Cherokee County School District

AGENDA

School Board Meeting

Historic Canton HS/School Board Auditorium
7:00 p.m.

January 19, 2017

- Pledge of Allegiance/Inspiration
- Swearing-In Ceremony – The Honorable Keith Wood presiding
- Selection of School Board Vice-Chair
- Adoption of Superintendent's Recommended Agenda for January 19, 2017 School Board Meeting
- Approval of Minutes of December 1, 2016 School Board Meeting
- Approve Consent Agenda for January 19, 2017 School Board Meeting
- Public Participation

A. Resolutions/Recognition

1. Board Recognition of Cherokee County School District for Annual AP District Honor Roll Recognition

2. Board Recognition of Five CCSD Schools as National Common Sense Digital Citizenship Certified Schools and Nine CCSD Educators as a National Common Sense Digital Citizenship Certified Educators

3. Board Recognition of Cherokee HS Senior Julia Kochansky, Creekview HS Senior Kelly Hart and River Ridge HS Senior Anabelle Paulino for being Named National Hispanic Scholars by the College Board

4. Board Recognition of Georgia School Public Relations Association (GSPRA) Publication Awards

5. Board Recognition of CCSD Bus Driver Brianna McNeese for Life-Saving Actions

6. Board Consideration of Superintendent's Recommendation to Approve Renewal of Partnership Agreement with the Cherokee County Board of Commissioners

B. School Board Members

1. **Board Adoption of Georgia Education Coalition (GEC) 2017 Legislative Priorities**

2. **Board Adoption of School Board Member Compensation Resolution**

C. School Board Policies

1. **Board Consideration of Superintendent's Recommendation for Approval of Amended School Board Policy Regarding Student Records (JR) on First Reading**

D. Financial Management

1. **Board Consideration of Superintendent's Recommendation for Approval of November 2016 Financial Report and Sales Tax Update**

E. Educational Programs, Student Support and Staff Development

1. **Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

2. **Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

F. Support Services/Facilities and Construction Management/Planning

1. **Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**

G. Personnel

1. **Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations and Transfers for Certified and Classified Personnel**

H. Attorney

1. **Board Approval of Purchase of Property for Future CCSD Use**

I. Superintendent of Schools

- **Executive Session**
  - **Real Estate Matter**
  - **Personnel Matter (Superintendent Evaluation)**

- **Adjournment**

CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Thursday, December 1, 2016

MINUTES OF REGULAR BOARD MEETING
7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, December 1, 2016 in the Historic Canton High School/School Board Auditorium, 110 Academy Street, Canton, Georgia. Present were: Interim Chairman Kyla Cromer; Vice-Chairman Patsy Jordan; Members Mike Chapman, John Harmon, Clark Menard, Kelly Poole and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach.

Call to Order

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by students Alan Hall and Dallas Webb.

Clark Menard provided a brief inspiration.

Approval of Agenda

On a motion by Mike Chapman, seconded by Clark Menard and carried, the Board unanimously adopted the Superintendent's recommended agenda *(7-0 vote)*.

Minutes for Approval

On a motion by Kelly Poole seconded by Mike Chapman and carried, the Board approved the minutes from the November 3, 2016 Public Input Session on 2017-18 School Attendance Areas and November 3, 2016 School Board Meeting *(7-0 vote)*.

Consent Agenda

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Clark Menard, seconded by John Harmon and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks *(7-0 vote)*.

PUBLIC PARTICIPATION

No members of the public signed up to address the School Board.

A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

A-1. Board Recognition of Canton ES STEM Academy as Winner of the 2016 Georgia STEM Education Award for Elementary Schools

(Recognized)

A-2. Board Recognition of Cherokee County School District Teacher of the Year — Brian Carnes, Sequoyah HS

(Recognized)

A-3. Board Recognition of 2016-17 Reinhardt University/CCSD Mathematics Tournament Winners

(Recognized)

A-4. Board Recognition of State and Regional Champions

(Recognized)

B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

- **Board Member Comments:**
  - **New Format for School Improvement Plans**
  - **Cherokee County Farm Bureau Legislative Event**
  - **Reinhardt University Political Science Luncheon/Event**

- **Board Member Reports:**
  - **Board Member Compensation Study (Metro Atlanta Area)**

C. SCHOOL BOARD POLICIES

D. FINANCIAL MANAGEMENT

***D-1. Board Consideration of Superintendent's Recommendation for Approval of October 2016 Financial Report and Sales Tax Update**

(Approved)

E. EDUCATIONAL PROGRAMS, STUDENT SUPPORT AND STAFF DEVELOPMENT

***E-1. Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

(Approved)

***E-2. Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

(Approved)

E-3. Board Consideration of Superintendent's Recommendation for Approval of the Newly-Formatted 2016-2017 School Improvement Plans (SIPs)

(Approved)

Motion was made by Patsy Jordan, seconded by Mike Chapman, and carried to Approve the Newly-Formatted 2016-2017 School Improvement Plans (SIPs), *(7-0 vote).*

E-4. Board Consideration of Superintendent's Recommendation for Approval of Instructional Framework Initiative

(Approved)

Motion was made by Clark Menard, seconded Mike Chapman, and carried to Approve the Instructional Framework Initiative, *(7-0 vote).*

F. SUPPORT SERVICES AND FACILITIES/CONSTRUCTION MANAGEMENT

***F-1. Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**

(Approved)

G. PERSONNEL

***G-1. Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations and Transfers for Certified and Classified Personnel**

(Approved)

H. SCHOOL BOARD ATTORNEY

***H-1. Board Adoption of Resolution Declaring Election Results for November 8, 2016 SPLOST Renewal Referendum**

(Approved)

***H-2. Board Consideration of School Board Attorney's Plan for 2016-17 Local School Board Governance Training**

(Approved)

I. SUPERINTENDENT OF SCHOOLS

I-1. Board Consideration of Consideration of Superintendent's Recommendation for Approval of Newly-Formatted Annual Update of the CCSD Five-Year Strategic Plan

(Approved)

Motion was made by Patsy Jordan, seconded by Kelly Poole, and carried to Approve the Newly-Formatted Annual Update of the CCSD Five-Year Strategic Plan, *(7-0 vote)*.

***I-2. Board Consideration of Superintendent's Recommendation for Approval of SY2017-18 Attendance Area Map Correction**

(Approved)

ADJOURNMENT

The meeting was adjourned at 8:32 p.m.

_____ _____

School Board Chair Secretary

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	A-1

Topic

Cherokee County School District for Annual AP District Honor Roll Recognition

Requested Action

Board Recognition of Cherokee County School District for Annual AP District Honor Roll Recognition

Summary Explanation and Background

The Cherokee County School District has been honored by the College Board, for the fourth consecutive year, with placement on the prestigious Annual AP (Advanced Placement) District Honor Roll!

The School District is one of only 10 school districts in Georgia named to the College Board's elite AP Honor Roll for 2016, and this was CCSD's fourth consecutive year to earn the prestigious distinction. With a passage rate of 70% among the 4,784 tests administered in the spring of 2016, CCSD exceeds the State average of 58% and the National average of 57%.

The AP program has grown significantly in CCSD, with AP courses and exams currently offered in 30 subjects... up from 26 last year. The number of exams taken by CCSD students increased by 16% from 2015, and has risen by more than 80% in the last five years.

Continued on next page . . .

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

The AP Program allows high school students who score a 3, 4 or 5 on an AP exam to earn college credit in high school and, subsequently, to exempt those courses in college. Studies show that students who participate in AP courses are more likely to earn higher scores on the SAT and ACT and to complete their college education.... AP exams were administered to 22% of all CCSD high school students in 2016. Passage of AP exams places students at an academic and financial advantage, studies show, as they can both begin classes in their major sooner and avoid tuition costs for exempted courses.

Selection for the 7th Annual AP District Honor Roll is based on the examination of three years of AP data (from 2014 to 2016). To qualify for the elite list, school districts must:
Increase participation/access to AP by at least 4 percent in large districts, at least 6 percent in medium districts, and at least 11 percent in small districts; Increase or maintain the percentage of exams passed by black/African American, Hispanic/Latino, and American Indian/Alaska Native students; and Improve or maintain performance levels when comparing the 2016 percentage of students scoring a 3 or higher to the 2014 percentage, unless the district has already attained a performance level at which more than 70 percent of its AP students are scoring a 3 or higher.

All of CCSD's high schools additionally have been named Georgia AP STEM (Science, Technology, Engineering and Mathematics) or AP STEM Achievement High Schools in recognition of outstanding student passage and participation levels and the variety of course offerings.

Principals annually review these scores with teachers, department heads and Data Management Teams to evaluate improvement strategies, including use of College Board preparatory materials and sharing best practices among teachers.

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	A-2

Topic

CCSD Schools as National Common Sense Digital Citizenship Certified Schools and Educators as National Common Sense Digital Citizenship Certified Educators

Requested Action

Board Recognition of Five CCSD Schools as National Common Sense Digital Citizenship Certified Schools and Nine CCSD Educators as National Common Sense Digital Citizenship Certified Educators

Summary Explanation and Background

Common Sense, a national nonprofit organization dedicated to helping kids and families thrive in a world of digital media and technology, has recognized five more CCSD schools as Common Sense Digital Citizenship Certified Schools: Ball Ground ES STEM Academy, Holly Springs ES STEM Academy, Knox ES, Mountain Road ES and Teasley MS.

This honor recognizes efforts in teaching digital literacy and citizenship to young people and engaging the entire school community. The schools have demonstrated a commitment to taking a whole-community approach to preparing students to use digital media to explore, create, connect and learn, while limiting online perils, such as plagiarism, loss of privacy and cyberbullying.

Select educators at these schools also earned recognition as Common Sense Digital Citizenship Certified Educators: Ball Ground ES STEM Academy Media Specialist Hollen Pope, who led her school's initiative; Holly Springs ES STEM Academy Media Specialist Stephanie Gauthia, who led her school's initiative; Knox ES Media Specialist Leslie Hicks,, who led her school's initiative; Mountain Road ES Media Specialist Shelley Sheldon, who led her school's initiative, and teachers Alexis Basel, Kristin Day, Kelly Gilstrap and Frank Graham and Teasley MS teacher Lee Banks, who led her school's initiative. These schools join Johnston ES, which previously earned this recognition.

