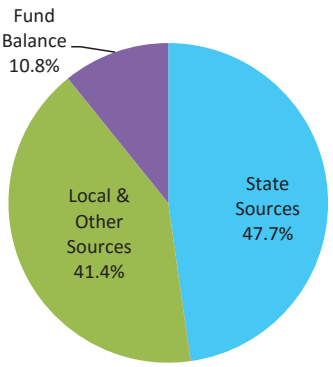
**GENERAL FUND**
**TOTAL EXPENSE BY FUNCTION/OBJECT**
**2017-18 BUDGET**

| | | | | IMPROVE | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | PUPIL | INSTRUCTION. | EDUCATION | GENERAL | SCHOOL | BUSINESS | OPERATIONS | | CENTRAL | OTHER | CAP. OUTLAY |
| | | INSTRUCTION | SERVICES | SVCS | MEDIA | ADMIN | ADM | SERVICES | & MAINTEN | TRANSPORT | SUPPORT | SUPPORT | TRANS. OUT |
| | TOTAL | 1000 | 2100 | 2210 | 2220 | 2300 | 2400 | 2500 | 2600 | 2700 | 2800 | 2900 | DEBT SERV. |
| Salaries & Wages | $ 237,308,098 | $ 181,560,120 | $ 8,778,261 | $ 6,943,287 | $ 2,918,757 | $ 1,544,279 | $ 16,622,040 | $ 1,675,130 | $ 4,298,448 | $ 11,707,831 | $ 1,259,945 | $ - | $ - |
| Employee Benefits | $ 92,519,111 | 70,472,104 | 3,363,969 | 2,608,642 | 1,140,283 | 584,335 | 6,668,651 | 743,502 | 1,708,184 | 4,736,552 | 492,889 | - | - |
| **SUB - TOTAL** | **$ 329,827,209** | **$ 252,032,224** | **$ 12,142,230** | **$ 9,551,929** | **$ 4,059,040** | **$ 2,128,614** | **$ 23,290,691** | **$ 2,418,632** | **$ 6,006,632** | **$ 16,444,383** | **$ 1,752,834** | **$ -** | **$ -** |
| Purchased Svcs. | $ 10,169,642 | $ 265 | $ 1,094,315 | $ 130,982 | $ - | $ 63,007 | $ - | $ 75,507 | $ 6,370,358 | $ 197,645 | $ 2,237,563 | $ - | $ - |
| Legal Svcs. | | | | | | $ 356,972 | | | | | | | |
| Parts & Supplies | $ 998,771 | - | - | - | - | - | - | - | - | 998,771 | - | - | - |
| Water & Sewer | $ 1,137,249 | - | - | - | - | - | - | - | 1,137,249 | - | - | - | - |
| Per Diem of Board Members | $ 54,600 | - | - | - | - | 54,600 | - | - | - | - | - | - | - |
| Repairs & Maintenance | $ 4,249,389 | 13,499 | - | - | 1,200 | 265 | 12,108 | 1,207 | 4,220,610 | - | 500 | - | - |
| Rental of Bldgs and Equip. | $ 53,000 | - | - | - | - | - | - | - | - | 53,000 | - | - | - |
| Insurance | $ 3,095 | - | - | - | - | 3,095 | - | - | - | - | - | - | - |
| Communications | $ 493,052 | - | 13,585 | 35,205 | - | 13,519 | 235,409 | 17,917 | 79,510 | 86,820 | 7,587 | - | 3,500 |
| Travel | $ 195,271 | 56,580 | 29,883 | 69,750 | - | 13,747 | 994 | 3,210 | 5,225 | 10,497 | 5,385 | - | - |
| Other Purchase Services | $ - | - | - | - | - | - | - | - | - | - | - | - | - |
| Supplies | $ 2,586,463 | 2,012,307 | 32,215 | 278,302 | 101,249 | 5,953 | 59,290 | 24,079 | 26,250 | 19,890 | 26,928 | - | - |
| Computer Software | $ 3,003,604 | 2,000,000 | - | 51,144 | - | - | - | 118,672 | 27,750 | 139,000 | 667,038 | - | - |
| Equipment under $1,000 | $ 1,567,146 | 787,289 | 1,500 | 16,944 | 19,966 | 1,000 | 8,915 | 6,105 | 50,310 | 40,310 | 56,250 | - | 578,557 |
| Fuel & Lubricants | $ 1,638,129 | - | - | - | - | - | - | - | - | 1,638,129 | - | - | - |
| Utilities (Gas, Electricity) | $ 6,205,515 | - | - | - | - | - | - | - | 6,205,515 | - | - | - | - |
| Textbooks | $ 3,195,000 | 3,195,000 | - | - | - | - | - | - | - | - | - | - | - |
| Books & Periodicals | $ 477,550 | 5,310 | - | 4,490 | 462,052 | 1,783 | - | 175 | - | 1,965 | 1,775 | - | - |
| Equipment over $1,000 | $ 988,659 | 774,636 | - | 16,255 | 25,768 | - | - | - | 89,200 | 80,550 | 2,250 | - | - |
| Computers | $ - | - | - | - | - | - | - | - | - | - | - | - | - |
| Dues & Fees | $ 912,529 | 440,640 | 725 | 138,830 | - | 198,510 | - | 12,995 | 57,789 | 55,000 | 8,040 | - | - |
| Other | $ 30,068 | - | - | - | - | - | - | - | - | - | - | - | 30,068 |
| Transfer to Other Funds | $ 935,000 | - | - | - | - | - | - | - | - | - | - | - | 935,000 |
| Debt Service | $ 13,750,000 | - | - | - | - | - | - | - | - | - | - | - | 13,750,000 |
| **SUB - TOTAL** | **$ 52,643,732** | **$ 9,285,526** | **$ 1,172,223** | **$ 741,902** | **$ 610,235** | **$ 712,451** | **$ 316,716** | **$ 259,867** | **$ 18,269,766** | **$ 3,321,577** | **$ 3,013,316** | **$ -** | **$ 15,297,125** |
| **TOTALS** | **$ 382,827,912** | **$ 261,317,750** | **$ 13,314,452** | **$ 10,293,830** | **$ 4,669,275** | **$ 2,841,065** | **$ 23,607,407** | **$ 2,678,499** | **$ 24,276,398** | **$ 19,765,960** | **$ 4,766,150** | **$ -** | **$ 15,297,125** |

# GENERAL FUND BUDGET
# TENTATIVE 2017-18 REVENUE / APPROPRIATIONS

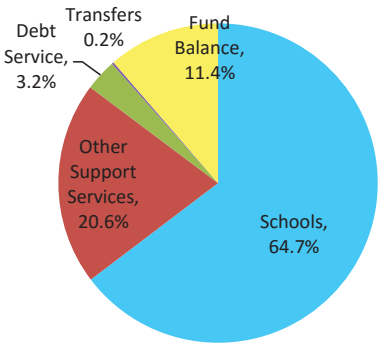
**REVENUE**

| | 2017-18 Tentative Budget | Inc/(Dec) Over 2016-17 |
|---|---|---|
| State Sources | 206,164,454 | $ 11,904,180 |
| Federal Sources | 168,238 | 46,548 |
| Local & Other Sources | 178,933,140 | 10,667,968 |
| Beginning Fund Balance | 46,615,387 | |
| **TOTAL REVENUE AND FUND BALANCE** | **$ 431,881,219** | **$ 22,618,696** |

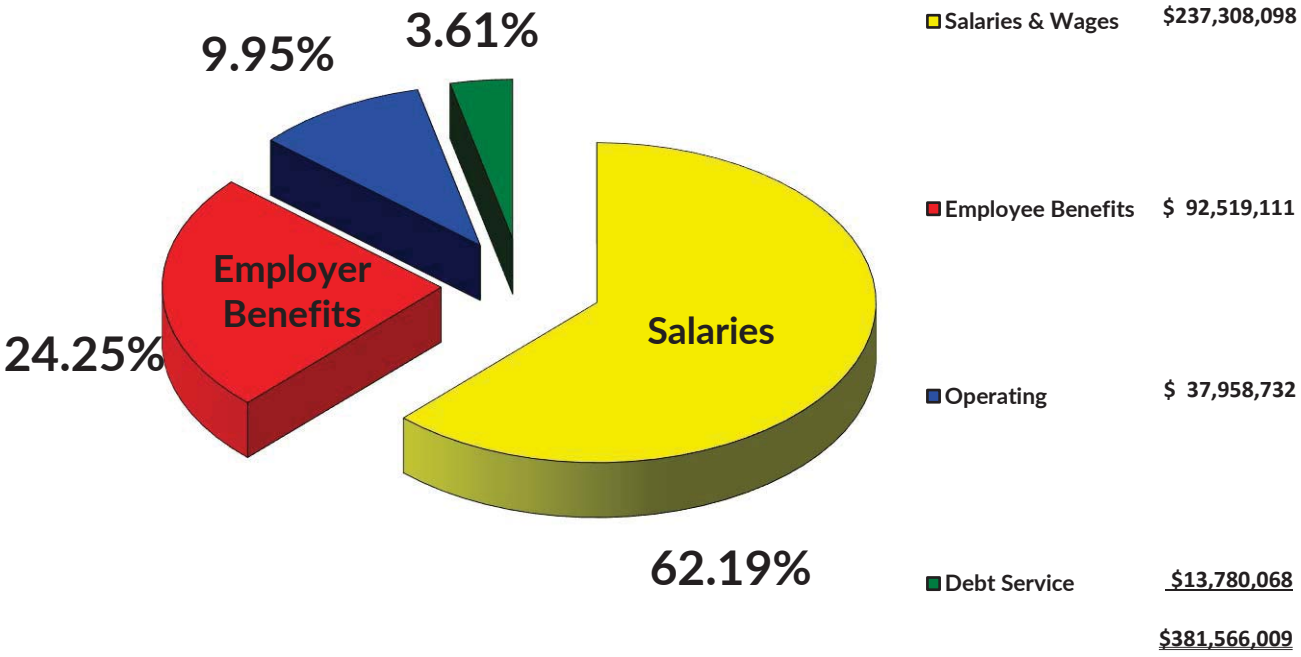



**APPROPRIATIONS**

| | 2017-18 Tentative Budget | Inc/(Dec) Over 2016-17 |
|---|---|---|
| Direct School Appropriations | $ 279,301,477 | $ 19,557,631 |
| Other Support Services | 88,811,367 | 6,659,900 |
| Debt Service (TAN) | 13,780,068 | (4,264,682) |
| Transfers | 935,000 | 287,342 |
| Ending Fund Balance | 49,053,307 | 378,505 |
| **TOTAL BUDGET** | **$ 431,881,219** | **$ 22,618,696** |

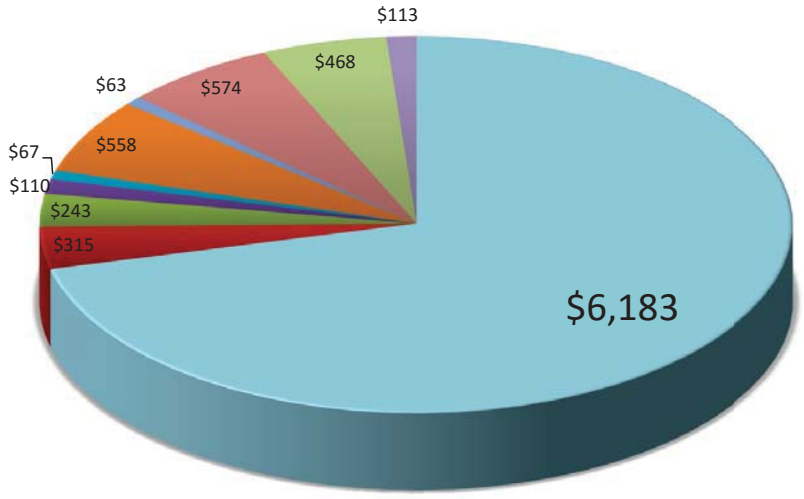


# General Fund Total Expenses
# FY 2017-18



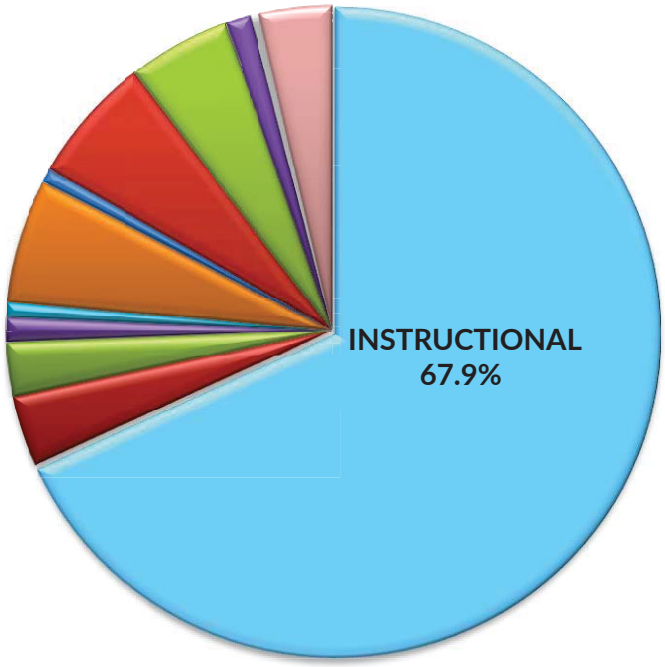

Salaries and Employer Benefits are 86.44% of Total Operational Expenses

# FY 2017-18
# Operational Expenditures Per Student
# Based on Enrollment of 42,275 Projected for September 2017
# $8,694




| | |
|---|---|
| Instructional | $6,183 |
| Pupil Services | 315 |
| Improve Instruct. Services | 243 |
| Media | 110 |
| General Administration | 67 |
| School Administration | 558 |
| Business Operations | 63 |
| Maintenance & Operation | 574 |
| Transportation | 468 |
| Central Support | 113 |
| ***Average Cost Per Student*** | ***$8,694*** |

# General Fund (Operating Account)
# Total Expense by Function
# FY 2017-18 Budget




| | |
|---|---|
| Instruction 67.89% | $261,317,750 |
| Pupil Services 3.46% | 13,314,452 |
| Inst. Improvement 2.67% | 10,293,830 |
| Media Services 1.21% | 4,669,275 |
| General Admin. 0.74% | 2,841,065 |
| School Admin. 6.13% | 23,607,407 |
| Business Services 0.70% | 2,678,499 |
| Maint & Operation 6.31% | 24,276,398 |
| Transportation 5.14% | 19,765,961 |
| Central Support Serv. 1.24% | 4,766,150 |
| Other Support Serv. 0% | 0 |
| Capital Improvements 0.15% | 582,057 |
| Transfers 0.78% | 935,000 |
| Debt Service (TAN) 3.58% | 13,780,068 |
| | **$382,827,912** |

**67.9% of The School District's Operational Budget will be spent in the classroom.**

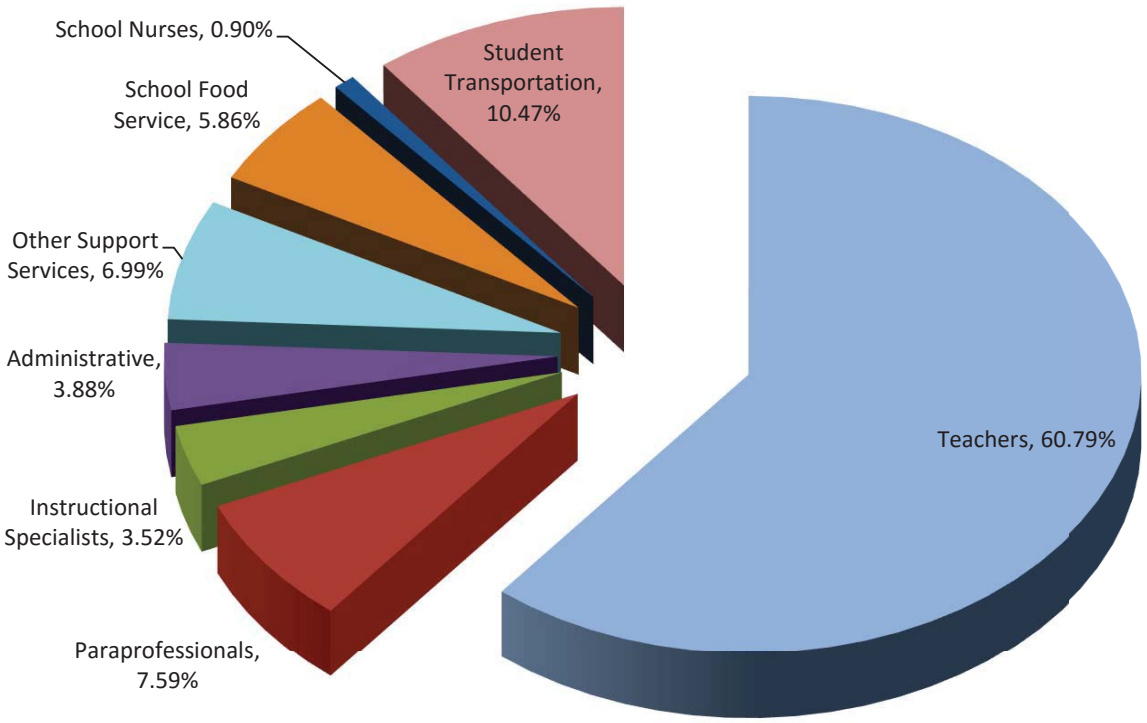
**General Fund**
**Projected Cash Flow**
**2017-18**

| | Total | July | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| **Funds Available** | | | | | | | |
| | | | | | | | |
| State Funds | $ 200,792,699 | 16,732,725 | 16,732,725 | 16,732,725 | 16,732,724 | 16,732,725 | 16,732,725 |
| State Mid-Term Funds | 3,309,343 | - | - | - | - | - | - |
| Other State Funds | 2,062,412 | - | 187,492 | 187,492 | 187,492 | 187,492 | 187,492 |
| Federal Funds/Reimb. | 168,238 | - | - | - | - | - | - |
| Local Funds | | | | | | | |
| Taxes | 161,384,263 | 2,566,010 | 2,582,148 | 2,887,164 | 3,127,898 | 4,896,253 | 27,574,150 |
| Other | 3,798,877 | 137,552 | 237,694 | 237,694 | 237,694 | 237,694 | 237,694 |
| TAN Proceeds | 13,750,000 | - | - | 13,750,000 | - | - | - |
| Beg. Fund Balance | 46,615,387 | 46,615,387 | - | - | - | - | - |
| | | | | | | | |
| Total Funds Available | $ 431,881,219 | 66,051,674 | 19,740,059 | 33,795,075 | 20,285,808 | 22,054,164 | 44,732,061 |
| | | | | | | | |
| | | | | | | | |
| **Expenditures** | | | | | | | |
| | | | | | | | |
| Salaries | $ 237,308,098 | 19,775,675 | 19,775,675 | 19,775,675 | 19,775,675 | 19,775,675 | 19,775,675 |
| Fixed Costs/Full Amount | 92,519,111 | 7,709,926 | 7,709,926 | 7,709,926 | 7,709,926 | 7,709,926 | 7,709,926 |
| Other Operating Expenses | 37,958,732 | 3,549,183 | 3,437,328 | 3,749,279 | 3,891,729 | 3,375,049 | 3,375,049 |
| TAN Repayment | 13,780,068 | - | - | - | - | - | 13,780,068 |
| Transfers | 935,000 | 225,589 | 225,589 | 225,590 | 225,590 | 225,590 | 225,590 |
| | | | | | | | |
| **Total Expenditures** | $ 382,501,009 | 31,260,373 | 31,148,518 | 31,460,470 | 31,602,920 | 31,086,240 | 44,866,308 |
| | | | | | | | |
| | | | | | | | |
| **Monthly Ending Fund Balance** | $ 49,380,210 | 34,791,301 | 23,382,842 | 25,717,448 | 14,400,336 | 5,368,261 | 5,234,014 |
| | | | | | | | |
| **Monthly Ending Fund Balance (Excluding TAN Borrowing)** | | 37,846,077 | 27,029,349 | 16,176,047 | 5,701,567 | (2,487,879) | (4,269,356) |

**General Fund**
**Projected Cash Flow**
**2017-18**

| | Jan. | Feb. | Mar. | Apr. | May | June |
|---|---|---|---|---|---|---|
| | | | | | | |
| **Funds Available** | | | | | | |
| | | | | | | |
| State Funds | 16,732,725 | 16,732,725 | 16,732,725 | 16,732,725 | 16,732,725 | 16,732,725 |
| State Mid-Term Funds | - | 661,869 | 661,869 | 661,869 | 661,868 | 661,868 |
| Other State Funds | 187,492 | 187,492 | 187,492 | 187,492 | 187,492 | 187,492 |
| Federal Funds/Reimb. | - | - | - | 168,238 | - | - |
| Local Funds | | | | | | |
| Taxes | 100,291,415 | 4,834,927 | 4,249,777 | 2,791,507 | 2,791,507 | 2,791,507 |
| Other | 467,718 | 401,027 | 401,027 | 401,027 | 401,027 | 401,029 |
| TAN Proceeds | - | - | - | - | - | - |
| Beg. Fund Balance | - | - | - | - | - | - |
| | | | | | | |
| Total Funds Available | 117,679,350 | 22,818,040 | 22,232,890 | 20,942,858 | 20,774,619 | 20,774,621 |
| | | | | | | |
| | | | | | | |
| **Expenditures** | | | | | | |
| | | | | | | |
| Salaries | 19,775,675 | 19,775,675 | 19,775,675 | 19,775,675 | 19,775,675 | 19,775,675 |
| Fixed Costs/Full Amount | 7,709,926 | 7,709,926 | 7,709,926 | 7,709,926 | 7,709,926 | 7,709,926 |
| Other Operating Expenses | 2,881,882 | 3,333,184 | 2,948,133 | 3,158,796 | 2,359,688 | 1,899,432 |
| TAN Repayment | - | - | - | - | - | - |
| Transfers | 225,590 | 225,589 | 225,589 | 225,589 | 225,589 | 225,589 |
| | | | | | | |
| **Total Expenditures** | 30,593,073 | 31,044,374 | 30,659,323 | 30,869,986 | 30,070,878 | 29,610,622 |
| | | | | | | |
| | | | | | | |
| **Monthly Ending Fund Balance** | 92,320,291 | 84,093,957 | 75,667,525 | 65,740,397 | 56,444,138 | 47,608,137 |
| | | | | | | |
| **Monthly Ending Fund Balance (Excluding TAN Borrowing)** | 85,043,956 | 77,600,071 | 69,520,224 | 60,328,992 | 51,814,549 | 43,760,365 |

# SCHOOL STAFF
# 2017-18




| | |
|---|---|
| Teacher | 2,839 |
| Parapro | 349 |
| Other Support | 325 |
| Nurse | 42 |
| Instructional Specialist | 164 |
| School Nutrition | 278 |
| Admin | 182 |
| Student Transportation | 491 |
| | 4,670 |

# 2017-18 Funding Priorities
# Building Fund

## 2017-18 SPLOST CONSTRUCTION PROJECTS

**On November 8, 2016, the citizens of Cherokee County were asked to support the Local School District through approval of continuation of the 1% Special Purpose Local Option Sales Tax (SPLOST). The referendum was overwhelmingly supported by citizens and approved for the continuation of the 1% SPLOST for the years 2018 through 2023. Funds derived from SPLOST support the following School Board Major System Priorities:**

**I. Addressing exploding student population growth, recognizing that there is a large gap between the school district's facilities and technology needs and available capital outlay revenue.**

| Project | 2017-18 Expenditures |
|---|---|
| • Provides funding for Phase III construction Of New/Replacement Educational Services Facility | $1,200,000 |
| • Provides funding for Phase I of the Boston ES driveway project | 1,800,000 |
| • Continues to fund program work for system-wide maintenance and renovation needs identified, using the following criteria: Five Year Facilities Plan, Facility Budget Request Forms submitted by School Principals, Maintenance Department Repair Records, Equipment Life Expectancy, Energy Costs and Ad Hoc Budget Committee Findings and Recommendations. | 7,000,000 |
| • Reimburses General Fund for Building Repair/Renovation | 1,000,000 |
| • Provides funding for up to 12 new school buses to Replace those in the fleet that are 10 years or older and place up to 7 smaller frame buses to service preschool routes. | 1,478,735 |
| **SUB TOTAL FACILITIES/CONSTRUCTION** | **$12,478,735** |

**II. Utilizing technology both to improve student achievement and to increase the School District's productivity and efficiency as a major business enterprise.**

| Project | 2017-18 Expenditures |
|---|---|
| • **Data Network, Security, Content Management, Web Services and Equipment** Addresses expenses to maintain the District's Wide Area Network. Includes the continued upgrade of wireless access throughout the District, cabling materials, modern technologies to ensure a productive, safe, protected and efficient data infrastructure. | $1,403,242 |
| • **Maintenance and Refresh of Existing Equipment** Facilitates the continued replacement and repair costs of legacy computers and laptops, printers, peripherals and fileservers. | 3,909,500 |
| • **Career, Technology and Agricultural Education Pathways** Provides funding for the acquisition and upgrade of technologies currently used in our District's Career Pathways programs in our Middle and High Schools. | 100,000 |
| • **Assistive Technology and Special Education** Provides for the acquisition and implementation of hardware and software designed specifically to address the needs of children with special and/or unique needs. | 45,000 |
| • **Technology Hardware and District Initiatives** Provides funding for the purchase of new hardware (desktops, laptops, interactive white boards, student response devices, and other peripheral devices). Addresses hardware needs for student population growth. | 105,758 |
| • **District Software (Purchases, Renewals and Support Agreements)** Comprises costs for major District software licenses and renewable support agreements inclusive of productivity data management, administrative and curricular applications. | 358,000 |
| • **Purchased Professional Services** Incorporates purchased services from business partners and vendors to provide efficient implementations of select programs, consultation, project management and installation services. | 78,500 |
| **SUB TOTAL TECHNOLOGY** | **$6,000,000** |
| **TOTAL – 2017-18 SPLOST Program** | **$18,478,735** |

# CHEROKEE COUNTY SCHOOL DISTRICT
# SPLOST IV and V
# BUILDING FUND
# FY 2017-18

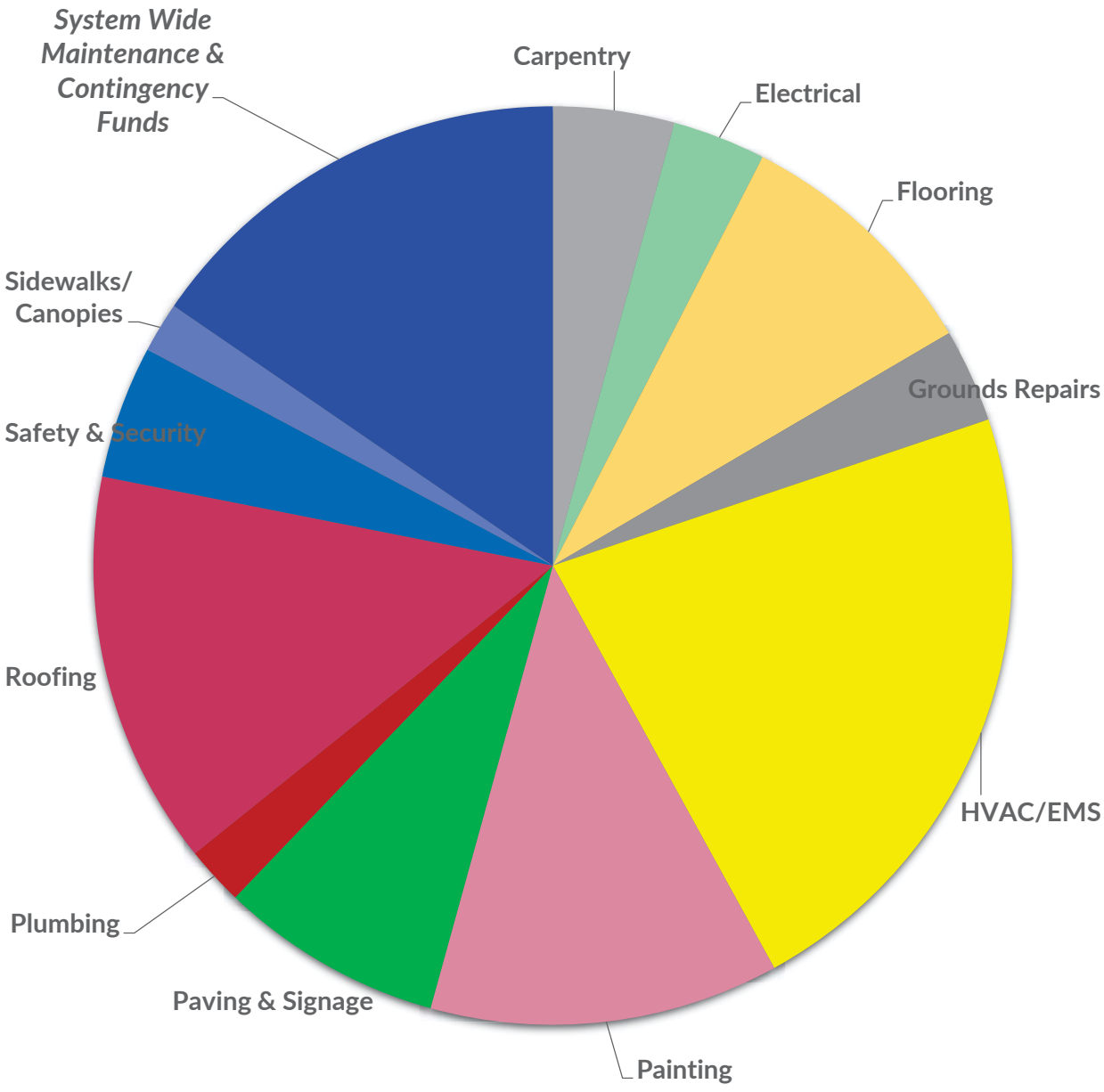
| | | |
|---|---|---|
| **Revenue** | | |
| **State Funding (GSFIC)** | $ - | $ - |
| **Local Funding** | | |
| **Interest and Developer Donations** | $ 168,696 | |
| **Proceeds from Sale of Bonds (SPLOST V)** | 35,000,000 | **35,168,696** |
| **Total Revenue** | | **$ 35,168,696** |
| **Beginning Fund Balance (SPLOST VI)** | | **12,662,618** |
| **Total Funds Available** | | **$ 47,831,314** |
| **Expenditures** | | |
| **Construction** | | |
| Boston ES Drive | $ 1,800,000 | |
| Educational Services Facility Phase 1 | 1,200,000 | **$ 3,000,000** |
| **Miscellaneous Renovations** | | **7,000,000** |
| **General Fund Reimbursement for Building Repair/Renovations** | | **1,000,000** |
| **Transportation (19 Buses and Radios)** | | **1,478,735** |
| **Technology** | | **6,000,000** |
| **Total Expenditures** | | **$ 18,478,735** |
| **Ending Fund Balance** | | **29,352,579** |
| **Total Expenditures and Ending Fund Balance** | | **$ 47,831,314** |

# FACILITIES MAINTENANCE PROPOSED FY18 BUDGET

**Projected Budget Totals by Category**

| | | |
|---|---|---|
| Carpentry | $ | 198,730 |
| Electrical | | 29,500 |
| Flooring | | 270,500 |
| Grounds Repairs | | 50,700 |
| HVAC/EMS | | 1,400,394 |
| Painting | | 760,500 |
| Paving & Signage | | 425,075 |
| Plumbing | | 35,000 |
| Roofing | | 897,330 |
| Safety & Security | | 327,800 |
| Sidewalks/Canopies | | 99,000 |
| System Wide Maintenance/ Contingency | | 2,505,471 |
| Total Budget | | $7,000,000 |

# FACILITIES MAINTENANCE PROPOSED FY18 BUDGET



# FY18 ED-SPLOST CONSTRUCTION EXPENDITURES

The construction projects listed below are funded through the current ED-SPLOST. The Capital Outlay funds represent the anticipated expenditure for each project.

| | |
|---|---|
| ❖Educational Services Complex (FY18)<br>❖Phase III<br>❖Final Expenditure for this project | $1,200,000 |
| ❖Boston ES Driveway Project (FY18)<br>❖Phase I, Completion 2018<br>❖Pending GDOT Approval<br>❖Current Pricing based on Engineering Estimate | $1,800,000 |
| **Total Projected Capital Outlay Expenses** | **$3,000,000** |

# 2017-18 Transportation Budget Estimates

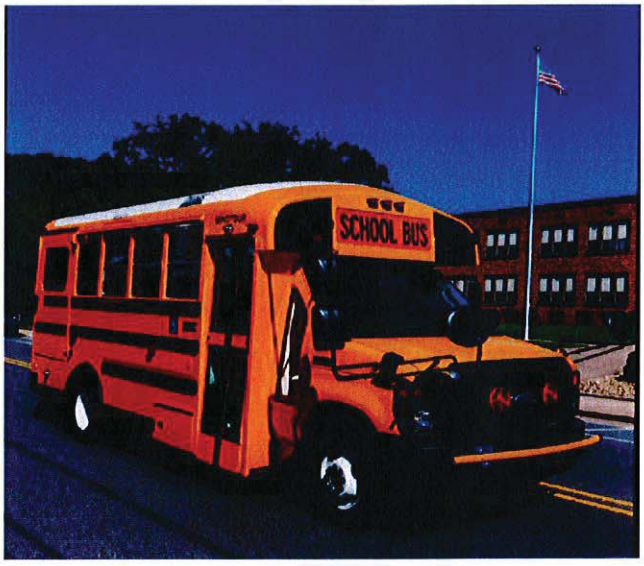
For School Year 2017-18, CCSD Transportation Department is considering a new addition to our student delivery model: a smaller, more maneuverable "Type A" school bus to be used specifically in our Special Education Preschool program. These buses will be designed with integrated child seats to handle 20 Special Education Preschool students. The Type A school bus offers a lower cost of ownership when compared to the "Type C" school buses currently used to transport these students. A fully equipped Type C Specialized Bus is $97,717 per bus, while a fully equipped Type A Specialized Preschool bus will cost CCSD $60,449 per bus, a savings of $37,268 per bus for our Special Education Preschool program.

Currently, CCSD operates 56 Type C Specialized buses for the general Special Education Program, with an additional nine buses kept as spares. To accommodate growth and reduce travel time for our most fragile students, the addition of Type A buses will allow for:

- The reduction of the average travel time minutes
- A reduction in fuel costs
- The transfer of seven Type C buses from SPED Preschool to the general SPED program bus fleet
- An increase in the number of spare SPED buses

The savings below of $224,876 will allow for the additional purchase of much needed regular education buses, thereby improving the overall bus fleet.

| | Type A | Type C |
|---|---|---|
| **Cost of Bus** | $60,449 | $97,717 |
| **Buses Needed** | 7 | 7 |
| **Total Cost** | $423,143 | $684,049 |
| **Savings** | **$224,876** | |




The Department's goal for School Year 2017-18 regular education transportation is to incorporate 14 new drivers ($32,000 per dirver). Theses drivers will be positioned to:

- Eliminate all second loads at Freedom MS
- Accommodate projected growth within the county
- Reduce student load counts in the Cherokee and Creekview Innovation Zones

CCSD Transportation Department is recommending the purchase of 12 Type C 65-passenger buses, 10 of which will accommodate the new driver allocations. That will place two buses within the replacement cycle of CCSD's current fleet.

| | Type C School Bus |
|---|---|
| **Cost of Bus** | $87,966 |
| **Buses Needed** | 12 |
| **Total Cost** | $1,055,592 |




The Transportation Department is requesting an increase in its software renewal budget to incorporate a comprehensive Fleet Maintenance/GPS/Time and Attendance program. Included in this package is a parent notification system that will enable parents to see the location of their child's bus and what time it will show up at their stop--all from a smartphone or similar mobile device at a cost of $129,000 annually.

## DID YOU KNOW?

- 402 buses transport 70% of the student population (29,400 students)
- There were 402 buses in operation for the 2008-09 School Year (the same number as today)
- More than 1,625 daily routes cover 4.8 million miles annually
- About 800,000 gallons of fuel is needed annually

# TOTAL DEBT SERVICE
# BUDGET FY 2017-18

| | | |
|---|---|---|
| **Revenue** | | |
| Local Sources | | |
| 1% SPLOST Collections | | $ 33,291,545 |
| *.5 Mill from Property Tax for Debt Service** | | - |
| Bond Fund (Property Tax Collections from Previous Years) | | 166,851 |
| Federal Funds | | |
| IRS Subsidies (Series 2009B and Series 2010B Bonds) | | 2,949,636 |
| Other Sources | | |
| Interest Earned | | 65,579 |
| Sinking Fund Earnings (Series 2010B Bonds) | | 541,497 |
| **TOTAL REVENUE** | | **$ 37,015,108** |
| **Beginning Fund Balance** | | **35,232,522** |
| **TOTAL REVENUE AND BEGINNING FUND BALANCE** | | **$ 72,247,630** |
| **Expenditures** | | |
| Bond Principal Payable | $ 21,575,000 | |
| Bond Interest Payable | 17,980,532 | |
| Paying Agents Fees | 24,283 | |
| | | $ 39,579,815 |
| TOTAL EXPENSE | | **$ 39,579,815** |
| **Ending Fund Balance** | | **32,667,815** |
| **TOTAL EXPENDITURES AND ENDING FUND BALANCE** | | **$ 72,247,630** |

*Funds generated by a half mill for Debt Service will start flowing to the School District in December 2018.