Major System Priority

Improving Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	A-3

Topic

Students Named National Hispanic Scholars by the College Board

Requested Action

Board Recognition of Cherokee HS Senior Julia Kochansky, Creekview HS Senior Kelly Hart and River Ridge HS Senior Anabelle Paulino for being Named National Hispanic Scholars by the College Board

Summary Explanation and Background

Three Cherokee County School District high school seniors have earned National recognition for outstanding test scores and academic performance!

Julia Kochansky of Cherokee High School, Kelly Hart of Creekview High School and Anabelle Paulino of River Ridge High School all have been named National Hispanic Scholars by the College Board.

The National Hispanic Recognition Program recognizes only the top 2% of the more than 250,000 Hispanic/Latino juniors who take the Practice SAT nationwide.

To be eligible, students, as juniors, must earn qualifying high scores on the Practice SAT, as well as a cumulative GPA of at least 3.5 and have at least one-quarter Hispanic/Latino ethnic heritage. This ancestry can be from any of the following countries: Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Cuba, Dominican Republic, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Puerto Rico, Spain, Uruguay, or Venezuela.

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	A-4

Topic

Georgia School Public Relations Association (GSPRA) Publication Awards

Requested Action

Board Recognition of Georgia School Public Relations Association (GSPRA) Publication Awards

Summary Explanation and Background

The Cherokee County School District won 15 awards from the Georgia School Public Relations Association (GSPRA), as announced at the GSPRA 2016 Annual Conference on Dec. 6, 2016 in Augusta, a record total and including a "Best in State" top honor!

The Annual Publications, Photography & Electronic Media Contest recognizes outstanding work produced by Georgia schools, school systems, post-secondary institutions, educational agencies or education-related associations. The awards won by CCSD are coordinated and facilitated by the Office of Public Information, Communication and Strategic Planning and represent collaboration between and among multiple departments.

A special award also was presented to one of CCSD's parent leaders: Lisa-Marie Haygood of Cherokee County, President of Georgia PTA, who received the 2016 Outstanding Leadership in School-Community Relations Award. The award, which is not necessarily presented annually, is the highest honor the Association awards to a non-public relations professional in recognition of outstanding advocacy on behalf of public schools. Ms. Haygood has long been one of CCSD's most vocal cheerleaders for public schools. Starting from her days as room mom for her daughter's kindergarten class, and rising through the ranks of the Cherokee County PTA and then District-level PTA, she always has been a go-to parent for advocating on behalf of children and the public schools they attend. Ms. Haygood took her advocacy efforts to the next level when she became President of the Georgia PTA last year and led the successful grassroots campaign to defeat the Amendment One plan of Stake-takeover of public schools.

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

List of awards

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CCSD GSPRA 2016 Awards

Best in Category, Image/Identity Package
Gold Award, Image/Identity Package

- Dr. Brian V. Hightower, Superintendent of Schools
- Bobby Blount, Office of Technology and Information Services
- Barbara Jacoby, Office of Public Information, Communications and Strategic Planning
- Carrie McGowan, Office of Public Information, Communications and Strategic Planning

Gold Award, Internet Website (www.CherokeeK12.net)

- Bobby Blount, Office of Technology and Information Services
- Tim Feltner, Office of Technology and Information Services
- Susan Campbell, Office of Technology and Information Services
- Barbara Jacoby, Office of Public Information, Communications and Strategic Planning
- Carrie McGowan, Office of Public Information, Communications and Strategic Planning

Gold Award, Marketing Campaign (#WeAreCCSDTeachers)

- Barbara Jacoby, Office of Public Information, Communications and Strategic Planning

Gold Award, Newsletter: Connection Points

- Bobby Blount, Office of Technology and Information Services
- Tim Feltner, Office of Technology and Information Services
- Debbie Childress, Office of Technology and Information Services
- Robby Carmichael, Office of Technology and Information Services
- Esther Brenneman, Office of Technology and Information Services
- Derek Brock, Office of Technology and Information Services
- Christina Clayton, Office of Technology and Information Services
- Chris Saxon, Office of Technology and Information Services

Gold Awards (3 Awards), Photography ("Let Me Win"; "Welcome Home"; Aguaponics Lab)

- Carrie McGowan, Office of Public Information, Communications and Strategic Planning

Silver Awards (2 Awards), Excellence in Writing (Teacher of the Year profiles; "You Are a Superhero")

- Barbara Jacoby, Office of Public Information, Communications and Strategic Planning

Silver Award, Newsletter: Accolades

- Carrie McGowan, Office of Public Information, Communications and Strategic Planning

Silver Award, Newsletter: District Delegate

- Penny Dempsey, Office of Public Information, Communications and Strategic Planning

Silver Award, Social Media

- Barbara Jacoby, Office of Public Information, Communications and Strategic Planning
- Carrie McGowan, Office of Public Information, Communications and Strategic Planning
- Penny Dempsey, Office of Public Information, Communications and Strategic Planning

Silver Award, Special Purpose Publication: Financial Facts

- Carrie McGowan, Office of Public Information, Communications and Strategic Planning

Silver Award, Special Purpose Publication: Ready to Learn

- Carrie McGowan, Office of Public Information, Communications and Strategic Planning

Above: “Let Me Win” from CCSD Special Olympics Awareness Games. **Below:** Canton ES



STEM Academy Aquaponics Lab.





Above: "Welcome Home" Military father reunion with sons at Indian Knoll ES.

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	A-5

Topic

Life-Saving Actions of CCSD Bus Driver

Requested Action

Board Recognition of CCSD Bus Driver Brianna McNeese for Life-Saving Actions

Summary Explanation and Background

Cherokee County School District bus driver Brianna McNeese is being honored for her successful efforts to save a student from choking!

When a Liberty Elementary School fifth-grader approached her bus during dismissal, Ms. McNeese recognized that he was choking. She successfully performed the Heimlich maneuver to dislodge the food that was choking him. He was provided with water and quickly recovered thanks to Ms. McNeese's swift, well-trained response.

Ms. McNeese is commended for her responsiveness that saved the life of a student!

Major System Priority

Attracting and Retaining the Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	A-6

Topic

Approval of Partnership Agreement

Requested Action

Board Consideration of Superintendent's Recommendation to Approve Renewal of Partnership Agreement with the Cherokee County Board of Commissioners

Summary Explanation and Background

One of the School Board's Major System Priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

The School Board is requested to consider the Superintendent's recommendation to approve the renewal of the Partnership Agreement with the Cherokee County Board of Commissioners.

Major System Priority

Increasing parental and community involvement

Financial Impact

N/A

Exhibits: (List)

Draft Agreement Attached

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.704.4202 Barbara Jacoby 770.704.4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

THE CHEROKEE BOARD OF COMMISSIONERS

This agreement entered into on this ~~2nd day of December, 2010~~ 19th day of January, 2017 by and between The Cherokee County Board of Education, hereinafter referred to as the "School Board" and the Cherokee County Board of Commissioners, hereinafter referred to as the "County."

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process; and,

WHEREAS, the County's mission statement is Cherokee County is committed to the highest standards in educating our children, enhancing the quality of life, protecting the environment, and preserving the township atmosphere through a commitment to governmental efficiency, courteous customer service, and citizen involvement in their government.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference:

ARTICLE II

The School Board:

1. Shall assess no costs to the other party in cases of easement granting.

2. Shall share information and facilities, as well as transportation services in emergency situations, such as natural disasters and inclement weather; and share information concerning road conditions, especially in inclement weather; and cooperate in the training and in-service for members of the School ~~System~~ District Police ~~Force~~ Department and Cherokee ~~County~~ Sheriff's ~~Department~~ Office and Cherokee County Marshal's Office employees (including E-911, Marshals and EMA). The School Board will reimburse the County for any employee compensation and additional needed resources and/or transportation equipment utilized pursuant to the previous paragraph.

3. Will hold the County harmless and indemnify the County of any loss occasioned by the acts of School Board officers, agents and employees, including attorney fees and expenses of litigation.

4. Shall establish an ad hoc committee to evaluate the entire radio system, where there is an effort to modify the communication system to improve or maintain communication. There is a need to interface radio capabilities between the School ~~System~~ District Police ~~Force~~ Department, Cherokee County Marshal's Office (including E-911, Marshals and Cherokee County EMA), Cherokee County Fire Department and the Cherokee ~~County~~ Sheriff's ~~Department~~ Office.

5. Shall coordinate needs determinations and future school site selection with the County Engineering Department, as specifically related to roads and land use.

6. Shall correspond the needs of future school sites with other planned county land uses, such as parks, fire stations, law enforcement precincts and public libraries, in order to purchase larger tracts of land, share infrastructure costs and provide for joint use of public facilities.

7. Shall promote ongoing coordinating efforts to assess the locations and types of future population growth. This includes the School ~~System~~ District being directly involved in land use projections and discussions of such, so that future school sites will not adversely impact county plans for land usage. This initiative will include the sharing of database information, such as population trends, enrollment, zoning applications, etc.

8. Shall develop methods to work in conjunction with the County in their zoning process, so that developers are routinely expected to mitigate the financial impact on the School ~~System~~ District and County. To insure the School ~~System~~ District impact is clearly understood, the School District information form routinely transmitted to the County Planning Commission shall be modified to reflect short and long-term financial and programmatic impact on the School ~~System~~ District. A School ~~System~~ District representative designated by the Superintendent of Schools shall attend and/or submit written explanation of the educational impact for each relevant case considered by Planning Commission.

9. Shall grant a County representative staff-status at School Board meetings, so that School ~~System~~ District recommendations and decisions in this regard are routinely considered by the County in that forum, as need be.

10. Shall provide regular opportunities for County representatives to inspect surplus property in order to determine if there may be a need for such property (first right of refusal).

11. Shall conduct joint meetings of the entities' Financial Management representatives to collaborate on recommendations for an accounting/ledger/payroll/purchasing system that may be purchased/used jointly.

12. Shall conduct joint meetings of the entities' Purchasing Departments to collaborate on recommendations for a future joint purchasing/joint bidding purchasing system.

13. Shall conduct a joint, collaborative effort to development recommendations for fleet maintenance, general maintenance and a future, joint fueling station.

14. Shall develop a communication system which enhances daily/routine communication between representatives of the two entities on matters of importance (i.e., exchange of e-mail/direct line information between the two parties).