## 1% SALES TAX (2013-2017)
## COMPARISON OF COLLECTIONS
## AS OF MARCH 2017

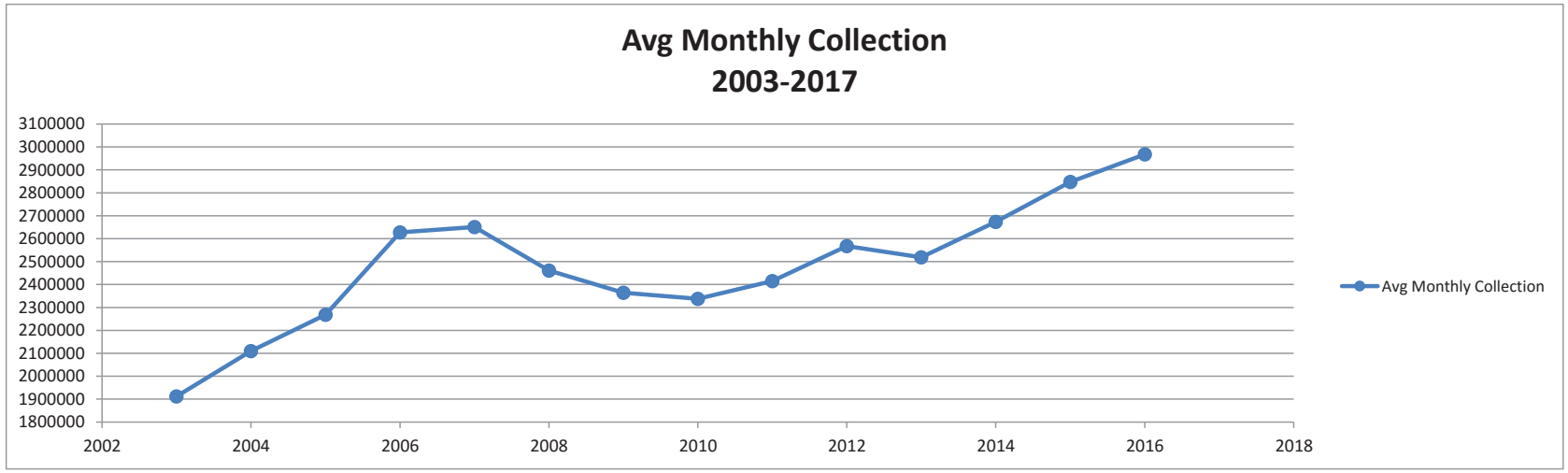
| REPORTING MONTH | 60 MONTH COLLECTION PERIOD | PROJECTED COLLECTIONS | BOE 1% COLLECTIONS | DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS |
|---|---|---|---|---|
| February 2013 | January 2013 (1) | $ 2,488,563 | $ 2,269,305 | $ (219,258) |
| March 2013 | February 2013 (2) | 2,488,563 | 2,563,313 | 74,750 |
| April 2013 | March 2013 (3) | 2,488,563 | 2,425,620 | (62,943) |
| May 2013 | April 2013 (4) | 2,488,563 | 2,381,702 | (106,861) |
| June 2013 | May 2013 (5) | 2,488,563 | 2,454,181 | (34,382) |
| July 2013 | June 2013 (6) | 2,488,563 | 2,427,504 | (61,059) |
| August 2013 | July 2013 (7) | 2,488,563 | 2,510,632 | 22,069 |
| September 2013 | August 2013 (8) | 2,488,563 | 2,605,297 | 116,734 |
| October 2013 | September 2013 (9) | 2,488,563 | 2,493,932 | 5,369 |
| November 2013 | October 2013 (10) | 2,488,563 | 2,428,645 | (59,918) |
| December 2013 | November 2013 (11) | 2,488,563 | 2,596,337 | 107,774 |
| January 2014 | December 2013 (12) | 2,488,563 | 3,175,864 | 687,301 |
| February 2014 | January 2014 (13) | 2,532,113 | 2,322,123 | (209,990) |
| March 2014 | February 2014 (14) | 2,532,113 | 2,351,488 | (180,625) |
| April 2014 | March 2014 (15) | 2,532,113 | 2,627,301 | 95,188 |
| May 2014 | April 2014 (16) | 2,532,113 | 2,602,365 | 70,252 |
| June 2014 | May 2014 (17) | 2,532,113 | 2,699,208 | 167,095 |
| July 2014 | June 2014 (18) | 2,532,113 | 2,721,371 | 189,258 |
| August 2014 | July 2014 (19) | 2,532,113 | 2,782,520 | 250,407 |
| September 2014 | August 2014 (20) | 2,532,113 | 2,684,587 | 152,474 |
| October 2014 | September 2014 (21) | 2,532,113 | 2,706,244 | 174,131 |
| November 2014 | October 2014 (22) | 2,532,113 | 2,574,209 | 42,096 |
| December 2014 | November 2014 (23) | 2,532,113 | 2,828,394 | 296,281 |
| January 2015 | December 2014 (24) | 2,532,113 | 3,574,420 | 1,042,307 |
| February 2015 | January 2015 (25) | 2,582,755 | 2,582,194 | (561) |
| March 2015 | February 2015 (26) | 2,582,755 | 2,529,255 | (53,500) |
| April 2015 | March 2015 (27) | 2,582,755 | 2,677,568 | 94,813 |
| May 2015 | April 2015 (28) | 2,582,755 | 2,859,845 | 277,090 |
| June 2015 | May 2015 (29) | 2,582,755 | 2,866,891 | 284,136 |
| July 2015 | June 2015 (30) | 2,582,755 | 2,938,783 | 356,028 |
| August 2015 | July 2015 (31) | 2,582,755 | 2,954,492 | 371,737 |
| September 2015 | August 2015 (32) | 2,582,755 | 2,869,196 | 286,441 |
| October 2015 | September 2015 (33) | 2,582,755 | 2,754,073 | 171,318 |
| November 2015 | October 2015 (34) | 2,582,755 | 2,734,219 | 151,464 |
| December 2015 | November 2015 (35) | 2,582,755 | 2,930,681 | 347,926 |
| January 2016 | December 2015 (36) | 2,582,755 | 3,599,489 | 1,016,734 |
| February 2016 | January 2016 (37) | 2,660,238 | 2,557,703 | (102,535) |
| March 2016 | February 2016 (38) | 2,660,238 | 2,601,849 | (58,389) |
| April 2016 | March 2016 (39) | 2,660,238 | 3,008,167 | 347,929 |
| May 2016 | April 2016 (40) | 2,660,238 | 2,857,397 | 197,159 |
| June 2016 | May 2016 (41) | 2,660,238 | 2,955,324 | 295,086 |
| July 2016 | June 2016 (42) | 2,660,238 | 3,076,205 | 415,967 |
| August 2016 | July 2016 (43) | 2,660,238 | 3,021,630 | 361,392 |
| September 2016 | August 2016 (44) | 2,660,238 | 2,882,723 | 222,485 |

## 1% SALES TAX (2013-2017)
## COMPARISON OF COLLECTIONS
## AS OF MARCH 2017

| REPORTING MONTH | 60 MONTH COLLECTION PERIOD | PROJECTED COLLECTIONS | BOE 1% COLLECTIONS | DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS |
|---|---|---|---|---|
| **October 2016** | **September 2016 (45)** | 2,660,238 | 3,000,520 | 340,282 |
| **November 2016** | **October 2016 (46)** | 2,660,238 | 3,005,831 | 345,593 |
| **December 2016** | **November 2016 (47)** | 2,660,238 | 3,044,250 | 384,012 |
| **January 2017** | **December 2016 (48)** | 2,660,238 | 3,719,194 | 1,058,956 |
| **February 2017** | **January 2017 (49)** | 2,740,045 | 2,690,919 | (49,126) |
| **March 2017** | **February 2017 (50)** | 2,740,045 | 2,642,101 | (97,944) |
| | | $ 128,644,118 | $ 138,167,061 | $ 9,522,943 |

# Review of Historical SPLOST Receipts

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| January | 1,861,626 | 1,846,501 | 2,018,474 | 2,227,395 | 2,367,577 | 2,296,911 | 2,180,504 | 2,442,747 | 2,769,175 | 3,046,673 | 3,063,568 | 3,175,864 | 3,574,420 | 3,599,489 | 3,719,194 |
| February | 2,037,485 | 2,054,203 | 2,274,791 | 2,638,846 | 2,800,280 | 2,846,163 | 2,729,722 | 2,351,940 | 2,151,326 | 2,361,497 | 2,269,305 | 2,322,123 | 2,582,194 | 2,557,703 | 2,690,919 |
| March | 1,645,081 | 2,098,242 | 2,022,690 | 2,428,963 | 2,608,279 | 1,960,064 | 2,196,992 | 2,112,848 | 2,238,054 | 2,351,696 | 2,563,313 | 2,351,488 | 2,529,255 | 2,601,849 | 2,642,101 |
| April | 1,700,681 | 1,813,003 | 2,043,951 | 2,439,420 | 2,369,407 | 2,408,444 | 1,711,344 | 2,481,825 | 2,374,900 | 2,577,290 | 2,428,310 | 2,627,301 | 2,677,568 | 3,008,167 | |
| May | 1,767,097 | 2,160,954 | 2,271,327 | 2,550,253 | 2,534,007 | 2,699,122 | 3,163,000 | 2,335,399 | 2,342,849 | 2,287,593 | 2,381,702 | 2,602,365 | 2,859,845 | 2,857,397 | |
| June | 1,913,712 | 2,284,814 | 2,387,245 | 2,733,425 | 2,996,063 | 2,391,211 | 2,216,734 | 2,504,521 | 2,387,487 | 2,818,714 | 2,454,181 | 2,699,208 | 2,866,891 | 2,955,324 | |
| July | 1,966,884 | 2,306,355 | 2,284,445 | 2,593,436 | 2,816,001 | 2,580,678 | 2,176,212 | 2,336,803 | 2,481,425 | 2,622,220 | 2,427,504 | 2,721,371 | 2,938,783 | 3,076,205 | |
| August | 1,954,906 | 2,135,552 | 2,346,742 | 2,883,991 | 2,325,093 | 2,695,598 | 2,355,890 | 2,369,606 | 2,598,259 | 2,615,861 | 2,510,633 | 2,782,520 | 2,854,492 | 3,021,630 | |
| September | 1,950,025 | 2,137,650 | 2,362,715 | 2,971,066 | 3,060,093 | 2,476,473 | 2,550,181 | 2,473,608 | 2,526,744 | 2,566,788 | 2,605,298 | 2,684,587 | 2,869,196 | 2,882,723 | |
| October | 1,991,231 | 2,287,771 | 2,651,612 | 2,956,752 | 2,516,538 | 2,385,210 | 2,097,627 | 2,245,568 | 2,473,973 | 2,511,420 | 2,493,932 | 2,706,244 | 2,754,073 | 3,000,520 | |
| November | 2,246,032 | 2,245,924 | 2,274,697 | 3,301,228 | 2,800,299 | 2,681,097 | 2,441,606 | 2,216,851 | 2,329,529 | 2,480,590 | 2,428,645 | 2,574,209 | 2,734,219 | 3,005,831 | |
| December | 1,910,788 | 1,950,999 | 2,279,752 | 1,805,266 | 2,617,693 | 2,107,192 | 2,349,124 | 2,183,962 | 2,312,919 | 2,567,922 | 2,602,645 | 2,828,394 | 2,930,681 | 3,044,250 | |
| **Total** | **$22,945,548** | **$25,321,969** | **$27,218,440** | **$31,530,041** | **$31,811,330** | **$29,528,163** | **$28,168,935** | **$28,055,678** | **$28,986,639** | **$30,808,264** | **$30,229,035** | **$32,075,673** | **$34,171,617** | **$35,611,088** | |
| ***Avg Collection/Month*** | ***$1,912,129*** | ***$2,110,164*** | ***$2,268,203*** | ***$2,627,503*** | ***$2,650,944*** | ***$2,460,680*** | ***$2,364,509*** | ***$2,337,973*** | ***$2,415,553*** | ***$2,567,355*** | ***$2,519,086*** | ***$2,672,973*** | ***$2,847,635*** | ***$2,967,591*** | |
| **Annual Growth Rate** | -- | **10.36%** | **7.49%** | **15.84%** | **0.89%** | **-7.18%** | **-3.91%** | **-1.12%** | **3.32%** | **6.28%** | **-1.88%** | **6.11%** | **6.53%** | **4.21%** | |



# DEBT SERVICE BY BOND ISSUE
# INTEREST AND PRINCIPAL PAYMENTS
# FY 2017-18

| | Payment Date 8/1/2017 | Payment Date 2/1/2018 |
|---|---|---|
| **Paying Agent: Regions Bank** | | |
| 2006 Interest | 94,675 | - |
| Principal | 4,640,000 | - |
| 2007A Interest | 70,725 | - |
| Principal | 3,000,000 | - |
| 2007B Interest | 331,500 | - |
| Principal | 13,260,000 | - |
| 2009A Interest | 185,850 | 185,850 |
| Principal | - | - |
| 2009B Interest* | 1,419,806 | 1,419,806 |
| Principal | | |
| 2010B Interest* | 1,126,747 | 1,126,747 ** |
| Principal | | |
| 2012 Interest | 879,450 | 879,450 |
| Principal | - | - |
| 2014A Interest | 1,126,838 | 1,126,838 |
| Principal | - | - |
| 2014B Interest | 860,750 | 860,750 |
| Principal | - | - |
| 2015A Interest | 1,436,250 | 2,699,000 |
| Principal | - | 675,000 |
| 2016 Interest | 1,074,750 | 1,074,750 |
| Principal | - | - |
| **TOTAL PAYMENT** | **$ 29,507,341** | **$ 10,048,191** |

*Does NOT include federal subsidies on the Series 2009B BABs or the Series 2010B QSCBs because they are subject to Congressional appropriation annually. The District anticipates receiving a federal subsidy payment totaling $463,141 on August 1, 2017 and February 1, 2018 for the Series 2009B BABs and $1,011,677 on August 1, 2017 and February 1, 2018 for the Series 2010B QSCBs.

**The District makes an annual payment of $3,680,866 on or around January 15 of each year into the Series 2010B QSCB Invested Sinking Fund. The Invested Sinking Fund is structured to fully pay the debt service on the Series 2010B Bonds thereby making the annual deposit into the Invested Sinking Fund the debt service obligation on the Series 2010B Bonds.

# BOND DEBT SERVICE

The following chart shows the debt service payments scheduled, compared to the SPLOST income projected (at 3% growth), and the fund balance that would grow as a result. This assumes debt service payments as currently scheduled; higher payments would eliminate more principal and reduce interest payments accordingly.

| FISCAL YEAR | DEBT OUTSTANDING (PRINCIPAL + INTEREST) | PROJECTED SPLOST COLLECTIONS AT 3% GROWTH | ACCUMULATED FUND BALANCE |
|---|---|---|---|
| **Beginning Fund Balance** | | | |
| **SPLOST Fund 6/30/2016** | | | $41,109,350 |
| 2016-17 | (36,225,698) | 32,321,891 | 37,205,543 |
| 2017-18 | (39,555,532) | 33,291,547 | 30,941,558 |
| 2018-19 | (27,947,857) | 34,290,293 | 37,283,994 |
| 2019-20 | (33,991,057) | 35,319,002 | 38,611,939 |
| 2020-21 | (38,344,782) | 36,378,572 | 36,645,729 |
| 2021-22 | (41,074,282) | 37,469,929 | 33,041,376 |
| 2022-23 | (41,793,907) | 38,594,027 | 29,841,496 |
| 2023-24 | (42,596,532) | 39,751,847 | 26,996,811 |
| 2024-25 | (43,920,828) | 40,944,403 | 24,020,386 |
| 2025-26 | (50,233,253) | 42,172,735 | 15,959,868 |
| 2026-27 | (40,031,394) | 43,437,917 | 19,366,391 |
| 2027-28 | (56,102,473) | 44,741,054 | 8,004,972 |
| 2028-29 | (36,968,857) | 46,083,256 | 17,119,371 |
| 2029-30 | (12,098,925) | 47,465,785 | 52,486,231 |
| 2030-31 | (12,103,425) | 48,889,758 | 89,272,564 |
| 2031-32 | (12,119,238) | 50,356,451 | 127,509,777 |
| 2032-33 | (12,118,250) | 51,867,144 | 167,258,671 |
| 2033-34 | (5,648,600) | 53,423,158 | 215,033,229 |
| | | | |
| TOTAL | ($582,874,890) | $756,798,769 | $215,033,229 |

**Cherokee County School System**
**Series-By-Series Aggregate Debt Service**

| Series 1999 | | | |
|---|---|---|---|
| **Dates** | **Principal** | **Interest** | **Debt Service** |
| 8/1/2016 | | | |
| 2/1/2017 | | | |
| 8/1/2017 | | | |
| 2/1/2018 | | | |
| 8/1/2018 | | | |
| 2/1/2019 | | | |
| 8/1/2019 | | | |
| 2/1/2020 | | | |
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| 8/1/2031 | | | |
| 2/1/2032 | | | |
| 8/1/2032 | | | |
| 2/1/2033 | | | |
| 8/1/2033 | | | |
| **Total** | **0** | **0** | **0** |

| Series 2001 | | | |
|---|---|---|---|
| **Dates** | **Principal** | **Interest** | **Debt Service** |
| 8/1/2016 | | | |
| 2/1/2017 | | | |
| 8/1/2017 | | | |
| 2/1/2018 | | | |
| 8/1/2018 | | | |
| 2/1/2019 | | | |
| 8/1/2019 | | | |
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| 2/1/2032 | | | |
| 8/1/2032 | | | |
| 2/1/2033 | | | |
| 8/1/2033 | | | |
| **Total** | **0** | **0** | **0** |

| Series 2003 | | | |
|---|---|---|---|
| **Dates** | **Principal** | **Interest** | **Debt Service** |
| 8/1/2016 | | | |
| 2/1/2017 | | | |
| 8/1/2017 | | | |
| 2/1/2018 | | | |
| 8/1/2018 | | | |
| 2/1/2019 | | | |
| 8/1/2019 | | | |
| 2/1/2020 | | | |
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| 8/1/2031 | | | |
| 2/1/2032 | | | |
| 8/1/2032 | | | |
| 2/1/2033 | | | |
| 8/1/2033 | | | |
| **Total** | **0** | **0** | **0** |

| Series 2006 | | | | Series 2007A | | | | Series 2007B | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Dates | Principal | Interest | Debt Service | Dates | Principal | Interest | Debt Service | Dates | Principal | Interest | Debt Service |
| 8/1/2016 | 4,370,000 | 186,763 | 4,556,763 | 8/1/2016 | 3,000,000 | 134,475 | 3,134,475 | 8/1/2016 | 11,840,000 | 627,500 | 12,467,500 |
| 2/1/2017 | | 94,675 | 94,675 | 2/1/2017 | | 70,725 | 70,725 | 2/1/2017 | | 331,500 | 331,500 |
| 8/1/2017 | 4,640,000 | 94,675 | 4,734,675 | 8/1/2017 | 3,000,000 | 70,725 | 3,070,725 | 8/1/2017 | 13,260,000 | 331,500 | 13,591,500 |
| 2/1/2018 | | | | 2/1/2018 | | | | 2/1/2018 | | | |
| 8/1/2018 | | | | 8/1/2018 | | | | 8/1/2018 | | | |
| 2/1/2019 | | | | 2/1/2019 | | | | 2/1/2019 | | | |
| 8/1/2019 | | | | 8/1/2019 | | | | 8/1/2019 | | | |
| 2/1/2020 | | | | 2/1/2020 | | | | 2/1/2020 | | | |
| 8/1/2020 | | | | 8/1/2020 | | | | 8/1/2020 | | | |
| 2/1/2021 | | | | 2/1/2021 | | | | 2/1/2021 | | | |
| 8/1/2021 | | | | 8/1/2021 | | | | 8/1/2021 | | | |
| 2/1/2022 | | | | 2/1/2022 | | | | 2/1/2022 | | | |
| 8/1/2022 | | | | 8/1/2022 | | | | 8/1/2022 | | | |
| 2/1/2023 | | | | 2/1/2023 | | | | 2/1/2023 | | | |
| 8/1/2023 | | | | 8/1/2023 | | | | 8/1/2023 | | | |
| 2/1/2024 | | | | 2/1/2024 | | | | 2/1/2024 | | | |
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| 2/1/2025 | | | | 2/1/2025 | | | | 2/1/2025 | | | |
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| 2/1/2026 | | | | 2/1/2026 | | | | 2/1/2026 | | | |
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| 2/1/2029 | | | | 2/1/2029 | | | | 2/1/2029 | | | |
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| 2/1/2030 | | | | 2/1/2030 | | | | 2/1/2030 | | | |
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| 2/1/2032 | | | | 2/1/2032 | | | | 2/1/2032 | | | |
| 8/1/2032 | | | | 8/1/2032 | | | | 8/1/2032 | | | |
| 2/1/2033 | | | | 2/1/2033 | | | | 2/1/2033 | | | |
| 8/1/2033 | | | | 8/1/2033 | | | | 8/1/2033 | | | |
| **Total** | **9,010,000** | **376,113** | **9,386,113** | **Total** | **6,000,000** | **275,925** | **6,275,925** | **Total** | **25,100,000** | **1,290,500** | **26,390,500** |

| Series 2009A | | | |
|---|---|---|---|
| Dates | Principal | Interest | Debt Service |
| 8/1/2016 | | 185,850 | 185,850 |
| 2/1/2017 | | 185,850 | 185,850 |
| 8/1/2017 | | 185,850 | 185,850 |
| 2/1/2018 | | 185,850 | 185,850 |
| 8/1/2018 | | 185,850 | 185,850 |
| 2/1/2019 | | 185,850 | 185,850 |
| 8/1/2019 | 8,000,000 | 185,850 | 8,185,850 |
| 2/1/2020 | | | |
| 8/1/2020 | | | |
| 2/1/2021 | | | |
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| 2/1/2033 | | | |
| 8/1/2033 | | | |
| **Total** | **8,000,000** | **1,300,950** | **9,300,950** |

| Series 2009B | | | | |
|---|---|---|---|---|
| Dates | Principal | Interest | BABs Subsidy[1] | Net Debt Service |
| 8/1/2016 | | 1,419,806 | (461,153) | 958,653 |
| 2/1/2017 | | 1,419,806 | (461,153) | 958,653 |
| 8/1/2017 | | 1,419,806 | (461,153) | 958,653 |
| 2/1/2018 | | 1,419,806 | (461,153) | 958,653 |
| 8/1/2018 | | 1,419,806 | (461,153) | 958,653 |
| 2/1/2019 | | 1,419,806 | (461,153) | 958,653 |
| 8/1/2019 | | 1,419,806 | (461,153) | 958,653 |
| 2/1/2020 | | 1,419,806 | (461,153) | 958,653 |
| 8/1/2020 | | 1,419,806 | (461,153) | 958,653 |
| 2/1/2021 | | 1,419,806 | (461,153) | 958,653 |
| 8/1/2021 | | 1,419,806 | (461,153) | 958,653 |
| 2/1/2022 | | 1,419,806 | (461,153) | 958,653 |
| 8/1/2022 | | 1,419,806 | (461,153) | 958,653 |
| 2/1/2023 | | 1,419,806 | (461,153) | 958,653 |
| 8/1/2023 | | 1,419,806 | (461,153) | 958,653 |
| 2/1/2024 | | 1,419,806 | (461,153) | 958,653 |
| 8/1/2024 | 13,955,000 | 1,419,806 | (461,153) | 14,913,653 |
| 2/1/2025 | | 1,010,227 | (328,122) | 682,105 |
| 8/1/2025 | 12,815,000 | 1,010,227 | (328,122) | 13,497,105 |
| 2/1/2026 | | 634,107 | (205,958) | 428,149 |
| 8/1/2026 | 9,785,000 | 634,107 | (205,958) | 10,213,149 |
| 2/1/2027 | | 346,917 | (112,679) | 234,238 |
| 8/1/2027 | 6,810,000 | 346,917 | (112,679) | 7,044,238 |
| 2/1/2028 | | 147,044 | (47,760) | 99,284 |
| 8/1/2028 | 5,010,000 | 147,044 | (47,760) | 5,109,284 |
| 2/1/2029 | | | | |
| 8/1/2029 | | | | |
| 2/1/2030 | | | | |
| 8/1/2030 | | | | |
| 2/1/2031 | | | | |
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| 2/1/2032 | | | | |
| 8/1/2032 | | | | |
| 2/1/2033 | | | | |
| 8/1/2033 | | | | |
| **Total** | **48,375,000** | **28,413,295** | **-9,228,638** | **67,559,657** |

| Series 2010A | | | |
|---|---|---|---|
| Dates | Principal | Interest | Debt Service |
| 8/1/2016 | | | |
| 2/1/2017 | | | |
| 8/1/2017 | | | |
| 2/1/2018 | | | |
| 8/1/2018 | | | |
| 2/1/2019 | | | |
| 8/1/2019 | | | |
| 2/1/2020 | | | |
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| 2/1/2032 | | | |
| 8/1/2032 | | | |
| 2/1/2033 | | | |
| 8/1/2033 | | | |
| **Total** | **0** | **0** | **0** |

| Series 2010B (QSCBs) | | | | | | | | Series 2012 | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Dates | Principal | Interest | Subsidy[1] | Appendix A | Appendix B | ISF Earnings | Net Debt Service | Dates | Principal | Interest | Debt Service |
| 8/1/2016 | | 1,126,747 | (1,007,335) | | (884,688) | (242,059) | (1,007,335) | 8/1/2016 | | 879,450 | 879,450 |
| 2/1/2017 | | 1,126,747 | (1,007,335) | 2,775,991 | | (221,872) | 2,673,531 | 2/1/2017 | | 879,450 | 879,450 |
| 8/1/2017 | | 1,126,747 | (1,007,335) | | (845,307) | (281,440) | (1,007,335) | 8/1/2017 | | 879,450 | 879,450 |
| 2/1/2018 | | 1,126,747 | (1,007,335) | 2,814,175 | | (260,057) | 2,673,530 | 2/1/2018 | | 879,450 | 879,450 |
| 8/1/2018 | | 1,126,747 | (1,007,335) | | (805,711) | (321,036) | (1,007,335) | 8/1/2018 | 1,845,000 | 879,450 | 2,724,450 |
| 2/1/2019 | | 1,126,747 | (1,007,335) | 2,860,635 | | (306,516) | 2,673,531 | 2/1/2019 | | 842,550 | 842,550 |
| 8/1/2019 | | 1,126,747 | (1,007,335) | | (766,386) | (360,361) | (1,007,335) | 8/1/2019 | 1,915,000 | 842,550 | 2,757,550 |
| 2/1/2020 | | 1,126,747 | (1,007,335) | 2,899,152 | | (345,033) | 2,673,531 | 2/1/2020 | | 804,250 | 804,250 |
| 8/1/2020 | | 1,126,747 | (1,007,335) | | (723,731) | (403,016) | (1,007,335) | 8/1/2020 | 1,995,000 | 804,250 | 2,799,250 |
| 2/1/2021 | | 1,126,747 | (1,007,335) | 2,942,661 | | (388,542) | 2,673,531 | 2/1/2021 | | 754,375 | 754,375 |
| 8/1/2021 | | 1,126,747 | (1,007,335) | | (679,353) | (447,395) | (1,007,336) | 8/1/2021 | 2,095,000 | 754,375 | 2,849,375 |
| 2/1/2022 | | 1,126,747 | (1,007,335) | 2,985,517 | | (431,398) | 2,673,531 | 2/1/2022 | | 702,000 | 702,000 |
| 8/1/2022 | | 1,126,747 | (1,007,335) | | (630,487) | (496,260) | (1,007,335) | 8/1/2022 | 2,200,000 | 702,000 | 2,902,000 |
| 2/1/2023 | | 1,126,747 | (1,007,335) | 3,029,684 | | (475,565) | 2,673,531 | 2/1/2023 | | 647,000 | 647,000 |
| 8/1/2023 | | 1,126,747 | (1,007,335) | | (582,237) | (544,510) | (1,007,335) | 8/1/2023 | 2,310,000 | 647,000 | 2,957,000 |
| 2/1/2024 | | 1,126,747 | (1,007,335) | 3,078,089 | | (523,970) | 2,673,531 | 2/1/2024 | | 589,250 | 589,250 |
| 8/1/2024 | | 1,126,747 | (1,007,335) | | (525,472) | (601,276) | (1,007,336) | 8/1/2024 | 2,425,000 | 589,250 | 3,014,250 |
| 2/1/2025 | | 1,126,747 | (1,007,335) | 3,135,029 | | (580,910) | 2,673,531 | 2/1/2025 | | 528,625 | 528,625 |
| 8/1/2025 | | 1,126,747 | (1,007,335) | | (483,137) | (643,610) | (1,007,335) | 8/1/2025 | 2,545,000 | 528,625 | 3,073,625 |
| 2/1/2026 | | 1,126,747 | (1,007,335) | 3,188,066 | | (633,947) | 2,673,531 | 2/1/2026 | | 465,000 | 465,000 |
| 8/1/2026 | 375,000 | 1,126,747 | (1,007,335) | | (804,038) | (697,709) | (1,007,335) | 8/1/2026 | 2,670,000 | 465,000 | 3,135,000 |
| 2/1/2027 | | 1,116,198 | (997,904) | 3,246,295 | | (681,628) | 2,682,961 | 2/1/2027 | | 398,250 | 398,250 |
| 8/1/2027 | 18,190,000 | 1,116,198 | (997,904) | | (18,559,644) | (746,554) | (997,904) | 8/1/2027 | 1,955,000 | 398,250 | 2,353,250 |
| 2/1/2028 | | 604,514 | (540,448) | 3,680,866 | (604,514) | | 3,140,418 | 2/1/2028 | | 349,375 | 349,375 |
| 8/1/2028 | 21,490,000 | 604,514 | (540,448) | | (22,094,514) | | (540,448) | 8/1/2028 | 2,055,000 | 349,375 | 2,404,375 |
| 2/1/2029 | | | | | | | | 2/1/2029 | | 298,000 | 298,000 |
| 8/1/2029 | | | | | | | | 8/1/2029 | 2,155,000 | 298,000 | 2,453,000 |
| 2/1/2030 | | | | | | | | 2/1/2030 | | 244,125 | 244,125 |
| 8/1/2030 | | | | | | | | 8/1/2030 | 2,265,000 | 244,125 | 2,509,125 |
| 2/1/2031 | | | | | | | | 2/1/2031 | | 187,500 | 187,500 |
| 8/1/2031 | | | | | | | | 8/1/2031 | 2,380,000 | 187,500 | 2,567,500 |
| 2/1/2032 | | | | | | | | 2/1/2032 | | 128,000 | 128,000 |
| 8/1/2032 | | | | | | | | 8/1/2032 | 2,500,000 | 128,000 | 2,628,000 |
| 2/1/2033 | | | | | | | | 2/1/2033 | | 65,500 | 65,500 |
| 8/1/2033 | | | | | | | | 8/1/2033 | 2,620,000 | 65,500 | 2,685,500 |
| **Total** | **40,055,000** | **27,103,114** | **-24,230,743** | **36,636,159** | **-48,989,219** | **-10,634,663** | **19,939,648** | **Total** | **35,930,000** | **18,404,850** | **54,334,850** |

| Series 2014A | | | | Series 2014B | | | | Series 2015 | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Dates | Principal | Interest | Debt Service | Dates | Principal | Interest | Debt Service | Dates | Principal | Interest | Debt Service |
| 8/1/2016 | | 1,126,838 | 1,126,838 | 8/1/2016 | | 860,750 | 860,750 | 8/1/2016 | | 1,436,250 | 1,436,250 |
| 2/1/2017 | | 1,126,838 | 1,126,838 | 2/1/2017 | | 860,750 | 860,750 | 2/1/2017 | | 1,436,250 | 1,436,250 |
| 8/1/2017 | | 1,126,838 | 1,126,838 | 8/1/2017 | | 860,750 | 860,750 | 8/1/2017 | | 1,436,250 | 1,436,250 |
| 2/1/2018 | | 1,126,838 | 1,126,838 | 2/1/2018 | | 860,750 | 860,750 | 2/1/2018 | 675,000 | 2,699,000 | 3,374,000 |
| 8/1/2018 | 5,915,000 | 1,126,838 | 7,041,838 | 8/1/2018 | | 860,750 | 860,750 | 8/1/2018 | | 2,682,125 | 2,682,125 |
| 2/1/2019 | | 978,963 | 978,963 | 2/1/2019 | | 860,750 | 860,750 | 2/1/2019 | 1,660,000 | 2,682,125 | 4,342,125 |
| 8/1/2019 | 6,195,000 | 978,963 | 7,173,963 | 8/1/2019 | | 860,750 | 860,750 | 8/1/2019 | | 2,640,625 | 2,640,625 |
| 2/1/2020 | | 824,088 | 824,088 | 2/1/2020 | | 860,750 | 860,750 | 2/1/2020 | | 2,640,625 | 2,640,625 |
| 8/1/2020 | 6,495,000 | 824,088 | 7,319,088 | 8/1/2020 | 3,840,000 | 860,750 | 4,700,750 | 8/1/2020 | | 2,640,625 | 2,640,625 |
| 2/1/2021 | | 661,713 | 661,713 | 2/1/2021 | | 764,750 | 764,750 | 2/1/2021 | 1,450,000 | 2,640,625 | 4,090,625 |
| 8/1/2021 | 5,360,000 | 661,713 | 6,021,713 | 8/1/2021 | 3,835,000 | 764,750 | 4,599,750 | 8/1/2021 | | 2,604,375 | 2,604,375 |
| 2/1/2022 | | 527,713 | 527,713 | 2/1/2022 | | 668,875 | 668,875 | 2/1/2022 | 3,745,000 | 2,604,375 | 6,349,375 |
| 8/1/2022 | 3,385,000 | 527,713 | 3,912,713 | 8/1/2022 | 4,825,000 | 668,875 | 5,493,875 | 8/1/2022 | | 2,510,750 | 2,510,750 |
| 2/1/2023 | | 443,088 | 443,088 | 2/1/2023 | | 548,250 | 548,250 | 2/1/2023 | 4,685,000 | 2,510,750 | 7,195,750 |
| 8/1/2023 | 2,795,000 | 443,088 | 3,238,088 | 8/1/2023 | 5,320,000 | 548,250 | 5,868,250 | 8/1/2023 | | 2,393,625 | 2,393,625 |
| 2/1/2024 | | 373,213 | 373,213 | 2/1/2024 | | 415,250 | 415,250 | 2/1/2024 | 5,740,000 | 2,393,625 | 8,133,625 |
| 8/1/2024 | 2,100,000 | 373,213 | 2,473,213 | 8/1/2024 | 6,810,000 | 415,250 | 7,225,250 | 8/1/2024 | | 2,250,125 | 2,250,125 |
| 2/1/2025 | | 320,713 | 320,713 | 2/1/2025 | | 245,000 | 245,000 | 2/1/2025 | 6,975,000 | 2,250,125 | 9,225,125 |
| 8/1/2025 | 1,245,000 | 320,713 | 1,565,713 | 8/1/2025 | 9,800,000 | 245,000 | 10,045,000 | 8/1/2025 | | 2,075,750 | 2,075,750 |
| 2/1/2026 | | 289,588 | 289,588 | 2/1/2026 | | | | 2/1/2026 | 13,930,000 | 2,075,750 | 16,005,750 |
| 8/1/2026 | | 289,588 | 289,588 | 8/1/2026 | | | | 8/1/2026 | | 1,727,500 | 1,727,500 |
| 2/1/2027 | | 289,588 | 289,588 | 2/1/2027 | | | | 2/1/2027 | 19,080,000 | 1,727,500 | 20,807,500 |
| 8/1/2027 | | 289,588 | 289,588 | 8/1/2027 | | | | 8/1/2027 | | 1,250,500 | 1,250,500 |
| 2/1/2028 | | 289,588 | 289,588 | 2/1/2028 | | | | 2/1/2028 | 23,105,000 | 1,250,500 | 24,355,500 |
| 8/1/2028 | | 289,588 | 289,588 | 8/1/2028 | | | | 8/1/2028 | | 697,875 | 697,875 |
| 2/1/2029 | | 289,588 | 289,588 | 2/1/2029 | | | | 2/1/2029 | 5,040,000 | 697,875 | 5,737,875 |
| 8/1/2029 | 2,445,000 | 289,588 | 2,734,588 | 8/1/2029 | | | | 8/1/2029 | | 571,875 | 571,875 |
| 2/1/2030 | | 228,463 | 228,463 | 2/1/2030 | | | | 2/1/2030 | 5,295,000 | 571,875 | 5,866,875 |
| 8/1/2030 | 2,565,000 | 228,463 | 2,793,463 | 8/1/2030 | | | | 8/1/2030 | | 439,500 | 439,500 |
| 2/1/2031 | | 164,338 | 164,338 | 2/1/2031 | | | | 2/1/2031 | 5,570,000 | 439,500 | 6,009,500 |
| 8/1/2031 | 2,690,000 | 164,338 | 2,854,338 | 8/1/2031 | | | | 8/1/2031 | | 300,250 | 300,250 |
| 2/1/2032 | | 113,900 | 113,900 | 2/1/2032 | | | | 2/1/2032 | 5,855,000 | 300,250 | 6,155,250 |
| 8/1/2032 | 2,790,000 | 113,900 | 2,903,900 | 8/1/2032 | | | | 8/1/2032 | | 153,875 | 153,875 |
| 2/1/2033 | | 58,100 | 58,100 | 2/1/2033 | | | | 2/1/2033 | 6,155,000 | 153,875 | 6,308,875 |
| 8/1/2033 | 2,905,000 | 58,100 | 2,963,100 | 8/1/2033 | | | | 8/1/2033 | | | |
| **Total** | **46,885,000** | **17,339,463** | **64,224,463** | **Total** | **34,430,000** | **13,031,000** | **47,461,000** | **Total** | **108,960,000** | **56,886,500** | **165,846,500** |

| Series 2016 | | | | Series 2015 Refunding | | | |
|---|---|---|---|---|---|---|---|
| Dates | Principal | Interest | Debt Service | Dates | Principal | Interest | Debt Service |
| 8/1/2016 | | 423,929.17 | 423,929 | 8/1/2016 | | | |
| 2/1/2017 | | 1,074,750.00 | 1,074,750 | 2/1/2017 | | | |
| 8/1/2017 | | 1,074,750.00 | 1,074,750 | 8/1/2017 | | | |
| 2/1/2018 | | 1,074,750.00 | 1,074,750 | 2/1/2018 | | | |
| 8/1/2018 | | 1,074,750.00 | 1,074,750 | 8/1/2018 | | | |
| 2/1/2019 | | 1,074,750.00 | 1,074,750 | 2/1/2019 | | | |
| 8/1/2019 | | 1,074,750.00 | 1,074,750 | 8/1/2019 | | | |
| 2/1/2020 | | 1,074,750.00 | 1,074,750 | 2/1/2020 | | | |
| 8/1/2020 | 7,560,000 | 1,074,750.00 | 8,634,750 | 8/1/2020 | | | |
| 2/1/2021 | | 885,750.00 | 885,750 | 2/1/2021 | | | |
| 8/1/2021 | 10,140,000 | 885,750.00 | 11,025,750 | 8/1/2021 | | | |
| 2/1/2022 | | 632,250.00 | 632,250 | 2/1/2022 | | | |
| 8/1/2022 | 12,085,000 | 632,250.00 | 12,717,250 | 8/1/2022 | | | |
| 2/1/2023 | | 330,125.00 | 330,125 | 2/1/2023 | | | |
| 8/1/2023 | 13,205,000 | 330,125.00 | 13,535,125 | 8/1/2023 | | | |
| 2/1/2024 | | | | 2/1/2024 | | | |
| 8/1/2024 | | | | 8/1/2024 | | | |
| 2/1/2025 | | | | 2/1/2025 | | | |
| 8/1/2025 | | | | 8/1/2025 | | | |
| 2/1/2026 | | | | 2/1/2026 | | | |
| 8/1/2026 | | | | 8/1/2026 | | | |
| 2/1/2027 | | | | 2/1/2027 | | | |
| 8/1/2027 | | | | 8/1/2027 | | | |
| 2/1/2028 | | | | 2/1/2028 | | | |
| 8/1/2028 | | | | 8/1/2028 | | | |
| 2/1/2029 | | | | 2/1/2029 | | | |
| 8/1/2029 | | | | 8/1/2029 | | | |
| 2/1/2030 | | | | 2/1/2030 | | | |
| 8/1/2030 | | | | 8/1/2030 | | | |
| 2/1/2031 | | | | 2/1/2031 | | | |
| 8/1/2031 | | | | 8/1/2031 | | | |
| 2/1/2032 | | | | 2/1/2032 | | | |
| 8/1/2032 | | | | 8/1/2032 | | | |
| 2/1/2033 | | | | 2/1/2033 | | | |
| 8/1/2033 | | | | 8/1/2033 | | | |
| **Total** | **42,990,000** | **12,718,179** | **55,708,179** | **Total** | **0** | **0** | **0** |

| Aggregate Debt Service | | | | Annual Debt Service -6/30 | |
|---|---|---|---|---|---|
| Dates | Principal | Gross Interest | Net Debt Service | Dates | Net Debt Service |
| | | | | 6/30/2014 | 0 |
| | | | | 6/30/2015 | 0 |
| | | | | 6/30/2016 | 0 |
| 8/1/2016 | 19,210,000 | 8,408,358 | 25,023,122 | | |
| 2/1/2017 | 0 | 8,607,341 | 9,692,972 | 6/30/2017 | 34,716,094 |
| 8/1/2017 | 20,900,000 | 8,607,341 | 26,912,106 | | |
| 2/1/2018 | 675,000 | 9,373,191 | 11,133,821 | 6/30/2018 | 38,045,926 |
| 8/1/2018 | 7,760,000 | 9,356,316 | 14,521,081 | | |
| 2/1/2019 | 1,660,000 | 9,171,541 | 11,917,172 | 6/30/2019 | 26,438,252 |
| 8/1/2019 | 16,110,000 | 9,130,041 | 22,644,806 | | |
| 2/1/2020 | 0 | 8,751,016 | 9,836,647 | 6/30/2020 | 32,481,452 |
| 8/1/2020 | 19,890,000 | 8,751,016 | 26,045,781 | | |
| 2/1/2021 | 1,450,000 | 8,253,766 | 10,789,397 | 6/30/2021 | 36,835,177 |
| 8/1/2021 | 21,430,000 | 8,217,516 | 27,052,280 | | |
| 2/1/2022 | 3,745,000 | 7,681,766 | 12,512,397 | 6/30/2022 | 39,564,676 |
| 8/1/2022 | 22,495,000 | 7,588,141 | 27,487,906 | | |
| 2/1/2023 | 4,685,000 | 7,025,766 | 12,796,397 | 6/30/2023 | 40,284,302 |
| 8/1/2023 | 23,630,000 | 6,908,641 | 27,943,406 | | |
| 2/1/2024 | 5,740,000 | 6,317,891 | 13,143,522 | 6/30/2024 | 41,086,927 |
| 8/1/2024 | 25,290,000 | 6,174,391 | 28,869,155 | | |
| 2/1/2025 | 6,975,000 | 5,481,437 | 13,675,099 | 6/30/2025 | 42,544,253 |
| 8/1/2025 | 26,405,000 | 5,307,062 | 29,249,858 | | |
| 2/1/2026 | 13,930,000 | 4,591,191 | 19,862,017 | 6/30/2026 | 49,111,875 |
| 8/1/2026 | 12,830,000 | 4,242,941 | 14,357,901 | | |
| 2/1/2027 | 19,080,000 | 3,878,453 | 24,412,537 | 6/30/2027 | 38,770,438 |
| 8/1/2027 | 26,955,000 | 3,401,453 | 9,939,672 | | |
| 2/1/2028 | 23,105,000 | 2,641,020 | 28,234,165 | 6/30/2028 | 38,173,836 |
| 8/1/2028 | 28,555,000 | 2,088,395 | 7,960,674 | | |
| 2/1/2029 | 5,040,000 | 1,285,463 | 6,325,463 | 6/30/2029 | 14,286,136 |
| 8/1/2029 | 4,600,000 | 1,159,463 | 5,759,463 | | |
| 2/1/2030 | 5,295,000 | 1,044,463 | 6,339,463 | 6/30/2030 | 12,098,925 |
| 8/1/2030 | 4,830,000 | 912,088 | 5,742,088 | | |
| 2/1/2031 | 5,570,000 | 791,338 | 6,361,338 | 6/30/2031 | 12,103,425 |
| 8/1/2031 | 5,070,000 | 652,088 | 5,722,088 | | |
| 2/1/2032 | 5,855,000 | 542,150 | 6,397,150 | 6/30/2032 | 12,119,238 |
| 8/1/2032 | 5,290,000 | 395,775 | 5,685,775 | | |
| 2/1/2033 | 6,155,000 | 277,475 | 6,432,475 | 6/30/2033 | 12,118,250 |
| 8/1/2033 | 5,525,000 | 123,600 | 5,648,600 | | |
| | | | | 6/30/2034 | 5,648,600 |
| **Total** | **405,735,000** | **177,139,888** | **526,427,784** | **Total** | **526,427,784** |

**SPECIAL REVENUE FUNDS**
**FEDERAL / STATE / COMPETITIVE GRANTS**
**FY 2017-18**
**(Estimated Grant Award for Budget Purposes)**

| GRANT NAME | | AMOUNT |
|---|---|---|
| Title I-A, Academic Achievement | $ 4,531,360 | |
| Title I-A, School Improvement | 126,000 | |
| Title I-C, Migrant Education | 15,115 | 4,672,475 |
| Title II-A, Improving Teacher Quality | 796,640 | |
| Title II-A, Advanced Placement | 5,900 | 802,540 |
| Title III-A, Limited English Proficient | 324,516 | |
| Title III-A, Immigrant | 19,241 | 343,757 |
| Title VI-B, IDEA Flow Through | 6,400,000 | |
| Title VI-B, IDEA Preschool Special Education | 185,000 | |
| Title VI-B, IDEA Capacity Building Grant | 70,000 | 6,655,000 |
| Arts in Education Grant (AEMDD) | | 439,402 |
| Junior ROTC Program | | 349,533 |
| Ninth District Opportunity Head Start | | 468,822 |
| Perkins Program Improvement Grant | 212,797 | |
| Perkins Carryover Funds | 10,000 | |
| Perkins Plus Reserve | 25,000 | 247,797 |
| Pre-K Lottery | | 691,638 |
| **TOTAL** | | **$ 14,670,964** |

# OTHER FUNDS
# BUDGET FY 2017-18

| | Worker's Compensation Fund | Payroll Account | TOTAL |
|---|---|---|---|
| **Revenue** | | | |
| Local Funds Interest Earned | $ 553 | $ 6,933 | $ 7,486 |
| **Incoming Transfers** | 935,000 | $ - | 935,000 |
| **Beginning Fund Balance** | 259,121 | 1,276,838 | 1,535,959 |
| **TOTAL FUNDS AVAILABLE** | **$ 1,194,674** | **$ 1,283,771** | **$ 2,478,445** |
| **Expense** | | | |
| Workers' Comp Claims | $ 902,997 | $ - | $ 902,997 |
| **Ending Fund Balance** | 291,677 | 1,283,771 | 1,575,448 |
| **TOTAL EXPENSE and ENDING FUND BALANCE** | **$ 1,194,674** | **$ 1,283,771** | **$ 2,478,445** |

**CHEROKEE COUNTY SCHOOL DISTRICT**
**SCHOOL NUTRITION BUDGET**
**Fiscal Year Ending June 30, 2018**
**180 Days**

## REVENUE

| | ACTUAL 2015-2016 | PROJECTED 2016-2017 | BUDGET 2017-2018 |
|---|---|---|---|
| **LOCAL REVENUE (Student & Adult Meals, Supplemental Sales, Interest, Other Income)** | $ 6,549,979 | $ 6,961,255 | $ 7,350,150 |
| **STATE REVENUE (State Salary Supplement)** | 431,530 | 440,094 | 440,094 |
| **FEDERAL REVENUE (Based on Student Meals, Free, Reduced, Paid, USDA Entitlement)** | 9,215,454 | 9,459,733 | 9,704,012 |
| **TOTAL REVENUE** | 16,196,963 | 16,861,082 | 17,494,256 |
| **BEGINNING FUND BALANCE** | 3,749,276 | 3,612,418 | 3,824,292 |
| | $ 19,946,240 | $ 20,473,500 | $ 21,318,548 |

## EXPENSE

| | ACTUAL 2015-2016 | PROJECTED 2016-2017 | BUDGET 2017-2018 |
|---|---|---|---|
| SALARIES - CLERICAL CENTRAL OFFICE (6) | $ 219,685 | $ 268,029 | $ 236,793 |
| SALARIES - ADMINISTRATIVE (5) | 397,573 | 358,900 | 403,541 |
| SALARIES - LUNCHROOM (Managers, Assistant Managers, Workers, Subs) (295) | 4,755,059 | 4,885,502 | 5,015,946 |
| SALARIES - MONITORS (193) | 284,514 | 284,514 | 268,272 |
| BENEFITS (Insurance, Life, Disability, Dental, Retirement, FICA) | 2,494,726 | 2,804,727 | 3,335,101 |
| PROFESSIONAL & TECHNICAL SERVICES (Horizon, Audit) | 52,818 | 65,000 | 85,000 |
| EQUIPMENT MAINTENANCE | 130 | 750 | 900 |
| COMMUNICATIONS | 1,217 | 1,000 | 1,500 |
| STAFF DEVELOPMENT/TRAINING | 11,719 | 15,000 | 17,500 |
| OTHER PURCHASED SERVICES (Pest Control, Humitec, Warehouse Delivery, Misc.) | 101,363 | 105,250 | 108,500 |
| SUPPLIES (Office, Cleaning, Chemicals, Paper, Uniforms, Misc) | 654,556 | 676,967 | 694,073 |
| PURCHASE OF COMPUTER SOFTWARE | 16,605 | 10,000 | 120,000 |
| EQUIPMENT | 75,360 | 199,999 | 250,000 |
| PURCHASE AND REPLACEMENT OF COMPUTERS | 1,585 | 5,000 | 20,000 |
| FUEL/ENERGY (Gas for Warehouse Delivery Truck) | 1,170 | 1,500 | 2,000 |
| FOOD USAGE (Purchased and USDA Entitlement) | 6,931,866 | 6,943,260 | 6,954,656 |
| DUES AND FEES (Registration for Conventions, Certification, Fuel Up-Charge, Bank Analysis Fee) | 20,871 | 21,210 | 22,000 |
| BOOKS AND PERIODICALS | 756 | 2,500 | 2,500 |
| OTHER EXPENSE | - | 100 | 100 |
| **TOTAL EXPENSE** | 16,021,571 | 16,649,208 | 17,538,382 |
| **ENDING FUND BALANCE** | 3,612,418 | 3,824,292 | 3,780,166 |
| | $ 19,946,240 | $ 20,473,500 | $ 21,318,548 |

# School Nutrition 2017-18 Plans

- Salad Bars in High Schools
- Grill Line (High Schools)
- Kiosk cart at Etowah
- Homemade menu items







Cherokee County School District

# Master Ricoh Copier Inventory 2017

02/6/17

| Loc # | CCSD Facility | Location within the Facility | Brand | Model | Serial Number | B/W or Color | Monthly Lease Rate | Cost Per Copy |
|---|---|---|---|---|---|---|---|---|
| 21 | Ball Ground ES | Office Workroom | Ricoh | MP 4000B | C83008335 | B/W | $98.39 | .0072 |
| 21 | Ball Ground ES | Rm 910 | Ricoh | MP 7001 | C83007327 | B/W | $180.79 | .0039 |
| 21 | Ball Ground ES | Rm 510 | Ricoh | MP 7001 | C83007328 | B/W | $180.79 | .0039 |
| 21 | Ball Ground ES | Rm 401 | Ricoh | MP 7001 | C83007329 | B/W | $180.79 | .0039 |
| 21 | Ball Ground ES | Rm 709 | Ricoh | MP 7001 | C83007330 | B/W | $180.79 | .0039 |
| 45 | Clark Creek ES | Front Office | Ricoh | MP 4000B | C83000804 | B/W | $98.39 | .0072 |
| 45 | Clark Creek ES | Rm 314 | Ricoh | MP 7001 | C83007177 | B/W | $180.79 | .0039 |
| 45 | Clark Creek ES | Rm 116 | Ricoh | MP 7001 | C83007176 | B/W | $180.79 | .0039 |
| 45 | Clark Creek ES | Rm 419 | Ricoh | MP 7001 | C83007175 | B/W | $180.79 | .0039 |
| 45 | Clark Creek ES | Rm 218 | Ricoh | MP 7001 | C83007174 | B/W | $180.79 | .0039 |
| | | | | | **GRAND TOTAL** | | $1,643.10 | |

# Master Toshiba Copier Inventory 2017

02/06/17

| CCSD Facility | Location within the Facility | Brand | Model | Serial Number | B/W or Color | Monthly Lease Rate | Cost Per Copy |
|---|---|---|---|---|---|---|---|
| Ace Academy | Front Office Rm 22 | Toshiba | 3540C | CQE333657 | Color | $113.92 | .0045b/.045c |
| Ace Academy | Teacher Workroom 25 | Toshiba | 456 | C2EC38641 | B/W | $82.33 | 0.0040 |
| Ace Academy | Teacher Workroom | Toshiba | 3540C | CQE333571 | Color | $113.92 | .0045b/.045c |
| Ace Academy | Teacher Workroom | Toshiba | 3540C | CQE333433 | Color | $113.92 | .0045b/.045c |
| Arnold Mill ES | Media Ctr Prod Rm 508D | Toshiba | 556 | CGEC16649 | B/W | $133.03 | 0.0034 |
| Arnold Mill ES | Media Ctr Prod Rm 508D | Toshiba | 3540C | CQE333448 | Color | $113.92 | .0045b/.045c |
| Arnold Mill ES | Office Workroom 517 | Toshiba | 3540C | CQE333538 | Color | $113.92 | .0045b/.045c |
| Arnold Mill ES | Room 412 | Toshiba | 556 | CGEC16714 | B/W | $133.03 | 0.0034 |
| Avery ES | Admin A120 | Toshiba | 3540C | CQE333534 | Color | $113.92 | .0045b/.045c |
| Avery ES | Media Center | Toshiba | 3540C | CQE333516 | Color | $113.92 | .0045b/.045c |
| Avery ES | Teacher Workroom 119 | Toshiba | 556 | CGEC16758 | B/W | $133.03 | 0.0034 |
| Avery ES | Teacher Workroom 222 | Toshiba | 556 | CGEC16770 | B/W | $133.03 | 0.0034 |
| Avery ES | Teacher Workroom 320 | Toshiba | 556 | CGEC16768 | B/W | $133.03 | 0.0034 |
| Bascomb ES | Front Office | Toshiba | 3540C | CQE333466 | Color | $113.92 | .0045b/.045c |
| Bascomb ES | Media Center M14 | Toshiba | 3540C | CQE333419 | Color | $113.92 | .0045b/.045c |
| Bascomb ES | Room 712 | Toshiba | 556 | CGEC16712 | B/W | $133.03 | 0.0034 |
| Bascomb ES | Room 712 | Toshiba | 556 | CGEC16685 | B/W | $133.03 | 0.0034 |
| Bascomb ES | Workroom M15 | Toshiba | 556 | CGEC16756 | B/W | $133.03 | 0.0034 |
| Boston ES | Front Office B19 | Toshiba | 3540C | CQE333422 | Color | $113.92 | .0045b/.045c |
| Boston ES | Production Room Behind Office B7 | Toshiba | 3540c | CQE333445 | B/W | $113.92 | .0045b/.045c |
| Boston ES | E1 | Toshiba | 556 | CGDC16493 | B/W | $133.03 | 0.0034 |
| Boston ES | F Wing Workroom | Toshiba | 556 | CGEC16697 | B/W | $133.03 | 0.0034 |
| Buffington Educational Svcs Ctr | Main Office | Toshiba | 306 | C2EC38891 | B/W | $70.44 | 0.0045 |
| Bus Shop 1 / Fleet Maintenance | #1 Office | Toshiba | 306 | C2EC38877 | B/W | $77.03 | 0.0045 |
| Bus Shop 2 / Transportation | Shop Office Rm 110 | Toshiba | 306 | CQEC38826 | B/W | $70.44 | 0.0045 |
| Bus Shop 2 / Transportation | Transportation Workroom | Toshiba | 456 | C2EC37241 | B/W | $82.33 | 0.0040 |
| Canton ES | Media Center | Toshiba | 3540C | CQE333568 | Color | $113.92 | .0045b/.045c |
| Canton ES | Rm Team A-113 | Toshiba | 3540C | CQE333541 | Color | $113.92 | .0045b/.045c |
| Canton ES | Teacher Workroom 510 | Toshiba | 556 | CGDC16426 | B/W | $133.03 | 0.0034 |
| Canton ES | Teacher Workroom 709 | Toshiba | 556 | CGEC16650 | B/W | $133.03 | 0.0034 |
| Canton ES | Teacher Workroom 910 | Toshiba | 556 | CGEC16710 | B/W | $133.03 | 0.0034 |
| Carmel ES | Front Office | Toshiba | 3540C | CQE333662 | Color | $113.92 | .0045b/.045c |
| Carmel ES | Media Center | Toshiba | 3540C | CQE333447 | Color | $113.92 | .0045b/.045c |
| Carmel ES | Workroom 402A | Toshiba | 556 | CGEC16693 | B/W | $133.03 | 0.0034 |
| Carmel ES | Workroom 404A | Toshiba | 556 | CGDC16477 | B/W | $133.03 | 0.0034 |
| Carmel ES | Workroom 408A | Toshiba | 556 | CGEC16653 | B/W | $133.03 | 0.0034 |
| Central Office Bldg A | Public Relations, Team A-226 | Toshiba | 5540CT+Fax+Lcf | CBD321011 | Color | $224.87 | .0045b/.045c |
| Central Office Bldg A | School Operations, Team A-220 | Toshiba | 3540C+Fax+Lcf | CQE333409 | Color | $126.18 | .0045b/.045c |

# Master Toshiba Copier Inventory 2017

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| CCSD Facility | Location within the Facility | Brand | Model | Serial Number | B/W or Color | Monthly Lease Rate | Cost Per Copy |
|---|---|---|---|---|---|---|---|
| Central Office Bldg A | School Operations, Hallway | Toshiba | 3555C | SC7DD59173 | Color | $164.72 | .0045b/.045c |
| Central Office Bldg A | Superintendent's Copy Room | Toshiba | 3540C+Fax+Lcf | CQE333430 | Color | $126.18 | .0045b/.045c |
| Central Office Bldg C | 1st Floor Copy Rm 111 | Toshiba | 3450C + Fax | CQE333396 | Color | $120.51 | .0045b/.045c |
| Central Office Bldg C | 2nd Floor Copy Rm 210 | Toshiba | 3540C | CQE333446 | Color | $113.92 | .0045b/.045c |
| Central Office Bldg C | Benefits Rm 121 | Toshiba | 3540C + Fax | CQE333543 | Color | $120.51 | .0045b/.045c |
| Central Office Bldg C | Personnel Office, Rm 105 | Toshiba | 3450C | CQE333484 | Color | $113.92 | .0045b/.045c |
| Central Office Bldg C | School Police B06 | Toshiba | 3450C + Fax | CQE333425 | Color | $120.51 | .0045b/.045c |
| Central Office Bldg C (Accounting) | Room 205 | Toshiba | 456 | C2EC38648 | Color | $82.33 | 0.0040 |
| Central Office Bldg C (Accounting) | Room 207 | Toshiba | 3540C+Lcf | CQE333553 | B/W | $119.59 | .0045b/.045c |
| Central Office Bldg E (Purchasing) | Purchasing Office | Toshiba | 556 | SCGCD20672 | B/W | $202.02 | 0.0034 |
| Central Warehouse/Print Shop | Print Shop | Toshiba | 3540C | CQE333399 | Color | $119.59 | .0045b/.045c |
| Cherokee HS | 300 Hall Rm 302 | Toshiba | 756 | CKL211858 | B/W | $160.60 | 0.0034 |
| Cherokee HS | 600 Hall, Rm 611 | Toshiba | 456 | C2EC38505 | B/W | $82.33 | 0.0040 |
| Cherokee HS | Athletic Office Rm 202 | Toshiba | 306 | C2EC38888 | B/W | $70.44 | 0.0045 |
| Cherokee HS | Counselor's Office, Rm010 | Toshiba | 456 | C2EC40267 | B/W | $82.33 | 0.0040 |
| Cherokee HS | Main Office, Rm 006 | Toshiba | 3540C | CQE333355 | Color | $113.92 | .0045b/.045c |
| Cherokee HS | Media Center | Toshiba | 3540C | CQE333373 | Color | $113.92 | .0045b/.045c |
| Cherokee HS | Print Shop- Media Center, Rm400J | Toshiba | 756 | CKL211872 | B/W | $160.60 | 0.0034 |
| Cherokee HS | Print Shop- Media Center, Rm400J | Toshiba | 756 | CKL211889 | B/W | $160.60 | 0.0034 |
| Cherokee HS | Math Office 104 | Toshiba | 757 | SCAKD16644 | B/W | $276.44 | 0.0034 |
| Clayton ES | Front Office D102 | Toshiba | 3540C | CQE333545 | Color | $113.92 | .0045b/.045c |
| Clayton ES | Media Center #172 | Toshiba | 3540C | CQE333386 | Color | $113.92 | .0045b/.045c |
| Clayton ES | Rm D128 | Toshiba | 556 | CGDC16468 | B/W | $133.03 | 0.0034 |
| Creekland MS | Media Center | Toshiba | 3540C | CQE333539 | Color | $113.92 | .0045b/.045c |
| Creekland MS | Office Workroom A-13 | Toshiba | 3540C | CQE333554 | Color | $113.92 | .0045b/.045c |
| Creekland MS | Teacher Workroom 402 | Toshiba | 556 | CGEC16767 | B/W | $133.03 | 0.0034 |
| Creekland MS | Teacher Workroom 402 | Toshiba | 556 | CGEC16652 | B/W | $133.03 | 0.0034 |
| Creekland MS | Teacher Workroom 609 | Toshiba | 556 | CGEC16762 | B/W | $133.03 | 0.0034 |
| Creekview HS | Copy Room Team A-10 | Toshiba | 3540C | CQE333377 | Color | $113.92 | .0045b/.045c |
| Creekview HS | Media Center A26 | Toshiba | 3540C | CQE333542 | Color | $113.92 | .0045b/.045c |
| Creekview HS | Special Ed Rm 2101 | Toshiba | 306 | C2EC38820 | B/W | $70.44 | 0.0045 |
| Creekview HS | Student Services Rm Team A-26 | Toshiba | 306 | C2EC38907 | B/W | $70.44 | 0.0045 |
| Creekview HS | Teacher Workroom 1403 | Toshiba | 756 | CKL211882 | B/W | $160.60 | 0.0034 |
| Creekview HS | Teacher Workroom 2403 | Toshiba | 756 | CKL211870 | B/W | $160.60 | 0.0034 |
| Creekview HS | Teacher Workroom 2403 | Toshiba | 756 | CKK211712 | B/W | $160.60 | 0.0034 |
| Dean Rusk MS | Front Office | Toshiba | 3540C | CQE333421 | Color | $113.92 | .0045b/.045c |
| Dean Rusk MS | Media Center | Toshiba | 3540C | CQE333468 | Color | $113.92 | .0045b/.045c |
| Dean Rusk MS | Teacher Workroom 113 | Toshiba | 556 | CGDC16430 | B/W | $133.03 | 0.0034 |

# Master Toshiba Copier Inventory 2017

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|---|---|---|---|---|---|---|---|
| Dean Rusk MS | Room 2806 | Toshiba | 655 | BR628 | B/W | $144.24 | 0.0034 |
| Dean Rusk MS | Room 2606 | Toshiba | 655 | BR647 | B/W | $144.24 | 0.0034 |
| Dean Rusk MS | Room 1106 | Toshiba | 555 | BR659 | B/W | $133.03 | 0.0034 |
| Dean Rusk MS | Room 809 | Toshiba | 555 | BR691 | B/W | $133.03 | 0.0034 |
| Educational Svcs. Annex Bldg G | Copy / Mail Room G29 | Toshiba | 3540C | CQE333487 | Color | $113.92 | .0045b/.045c |
| Educational Svcs. Annex Bldg H | Copy Workroom H3 | Toshiba | 456 | C2EC38653 | B/W | $82.33 | 0.0040 |
| ET Booth MS | Admin Area A113 | Toshiba | 3540C | CQE333548 | Color | $113.92 | .0045b/.045c |
| ET Booth MS | Media Center M8 | Toshiba | 3540C | CQE333648 | Color | $113.92 | .0045b/.045c |
| ET Booth MS | Teacher Workroom 1601 | Toshiba | 556 | CGEC16701 | B/W | $133.03 | 0.0034 |
| ET Booth MS | Teacher Workroom 1605 | Toshiba | 556 | CGEC16774 | B/W | $133.03 | 0.0034 |
| ET Booth MS | Teacher Workroom 2501 | Toshiba | 556 | CGEC16695 | B/W | $133.03 | 0.0034 |
| ET Booth MS | Teacher Workroom 2505 | Toshiba | 556 | CGDC16487 | B/W | $133.03 | 0.0034 |
| Etowah HS | Copy Room 3204 | Toshiba | 756 | CKJ211528 | B/W | $160.60 | 0.0034 |
| Etowah HS | Copy Room 7106 | Toshiba | 756 | CKJ211532 | B/W | $160.60 | 0.0034 |
| Etowah HS | C Bldg., Room 3222 | Toshiba | 756 | CKJ211508 | B/W | $160.60 | 0.0034 |
| Etowah HS | Media Center 3200 | Toshiba | 3540C | CQE333537 | Color | $113.92 | .0045b/.045c |
| Etowah HS | Admin Rm 7101D | Toshiba | 3540C | CQE333606 | Color | $113.92 | .0045b/.045c |
| Etowah HS | Counseling Ofc Rm 3108F | Toshiba | 306 | C2EC38881 | B/W | $70.44 | 0.0045 |
| Etowah HS | Gym Admin 2207 | Toshiba | 456 | C2EC37266 | B/W | $82.33 | 0.0040 |
| Etowah HS | Records Ofc 3106 | Toshiba | 306 | C2EC38894 | B/W | $70.44 | 0.0045 |
| Etowah HS | C Bldg., Room 3201 | Toshiba | 655 | CQC012231-R | B/W | $144.24 | 0.0034 |
| Etowah East @ Chapman | Bldg. A, Room 148 | Toshiba | 656G | SSZAD90646 | B/W | $202.02 | 0.0034 |
| Etowah East @ Chapman | Bldg. B, Room 205 | Toshiba | 656G | SSZAD90644 | B/W | $202.02 | 0.0034 |
| Free Home ES | Annex Bldg, Outside RmTeam A-6 | Toshiba | 456 | C2EC38506 | B/W | $82.33 | 0.0040 |
| Free Home ES | Rm 13A | Toshiba | 3540C | CQE333349 | Color | $113.92 | .0045b/.045c |
| Free Home ES | Rm 4A | Toshiba | 456 | C2EC40262 | B/W | $82.33 | 0.0040 |
| Freedom MS | Front Office | Toshiba | 3540C | CQE333558 | Color | $113.92 | .0045b/.045c |
| Freedom MS | Media Center | Toshiba | 3540C | CQE333434 | Color | $113.92 | .0045b/.045c |
| Freedom MS | Teacher Wkrm 402 | Toshiba | 556 | CGEC16769 | B/W | $133.03 | 0.0034 |
| Freedom MS | Teacher Wkrm 405 | Toshiba | 556 | CGDC16492 | B/W | $133.03 | 0.0034 |
| Freedom MS | Teacher Wkrm 703 | Toshiba | 556 | CGDC16439 | B/W | $133.03 | 0.0034 |
| Hasty ES | Media Center | Toshiba | 3540C | CQE333578 | Color | $113.92 | .0045b/.045c |
| Hasty ES | Rm 702 | Toshiba | 556 | CGDC16388 | B/W | $133.03 | 0.0034 |
| Hasty ES | Rm Team A-112 | Toshiba | 3540C | CQE333365 | Color | $113.92 | .0045b/.045c |
| Hasty ES | Room 202 | Toshiba | 556 | CGEC16720 | B/W | $133.03 | 0.0034 |
| Hickory Flat ES | Media Center | Toshiba | 3540C | CQE333660 | Color | $113.92 | .0045b/.045c |
| Hickory Flat ES | Office Workroom 1200L | Toshiba | 3540C | CQE333621 | Color | $113.92 | .0045b/.045c |
| Hickory Flat ES | Room 312 | Toshiba | 556 | CGEC16739 | B/W | $133.03 | 0.0034 |

# Master Toshiba Copier Inventory 2017

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|---|---|---|---|---|---|---|---|
| Hickory Flat ES | Teacher Workroom 725 | Toshiba | 556 | CGEC16759 | B/W | $133.03 | 0.0034 |
| Holly Springs ES | Media Center | Toshiba | 3540C | CQE333653 | Color | $113.92 | .0045b/.045c |
| Holly Springs ES | Teacher Workroom 402 | Toshiba | 556 | CGDC16427 | B/W | $133.03 | 0.0034 |
| Holly Springs ES | Teacher Workroom 412 | Toshiba | 556 | CGEC16749 | B/W | $133.03 | 0.0034 |
| Holly Springs ES | Teacher Workroom 422 | Toshiba | 556 | CGEC16775 | B/W | $133.03 | 0.0034 |
| Holly Springs ES | Office Workroom 813 | Toshiba | 3540C | CQE333570 | Color | $113.92 | .0045b/.045c |
| Indian Knoll ES | 100 Hall - Room 116 | Toshiba | 3555C | SC7JD14686 | Color | $205.48 | .0045b/.045c |
| Indian Knoll ES | Front Office | Toshiba | 3555C | SC7JD17962 | Color | $205.48 | .0045b/.045c |
| Indian Knoll ES | 200 Hall - Room 218 | Toshiba | 557 | SCAHD14645 | B/W | $249.22 | 0.0034 |
| Indian Knoll ES | 400 Hall - Room 419 | Toshiba | 557 | SCAHD14625 | B/W | $249.22 | 0.0034 |
| Indian Knoll ES | 300 Hall - Room 314 | Toshiba | 557 | SCAID15436 | B/W | $249.22 | 0.0034 |
| Johnston ES | Media Workroom 62F | Toshiba | 556 | CGEC16709 | B/W | $133.03 | 0.0034 |
| Johnston ES | Office | Toshiba | 3540C | CQE333566 | Color | $113.92 | .0045b/.045c |
| Johnston ES | Media Center 62D | Toshiba | 3540C | CQE333480 | Color | $113.92 | .0045b/.045c |
| Johnston ES | Main Building, Room 67 | Toshiba | 556 | CGEC16773 | B/W | $133.03 | 0.0034 |
| Johnston ES | Media Workroom 67 | Toshiba | 556 | CGEC16748 | B/W | $133.03 | 0.0034 |
| Joseph Knox ES | Admin Rm Team A-111 | Toshiba | 3540C | CQE333408 | Color | $113.92 | .0045b/.045c |
| Joseph Knox ES | Teacher Workroom 419 | Toshiba | 3540C | CQE333563 | Color | $113.92 | .0045b/.045c |
| Joseph Knox ES | Teacher Workroom 116 | Toshiba | 556 | CGEC16722 | B/W | $133.03 | 0.0034 |
| Joseph Knox ES | Teacher Workroom 217 | Toshiba | 556 | CGEC16713 | B/W | $133.03 | 0.0034 |
| Joseph Knox ES | Teacher Workroom 316 | Toshiba | 556 | CGEC16651 | B/W | $133.03 | 0.0034 |
| Lee Roy Tippens Educational Center | Teacher Workroom, 601C | Toshiba | 3540C | CQE333631 | Color | $113.92 | .0045b/.045c |
| Liberty ES | Front Office | Toshiba | 3540C | CQE333565 | Color | $113.92 | .0045b/.045c |
| Liberty ES | Office Workroom Team A-12 | Toshiba | 656 | CLZ215079 | B/W | $144.24 | 0.0034 |
| Liberty ES | Rm Team A-12 | Toshiba | 656 | CZL214737 | B/W | $144.24 | 0.0034 |
| Liberty ES | Media Center WR #M-2 | Toshiba | 3540C | CQE333414 | Color | $113.92 | .0045b/.045c |
| Liberty ES | Front Office Workroom | Toshiba | 657 | SCAHD13621 | B/W | $255.42 | 0.0034 |
| Little River ES | Media Center | Toshiba | 3540C | CQE333540 | Color | $113.92 | .0045b/.045c |
| Little River ES | Office Workroom Team A-113 | Toshiba | 3540C | CQE333404 | Color | $113.92 | .0045b/.045c |
| Little River ES | Teacher Workroom 510 | Toshiba | 556 | CGDC16485 | B/W | $133.03 | 0.0034 |
| Little River ES | Teacher Workroom 709 | Toshiba | 556 | CGEC16708 | B/W | $133.03 | 0.0034 |
| Little River ES | Teacher Workroom 401 | Toshiba | 556 | CGEC16691 | B/W | $133.03 | 0.0034 |
| Little River ES | Teacher Workroom 910 | Toshiba | 556 | CGDC16432 | B/W | $133.03 | 0.0034 |
| Little River PreSchool | Office Workroom Team B-108 | Toshiba | 3540C | CQE333577 | Color | $113.92 | .0045b/.045c |
| Little River PreSchool | Teacher Workroom Team B-119 | Toshiba | 456 | C2EC37402 | B/W | $82.33 | 0.0040 |
| MA Teasley MS | Room A114 | Toshiba | 3555C | SC7DD59181 | Color | $166.55 | .0045b/.045c |
| MA Teasley MS | Rom M8 | Toshiba | 3555C | SC7ED63436 | Color | $166.55 | .0045b/.045c |
| MA Teasley MS | Room 1601 | Toshiba | 656G | SSZAD90638 | B/W | $202.02 | 0.0034 |

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|---|---|---|---|---|---|---|---|
| MA Teasley MS | Rom 1605 | Toshiba | 656G | SSZAD90652 | B/W | $202.02 | 0.0034 |
| MA Teasley MS | Room 2501 | Toshiba | 656G | SSZAD90653 | B/W | $202.02 | 0.0034 |
| MA Teasley MS | Room 2505 | Toshiba | 656G | SSZAD90648 | B/W | $202.02 | 0.0034 |
| Macedonia ES | Admin Area Rm 130 | Toshiba | 3540C | CQE333363 | Color | $113.92 | .0045b/.045c |
| Macedonia ES | Teacher Workroom 139 | Toshiba | 556 | CGEC16772 | B/W | $133.03 | 0.0034 |
| Macedonia ES | Teacher Workroom 329 | Toshiba | 556 | CGEC16686 | B/W | $133.03 | 0.0034 |
| Macedonia ES | Teacher Workroom 226 | Toshiba | 3540C | CQE33368 | Color | $113.92 | .0045b/.045c |
| Mill Creek MS | Admin Workroom A-3 | Toshiba | 3540C | CQE333661 | Color | $113.92 | .0045b/.045c |
| Mill Creek MS | Media Center | Toshiba | 3540C | CQE333550 | Color | $113.92 | .0045b/.045c |
| Mill Creek MS | Teacher Workroom 1112 | Toshiba | 556 | CGDC16372 | B/W | $133.03 | 0.0034 |
| Mill Creek MS | Teacher Workroom 1321 | Toshiba | 556 | CGEC16688 | B/W | $133.03 | 0.0034 |
| Mill Creek MS | Teacher Workroom 2119 | Toshiba | 556 | CGEC16763 | B/W | $133.03 | 0.0034 |
| Mill Creek MS | Teacher Workroom 2321 | Toshiba | 556 | CGDC16451 | B/W | $133.03 | 0.0034 |
| Mountain Road ES | Front Office Rm B-11 | Toshiba | 3540C | CQE333556 | Color | $113.92 | .0045b/.045c |
| Mountain Road ES | Media Center | Toshiba | 3540C | CQE333647 | Color | $113.92 | .0045b/.045c |
| Mountain Road ES | Media Workroom B-7 | Toshiba | 656 | CZL214666 | B/W | $144.24 | 0.0034 |
| Mountain Road ES | Rm E-28 | Toshiba | 456 | C2EC38508 | B/W | $82.33 | 0.0040 |
| Nurses, Building D | Room D107 | Toshiba | 306+fax | C2EC38827 | B/W | $77.03 | 0.0045 |
| Oak Grove ES | Teacher Workroom 6025 | Toshiba | 3540C | CQE333476 | Color | $113.92 | .0045b/.045c |
| Oak Grove ES | Front Office | Toshiba | 3540C | CQE333440 | Color | $113.92 | .0045b/.045c |
| Oak Grove ES | Learning Lab Rm 13A | Toshiba | 656 | CZL214742 | B/W | $144.24 | 0.0034 |
| Oak Grove ES | Room 7020 | Toshiba | 556 | CGEC16765 | B/W | $133.03 | 0.0034 |
| Polaris Evening School @ WHS | 700 Hall, Admin Rm111 | Toshiba | 3540C | CQE333547 | Color | $113.92 | .0045b/.045c |
| Ralph Bunche | Parents Room 201 | Toshiba | 3540C | CQE333658 | Color | $113.92 | .0045b/.045c |
| River Ridge HS | Room A8 | Toshiba | 3540C | CQE333605 | Color | $113.92 | .0045b/.045c |
| River Ridge HS | Room A16 | Toshiba | 3540C | CQE333656 | Color | $113.92 | .0045b/.045c |
| River Ridge HS | Teacher Workroom 1402 | Toshiba | 656 | CZL214736 | B/W | $144.24 | 0.0034 |
| River Ridge HS | Teacher Workroom 1403 | Toshiba | 656 | CZL215089 | B/W | $144.24 | 0.0034 |
| River Ridge HS | Teacher Workroom 2402 | Toshiba | 656 | CZL214749 | B/W | $144.24 | 0.0034 |
| River Ridge HS | Teacher Workroom 2403 | Toshiba | 656 | CZL215059 | B/W | $144.24 | 0.0034 |
| RM Moore ES | Media Center 500 | Toshiba | 3540C | CQE333524 | Color | $113.92 | .0045b/.045c |
| RM Moore ES | Teacher Workroom 210 | Toshiba | 556 | CGDC16433 | B/W | $133.03 | 0.0034 |
| RM Moore ES | Office Workroom 601 | Toshiba | 3540C | CQE333428 | Color | $113.92 | .0045b/.045c |
| RM Moore ES | Teacher Workroom 202 | Toshiba | 556 | CGDC16448 | B/W | $133.03 | 0.0034 |
| Sequoyah HS | Admin Office A111 | Toshiba | 3540C | CQE333549 | Color | $113.92 | .0045b/.045c |
| Sequoyah HS | Attendance Office Rm 112 | Toshiba | 456 | C2EC38512 | B/W | $82.33 | 0.0040 |
| Sequoyah HS | Media Center | Toshiba | 3540C | CQE333449 | Color | $113.92 | .0045b/.045c |
| Sequoyah HS | Student Services Rm 202 | Toshiba | 456 | C2EC37418 | B/W | $82.33 | 0.0040 |

# Master Toshiba Copier Inventory 2017

02/06/17

| CCSD Facility | Location within the Facility | Brand | Model | Serial Number | B/W or Color | Monthly Lease Rate | Cost Per Copy |
|---|---|---|---|---|---|---|---|
| Sequoyah HS | Vocational Rm 1251 | Toshiba | 456 | C2EC38501 | B/W | $82.33 | 0.0040 |
| Sequoyah HS | Copy Room 104 | Toshiba | 756 | CKL211866 | B/W | $160.60 | 0.0034 |
| Sequoyah HS | Copy Room 104 | Toshiba | 756 | CKL211841 | B/W | $160.60 | 0.0034 |
| Sequoyah HS | Rm 1203 | Toshiba | 456 | C2EC38627 | B/W | $82.33 | 0.0040 |
| Sequoyah HS | Copy Room | Toshiba | 455 | CQC021874-R | B/W | $82.33 | 0.0040 |
| Sequoyah HS | Copy Room | Toshiba | 655 | CCA012236-R | B/W | $144.24 | 0.0034 |
| Sixes ES | Front Office Room 113 | Toshiba | 3540C | CQE333551 | Color | $113.92 | .0045b/.045c |
| Sixes ES | Media Center 209 | Toshiba | 3540C | CQE333564 | Color | $113.92 | .0045b/.045c |
| Sixes ES | Room 310 6th Grade Workroom | Toshiba | 556 | CGEC16706 | B/W | $133.03 | 0.0034 |
| Sixes ES | Room 465 | Toshiba | 556 | CGEC16707 | B/W | $133.03 | 0.0034 |
| Sixes ES | Teachers Workroom #436 | Toshiba | 556 | CGDC16428 | B/W | $133.03 | 0.0034 |
| Special ED/Prek Portable@ Hasty ES | Mobile 1157 | Toshiba | 306 | C2EC38904 | B/W | $70.44 | 0.0045 |
| Support Services Center Bldg D | Maintenance Hallway | Toshiba | 456 | C2EC8509 | B/W | $82.33 | 0.0040 |
| Support Services Center Bldg D | Maintenance Hallway | Toshiba | 3540C+Lcf | CQE333557 | Color | $119.59 | .0045b/.045c |
| Support Services, SFS, Bldg F | Rm F119 | Toshiba | 3540C+Lcf | CQE333562 | Color | $123.70 | .0045b/.045c |
| Teachers Center @ Teasley | Teacher's Center | Toshiba | 3540C | CQE333444 | Color | $113.92 | .0045b/.045c |
| Woodstock ES | Media Center (temp loc in office) | Toshiba | 3540C | CQE333592 | Color | $113.92 | .0045b/.045c |
| Woodstock ES | Teacher Workroom 702 | Toshiba | 556 | CGDC16392 | B/W | $133.03 | 0.0034 |
| Woodstock ES | Front Office | Toshiba | 3540C | CQE333411 | Color | $113.92 | .0045b/.045c |
| Woodstock ES | Teacher Workroom 202 | Toshiba | 556 | CGDC16377 | B/W | $133.03 | 0.0034 |
| Woodstock ES | Teacher Workroom 202 | Toshiba | 556 | CGEC16761 | B/W | $133.03 | 0.0034 |
| Woodstock HS | Copy Room 300 #1 | Toshiba | 756 | CKL211875 | B/W | $160.60 | 0.0034 |
| Woodstock HS | Copy Room 300 #3 | Toshiba | 756 | CKL211885 | B/W | $160.60 | 0.0034 |
| Woodstock HS | Copy Room 300 #2 | Toshiba | 756 | CKL211847 | B/W | $160.60 | 0.0034 |
| Woodstock HS | Guidance Office I35 | Toshiba | 456 | C2EC40265 | B/W | $82.33 | 0.0040 |
| Woodstock HS | Media Center J08 | Toshiba | 3540C | CQE333451 | Color | $113.92 | .0045b/.045c |
| Woodstock HS | Office #2 Mailroom I59 | Toshiba | 3540C | CQE333416 | Color | $113.92 | .0045b/.045c |
| Woodstock MS | Front Office A01 | Toshiba | 3540C | CQE333581 | Color | $113.92 | .0045b/.045c |
| Woodstock MS | Media Center B37 | Toshiba | 556 | CGEC16698 | B/W | $133.03 | 0.0034 |
| Woodstock MS | Media Center B37 | Toshiba | 3540C | CQE333427 | Color | $113.92 | .0045b/.045c |
| Woodstock MS | Rm A-22 | Toshiba | 556 | CGEC16777 | B/W | $133.03 | 0.0034 |
| Woodstock MS | Teacher Workroom 303 | Toshiba | 556 | CGEC16766 | B/W | $133.03 | 0.0034 |

**GRAND TOTAL** **$28,407.34** `

## PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2017

COUNTY: **CHEROKEE COUNTY** TAXING JURISDICTION: **CHERKOEE COUNTY SCHOOL BOARD M&O**

**INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED**

**This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.**

| DESCRIPTION | 2016 DIGEST | REASSESSMENT OF EXISTING REAL PROP | OTHER CHANGES TO TAXABLE DIGEST | 2017 DIGEST |
|---|---|---|---|---|
| REAL | 8,661,752,264 | 351,864,113 | 348,085,748 | 9,361,702,125 |
| PERSONAL | 381,725,375 | | 55,989,908 | 437,715,283 |
| MOTOR VEHICLES | 393,947,430 | | -213,734,052 | 180,213,378 |
| MOBILE HOMES | 13,356,454 | | 1,626,285 | 14,982,739 |
| TIMBER -100% | 666,872 | | -256,509 | 410,363 |
| HEAVY DUTY EQUIP | 0 | | 0 | 0 |
| | | | | |
| GROSS DIGEST | 9,451,448,395 | 351,864,113 | 191,711,380 | 9,995,023,888 |
| EXEMPTIONS | | 0 | 2,174,465,343 | 2,174,465,343 |
| NET DIGEST | 9,451,448,395 | 351,864,113 | -1,982,753,963 | 7,820,558,545 |
| FLPA Reimbursement Value | | | 0 | |
| Adjusted NET DIGEST | 9,451,448,395 | 351,864,113 | -1,982,753,963 | 7,820,558,545 |
| | (PYD) | (RVA) | (NAG) | (CYD) |
| 2016 MILLAGE RATE >>> | 19.450 | 2017 PROPOSED MILLAGE RATE >>> | | 18.950 |

**THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE**

| DESCRIPTION | ABBREVIATION | AMOUNT | FORMULA |
|---|---|---|---|
| 2016 Net Digest | PYD | 9,451,448,395 | |
| Net Value Added-Reassessment of Existing Real Property | RVA | 351,864,113 | |
| Other Net Changes to Taxable Digest | NAG | -1,982,753,963 | |
| 2017 Net Digest | CYD | 7,820,558,545 | (PYD+RVA+NAG) |
| | | | |
| 2016 Millage Rate | PYM | 19.450 | |
| Millage Equivalent of Reassessed Value Added | ME | 0.875 | (RVA/CYD) * PYM |
| Rollback Millage Rate for 2017 | RR | 18.575 | PYM - ME |

**COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES**

If the 2017 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)

| | |
|---|---|
| **Rollback Millage Rate** | 18.575 |
| **2016 Millage Rate** | 18.950 |
| **Percentage Increase** | 2.02% |

**CERTIFICATIONS**

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

_____ _____

Chairman, Board of Tax Assessors Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

_____ _____

Tax Collector or Tax Commissioner Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2017 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2017 is _____

**CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION**

__X__ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2017 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2017 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

_____ Superintendent of Schools _____

Signature of Responsible Party Title Date

# CHEROKEE COUNTY BOARD OF EDUCATION: PUBLIC NOTICE

The Cherokee County Board of Education does hereby announce that the millage rate will be established at a called meeting to be held at Historic Canton High School/School Board Auditorium, Canton, GA on June 15, 2017 at seven o'clock p.m., and pursuant to the requirements of O.C.G.A. 48-5-32, does hereby publish the following presentation of the current year's tax digest and levy along with the history of the tax digest and levy for the past five years.