15. Shall consider linking the County's website to the Cherokee County School System homepage, as well as other consideration of other joint technological issues, provided appropriate firewalls and software are in place.

16. Continue with the partnership agreement between the School System and the Cherokee Recreation and Parks Agency, to wit:

    a) Will provide the use of school facilities to CRPA in order to provide an enhanced youth recreational basketball program in school gymnasiums ~~this (2010-11) upcoming season~~ and charge applicable custodial, utility, gymnasium maintenance and supervisory fees.
    ~~b) Will provide continued use of Bascomb ES softball fields by the Hobgood Park Youth Association in the event of overflow.~~
    c) Transportation Department will work cooperatively with CRPA officials in order to arrange for a bus lease agreement for CRPA's camp programs during all applicable school breaks.
    d) Will promote CRPA programs through existing communication channels.
    e) Will reimburse any pre-paid monies relative to bus lease rental fees if pre-camp estimates are too high for this purpose.

17. Provide the use of school system facilities for functions and programs, including Fire Department Recruit Graduations and Promotional and EMS Advancement Examinations, including supervisory/custodial/utility fees when applicable.

ARTICLE III

The County:

1. Shall assess no costs to the other party in cases of easement granting of County-controlled property.

2. Shall share information and facilities, as well as transportation services in emergency situations, such as natural disasters and inclement weather; and share information concerning road conditions, especially in inclement weather; and cooperate in the training and in-service for members of the School System Police ~~Force~~ Department, Cherokee ~~County~~ Sheriff's ~~Department~~ Office and Cherokee County Marshals employees (E-911, Marshals, and EMA) and Cherokee County Fire Department. The County will reimburse the school district for any employee compensation and additional needed resources and/or transportation equipment utilized pursuant to the previous paragraph.

3. Will hold the School Board harmless and indemnify the School Board for any loss occasioned by the acts of County officers, agents, and employees, including attorney fees and expenses of litigation.

4. Shall assist in the establishment of an ad hoc committee to evaluate the entire radio system, where there is an effort to modify the communication system to improve or maintain communication. There is a need to interface radio capabilities between the School System Police ~~Force~~ Department, Cherokee County Marshals Office (E-911, Marshals and EMA), and the Cherokee ~~County~~ Sheriff's ~~Department~~ Office and Cherokee County Fire Department.

5. Shall coordinate needs determinations and future County construction projects with the School Board's Department of Planning and Forecasting, as specifically related to roads and land use.

6. Shall correspond the needs of planned county land uses, such as parks, fire stations, law enforcement precincts and public libraries, with future school sites in order to purchase larger tracts of land, share infrastructure costs and provide for joint use of public facilities.

7. Shall promote ongoing coordinating efforts to assess the locations and types of future population growth. This includes the school system being directly involved in land use projections and discussions of such, so that future school sites will not adversely impact county plans for land usage and vice versa. This initiative will include the sharing of database information, such as population trends, enrollment, zoning applications, etc.

8. Shall develop methods to work in conjunction with the School Board in their zoning process, so that developers are routinely expected to mitigate the financial impact on the school system and County. To insure the school system impact is clearly understood, the School District information form routinely transmitted to the County Planning Commission shall be modified to reflect short and long-term financial and programmatic impact on the school system. A school system representative designated by the Superintendent of Schools shall attend and/or submit written explanation of the educational impact for each relevant case considered by Planning Commission.

9. Shall grant a school system representative staff-status at public zoning meetings, so that school system analysis and recommendations in this regard are routinely considered in that forum.

10. Shall conduct joint meetings of the entities' Financial Management representatives to collaborate on recommendations for an accounting/ledger/payroll/purchasing system that may be purchased/used jointly.

11. Shall conduct joint meetings of the entities' Purchasing Departments to collaborate on recommendations for a future joint purchasing/joint bidding purchasing system.

12. Shall conduct a joint, collaborative effort to development recommendations for fleet maintenance, general maintenance and a future, joint fueling station.

13. Shall develop a communication system which enhances daily/routine communication between representatives of the two entities on matters of importance (i.e., exchange of e-mail/direct line information between the two parties).

14. Continue with the partnership agreement between the School ~~System~~ District and the Cherokee Recreation and Parks Agency, to wit:

1. Accept all children for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children with handicaps must be provided all necessary levels of supervision and must be included within camp activities. As a result of this partnership agreement, CRPA must adhere to all local, State or Federal laws regarding education.
2. ~~In conjunction with Cherokee County Youth Basketball (CCYB)~~ CRPA will provide a ~~enhanced~~ youth recreational basketball program in school gymnasiums ~~this (2010-11) upcoming season~~ and conduct an interview with the principal of each aforementioned facility prior to and after the use of the facility.
3. Abide by the rules and regulations contained in the facility use contract at each facility and those contained in the Community Use of ~~System~~ District Facilities Policy (KG), including custodial and supervisory fees when applicable.
4. Provide a certificate of insurance naming the Cherokee County School Board as an additional insured on the liability insurance policy.
5. Continue to allow the School Board and/or its schools use of CRPA parks and facilities when available. The School ~~System~~ District has leased the following facilities baseball/softball fields at Hobgood Park, Recreation Center, J.J. Biello Park, ~~amphitheater~~ and multipurpose field at Hobgood Park and Kenney Askew

Pavilion. Schools/School Board using outdoor facilities during non-peak hours (8 a.m. – 4 p.m. on weekdays) will have all fees waived.

6. Schools/School Board using outdoor facilities during peak hours or indoor facilities at any time will be charged fees comparable to the School Board's Facility Use Policy.
7. Work cooperatively with the School Board's Transportation Department to arrange for bus lease agreements during applicable school break times for the purposes of camp participant transportation, providing proof of insurance, compensation for mileage and drivers.
8. Work cooperatively with CCSD and the High School Swim Teams to provide lane space for practices and swim meets, when available, at the Cherokee County Aquatic Center and charge applicable custodial, utility, maintenance and supervisory fees.

15. Provide internship opportunities for Cherokee County School District students as it relates to the Career Pathways initiative.

16. Provide fire safety education materials and instruction for kindergarten and fourth grade (or other appropriate grade level), delivered through the Cherokee County Fire Department's Public Education program.

17. Offer high schools a teen driver safety demonstration/program ("Ghost Out") coordinated by the Fire Department in conjunction with other public safety departments.

18. Provide Career Day speakers from various departments within County Government, including Sheriff's Office and Fire Department.

19. Provide information for youth interested in participating in the Fire Explorer Program coordinated by the Fire Department for youth ages 14-21.

20. Abide by the rules and regulations contained in the facility use contract at each facility and those contained in the Community Use of ~~System~~ District Facilities Policy (KG), including custodial and supervisory fees when applicable.

ARTICLE IV

The term of this contract is ~~December 2, 2010 through December 1, 2011~~ January 19, 2017 through January 19, 2018. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street, Canton, Georgia 30114, and to the County Manager, at 90 North Street, Suite 310, Canton, Georgia 30114.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

CHEROKEE COUNTY BOARD OF COMMISSIONERS

_____

By: L.B. “Buzz” Ahrens, Chairman

_____

By: Jerry Cooper, County Manager

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____

By: Kyla Cromer, Chairman

_____

By: Dr. Brian V. Hightower

Superintendent of Schools

Approved as to form:

_____

Tom Roach, Esquire

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	B-1

Topic

Georgia Education Coalition (GEC) 2017 Legislative Priorities

Requested Action

Board Adoption of Georgia Education Coalition (GEC) 2017 Legislative Priorities

Summary Explanation and Background

The Georgia Education Coalition (GEC), a consortium of nine large and growing public school districts in the State of Georgia created for the purpose of increasing collaboration and legislative/policy advocacy between and among large school systems, unanimously approved the attached Legislative Priorities at its December 2016 meeting.

Also attached for your information are the 2017 Legislative Partnership Priorities unanimously approved by the School Board at its November 3, 2016 meeting.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

GEC 2017 Legislative Priorities; CCSD 2017 Legislative Partnership Priorities

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kyla Cromer, Chairman Dr. Brian V. Hightower (770) 704-4202 Mike McGowan (770) 721-6242

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

GEC
Georgia Education Coalition
201 17th Street NW | Atlanta, Georgia | 30363
Cobb County · Cartersville City · Fulton County · Gwinnett County · Coweta County · Cherokee County · Henry County · DeKalb County · Atlanta Public Schools

2017 Legislative Priorities

1. Require any changes to the State's education funding formula to fully restore "austerity budget cuts" or provide for the equivalent in new State revenue.

2. Maintain capital outlay funding for large and fast growing school districts.

3. Require local fiscal impact statements on education legislation that creates new mandates or programs for school systems.

4. Advocate for alignment between the reauthorized Every Student Succeeds Act (ESSA) and the Georgia Single Statewide Accountability System by making necessary mid-course corrections in new assessment models for teachers and administrators with a greater emphasis on actual observation of performance by professionally-trained administrators/supervisors, rather than test scores.

5. Make revisions to the State Health Benefit Plan (SHBP) to ensure continued workforce stability and responsibility, particularly as it pertains to employee and employer cost and the impact on non-certified or classified employees of school systems.

Cherokee County School District

2017 LEGISLATIVE PARTNERSHIP PRIORITIES

PRIORITY #1: Partner with K-12 public school districts by requiring any changes to the State's education funding formula to fully restore "austerity budget cuts" or provide for the equivalent in new state revenue ... thereby empowering local School Boards to: address continued student population growth in Georgia; maintain a 180-day school calendar for students; reduce class sizes to State-funded maximums; and, replenish annual reserve fund balances.

Locally-earned Quality Basic Education (QBE) formula funding was fully provided to local school districts by the Georgia General Assembly for 15 years with initial funding beginning in 1986-87 and continuing thereafter until 2002.

CCSD FACTS: *Since 2002, $205.2M ($3.9M this year and $84M over the past five years) of statutorily-required QBE formula funding earned by CCSD has gone unfunded through austerity budget cuts ... all during a time when CCSD student enrollment increased by more than 53% (14,527 students).*

PRIORITY #2: Partner with K-12 public school districts and their employees by addressing cost-prohibitive premiums and out-of-pocket expenses for participation in the State Health Benefit Plan (SHBP) ... thereby empowering local School Boards to provide competitive, affordable and responsible health and benefit packages to their employees.