## CURRENT 2017 TAX DIGEST AND 5-YEAR HISTORY OF LEVY

| Yearly Tax Digest | 2012 | 2013 | 2014 | 2015 | 2016 | Preliminary 2017 |
|---|---|---|---|---|---|---|
| **Real & Personal** | 6,570,278,294 | 6,686,039,112 | 7,561,722,074 | 8,250,738,686 | 9,083,057,042 | 9,799,417,408 |
| **Motor Vehicles** | 610,288,270 | 641,593,210 | 530,574,960 | 393,947,430 | 300,355,630 | 180,213,378 |
| **Mobile Homes** | 14,909,320 | 13,681,200 | 13,488,200 | 13,356,454 | 14,002,560 | 14,982,739 |
| **Timber-100%** | 284,156 | 871,524 | 1,527,766 | 666,872 | 547,150 | 410,363 |
| **Gross Digest** | 7,195,760,040 | 7,342,185,046 | 8,107,313,000 | 8,658,709,442 | 9,397,962,382 | 9,995,023,888 |
| **Less M&O Exempts** | (1,369,158,690) | (1,431,338,403) | (1,623,304,228) | (1,863,949,175) | (2,069,025,021) | (2,174,465,343) |
| **Net M&O Digest** | 5,826,601,350 | 5,910,846,643 | 6,484,008,772 | 6,794,760,267 | 7,328,937,361 | 7,820,558,545 |
| **Gross M&O Millage** | 19.45 | 19.45 | 19.45 | 19.45 | 19.45 | 18.45 |
| **Less Rollbacks** | - | - | - | - | - | - |
| **Net M&O Millage** | 19.45 | 19.45 | 19.45 | 19.45 | 19.45 | 18.45 |
| **Net Taxes Levied** | 113,327,396 | 114,965,955 | 126,113,971 | 132,158,087 | 142,547,832 | 148,199,584 |
| **Net Tax $ Increase/(Decrease)** | (9,907,143) | 1,638,559 | 11,148,016 | 6,044,117 | 10,389,744 | 5,651,753 |
| **Net Tax % Increase/(Decrease)** | (9.02%) | 1.4% | 9.7% | 4.8% | 7.9% | 3.97% |
| **Bond Millage** | 0.40 | 0.40 | - | - | - | 0.50 |
| **Less Roll Back/Reduction** | | | (0.40) | - | - | - |
| **Net Bond Digest** | 0.40 | 0.40 | - | - | - | 0.50 |
| **Total Bond & M/O Millage** | **19.85** | **19.85** | **19.45** | **19.45** | **19.45** | **19.45** |

**CHEROKEE COUNTY BOARD OF EDUCATION**
**FY 2017-18 BUDGET**
**FOR GENERAL FUND**

| STATE OBJECT ACCOUNT NUMBER | ACCOUNT NAME | FY 2015-16 ACTUAL | FY 2016-17 BUDGET | EST. ACTUAL REVENUE FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| TOTAL | STATE REVENUE | 189,528,945 | 194,260,274 | 195,704,475 | 206,164,454 | - | 206,164,454 |
| | | | | | | | |
| TOTAL | FEDERAL REVENUE | 161,767 | 121,690 | - | 168,238 | - | 168,238 |
| | | | | | | | |
| TOTAL | LOCAL REVENUE | 148,764,724 | 150,265,172 | 158,585,611 | 165,183,140 | - | 165,183,140 |
| | | | | | | | |
| | TAN FUNDS | 20,002,500 | 18,000,000 | 15,500,000 | 13,750,000 | - | 13,750,000 |
| | | | | | | | |
| TOTAL REVENUE | | 358,457,936 | 362,647,136 | 369,790,086 | 385,265,832 | - | 385,265,832 |

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL REVENUE FY 2015-16 | FY 2016-17 BUDGET | EST ACTUAL REVENUE FY 2016-17 | FY 2017-18 REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 431200 | DIRECT INST. COST | 191,601,367 | 197,169,990 | 196,915,042 | * | - | * |
| 431200 | MEDIA CENTER PROGRAMS | 5,124,347 | 5,197,898 | 5,197,898 | * | - | * |
| 431200 | STAFF DEV. PROGRAMS | 922,365 | 944,696 | 944,696 | * | - | * |
| 431200 | 20 DAYS ADDITIONAL INSTRUCT. | 1,502,545 | 1,523,958 | 1,523,958 | * | - | * |
| 431200 | INDIRECT COST | 25,392,438 | 25,971,047 | 25,971,047 | * | - | * |
| 431200 | SUB-TOTAL | **224,543,062** | **230,807,589** | **230,552,641** | **245,056,938** | **-** | **245,056,938** |
| | | | | | | | |
| 431200 | PUPIL TRANSPORTATION | 2,023,404 | 2,023,404 | 2,061,331 | 2,091,711 | - | 2,091,711 |
| 431200 | NURSING | 768,528 | 774,589 | 797,486 | 836,749 | - | 836,749 |
| 431200 | MIGRANT ED | - | - | - | - | - | - |
| 431400 | CURRENT YR LOC. FAIR SHARE | (36,258,208) | (40,016,663) | (40,016,663) | (43,180,097) | - | (43,180,097) |
| 432000 | EQUALIZATION GRANT | 2,409,509 | - | - | - | - | - |
| 431210/431230 | MID-TERM ADJUSTMENT | 3,517,370 | 3,200,065 | 3,210,594 | 3,309,343 | | 3,309,343 |
| 431200 | PRINCIPAL SUPPLEMENTS | - | - | - | - | - | - |
| 431240 | AUSTERITY REDUCTION | (11,088,905) | (3,976,537) | (3,978,206) | (4,012,602) | - | (4,012,602) |
| * | **TOTAL STATE QBE FUNDING** | **185,914,760** | **192,812,447** | **192,627,183** | **204,102,042** | | **204,102,042** |
| | | | | | | | |
| 2620/438000 | STATE PRESCHOOL GRANT | 671,565 | 671,565 | 706,576 | 706,576 | - | 706,576 |
| JE | ON BEHALF PAYMENTS | | | | | | |
| 445200 | MEDICAID REIMBURSEMENT | 714,655 | 621,328 | 849,328 | 879,055 | - | 879,055 |
| JE | SALARY ACCRUAL | | (623,709) | | | - | |
| 438000 | OTHER STATE FUNDS | 2,227,965 | 778,643 | 1,521,389 | 476,781 | - | 476,781 |
| | **TOTAL OTHER STATE FUNDING** | **3,614,185** | **1,447,827** | **3,077,293** | **2,062,412** | **-** | **2,062,412** |
| | | | | | | | |
| **TOTAL STATE REVENUE** | | **189,528,945** | **194,260,274** | **195,704,476** | **206,164,454** | **-** | **206,164,454** |
| | | | | | | | |
| | | | | | | | |
| *This information not available at the time of publication | | | | | | | |

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL REVENUE FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL REVENUE FY 2016-17 | FY 2017-18 REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 445300 | FLOOD CONTROL/ RAILROAD CAR TAX | 161,767 | 121,690 | - | 168,238 | - | 168,238 |
| | | | | | | | |
| 445200 | FED GRANTS - SDOE | - | - | | | - | - |
| | | | | | | | |
| 451000 | SALE OF BONDS | - | - | | | - | - |
| | | | | | | | |
| 445210 | FEDERAL JOB FUND | - | - | | | - | - |
| | | | | | | | |
| **TOTAL FEDERAL REVENUE** | | **161,767** | **121,690** | | | **-** | |

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL REVENUE FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL REVENUE FY 2016-17 | FY 2017-18 REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 411100 | AD VALOREM TAXES | 121,258,918 | 124,437,543 | 132,248,378 | 140,844,523 | - | 140,844,523 |
| 411100 | P/Y PROPERTY TAXES | 616,608 | 1,211,230 | 715,806 | 699,701 | - | 699,701 |
| 411900 | INTANGIBLE TAX | 4,234,450 | 3,370,163 | 5,047,974 | 5,684,544 | - | 5,684,544 |
| 411100 | MOTOR VEHICLE TAXES | 5,136,575 | 4,712,946 | 3,306,252 | 1,289,155 | - | 1,289,155 |
| 411100 | REAL ESTATE TRANSFER TAX | 1,379,494 | 1,135,682 | 1,491,152 | 1,573,165 | - | 1,573,165 |
| 411100 | TITLE AD VALOREM TAX (VEHICLES) | 10,671,511 | 10,528,239 | 10,892,347 | 11,110,194 | - | 11,110,194 |
| 411100 | MOBILE HOMES | 226,790 | 307,182 | 272,454 | 182,981 | - | 182,981 |
| * | **TOTAL TAXES** | **143,524,346** | **145,702,985** | **153,974,363** | **161,384,263** | **-** | **161,384,263** |
| | | | | | | | |
| 413100 | TUITION FROM INDIVIDUALS | - | - | - | - | - | - |
| 413500 | TUITION SUMMER SCHOOL | 163,647 | 168,556 | 104,300 | 165,997 | - | 165,997 |
| 413501 | TUITION NIGHT SCHOOL | 8,810 | 14,238 | 15,850 | 12,965 | - | 12,965 |
| 413504 | TESTING ITBS | - | - | - | - | - | - |
| 413503 | TESTING AP | - | - | - | - | - | - |
| 431505 | TUITION-E COURSES | 98,616 | 53,733 | 63,492 | 71,945 | - | 71,945 |
| * | **TOTAL TUITION/TESTING** | **271,073** | **236,527** | **183,642** | **250,907** | **-** | **250,907** |
| | | | | | | | |
| 415000 | EARNINGS ON INVESTMENTS | 63,839 | 14,874 | 57,977 | 60,908 | - | 60,908 |
| 419100 | RENTAL OF PROPERTY | 177,618 | 267,475 | 160,719 | 169,169 | - | 169,169 |
| 419900 | INDIRECT COST RECOVERIES | 72,594 | 75,000 | 73,659 | 75,501 | - | 75,501 |
| 419950 | OTHER LOCAL REVENUES | 197,881 | 113,235 | 145,928 | | - | - |
| | LOCAL REVENUES SPLOST REIMB. | 2,000,000 | 2,000,000 | 2,000,000 | 1,000,000 | - | 1,000,000 |
| 419957 | SCHOOL REIMB SALARIES AND TRANS | 1,487,105 | 915,849 | 1,065,887 | 1,297,864 | - | 1,297,864 |
| 419953 | INVENTORY ADJUSTMENT | 1,619 | 1,500 | 15,884 | 8,752 | - | 8,752 |
| 419954 | FINGER PRINTS/BADGES | 67,686 | 63,582 | 52,393 | 61,220 | - | 61,220 |
| 419956 | UTILITIES REIMB | 2,250 | 1,500 | - | - | - | - |
| 453000 | INS. REC/SURPLUS PROP | 196,403 | 162,645 | 144,340 | 124,556 | - | 124,556 |
| 459950 | OTHER SOURCES - TAN | 20,002,500 | 18,000,000 | 15,500,000 | 13,750,000 | - | 13,750,000 |
| | TRANSFERS IN | | - | | | - | - |
| | REIMB. FROM ASP PROGRAMS FOR NURSES | 702,310 | 710,000 | 710,819 | 750,000 | - | 750,000 |
| | **TOTAL OTHER** | **24,971,805** | **22,325,660** | **19,927,606** | **17,297,970** | **-** | **17,297,970** |
| | | | | | | | |
| | | | | | | | |
| | **TOTAL LOCAL REVENUE** | **168,767,224** | **168,265,172** | **174,085,611** | **178,933,140** | **-** | **178,933,140** |

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 1000 | INSTRUCTIONAL EXPENSE | 232,720,456 | 244,222,464 | 249,298,810 | 254,032,229 | 7,285,521 | 261,317,750 |
| 2100 | PUPIL SERVICES | 10,674,045 | 10,925,866 | 12,623,685 | 13,314,452 | - | 13,314,452 |
| 2210 | IMPROVEMENT OF INSTRUCTIONAL SERVICES | 8,810,769 | 9,150,070 | 9,249,734 | 9,854,064 | 439,766 | 10,293,830 |
| 2220 | EDUCATIONAL MEDIA SERVICES | 4,363,287 | 4,595,516 | 4,333,178 | 4,669,275 | - | 4,669,275 |
| 2300 | GENERAL ADMINISTRATION | 2,880,759 | 2,745,314 | 2,573,916 | 2,841,065 | - | 2,841,065 |
| 2400 | SCHOOL ADMINISTRATION | 21,350,724 | 22,285,070 | 22,015,421 | 23,035,244 | 572,163 | 23,607,407 |
| 2500 | BUSINESS SERVICES | 2,337,758 | 2,532,012 | 2,532,012 | 2,678,499 | - | 2,678,499 |
| 2600 | OPERATION & MAINTENANCE OF PLANT | 24,058,708 | 23,474,842 | 22,246,557 | 23,926,449 | 349,949 | 24,276,398 |
| 2700 | STUDENT TRANSPORTATION SERVICES | 16,734,359 | 16,746,074 | 17,906,531 | 19,276,755 | 489,206 | 19,765,961 |
| 2800 | CENTRAL SUPPORT | 4,224,742 | 4,526,730 | 4,693,640 | 4,766,150 | - | 4,766,150 |
| 2900 | OTHER SUPPORT SERVICES | - | - | - | - | - | - |
| 4000 | FACILITIES, ACQUISITION AND CONTRUCTION SERVICES | 525,730 | 691,355 | 476,062 | 582,057 | - | 582,057 |
| 5000 | TRANSFERS OUT/OTHER OUTLAYS | 2,551,668 | 2,707,073 | 2,752,002 | 2,994,415 | - | 2,994,415 |
| 5100 | LOAN/LEASE PURCHASE | 20,052,012 | 18,044,750 | 15,537,936 | 13,780,068 | - | 13,780,068 |
| | | | | | | | |
| | **TOTAL EXPENSE ALL FUNCTIONS** | **351,285,017** | **362,647,136** | **366,239,484** | **375,750,722** | **9,136,605** | **384,887,327** |

# INSTRUCTION

## FUNCTION 1000

Function 1000 includes activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location such as a home or hospital, and in other learning situations such as those involving co-curricular activities. It may also be provided through some other approved medium such as online, television, radio, telephone, and/or correspondence. Included here are the activities of aides or classroom assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. Function 1000 is a consolidation of the state's Quality Basic Education (QBE) 19 program direct instructional expenses.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511000 | SALARIES CLASSROOM TEACHERS | 140,163,823 | 147,625,978 | 147,812,589 | 153,094,541 | 2,415,000 | 155,509,541 |
| 511003 | HS EVENING SCHOOL TEACHER SALARIES | 43,187 | 35,875 | 42,715 | 44,317 | - | 44,317 |
| 511050 | SUMMER SCHOOL | 203,878 | 242,999 | 242,050 | 251,127 | - | 251,127 |
| 511300 | SUBSTITUTE FOR CERTIFIED EMPS | 1,397,695 | 1,292,054 | 1,395,487 | 1,247,818 | - | 1,247,818 |
| 511400 | SUBSTITUTE FOR CLASSIFIED EMPS | 98,211 | 81,081 | 115,486 | 105,817 | - | 105,817 |
| 511500 | EXTENDED DAY HS TEACHER | 35,551 | 31,744 | 24,818 | 25,749 | - | 25,749 |
| 511501 | INSTRUCTIONAL EXTENSION PROG 20 DAY | 467,805 | 454,304 | 403,428 | 418,557 | - | 418,557 |
| 511700 | SALARY EXTENDED YEAR | 4,788 | 4,272 | 7,097 | 7,363 | - | 7,363 |
| 511800 | ART, MUSIC, PE | 8,494,814 | 8,789,548 | 8,278,898 | 8,389,357 | - | 8,389,357 |
| 514000 | SALARIES AIDES AND PARAPROS | 7,301,884 | 7,013,532 | 6,776,338 | 7,030,451 | - | 7,030,451 |
| 514500 | INTERPRETERS | 447,868 | 472,654 | 419,263 | 434,985 | - | 434,985 |
| 516100 | TECHNOLOGY SPECIALIST | 704,260 | 1,172,902 | 1,783,714 | 1,850,603 | - | 1,850,603 |
| 517200 | ELEMENTARY COUNSELOR | 2,494,958 | 3,016,758 | 2,547,727 | 2,643,267 | - | 2,643,267 |
| 517300 | SECONDARY COUNSELOR | 2,763,702 | 2,823,182 | 2,934,242 | 3,044,276 | 110,000 | 3,154,276 |
| 519901 | CAREER PATHWAY FACILITATOR | 369,927 | 384,499 | 430,740 | 446,893 | - | 446,893 |
| * | **TOTAL SALARIES *** | **164,992,351** | **173,441,382** | **173,214,592** | **179,035,120** | **2,525,000** | **181,560,120** |
| | | | | | | | |
| 521000 | MATCHING STATE HEALTH | 25,736,519 | 24,980,049 | 26,464,846 | 27,257,278 | 435,456 | 27,692,734 |
| 522000 | MATCHING FICA | 9,610,945 | 10,002,546 | 10,137,502 | 10,642,029 | 156,550 | 10,798,579 |
| 522100 | MATCHING MEDICARE | 2,247,688 | 2,339,305 | 2,370,960 | 2,499,797 | 36,613 | 2,536,410 |
| 523000 | MATCHING TEACHER RETIREMENT | 23,271,770 | 22,096,300 | 24,408,648 | 27,139,274 | 1,381,903 | 28,521,177 |
| 525000 | UNEMPLOYMENT COMPENSATION | - | 1,399 | - | - | - | - |
| 529100 | MATCHING LIFE INSURANCE | 144,277 | 145,494 | 144,122 | 150,608 | | 150,608 |
| 529200 | MATCHING DENTAL INSURANCE | 434,214 | 449,707 | 311,011 | 325,007 | | 325,007 |
| 529300 | MATCHING DISABILITY 1 | 90,517 | 131,444 | 129,739 | 135,577 | | 135,577 |
| 529400 | MATCHING DISABILITY 2 | 291,385 | 297,020 | 298,577 | 312,013 | | 312,013 |
| * | **TOTAL BENEFITS** | **61,827,315** | **60,443,264** | **64,265,405** | **68,461,583** | **2,010,521** | **70,472,104** |
| | | | | | | | |
| 530000 | PURCHASED PROFESSIONAL SERV | 4,066 | 26,887 | 250 | 265 | - | 265 |
| 543000 | REPAIR AND MAINTENANCE | 13,536 | 12,735 | 12,735 | 13,499 | - | 13,499 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | 63,267 | 58,310 | 53,377 | 56,580 | - | 56,580 |
| 561000 | SUPPLIES S/W AND SPECIAL ALLOT | 2,526,486 | 1,757,900 | 1,728,900 | 1,832,634 | - | 1,832,634 |
| 561003 | SUPPLIES BAND ALLOTMENT | 30,844 | 25,905 | 19,272 | 19,850 | - | 19,850 |
| 561004 | SUPPLIES CHORAL ALLOTMENT | 9,702 | 10,275 | 4,461 | 8,145 | - | 8,145 |
| 561022 | LOCAL EFFORT - VOCATIONAL | 202,735 | 140,720 | 140,720 | 149,163 | - | 149,163 |
| 561050 | SUPPLIES-SUMMER SCHOOL | 1,825 | 2,875 | 2,156 | 2,515 | - | 2,515 |
| * | **INSTRUCTIONAL SUPPLIES** | **2,852,461** | **2,035,607** | **1,895,509** | **2,082,651** | **-** | **2,082,651** |
| | | | | | | | |
| 561200 | PURCHASE OF COMPUTER SOFTWARE | 54,746 | 1,561,275 | 1,561,275 | 1,985,624 | - | 1,985,624 |
| 561222 | COMPUTER SOFTWARE VOCATIONAL | 12,540 | 18,587 | 13,562 | 14,376 | - | 14,376 |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | 700,838 | 528,513 | 551,705 | 660,224 | - | 660,224 |
| 561501 | EXPEND EQUIP UNDER $1000 ADA | 55,016 | 56,028 | 11,137 | 40,727 | - | 40,727 |
| 561503 | EXPENDABLE EQUIP BAND | 36,340 | 38,076 | 24,622 | 60,000 | - | 60,000 |
| 561505 | CHORUS EQUIP UNDER $1000 | 1,713 | 2,000 | 292 | 1,857 | - | 1,857 |
| 561522 | EXPENDABLE EQUIPT VOCATIONAL | 50,523 | 45,575 | 23,095 | 24,481 | - | 24,481 |
| 561600 | EXPENDABLE EQUIPT COMPUTER | 374 | - | - | - | - | - |
| 561622 | EXPENDABLE EQUIPT COMPUTER VOC | 299 | - | - | - | - | - |
| * | **INSTRUCTIONAL EQUIPMENT** | **912,389** | **2,250,054** | **2,185,688** | **2,787,289** | **-** | **2,787,289** |
| | | | | | | | |
| 564100 | TEXTBOOKS-REGUALR ALLOTMENT | 608,681 | 5,700,000 | 5,563,556 | 445,000 | 2,750,000 | 3,195,000 |
| 564200 | BOOKS AND PERIODICALS | 17,227 | 6,250 | 3,915 | 4,149 | - | 4,149 |
| 564222 | BOOKS AND PERIODICALS VOCATION | 3,531 | - | 1,095 | 1,161 | - | 1,161 |
| 573000 | PURCHASE EQUIPMENT >$1000 | 1,172,322 | 137,045 | 1,732,530 | 736,482 | - | 736,482 |
| 573022 | EQUIPMENT-VOCATIONAL LOCAL | 47,229 | 45,665 | 35,995 | 38,154 | - | 38,154 |
| 573422 | COMPUTER EQUIPMENT VOCATIONAL | - | 3,500 | - | - | - | - |
| 581000 | DUES AND FEES/GA VIRTUAL SCHOOL | 286,655 | 159,698 | 399,990 | 439,990 | - | 439,990 |
| 581022 | REGISTRATION - VOCATIONAL LOCAL | 295 | - | 535 | 650 | - | 650 |
| 589000 | OTHER EXPENDITURES | - | - | - | - | - | - |
| * | **INSTRUCTIONAL OTHER** | **2,135,940** | **6,052,158** | **7,737,616** | **1,665,586** | **2,750,000** | **4,415,586** |
| | | | | | | | |
| **TOTAL FUNCTION INSTRUCTIONAL** | | **232,720,456** | **231,139,434** | **249,298,810** | **254,032,229** | **7,285,521** | **261,317,750** |

# PUPIL SERVICES

## FUNCTION 2100

Function 2100 includes activities designed to assess and improve the well-being of students and to supplement the teaching process. Activities include guidance, counseling, student testing, attendance, social work, health services, extra curricular athletic supplements and physical therapist.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511300 | SUBSTITUTE FOR CERT. | 18,686 | 3,500 | 6,753 | 7,366 | | 7,366 |
| 511400 | SUBSTITUTE FOR CLASSIFIED EMPS | 3,159 | 4,275 | 3,261 | 2,110 | | 2,110 |
| 511405 | SUBSTITUTE NURSES | 24,496 | 17,641 | 20,376 | 23,772 | | 23,772 |
| 514200 | CLERICAL | 50,997 | 52,690 | - | - | | - |
| 514600 | ATHLETICS PERSONNEL SUPPLEMENTS | 897,833 | 858,314 | 1,119,935 | 1,156,333 | | 1,156,333 |
| 514605 | SALARIES EXTRA CURRICULUM SUPP. | 1,205 | 1,525 | 1,171 | 1,209 | | 1,209 |
| 516300 | SCHOOL NURSE/SPEC ED NURSE | 1,494 | 3,160 | 1,139 | 1,176 | | 1,176 |
| 516305 | SALARIES SCHOOL NURSE | 844,280 | 758,955 | 840,269 | 867,578 | | 867,578 |
| 516306 | SALARIES SCHOOL NURSE | 103,586 | 91,079 | 98,172 | 101,363 | | 101,363 |
| 516400 | PHYSICAL THERAPIST | 870,016 | 759,664 | 895,011 | 924,099 | | 924,099 |
| 517100 | TEACH SUPP SP/DIAGNOSTIC/AUDIO | 2,955,023 | 2,683,124 | 3,218,263 | 3,322,857 | | 3,322,857 |
| 517400 | SCHOOL PSYCHOLOGIST | 1,737,918 | 1,583,785 | 1,741,068 | 1,797,653 | | 1,797,653 |
| 517600 | SCHOOL SOCIAL WORKER | 213,260 | 194,115 | 251,415 | 259,586 | | 259,586 |
| 519000 | OTHER MANAGEMENT PERSONNEL | 242,843 | 254,497 | 256,439 | 264,773 | | 264,773 |
| 519100 | OTHER ADMINISTRATIVE PERSONNEL SUPP. | 35,690 | 33,530 | 46,864 | 48,387 | | 48,387 |
| * | **TOTAL SALARIES** | **8,000,486** | **7,299,854** | **8,500,136** | **8,778,261** | **-** | **8,778,261** |
| | | | | | | | |
| 521000 | MATCHING STATE HEALTH | 1,047,885 | 918,721 | 1,144,097 | 1,177,981 | | 1,177,981 |
| 522000 | MATCHING FICA | 466,203 | 452,591 | 491,421 | 544,252 | | 544,252 |
| 522100 | MATCHING MEDICARE | 109,063 | 105,848 | 115,095 | 127,285 | | 127,285 |
| 523000 | MATCHING TEACHER RETIREMENT | 1,007,576 | 866,623 | 1,138,881 | 1,469,626 | | 1,469,626 |
| 529100 | MATCHING LIFE INSURANCE | 5,917 | 5,350 | 6,178 | 6,363 | | 6,363 |
| 529200 | MATCHING DENTAL INSURANCE | 18,848 | 16,875 | 19,147 | 19,721 | | 19,721 |
| 529300 | MATCHING DISABILITY 1 | 5,321 | 4,808 | 5,525 | 5,689 | | 5,689 |
| 529400 | MATCHING DISABILITY 2 | 12,071 | 10,917 | 12,673 | 13,052 | | 13,052 |
| * | **PUPIL SERVICE BENEFITS** | **2,672,884** | **2,381,733** | **2,933,017** | **3,363,969** | **-** | **3,363,969** |
| | | | | | | | |
| 530000 | PURCHASED PROFESSIONAL SERVICE | 772,103 | 1,100,000 | 946,029 | 1,033,056 | | 1,033,056 |
| 530030 | MEDICAID PROCESSING SERVICE | 46,551 | 59,475 | 52,503 | 61,259 | | 61,259 |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | 8,515 | 6,523 | 13,126 | 13,585 | | 13,585 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | 28,378 | 26,381 | 27,154 | 29,883 | | 29,883 |
| 561000 | SUPPLIES | 33,616 | 42,100 | 30,682 | 32,215 | | 32,215 |
| 561200 | PURCHASE OF COMPUTER SOFTWARE | - | 4,800 | - | - | | 0 |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | 4,307 | 3,500 | - | 1,500 | | 1,500 |
| 581000 | DUES AND FEEs | 675 | 1,500 | 120 | 725 | | 725 |
| | **SUPPLIES/EQUIPMENT/OTHER** | **894,145** | **1,244,279** | **1,069,614** | **1,172,223** | **-** | **1,172,223** |
| | | | | | | | |
| | **TOTAL FUNCTION PUPIL SERVICES** | **10,674,045** | **10,925,866** | **12,502,767** | **13,314,452** | **-** | **13,314,452** |

# IMPROVEMENT OF INSTRUCTIONAL SERVICES

## FUNCTION 2210

Function 2210 includes activities which are designed primarily for assisting instructional staff in planning, developing and evaluating the process of providing challenging learning experiences for students. These activities include curriculum development, techniques of instruction, child development and understanding, operation of teacher center, tribunal panel, data processing services and staff training and professional development.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511000 | SALARIES CLASSROOM TEACHERS | 13,939 | 15,200 | 22,064 | 20,548 | | 20,548 |
| 511300 | SUBSTITUTE FOR CERTIFIED EMPS | 193,772 | 215,208 | 180,073 | 214,847 | | 214,847 |
| 511400 | SUBSTITUTE FOR CLASSIFIED EMPS | 5,706 | 6,580 | 8,842 | 7,305 | | 7,305 |
| 511600 | PROFESSIONAL DEVELOP STIPENDS | 24,000 | 12,000 | 55,543 | 32,400 | | 32,400 |
| 514200 | SALARIES-CLERICAL | 1,011,097 | 1,110,956 | 1,079,468 | 1,119,948 | | 1,119,948 |
| 516100 | TECHNOLOGY SPECIALIST | 2,344,077 | 2,380,366 | 1,674,168 | 1,736,949 | | 1,736,949 |
| 517800 | GRADUATION COACH | 74,764 | 71,644 | 83,212 | 86,332 | | 86,332 |
| 519000 | SALARIES-CENTRAL OFFICE | 363,726 | 403,830 | 600,888 | 623,421 | | 623,421 |
| 519100 | SALARIES-INSTRUCTIONAL SUPERVISION | 1,980,417 | 2,030,838 | 2,665,879 | 2,765,849 | 315,000 | 3,080,849 |
| 519101 | SALARIES-TEACHER CENTER | 20,820 | 20,520 | 19,620 | 20,686 | | 20,686 |
| * | **IMP. INST. SERVICES SALARIES** | **6,032,318** | **6,313,142** | **6,389,757** | **6,628,287** | **315,000** | **6,943,287** |
| | | | | | | | |
| 521000 | MATCHING STATE HEALTH | 671,715 | 673,900 | 794,333 | 873,180 | 45,360 | 918,540 |
| 522000 | MATCHING FICA | 353,321 | 391,414 | 373,974 | 410,954 | 19,530 | 430,484 |
| 522100 | MATCHING MEDICARE | 82,758 | 91,540 | 87,469 | 96,110 | 4,568 | 100,678 |
| 523000 | MATCHING TEACHER RETIREMENT | 811,234 | 900,885 | 845,734 | 1,064,495 | 52,952 | 1,117,447 |
| 529100 | MATCHING LIFE INSURANCE | 4,761 | 4,996 | 4,493 | 4,848 | 956 | 5,804 |
| 529200 | MATCHING DENTAL INSURANCE | 15,424 | 16,074 | 14,949 | 16,131 | 768 | 16,899 |
| 529300 | MATCHING DISABILITY 1 | 4,318 | 4,531 | 4,047 | 4,367 | 256 | 4,623 |
| 529400 | MATCHING DISABILITY 2 | 9,777 | 10,258 | 9,173 | 13,791 | 377 | 14,168 |
| * | **IMP.INST.SERVICES BENEFITS** | **1,953,308** | **2,093,598** | **2,134,172** | **2,483,876** | **124,766** | **2,608,642** |
| | | | | | | | |
| 530000 | PURCHASED PROF/TECH SERVICES | 64,058 | 126,686 | 56,231 | 130,982 | | 130,982 |
| 543000 | REPAIR AND MAINT SERVICES | - | 450 | 617 | - | | - |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | 28,469 | 21,240 | 33,541 | 35,205 | | 35,205 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | 62,140 | 55,075 | 77,360 | 69,750 | | 69,750 |
| 561000 | SUPPLIES | 417,276 | 319,555 | 255,476 | 276,302 | | 276,302 |
| 561077 | SUPPLIES-TEACHER CENTER | 1,977 | 2,000 | 1,877 | 2,000 | | 2,000 |
| 561200 | COMPUTER SOFTWARE | - | 42,000 | - | 51,144 | | 51,144 |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | 14,251 | 17,024 | 16,384 | 16,944 | | 16,944 |
| 561600 | EXPENDABLE EQUIPT COMPUTER | - | - | - | - | | - |
| 564200 | BOOKS AND PERIODICALS | 6,417 | 12,750 | 10,780 | 4,490 | | 4,490 |
| 573000 | PURCHASE EQUIPMENT >$1000 | 36,073 | - | 177,772 | 16,255 | | 16,255 |
| 581000 | DUES AND FEES | 194,482 | 146,550 | 95,767 | 138,830 | | 138,830 |
| | | **825,143** | **743,330** | **725,805** | **741,902** | **-** | **741,902** |
| | | | | | | | |
| | **TOTAL FUNCTION IMP. OF INSTR. SERVICES** | **8,810,769** | **9,150,070** | **9,249,734** | **9,854,064** | **439,766** | **10,293,830** |

# EDUCATIONAL MEDIA SERVICES

## FUNCTION 2220

Function 2220 includes activities concerned with directing, managing, and operating educational media centers. Included are school libraries, audio-visual services and educational television.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511300 | SUBS-CERTIFIED EMPS | 8,115 | 8,460 | 12,040 | 13,864 | | 13,864 |
| 511400 | SUBS-CLASSIFIED EMPS | 60 | - | - | - | | - |
| 514200 | SALARIES-CLERICAL | 52,685 | 48,804 | 48,573 | 50,394 | | 50,394 |
| 516500 | SALARIES-LIBRARIAN/MEDIA SPEC. | 2,741,354 | 2,874,195 | 2,751,324 | 2,854,499 | | 2,854,499 |
| 519100 | SALARIES-OTHER ADMIN PERSONNEL | 7,233 | - | - | - | | - |
| * | **EDUCATIONAL MEDIA SALARIES** | **2,809,447** | **2,931,459** | **2,811,937** | **2,918,757** | **-** | **2,918,757** |
| | | | | | | | |
| 521000 | MATCHING HEALTH INSURANCE | 382,173 | 394,632 | 399,018 | 413,981 | | 413,981 |
| 522000 | MATCHING SOCIAL SECURITY | 163,355 | 169,603 | 161,460 | 180,963 | | 180,963 |
| 522100 | MATCHING MEDICARE | 38,204 | 40,706 | 37,762 | 42,322 | | 42,322 |
| 523000 | MATCHING TEACHER RETIREMENT | 400,344 | 413,997 | 395,507 | 489,490 | | 489,490 |
| 529100 | MATCHING LIFE INSURANCE | 2,206 | 2,050 | 1,879 | 1,964 | | 1,964 |
| 529200 | MATCHING DENTAL INSURANCE | 6,560 | 6,057 | 5,595 | 5,847 | | 5,847 |
| 529300 | MATCHING DISABILITY 1 | 1,946 | 1,809 | 1,660 | 1,734 | | 1,734 |
| 529400 | MATCHING DISABILITY 2 | 4,472 | 4,118 | 3,810 | 3,982 | | 3,982 |
| * | **EDUCATIONAL MEDIA BENEFITS** | **999,260** | **1,032,972** | **1,006,691** | **1,140,283** | **-** | **1,140,283** |
| | | | | | | | |
| 530000 | PROFESSIONAL AND TECH SERVICE | - | 1,500 | - | - | | - |
| 543000 | REPAIR AND MAINTENANCE | - | 250 | - | 1,200 | | 1,200 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | - | 1,640 | 668 | - | | - |
| 561000 | LIBRARY S/M-SYSTEM WIDE SUPPLIES | 90,051 | 119,590 | 101,060 | 101,249 | | 101,249 |
| 561200 | COMPUTER SOFTWARE | - | - | - | - | | - |
| 561501 | EXPENDABLE EQUIPMENT | 15,814 | 20,610 | 22,242 | 19,966 | | 19,966 |
| 564200 | BOOKS AND PERIODICALS | 444,630 | 472,995 | 355,012 | 462,052 | | 462,052 |
| 573000 | PURCHASE EQUIPMENT >$1000 | 4,085 | 14,500 | 35,568 | 25,768 | | 25,768 |
| | **SERVICES/SUPPLIES/EQUIPMENT/OTH** | **554,580** | **631,085** | **514,550** | **610,235** | | **610,235** |
| | | | | | | | |
| **TOTAL EDUCATIONAL MEDIA SERVICES** | | **4,363,287** | **4,595,516** | **4,333,178** | **4,669,275** | **-** | **4,669,275** |