Develop a statewide strategy for State Health Benefit Plan cost containment ... rather than continuing to pass annual premium increases along to local school districts and their employees. State-level policy planning and budgeting, and the appropriation of necessary funding in this regard, are critically needed to address immediate and future healthcare needs of educators, non-certified staff and educational system retirees.

- Between FY2008 and FY2017, State appropriations for non-certified health insurance premiums have been systemically reduced and are slated for total elimination. Non-certified employees most often represent local school district's' lowest wage-earners and have been the most negatively impacted by the State's recent actions in this regard.
- SHBP is currently projected to operate with an annual deficit of more than $55 Million in FY 2018, signifying probable continued premium increases under current policy and planning.
- Extraordinary employee health care costs (in the form of significantly higher premiums and out-of-pocket expenses for deductibles, annual maximums, reduced credits and co-insurance expenses) continue to erode the quality and competiveness of the overall compensation package developed by local school districts for its employees.

CCSD FACTS: *While CCSD had approximately 350 fewer non-certified employees participating in SHBP in FY2016 compared to FY2009, employer contributions increased over $7M (from $3.6 to $10.7M) during that same time period.*

CCSD has been forced to privatize custodial and grounds services and increase the use of part-time/temporary workers for non-certified staffing as cost-reduction measures. The annual cost of providing health insurance for a non-certified employee has risen from $2,000 in 2010 to $9,000 in 2016 ... a $7,000, or 450% increase! And with an additional $100 per employee per month increase effective Jan 2017, the cost of providing health insurance for a non-certified employee will increase to $846.20 per month and more than $10,000 per year.

CCSD benefit costs for non-certified employees are projected to be $11.7M for 2016-17; up from $10.7M in 2015-16; $8.2M in 2014-15 and $7.5M in 2013-14. Local school systems cannot continue to absorb these extraordinary costs.

(OVER)

PRIORITY #3: Partner with K-12 public school districts by ensuring proposed legislative initiatives strengthen provisions for the local control and management of schools . . . thereby empowering local School Boards to fulfill their Constitutional authority and responsibility to involve their local constituency, develop locally-derived educational policy and oversee continued performance improvements among their students.

CCSD FACTS: *CCSD and its highly-respected School Board has garnered multiple State and National awards relative to student achievement gains and innovative educational programs. Through a model of determining a visionary Mission Statement, a prioritized listing of Major System Priorities and collaborative, governance-based policies, the CCSD School Board has a transparent and proven ability to guide its schools in exemplary teaching and learning.*

PRIORITY #4: Partner with K-12 public school districts by developing statutory provisions to further insure workforce readiness skills and preparation by high school graduates for transitions directly into careers or secondary-level career educational opportunities by providing students in Georgia with an alternative diploma option in the area of Technical/Career Preparation.

PRIORITY #5: Partner with K-12 public school districts by implementing statutory provisions designed to address continued erosion of the State's tax base through exemptions from the sales and use tax, income tax and other State taxes.

PRIORITY #6: Partner with K-12 public school districts by opposing the continuation and/or expansion of existing programs that directly or indirectly use public funds to pay private school tuition for students or provide tax incentives for their parents.

PRIORITY #7: Partner with K-12 public school districts by insuring timely, state and local access to all federal funding allocations.

CHEROKEE COUNTY BOARD OF EDUCATION

Kyla Cromer, Chair
Patsy Jordan, Vice Chair
Mike Chapman
John Harmon
Clark Menard
Kelly Poole
Robert Rechsteiner

Dr. Brian V. Hightower
Superintendent of Schools

Cherokee County School District
PO Box 769 Canton, GA 30169 770.479.1871
http://cherokeek12.net/

2017 CHEROKEE COUNTY LEGISLATIVE DELEGATION

State Representative, District 20
Michael Caldwell
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Woodstock, GA 30189
michael@caldwellforhouse.com

State Representative, District 21
Scot Turner
508 Blue Ridge Terrace
Canton, GA 30114
scot.turner@house.ga.gov

State Representative, District 22
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wes@cantrellforhouse.com

State Representative, District 23
Mandi Ballinger
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State Representative, District 46
John Carson
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State Senator, District 14
Bruce Thompson
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White, GA 30184
brucethompsonforsenate@gmail.com

State Senator, District 21
Brandon Beach
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Atlanta, GA 30334
Brandon@beachforsenate.com

State Senator, District 56
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Roswell, GA 30075-3007
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Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	B-2

Title
School Board Member Compensation Resolution
Requested Action
Board Adoption of School Board Member Compensation Resolution
Summary Explanation and Background
Per School Board Member request at its last meeting and discussion with the Cherokee County Legislative Delegation at a meeting held on December 2, 2016, attached is a School Board Member Compensation Resolution drafted by the School Board Attorney for consideration.
Major System Priority
Increasing Accountability
Financial Impact
To be determined
Exhibits: (List)
Resolution

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kyla Cromer, School Board Chair 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

RESOLUTION OF THE BOARD OF EDUCATION OF CHEROKEE COUNTY

WHEREAS, the members of the Cherokee County Board of Education desire to seek office based upon a sense of public service in order to help foster the County's youth into becoming independent, productive and successful members of society; and

WHEREAS, the members of the Cherokee County Board of Education devote countless hours to researching issues pending before the Board, educating themselves about trends in education, carefully reading materials supplied by the Superintendent and staff, attending Board Meetings, attending local, State and Federal education related legislative events, visiting schools in Cherokee County, and attending Cherokee County school events; and

WHEREAS, the provisions of the Official Code of Georgia § 20-2-55 provide that in the absence of **local legislation**, Board Members are to be compensated via the payment of a $50 per diem; and

WHEREAS, the Georgia Legislature in local legislation in 1989 and in 1994 approved local legislation that increased Board Member compensation to a $100 per diem; and

WHEREAS, the Georgia Legislature by local legislation in 2002 increased each Board Member's compensation to $600 per month; and

WHEREAS, the Georgia Legislature by local legislation in 2012 created the position of a four-year county wide elected Chairperson of the Cherokee County Board of Education without any corresponding increase in compensation despite the greatly increased time and responsibilities necessary as Chairperson; and

WHEREAS, student enrollment has increased from 27,242 students in 2002 to 41,805 students in 2017; and

NOW, THEREFORE, be it resolved by unanimous vote of the members of the Cherokee County Board of Education at a duly called meeting held on January 19, 2017, in accordance with the by-laws of the local legislative delegation, requests that the local delegation submit a local act to the Georgia General Assembly during the 2017 legislative session to request an increase in Board Member compensation to $_____ per month. In recognition of the increased roles and responsibilities of a county-wide elected Chairperson, it is also requested that the Chair receive an increase to $_____ per month.

RESOLVED this 19th day of January, 2017, by the Cherokee County Board of Education at its regular meeting on the same date.

SEAL

_____
Kyla Cromer, Chair

_____
Mike Chapman

_____
John Harmon

_____
Patsy Jordan

_____
Clark Menard

_____
Kelly Poole

_____
Rick Steiner

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	C-1

Topic

Amended School Board Policy Regarding Student Records (JR)

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Amended School Board Policy Regarding Student Records (JR) on First Reading

Summary Explanation and Background

In order to further promote student records security, insure data accuracy and utilize expanding cloud-based learning opportunities, School Board Policy regarding Student Records (JR) has been significantly revised. The revisions promote additional vigorous student data security measures, enhanced data recording, systematized parent and student access to student records and implementation of a cloud-based learning management system.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Proposed Policy Regarding Student Records (JR)

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Tom Roach (770) 479-1406 Mike McGowan (770) 721-6242

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

BOARD POLICY **Descriptor Code: JR**
Student Records

It ~~shall~~ will be the policy of the Cherokee County Board of Education to protect the confidentiality of personally-identifiable information in student educational records in compliance with the Federal Government's Family Educational Rights and Privacy Act (FERPA)~~against all persons except when specifically authorized release is granted in writing by the parent or eligible student pursuant to subpoena or judicial order and as otherwise specified by federal or state laws~~. FERPA applies to directory information authorized for release in writing by the parent, legal guardian or eligible student, pursuant to valid subpoena or judicial order after written notification to the parent, legal guardian or eligible student, or as otherwise specified by State or Federal Law. The School District will annually notify all students and parents of their FERPA rights, ~~Further, the parent or legal guardian or eligible student shall have right of access and right of hearing to challenge the content of records believed to be inaccurate, misleading or otherwise in violation of privacy or other rights of the student within 45 days of request or before transfer of records.~~ including the right of the parent, legal guardian or eligible student to access their child's/their educational records as provided below in this Policy.

~~All information in the student record shall be as objective as possible or be based on unbiased non-discriminatory professional observation or judgment.~~

~~Directory information may be released after designation of such items of information through public notice and with reasonable time for challenge.~~

~~TRANSFER OF~~ STUDENT EDUCATIONAL RECORDS

Definition

~~*Student records* – information about students recorded or collected in any format by local school systems or individual schools that may include educational/psychological assessments, school attendance records, personal data, health information, disciplinary actions and/or academic progress.~~

A. Educational Records:
Any record, file, document or other material that contains information directly related to a student and that is maintained by the School District or a person acting on behalf of a School District. 20 U.S.C. § 1232g(a)(4)(A). Possible exclusions to educational records are discussed in 20 U.S.C. § 1232g(a)(4)(B).

B. Confidentiality:
Information which is part of the educational record of a student will be held in strict confidence. The School District will use reasonable methods to ensure that school officials obtain access to only those educational records in which they have legitimate educational interests.

Challenging Content of Student Educational Records

A parent, legal guardian or eligible student may challenge the contents of their/their child's educational records as defined above and request corrections if entries on the educational records are believed to be inaccurate, misleading, or otherwise in violation of the privacy rights of the student. 34 CFR § 99.20(a). A request to correct a student educational record must clearly identify the part of the educational record in question; and specify why the educational record is believed to be inaccurate, misleading or a violation of the student's privacy.

A. If the parent, legal guardian or eligible student wishes to challenge the educational record, a request must be submitted in writing to the Principal of the school in which the student is or has been enrolled. The Principal or his/her designee will investigate the complaint and endeavor to settle the matter.

B. If the Principal or his/her designee cannot settle the matter at the school level, the parent, legal guardian or eligible student may request a second review by the Deputy Superintendent or his designee within the Office of School Operations. The requesting party must submit a request in writing to the Deputy Superintendent. The Deputy Superintendent or his designee within the Office of School Operations will determine if the educational records are inaccurate, misleading, or contain information that violates the student's privacy rights.

C. If the conflict cannot be resolved by the Deputy Superintendent or his designee within the Office of School Operations, the parent, guardian or eligible student will be informed that he/she may request a hearing before a Review Board. The requesting party must submit a request in writing to the Superintendent for a hearing by a Review Board. This hearing will be held within 20 days of the Superintendent receiving the request. The Superintendent will determine the appropriate personnel to review the matter consisting of no less than three Review Board members.

1. The decision of the Review Board will be provided in writing to the parent, legal guardian or eligible student no more than 10 school days after the date of the hearing.

2. If the parent, legal guardian or eligible student disagrees with the Review Board's decision, they may provide a written statement which will be placed in the student's educational record stating the reasons for disagreement. This statement will be maintained as long as the educational record is maintained and will be disclosed when the school or School District discloses the portion of the record to which the statement relates.

~~**Requirements**~~

~~1.~~ ~~After receiving a written request for student records from a public school, the local school system from which the records are requested shall mail or otherwise deliver within a period of no more than 15 calendar days a copy of all requested student records to the~~

~~school system or school to which a student has transferred. Additional requirements for transfer of records of students in special education programs are specified in Rules 160-4-7-.06 (Confidentiality of Personally Identifiable Information) and 160-4-7-.10 (Relations with Other Agencies).~~

~~2~~ ~~Each school system or school from which the records are requested shall maintain copies of all student records for the minimum period of time required by the Common Records Schedules for School Systems or the local Board of Education records retention plan.~~

Procedures for Accessing Student Educational Records

The following procedures will be used for permitting access to student educational records and any other confidential information pursuant to FERPA:

A. Parent/Guardian/Eligible Student Access:

A parent, legal guardian or eligible student will be given access to their/their student's educational records.

1. Educational records may be inspected by the requesting party within a reasonable length of time after the request, but no later than 45 calendar days after the request is made in writing. The School District will provide one copy of a student educational record without charge upon request.
2. Requests for interpretation of psychological reports must be made through the School District's Special Education Department.

B. Student Access:

All access rights provided to parents and/or legal guardians become the student's once the student has reached age 18 or has commenced study at a postsecondary education institution. At age 18, the student has the right to access his/her educational records and the right to prevent access by his/her parents.

C. Non-Custodial Parent Access:

Parents who are not the physical or legal custodian of a minor student, or who do not have primary physical or legal custody, may have access to the student's educational records and information if his/her parental rights are not terminated or his/her rights to access to educational records and information has not been restricted in some manner by legal authority. In these cases, the school may contact the primary physical and legal custodian to inform the parent of the request.

D. Disclosure to Individuals/Agencies Other than Parents/Guardians/Eligible Students/Non-Custodial Parents:

A correctly executed written request and/or release from the parent, legal guardian or eligible student or a lawfully issued and enforceable Court Order or subpoena is generally required prior to the release of student educational records to any agency or individual other than the parent, legal guardian and/or eligible student. However, should emergency situations arise where it is necessary to protect the health or safety of the student or other individuals, the School District may release personally

identifiable information to a third party without prior written consent from the parent/guardian/eligible student.

E. Transcript Charges:

1. The School District will provide one copy of a student's educational record without charge.
2. The School District will charge a per page fee for copies of a student's educational record released to third- parties and for additional copies of educational records that have been previously provided to the parent, legal guardian and/or eligible student. If an educational record is requested by a student's current medical or educational service, by another school or government agency, Guardian Ad Litem, Court Appointed Special Advocate (CASA), or pursuant to court order or subpoena, the School District may waive the per page fee for provision of copies of educational records.

Release of Information without Written Consent

Records may be released without prior written consent if the disclosure is permitted by applicable law, such as one or more of the following conditions:

A. To other school officials, including teachers, who have a legitimate educational interest. A school official is: 1) A person employed by the School District as an administrator, supervisor, instructor or support staff member; 2) A person elected to the Cherokee County Board of Education; 3) A school or School District approved volunteer, or a person employed by or under contract to the School District to perform a special task; including, but not limited to: an attorney, auditor, medical consultant, psychologist, therapist or insurance adjuster. These individuals perform a service or function for which the schools or School District would otherwise use employees; are under the direct control of the school or School District with respect to the use and maintenance of an educational record; and may receive information only on the condition that he/she will not disclose the information to any other party without prior consent of the parent/guardian/eligible student. A school official has a legitimate educational interest if the official is: 1) Performing a task that is specified in his/her job description or by a contract agreement; 2) Performing a task related to a student's education; 3) Performing a task related to the discipline of a student; 4) Providing a service or benefit relating to the student or student's family, health care, counseling, or job placement; including, but not limited to: an attorney, auditor, medical consultant, therapist, or insurance adjuster.

B. To officials of another K-12 school or school system, where the student seeks or intends to enroll for purposes related to the student's enrollment or transfer.

C. To officials of a post-secondary institution, where the student seeks or intends to enroll for purposes related to the student's enrollment or transfer. Upon a request from a post-secondary institution or its designated official(s), the School District

reports any school misconduct that results in a long term out of school suspension (more than 9 consecutive school days), expulsion for more than nine consecutive school days, or an assignment to an alternative program/school. (Note: The School District expects all students to model a high level of citizenship and responsibility. Therefore, when students are asked on college applications about disciplinary actions during their high school years, students are expected to answer truthfully and completely.)

D. Pursuant to any judicially imposed procedure, court order or subpoena. However, educational records should not be released until a reasonable effort has been made to notify the parent, legal guardian or student (18 years of age or older) that the record has been requested, except if:

1. a party is seeking or receiving educational records as directed by a Federal Grand Jury or other law enforcement subpoena if the issuing court or agency has ordered that the existence of the contents of the subpoena or the information furnished in response to the subpoena not be disclosed); or,

2. a parent is a party to a court proceeding involving child abuse and neglect (as defined in section 3 of the Child Abuse Prevention and Treatment Act (42 U.S.C. 5101 note)) or dependency matters, and the order is issued in the context of that proceeding.

Maintaining Student Educational Records

The School District will maintain copies of all student educational records for the minimum period of time as required by the State of Georgia the Common Records Schedules for School Systems and/or the School District's records retention plan.

ADOPTED: August 2, 2001

REVISED: January 19, 2017

~~**Cross Ref.: KL Public Use of School Records**~~

Cherokee County Board of Education

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	D-1

Topic

November 2016 Financial Report and Sales Tax Update

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of November 2016 Financial Report and Sales Tax Update

Summary Explanation and Background

FINANCIAL REPORT FOR NOVEMBER 2016

See Attached Report

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen Dr. Brian V. Hightower

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY BOARD OF EDUCATION
Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Asst. Superintendent

FINANCIAL REPORT
NOVEMBER 2016

General Fund

For the month ending November 30, 2016, the fifth month of the 2016-17 Fiscal Year, the School District's Operating Account (General Fund) has received $85,222,212 in revenue (year-to-date) consisting of state funds of $53,381,101 (27% of budget), $15,609,301 local taxes (11% of budgeted amount), and other funds of $16,231,810 (72% of budget). All operating expenditures of $128,735,963 (35% of budget) are within the Board of Education's approved 2016-17 budget.

Capital Outlay

For the period ending November 30, 2016, of Fiscal Year 2016-17, the Capital Outlay Fund reflects receipt of $125 million of bonds sold in Fiscal Year 2007, $104 million of bonds sold in Fiscal Year 2010, $39,854,332 of Direct Pay Qualified School Construction bonds sold in Fiscal Year 2011, $43,232,363 million of bonds sold in Fiscal Year 2013, $46,885,000 of bonds sold in March 2014, and $62,087,932 of bonds sold in March 2015 from the Board-Approved Sale of General Obligation Bonds for capital outlay purposes. The Capital Outlay Fund balance of $6,636,985 as of November 30, 2016, is a consolidation of these six bond sales less expenses paid, as of this date.

Current SPLOST

For Fiscal Year 2016-17, the Cherokee County School District received $3,005,831 in November 2016, for the month of October 2016, the 46th month of 60 monthly sales tax collections for the 2013-2017 SPLOST. Collections received were above projections (detail included) for the month by $345,593 and well above cumulative projections by $8,227,045. SPLOST sales tax collections are continuing to trend up and follow the regular cyclical collection patterns seen in Cherokee County since 2001. While projections are level from month to month, actual collections vary greatly, due largely to regular consumer spending patterns and seasonal occurrences such as holidays. If this trend continues, it is possible that cumulative collections will exceed projections by as much as $9 million as of December 2017.