# GENERAL ADMINISTRATION

## FUNCTION 2300

Function 2300 includes activities concerned with establishing and administering policy for operating the local school district, as well as local activities in interpretation of laws and statutes. These include the activites of the members of the Board of Education. Also recorded here are activities performed by the superintendent, administrative support personnel and deputy, associate, or assistant superintendent having overall administrative responsibility.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 512000 | SALARY OF SUPERINTENDENT | 326,081 | 239,895 | 212,416 | 220,898 | | 220,898 |
| 512100 | ASST. SUPERINTENDENT | 748,759 | 816,244 | 833,115 | 950,218 | | 950,218 |
| 514200 | SALARY-CLERICAL | 401,602 | 420,092 | 355,394 | 373,163 | | 373,163 |
| 519100 | OTHER MANAGEMENT | 228,580 | 22,850 | - | - | | - |
| * | **GENERAL ADMINISTRATION SALARIES** | **1,705,022** | **1,499,081** | **1,400,925** | **1,544,279** | **-** | **1,544,279** |
| | | | | | | | |
| 520005 | MATCHING VALIC CONTRIBUTION | 56,180 | 9,123 | 116,630 | 53,580 | | 53,580 |
| 521000 | MATCHING HEALTH INSURANCE | 151,070 | 138,924 | 149,614 | 147,420 | | 147,420 |
| 522000 | MATCHING SOCIAL SECURITY | 77,260 | 81,618 | 67,650 | 95,745 | | 95,745 |
| 522100 | MATCHING MEDICARE | 21,028 | 23,211 | 19,770 | 22,392 | | 22,392 |
| 523000 | MATCHING TEACHER RETIREMENT | 235,601 | 278,774 | 148,843 | 259,953 | | 259,953 |
| 527000 | ON BEHALF PAYMENTS | 934 | - | - | - | | - |
| 529100 | MATCHING LIFE INSURANCE | 726 | 760 | 686 | 706 | | 706 |
| 529200 | MATCHING DENTAL INSURANCE | 2,416 | 2,496 | 2,304 | 2,373 | | 2,373 |
| 529300 | MATCHING DISABILITY 1 | 657 | 694 | 664 | 684 | | 684 |
| 529400 | MATCHING DISABILITY 2 | 1,500 | 1,578 | 1,439 | 1,482 | | 1,482 |
| * | **GENERAL ADMIN. BENEFITS** | **547,372** | **537,178** | **507,600** | **584,335** | **-** | **584,335** |
| | | | | | | | |
| 530000 | PURCHASED PROFESSIONAL SERVICE | 449,546 | 525,604 | 50,534 | 63,007 | | 63,007 |
| 531100 | PER DIEM OF BOARD MEMBERS | 53,400 | 51,408 | 57,600 | 54,600 | | 54,600 |
| 534000 | LEGAL SERVICES | ** | ** | 335,086 | 356,972 | | 356,972 |
| 543000 | REPAIR AND MAINTENANCE SERVICES | 230 | - | - | 265 | | 265 |
| 552000 | INSURANCE-FIDELITY BONDS | 2,224 | 2,801 | - | 3,095 | | 3,095 |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | 5,328 | 6,585 | 8,469 | 13,519 | | 13,519 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | 10,614 | 9,331 | 6,460 | 9,225 | | 9,225 |
| 558500 | TRAVEL BOARD MEMBERS | 4,518 | 3,035 | 4,527 | 4,522 | | 4,522 |
| 561000 | SUPPLIES S/W AND SPECIAL ALLOT | 4,962 | 6,350 | 3,178 | 5,953 | | 5,953 |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | - | 1,500 | 547 | 1,000 | | 1,000 |
| 564200 | BOOKS AND PERIODICALS | 2,056 | 2,035 | 425 | 1,783 | | 1,783 |
| 573000 | EQUIPMENT | - | - | - | - | | - |
| 581000 | FEES AND DUES | 95,224 | 99,906 | 198,301 | 198,510 | | 198,510 |
| 589000 | OTHER BD. MEMBER EXPENSE | 263 | 500 | 264 | - | | - |
| * | **SERVICES/SUPPLIES/EQUIPMENT/OTHE** | **628,365** | **709,055** | **665,391** | **712,451** | **-** | **712,451** |
| | | | | | | | |
| **TOTAL FUNCTION GENERAL ADMINISTRATION** | | **2,880,759** | **2,745,314** | **2,573,916** | **2,841,065** | **-** | **2,841,065** |
| | | | | | | | |
| | ** Legal Services previously reported within Object 530000 | | | | | | |

# SCHOOL ADMINISTRATION

## FUNCTION 2400

Function 2400 includes activities concerned with the overall administrative responsibility for school operations. Included are activities of principals, assistant principals, school administration and clerical staff.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511300 | SUBSTITUTE FOR CERTIFIED EMPS | 2,960 | 12,160 | 469 | 480 | - | 480 |
| 511400 | SUBSTITUTE FOR CLASSIFIED EMPS | 786 | 830 | 24,474 | 20,474 | - | 20,474 |
| 511402 | SUB. FOR CLASSIFIED EMPS EXCEPTION | 6,722 | 4,125 | 5,749 | 4,826 | - | 4,826 |
| 511403 | SUB. FOR CLASSIFIED EMPS OPEN POS. | 117,403 | 115,663 | 93,524 | 105,814 | - | 105,814 |
| 513000 | SALARY PRINCIPAL | 4,276,818 | 4,539,484 | 4,279,344 | 4,339,819 | - | 4,339,819 |
| 513100 | SALARIES ASSISTANT PRINCIPAL | 5,924,924 | 6,200,899 | 6,186,339 | 6,356,072 | 315,000 | 6,671,072 |
| 514200 | SALARIES - CLERICAL/VOT | 4,926,575 | 5,237,463 | 5,089,085 | 5,211,055 | 73,500 | 5,284,555 |
| 514210 | SALARIES-CLERICAL STUDENT | 44,218 | 45,000 | 40,354 | 45,000 | | 45,000 |
| 519100 | SALARIES OTHER ADM. PERSONNEL | 191,722 | 60,487 | 212,485 | 150,000 | | 150,000 |
| * | **SCHOOL ADMINISTRATION SALARIES** | **15,492,128** | **16,216,111** | **15,931,823** | **16,233,540** | **388,500** | **16,622,040** |
| | | | | | | | |
| 521000 | MATCHING HEALTH INSURANCE | 2,089,478 | 2,130,124 | 2,292,394 | 2,503,820 | 79,380 | 2,583,200 |
| 522000 | MATCHING SOCIAL SECURITY | 905,761 | 1,010,142 | 920,519 | 1,006,479 | 24,087 | 1,030,566 |
| 522100 | MATCHING MEDICARE | 212,075 | 236,243 | 215,779 | 235,386 | 5,633 | 241,020 |
| 523000 | MATCHING TEACHER RETIREMENT | 2,212,262 | 2,294,020 | 2,245,420 | 2,642,150 | 65,307 | 2,707,457 |
| 529100 | MATCHING LIFE INSURANCE | 11,633 | 11,934 | 11,822 | 14,123 | | 14,123 |
| 529200 | MATCHING DENTAL INSURANCE | 41,056 | 43,778 | 42,213 | 41,175 | 9,256 | 50,431 |
| 529300 | MATCHING DISABILITY 1 | 10,720 | 10,954 | 10,871 | 13,798 | | 13,798 |
| 529400 | MATCHING DISABILITY 2 | 23,909 | 24,419 | 24,232 | 28,056 | | 28,056 |
| * | **SCHOOL ADMINISTRATION BENEFIT** | **5,506,894** | **5,761,614** | **5,763,250** | **6,484,988** | **183,663** | **6,668,651** |
| | | | | | | | |
| 543000 | REPAIR AND MAINTENANCE | 10,122 | 10,510 | 21,162 | 12,108 | | 12,108 |
| 544100 | RENTAL | 16,800 | - | - | - | | - |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | 232,652 | 213,370 | 222,405 | 221,768 | | 221,768 |
| 553001 | SCHOOL NEWSLETTER | 11,097 | 12,610 | 17,169 | 13,641 | | 13,641 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | 748 | 975 | 1,401 | 994 | | 994 |
| 561000 | SUPPLIES | 58,558 | 60,000 | 50,857 | 59,290 | | 59,290 |
| 561001 | SUPPLIES PRE SCHOOL | - | 540 | - | - | | - |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | 21,725 | 9,340 | 7,354 | 8,915 | | 8,915 |
| 573000 | PURCHASE EQUIPMENT >$1000 | - | - | - | - | | - |
| 581000 | DUES AND FEES | - | - | - | - | | - |
| | **SERVICES/SUPPLIES/EQUIPMENT/OTHER** | **351,702** | **307,345** | **320,348** | **316,716** | **-** | **316,716** |
| | | | | | | | |
| **TOTAL FUNCTION SCHOOL ADMINISTRATION** | | **21,350,724** | **22,285,070** | **22,015,421** | **23,035,244** | **572,163** | **23,607,407** |

# SUPPORT SERVICES BUSINESS

## FUNCTION 2500

Function 2500 includes activities concerned with the fiscal operations of the local school district, including budgeting, financial and property accounting, payroll, inventory control, internal auditing, and managing funds. Also included are purchasing, warehouse and distribution operations.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511400 | SALARIES-CLASSIFIED PT HELP/SUB. | 5,832 | 14,000 | 14,123 | 14,000 | | 14,000 |
| 514200 | SALARIES-CLERICAL | 609,767 | 630,184 | 659,472 | 627,435 | | 627,435 |
| 518103 | SALARIES-WAREHOUSE | 414,026 | 433,695 | 404,712 | 402,739 | | 402,739 |
| 519000 | SALARIES-ACCOUNTING STAFF | 580,138 | 647,506 | 604,765 | 630,956 | | 630,956 |
| * | **BUSINESS SERVICES SALARIES** | **1,609,763** | **1,725,385** | **1,683,072** | **1,675,130** | **-** | **1,675,130** |
| | | | | | | | |
| 520009 | RETIREMENT-EMP. CONTRIBUTION | 2,131 | - | 2,211 | 2,295 | | 2,295 |
| 521000 | MATCHING HEALTH INSURANCE | 227,019 | 216,600 | 259,189 | 310,520 | | 310,520 |
| 522000 | MATCHING SOCIAL SECURITY | 92,586 | 106,974 | 97,792 | 103,858 | | 103,858 |
| 522100 | MATCHING MEDICARE | 21,653 | 25,019 | 22,871 | 24,289 | | 24,289 |
| 523000 | MATCHING TEACHER RETIREMENT | 212,461 | 246,212 | 220,999 | 290,358 | | 290,358 |
| 527000 | ON BEHALF PAYMENTS | 39,272 | - | - | - | | - |
| 529100 | MATCHING LIFE INSURANCE | 1,474 | 1,528 | 1,513 | 1,581 | | 1,581 |
| 529200 | MATCHING DENTAL INSURANCE | 5,808 | 6,019 | 5,595 | 5,846 | | 5,846 |
| 529300 | MATCHING DISABILITY 1 | 1,407 | 1,473 | 1,418 | 1,481 | | 1,481 |
| 529400 | MATCHING DISABILITY 2 | 3,089 | 3,215 | 3,133 | 3,274 | | 3,274 |
| | **BUSINESS SERVICES BENEFITS** | **606,900** | **607,040** | **614,721** | **743,502** | **-** | **743,502** |
| | | | | | | | |
| 530000 | PURCHASED PROFESSIONAL SERVICES | 56,903 | 62,500 | 68,952 | 75,507 | | 75,507 |
| 543000 | REPAIR AND MAINTENANCE | 1,115 | 1,400 | 2,008 | 1,207 | | 1,207 |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | 11,410 | 4,465 | 26,212 | 10,872 | | 10,872 |
| 553200 | WEB-BASED SUBS AND LICENSES | - | - | 12,077 | 7,045 | | 7,045 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | 4,774 | 4,600 | 4,445 | 3,210 | | 3,210 |
| 561000 | SUPPLIES | 11,192 | 22,150 | 18,008 | 24,079 | | 24,079 |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | - | 5,500 | 44,239 | 6,105 | | 6,105 |
| 561200 | COMPUTER SOFTWARE | 12,975 | 92,172 | 3,793 | 118,672 | | 118,672 |
| 564200 | BOOKS AND PERIODICALS | - | 150 | - | 175 | | 175 |
| 573000 | PURCHASE EQUIPMENT >$1000 | - | - | - | - | | - |
| 581000 | DUES AND FEES | 22,726 | 6,650 | 27,076 | 12,995 | | 12,995 |
| | **SERVICES/SUPPLIES/EQUIPMENT/OTHER** | **121,095** | **199,587** | **206,810** | **259,867** | **-** | **259,867** |
| | | | | | | | |
| **TOTAL FUNCTION BUSINESS SERVICES** | | **2,337,758** | **2,532,012** | **2,504,603** | **2,678,499** | **-** | **2,678,499** |

# MAINTENANCE AND OPERATION OF PLANT SERVICES

## FUNCTION 2600

Function 2600 included activities concerned with keeping the physical plant open, comfortable, insured and safe for use, and keeping the grounds, buildings, and equipment in effective working condition and state of repair. This includes the activities of maintenance, school safety and security, painters and grounds and custodial staff.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511400 | SALARIES-SUBS CLASSIFIED EMPLOYEES | - | - | - | - | | - |
| 514200 | SALARIES-CLERICAL | 319,709 | 330,061 | 339,906 | 352,652 | | 352,652 |
| 518101 | SALARIES-MAINTENANCE PERSONNEL | 2,108,168 | 2,184,902 | 2,251,313 | 2,335,737 | 180,000 | 2,515,737 |
| 518102 | SALARIES-SECURITY PERSONNEL | 1,029,680 | 1,052,763 | 963,052 | 999,166 | 55,000 | 1,054,166 |
| 518104 | SALARIES-PAINTERS/GROUNDS | - | - | - | - | - | - |
| 519000 | SALARIES-SUPERVISORS | 236,615 | 247,263 | 242,000 | 251,075 | | 251,075 |
| 519002 | SALARIES-OVERTIME / EXTRA HELP | 13,750 | 14,000 | 14,000 | 40,000 | | 40,000 |
| 519100 | OTHER ADMINISTRATIVE PERSONNEL | 52,405 | 45,505 | 81,751 | 84,817 | | 84,817 |
| * | **SALARIES-MAINT. AND OPERATION** | **3,760,327** | **3,874,494** | **3,892,022** | **4,063,448** | **235,000** | **4,298,448** |
| | | | | | | | |
| 520009 | CONTRIBUTORY RETIREMENT (PSE) | 1,173 | 2,500 | 1,232 | 1,562 | | 1,562 |
| 521000 | MATCHING HEALTH INSURANCE | 467,755 | 477,600 | 527,847 | 601,020 | 56,700 | 657,720 |
| 522000 | MATCHING SOCIAL SECURITY | 217,277 | 242,066 | 224,871 | 251,934 | 14,570 | 266,504 |
| 522100 | MATCHING MEDICARE | 50,827 | 56,612 | 52,714 | 58,920 | 3,408 | 62,327 |
| 523000 | MATCHING TEACHER RETIREMENT | 422,752 | 440,142 | 436,660 | 529,981 | 39,504 | 569,485 |
| 525000 | UNEMPLOYMENT COMPENSATION | 4,709 | 15,000 | - | - | | - |
| 527000 | ON BEHALF PAYMENTS | 127,335 | - | - | 126,000 | | 126,000 |
| 529100 | MATCHING LIFE INSURANCE | 3,199 | 3,307 | 3,287 | 3,451 | | 3,451 |
| 529200 | MATCHING DENTAL INSURANCE | 10,160 | 10,583 | 9,655 | 10,137 | 768 | 10,905 |
| 529300 | MATCHING DISABILITY 1 | 2,931 | 3,042 | 2,993 | 3,143 | | 3,143 |
| 529400 | MATCHING DISABILITY 2 | 6,565 | 6,815 | 6,750 | 7,087 | | 7,087 |
| * | **BENEFITS-MAINT. AND OPERATION** | **1,314,683** | **1,257,667** | **1,266,009** | **1,593,235** | **114,949** | **1,708,184** |
| | | | | | | | |
| 530000 | PURCHASED PROFESSIONAL SERVICE | 6,150,739 | 6,229,829 | 5,160,323 | 6,370,358 | | 6,370,358 |
| 541000 | WATER, SEWER AND CLEANING SVCS | 1,150,450 | 1,054,261 | 847,316 | 1,137,249 | | 1,137,249 |
| 543000 | REPAIR AND MAINTENANCE | 5,224,223 | 4,305,000 | 4,214,599 | 4,214,600 | | 4,214,600 |
| 543001 | CUSTODIAL SUPPLIES | 5,465 | 5,780 | 4,674 | 6,010 | | 6,010 |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | 85,309 | 73,690 | 69,607 | 79,510 | | 79,510 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | 7,075 | 15,000 | 4,064 | 5,225 | | 5,225 |
| 561000 | OFFICE SUPPLIES | 26,789 | 25,000 | 32,067 | 26,250 | | 26,250 |
| 561200 | PURCHASE OF COMPUTER SOFTWARE | 21,013 | 36,500 | 14,333 | 27,750 | | 27,750 |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | 50,392 | 61,010 | 31,915 | 50,310 | | 50,310 |
| 561501 | CUSTODIAL EQUIP UNDER $1000 | 1,579 | - | - | - | | - |
| 561600 | EXPENDABLE EQUIPT COMPUTER | - | - | - | - | | - |
| 562000 | NATURAL GAS, GAS AND FUEL | 435,613 | 425,710 | 464,403 | 477,682 | | 477,682 |
| 562001 | ELECTRICITY | 5,420,150 | 5,664,176 | 5,520,719 | 5,727,833 | | 5,727,833 |
| 573000 | EQUIPMENT OVER $1000 | 345,420 | 396,000 | 668,223 | 89,200 | | 89,200 |
| 581001 | DUES AND FEES SECURITY | 51,989 | 49,725 | 50,788 | 52,565 | | 52,565 |
| 581000 | DUES AND FEES STAFF DEV. | 7,492 | 1,000 | 5,495 | 5,224 | | 5,224 |
| | **SERVICES/SUPPLIES/EQUIPMENT/OTHER** | **18,983,698** | **18,342,681** | **17,088,526** | **18,269,766** | **-** | **18,269,766** |
| | | | | | | | |
| **TOTAL FUNCTION MAINT. AND OPERATION OF PLANT** | | **24,058,708** | **23,474,842** | **22,246,557** | **23,926,449** | **349,949** | **24,276,398** |

## STUDENT TRANSPORTATION SERVICES

## FUNCTION 2700

Function 2700 includes activities concerned with the conveyance of students to an from school and trips to school activities. These activities include supervision of student transportation, vehicle operation, servicing and maintenance, bus monitoring and traffic direction.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511400 | SALARIES-SUBS CLASS. EMP | 86,431 | 60,000 | 18,994 | 19,792 | | 19,792 |
| 514200 | CLERICAL | 201,673 | 229,423 | 228,173 | 236,729 | | 236,729 |
| 518000 | SALARIES BUS DRIVERS | 7,114,796 | 7,515,169 | 8,286,834 | 8,473,080 | 315,000 | 8,788,080 |
| 518001 | SALARIES-FIELD TRIPS | 59,640 | 55,000 | 42,094 | 43,673 | | 43,673 |
| 518002 | SALARIES-EXTRA TRIPS | 1,589 | 1,765 | - | - | | - |
| 518005 | SALARIES-SAFETY PROGRAM | 58,055 | 55,000 | 44,391 | 46,056 | | 46,056 |
| 518007 | SALARIES-BUS SAFETY | 19,340 | 24,000 | 32,613 | 33,836 | | 33,836 |
| 518009 | EXTRA TRIPS HS ALLOTMENT | 57,813 | 60,000 | 75,959 | 78,807 | | 78,807 |
| 518010 | SALARIES-HS PLAYOFFS | 20,115 | 25,000 | 19,595 | 20,330 | | 20,330 |
| 518023 | SALARIES SUMMER SCHOOL | 1,904 | 5,000 | 2,688 | 2,789 | | 2,789 |
| 518029 | SALARIES 4H PARTNERSHIP | 1,082 | 650 | - | - | | - |
| 518034 | SALARIES SPECIAL OLYMPICS | 259 | 1,500 | - | - | | - |
| 518100 | SALARIES-OTHER TRANS. PERS. | 375,407 | 421,887 | 455,417 | 472,495 | | 472,495 |
| 518106 | SALARIES-BUS AIDES | 541,798 | 554,037 | 661,695 | 686,509 | | 686,509 |
| 518109 | SALARIES OF MECHANICS | 905,153 | 1,018,308 | 942,169 | 967,550 | | 967,550 |
| 518110 | SALARIES SUMMER SCH - CLEAN/EMER. | 83,916 | 51,100 | 16,386 | 17,000 | | 17,000 |
| 519000 | SALARIES-SUPERVISORS | 209,257 | 192,808 | 177,500 | 184,156 | | 184,156 |
| 519100 | SALARIES - OTHER ADMINISTRATIVE | 42,136 | - | 106,052 | 110,029 | | 110,029 |
| * | **TRANSPORTATION- SALARIES** | **9,780,364** | **10,270,647** | **11,110,560** | **11,392,831** | **315,000** | **11,707,831** |
| | | | | | | | |
| 520009 | RETIREMENT-EMPLOYER CONTRIB. | 93,798 | 94,109 | 108,156 | 113,023 | | 113,023 |
| 521000 | MATCHING HEALTH INSURANCE | 2,945,576 | 2,849,744 | 2,847,735 | 3,189,464 | 147,420 | 3,336,884 |
| 522000 | MATCHING SOCIAL SECURITY | 508,376 | 636,780 | 537,619 | 706,356 | 19,530 | 725,886 |
| 522100 | MATCHING MEDICARE | 118,860 | 148,925 | 125,686 | 165,196 | 4,568 | 169,764 |
| 523000 | MATCHING TEACHER RETIREMENT | 218,703 | 221,871 | 244,926 | 286,563 | | 286,563 |
| 527000 | ON BEHALF PAYMENTS/FITNESS | 369,241 | - | - | - | | - |
| 529100 | MATCHING LIFE INSURANCE | 9,868 | 9,311 | 10,360 | 10,722 | | 10,722 |
| 529200 | MATCHING DENTAL INSURANCE | 64,032 | 60,192 | 56,914 | 58,906 | 2,688 | 61,594 |
| 529300 | MATCHING DISABILITY 1 | 9,222 | 8,724 | 9,797 | 10,140 | | 10,140 |
| 529400 | MATCHING DISABILITY 2 | 19,931 | 18,916 | 21,234 | 21,977 | | 21,977 |
| * | **TRANSPORTATION BENEFITS** | **4,357,607** | **4,048,572** | **3,962,427** | **4,562,347** | **174,206** | **4,736,552** |
| | | | | | | | |
| 530003 | TRANSPORTATION MOUs | 150 | 250 | 3,558 | 3,000 | | 3,000 |
| 530011 | CONTRACTED SERVICES | 161,362 | 115,500 | 136,273 | 124,490 | | 124,490 |
| 530015 | UNIFORM RENTALS | 3,402 | 3,425 | 3,401 | 3,500 | | 3,500 |
| 530017 | GRAVEL | 14,565 | 18,177 | 13,238 | 15,295 | | 15,295 |
| 530021 | VERSA TRANS SUPPORT | 8,126 | 9,950 | 12,798 | 9,945 | | 9,945 |
| 533200 | DRUG TESTS | 14,898 | 15,191 | 10,423 | 13,415 | | 13,415 |
| 533400 | PHYSICALS-BUS DRIVERS | 26,898 | 32,500 | 34,948 | 28,000 | | 28,000 |
| * | **TRANSPORTATION OUTSIDE SERV.** | **229,401** | **194,993** | **214,639** | **197,645** | - | **197,645** |
| | | | | | | | |
| 543000 | PARTS AND SUPPLIES/REPAIRS | 47,306 | 50,824 | 17,664 | 17,220 | | 17,220 |
| 543001 | CUSTODIAL SUPPLIES | 939 | 1,250 | - | - | | - |
| 543003 | CHEMICALS AND SOLVENTS | 7,613 | 8,615 | 7,399 | 9,006 | | 9,006 |
| 543004 | WINDSHIELD WASHER REPS & MAINT. | 636,304 | 602,372 | 746,768 | 811,445 | | 811,445 |
| 543007 | SHOP SUPPLIES | 8,523 | 8,000 | 11,421 | 8,500 | | 8,500 |
| 543008 | TIRES AND RELATED PRODUCTS | 195,189 | 157,633 | 126,397 | 152,600 | | 152,600 |
| 544200 | RENTAL OF VEHICLES | 50,558 | 50,000 | 59,200 | 53,000 | | 53,000 |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | 45,721 | 55,025 | 64,688 | 86,820 | | 86,820 |
| 558000 | TRAVEL-REGULAR PROGRAMS EMPS | 10,969 | 4,750 | 5,998 | 10,497 | | 10,497 |
| 561000 | SUPPLIES | 22,318 | 18,750 | 17,428 | 17,890 | | 17,890 |
| 561014 | RECOGNITION PROGRAM | 233 | 1,250 | 587 | 2,000 | | 2,000 |
| 561200 | COMPUTER SOFTWARE | 4,722 | 4,250 | 55,393 | 139,000 | | 139,000 |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | 11,947 | 12,315 | 37,847 | 32,000 | | 32,000 |
| 561507 | TOOL ALLOTMENT | 6,895 | 8,275 | 8,461 | 8,310 | | 8,310 |
| 562000 | NATURAL GAS, FUEL AND LUBRICANTS | 1,076,290 | 1,162,593 | 1,252,780 | 1,580,000 | | 1,580,000 |
| 562003 | LUBRICANTS AND FLUIDS | 65,962 | 33,185 | 53,735 | 58,129 | | 58,129 |
| 564200 | BOOKS AND PERIODICALS | 3,236 | 1,275 | 5,430 | 1,965 | | 1,965 |
| 573000 | PURCHASE EQUIPMENT >$1000 | 118,271 | 41,000 | 141,326 | 80,550 | | 80,550 |
| 581000 | DUES AND FEES | 53,991 | 10,500 | 6,383 | 55,000 | | 55,000 |
| | **SERVICES/SUPPLIES/EQUIPMENT/OTHER** | **2,366,987** | **2,231,862** | **2,618,905** | **3,123,932** | - | **3,123,932** |
| | | | | | | | |
| **TOTAL FUNCTION STUDENT TRANSPORTATION** | | **16,734,359** | **16,746,074** | **17,906,531** | **19,276,755** | **489,206** | **19,765,960** |

# SUPPORT SERVICES CENTRAL

## FUNCTION 2800

Function 2800 includes Central Office activities other than general administration and business services. Included are personnel services, risk management, employee benefits, strategic planning and forecasting including research, development and evaluation on a system-wide basis; and public relations activities, such as writing, editing and other preparation necessary to disseminate information to students, staff and the general public.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 511400 | SUBSTITUTES | 6,486 | 6,895 | 6,505 | 8,361 | | 8,361 |
| 514200 | SALARIES-CLERICAL | 362,893 | 391,432 | 404,609 | 424,839 | | 424,839 |
| 516200 | SALARIES-PLANNING/FORECASTING | 26,202 | 36,421 | - | - | | - |
| 519000 | SALARIES-SPECIAL FUNCTION | 18,620 | - | - | - | | - |
| 519100 | SALARIES-OTHER ADMIN PERSONNEL | 823,982 | 895,651 | 710,474 | 826,745 | | 826,745 |
| * | **CENTRAL SUPPORT SALARIES** | **1,238,183** | **1,330,399** | **1,121,588** | **1,259,945** | **-** | **1,259,945** |
| | | | | | | | |
| 521000 | MATCHING HEALTH INSURANCE | 133,750 | 136,819 | 140,208 | 181,440 | | 181,440 |
| 522000 | MATCHING FICA | 71,218 | 82,485 | 64,919 | 78,117 | | 78,117 |
| 522100 | MATCHING MEDICARE | 16,693 | 19,291 | 15,246 | 18,269 | | 18,269 |
| 523000 | MATCHING TEACHER RETIREMENT | 171,362 | 189,850 | 154,058 | 208,711 | | 208,711 |
| 527000 | ON BEHALF PAYMENTS | 34,758 | - | - | - | | - |
| 529100 | MATCHING LIFE INSURANCE | 864 | 925 | 829 | 859 | | 859 |
| 529200 | MATCHING DENTAL INSURANCE | 2,832 | 3,002 | 2,853 | 2,952 | | 2,952 |
| 529300 | MATCHING DISABILITY 1 | 795 | 851 | 755 | 781 | | 781 |
| 529400 | MATCHING DISABILITY 2 | 1,780 | 1,904 | 1,701 | 1,760 | | 1,760 |
| * | **CENTRAL SUPPORT BENEFITS** | **434,052** | **435,127** | **380,569** | **492,889** | **-** | **492,889** |
| | | | | | | | |
| 530000 | PURCHASED PROFESSIONAL SERVICE | 2,363,625 | 2,274,825 | 2,346,980 | 2,237,563 | | 2,237,563 |
| 543000 | REPAIR AND MAINTENANCE | 205 | 450 | 309 | 500 | | 500 |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | 7,581 | 7,391 | 9,353 | 7,587 | | 7,587 |
| 558000 | TRAVEL | 2,201 | 2,550 | 5,385 | 5,385 | | 5,385 |
| 561000 | SUPPLIES | 23,903 | 23,678 | 25,781 | 25,328 | | 25,328 |
| 561054 | SUPPLIES PRINT SHOP | 61,158 | 5,000 | 1,483 | 1,600 | | 1,600 |
| 561200 | COMPUTER SOFTWARE | 6,250 | 362,500 | 694,117 | 667,038 | | 667,038 |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | 77,199 | 75,160 | 64,014 | 56,250 | | 56,250 |
| 564200 | BOOKS AND PERIODICALS | 2,461 | 3,200 | 2,288 | 1,775 | | 1,775 |
| 573000 | EQUIPMENT >1,000 | 2,000 | 2,000 | 34,116 | 2,250 | | 2,250 |
| 581000 | DUES AND FEES | 5,924 | 4,450 | 7,657 | 8,040 | | 8,040 |
| | **SERVICES/SUPPLIES/EQUIPMENT/OTHEF** | **2,552,507** | **2,761,204** | **3,191,483** | **3,013,316** | **-** | **3,013,316** |
| | | | | | | | |
| **TOTAL FUNCTION CENTRAL SUPPORT** | | **4,224,742** | **4,526,730** | **4,693,640** | **4,766,150** | **-** | **4,766,150** |

# OTHER SUPPORT SERVICES

## FUNCTION 2900

All other support services not properly classified elsewhere in the 2000 series.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. * ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 1000 | SALARIES-LUNCHROOM CAFETERIA | - | - | - | - | - | - |
| 518403 | LUNCHROOM MONITORS | - | - | - | - | - | - |
| 519100 | OTHER ADM. PERSONNEL | - | - | - | - | - | - |
| 519000 | OTHER MGT PERSONNEL | - | - | - | - | - | - |
| * | **OTHER SUPPORT SERVICES SALARIES** | - | - | - | - | - | - |
| | | | | | | | |
| 520000 | MATCHING TEACHER RETIREMENT | - | - | - | - | - | - |
| 520001 | MATCHING MEDICARE | - | - | - | - | - | - |
| 520001 | MATCHING SOCIAL SECURITY | - | - | - | - | - | - |
| 520002 | MATCHING HEALTH INSURANCE | - | - | - | - | - | - |
| 520003 | MATCHING LIFE INSURANCE | - | - | - | - | - | - |
| 520004 | MATCHING DENTAL INSURANCE | - | - | - | - | - | - |
| 520005 | WORKER'S COMPENSATION | - | - | - | - | - | - |
| 520006 | UNEMPLOYMENT COMP./ ON BEHALF | - | - | - | - | - | - |
| 530000 | PURCHASED PROFESSIONAL SERVICE | - | - | - | - | - | - |
| 530000 | COMMUNICATIONS | - | - | - | - | - | - |
| 581022 | REGISTRATION | - | - | - | - | - | - |
| 561000 | SUPPLIES S/W AND SPECIAL ALLOT | - | - | - | - | - | - |
| 561500 | EXPENDABLE EQUIPMENT UNDER $1000.00 | - | - | - | - | - | - |
| 581000 | DUES AND FEES | - | - | - | - | - | - |
| 589000 | OTHER EXPENDITURES | - | - | - | - | - | - |
| 530000 | PURCHASED PROFESSIONALSERVICES | - | - | - | - | - | - |
| | **SERVICES/SUPPLIES/EQUIPMENT/OTHER** | - | | | | | |
| | | | | | | | |
| | **TOTAL FUNCTION OTHER SUPPORT SERVICES** | | | | | | |
| | | - | - | - | - | - | - |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | * Expenses Reclassified to SFS beginning 2013-14 | | | | | | |

# FACILITIES ACQUISITION AND CONSTRUCTION SERVICES

## FUNCTION 4000

Function 4000 includes activities concerned with renovation of buildings; repair and replacement of equipment and fixed assets, initial installation or extension of service systems and other build-in equipment; and improvements to site.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 530000 | PURCHASED PROFESSIONAL SERVICE | - | - | 3,301 | 3,500 | - | 3,500 |
| 544100 | RENTAL OF LAND OR BUILDINGS | - | - | - | - | - | - |
| 544200 | RENTAL OF EQUIPMENT | - | - | - | - | - | - |
| 553000 | COMMUNICATIONS, POSTAGE, UPS | - | | - | - | | - |
| 559500 | OTHER PURCHASED SERVICES | - | - | - | - | - | - |
| 561000 | SUPPLIES | - | - | - | - | - | - |
| 561500 | EXPENDABLE EQUIP UNDER $1000 | 525,730 | 686,355 | 472,761 | 578,557 | - | 578,557 |
| 571000 | LAND AND LAND IMPROVEMENT | - | - | - | - | - | - |
| 572000 | BLDG. AND BLDG. IMPROVEMENT | - | - | - | - | - | - |
| 573000 | PURCHASE EQUIPMENT >$1000 | - | 5,000 | - | - | - | - |
| 573400 | COMPUTERS | - | - | - | - | - | - |
| 589000 | OTHER EXPENDITURES | - | - | - | - | - | - |
| | **TOTAL FUNCTION FAC. ACQUISITION AND CONSTR.** | **525,730** | **691,355** | **476,062** | **582,057** | **-** | **582,057** |

# OTHER OUTLAYS

## FUNCTION 5000

Function 5000 includes outlays which cannot be properly classified as expenditures, but require budgetary or accounting control.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 593000 | TRANSFER TO OTHER FUNDS | 2,551,668 | 2,707,073 | 2,752,002 | 2,994,415 | - | 2,994,415 |
| 599000 | OTHER USES | - | - | - | - | - | - |
| | **TOTAL FUNCTION OTHER OUTLAYS** | **2,551,668** | **2,707,073** | **2,752,002** | **2,994,415** | - | 2,994,415 |

# DEBT SERVICE

## FUNCTION 5100

Function 5100 includes outlays to retire the short and long-term debt (obligations in excess of one year) of the local school district. Included are payments of principal, interest and paying agents' fees.

| STATE OBJECT ACCOUNT NUMBERS | ACCOUNT DESCRIPTION | ACTUAL EXPENDITURES FY 2015-16 | FY 2016-17 BUDGET | EST. ACTUAL EXPENDITURES FY 2016-17 | REQUEST | BUDGET ADJUSTMENTS | FY 2017-18 APPROVED BUDGET |
|---|---|---|---|---|---|---|---|
| 530000 | Purchase of Professional Services | - | - | - | - | - | - |
| 583000 | Interest Incurred | 49,512 | 44,750 | 37,936 | 30,068 | - | 30,068 |
| 591000 | Proceeds from TAN (Tax Anticipation Note) | 20,002,500 | 18,000,000 | 15,500,000 | 13,750,000 | - | 13,750,000 |
| | **TOTAL DEBT SERVICE** | **20,052,012** | **18,044,750** | **15,537,936** | **13,780,068** | **-** | **13,780,068** |

# CHEROKEE COUNTY SCHOOL DISTRICT
# DR. BRIAN V. HIGHTOWER
# SUPERINTENDENT OF SCHOOLS

## SCHOOL BOARD MEMBERS

**Kyla Cromer, School Board Chair**
**Mike Chapman, School Board Vice-Chair**
**John Harmon**
**Patsy Jordan**
**Clark Menard**
**Kelly Poole**
**Robert Rechsteiner**

Cherokee County
School District

# Agenda Request Form

Cherokee County School District

| Meeting Date | Agenda Item Number |
|---|---|
| May 18, 2017 | I-2 |

## Title

2017-18 Student Discipline Code

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of 2017-18 Student Discipline Code

## Summary Explanation and Background

To keep students, parents and the community apprised of appropriate and necessary changes in the Student Discipline Code, the code (in handbook form) will continue to be made available for review by all parents and students through district-level postings and school site distribution. School Board approval of the Student Discipline Code at this meeting is essential for all updates to be incorporated and the handbook published in a timely manner.

Based upon the recommendation of the Superintendent's Ad Hoc Discipline Code Handbook Committee (comprised of central office and school-based administrators, teachers, and parents), technical/clarification modifications were made to reflect organizational changes and to ensure continued compliance with current statutory provisions.

## Major System Priority

Improving Safety and Security

## Financial Impact

N/A

## Exhibits: (List)

(1) Summary of Proposed Changes to Student Discipline Code; (2) 2017-18 Student Discipline Code

| Board Action |
|---|
| *(For Official School Board Records Only)* |

| Source of Additional Information | |
|---|---|
| Dr. Brian V. Hightower, Superintendent | 770.479.1871 |
| Trey Olson, Deputy Superintendent | 770.479.1871 |
| Debra Murdock, Director of School Operations | 770.479.1871 |

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

*Initialized: 3/3/99*
*Revised: 2/1/16*

CHEROKEE COUNTY SCHOOL DISTRICT
Summary of Proposed Changes to Student Discipline Code
(SY2017-18)

| | Descriptor | Page(s) |
|---|---|---|
| 1 | Formatting changes including updating the font to Lato Light and Lato Heavy, spacing, capitalizing the "P" in Principal, and updating the District Website to www.cherokeek12.net. | All |
| 2 | Table of Contents | Pending |
| 3 | *School Board Members:* Updated listing to reflect new Chair, new Vice Chair | 1 |
| 4 | *Code 04C Fighting With Another Student*: struck language from description<br>*Code 04C.1 & 04C.2*: added language<br>*Code 04C.3*: struck language | 16,17 |
| 5 | *Code 08B Sexual Harassment*: Updated language | 32 |
| 6 | *Code 11C Inappropriate or Unauthorized Use of Electronic Device:* Updated language for upskirting | 36 |
| 7 | *Appendix A: CCSD Student Dress Code*<br>Under Section Not Approved for School Wear, modified language from - Pajamas, bedroom shoes, or other sleep wear; to Pajamas, bedroom shoes, or other sleep wear, *unless approved for special occasions*; | 42 |
| 8 | *Appendix F: School Board Policy Regarding Harassment*: Updated Policy – May 18, 2017 Revision | 50 |
| 9 | *Appendix L: Bring Your Learning Device (BYLD) Initiative*<br>Modified approved devices to include *Smart Watches* | 60 |

Cherokee County School District

# ~~2016-17~~

# 2017-18

# ~~CCSD~~

# DISCIPLINE CODE

**DR. BRIAN V. HIGHTOWER**
**Superintendent of Schools**

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## Student Infractions and Discipline Procedures

Note: In accordance with disciplinary procedures of the Cherokee County School District, and as required by Georgia Code (20-2-736), this publication of student behavior infractions and required or recommended dispositions is submitted for the information of school personnel, students and parents.

## Statement of Purpose

The purpose of the schools within the Cherokee County School District is to provide the best learning opportunity possible. The School District's behavior standards, as outlined in this discipline code, govern student actions while attending school, on school property and/or attending a school-sponsored event. As it relates to these standards, there is an expectation that students will behave themselves in such a way so as to facilitate a learning environment for themselves and other students. We expect students to:

- Respect each other
- Respect school district employees
- Obey student behavior policies adopted by the Board of Education
- Obey rules established by individual schools

Good order and discipline may be described as the absence of distractions and disturbances, which interfere with the optimum functioning of the student, the classroom, the school, and the safe operation of school buses. It is also the presence of a friendly, yet businesslike, rapport in which students and school personnel work cooperatively toward mutually accepted goals.

We ask your cooperation in sharing this responsibility for maintaining a proper learning environment.