Cherokee County School District
FINANCIAL REPORT
AS OF NOVEMBER 30, 2016

BALANCE SHEET

	GENERAL FUND	BOND SPLOST	CAPITAL OUTLAY	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 1,201,536	$ 9,298,688	$ 6,636,985	$ 4,333,783	$ 21,470,992
Investments	-	16,560,214	-	82,054	16,642,268
Accounts Receivable	239,957	-	-	3,227,303	3,467,260
TOTAL ASSETS	$ 1,441,493	$ 25,858,902	$ 6,636,985	$ 7,643,140	$ 41,580,520
LIABILITIES					
Accounts Payable	$ 1,890,459	$ -	$ -	$ 1,537,864	$ 3,428,323
FUND BALANCE					
Fund Balance 11/30/2016	(448,966)	25,828,902	6,636,985	6,105,276	38,122,197
TOTAL LIABILITIES AND FUND BALANCE	$ 1,441,493	$ 25,828,902	$ 6,636,985	$ 7,643,140	$ 41,550,520

REVENUE AND EXPENSE

Revenue	$ 85,222,212	$ 13,485,369	$ 53,405	$ 8,631,853	$ 107,392,839
Expense	128,735,963	28,735,817	11,095,481	12,118,762	180,686,023
Excess Revenue over Expense	(43,513,751)	(15,250,448)	(11,042,076)	(3,486,909)	$ (73,293,184)
BEGINNING FUND BALANCE 7/01/2016	43,064,785	41,109,350	17,679,061	9,592,185	111,445,381
ENDING FUND BALANCE 11/30/2016	**$ (448,966)**	**$ 25,858,902**	**$ 6,636,985**	**$ 6,105,276**	**$ 38,152,197**

General Fund
Comparison of Budget to Actual
November 2016

Description	2016-17 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 121,690	$ 319,984	$ (198,294)
Local	145,702,985	15,609,301	130,093,684
State	194,260,274	53,381,101	140,879,173
Other	4,562,187	411,826	4,150,361
Tan	18,000,000	15,500,000	2,500,000
Total Revenue	**$ 362,647,136**	**$ 85,222,212**	$ 277,424,924
Expense			
Instruction	$ 244,222,464	$ 88,643,526	$ 155,578,938
Pupil Services	10,925,866	4,146,596	6,779,270
Imp. Instr. Svcs.	9,150,070	3,915,299	5,234,771
Media Svcs.	4,595,516	1,442,450	3,153,066
General Adm.	2,745,314	1,107,804	1,637,510
School Adm.	22,285,070	8,927,428	13,357,642
Business	2,532,012	1,088,695	1,443,317
Maintenance	23,474,842	10,238,325	13,236,517
Transportation	16,746,074	6,659,991	10,086,083
Support and Community Services	4,526,730	1,904,803	2,621,927
Facilities and Constr.	691,355	311,046	380,309
Transfers Out	2,707,073	350,000	2,357,073
Debt Service	18,044,750	-	18,044,750
Total Expense	**$ 362,647,136**	**$ 128,735,963**	$ 233,911,173
Excess Rev. over Exp.	**$ -**	**$ (43,513,751)**	$ 43,513,751

1% SALES TAX (2013-2017)
COMPARISON OF COLLECTIONS
AS OF NOVEMBER 2016

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2013	January 2013 (1)	$ 2,488,563	$ 2,269,305	$ (219,258)
March 2013	February 2013 (2)	2,488,563	2,563,313	74,750
April 2013	March 2013 (3)	2,488,563	2,425,620	(62,943)
May 2013	April 2013 (4)	2,488,563	2,381,702	(106,861)
June 2013	May 2013 (5)	2,488,563	2,454,181	(34,382)
July 2013	June 2013 (6)	2,488,563	2,427,504	(61,059)
August 2013	July 2013 (7)	2,488,563	2,510,632	22,069
September 2013	August 2013 (8)	2,488,563	2,605,297	116,734
October 2013	September 2013 (9)	2,488,563	2,493,932	5,369
November 2013	October 2013 (10)	2,488,563	2,428,645	(59,918)
December 2013	November 2013 (11)	2,488,563	2,596,337	107,774
January 2014	December 2013 (12)	2,488,563	3,175,864	687,301
February 2014	January 2014 (13)	2,532,113	2,322,123	(209,990)
March 2014	February 2014 (14)	2,532,113	2,351,488	(180,625)
April 2014	March 2014 (15)	2,532,113	2,627,301	95,188
May 2014	April 2014 (16)	2,532,113	2,602,365	70,252
June 2014	May 2014 (17)	2,532,113	2,699,208	167,095
July 2014	June 2014 (18)	2,532,113	2,721,371	189,258
August 2014	July 2014 (19)	2,532,113	2,782,520	250,407
September 2014	August 2014 (20)	2,532,113	2,684,587	152,474
October 2014	September 2014 (21)	2,532,113	2,706,244	174,131
November 2014	October 2014 (22)	2,532,113	2,574,209	42,096
December 2014	November 2014 (23)	2,532,113	2,828,394	296,281
January 2015	December 2014 (24)	2,532,113	3,574,420	1,042,307
February 2015	January 2015 (25)	2,582,755	2,582,194	(561)
March 2015	February 2015 (26)	2,582,755	2,529,255	(53,500)
April 2015	March 2015 (27)	2,582,755	2,677,568	94,813
May 2015	April 2015 (28)	2,582,755	2,859,845	277,090
June 2015	May 2015 (29)	2,582,755	2,866,891	284,136
July 2015	June 2015 (30)	2,582,755	2,938,783	356,028
August 2015	July 2015 (31)	2,582,755	2,954,492	371,737
September 2015	August 2015 (32)	2,582,755	2,869,196	286,441
October 2015	September 2015 (33)	2,582,755	2,754,073	171,318
November 2015	October 2015 (34)	2,582,755	2,734,219	151,464
December 2015	November 2015 (35)	2,582,755	2,930,681	347,926
January 2016	December 2015 (36)	2,582,755	3,599,489	1,016,734
February 2016	January 2016 (37)	2,660,238	2,557,703	(102,535)
March 2016	February 2016 (38)	2,660,238	2,601,849	(58,389)
April 2016	March 2016 (39)	2,660,238	3,008,167	347,929
May 2016	April 2016 (40)	2,660,238	2,857,397	197,159
June 2016	May 2016 (41)	2,660,238	2,955,324	295,086
July 2016	June 2016 (42)	2,660,238	3,076,205	415,967
August 2016	July 2016 (43)	2,660,238	3,021,630	361,392
September 2016	August 2016 (44)	2,660,238	2,882,723	222,485

1% SALES TAX (2013-2017)
COMPARISON OF COLLECTIONS
AS OF NOVEMBER 2016

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
October 2016	**September 2016 (45)**	2,660,238	3,000,520	340,282
November 2016	**October 2016 (46)**	2,660,238	3,005,831	345,593
		$ 117,843,552	$ 126,070,597	$ 8,227,045

CHEROKEE COUNTY SCHOOL DISTRICT
1% SALES TAX FOR 2013-2017
PROJECTED COLLECTIONS
June 21, 2012

	2013	2013-14	2014-15	2015-16	2016-17	2017
July	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
August	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
September	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
October	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
November	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
December	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
January	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
February	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
March	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
April	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
May	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
June	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
Total by Fiscal Year	$ 12,442,815	$ 30,080,506	$ 30,638,566	$ 31,380,475	$ 32,321,891	$ 19,180,315
Total Projected Collections						$ 156,044,568

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	E-1

Title

Out of State Travel Request

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

Summary Explanation and Background

See amended attachment for out of state travel requests to attend professional conferences.

Major System Priority

Attracting, retaining, and training the best teachers, principals, and support staff

Financial Impact

See Legend on Attached Out of State Travel Requests

Exhibits: (List)

Attached Out of State Travel Requests

Board Action	Source of Additional Information
(For Official School Board Records Only)	Susan G. McCarthy 770.479.1871 Dr. Keith A. Bryant 770.479.1871 Jackie Miller 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

OUT OF STATE TRAVEL REQUESTS

Name	School	Dates	Reason	Place	Cost
Bobby Blount, Assistant Superintendent Dr. Keith A. Bryant, Director	Central Office	3.5.17 – 3.8.17 3.5.17 – 3.7.17	*To present at Route To Market (RTM) Education Congress Conference* ***Presenter***	Los Angeles, CA	$0 ❍ $0 ❍
Donald Corr, Administrator on Special Assignment Craig McKinney, Assistant Principal	Central Office Sequoyah HS	1.27.17 – 1.29.17	*To attend USA Football National Conference*	Orlando, FL	$183 ✦ $183 ✦
Joey Moss, Principal Teresa Bailey, Teacher Cindy Reeves, Teacher	Clark Creek ES STEM Academy	3.16.17 – 3.18.17	*To attend International Technology and Engineering Educators Association (ITEEA) Conference*	Dallas, TX	$1,600 ✦ $1,794 ✦ $1,794 ✦

Legend

✦ - State Staff Development Funds FY2016-17
❍ - No Expense to Cherokee County School District (RTM Business Group)

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	E-2

Topic

Out of State and Overnight Field Trips

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

Summary Explanation and Background

See Attached List of Field Trips.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	Trey Olson 770-479-1871 Susan McCarthy 770-479-1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

I. Curriculum-Based Trips

School	Grade	Date	Destination	Reason/Nature
Cherokee HS	11-12	2.8.17 – 2.11.17	Anniston, AL	JROTC Rifle Team qualified to participate in the 2016-17 JROTC Air Rifle Postal Competition.
Cherokee HS	9-12	3.26.17 – 3.29.17	Titusville, FL	Air Force JROTC students will visit NASA Kennedy Space Center.
Cherokee HS	9-11	3.31.17 – 4.1.17	Johnson City, TN	JROTC Drill Team will participate in the 5th Annual Appalachian Region ROTC Competition.
River Ridge HS	9-12	3.6.17 – 3.8.17	Oak Ridge, TN	Skills USA students will visit Oak Ridge National Laboratory to tour the facility and observe research in various physics/engineering fields.
River Ridge HS	10-12	11.15.17 – 11.18.17	New York, NY	Drama Club students will tour historical sites and attend a Broadway workshop and Broadway plays.
River Ridge HS	9-12	3.7.17 – 3.12.17	Orlando, FL	Leadership Academy Club students will participate in the Disney Youth Education Series and Wonder Works Education Program.
Sequoyah HS	9-12	2.16.17 – 2.21.17	Cambridge, MA	Speech and Debate Club Team will compete in the Harvard Speech and Debate Tournament.

II. Student Activities/Athletic-Based Trips

School	Grade	Date	Destination	Reason/Nature
Etowah HS – Tennis Team	9-12	3.24.17 – 3.25.17	Chattanooga, TN	Participate in the DECO Tennis Tournament
Sequoyah HS - Winter Guard	9-12	3.31.17 - 4.02.17	Chattanooga, TN	Participate in the SAPA Championship Competition
Woodstock HS - Winter Guard	9-12	2.10.17 - 2.11.17	Knoxville, TN	Participate in the WGI Regional Competition
Woodstock HS - Winter Guard	9-12	3.31.17- 4.02.17	Chattanooga, TN	Participate in the SAPA Championship Competition

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	F-1

Topic

Monthly Update on Capital Outlay Projects

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects

Summary Explanation and Background

See the attached construction project status report from the Assistant Superintendent for Support Services and Facilities/Construction Management, along with accompanying architectural firm summaries.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachments

Board Action	Source of Additional Information
(For Official School Board Records Only)	William J. Sebring 770.721.8445 Phil Parrott 770.721.8457 Steve Werner 770.721.8450

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Cherokee County School District

DATE: 2 January 2017

TO: Dr. Brian V. Hightower
Superintendent of Schools

FROM: William J. Sebring
Assistant Superintendent, Support Services and Facilities/Construction Management

SUBJECT: Construction Status Reports

The monthly status reports submitted by the architects have been reviewed and the following additional comments are offered:

Educational Services Complex

- Metal stud wall and sheetrock installation is ongoing.
- Final preparation for sheetrock is underway.
- Installation of batt insulation for second and third floor is progressing.
- Electrical and plumbing installation continues.
- Installation of duct work is ongoing.
- Roof installation is complete on Main Building (three story).
- Auditorium roof installation is in progress.
- Exterior stone and brick installation is underway on Auditorium building.
- Window installation is underway.
- Anticipated project completion date is August 2017.

WJS

WJS:dm

110 Academy Street
Canton, Georgia 30114
770.479.1871
www.cherokee.k12.ga.us

KRH ARCHITECTS

December 19, 2016

Cherokee County Board of Education
Attn: Mr. William J. Sebring
110 Academy Street
Canton, GA 30114

RE: Cherokee County School District – Educational Services Complex
Architects Project # 14-021

Mr. Sebring,

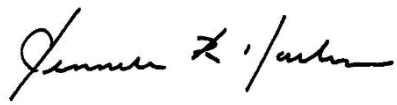
On the exterior of the Main Administration Building, the stone & brick mason continues to install material on the north side of the building. The contractor has begun installing the first section of exterior windows on the lower level. In the interior of the main building, the contractor continues to mud and tape the gypsum board walls. They have begun installing metal stud soffits in the entrance lobby and around the balcony area. On the third level, they continue to install the gypsum wall board and the sound insulation. The electrician is installing the cable tray and roughing-in electrical boxes for fire alarm and lights throughout the building. The sprinkler contractor continues to hang sprinkler pipe on the second and third level.

At the Auditorium Building, the exterior stone veneer has begun on the north side of the building. The installation of the brick continues around the south side. Some of the exterior door frames have been installed. In the Mechanical Room, the plumbing subcontractor has completed the installation of the pressure reducing valve. The metal stud framer is working on framing around the Dais Desk area and will start the installation of the overhead soffits early next month.

The site contractor has finished the concrete drive binder course on the west side of the site. They have also set the lift station and have begun installing the concrete pad for the equipment.

The design team continues to review the progress of the project with our weekly onsite meetings and interacting with the general contractor on a daily basis. The project is still on schedule, and the quality of workmanship meets the requirements of our plans and specifications. We see no reason why the Educational Services Facility will be delayed from opening for August 2017.

Sincerely,



Kenneth R. Harless AIA, NCARB



Main Administration Building



Auditorium Building



South Elevation



Window Installation



Lobby 1000



Lobby Stairs

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	G-1

Topic

Personnel Recommendations and Resignations for Certified and Classified Personnel

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations and Transfers for Classified Personnel

Summary Explanation and Background

The Personnel Recommendations include the following items:

1. Certified Recommendations
2. Certified Resignations
3. Classified Recommendations
4. Classified Transfers
5. Classified Resignations

Major System Priority

Attracting, Retaining and Training the Best Teachers, Principals and Support Staff

Financial Impact

N/A

Exhibits: (List)

Board Action	Source of Additional Information
(For Official School Board Records Only)	Richard Beaulieu 770.704.4384

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CERTIFIED RECOMMENDATIONS 01/19/2017

Last	First	Position	Location	Start Date
Lewis	Jeanetta	Teacher	Avery ES	01/17/17
Frady	Jennifer	Teacher	Hasty ES	01/02/17
Accavallo	Jennifer	Teacher	Johnston Preschool	01/02/17
Holstein	Kimberly	Counselor	Liberty ES	01/02/17
Gregg	Sara	Teacher	Mill Creek MS	01/02/17
Dobbs	Sarah	Teacher	Sixes ES	01/17/17
Van Lith	Linda	Teacher	Woodstock HS	01/03/17

CERTIFIED TRANSFERS 01/19/2017

Last	First	Position	Location	Start Date
Henson	Nancy	Special Ed Facilitator to Teacher on Special Assignment	Woodstock HS	02/01/17

CERTIFIED RESIGNATIONS 01/19/2017

Last	First	Position	Location	End Date
Daniels	Roberta	Speech Language Pathologist	Arnold Mill ES	05/31/17
Jordan	Robert	Counselor	Arnold Mill ES	05/31/17
Ingram	Melvin	Principal	Ball Ground ES	05/31/17
Hellenga	Kimberly	Teacher	Bascomb ES	05/31/17
Hightower	Sue	Special Education Facilitator	Buffington ESC	05/31/17
Poidevant	John	Psychologist	Buffington ESC	05/31/17
Wiseman	Deborah	Principal	Creekland MS	06/15/17
Cooper	Cynthia	Principal	Dean Rusk MS	06/15/17
Gould	Sheryl	Supervisor	Educational Programs	05/31/16
Henry	Teresa	Supervisor	Educational Programs	06/30/17
McCarthy	Susan	Assistant Superintendent	Educational Programs	06/30/17
Weir	Paul	Director	Educational Programs	06/30/17
Ball	Keith	Principal	Etowah HS	02/28/17
Bien-Aime	Dona	Teacher	Etowah HS	05/31/17
Kakavelakis	Andrew	Teacher	Etowah HS	05/31/17
Noss	Linda	Teacher	Etowah HS	05/31/17
Rennie	Rachel	Teacher	Etowah HS	05/31/17
Shell	Mary	Teacher	Etowah HS	05/31/17
Floyd	Amy	Teacher	Hasty ES	05/31/17
Shiver	Laura	Teacher	Hasty ES	05/31/17
Sutton	Carmen	Teacher	Hasty ES	12/16/16
Roeder	Jennifer	Teacher	Indian Knoll ES	05/31/17
Feltner	Tim	Director	Technology	06/30/17
Cox	Laura	Teacher	Woodstock HS	05/31/17
Greene	Susan	Teacher	Woodstock HS	05/31/17
Olton	Patricia	Media Specialist	Woodstock HS	05/31/17
Roberts	Cathy	Teacher	Woodstock HS	05/31/17

CLASSIFIED RECOMMENDATIONS 01/19/2017

Last	First	Position	Location	Start Date
Wolfe	Ashley	Paraprofessional	Boston ES	01/03/17
Clinton	Lessie	School Nutrition Worker	Canton ES	01/03/17
Patterson	Chrystal	Paraprofessional	Canton ES	01/10/17
Dunwiddie	Lauren	Paraprofessional	Carmel ES	12/01/16
Townsend	Jennifer	Secretary	Dean Rusk MS	01/02/17
Anderson	Georgy	Paraprofessional	ET Booth MS	01/04/17
Brown	Christina	School Nutrition Worker	Etowah HS	01/03/17
Rease	Charelle	Paraprofessional	Johnston Preschool	01/03/17
Greene	Janice	School Nutrition Worker	Mill Creek MS	12/07/16
Wheeler	Joseph	Paraprofessional	Mill Creek MS	01/03/17
Maikoski	Joice	Paraprofessional	Sequoyah HS	01/04/17

CLASSIFIED RECOMMENDATIONS (Continued) 01/19/2017

Last	First	Position	Location	Start Date
Cypert	Sarah	Paraprofessional	Tippens Center	01/03/17
Jance	Megan	Paraprofessional	Tippens Center	01/03/17
Araque	Francy	Bus Driver	Transportation	12/16/16
Gray	Mary	Bus Driver	Transportation	12/16/16
Holcomb	Teresa	Bus Monitor	Transportation	12/12/16
Hopeau	Brittany	Bus Driver	Transportation	12/16/16
Kahl	Charles	Bus Driver	Transportation	12/15/16
Roddy	James	Bus Driver	Transportation	12/07/16
Mahan	Kaci	School Nutrition Worker	Woodstock ES	01/03/17
Wood	Sharon	Paraprofessional	Woodstock HS	01/03/17

CLASSIFIED TRANSFERS 01/19/2017

Last	First	Position	Location	Start Date
Allen	Stephanie	Paraprofessional to Teacher	Tippens Center	01/02/17

CLASSIFIED RESIGNATIONS 01/19/2017

Last	First	Position	Location	End Date
Smerjac	Brooke	Paraprofessional	Avery ES	01/06/17
Darby	Beverly	Paraprofessional	Cherokee HS	05/26/17
Dobbins	Kimberly	Clerk	Educational Programs	01/13/17
Cass	Catherine	Paraprofessional	Dean Rusk MS	05/26/17
Crane	Linda	School Nutrition Worker	Hasty ES	12/16/16
Chambers	Kari	Paraprofessional	Johnston Preschool	12/16/16
Briscoe	Deanna	Paraprofessional	Mill Creek MS	12/16/16
Maloney	Todd	Emergency Operations Facilitator	School Police	03/31/17
Page	Katie	Paraprofessional	Sequoyah HS	12/16/16
Lathem	Anita	Manager	Support Services	05/30/17
Chastain	Eula	School Nutrition Assistant Manager	Teasley MS	11/28/16
Williams	Joan	Clerk	Technology	02/28/17
Anderson	Kenneth	Bus Driver	Transportation	01/03/17
Anderson	William	Bus Driver	Transportation	03/31/17
Byrd	Jeffrey	Bus Driver	Transportation	12/16/16
Cochran	Terrence	Vehicle Technician	Transportation	11/30/16
Grand	Shanna	Bus Driver	Transportation	01/06/17
Peacock	Angie	Bus Driver	Transportation	12/16/16
Young	Rhonda	Bus Driver	Transportation	12/09/16
Kiser	Kristan	School Nutrition Worker	Woodstock ES	12/16/16
Tuupo	Lindsey	School Nutrition Worker	Woodstock ES	12/16/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
January 19, 2017	H-1

Title

Approval of Purchase of Property for Future CCSD Use

Requested Action

Board Approval of Purchase of Property for Future CCSD Use

Summary Explanation and Background

The School Board is requested to approve the purchase of approximately 40 acres located 1.4 miles south of the intersection of Flatbottom Road and Ball Ground Highway (Highway 372), more specifically the subject property falls between Holcomb Road and Heritage Plantation Drive east of Flatbottom Road in northeast Cherokee County, for future use by CCSD. Cost is $13,000 per acre.