**CHEROKEE COUNTY BOARD OF EDUCATION**

Kyla Cromer, School Board Chair
~~Patsy Jordan~~ Mike Chapman, School Board Vice-Chair
John Harmon
Patsy Jordan
Clark Menard
Kelly Poole
Robert Rechsteiner

Dr. Brian V. Hightower
Superintendent of Schools

# Introduction to Student Discipline Procedures

## Section I: Progressive Discipline

Progressive discipline processes will be utilized by schools and the School District in order to create the expectation that the degree of discipline will be in proportion to the severity of the behavior, as well as consideration given to each student's previous discipline history and other relative factors; and that all due process procedures required by federal and state law will be followed.

## Section II: Investigation and Notification Procedures

A teacher must document a student's violation of the student code of conduct within one school day of the incident. The report will be filed with the Principal (or designee), and shall describe the student's behavior.

Following an appropriate investigation of the alleged infraction, the Principal (or designee) will make a determination regarding a disposition.

Within one school day after determining a disposition, the Principal (or designee) will send to the student's parents or guardians a copy of the report and information relative to the student support services being utilized or the disciplinary action taken upon completion of the investigation. The Principal (or designee) will make a reasonable attempt to confirm receipt of such written notification by the student's parents or guardians. Written notification will include information regarding how the student's parents or guardians may contact the Principal (or designee).

The Principal (or designee) will send written notification to the teacher of the action taken relative to the student incident referred by that teacher.

## Section III: Due Process Rights for Students Relative to Administrative Investigations

In all cases, the rights of individuals involved will be ensured and protected. Within that statement, however, students and parents/guardians must realize that the due process rights of students during administrative investigations are defined relative to proposed dispositions to be imposed by the school's administration. Namely, if a Principal (or designee) is planning to impose a punishment amounting to less than a ten-day suspension, he/she has three responsibilities to the student (Goss v. Lopez, 1975):

(1) Notify the student of the charge;
(2) Provide an explanation of the evidence collected; and
(3) Extend an opportunity to the student to answer to that charge.

If the Principal (or designee) is seeking to impose a punishment that will exceed a ten-day suspension, he/she must also afford the student a due process discipline hearing before a panel or hearing officer.

## Section IV: Student Searches

To maintain order and discipline on school property or property being used by the school/School District, and to protect the safety and welfare of students and school personnel, school authorities may conduct searches of both school and personal property as provided for in Board Policy JCAB. Additionally, school authorities may seize any illegal, unauthorized or contraband materials discovered in said searches.

Description of Search Types:

- School Property Searches (i.e., lockers, desks, etc.): These searches may be conducted based on a pre-determined random basis or pursuant to "reasonable suspicion."

- Personal Property Searches (i.e., automobiles, purses, book bags, etc.): These searches may be conducted pursuant to "reasonable suspicion" unless prior approval has been granted to the school or School District (thus eliminating the expectation of "reasonable suspicion"); when there is no reasonable expectation of privacy; or, in crisis- or medically-related emergencies.

The School District may conduct a search of property (only) located on School District property using police canines. Such searches shall be accomplished so as to protect students, faculty and others from immediate contact with the canine(s) in an effort to promote the safety of all students.

## Section V: Illegal Acts

Parents and students should be aware that in some instances, an offense may constitute a violation of Georgia Law. As a result of any resulting violation of law, any court having jurisdiction may impose additional sanctions.

## Section VI: Reporting of Threatening Behavior or Illegal/Suspicious Items at School

Any threat (expressed or implied) by any individual which if carried out would pose a potential danger to the life and safety of students and/or staff members or the destruction of property should be regarded and treated seriously. Any student who receives or has knowledge of information concerning such a threat should immediately report that information to a school administrator or staff member.

Students should notify an administrator or staff member when illegal or suspicious items, dangerous items or other items banned from school are found in the school building, on the school campus, or on the school bus. Students are advised not to pick up or handle illegal, dangerous, banned or unidentified items, or items not belonging to them.

## Section VII: Suspension/Expulsion of Students with IDEA Services

### (A) GUIDELINES FOR SUSPENSION/EXPULSION OF STUDENTS RECEIVING SPECIAL EDUCATION SERVICES

Students receiving special education services under the Individuals with Disabilities Education Act (IDEA) can be suspended out-of-school (OSS) for a total of 10 consecutive or cumulative school days in a school year without a consideration of whether the behavior is related or not to the student's disability. If school administration is imposing an OSS for a special education student that exceeds 10 cumulative school days in a school year or is recommending a long-term suspension or expulsion, the School District will convene a Manifestation Determination Review (MDR) to determine if the student's behavior is related to the student's disability. If the behavior is determined to be a manifestation of the student's disability, the student may not be suspended out-of-school. If the behavior is found not to be related to the student's disability, the School District may impose the recommended discipline; however, the special education student will continue to receive educational services. The student's Individual Education Program (IEP) committee will determine the location of the education services.

In cases in which a student is being considered for a suspension/expulsion, and there is no record indicating the student has a disability, but the parent(s) claim the school/School District has knowledge that the student does have a disability, the school administration should notify the Director of Special Education before proceeding with the discipline process.

### (B) TRIBUNAL GUIDELINES FOR STUDENT RECEIVING SPECIAL EDUCATION SERVICES

Students receiving special education services are afforded the same right to a disciplinary due process hearing before a tribunal as nondisabled students where there is a recommendation for suspension/expulsion for longer than 10 consecutive school days.

### (C) TRIBUNAL GUIDELINES FOR STUDENTS HOLDING A "SECTION 504 PLAN"

A tribunal for a student holding a "Section 504 Plan" will only be held if (a) a committee reviews the student's plan and determines that behavior exhibited by the student resulting in the discipline infraction is determined to not be a result of the student's disability; or (b) the student maintains his/her innocence. In these two cases, the discipline should proceed in the same manner as prescribed for a student receiving special education services, except the role of the IEP committee will be replaced with the student's Student Support Team (SST).

Note: Parents should be aware that state and/or federal law may require modified disciplinary actions for special education students.

## Section VIII: Reporting Infractions to the District Attorney

For student infractions identified as being reportable to the District Attorney (DA), failure on the part of teachers, administrators, school personnel or the superintendent to report these offenses constitutes a misdemeanor pursuant to O.C.G.A. 20-2-1184 (d). For the purposes of this Discipline Code, these offenses are listed as 01B.1, 01B.2, 01B.3, 01C.3*, 03B.3*, 04C.3* and 08C*.

*These act(s) of physical violence must rise to the level of Aggravated Assault or Aggravated Battery pursuant to O.C.G.A. §16-5-21 or §16-5-24 to be reportable to the District Attorney.

## Section IX: Unsafe School Choice Option and Violent Criminal Offenses

Major offenses including, but not limited to, drug and weapon offenses can lead to schools being named as an "Unsafe School" according to the provisions of the State Board Rule 160-4-8-.16, Unsafe School Choice Option (USCO). Also, under USCO provisions, School District guidelines are in place to facilitate the timely and appropriate requested transfer of students who are victims of "violent criminal offenses" and/or students enrolled in schools determined to be "persistently dangerous" (as determined by the same State Board Rule).

## Section X: Disciplining Off-Campus Student Behavior

The authority of administrators to suspend or otherwise discipline a student is not limited to the student's on-campus conduct. Students may be suspended out-of-school or otherwise disciplined for off-campus conduct which is reasonably related to any school activity, and is contrary to the law or has an adverse impact on good order, discipline or the learning environment at the school.

In conjunction with recent statutory requirements contained within GA Code § 20-2-751.4, local schools will address off-campus incidents of cyber-bullying when reported to school officials. Guidelines for addressing these behaviors are located on pages 18-20 of this handbook.

## Section XI: Definitions of Disciplinary/Educational Terms

**AIM PROGRAM (Gifted Education Services for Elementary School Students):** Elementary school students meeting the gifted education eligibility criteria are served through the Resource Class Model, known as AIM Classes, approximately 2 to 5 segments per week. The content and pacing is differentiated to the degree that the activities are clearly not appropriate for more typical students at that grade level. The curriculum is built upon an academic content foundation, centered on interdisciplinary enrichment activities.

**ALTERNATIVE SCHOOL**: (Grades 6-12) May be alternative to external suspension or expulsion. Students in alternative school are not allowed to participate in school-sponsored activities. Under certain circumstances, bus transportation to alternative school may be denied at the discretion of school authorities. Student must be suspended for at least nine days to attend alternative school.

**COUNSELING**: Discussion of behavior with the students and/or parents.

**ACE ACADEMY**: (Grades 6-12) An alternative program for students who meet certain criteria regarding their school behavior, including poor attendance or academic deficiencies. Students and parents/guardians must attend an orientation prior to enrollment in the program. Tribunal referrals will be given priority. The program is ZERO TOLERANCE based, meaning any violation of the student disciplinary code could result in expulsion.

**DETENTION**: A requirement that the student report to a specified school location and to a designated teacher or school official to make up work missed or to receive specific instruction in behavior modification. Detention may require the student's attendance before school, after school, on Saturdays, or during scheduled class or school activity time if school officials deem removal of the student from his/her regular school schedule essential to the well-being of the student or school

**EVERY STUDENT SUCCEEDS ACT (ESSA):** ESSA is a United States Act of Congress concerning the education of children in public schools signed into law in 2015. ESSA supports standards-based education reform, which is based on the belief that setting high standards prepares students for success in college and careers and can improve individual outcomes in education. The Act maintains the importance of statewide assessments that document progress and performance of students and schools.

**HEARING OFFICER/PANEL**: A person or persons that, by law and through an appointment of the Superintendent, may hear predetermined student discipline proceedings. This person or persons would be authorized to rule on discipline cases when there is a recommendation for suspension/expulsion for more than nine school days.

**INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA):** IDEA is a United States federal law that governs how states and public agencies provide early intervention, special education, and related services to children with disabilities. It addresses the educational needs of children with disabilities from birth to age 18 or 21 in cases that involve 13 specified categories of disability.

**INDIVIDUALIZED EDUCATION PROGRAM (IEP):** IEP is a written statement for each child with a disability that is developed, reviewed and revised in a meeting in accordance with State Board rule 160-4-7-.06.

**POSSESSION**: For purposes of this Policy and Code, possession shall be defined as the actual control or manual custody of anything which may be the subject of property for one's use, either as the owner or as the proprietor of a qualified right in it and either held personally or by another, who exercises it in one's place and name. This definition shall embrace the concept of actual possession as well as constructive possession and shall extend to items of contraband held personally by a student or maintained by a student in a space or spaces in which the student exercises control including but not limited to purses, book bags, lockers and vehicles.

**PRINCIPAL'S DISCRETION**: When a disposition notes that schools may have "Principal's discretion" in dealing with an infraction, that distinction should also be interpreted as a "Principal's/assistant Principal's discretion."

**PROGRESSIVE DISCIPLINE**: The degree of discipline will be in proportion to the severity and/or the number of occurrences of the behavior.

**SATURDAY SCHOOL**: An optional discipline strategy that may be assigned by building level administrators to address certain school discipline infractions.

**STUDENT SUPPORT TEAM (SST):** The Student Support Team (SST) is a multi-disciplinary team which utilizes a problem-solving process to investigate the educational needs of students who are experiencing academic and/or social/behavioral difficulties. SST, which is required in every Georgia public school, uses a data-driven process to plan individualized supports and interventions and the method of assessing their effectiveness.

**SUSPENSIONS**: The removal of a student from class, school, or school-sponsored events for a specified period of time. Suspensions may also include the removal of privileges such as bus transportation, student parking, or other opportunities as provided to them by the school or School District. Student suspensions are generally applied as either short-term or long-term suspensions based on the severity of the violation(s). SHORT-TERM SUSPENSIONS are suspensions for less than ten school days. LONG-TERM SUSPENSIONS are for greater than ten school days and require a due-process hearing (tribunal) before being implemented.

1. **IN-SCHOOL SUSPENSION**: Temporary removal from classes by placing students in designated area. Students will continue to do classroom work and receive credit.
2. **EXTERNAL (or OUT-OF-SCHOOL) SUSPENSION**: Denial to a student of the right to attend school or Alternative School. Absences will be registered as excused absences. Students who have been externally suspended are not permitted on any Cherokee County school campus or at any school function while under suspension. This includes students attending ACE Academy as determined by a tribunal, except when the students are allowed transportation shuttle privileges to/from home. Externally suspended students who return to school or attend a school function while under expulsion/suspension may be considered to have criminally trespassed and may be prosecuted accordingly if they have not obtained and carry written permission from that Principal.
3. **SUSPENSION OF BUS PRIVILEGES**: Denial of the privilege of school district bus transportation as the result of the safety of students, bus drivers and/or materials being threatened. Discipline will be administered according to procedures in this handbook.
4. **SUSPENSION OF PARKING PRIVILEGES**: Parking is a privilege bestowed by permit which may be suspended or revoked at the Principal's discretion. Suspended and expelled students are denied parking privileges for the term of their suspension or expulsion.

**EXPULSIONS**: Removal of student from the school district permanently, or for an extended period of time beyond the current semester. Expulsion of a student requires a due-process hearing (tribunal) as explained below. Expulsion by a tribunal from a CCSD school may be accompanied with an opportunity to attend ACE Academy. A student expelled from a CCSD school and allowed to enroll in ACE Academy is not eligible to participate in extra-curricular or co-curricular programs or activities at the school from which they are expelled.

**TEENAGE AND ADULT DRIVING RESPONSIBILITY ACT (TAADRA):** Section a.1 Georgia Code Section 40-5-22, Georgia's Teen-age and Adult Driver Responsibility Act (TAADRA) of 1997, and recently modified by the Georgia General Assembly (2015), requires that local school systems certify that a student is enrolled in and not under expulsion from a public or private school to be eligible for a driver's license or learner's permit.

**TRIBUNAL:** A due process hearing afforded to students where there is a recommendation for suspension/expulsion for longer than nine school days. A tribunal panel has the authority to suspend students out of school long-term or place them in Alternative School or ACE Academy. All tribunals must be held no later than ten days after the beginning of the student's suspension unless: (1) the parent/guardian requests, in writing, an extension to the established deadline; (2) parent agrees to maintain student's current status until tribunal has been completed; (3) both school and parent accept this extension/continuance. Any teacher who is called as a witness by the school system shall be given notice no later than three days prior to the hearing.

**TRIBUNAL DEFERRAL:** In dealing with ESSA-reportable discipline infractions in which a tribunal is mandated by the conduct code, but the infraction does not rise to the level of seriousness that would warrant a tribunal hearing, it is permissible for the School Principal, in working with the student and parent(s)/guardian(s), to substitute a "Tribunal Deferral" in place of the prescribed tribunal. This deferral would involve an admission of guilt from the student, as well as, an outline of the school-assigned consequences which, if involving a suspension or assignment to alternative school, cannot exceed nine days. Tribunal deferrals can only be initiated by the Principal!

**WORKBACK PROGRAM:** An individualized program designed by the school at the request of the parent, which would earn through the Workback, a lesser external suspension. Workback may be accomplished through reasonable general (campus level), civic (community level) or academic assignments. Workback assignments may be applied to external suspensions of five or more days imposed by the school, but not (a) when/if infractions of the discipline code do not allow the school such discretion or (b) the school is seeking long-term suspension or expulsion through a disciplinary tribunal. It is important to remember that the parent and student must request the Workback Program, but final approval rests with the school. Additionally, current School Board Policy does not mandate that a school participate in the Workback Program.

## Section XII: Review of Local Board Policies Relative to Student Discipline

Current School Board Policies regarding Student Discipline (JD), Student Suspensions (JDD), and Student Hearing Procedures (JCEB) are available for review on the School District's website at ~~www.cherokee.k12.ga.us~~. www.cherokeek12.net.

## Section XIII: STATE CODING OF DISCIPLINE INFRACTIONS

The Georgia Department of Education requires that certain reportable discipline infractions be coded for identification purposes. The three classifications for these reportable infractions are mild, moderate and severe.

These infractions may be denoted in the CCSD Discipline Code by the use of a decimal, then a number. An example of this coding system would be:

Code # .1 = Mild level
Code # .2 = Moderate level
Code # .3 = Severe level

Codes that are not state reportable may not be divided into these code sections.

## Section XIV: Amending the Discipline Code

Additions or changes in the student infraction codes and the corresponding dispositions may be made as deemed necessary. If this becomes necessary, appropriate announcements will be made to all students.

# Student Infractions and Dispositions

## WEAPONS INFRACTIONS
## SECTIONS (01A; 01B; 01C; 01D; 01E)

**01A** **POSSESSION OF ANY DEVICE CAPABLE OF INJURY, OR DEATH, OR DESTRUCTION OF PROPERTY BY MEANS OF CAUSING AN EXPLOSION, OR ANY ITEM DEEMED TO BE USED IN A DESTRUCTIVE MANNER OR USED TO INJURE, WOUND, OR KILL AN INDIVIDUAL BY THE RELEASE OF A SPRAY, FOAM, GAS, SPARK, OR SMOKE. FOR PURPOSES OF THIS SECTION, SUCH DEVICES SHALL BE REFERRED TO AS "EXPLOSIVE DEVICES" AND SHALL INCLUDE BUT ARE NOT LIMITED TO:**

- Bullets or ammunition of any kind
- Fireworks of any type and size including consumer fireworks as defined in O.C.G.A. 25-10-1
- Smoke bombs, paint bombs, stink bombs, any type of homemade bomb

.1 **UNINTENTIONAL POSSESSION OF ANY EXPLOSIVE DEVICE** – Unknowingly possessing any explosive device on school grounds, the bus, the bus stop, or at any school event.

Disposition:

- Immediate suspension for 1-9 school days;
- Tribunal may be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

***REPORTING*** **CCSD Police; State Report**

.2 **INTENTIONAL POSSESSION OF ANY EXPLOSIVE DEVICE WITH NO INTENT TO DO HARM** - Knowingly possessing any explosive device on school grounds, the bus, the bus stop, or at any school event with no intent to harm.

Disposition:

- Immediate suspension for 1-9 school days;
- Tribunal will be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

***REPORTING*** **CCSD Police, State Report**

.3 **INTENTIONAL POSSESSION OF ANY EXPLOSIVE DEVICE WITH INTENT TO DO HARM OR DO DAMAGE TO PROPERTY** — Knowingly possessing any explosive device on school grounds, the bus, the bus stop, or at any school event with the manifest intent to harm.

Disposition:

- Immediate suspension for 1-9 school days;
- Tribunal will be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student *will* be suspended or expelled from bus transportation.

***REPORTING*** **CCSD Police, State Report**

## 01B POSSESSION OF A FIREARM OR DANGEROUS WEAPON

a) Firearm is defined by O.C.G.A. 16-11-131 as a handgun, rifle, shotgun, or other weapon which will or can be converted to expel a projectile by the action of an explosive or electrical discharge
b) Dangerous Weapon is defined by O.C.G.A. 16-11-121 as any weapon commonly known as a rocket launcher, bazooka, recoilless rifle, mortar, or hand grenade.

Possession is prohibited on school property, the bus, the bus stop or at any school function. For purposes of this section, action may be taken without regard to whether the weapon is loaded or unloaded or is presently capable of firing or detonating.

.1 **UNINTENTIONAL POSSESSION OF A FIREARM OR DANGEROUS WEAPON** – Unknowingly possessing a firearm or dangerous weapon on school property, the bus, the bus stop or at any school function.

Disposition:

- Immediate external suspension for 9 school days;
- Tribunal will be scheduled, with recommendation for long-term assignment to alternative school or expulsion. Within ASPEN, it must be noted if the firearm is a rifle (this is reported separately to the State).
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, District Attorney, Federal Report, State Report**

.2 **INTENTIONAL POSSESSION OF A FIREARM OR DANGEROUS WEAPON WITH NO INTENT TO DO HARM** – Knowingly possessing a firearm or dangerous weapon on school property, the bus, the bus stop or at any school function with no intent to do harm.

Disposition:

- Immediate external suspension for 9 school days;
- Tribunal will be scheduled, with recommendation for expulsion for a minimum of one year. Within ASPEN, it must be noted if the firearm is a rifle (this is reported separately to the State).
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, District Attorney, Federal Report, State Report**

.3 **INTENTIONAL POSSESSION OF A FIREARM OR DANGEROUS WEAPON WITH INTENT TO DO HARM OR CAUSE DAMAGE TO PROPERTY** – Knowingly possessing a firearm or dangerous weapon on school property, the bus, the bus stop or at any school function with the manifest intent to do harm. For purposes of this section, action may be taken without regard to whether the weapon is loaded or unloaded or is presently capable of firing or being detonated.

Disposition:

- Immediate external suspension for 9 school days,
- Tribunal will be scheduled, with recommendation expulsion for a minimum of one year.
- Within ASPEN, it must be noted if the firearm is a rifle (this is reported separately to the State).
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, District Attorney, Federal Report, State Report**

**01C** **POSSESSION OF OTHER WEAPONS** (as defined by O.C.G.A. 16-11-127.1, excluding firearms, pistol, revolver, or any weapon designed or intended to propel a missile of any kind).

Weapon means and includes any dirk, bowie knife, switchblade knife, ballistic knife, any other knife having a blade of two or more inches, straight-edge razor, razor blade, spring stick, knuckles, whether made from metal, thermoplastic, wood, or other similar material, blackjack, any bat, club, or other bludgeon-type instrument, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun chahka, nun chuck, nunchaku, shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, or any object of like kind and any stun gun or Taser as defined in subsection (a) of Code Section 16-11-106. ***Also included as weapons are permitted medical accessories (i.e. Hypodermic needle, lancet) and/or school tools (i.e. pencils, pens) when used in a manner to injure or threaten injury to students, school employee or third parties."***

.1 **UNINTENTIONAL POSSESSION OF OTHER WEAPONS** – Unknowingly possessing Other Weapons on school property, school bus, school bus stop, or at any school function.

Disposition:

- Penalty at the discretion of the Principal, up to suspension from 1-9 days and referral to a discipline tribunal.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

***REPORTING*** **CCSD Police, Federal Report, State Report**

.2 **INTENTIONAL POSSESSION OF OTHER WEAPONS WITH NO INTENT TO DO HARM** - Knowingly possessing Other Weapons on school property, school bus, school bus stop, or at any school function with no manifest intent to do harm.

Disposition:

- Immediate external suspension for 9 days;
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, Federal Report, State Report**

.3 **INTENTIONAL POSSESSION OF OTHER WEAPONS WITH THE INTENT TO DO HARM AND/OR USED IN AN ASSAULT -** Knowingly possessing Other Weapons on school property, school bus, school bus stop, or at any school function with the manifest intent to do harm.

Disposition:

- Immediate external suspension for 9 days.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.
- If the act(s) of physical violence rises to the level of Aggravated Assault or Aggravated Battery, pursuant to O.C.G.A. §16-5-21 or §16-5-24, the District Attorney shall be notified.

***REPORTING*** **CCSD Police, Federal Report, State Report**

**01D** **POSSESSION OF A HOAX EXPLOSIVE DEVICE, FIREARM, WEAPON OR DANGEROUS WEAPON SHALL BE DEFINED AS** – Any "look alike/hoax" device, or replica of an explosive device, firearm, weapon, or dangerous weapon which by virtue of its shape, design, or representation causes another person to believe the hoax device to be an explosive device, firearm, weapon, or dangerous weapon as defined by Georgia law on school property, the school bus, the bus stop or at any school function. (See definitions in 01A, 01B and 01C and O.C.G.A. §16-11-121, §16-11-127.1 and §16-11-131)

.1 **UNINTENTIONAL POSSESSION OF A HOAX WEAPON** - Unknowingly possessing a Hoax Device on school property, school bus, school bus stop, or at any school function with NO intent to cause bodily injury, death, or property damage/destruction

Disposition:

- Penalty at the discretion of the Principal, up to suspension from 1-9 days and referral to a discipline tribunal.
- A Tribunal may be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.

***REPORTING*** **CCSD Police, Federal Report, State Report**

.2 **INTENTIONAL POSSESSION OF A HOAX WEAPON WITH NO INTENT TO DO HARM** - Possessing a Hoax Weapon on school property, school bus, school bus stop, or at any school function with no manifest intent to do harm.

Disposition:

- Immediate external suspension for 9 days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, Federal Report, State Report**

.3 **INTENTIONAL POSSESSION OF A HOAX WEAPON WITH INTENT TO DO HARM** - Possessing a Hoax Weapon on school property, school bus, school bus stop, or at any school function WITH the manifest intent to cause bodily injury, death, or property damage/destruction. Intent to harm may be inferred if firearm/weapon is represented as an actual weapon.

Disposition:

- Immediate external suspension for 9 days.
- Because of serious nature of infraction, a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended or expelled from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, Federal Report, State Report**

**01E** **FAILURE TO REPORT FIREARMS, EXPLOSIVE DEVICES, WEAPONS AND DANGEROUS WEAPONS ON CAMPUS** - Students who have personal knowledge of any firearms, explosive devices, weapons and dangerous weapons (as defined in O.C.G.A. §16-11-121, §16-11-127.1 and §16-11-131) or other dangerous device (e.g. ammunition, explosive devices, hoax devices) shall immediately report the information to an administrator, teacher, or school police officer. Failure to report the information shall be viewed as "conscious disregard" for the safety of others and the safety of the school campus.

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **None**

# PUBLIC ALARM INFRACTIONS SECTION (02A)

## 02A FALSE ALARM

.1 **FALSE FIRE ALARM** -The transmittal, through any verbal/non-verbal manner or action, to any fire department or other source of a false report of fire, knowing at the time that there is no reason to believe that a fire exists. This offense shall specifically include the activation of a FIRE ALARM without cause.

Disposition:

- Immediate suspension for 1-9 school days.
- Because of serious nature of infraction, a Tribunal may be scheduled with a recommendation for long-term assignment to alternative school or expulsion.
- Restitution to be determined by school district or court having jurisdiction (when applicable).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, Federal Report**

.2 **FALSE PUBLIC ALARM** - The false transmittal, through any verbal/non-verbal manner or action, to any source to the effect that a destructive device or hazardous material of any nature is concealed in such a place that its explosion, detonation or release would endanger human life, cause injury or damage property.

Disposition:

- Immediate suspension for 1-9 school days.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed.
- Restitution to be determined by school district or court having jurisdiction (when applicable).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, Federal Report**

.3 **PUBLIC ALARM DUE TO FIRE/EXPLOSION/ARSON** - Alarm caused by means of fire, gun and/or explosion.

Disposition:

- Immediate suspension for 1-9 school days.
- Tribunal will be scheduled, with recommendation for expulsion of at least 1 year.
- Restitution to be determined by school district or court having jurisdiction (when applicable).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, student will be suspended from bus transportation.

***REPORTING*** **CCSD Police, Federal Report, State Report**

# ACTIONS AGAINST EMPLOYEES SECTION (03A; 03B)

For purposes of this section, the following definitions shall apply:

- School Employee. Teachers, school bus drivers, school officials, volunteers and any other employee of the Cherokee County School District.
- Non-verbal Disrespect. The use of insulting gestures/actions.
- Verbal Disrespect. Insulting speech directed to a school employee which tends to disrupt the learning environment. Such speech may include, but is not limited to, the use of expletives, name-calling, derogatory remarks, statements of defiance, or any other public speech which a reasonable person would consider inappropriate and disruptive to the learning environment.
- Threats. Direct communication to commit a crime of violence or a threat to burn or damage property with the purpose of terrorizing a school district employee, whether written, verbal, or by means of electronic device.

## 03A NON-PHYSICAL ACTIONS AGAINST EMPLOYEES

.1 **DISRESPECT DIRECTED AT A SCHOOL EMPLOYEE** - Any action which constitutes verbal disrespect to a school employee and/or any verbal or non-verbal action directed at a School Employee which a reasonable adult would interpret as disrespectful;

Disposition:

- Immediate suspension for 1-9 school days.
- Tribunal may be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **None**

.2 **ASSAULT OF AN EMPLOYEE** - An attempt to commit a violent injury to a School Employee, or any act which places that School Employee in reasonable apprehension of immediately receiving a violent injury.

Disposition:

- Immediate suspension for 9 school days.
- A tribunal will be scheduled. A recommendation of long term suspension or expulsion shall be made to the disciplinary tribunal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from the bus for 1-9 school days.

***REPORTING*** **None**

.3 **TERRORISTIC THREAT TO A SCHOOL EMPLOYEE** - Terroristic threats may include but are not limited to:

- a communicated threat to commit any crime of violence;
- the release of any hazardous substance or any simulated substance under the guise of it being a hazardous substance;
- to burn or damage property with the purpose of terrorizing another;
- shooting at or throwing an object at a vehicle or other conveyance which is loaded with passengers and being operated;
- causing the evacuation of a building, place of assembly, or facility to cause a serious public inconvenience in reckless disregard of the risk of causing such terror or inconvenience.

Disposition:

- Immediate suspension for 1-9 school days.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from the bus for 1-9 school days.

***REPORTING*** **State Report, Federal Report**

## 03B PHYSICAL ACTIONS AGAINST EMPLOYEES

### BATTERY OF A SCHOOL EMPLOYEE

For purpose of this offense, Battery of a School Employee shall be defined generally as the intentional unwanted physical contact by a student with a school employee.

The following definition shall apply with respect to this offense.

- Physical Violence. (a) Intentionally making physical contact of an insulting or provoking nature with the person of another; (b) Intentionally making physical contact, which causes physical harm to another unless such contact was in defense of himself or herself as provided by O.C.G.A. 16-3-21.

- School Employee. Teachers, school bus drivers, school officials, volunteers and any other employee of the Cherokee County School District.

### .1 INCIDENTAL CONTACT WITH EMPLOYEE DURING AN ALTERCATION WITH A THIRD PARTY OTHER THAN SCHOOL EMPLOYEE

Disposition:

- Punishment at the discretion of the Principal depending on circumstances. Circumstances will determine which one or more of the following alternatives will be used: Counseling/Peer mediation, In-school suspension, External suspension or alternative school of 1 to 9 school days. Recommendations for a tribunal to determine long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

### .2 PHYSICAL VIOLENCE DIRECTED AT A SCHOOL EMPLOYEE WITH NO PHYSICAL INJURY

Disposition:

- Immediate suspension for 9 school days.
- A tribunal will be scheduled. A recommendation for a permanent expulsion will be made to the disciplinary tribunal for long term suspension or expulsion for Cherokee County Schools.

***REPORTING*** **CCSD Police, State Report**

### .3 PHYSICAL VIOLENCE DIRECTED AT A SCHOOL EMPLOYEE RESULTING IN VISIBLE INJURIES

Disposition:

- Immediate suspension for 9 school days.
- A tribunal will be scheduled. A recommendation for a permanent expulsion will be made to the disciplinary tribunal. The disciplinary tribunal will conduct a due process hearing, and if the student is found to have committed this infraction, then the disciplinary panel will recommend the following:

Possible Dispositions for ALL Students:

- Permanent expulsion.
- Permanent expulsion, with an opportunity to attend an alternate educational site for the period of the expulsion.

Additional Possible Dispositions for Students K-8:

- Expulsion, with the opportunity to attend an alternate educational site until completing grade 8, followed by an opportunity to re-enroll in the regular public schools for grades 9-12.
- Expulsion, with no opportunity to attend an alternative educational site, followed by the opportunity to re-enroll in the regular public schools for grades 9-12.

Additional Possible Dispositions for Students K-6:

- Allow the student to re-enroll in the public-school system if no alternative educational site is available.

- The student will be afforded an automatic review by the School Board. The School Board shall review such cases, and while accounting for the disciplinary panel's recommendation, make a determination relative to the student. This disposition shall be in accordance with the provisions of GA Code § 20-2-751.6, which are contained in the aforementioned menu of possible dispositions to also be considered by the disciplinary panel.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended or expelled from bus transportation.
- If the act(s) of physical violence rises to the level of Aggravated Assault or Aggravated Battery, pursuant to O.C.G.A. §16-5-21 or §16-5-24, the District Attorney shall be notified.

***REPORTING*** **CCSD Police, State Report**

# ACTIONS AGAINST STUDENTS INFRACTION SECTIONS (04A; 04B; 04C; 04D; 04E; 04F; 04G)

**04A** **HORSEPLAY OR OTHER ACTIONS THAT ENDANGERS STUDENT(S)** - Any disturbance or act that endangers the well-being of any student including, but not limited to, behaving in a boisterous, unruly, or reckless manner.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: (a) Counseling with student, parents, and teachers, (b) In-school suspension, (c) After school detention, and (d) Removal from class for a period of time.
- Tribunal may be scheduled, with recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

**04B** **PROVOKING A FIGHT AND/OR ASSAULT** - An attempt to commit a violent injury to a student, or an act which places that student in reasonable apprehension of immediately receiving a violent injury including participating in demeaning activities, threatening behavior or directly communicating a threat that could result in a fight.

Disposition:

- Punishment at the discretion of the Principal depending on circumstances. Circumstances will determine which one or more of the following alternatives will be used: Counseling/Peer mediation, In-school suspension, External suspension or alternative school of 1 to 9 school days. Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **None**

**04C** **FIGHTING WITH ANOTHER STUDENT**

~~.1 Mutual combat between two or more students which does not include striking with a closed fist; or~~

~~.2 Mutual combat between two or more students which does include striking with a closed fist; or~~

~~.3 The striking of another with a closed fist or object without warning which results in a visible physical injury.~~

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.1 **MUTUAL FIGHTING WITH ANOTHER STUDENT RESULTING IN NO VISIBLE INJURIES**

Disposition:

- Punishment at the discretion of the Principal depending on circumstances. Circumstances will determine which one or more of the following alternatives will be used: Counseling/Peer mediation, In-school suspension, External suspension or alternative school of 1 to 9 school days, Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

***REPORTING*** **State Report**

.2 **MUTUAL FIGHTING WITH ANOTHER STUDENT RESULTING IN VISIBLE INJURIES**

Disposition:

- Immediate suspension of 1 to 9 school days, Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected.
- School Police will be contacted and charges may be filed.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate

***REPORTING* CCSD Police, State Report**

.3 **THE STRIKING OF ANOTHER STUDENT ~~WITH A CLOSED FIST OR OBJECT~~ WITHOUT WARNING RESULTING IN VISIBLE PHYSICAL INJURY**

Disposition:

- Immediate suspension of 1 to 9 school days. A recommendation for a long-term expulsion will be made to the disciplinary tribunal.
- School Police will be contacted and charges may be filed.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.
- If the act(s) of physical violence rises to the level of Aggravated Assault or Aggravated Battery, pursuant to O.C.G.A. §16-5-21 or §16-5-24, the District Attorney shall be notified.

***REPORTING* CCSD Police, State Report**

## 04D BULLYING ANOTHER STUDENT

Bullying is defined as the following:

- Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
- Any intentional display of force such as that which would give the victim reason to fear or expect immediate bodily harm; or,
- Any intentional written, verbal or physical act, which a reasonable person would perceive as being intended to threaten, harass or intimidate. Such acts could include causing the following:
    - physical or visible bodily harm;
    - substantial damage to property;
    - disruption of school;
    - substantially interferes with the student's education;
    - is so severe/persistent/pervasive that it creates an intimidating or threatening educational environment; or
    - has the effect of substantially disrupting the orderly operation of the school

Additional Notes Relative to Identifying Bullying Behavior:

- These actions are prohibited at school, on school property, at school bus stops and at school-related functions. This statement is inclusive of the use of technology or other equipment owned by the School District and/or located at a school for the purposes of bullying another student.

- These actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system.
- Assistance in differentiating bullying from isolated incidents of aggressive, intimidating or threatening behavior is provided by Dr. Dan Olweus (noted researcher in school bullying), who defines bullying as "repeated negative, ill-intentioned behavior by one or more students directed against a student who has difficulty defending himself or herself. Most bullying occurs without any apparent provocation on the part of the student who is exposed."

.1 **BULLYING ANOTHER STUDENT, FIRST OFFENSE IN SCHOOL YEAR**

Disposition:

Consequences for grades K-5:

- Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).

Consequences for grades 6-12:

- Three school days of suspension or other appropriate punishment at the discretion of the Principal.

If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

***REPORTING*** **State Report**

.2 **BULLYING ANOTHER STUDENT, SECOND OFFENSE IN SCHOOL YEAR**

Disposition:

Consequences for grades K-5:

- Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).

Consequences for grades 6-12:

- Five school days of suspension or other appropriate punishment at the discretion of the Principal.

If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

***REPORTING*** **State Report**

.3 **BULLYING ANOTHER STUDENT, THREE OR MORE INSTANCES IN SCHOOL YEAR**

Disposition:

Consequences for grades K-5:

- Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).

Consequences for grades 6-12:

- 9 days of assignment to alternative school. A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- Additional Offenses: A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.

If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the

student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

***REPORTING*** **State Report**

## 04E CYBERBULLYING ANOTHER STUDENT

Cyberbullying is defined the same as 04D BULLYING ANOTHER STUDENT above, but cyberbullying is defined as bullying via the use of the Internet, interactive and digital technologies (such as computers, PDAs, etc.) and/or mobile telephones that includes the following:

- Is directed specifically at students or school personnel
- Is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school, and
- Creates a reasonable fear of harm to the students' or school personnel's person or property or has a high likelihood of succeeding in that purpose.

Additional Notes Relative to Identifying Bullying Behavior:

- These actions are prohibited at school, on school property, at school bus stops and at school-related functions. This statement is inclusive of the use of technology or other equipment owned by the School District and/or located at a school for the purposes of bullying another student.
- These actions may occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of the School District.
- However, these actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system.
- Electronic communication includes but is not limited to any transfer of signs, signals, writings, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system.

### .1 CYBERBULLYING ANOTHER STUDENT, FIRST OFFENSE IN SCHOOL YEAR

Disposition:

Consequences for grades K-5:

- Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).

Consequences for grades 6-12:

- Three school days of suspension or other appropriate punishment at the discretion of the Principal.

If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

***REPORTING*** **State Report**

### .2 CYBERBULLYING ANOTHER STUDENT, SECOND OFFENSE IN SCHOOL YEAR

Disposition:

Consequences for grades K-5:

- Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).

Consequences for grades 6-12:

- Five school days of suspension or other appropriate punishment at the discretion of the Principal.

If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.
The student may no longer be able to utilize the School District's electronic devices or internet.
***REPORTING*** **State Report**

.3 **CYBERBULLYING ANOTHER STUDENT, THREE OR MORE INSTANCES IN SCHOOL YEAR**
Disposition:
Consequences for grades K-5:

- Punishment at the discretion of the Principal. (The student's age/level of maturity or development should be considered in relation to the offense).

Consequences for grades 6-12:

- 9 days of assignment to alternative school. A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- Additional Offenses: A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.

If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.
The student may no longer be able to utilize the School District's electronic devices or internet.
***REPORTING*** **State Report**

## 04F RACIAL HARASSMENT AGAINST ANOTHER STUDENT

No employee or student shall harass any person through racially disparaging conduct or communication based upon the person's race or ethnic origin. Racial harassment includes:

- Oral statements, written statements, gestures, use of slurs, or any other form of communication or conduct that stands for or implies any sort of intimidating, derogatory, demeaning, or prejudicial message towards an individual or group based upon their race or ethnic origin.
- Any type of conduct or activity exhibited by an individual or a group that is rooted in racial prejudice that conveys an intimidating, derogatory, demeaning, or prejudicial message towards an individual or a group based upon their race or ethnic origin.
- Wearing or possessing items depicting or implying any type of intimidating, derogatory, demeaning or prejudicial message towards another group or individual based upon their race or ethnic origin.
- Students must report in writing any alleged racial harassment to the building Principal (Students may refer/utilize the "Harassment/Discrimination Complaint Form", Appendix G).
- Students/Parents/Employees may refer to the School Board's Policy regarding Harassment (see Appendix F).

Disposition:

- Punishment shall be at the discretion of the Principal, depending upon the circumstances. Circumstances will determine which one or more of the following alternatives will be utilized: counseling, parent conference, in-school suspension, external suspension of one to nine school days, recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violations, if the safety of others is seriously affected or if in the Principal's discretion the violation is of an extreme or serious nature.

- In all cases the parents/ guardian of all students involved shall be notified of the complaint, investigation and remedial actions taken with appropriate documentation of such contact. Students, parents, or guardians dissatisfied by the Principal's determination may appeal such determination pursuant to the District's Racial Harassment Discrimination Policy.
- Upon completion of the investigation, the Principal or designee shall forward a copy of the complaint, investigative notes, and disposition to the Title VI Coordinator.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

## 04G TERRORISTIC THREATS AGAINST ANOTHER STUDENT

Terroristic threats may include but are not limited to:

- a communicated threat to commit any crime of violence;
- the release of any hazardous substance or any simulated substance under the guise of it being a hazardous substance;
- to burn or damage property with the purpose of terrorizing another;
- shooting at or throwing an object at a vehicle or other conveyance which is loaded with passengers and being operated;
- causing the evacuation of a building, place of assembly, or facility to cause a serious public inconvenience in reckless disregard of the risk of causing such terror or inconvenience.

### .1 TERRORISTIC THREAT AGAINST ANOTHER STUDENT; INDIVIDUAL THREAT OR INTIMIDATION

Disposition:

- Immediate suspension for 1-9 school days.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, State Report, Federal Report**

### .2 TERRORISTIC THREAT AGAINST OTHER STUDENTS; SCHOOL-WIDE THREAT OR INTIMIDATION

Disposition:

- Immediate suspension for 1-9 school days.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, State Report, Federal Report**

# ALCOHOL/DRUG/TOBACCO INFRACTIONS SECTIONS (05A; 05B; 05C; 05D; 05E)

Notes:

- Any use of alcohol and illicit drugs is illegal and harmful.
- Medications at school must be handled in compliance with school guidelines. Non-prescription and prescription medications must be delivered to, and distributed by, the school office. STUDENTS MAY NOT POSSESS MEDICATION ON THEIR PERSON. Forms acknowledging possession of asthma inhalers, EpiPen's, insulin, etc. are available from your school.

## 05A POSSESSION OR TRANSFER OF TOBACCO-RELATED/DRUG-RELATED ITEMS

Possession of drug or smoking paraphernalia (i.e., lighter/matches, pipe, rolling paper, electronic cigarettes, electronic cigarette cartridges, vaporizers, ordinary items that have clearly been used as drug or smoking paraphernalia, etc.).

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

## 05B POSSESSION, USE OR TRANSFER OF TOBACCO

Possession, use and/or transfer of tobacco or tobacco-related products. Smoking or other use of tobacco will not be permitted on school property, on school buses, or while attending a school function.

.1 **UNINTENTIONAL POSSESSION OF TOBACCO PRODUCTS** - Unknowingly possessing tobacco or tobacco products on school grounds, bus, bus stop, school function or event.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

.2 **INTENTIONAL USE OR POSSESSION OF TOBACCO PRODUCTS** - Knowingly possessing tobacco or tobacco-related products on school grounds, bus, bus stop, school function or event.

Disposition:

- First offense: 3 days of suspension or other appropriate punishment at the discretion of the Principal.
- Second Offense: 5 school days of suspension or other appropriate punishment at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

.3 **SALE, AND/OR DISTRIBUTION OF TOBACCO PRODUCTS** - The sale or distribution of tobacco or tobacco-related products or the attempt to sell or distribute tobacco or tobacco-related products.

Disposition:

- Depending upon the nature and circumstances of the violation, the Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

**05C** **POSSESSION/USE/INFLUENCE/DISTRIBUTION OF ALCOHOL** - Possession or attempt to possess, conspiring with one or more persons to possess or use, use or under influence of alcohol or the distribution of alcohol on school property, in school buses, at a bus stop or while attending school function.

.1 **UNINTENTIONAL POSSESSION OF ALCOHOL** - Unknowingly possessing alcohol products on school property, the bus, the bus stop, or at a school function.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **State Report**

.2 **INTENTIONAL POSSESSION OF ALCOHOL OR UNDER THE INFLUENCE OF ALCOHOL** - Under the influence of alcohol; the intentional possession of alcohol on school property, on a school bus, at a school bus stop, or any school function or event, or the possession of any substance purported to be alcohol.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

.3 **SALE, PURCHASE, OR TRANSFER OF ALCOHOL** - The sale or purchase of, transfer of, conspiring with one or more persons for the sale or transfer of, or the attempt to sell or transfer alcohol on school property, on school buses, or while attending school functions.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school and/or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

**05D** **POSSESSION/USE/UNDER THE INFLUENCE OF OVER-THE-COUNTER**

.1 **UNINTENTIONAL POSSESSION OF OVER-THE-COUNTER DRUGS AND/ OR FAILURE TO REPORT POSSESSION OF DRUGS -** Unknowingly possessing over-the-counter drugs on school property, school bus, bus stop or school function.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

.2 **INTENTIONAL POSSESSION OF OVER-THE-COUNTER DRUGS -** Knowingly possessing or attempting to possess, conspiracy by one or more persons to possess or use or under the influence

of over-the-counter drugs, look-alike drugs, inhalants, pills, tablets, capsules, any substance purported to be a controlled substance, or any synthetic over-the-counter substance that is misused.

Disposition:

- The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

.3 **SALE/TRANSFER OF OVER-THE-COUNTER DRUGS -** The sale of, transfer of, conspiring with one or more persons for the sale or transfer or the attempt to sell or transfer over-the counter drugs, look-alike drugs, inhalants, pills, tablets, capsules or anything purported to be a controlled substance or alcohol on school property.

Disposition:

- Punishment will be at the discretion of the Principal, depending upon the nature and circumstances of the violation. The Principal may recommend suspension of one to nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

## 05E POSSESSION, USE, UNDER THE INFLUENCE OR TRANSFER OF CONTROLLED DRUGS OR DANGEROUS SUBSTANCES

.1 **NON-FELONY POSSESSION/USE/UNDER THE INFLUENCE OF CONTROLLED AND/OR DANGEROUS SUBSTANCES**

- Non-felony possession or use, or attempt to possess or use, conspiracy by one or more persons to possess or use or under the influence of "narcotic drugs, marijuana, or stimulant, depressant or hallucinogenic drugs" on school property, on school buses, at bus stops or while attending school functions.
- Non-felony drug possession/use has been defined by O.C.G.A. §16-13-2(b), and administrators should work with the CCSD School Police Department in the application of this code to student discipline infractions.

Disposition:

- An immediate external suspension for 9 days from school.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, State Report, Federal Report**

.2 **FELONY POSSESSION/USE/UNDER THE INFLUENCE OF CONTROLLED SUBSTANCES** –

- Felony possession or use, or attempt to possess or use, conspiracy by one or more persons to possess or use or under the influence of "narcotic drugs, marijuana, or stimulant, depressant or hallucinogenic drugs" on school property, on school buses, at bus stops or while attending school functions.

- Felony drug possession/use has been defined by O.C.G.A. §16-13-32.4 and O.C.G.A. §16-13-30, and administrators should work with the CCSD School Police Department in the application of this code to student discipline infractions.

Disposition:

- An immediate external suspension for 9 days from school.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, State Report, Federal Report**

.3 **POSSESSION/USE/UNDER THE INFLUENCE AND DISTRIBUTION OF CONTROLLED SUBSTANCES** –

- Felony or non-felony possession or use, or attempt to possess or use, conspiracy by one or more persons to possess or use or under the influence of "narcotic drugs, marijuana, or stimulant, depressant or hallucinogenic drugs" on school property, on school buses, at bus stops or while attending school functions, and the sale of, transfer of, conspiring with one or more persons for the sale or transfer of, or the attempt to sell or transfer felony or non-felony drugs on school property, on school buses, or while attending school functions.
- Felony/non-felony drug infractions are defined by O.C.G.A. §16-13-32.4, O.C.G.A. §16-13-30 and O.C.G.A. §16-13-2, and administrators should work with the CCSD School Police Department in the application of these codes to student discipline infractions.

Disposition:

- An immediate external suspension for 9 days from school.
- Because of serious nature of infraction, either (a) a Tribunal will be scheduled with a recommendation for long-term assignment to alternative school or expulsion; OR (b) a Tribunal Deferral will be filed. (Tribunal Deferral may replace a tribunal, but in those cases, suspension or Alternative School must not exceed 9 days).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.
- In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.

***REPORTING*** **CCSD Police, State Report, Federal Report**

# EDUCATIONAL DISTURBANCE INFRACTIONS SECTIONS (06A; 06B; 06C; 06D; 06E)

## 06A DISTURBANCE

.1 **MINOR DISTURBANCE** – A disturbance in the classroom or on school property, school bus, school bus stop, or at school activity that interrupts or disturbs the learning environment.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: (a) Counseling with student, parents, and teachers, (b) In-school suspension, (c) After school detention, and (d) Removal from class for a period of time.
- Recommendation for expulsion/long-term assignment to alternative school if disturbances continue.
- If offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

.2 **DISTURBANCE TO SCHOOL OPERATIONS (OBSCENE LANGUAGE AND/OR OBSCENE DISPLAY)** –

- The use of profane, vulgar, or obscene words, gestures, or other inappropriate language or actions; the use/possession of pornographic or sexual materials; and/or
- The display of sexually explicit, vulgar, obscene, profane, drug-related or other inappropriate written expression or graphics. To include alcohol, cigarettes, illegal drugs, etc. displayed on a student's body, clothing, work materials or on school-owned property; or,
- The accumulation of three or more incidents of disruption in the same school year.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: (a) Counseling with student, parents, and teachers, (b) In-school suspension, (c) After school detention, and (d) Removal from class for a period of time, (e) contact parents to bring a change of clothes, or (f) alternative school or suspension from school for one to nine school days.
- Recommendation for expulsion/long-term assignment to alternative school if disturbances continue.
- If offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

.3 **MAJOR DISTURBANCE (DISORDERLY CONDUCT**) - Disturbances that include any act on school property or at a school activity that causes disruption and/or threatens the safety of any other student.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: (a) Counseling with student, parents, and teachers, (b) In-school suspension, (c) After school detention, and (d) Removal from class for a period of time, (e) alternative school or suspension from school for one to nine school days.
- Recommendation for expulsion/long-term assignment to alternative school if disturbances continue.
- If offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

## 06B VIOLATION OF ANTI-GANG POLICY RESTRICTIONS

- The Cherokee County Board of Education is dedicated to preventing the influence and activities of gangs in Cherokee County schools. It has been determined by the Cherokee County Board of Education that gangs create a significant negative influence upon the learning environment in schools by interfering with school routines and operations, impinging on the rights of other students, and/or impacting the basic educational mission. This policy is designed to eliminate or prevent such influence and activities, and should be interpreted in the broadest form permissible to effectuate these purposes.
- For purposes of this policy, a "gang" is defined as any group or association of three or more persons, whether formal or informal, which encourages, solicits, promotes, urges, counsels, furthers, advocates, condones, assists, causes, advises, procures, or abets any illegal or disruptive activity/behavior of any kind whether on or off school campuses or school property.
- No Student Shall: (1) display or wear gang articles, paraphernalia or clothing which has been established as being gang related; (2) recruit or solicit membership in any gang/gang-related organization; (3) hold himself or herself out as a member of a gang, either through words, drawings, hand signs, or actions; or (4) participate in any action that promotes the furtherance of a gang.

.1 **WEARING OR POSSESSION OF GANG-RELATED APPAREL; CONVEYING PERSONAL MEMBERSHIP OR AFFILIATION WITH A GANG** - Possession or display of gang identified apparel, jewelry or accessories.

Disposition:

- Discipline will be at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

.2 **VIOLATION OF ANTI-GANG POLICY RESTRICTIONS; GANG-RELATED SOLICITATION, VIOLENCE, THREATS, DEFACEMENT OF PROPERTY** - Promotion of or solicitation to enter into gang activity, or, violence or threats of violence related with gang activities, or, defacement or destruction of property related with gang activities.

Disposition:

- An immediate suspension for 1-9 school days and/or recommendation for long- term assignment to Alternative School or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

.3 **VIOLATION OF ANY OTHER PROVISION OF THIS CODE FOR THE PURPOSE OF PROMOTING, HOLDING OUT, REPRESENTING OR SOLICITING STUDENTS FOR GANG INVOLVEMENT OR AS A DIRECT RESULT OF GANG INVOLVEMENT.**

Disposition:

- An immediate suspension for 1-9 school days and/or recommendation for long- term assignment to Alternative School or expulsion.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

## 06C SUBVERSIVE BEHAVIORS - The school district reserves the right to punish behavior which is subversive to good order and discipline in the schools, on school property, or at school functions, even though such behavior is not specified in the preceding written rules and practices. This infraction

might include, but is not limited to, inciting others to violate the District's Conduct Code and/or school rules.

Disposition:

- Discipline will be at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

**06D** **DISRUPTIVE PRESENCE** - The school district reserves the right to exclude a student's enrollment/attendance at a school due to the off-campus behavior which could result in the student being criminally charged with a felony, and which makes the student's continued presence at school a potential danger to persons or property at the school or which disrupts the educational process.

Disposition:

- Enrollment/admission status will be at the discretion of the Principal.

***REPORTING*** **None**

**06E** **FALSE REPORTING AND STATEMENTS** - No student shall knowingly and/or willingly make false reports or statements, whether orally or in writing; falsely accuse other students or school staff of wrong actions. Relative to accusations against employees, this would include false, misleading or erroneous accusations of a staff member's inappropriate behavior toward a student. This infraction also includes falsifying school records; or, forging signatures.

Disposition:

- Discipline will be at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

# VANDALISM/THEFT INFRACTIONS SECTIONS (07A; 07B; 07C; 07D)

## 07A THEFT

.1 **MINOR THEFT OR VANDALISM; VALUE LESS THAN $25** - Unlawfully taking property, or assisting another person in unlawfully taking or maliciously damaging property, which belongs to another person, the school, or the School District during/after school hours. For the purposes of distinction, this code should be used when the value of this item or items stolen does not exceed $25.00 (with the value of item determined by Principal).

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- Restitution should be requested.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **None**

.2 **THEFT/LARCENY; VALUE GREATER THAN $25 BUT LESS THAN $100** - For the purposes of distinction, this code should be used when the value of this item or items stolen is more than $25 but less than $100 (with the value of item determined by Principal).

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- School Police will be contacted. Charges may be filed.
- Restitution should be requested.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

.3 **THEFT/LARCENY; VALUE GREATER THAN $100** - For the purposes of distinction, this code should be used when the value of this item or items stolen is more than $100 (with the value of item determined by Principal).

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- School Police will be contacted. Charges may be filed.
- Restitution should be requested.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

## 07B POSSESSION OF STOLEN PROPERTY - Possession of unlawfully-taken property belonging to another person, the school, or the School District during/after school hours.

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- Restitution may be required.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation.

***REPORTING*** **CCSD Police**

**07C** **VANDALISM OF PROPERTY** - Willful, intentional or malicious acts of damage to public or private property during/after school hours, to include, but not limited to damaging property, defacing or writing on property, disordering property, deliberately altering (without permission) property or any unauthorized depositing or littering/dumping on property.

.1 **VANDALISM OF PROPERTY; DEFACEMENT OF PROPERTY WITH LOSS/DAMAGE/REPAIR COST VALUED AT LESS THAN $25**

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. Circumstances will determine which one or more of the following alternatives will be considered to include, but not limited to: Restitution; Community Service; Loss of privilege (i.e., prom; athletics; student government; parking; graduation ceremony; Detention; Counseling; in-school, out-of- school suspension; Alternative School; Recommendation for expulsion/long-term assignment to alternative school).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

.2 **VANDALISM OF PROPERTY; MALICIOUS DESTRUCTION OR DAMAGE TO PROPERTY WITH DAMAGE VALUED GREATER THAN $25 BUT LESS THAN $250**

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. Circumstances will determine which one or more of the following alternatives will be considered to include, but not limited to: Restitution; Community Service; Loss of privilege (i.e., prom; athletics; student government; parking; graduation ceremony; Detention; Counseling; in-school, out-of- school suspension; Alternative School; Recommendation for expulsion/long-term assignment to alternative school).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

.3 **VANDALISM OF PROPERTY; MALICIOUS DESTRUCTION OR DAMAGE TO PROPERTY WITH DAMAGE VALUED GREATER THAN $250**

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. Circumstances will determine which one or more of the following alternatives will be considered to include, but not limited to: Restitution; Community Service; Loss of privilege (i.e., prom; athletics; student government; parking; graduation ceremony; Detention; Counseling; in-school, out-of- school suspension; Alternative School; Recommendation for expulsion/long-term assignment to alternative school).
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

**07D** **ILLEGAL ENTRY** - Entering any school building, the premises of a school, or school buses on weekends or non-school hours without authorization. Entry in any county schools or school premises at any time by students from other CCSD schools without prior permission.

Disposition:

- The punishment will be at the discretion of the Principal depending on the circumstances of the violation. The Principal may suspend a total of nine school days or may recommend long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

# SEXUAL-RELATED INFRACTIONS SECTIONS (08A; 08B; 08C)

* Georgia Code (O.C.G.A. § 20-2-735) encourages parents/guardians to inform their student(s) on the consequences, including potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult.

## 08A SEXUAL OFFENSES /MISCONDUCT

.1 **PUBLIC DISPLAY OF AFFECTION** - Physical contact including, but not limited to, kissing or embracing on school property, or at a school activity.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: Counseling with student; Notification of parents; Suspension from school for one to nine school days; Recommendation for expulsion/long-term assignment to alternative school at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

.2 **VIEWING, DISPLAYING, PORNOGRAPHIC MATERIALS/CONTENT** -The viewing or displaying of pornographic drawings, pictures, or electronic images. This offense can include downloading, uploading or transmitting pornographic content while at school or on any computers, cell phones, tablets, or other electronic devices.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: Counseling with student; Notification of parents; Suspension from school for one to nine school days; Recommendation for expulsion/long-term assignment to alternative school at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police**

.3 **CONSENSUAL SEXUAL CONTACT AND/OR EXPOSURE** - Sexual intercourse, sexual contact, or other unlawful behavior or content intended to result in sexual gratification without force or threat of force, and where the victim is capable of giving consent (16 years of age or older). This offense can include inappropriate exposure and obscenity.

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: Counseling with student; Notification of parents; Suspension from school for one to nine school days; Recommendation for expulsion/long-term assignment to alternative school at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **CCSD Police, State Report**

## 08B SEXUAL HARASSMENT

- ~~Sexual harassment is generally defined as unwelcome sexual advance, request for favors or other verbal and/or visual contact of a sexually-directed nature including, but not limited to reference to body parts, reputations, gestures, or acts, sexually oriented jokes, innuendoes, or obscenities, displaying of sexually suggestive objects, pictures, cartoons or posters, sexually suggestive letters, notes or invitation. Any student alleging a complaint of sexual harassment should take immediate steps to inform an employee of the Cherokee County School District responsible for student supervision.~~ Sexual harassment is generally defined as unwelcome sexual advance(s), request for favor(s) or other verbal and/or visual contact of a sexually explicit and/or sexually-directed nature including, but not limited to inappropriate references

to body parts, inappropriate references regarding a student's reputations, inappropriate gestures, sexually oriented jokes, sexually oriented innuendoes, obscenities, displaying of sexually suggestive objects, pictures, cartoons, and/or the utterance of sexually suggestive writings . Any student alleging a complaint of sexual harassment should take immediate steps to inform an employee of the Cherokee County School District responsible for student supervision.

- ~~Upon receiving the complaint, the responsible employee will provide/assist the student with an "Allegation of Student Sexual Harassment" form and immediately notify the Principal/work location administrator. This form will be completed by the student, and an appropriate inquiry on the local level by the Principal or his/her designee will occur.~~ Upon receiving any complaint of sexual harassment, the responsible employee shall assist the student in making an appropriate reporting to the *Title IX Coordinator* and immediately notify the Principal/work location administrator.
- ~~If in the initial inquiry by the Principal or designee, supporting information is found that would merit a more thorough investigation, all information will then be transmitted to the Asst. Superintendent for School Operations.~~
- ~~Students must report in writing any alleged sexual harassment to the building Principal (Students may refer/utilize the "Harassment/Discrimination Complaint Form", Appendix G).~~

.1 **SEXUAL HARASSMENT; UNWELCOME COMMENTS, STATEMENTS, OR ACTIONS, NOT DIRECTED TOWARDS AN INDIVIDUAL**

Disposition:

- Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Counseling; In-school suspension; suspension of one to nine school days; or Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

.2 **SEXUAL HARASSMENT; UNWELCOME COMMENTS, STATEMENTS, OR ACTIONS, DIRECTED TOWARDS AN INDIVIDUAL**

Disposition:

- Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Counseling; In-school suspension; suspension of one to nine school days; or Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

.3 **SEXUAL HARASSMENT; REPEATED VIOLATIONS OF SEXUAL HARRASSMENT POLICY**

Disposition:

- Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Counseling; In-school suspension; suspension of one to nine school days; or Recommendations for long-term assignment to alternative school or expulsion at the discretion of the Principal for repeated violation or if the safety of others is seriously affected.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

**08C** **SEXUAL BATTERY/ABUSE** - The intentional, inappropriate exposure of/to another or inappropriate bodily contact of a sexual nature.

Disposition:

- Suspension of one to nine school days will be at the discretion of the Principal. A recommendation for expulsion/long-term assignment to alternative school at the discretion of the Principal.
- If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student may be suspended from bus transportation.
  If the act(s) of physical violence rises to the level of Aggravated Assault or Aggravated Battery, pursuant to O.C.G.A. §16-5-21 or §16-5-24, the District Attorney shall be notified.

***REPORTING*** **CCSD Police, State Report**

## ATTENDANCE-RELATED INFRACTIONS SECTIONS (09A; 09B; 09C; 09D; 09E)

**09A** **UNEXCUSED ABSENCES/TRUANCY** - Unlawful school absences.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer.

***REPORTING*** **State Report**

**09B** **UNEXCUSED TARDIES TO CLASS/SCHOOL** - Unexcused tardies to school/class, as well as unexcused school check-ins/check-outs.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer.

***REPORTING*** **None**

**09C** **SKIPPING CLASS** - Skipping class.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer.

***REPORTING*** **None**

**09D** **SKIPPING CLASS/LEAVING CAMPUS** - SKIPPING CLASS AND LEAVING CAMPUS.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer.

***REPORTING*** **State Report**

**09E** **OTHER ATTENDANCE INFRACTIONS/OUT OF DESIGNATED AREA/ON OTHER CAMPUSES** - Other attendance infractions, to include such things as not signing in upon late arrival to school, not remaining in assigned area within school/on campus or being on other campuses without the permission of that school's administration.

Disposition:

Punishment at the discretion of the Principal, depending on the circumstances. Circumstances will determine which one or more of the following alternatives will be used: Detention; Parent conference

and Counseling; Referral to School Social Worker; Saturday School; Suspension for one to nine school days; Revocation of Parking Privileges; Revocation of Reassignment/Transfer; Criminal Trespass Warning or Warrant.

***REPORTING*** **State Report**

# BUS-RELATED INFRACTIONS SECTIONS (10A; 10B; 10C; 10D)

**10A** **Violation of Bus Rules** - Repeated bus violations resulting in cumulative referrals.

Disposition:

Punishment will be at the discretion of the Principal depending on circumstances. Students will receive suspensions that vary in length or expulsion. As the number of incidents increase, the length of suspension will increase accordingly. Circumstances will determine which one or more of the following alternatives will be considered: Contact with parent/ guardian; required attendance at a safety class; Long term bus suspension; Permanent bus suspension.

***REPORTING*** **None**

**10B** **School Bus Endangerment** - Interference with or the endangerment of the safe operation of school buses including, but not limited to: students distracting bus drivers; throwing objects at, from or within buses; shooting at buses; reckless endangerment; following/following too closely; passing bus with stop sign out; or any act that would endanger the safety of the bus and/or passengers, including the use of electronic devices during the operation of a school bus such as cell phones, pagers, audible radios, tape or compact disc players or any other electronic device in a manner that might interfere with the school bus communication equipment or the school bus driver's operation of the school bus. Students are also prohibited from using mirrors, lasers, flash cameras or any other lights or reflective devices in a manner that might interfere with the school bus driver's operation of the school bus unless permitted on special occasions by school administration.

Disposition:

Punishment will be at the discretion of the Principal depending on circumstances. May include suspension or revocation of parking permit, suspension from school and/or bus for 1-9 school days and/or a recommendation for expulsion or long-term assignment to alternative school.

***REPORTING*** **None**

**10C** **TAMPERING WITH BUS CONTROLS** - Tampering with bus controls, (i.e., lights, horn, gear shift, crossing control arm, etc.).

Disposition:

Suspension of bus transportation at the discretion of the Principal.

***REPORTING*** **None**

**10D** **IMPROPER USE OF BUS DOORS/WINDOWS/HATCHES** - Use of the emergency door, emergency windows or hatches of a bus at any time except in case of an emergency or during a scheduled and supervised drill.

Disposition:

Suspension of bus transportation at the discretion of the Principal.

***REPORTING*** **None**

# TECHNOLOGY-RELATED INFRACTIONS SECTIONS (11A; 11B; 11C; 11D)

All activities related to technology usage within the School District should be ruled by the School Board's Policy regarding "Use of Electronic Media". This Policy is commonly referred to as the "Acceptable Use Policy" and should be reviewed by all students, parents, and School Board employees (located in Appendix C).

**11A** **UNAUTHORIZED USE OF COMPUTER, TECHNOLOGY TAMPERING, OR ALTERING RECORDS** - Unlawful use of CCSD computers, or attempts or threats to tamper with technological hardware, software, cabling, and associated equipment, intentional interruption of technology services, or unauthorized access to or altering of computer records.

Disposition:

- Punishment at the discretion of the Principal depending on circumstances of the violation. Suspension for 1-9 school days, expulsion or long-term assignment to alternative school.
- Restitution may be required.

***REPORTING*** **State Report**

**11B** **TECHNOLOGY TRESPASSING/DAMAGE/VIOLATION OF ACCEPTABLE USE POLICY** - Destruction or alteration of computer programs and/or data, or violating acceptable use policy (Appendix C).

Disposition:

- Punishment at the discretion of the Principal depending on circumstances of the violation. Suspension for 1-9 school days, expulsion or long-term assignment to alternative school.
- Restitution may be required.

***REPORTING*** **State Report**

**11C** **INAPPROPRIATE OR UNAUTHORIZED USE OF ELECTRONIC DEVICE** - Failure to comply with CCSD Bring Your Learning Device (BYLD) initiative (as outlined in Appendix L) or the use of an electronic device to create a disruption or disturbance in the school, on a school bus, at a school bus stop, or at any school function or event, OR, using a computer or computer network to disseminate any picture, photograph, drawing, or similar visual representation or verbal description of any information designed to encourage, solicit, or otherwise promote terroristic threats, acts of bullying another student, upskirting (observing, photographing, videotaping, filming, or video recording such individual underneath or thorough such individual's clothing), or transmission/possession of pornographic content.

Disposition:

- Punishment at the discretion of the Principal depending on circumstances of the violation. Suspension for 1-9 school days, expulsion or long-term assignment to alternative school.
- Violations of this initiative will result in disciplinary consequences which may include but are not limited to:

1. Suspension of privilege to access the BYLD network on campus.
2. Appropriate disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws including monetary damages.
   Possible criminal action.

***REPORTING*** ~~**None**~~ **School Police**

**11D** **USE/POSSESSION OF LASER POINTER** - Use or possession of a laser pointer is prohibited during school hours or on school buses.

Disposition:

- Punishment at the discretion of the Principal.
- If the offense occurs on a bus, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

# DRESS-CODE INFRACTIONS SECTION (12A)

**12A** **DRESS CODE VIOLATIONS** - Failure to comply with the CCSD Dress Code (as outlined in Appendix A).

.1 **DRESS CODE VIOLATIONS; NON-OFFENSIVE OR NON-SUGGESTIVE CLOTHING**

Disposition:

Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: Parent notification; Counseling with student and/or parents to include opportunity to correct dress.

***REPORTING*** **State Report**

.2 **DRESS CODE VIOLATIONS; OFFENSIVE OR SUGGESTIVE CLOTHING**

Disposition:

Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: Parent notification; Counseling with student and/or parents to include opportunity to correct dress.

***REPORTING*** **State Report**

.3 **DRESS CODE VIOLATIONS; THREE OR MORE OFFENSES IN THE SAME SCHOOL YEAR**

Disposition:

- Punishment will be at the discretion of the Principal. Circumstances will determine which one or more of the following alternatives will be considered: Parent notification; Counseling with student and/or parents to include opportunity to correct dress.
- Refusal to comply with the dress code, repeated offenses, or violations of a severe nature may result in a higher degree of discipline as outlined in the disciplinary code under such offenses as "violation of anti-gang policy", "disruption", "major disruption", "willful refusal to comply", "refusal to accept/attend discipline action", and/or "repeated violation of school rules."

***REPORTING*** **State Report**

# MISCELLANOUS INFRACTIONS SECTIONS (13A; 13B; 13C; 13D; 13E; 13F; 13G)

**13A** **UNPREPARED FOR CLASS** - Failure to carry paper, pencil, pen, books, and other materials to class that have been designated by the teacher as necessary for work and participation in the class.

Disposition:

Punishment will be at the discretion of the Principal or designee.

***REPORTING*** **None**

**13B** **WILLFUL REFUSAL TO COMPLY** - Willful refusal to carry out valid instructions of any faculty member, staff member, or bus driver when at any school or school function, or on a school bus.

Disposition:

- Punishment will be at the discretion of the Principal. Suspension for 1-9 school days, depending on the circumstances. Recommendation for long-term assignment to alternative school or expulsion will be at the discretion of the Principal.
- If the offense occurs on a bus, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

**13C** **FAILURE TO ATTEND/ACCEPT DISCIPLINE ACTION** - Failure to attend detention or accept disciplinary action.

Disposition:

- Punishment will be at the discretion of the Principal. Suspension of 1-9 school days, depending on the circumstances. Repeated violations could result in recommendation for long-term assignment to alternative school or expulsion.
- If the offense occurs on a bus, in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **State Report**

**13D** **ACADEMIC DISHONESTY; CHEATING/PLAGIARISM** - Cheating and/or plagiarism on school assigned work.

.1 **ACADEMIC DISHONESTY; UNAUTHORIZED ASSISTANCE TO OR BY ANOTHER PERSON ON CLASSROOM ASSIGNMENTS OR PROJECTS**

Disposition:

- The student will receive a reduction in credit, or no credit, for any test, project or other school assignment for which the student was found to have cheated or plagiarized. The amount of credit received by the student in this situation will be determined by the teacher, with approval from the Principal.
- Additionally, at the discretion of the Principal, and upon notification of the parent(s), the following consequences may be added to the disposition regarding any student found to have cheated or plagiarized a test, project or other school assignment: Detention, In-School Suspension, and Saturday School. This disposition may also include requiring the student to properly complete the previous assignment where there was cheating/plagiarism.

***REPORTING*** **State Report**

.2 **ACADEMIC DISHONESTY; PLAGIARISM OR CHEATING ON CLASSROOM ASSIGNMENTS OR PROJECTS**

Disposition:

- The student will receive a reduction in credit, or no credit, for any test, project or other school assignment for which the student was found to have cheated or plagiarized. The amount of credit received by the student in this situation will be determined by the teacher, with approval from the Principal.
- Additionally, at the discretion of the Principal, and upon notification of the parent(s), the following consequences may be added to the disposition regarding any student found to have

cheated or plagiarized a test, project or other school assignment: Detention, In-School Suspension, and Saturday School. This disposition may also include requiring the student to properly complete the previous assignment where there was cheating/plagiarism.

***REPORTING*** **State Report**

.3 **ACADEMIC DISHONESTY; PLAGIARISM OR CHEATING ON MAJOR EXAMS OR STATEWIDE/NATIONAL ASSESSMENTS; OR, THREE OR MORE OFFENSES IN THE SAME SCHOOL YEAR**

Disposition:

- The student will receive a reduction in credit, or no credit, for any test, project or other school assignment for which the student was found to have cheated or plagiarized. The amount of credit received by the student in this situation will be determined by the teacher, with approval from the Principal.
- Additionally, at the discretion of the Principal, and upon notification of the parent(s), the following consequences may be added to the disposition regarding any student found to have cheated or plagiarized a test, project or other school assignment: Detention, In-School Suspension, and Saturday School. This disposition may also include requiring the student to properly complete the previous assignment where there was cheating/plagiarism.

***REPORTING*** **State Report**

**13E** **GAMBLING** - Gambling on school property or while attending school functions.

Disposition:

- Punishment at the discretion of the Principal depending on circumstances.
- If the offense occurs on a bus in addition to the school disposition, the student may be suspended from bus transportation.

***REPORTING*** **None**

**13F** **ILLEGAL PARKING/TRAFFIC VIOLATIONS** - Illegal parking and traffic violations on school property. (A copy of school parking and traffic regulations will be issued to each student upon registration of vehicle. Vehicle registration is required for all students who drive on campus.) Illegal parking is defined as the parking of any vehicle in an area not designated by school officials when accessing school property or functions. (Driving to school is a privilege and will be treated as such.)

Disposition:

- Penalty will be at the discretion of the Principal and may include revocation of parking privileges/suspension from school. Vehicles will be towed.

***REPORTING*** **CCSD Police**

**13G** **REPEATED VIOLATIONS OF SCHOOL RULES** - Multiple and/or repeated violations of school rules.

Disposition:

Punishment will be at the discretion of the Principal depending on circumstances. Consequences can include suspension for 1-9 school days, expulsion or long-term assignment to alternative school.

***REPORTING*** **State Report**

## UNSAFE SCHOOL CHOICE OPTION SECTION (14)

**14** In conjunction with the Federal Every Student Succeeds Act (ESSA) legislation, the Georgia Department of Education has identified the following criminal offenses as ones that are to be reported annually to the State by local school districts upon determination the offense occurred during the violation of a school rule: (a) aggravated battery to employee; (b) aggravated battery to student; (c) aggravated child molestation; (d) aggravated sexual battery; (e) aggravated sodomy; (f) armed robbery; (g) first degree arson; (h) kidnapping; (i) murder; (j) rape; or, (k) voluntary manslaughter.

In conjunction with the school's Principal and the Office of School Operations, students individually victimized by any such documented incident may seek a school transfer under USCO provisions.
***REPORTING*** **CCSD Police, District Attorney, State Report, Federal Report**

## OTHER STATE-REPORTABLE OFFENSES SECTION (15)

**15** The Georgia Department of Education requires that the following criminal offenses be reported annually to the State by local school districts upon determination the offense occurred during the violation of a school rule: (a) burglary, (b) robbery, (c) arson, (d) motor vehicle theft and (e) other firearms.
***REPORTING*** **CCSD Police, District Attorney, State Report**

## Appendix A: CCSD Student Dress Code

The purpose of a dress code is to promote an orderly learning environment in our schools while preparing all students for later success in the world of work. The CCSD Student Dress Code was developed through the direction of the Superintendent and with the cooperation of parents, students, teachers, and administrators.

Students of the Cherokee County School District are expected to dress in a manner that is conducive to a good learning environment. Accordingly, the administration reserves the right to determine if accessories/clothing are too casual, too revealing or too distracting for school dress. Additionally, the administration reserves the right to prohibit accessories/clothing if those items create a potential safety or injury risk to the individual student or others; or, if the administration determines that they create a reasonable disruption to the classroom or school environment.

Note: While the Student CCSD Dress Code guidelines may be modified for students at the elementary school level, any changes at the middle and high school levels, as described above, cannot compromise or negate existing provisions.

### APPROVED FOR SCHOOL WEAR

#### PANTS AND SHORTS

- Length must be appropriate (5" from the top of kneecap as measured by a ruler or the width of a 3x5 index card);
- Size appropriate-waist, seat and inseam; must be hemmed or cuffed;
- Cannot be altered from their original form.
- Pants made of stretch material that conforms to the legs and hips must be accompanied by a blouse/shirt that extends below the waist and buttocks.

#### SKIRTS AND DRESSES

- Skirts must be size appropriate and be worn at waistline;
- Shoulders must be covered and arm holes must be tight fitting;
- Length must be appropriate (3" from the top of kneecap as measured by a ruler or the length of a 3x5 index card);
- Slits in skirts must be appropriate (no slit above the three-inch rule);
- Cannot be altered from their original form.

#### SHIRTS AND BLOUSES

- Must be size appropriate;
- Long or short sleeved, dress shirt, polo type, sleeveless with appropriate, tight-fitting armholes (no tank tops, no halter tops, no spaghetti straps);
- T-shirts or sweatshirts must have no writing, pictures, or graphics that unreasonably attract the attention of other students or cause disruption or interference with the operation of the school (e.g., vulgarity, sexual innuendo);
- Shirttails must be below the belt line even with arms raised above the head or when the student is seated;
- Cannot be altered from their original form.

#### SHOES

- All students must wear appropriate shoes (examples: dress, tennis, sandals, clogs).

#### UNDERGARMENTS

- Appropriate undergarments must be worn at all times.

#### ACCESSORIES

- Belts are optional and are to be proper length tucked into belt loops.

### NOT APPROVED FOR SCHOOL WEAR

- Pants that touch the ground or floor;
- Holes above the knee;

- Pants, dresses, skirts, and shirts that have frayed ends;
- See-through clothing;
- Sleeveless shirts, blouses, without appropriate (tight-fitting) armholes;
- Deep-scooped necklines;
- Shirts/blouses that are tight-fitting and/or inappropriately revealing;
- Clothing that shows the bare midriff, bare back or the bare shoulders;
- Pajamas, bedroom shoes, or other sleep wear, unless approved for special occasions;
- Articles of clothing which advertise or display the symbols of drugs, tobacco products or alcoholic beverages;
- Clothing which displays or implies profane or obscene language or symbols;
- Emblems, insignias, badges, tattoos or other symbols where the effect thereof is to unreasonably attract the attention of other students or cause disruption or interference with the operation of the school;
- Hats, sunglasses and caps are not to be worn in the school building unless approved for special occasions (All hats and caps shall be properly stored during the school day).
- Chains hanging from wallets or clothing;
- Exposure of undergarments of any type;
- Display or wearing of any gang articles, paraphernalia or clothing that can be construed as being gang related (e.g., bandanas, sweat bands, head rags, etc.);
- Jewelry that is offensive, distracts or is studded or pointed is unacceptable. Heavy chains are not allowed.

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Notes:

- Uniforms for school related activities are acceptable as approved by the school administration. Female cheerleaders must wear warm-ups under cheerleading uniforms except during games and pep rallies.
- The school administration reserves the right to alter the dress code for special occasions or extracurricular activities.
- Parents who require an exemption from the dress code for religious, cultural, or short-term medical reasons may make application to the Principal.