Major System Priority

Addressing Student Population Growth

Financial Impact

$13,000 per acre

Exhibits: (List)

Contract for Sale of Realty and map

Board Action	Source of Additional Information
(For Official School Board Records Only)	Tom Roach 770.479.1406 School Board Attorney

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CONTRACT FOR SALE OF REALTY

Date: 1/5/2017

The undersigned Purchaser agrees to buy, and the undersigned Seller agrees to sell:

All that tract or parcel of land lying and being in Land Lot Nos. 277 of the 3rd District, 2ND Section, Cherokee County, Georgia, otherwise known as Tax Identification Number: map 03N08, Parcel 029. Being 40.00 acres of land more or less.

including all structures located on said property and all lighting fixtures attached thereto, and all heating, water heating, and plumbing equipment therein; also all plants, trees and shrubbery now on the premises.

The purchase price of said property shall be:

$13,000 per acre per new survey (survey to be paid for by the buyer)

To be paid as follows:

ALL CASH AT CLOSING

Purchaser has paid to the undersigned Seller, receipt whereof is hereby acknowledged by such Seller, the sum of $10,000.00 (Ten Thousand and No/100 Dollars), as earnest money, which earnest money is to be applied as part payment of purchase price of said property at the time sale is consummated.

Seller agrees to furnish a marketable title to said property and agrees to convey said property by warranty deed to Purchaser at time sale is consummated, subject to: (1) All valid restrictions of record; (2) Zoning ordinances affecting the same; (3) Encumbrances as specified in contract.

The Purchaser shall have reasonable time after acceptance of this contract in which to examine title and in which to furnish Seller with a written statement of objections affecting the marketability of said title. Seller shall have reasonable time after receipt of such objections to satisfy all valid objections, and if Seller fails to satisfy such valid objections within a reasonable time, then at the option of the Purchaser, evidenced by written notice to Seller, this contract shall be null and void.

Seller and Purchaser agree that such papers as may be legally necessary to carry out the terms of this contract shall be executed and delivered by such parties at time sale is consummated.

ADB

Seller warrants that when the sale is consummated, the improvements on the property will be in the same condition as they are on the date this contract is signed by the Seller, natural wear and tear excepted. However, should the premises be destroyed or substantially damaged before the contract is consummated, then, at the election of the Purchaser: (a) The contract may be canceled; (b) Purchaser may consummate the contract and receive such insurance as is paid on the claim of loss. This election is to be exercised within ten (10) days after the amount of the Seller's damage is determined.

Time is of the essence in this contract.

This contract constitutes the sole and entire agreement between the parties hereto and no modification of this contract shall be binding unless attached hereto and signed by all parties to this agreement. No representation, promise, or inducement not included in this contract shall be binding upon any party hereto.

The following stipulations shall if conflicting with printed matter, control:

SPECIAL STIPULATIONS

(1) Purchaser shall pay Georgia real estate transfer tax. Seller to pay 8% Commission at closing split 50/50 between Better Homes and Gardens Real Estate and ERA Sunrise Realty.

(2) Purchaser shall pay closing costs.

(3) Sale shall be closed on or before sixty (60) days from date of contract.

(a) Purchaser requests option to extend contract by thirty (30) days if Georgia Department of Education approval of site purchase is delayed.

(4) Taxes for the current year shall be prorated as of the date of closing.

(5) This contract is subject to and contingent upon approval of the above described tract by the State Board of Education. In the event the State Board of Education does not approve said tract then in that event this contract shall become null and void and all sums paid herein shall be returned to Purchaser.

(6) This Contract is subject to and contingent upon a final vote by the members of the Cherokee County Board of Education to approve the purchase of the subject real property. In the event that the Board of Education does not vote to approve the purchase of the subject property, then this contract shall become null and void and all funds paid shall be refunded to Purchaser.

GDB

(7) This contract is subject to and contingent upon an engineering analysis and site suitability report prepared by a certified engineer designated by Purchaser. In the event that Purchaser determines the site is not suitable for Purchaser's purpose following Purchaser's review of said report, then this contract shall become null and void, and all funds paid herein shall be returned to the Purchaser.

(8) Seller hereby authorizes Purchaser to enter into and upon said tract for purposes of conducting surveys, engineering studies or any other testing deemed necessary by Purchaser, by appointment, and all agree to hold Seller harmless from all claims, injuries and damages arising out of or related to the exercise of these rights, except to the extent such damages arise from the gross negligence or willful misconduct of the Seller or his agents, representatives, employees, or contractors. If purchaser does not close, purchaser will give Seller copies, free of charge, of all studies that purchaser has completed within 5 days after termination.

(9) Purchaser agrees to a 90 Day delayed possession of improvements on the property to allow seller time to remove all/part of existing structures. Seller agrees to leave remaining portions, if any, in good condition and remove any debris associated with said removal process. Purchaser allows Seller to remove any flowers on the property that the seller would like to remove. Seller will have 120 days from closing to remove the flowers.

GBB

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals the day and year first above written.

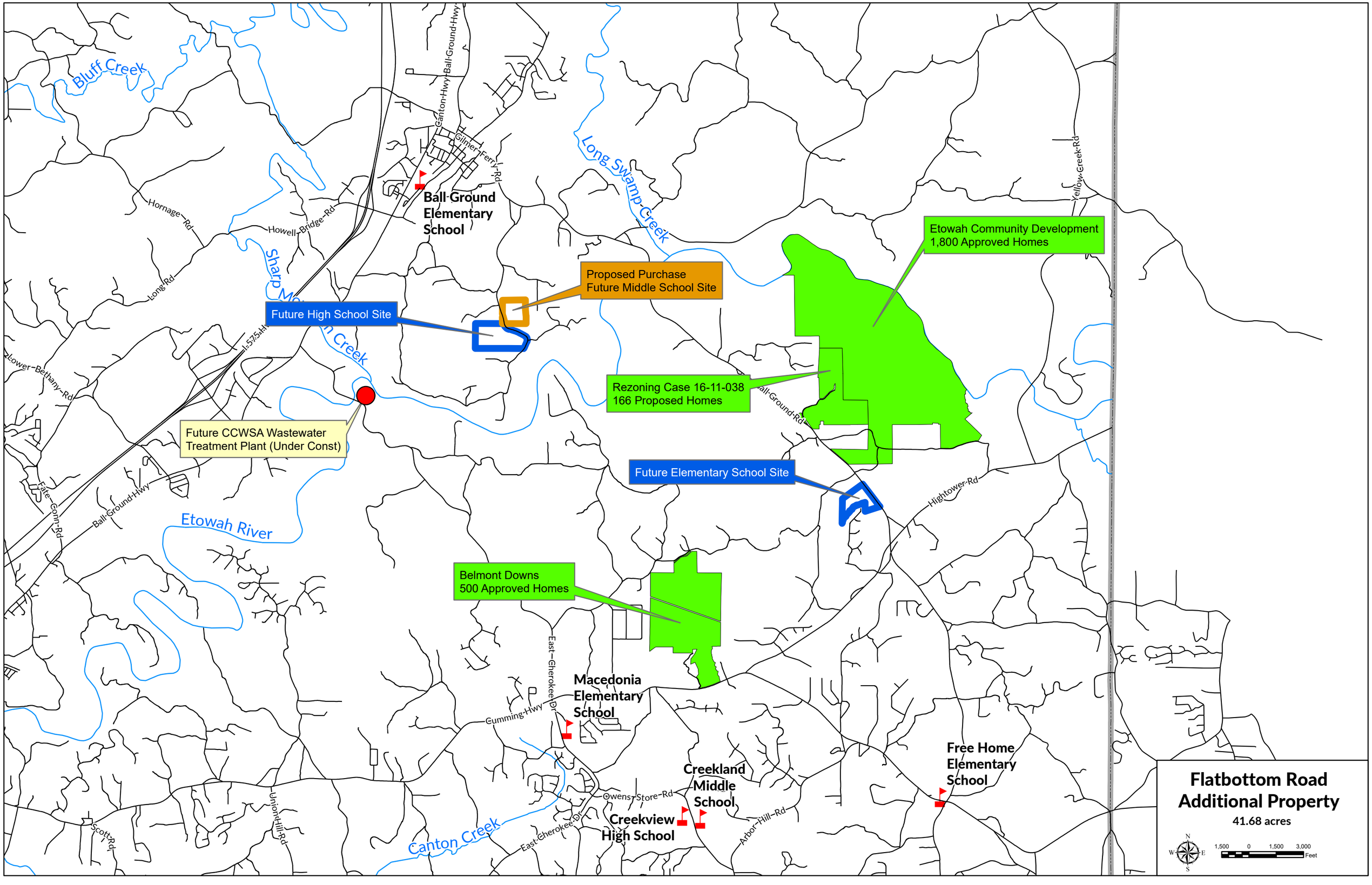
CHEROKEE COUNTY SCHOOL SYSTEM

BY: _____(SEAL)

ATTEST: _____(SEAL)

PURCHASER

Angela D Bryson (SEAL)
Angela D. Bryson, Manager
The Old Bailey Place, LLC
SELLER


Bluff Creek
Canton-Hwy
Ball-Ground-Hwy
Gilmer-Ferry-Rd
Long Swamp Creek
Yellow-Creek-Rd
Ball Ground Elementary School
Hornage-Rd
Howell-Bridge-Rd
Long-Rd
Sharp Mountain Creek
I-575-Hwy
Lower-Bethany-Rd
Proposed Purchase
Future Middle School Site
Future High School Site
Etowah Community Development
1,800 Approved Homes
Rezoning Case 16-11-038
166 Proposed Homes
Ball-Ground-Rd
Future CCWSA Wastewater
Treatment Plant (Under Const)
Tate-Conn-Rd
Ball-Ground-Hwy
Etowah River
Future Elementary School Site
Hightower-Rd
Belmont Downs
500 Approved Homes
East-Cherokee-Dr
Macedonia Elementary School
Cumming-Hwy
Free Home Elementary School
Creekland Middle School
Owens-Store-Rd
Creekview High School
East-Cherokee-Dr
Arbor-Hill-Rd
Union-Hill-Rd
Scott-Rd
Canton Creek
Flatbottom Road
Additional Property
41.68 acres
N
W
E
S
1,500 0 1,500 3,000
Feet