## Appendix B: Resources for Cherokee County Families

AID Atlanta: AID Atlanta is a non-profit, community-based AIDS services organization, serving individuals infected and affected by the AIDS epidemic. Founded in 1982, AID Atlanta is the Southeast's largest AIDS services organization, sponsoring education programs to stop the spread of HIV/AIDS and providing comprehensive support and services for people living with HIVAIDS. Since our founding twenty years ago, AID Atlanta has grown to become the leader in the fight against the AIDS epidemic in Atlanta. www.aidatlanta.org 404.870.7775

Alcoholics Anonymous: a fellowship of men and women who share their experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism. www.aageorgia.org 404.525.3178

Alateen/Alanon: For those concerned about someone else's drinking. www.ga-al-anon.org 404.687.0466

American Red Cross: The Red Cross is committed to saving lives and easing suffering. This diverse organization serves humanity and helps you by providing relief to victims of disaster, both locally and globally. The Red Cross is responsible for half of the nation's blood supply and blood products. The Red Cross gives health and safety training to the public and provides emergency social services to U.S. military members and their families. In the wake of an earthquake, tornado, flood, fire, hurricane or other disaster, it provides relief services to communities across the country. The Red Cross is America's most trusted charity, and it needs the support of compassionate Americans to succeed. www.redcross.org 1.800.435.7669

Boys and Girls Club: 770.720.7712

Cherokee Family Violence Center: P.O. Box 489, Canton, GA 30114 770.479.1804

Cherokee County Health Department: 1219 Univeter Road, Canton, GA 30115 770.345.7371; Woodstock Office: 7545 North Main Street, Suite 100 Woodstock, GA 30188 770.928.0133

Children's Healthcare of Atlanta: Children's Healthcare of Atlanta specializes in pediatric health care, research, and education. Formed in 1998 when Egleston Health Care System merged with Scottish Rite Children's Medical Center, the company has over 430 beds in its two children's hospitals, 16 other health care facilities, and contracts with 1287 physicians. It has been recognized for its pediatric services in cardiology, cancer treatment, and transplants. CHOA www.choa.org 404.325.6000

The Council on Alcohol and Drugs: The Council on Alcohol and Drugs is a substance abuse prevention and education agency that develops programs and materials based on the most current research on drug use and its impact on community. The Council's mission is to combat substance abuse, and related problems, through prevention education, social policy and information dissemination. Since our establishment in 1969, we have served the community through high-quality services and effective prevention programs. We have an exciting range of educational programs and services designed to engage children & teens, address the needs of parents, and to provide employers, educators, health professionals, policy-makers and the media with authoritative information on tobacco, alcohol and drugs such as marijuana, cocaine, and heroin. www.macad.org 770.239.7442

Georgia Emergency Management Agency: A part of the Office of the Governor, The Georgia Emergency Management Agency (GEMA) operates on 24-hour call to assist local authorities in responding to emergencies. www.state.ga.us/GEMA 1.800.TRY.GEMA

Georgia PTA: The PTA Mission is to support and speak on behalf of children and youth in the schools and before governmental agencies and other organizations that make decisions affecting children; to assist parents in developing the skills they need to raise and protect their children; and to encourage parent and public involvement in the schools of this nation. www.georgia.org 404.659.0214

Highland Rivers/Cherokee Mental Health: 191 Lamar Haley Parkway, Canton, GA 30114-8019 770.704.1600

Learning Disabilities Association of Georgia: The goals of LDAG is to develop programs to advance parenting skills and understanding; increase skills of parents and adults with LD/ADHD in improving their advocacy skills, effectiveness, and self-knowledge; gain community awareness and acceptance by improving educational, vocational and employment services and opportunities; and provide opportunities for related professionals to enhance their knowledge and skills in the evolving field of learning disabilities and attention deficit disorders. www.ldag.org 404.303.7774

Link Counseling Center: The Link offers short-term to long-term therapy. In addition, a number of support groups and educational programs are offered. The Link offers services on a sliding fee scale when needed. Programs offered: Children in Crisis and Grief Suicide Prevention and Aftercare Community Education, Training and Supervision. www.asti.net 404.256.9797

National Mental Health Organization of Georgia: The National Mental Health Association of Georgia works to enhance the mental health of all Georgians. They want to give all Georgians access to culturally competent and appropriate mental health services and information including prevention, early intervention, treatment and recovery. www.nmhag.org 404.527.7175

Nelson Price Treatment Center: The Nelson L. Price Treatment Center is a residential substance abuse program for adolescents. Licensed by the state of Georgia and COA accredited, Nelson Price provides highly structured adolescent treatment with mandatory family involvement. www.addictionresourceguide.com/listings/nelsonprice 770.514.8255

Parent Alert: Home drug test service. Quick, thorough and accurate. www.parentsalert.com 404.691.8055

Peachford: Peachford Behavioral Health System of Atlanta has served metropolitan Atlanta and the near North Georgia area in providing specialized treatment programs for children, adolescents, adults and seniors suffering from emotional, behavioral and psychiatric disorders as well as addictions. www.peachfordbhs.com 770.454.2302

Prevent Child Abuse Georgia: Prevent Child Abuse Georgia's toll-free statewide Helpline provides information, referrals, and support for parents, survivors of abuse (including bullying), professionals, community members, children, adolescents, families, educators, and more. www.preventchildabusega.org 1.800.CHILDREN

Ridgeview Institute: Located in Smyrna, Georgia, Ridgeview's mission is to provide a comprehensive continuum of mental health and addiction treatment services based upon a commitment to excellence and quality care to patients and families within the communities we serve. www.ridgeviewinstitute.com 770.434.4567

Note: While this listing of local agencies is intended for use as a potential resource by Cherokee County individuals and families, inclusion on the list should not be considered as a preference expressed by the School District or as a referral for services by the School District.

## Appendix C: CCSD Acceptable Use Policy

BOARD POLICY Descriptor Code: IFBG
Internet Acceptable Use

The Cherokee County Board of Education recognizes that electronic media, such as the Internet, offers vast, diverse, and unique resources to both students and teachers that should promote educational excellence in our schools. The intent of this policy is to help ensure that all uses of the School District's Internet connection are for support of education and research and are consistent with the goals and educational philosophy of the School District.

### I. INTERNET PROTECTION

The School District will utilize a required technology protection measure as defined in the Children's Internet Protection Act (CIPA). To the extent practicable, this technology protection measure will restrict access to visual depictions that are obscene, pornographic or harmful to minors, as defined in CIPA. Subject to administrative approval, technology protection measures may be disabled or minimized only for bona fide research or other lawful purposes.

All of the School District's Internet users are subject to the following rules and regulations:

### II. STANDARDS FOR USAGE

1) Acceptable Use -- The purpose of the school Network/Internet is to support research and education in and among academic institutions in the United States and the world by providing access to unique resources and the opportunity for collaborative work. The use of the network must be consistent with the educational objectives of the School District. Transmission of any material in violation of any U.S., or state regulation or School District policy is prohibited. This includes, but is not limited to the following: copyrighted material, threatening or obscene material or material protected by trade secret. Use for commercial activities or product advertisement is not acceptable unless approved by the School District. Use for political lobbying is prohibited, however, users may communicate with elected officials to express an opinion on political issues. All users will follow Internet Safety Guidelines developed by the School District.
2) Privileges -- Each user who receives access to the Internet must first participate in an Internet safety/acceptable use policy training session. The use of the Internet is a privilege, not a right, and inappropriate use will result in a restriction of those privileges and may result in additional administrative disciplinary action. Also, the School District network administrator may close an account at any time as deemed necessary for the safety of the users and for the security and integrity of the School District's Network/Internet services.
3) Security -- Security on any computer system is a high priority, especially when the system involves many users. Passwords provide a level of security and must not be shared. Unauthorized attempts to logon to a Network/Internet as a network administrator or other system user may result in cancellation/denial of user privileges. Any user(s) identified as a security risk or having a history of problems with other computer systems may be denied access to the Network/Internet services throughout the School District. If a security problem on the Network/Internet is suspected, users are required to notify the School District's Division of Technology and Information Services as soon as possible.
4) Network/Internet Use Behavior Standards -- All internet users are expected to abide by the following guidelines. These standards of behavior include, (but are not limited to the following:
    a. Illegal activities are strictly prohibited.
        i. Violation of O.C.G.A. § 16-9-93 as it pertains to computer theft, computer trespass, and computer invasion of privacy, computer forgery, and computer password disclosure
        ii. Violation of O.C.G.A. § 16-11-37.1 as it pertains to dissemination of information through a computer or computer network of information, any picture, photograph, drawing, or verbal description designed to encourage, solicit or promote terroristic acts and/or threats

    b. Submitting, publishing or displaying profanity, vulgarities, defamatory language, intentionally inaccurate information, or inappropriate language is prohibited.

c. Use of an identity other than the user's own is prohibited.

d. Publishing personal information about students such as full name, address, phone number or social security number is prohibited.

e. Electronic mail (e-mail) instant messages and other forms of messaging using District resources are not private. Inappropriate or illegal messages will be reported to the proper authorities.

f. A user will not intentionally spread computer viruses, vandalize the data, infiltrate systems, damage hardware or software, or in any way disrupt the use of the network.

g. Engaging in non-educational games and monopolizing resource time and materials is prohibited.

h. All communications and information accessible via the network should be assumed to be subject to copyright law. The user is responsible for checking for copyrighted or licensing agreements. Data received through the Internet is subject to the same rules of documentation as traditional information. Credit is to be given for all material used in research.

i. Copying or downloading software illegally from network sources, disks, or other electronic material to another computer is prohibited. Software installation must be approved by the School District's Division of Technology and Information Services.

j. Use of the Internet to access inappropriate matter is prohibited. This includes, but is not limited to the materials that are: obscene, sexually explicit, threatening, abusive, harassing, illegally damaging to another person's reputation and/or demeaning to genders, gender identity, sexual orientation, race, ethnicity, religion and national origins, contrary to the School District's policy on harassment.

k. An authorized user will be ultimately responsible for all activity under their account and password. Accounts will be used only by the authorized user for the purposes specified.

l. Employee generated files are the property of the School District and may be accessed by appropriate authorized system personnel.

m. Local, state or federal officials may obtain access to electronic communications in conjunction with investigations or other purposes. In addition, messages sent over the electronic network may be subject to disclosure under the Open Records Act.

n. It will be the responsibility of all members of the School District staff to supervise and monitor usage of the computer, network device and access to the Internet in accordance with this policy, the Children's Internet Protection Act and the Protecting Children in the 21st Century Act.

5) Disclaimer -- The School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The School District will not be responsible for any damages a user suffers. This includes loss of data resulting from delays, service interruptions and exposure to offensive or threatening material. Use of any information obtained via the Network/Internet is at each user's own risk. The School District specifically denies any responsibility for the accuracy or quality of any information obtained through its services.

ADOPTED: August 21, 2008
REVISED: September 1, 2016

Cherokee County Board of Education

## Appendix D: GA Code Relative to Compulsory Attendance (§20-2-690.1.)

(a) Every parent, guardian, or other person residing within this state having control or charge of any child or children between their sixth and sixteenth birthdays shall enroll and send such child or children to a public school, a private school, or a home study program that meets the requirements for a public school, a private school, or a home study program; and such child shall be responsible for enrolling in and attending a public school, a private school, or a home study program that meets the requirements for a public school, a private school, or a home study program under such penalty for noncompliance with this subsection as is provided in Chapter 11 of Title 15, unless the child's failure to enroll and attend is caused by the child's parent, guardian, or other person, in which case the parent, guardian, or other person alone shall be responsible; provided, however, that tests and physical exams for military service and the National Guard and such other approved absences shall be excused absences. The requirements of this subsection shall apply to a child between his or her seventh and sixteenth birthdays who has been assigned by a local board of education or its delegate to attend an alternative public school program established by that local board of education, including an alternative public school program provided for in Code Section 20-2-154.1, regardless of whether such child has been suspended or expelled from another public school program by that local board of education or its delegate, and to the parent, guardian, or other person residing in this state who has control or charge of such child. Nothing in this Code section shall be construed to require a local board of education or its delegate to assign a child to attend an alternative public school program rather than suspending or expelling the child.

(b) Any parent, guardian, or other person residing in this state who has control or charge of a child or children and who shall violate this Code section shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to a fine not less than $25 and not greater than $100, imprisonment not to exceed 30 days, community service, or any combination of such penalties, at the discretion of the court having jurisdiction. Each day's absence from school in violation of this part after the child's school system notifies the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence for a child shall constitute a separate offense. After two reasonable attempts to notify the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence without response, the school system shall send a notice to such parent, guardian, or other person by certified mail, return receipt requested. Public schools shall provide to the parent, guardian, or other person having control or charge of each child enrolled in public school a written summary of possible consequences and penalties for failing to comply with compulsory attendance under this Code section for children and their parents, guardians, or other persons having control or charge of children. The parent, guardian, or other person who has control or charge of a child or children shall sign a statement indicating receipt of such written statement of possible consequences and penalties; children who are age ten years or older by September 1 shall sign a statement indicating receipt of such written statement of possible consequences and penalties. After two reasonable attempts by the school to secure such signature or signatures, the school shall be considered to be in compliance with this subsection if it sends a copy of the statement, via certified mail, return receipt requested, to such parent, guardian, other person who has control or charge of a child, or children. Public schools shall retain signed copies of statements through the end of the school year.

(c) *Local school superintendents in the case of private schools or home study programs and visiting teachers and attendance officers in the case of public schools shall have authority and it shall be their duty to file proceedings in court to enforce this subpart.

* *To fully comply with the provisions of the State's compulsory attendance law, the School District must receive proactive cooperation from the person, or persons, administering private school or home study programs*.

# Appendix E: Guidelines for the Teacher Removal of a Student from Class

## I. Introduction

The Cherokee County School District fully supports the provisions of GA Code § 20-2-738, which provides that a teacher shall have the authority to remove from class a student who repeatedly or substantially disrupts the learning process. Consideration must be given to disciplinary options available through the school, the district, other public entities, or community organizations. Care must be given to ensure that the status of IEP students is maintained. This option of a teacher removing a student from class should be used within the context of the Board's Disciplinary Code that is followed by all students and staff.

## II. Guidelines for Classroom Teachers

A. Teachers may remove a student from class for either: (1) Substantial disruption of class or acts that pose immediate threats to safety; and (2) repeated disruptive classroom behavior. Prior written reports must be on file identifying the student as a "chronic disciplinary problem".
B. Teacher must discuss the matter with the Principal (designee) and file a report describing the student behavior in not more than one page. This report must be filed by the end of the school day on which the removal occurs or at the beginning of the next school day.
C. After discussions, if the Principal (designee) seeks to return the student to the teacher's class and the teacher withholds consent, then a Placement Review Committee decides the matter.
D. Any teacher may be required to complete professional development to improve classroom management skills if the teacher has more than two students returned by a Placement Review Committee because the class is deemed to be the best available alternative for the student. The Principal shall derive the plan in consultation with the teacher to include identification and remediation of academic and behavioral student needs or other instructional skills.

## III. Guidelines for Principals

A. The Principal (designee) will discuss the matter with the teacher and student by the end of the day or the beginning of the next school day.
B. Students will retain all due process rights and safeguards. The student will be given the reason(s) for the removal along with an opportunity to present an explanation of the situation.
C. After receiving written notice from the teacher that a student is to be removed, the Principal (or designee) will within one day send the parents/guardian notification that the student was removed from class, a copy of the report filed by the teacher and information on how the Principal (designee) may be contacted.
D. After the above discussion, the student may be returned to class if the teacher gives consent. This return does not limit the Principal (designee) from administering appropriate disciplinary action as warranted.
E. If the teacher withholds consent, the Principal (designee) will decide on an appropriate temporary placement by the end of the first day following the removal from class. This temporary placement should provide the least disruption possible taking into account the severity of the infraction, past behavior of the student, need for special services, and the availability of alternative settings. This action should be communicated to parents/guardians and the teacher.
F. The Principal (designee) convenes a meeting of the Placement Review Committee.
G. The Principal (designee) informs the parents/guardians and teacher of the Placement Review Committee decision.

## IV. Guidelines for Placement Review Committees

A. Each school will have one or more Placement Review Committees. The purpose of the committee is to determine the placement of a student when a teacher withholds consent to the return of a student to the teacher's class.
B. A committee will be composed of three members. The faculty will choose two teachers to serve and one teacher as an alternate. The Principal shall choose one member of the professional staff to serve. The teacher that withholds consent to readmit may not serve on the committee.

C. The Placement Review Committee shall have authority to do the following: (a) Return the student to the teacher's class upon determining that such placement is the best or only available alternative; and (b) refer the student to the Principal (designee) for other appropriate action.
D. The Placement Review Committee will meet by the end of the second day after the removal of the student from class and will issue a decision in writing by the end of the third day following the removal by the teacher.
E. If the decision is not to return the student to the class from which they were removed, the Principal (designee) will use prescribed procedures outlined in the Cherokee County Disciplinary Handbook such as:
   - placement in another classroom
   - assignment to in-school suspension
   - assignment to alternative school
   - external suspension not to exceed ten total days for the incident
   - referral to an alternative program through a disciplinary panel
   - combination of the aforementioned dispositions.

F. The Principal (designee) may return the student to the class from which they were removed upon successful completion of the assigned intervention(s) or consequence(s). This action should be communicated to the teacher and parents/guardians.

## V. Staff Development

Members of the Placement Review Committees will be provided training regarding the procedure for a teacher removing a student from the classroom and Cherokee County Board Policy and Disciplinary Code.

## Appendix F: School Board Policy Regarding Harassment

Board Policy Descriptor Code: JCAC
Harassment

The Cherokee County Board of Education prohibits discrimination and harassment based upon "Constitutionally-Protected Differences" (race, age, gender, gender identity, color, religion, national origin, disability, or any other constitutionally protected class or status). As such, it is the policy of the School District to address such complaints at the lowest level of administration in order to quickly and efficiently resolve all such matters.

All employees are responsible for prevention of harassment and discrimination against students/employees, including the responsibility to report any conduct which they believe to be in violation of this policy. No person will be subject to retaliation or reprisal for making a good faith complaint under this policy or for participating in an investigation.

The Superintendent will develop administrative guidelines regarding the role and responsibility of the applicable Title Coordinator(s) ("Coordinator") and the role of the Deputy Superintendent ("DS") in action steps, and the collection and analysis of reporting data in this regard.

### I. DEFINITION

Harassment and discrimination may include any conduct which has the effect of unreasonably interfering with a student's participation in an educational program or activity, including conduct by school employees, students or others. Examples may include offensive jokes, slurs or comments; offensive touching or requests for dates or favors; different treatment of students based upon Constitutionally-Protected Differences; display or communication of offensive photographs, writing or materials; or conditioning educational benefits on a student's participation in, or reaction to, such conduct. Discipline may be imposed for such conduct without regard to whether it rises to the level of a violation of law.

### II. COMPLAINT PROCEDURES

Complaints made to the School District regarding alleged discrimination, harassment or retaliation for complaints about, or opposition to discrimination or harassment will be processed in accordance with the following procedure:

1. Any student or other person with a complaint alleging a violation as described above will promptly notify the Coordinator, as annually appointed by the Superintendent, and/or principal of the school or work site location supervisor attended by the person believed to have suffered discrimination/harassment. If a report is made to a principal or work location supervisor, the principal or work location supervisor will forward the complaint to the Coordinator. The complainant need not be the victim of the discrimination/harassment, but may be any person aware of the conduct.

2. Upon receipt of a discrimination/harassment complaint, the Coordinator will (a) facilitate a prompt investigation of the complaint, (b) take any interim action necessary to protect students, staff or operations of the school or work location pending the result of the investigation, and (c) make any necessary reporting of the allegations. Said investigation will consist at a minimum of interviewing the complainant, accused person(s), and persons with direct knowledge of the alleged events. Said investigation will be concluded as soon as practicable, and generally within fifteen (15) business days (defined as days when the School District Central Office is open for business) of receipt of the complaint. Upon completion of the investigation the Coordinator will initiate such remedial actions as are necessary to prevent any further harassment. Such steps may include: counseling, suspension, expulsion, or any other remedial action deemed appropriate to address and eliminate further discrimination/harassment. Upon completion of the investigation the Coordinator will notify appropriate parties (which may include the alleged victim(s), accused, and/or their parents or legal guardians) in writing of the substance of the investigation and remedial measures to be taken pending any appeal. The Coordinator will retain, review and analyze the investigative file of each complaint and will report the results of the review and analysis annually to the Superintendent.

3. The complainant may seek a review of the initial decision by written request received by the Coordinator within five (5) business days of the date of the decision.

4. Upon timely written request, the Coordinator will forward a copy of the investigative file to the DS. The DS or designee will have up to fifteen (15) business days to review the appeal, investigative file and the previous decision and determine, if additional investigation is warranted, any change in the remedial action recommended. The DS or designee will promptly notify appropriate parties of the appeal decision.

5. The decision of the DS or his/her designee will be the final decision under this policy. Additional due process will be provided for any disciplinary measures as required by law.

   The complainant retains at all times the right to contact the Office of Civil Rights or the Equal Employment Opportunity Commission with regard to any allegations that the School District has violated any law.

   This policy will be distributed to all students annually. Additionally, the Coordinator and other employees designated by the Superintendent will receive appropriate training in investigating, remediating and analyzing complaints of discrimination/harassment on an annual basis.

ADOPTED: August 2, 2001
REVISED: May 18, 2017

Cherokee County Board of Education

## Appendix G: HARASSMENT/DISCRIMINATION COMPLAINT FORM

HARASSMENT/DISCRIMINATION COMPLAINT FORM

Name of person subjected to harassment/discrimination: _____

Complaining party (if different than above): _____

Person(s) accused or involved _____

Type of harassment/discrimination: (check all that may apply):

___ Gender/Sex ____ Age ___ Race ____ National Origin ____ Color ____ Disability ___ Religion ___ Other

Describe events leading you to complain:

_____

_____

_____

Dates of these events (if known):

_____

List any other person who witnessed these events, suffered similar acts, or knows something about your complaint:

_____

_____

Briefly, how has this affected you?

_____

_____

Any other facts you believe are important: _____

_____

_____

Signature _____ Date _____

Student/employee contact information (telephone/email) _____

_____

Received by _____ Date _____

## Appendix H: The Teenage and Adult Driving Responsibility Act (TAADRA)

During the 2015 session of the Georgia General Assembly, GA Code § 40-5-22 (TAADRA) was modified in such a manner as to eliminate student accountability as it relates to school attendance and discipline infractions. Under the modified GA Code, schools will simply have to certify that a student is enrolled in and not under expulsion from a public or private school to be eligible for a driver's license or learner's permit. Please review the following Frequently Asked Questions (FAQs) related to students obtaining and maintaining a Georgia Learner's Permit and a Georgia Drivers' License.

Frequently Asked Questions (from Students)

| | |
|---|---|
| Q | What do I need from the school before applying for a license/learner's permit? |
| A | The student must get a signed, notarized Certificate of School Enrollment from the school. |
| | |
| Q | How long is the Certificate of School Enrollment valid? |
| A | The Certificate of School Enrollment is valid for 30 days. |
| | |
| Q | How do I get a Certificate of School Enrollment during the summer? |
| A | The front offices in each of the high schools are open during the summer months, but if the student needs one within 30 days of the school year end, he/she should get one before the end of the year. |
| | |
| Q | Can my parent/guardian sign for me to drop out of school and my license NOT be suspended? |
| A | NO. While that was true at one time, a parent can no longer sign for a student to drop out of school without the student's license being suspended. |
| | |
| Q | Can I drop out to get my GED without my license being suspended? |
| A | YES. Students must enroll in a certified GED program to avoid a suspension of the license. |
| | |
| Q | How can I get more information on TAADRA? |
| A | The "TAADRA Implementation Guidelines" are accessible through the District's website at ~~www.cherokee.k12.ga.us~~. www.cherokeek12.net. After accessing the site, select "Departments." Select "School Operations" from the pop-up menu, and this will take you to the site in which the guidelines are posted. |

## Appendix I: CCSD Anti-Bullying Provisions for Local Schools

The following provisions serve as administrative guidelines for schools in addressing anti-bullying provisions. In conjunction with statutory requirements contained within GA Code § 20-2-751.4, these guidelines provide school stakeholders with existing provisions regarding the School District's continued efforts to eliminate all forms of bullying within the scope of its authority and jurisdiction.

Anti-Bullying Statement (should be posted at local school sites)

"The Cherokee County School District expressly prohibits the bullying of any person, by any means, at school, on school property, or at school-related functions.

Defining Bullying and Cyberbullying as an Infraction.

The current School Board's Code of Conduct defines bullying as the following:

- Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
- Any intentional display of force such as that which would give the victim reason to fear or expect immediate bodily harm; or,
- Any intentional written, verbal or physical act, which a reasonable person would perceive as being intended to threaten, harass or intimidate. Such acts could include causing the following:
    - physical or visible bodily harm;
    - substantial damage to property;
    - disruption of school;
    - substantially interferes with the student's education;
    - is so severe/persistent/pervasive that it creates an intimidating or threatening educational environment; or
    - has the effect of substantially disrupting the orderly operation of the school

Notes Relative to Identifying Bullying Behavior

- These actions are prohibited, by any means, at school, on school property, at school bus stops or at school-related functions. This statement is inclusive of the use of technology or other equipment owned by the School District and/or located at a school for the purposes of bullying another student.
- These actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system.
- Assistance in differentiating bullying from isolated incidents of aggressive, intimidating or threatening behavior is provided by Dr. Dan Olweus (noted researcher in school bullying), who defines bullying as "repeated negative, ill-intentioned behavior by one or more students directed against a student who has difficulty defending him or herself. Most bullying occurs without any apparent provocation on the part of the student who is exposed."

The current School Board's Code of Conduct defines cyberbullying as the following:

- Cyberbullying is defined as bullying via the use of the Internet, interactive and digital technologies (such as computers, PDAs, etc.) and/or mobile telephones that includes the following:
    - Is directed specifically at students or school personnel
    - Is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school, and
    - Creates a reasonable fear of harm to the students' or school personnel's person or property or has a high likelihood of succeeding in that purpose.

Notes Relative to Identifying Bullying Behavior

- These actions are prohibited at school, on school property, at school bus stops and at school-related functions. This statement is inclusive of the use of technology or other equipment owned by the School District and/or located at a school for the purposes of bullying another student.
- These actions may occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of the School District.

- However, these actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system.
- Electronic communication includes, but is not limited to, any transfer of signs, signals, writings, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system.

Consequences for Bullying and Cyberbullying

Consequences for grades K-5:

- Punishment at the discretion of the Principal (The student's age/level of maturity or development should be considered in relation to the offense).

Consequences for grades 6-12:

- First Offense: Three school days of suspension or other appropriate punishment at the discretion of the Principal.
- Second Offense: Five school days of suspension or other appropriate punishment at the discretion of the Principal.
- Third Offense: Nine days of assignment to alternative school. A recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.
- Additional Offenses: Additional alternative school assignment and/or a recommendation for long-term assignment to alternative school or expulsion at the discretion of the Principal.

If the offense occurs on a bus or at a bus stop, in addition to the school disposition, the student will be suspended from bus transportation. The Principal or designee shall also convene a parent/guardian conference in which a behavior contract is entered into by and between the school district, the student and the parents or guardian. Such behavior contract may specifically specify, among other things, prohibited behavior, seating assignment, or such other limitations or prohibitions as the Principal or designee deems appropriate.

Reporting Bullying

- Any school employee, upon becoming aware that an incident of bullying has occurred by personally witnessing the event, or through reporting by students and/or parents, will take appropriate steps to ensure that the school's administration is aware of that incident.
- There is no expectation relative to investigations made through an anonymous reporting when the accusations of bullying cannot be substantiated with other sources or witnesses.
- Any student who knowingly files a false report of bullying is guilty of such and will be punished under existing disciplinary provisions.
- Retaliation for the reporting of bullying incidents is expressly prohibited.

Investigating and Documenting Bullying

- Upon receiving a report of a bullying incident, an appropriate, timely investigation will be conducted by the school's administration.
- An administrative investigation will include timely, parental notification of both the victim's parents and the alleged aggressor's parents; appropriate, policy-driven consequences applied to the incident if a bullying incident is determined to have occurred; a safety plan for the victimized student if a bullying incident is determined to have occurred; and, identification of the potential building (or campus) "hot spot," so as to reduce any further potential for repeated incidents of bullying.
- Relative to reporting bullying incidents, schools will maintain compliance with existing State School Board Rule.

Developing/Implementing Bullying Prevention Programs at Local Schools

Each school within the School District will develop, or implement an existing, school-wide bullying prevention program based on research-based best practices.

Note: "Best Practices" include the involvement of school stakeholders in the development /implementation of the bullying prevention program, as well as timely, effective school-to-home communications regarding the ongoing success of any such program.

# Appendix J: STUDENT ACTIVITY CODE OF CONDUCT

## I. Introduction

The Cherokee County School District has determined that participation in interscholastic/extracurricular activities is a privilege for students enrolled in the School District. A student participating in such activities is considered to be a school leader; and, with leadership comes additional responsibility, so students must adhere to the standards and expectations contained in the School District's Activity Code of Conduct. As such, if a student violates these standards, schools may withdraw the privilege of participating in these activities, regardless of whether the violation occurred at a school-related or non-school-related activity. Schools may also withdraw the privilege of participating in these activities if the student violations occur outside of the scope of the activity's "season"; or, beyond the scope of the school day/year.

## II. Student Infractions and Standards of Behavior

Student Infractions: Any student who commits the following infractions may be suspended or permanently dismissed from the team:

1.) Hazing other students—school clubs and student organizations will not use hazing or degradation of individual dignity;
2.) Missing practice, rehearsal or activities (unless excused by the coach or sponsor);
3.) Truancy and/or skipping classes;
4.) Acting in an unsportsmanlike manner when representing the school;
5.) Violating team curfews (as established by the coach or sponsor);
6.) Any behavior which results in discipline by the school administration; and
7.) Any behavior which, in the opinion of the administration, reflects in a negative manner on the team, activity, athletic program or school.

Standards and Expectations for Behavior: Students participating in interscholastic/extracurricular activities must comply with the following standards and expectations for behavior:

1.) Establishing and promoting a positive self-image for the program, school and School District.
2.) Exhibiting good sportsmanship.
3.) Supporting team/activity rules developed by the activity's coaches or sponsors.
4.) Adhering to the School District's Student Discipline Code.
5.) Observing all standards and guidelines established by the Georgia High School Association (GHSA) Constitution and by-laws.
6.) Obeying local, State and Federal laws governing behavior and conduct.*

*Note: Provisions for dealing with starred (*) items above are contained in Section V of this document.*

## III. Dispositions for Student Infractions and Standards of Behavior

Dispositions for student infractions and violations of standards and expectations of behavior include, but are not limited to, the following:

- Additional practice or conditioning time
- Conferencing between sponsor/parent or sponsor/student athlete
- Loss of position or awards privileges
- Suspension and/or removal from team

## IV. Suspensions for Student Infractions and Standards of Behavior

Applying Suspensions: Relative to suspensions, progressive discipline processes will be utilized in order to create the expectation that the degree of discipline will be in proportion to the severity of the behavior, as well as consideration given to each student's previous discipline history and other relative factors.

1st Offense: Amount of suspension will be at the discretion of the Principal
2nd Offense: Suspension will be a minimum of twice the suspension for the first offense
3rd Offense: Permanent suspension

Reporting Suspensions: Parent/guardian will be notified of the student's suspension. A suspension report will be filed with the Office of Student Activities and Athletics.

Transferring of Suspended Student Athletes: Students suspended from activities will not regain eligibility by transferring to another school within the School District.

## V. Dealing with Student Arrests

Reporting of Misdemeanor or Felony Arrests: A student (or his/her parent/guardian) is responsible for informing a school official, which may include the Principal, Athletic Director or his/her Head Coach or sponsor, of misconduct which results in a misdemeanor or felony arrest. This report must occur within five calendar days of the arrest or the student faces disciplinary action up to, and including, partial or permanent suspension.

Confirming Student Arrests: Student arrests that are verified through a reliable source (school administrator, teacher, coach/sponsor, staff member, parent of involved student, School District Police Department, etc.) will be appropriately investigated by the school administration or designee.

Investigations arising from student arrests will be reviewed by a panel comprised of staff from the offending student's school, to include, but not be limited to the following: a school administrator, the school's athletic director, the coach/sponsor of the student, one additional coach/sponsor (as selected by the Principal), and one teacher (as selected by the Principal). It will be the role of this panel to review all information available as a result of the investigation and recommend potential dispositions for any confirmed infraction to the Principal for his/her consideration—it will ultimately be the responsibility of the Principal to administer discipline. The student may present a written response to the alleged infractions being presented to the panel, but the student will not be present at the panel hearing. The student's parent/guardian will be notified in writing of the panel's decisions.

The school reserves the right to suspend and/or permanently dismiss a student from all extracurricular/interscholastic programs for the remainder of their school career for misconduct, which could result in the arrest or conviction of select misdemeanor or felony crimes.

Addressing Felony Arrests and/or Convictions: Felony arrests constitute an immediate suspension from activities. Relative to that arrest, any subsequent felony conviction of a student may result in a permanent dismissal from activities.

Addressing Misdemeanor Arrests and/or Convictions: Misdemeanor arrests and/or convictions that will cause suspensions from activities may include, but are not limited to, the following areas:

- Disruption of school or school events
- Threats of violence or acts of violence against school employees or students
- Sexual Offenses
- Weapons Offenses
- Alcohol or Drug Offenses

## VI. Duration of Code of Conduct

The Student Activity Code of Conduct will be in effect year-round.

# Appendix K: Notes for Students and Parents Regarding On-Line Use

## Section I: Internet Safety Tips

The Internet is a wonderful tool for communicating, learning and connecting. However, there are safety precautions you should take when navigating through cyber space—Always ask a trusted adult for permission or guidance if you are unsure about any online activity.

For Students:

- Never give out personal information about yourself, your family, your school or your activities to anyone on the Internet.
- Choose usernames and screen names that are generic and anonymous.
- Never complete a form or questionnaire.
- Don't send or post a picture of yourself, your family or friends.
- Never agree to meet anyone that you met online.
- Don't open an email from anyone you don't know.
- Tell a trusted adult right away if you read or see anything on the Internet that makes you feel uncomfortable.
- Know how to exit an inappropriate website.
- Don't break copyright rules by taking words, pictures, sound or video from someone else's website.

For Parents: Along with assisting your child with the tips (provided), parents should also….

- Set clear rules for Internet use.
- Encourage your child to avoid sharing any type of personal information over the Internet without your permission.
- Ask your child to tell you if something or someone online makes them feel uncomfortable or threatened.
- Advise your child not to download programs, music or files without your permission. File-sharing and taking text, images, sounds or video from the Internet may be illegal.
- Teach your child responsible, ethical online behavior. They should not be using the Internet to spread gossip, bully or threaten others.
- Talk to your child about online dangers and let them know you are there to help them get out of a bad situation.
- Your child may be better protected by the use of computer security tools such as content blockers, filters and pop-up blockers.
- Communicate regularly with your child about their online experiences.
- Consider "Internet Safety Contracts" with your child. Some help websites for these contracts and discussions with your child include: www.netsmartz.org, www.isafe.org and www.ikeepsafe.org (for younger children).

## Section II: Using Social Networking Sites

Student access to social networking websites (i.e., Facebook, Instagram, Twitter, Snapchat) has continued to grow in popularity. These sites, when used safely, offer young people and adults an opportunity to communicate with one another. However, when used inappropriately, these sites can become a hurtful or dangerous place for all students.

Some students choose to use the social networking sites in offensive, disrespectful and inappropriate ways. While the School District uses "best practices" to filter access to such sites on school computers, these sites can be accessed on personal computing devices and smart phones, which can create disruptions and negatively impact peer relationships, as well as the learning environment. Also, sometimes while at school, students will share what they have read. This creates disruptions and negatively impacts peer relationships, as well as the learning environment.

## Section III: Cyberbullying

Cyberbullying, or Internet Bullying, is using the Internet or other digital devices to send or post negative messages, images, or video clips about others. It can take many forms, including posting or sending mean or embarrassing comments and/or images on chat rooms, message boards, websites, social networking sites, online gaming sites, cell phones, instant messages or e-mail. Cyberbullying is a form of emotional bullying that causes feelings of fear, isolation, and humiliation among its targets.

Parents/guardians should discuss cyberbullying behavior, encouraging children to speak out against cyber bullying they witness and to report it to the appropriate person. Incidents of cyberbullying which occur at school or using school/School District technologies will be investigated by school administrators. However, these actions may not be confined to events that occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system. In addition, parents/guardians need to set up guidelines for appropriate use for each new piece of technology that is brought into the home.

Section IV: Internet Safety Policy

Additional information in this regard is contained in the School Board's Internet Safety Policy (IFABB), which can be obtained in the Online Policy Manual @:
~~http://www.cherokee.k12.ga.us/board/BOA%20Documents/Online_Policy_Manual.aspx~~ .
http://cherokeek12.net/board-of-education/online-policy-manual/ .

## Appendix L: BRING YOUR LEARNING DEVICE (BYLD) INITIATIVE

As new technologies continue to change the world in which we live, they also provide many new and positive education benefits for classroom instruction. To enhance learning, students in Cherokee schools may now bring their own technology to CCSD campuses that are participating in the Bring Your Learning Device (BYLD) initiative.

### Definition of Technology

For purposes of BYLD, "Technology" means personally owned Internet-accessible, wireless, portable, electronic equipment used for instructional purposes. All approved devices must allow access to the Internet through a fully functional Web browser and be capable of accessing the CCSD Guest network. Recognizing the rapidly changing world of technology, the list of allowed devices will be reviewed annually. Approved devices include: smartphones, iPads, iPods, Smart Watches, laptops, netbooks, tablet computers and eReaders that meet the definition of technology.

### Internet

All Internet access shall occur using the CCSD BYLD network. Cellular network adapters and hotspots are not permitted to be used by students to access the Internet at any time.

### Security and Damages

Responsibility to keep privately owned devices secure rests with the individual owner. Neither CCSD, nor its staff or employees is liable for any device stolen or damaged on campus. Personal devices that are reported as stolen, lost or damaged while in the care of the student will be treated as any other personal item (such as coats, purses, books, gym bags, shoes, etc.). The school will initiate protocols that promote safety and security (e.g., lock cabinets, lock doors to classrooms and desk drawers where items may be secured).

### Student Agreement

The use of personal technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic device while at school without express permission from the teacher. When abused, privileges will be taken away. When respected, privileges will benefit the learning environment.

Students and parents/guardians participating in BYLD must adhere to all Board policies and the CCSD Internet Acceptable Use Policy.

CCSD is excited about the new learning opportunities available through BYLD. It is our intention that students and teachers will collaborate in rich, engaging learning experiences using technology. In order to be a responsible electronic citizen in the CCSD, students are expected to follow these guidelines.

- Students may use these devices in the classroom when the teacher determines it is appropriate for educational purposes. Students must learn when to use and not to use technology, including headphones. If they are not sure, students must ask for clarification.
- All devices must remain silent or be put away unless being used within a lesson during class time. Personal technology cannot be used during campus, district or state testing.
- Devices must have the ability to enhance the educational process and must be able to access the Internet.
- Students are responsible for making sure devices are fully charged prior to use in class.
- Technical support for personal devices will not be provided by teacher, staff or CCSD Technology Staff.
- Personal devices will not be allowed to connect to the CCSD network; they will only access the BYLD network.
- Students must comply with acceptable use terms for accessing the Internet while on school campus.
- Students are responsible for the security of their personal devices.
- The device may not be used to cheat on assignments or tests or for non-instructional purposes during instructional time.
- Personal technology with photographic or video capabilities may only be used with explicit permission from the classroom teacher or Principal.
- The device may not be used to record, transmit or post photographic images or video of a person, or persons on campus during school activities and/or hours unless assigned by the teacher as allowed by the CCSD Internet Acceptable Use Policy.

- The device may only be used to access files or Internet sites which are relevant to the classroom curriculum.
- Non-instructional games are not permitted.
- Students must comply with teachers' request to turn off the device.
- Students are responsible for ensuring that any computers or computing devices, diskettes, CDs, memory sticks, USB flash drives, or other forms of storage media that they bring in from outside the school are virus free and do not contain any unauthorized or inappropriate files.
- Students are NOT permitted to use their own computing devices to access the Internet via personal Wi-Fi accounts, "hot spots" or by any manner other than connecting through the wireless connection provided by the school system.
- Students may not use devices during non-instructional times, such as passing periods, lunch and before/after school without express permission from the school's administration.
- All devices should be clearly labeled with student's full name. Password protection is recommended. Parents and students should discuss insurance, data plans and fees, as these are not the responsibility of CCSD faculty.
- Students are responsible for personal property brought to school and should keep personal items with themselves or in a locked space. Lost and found devices must be immediately reported and/or turned over to a teacher or administrator.
- Students take full responsibility for personal digital devices at all times. The school is not responsible for the security of the device.

## INAPPROPRIATE USE

Inappropriate use will generally fall into two categories; procedural and malicious. Procedural issues will be routinely handled within the classroom and common areas of the school without formal intervention. Examples of procedural issues would include having a device out at the wrong time or forgetting to set a phone to silent. More serious and malicious use will be reported to the office. Examples of these types of issues would include:

- Using the personal technology for illegal purposes including, but not limited to, cyber bullying, gambling, pornography and computer hacking.
- Using photographic or video features in any restroom or locker room.
- Purposefully opening, viewing, using or deleting files on another person's personal technology without permission.
- Electronically posting personal information about one's self or others (i.e., addresses, phone numbers and pictures).
- Downloading or plagiarizing copyrighted information without permission from the copyright holder.
- Intentionally introducing a virus or other malicious programs onto another person's personal technology device.
- Electronically posting messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation or illegal.

## SPECIAL NOTE: CYBERBULLYING

Cyberbullying is defined as the use of any Internet-connected device for the purpose of bullying, harassing, or intimidating another student. This includes, but may not be limited to:

- Sending abusive text messages to cell phones, computers, or Internet-connected game consoles.
- Posting abusive comments on someone's blog or social networking site (e.g., Facebook, Twitter, Snapchat, Instagram).
- Creating a social networking site or Web page that masquerades as the victim's personal site and using it to embarrass him or her.
- Making it appear that the victim is posting malicious comments about friends to isolate him or her from friends.
- Posting the victim's personally identifiable information on a site to put them at greater risk of contact by predators.
- Sending abusive comments while playing interactive games.
- Taking videos or photos of anyone while on campus or at a school function—often using a cell phone camera—and posting them online, sometimes manipulating them to embarrass the target.