CHEROKEE COUNTY BOARD OF EDUCATION

OFFICE OF THE SUPERINTENDENT

Thursday, September 1, 2016

MINUTES OF REGULAR BOARD MEETING
7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, September 1, 2016 in the Historic Canton High School/School Board Auditorium, 110 Academy Street, Canton, Georgia. Present were: Interim Chairman Kyla Cromer; Vice-Chairman Patsy Jordan; Members Mike Chapman, John Harmon, Clark Menard, Kelly Poole and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach.

Call to Order

The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by Parker Quarles, Student Delegate from Creekview HS.

Patsy Jordan provided a brief inspiration.

Approval of Agenda

On a motion by Kelly Poole, seconded by Mike Chapman and carried, the Board unanimously adopted the Superintendent's recommended agenda *(7-0 vote)*.

Minutes for Approval

On a motion by John Harmon seconded by Clark Menard and carried, the Board approved the minutes from the August 11, 2016 School Board Meeting *(7-0 vote)*.

Consent Agenda

Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Mike Chapman, seconded by Patsy Jordan and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks *(7-0 vote)*.

Dr. Hightower recognized a new administrative appointment.

PUBLIC PARTICIPATION

One member of the public signed up to address the School Board.

A. RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS

A-1. Recognize Sequoyah HS Marketing Teacher Kari Palmer for International Entrepreneurship Education Program Award

(Recognized)

A-2. Recognize Creekview HS and Freedom MS Students for Georgia 4-H Achievements

(Recognized)

A-3. Board Approval of Proclamation in Honor of Constitution Week

(Approved)

Motion was made by Mike Chapman, seconded by Clark Menard, and carried to Approve a Proclamation in Honor of Constitution Week *(7-0 vote)*.

A-4. Board Approval of Proclamation Recognizing September as National Attendance Awareness Month

(Approved)

Motion was made by Patsy Jordan, seconded by Kelly Poole, and carried to Approve a Proclamation in Honor of Constitution Week *(7-0 vote)*.

***A-5. Board Consideration of Superintendent's Recommendation to Approve Renewal of Partnership Agreement with the City of Ball Ground and Approval of New Partnership Agreement with Raising Giants**

(Approved)

B. SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD

B-1. Board Adoption of Resolution - - Governor's Opportunity School District

(Approved)

Motion was made by Patsy Jordan, seconded by Kelly Poole, and carried to Adopt a Resolution - - Governor's Opportunity School District *(7-0 vote)*.

- **Board Member Report: Board Recognition of School Board/Superintendent Lunch at Arnold Mill ES**

C. SCHOOL BOARD POLICIES

C-1. Board Consideration of Superintendent's Recommendation for Approval of 2016-17 Technical Modifications to School Board Policies (18) - - on Final Reading, as Amended

(Approved)

Motion was made by Clark Menard, seconded by Kelly Poole, and carried to Approved Superintendent's Recommendation for Approval of 2016-17 Technical Modifications to School Board Policies (18) - - on Final Reading, as Amended *(7-0 vote)*.

D. FINANCIAL MANAGEMENT

***D-1. Board Consideration of Superintendent's Recommendation for Approval of June 2016 Financial Report**

(Approved)

***D-2. Board Consideration of Superintendent's Recommendation for Approval of July 2016 Financial Report and Sales Tax Update**

(Approved)

***D-3. Board Consideration of Superintendent's Recommendation for Approval of Issuance of a Tax Anticipation Note (TAN)**

(Approved)

E. EDUCATIONAL PROGRAMS, STUDENT SUPPORT AND STAFF DEVELOPMENT

***E-1. Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

(Approved)

***E-2. Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

(Approved)

F. SUPPORT SERVICES AND FACILITIES/CONSTRUCTION MANAGEMENT

***F-1. Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**

(Approved)

***F-2. Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**

(Approved)

G. PERSONNEL

***G-1. Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations and Transfers for Certified and Classified Personnel**

(Approved)

H. SCHOOL BOARD ATTORNEY

H-1. 2016-17 School Board Training Plan

I. SUPERINTENDENT OF SCHOOLS

***I-1. Board Approval of Superintendent's Recommendation for Approval of Contract and Memorandum of Understanding with Ninth District Opportunity, Inc. for October 1, 2016 through September 30, 2017**

(Approved)

- **Informational Report: Instructional Frameworks**

EXECUTIVE SESSION/ADJOURNMENT

Motion was made by John Harmon, seconded by Clark Menard and carried to adjourn to Executive Session to discuss a Personnel Matter – Board Self-Evaluation *(O.C.G.A. Section 50-14-3 (6))* at 7:45 p.m., *(7-0 vote)*.

_____ _____

School Board Chair Secretary

BVH/MW: 9/2/16

CHEROKEE COUNTY BOARD OF EDUCATION

AFFIDAVIT

The undersigned members of the Cherokee County Board of Education, under oath, certify that an Executive Session of the Board of Education was duly called and approved by majority vote in open session in accordance with O.C.G.A. §50-14-4 on 9/1/2016. The only matter(s) considered or discussed during the closed executive session of its meeting is/are as checked below:

_____ To review an appeal from a Student Disciplinary Tribunal [Hearing Officer, Panel]; (O.C.G.A. Section 20-2-757)

_____ To consider a matter involving the disclosure of personally identifiable information from a student's educational records; (20 U.S.C. Section 1232g.)

_____ To discuss the future acquisition of real estate; (O.C.G.A. Section 50-14-3 (4))

✓ To discuss or deliberate upon appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee; (O.C.G.A. Section 50-14-3 (6)) Self Evaluation

_____ To consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the school district or an officer or employee or in which the officer or employee may be directly involved; (O.C.G.A. Section 50-14-2).

The members of the Board Of Education present for the executive session further certify and acknowledge that all discussions and proceeding conducted in executive session shall remain strictly confidential.

This 1 day of Sept, 2016.

Melissa Whatley

Sworn to and subscribed before me on the above indicated date:

Notary Public
My Commission Expires: July 24, 2017

MELISSA WHATLEY NOTARY PUBLIC CHEROKEE CO., GEORGIA MY COMMISSION EXPIRES JULY 24 2017

Kelley Poole

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-1

Title

Recognition of CCSD High School Seniors Named 2017 National Merit Semi-Finalists

Requested Action

Recognize CCSD High School Seniors Named 2017 National Merit Semi-Finalists

Summary Explanation and Background

Seven Cherokee County School District high school seniors have been named 2017 National Merit Scholarship semi-finalists!

They are: Creekview HS, Jack Pace; of River Ridge HS, Anabelle Paulino; of Sequoyah HS, Katie Bates and Alex Morrison; and of Woodstock HS, Alex Andon, A.J. Cox and Evan Vines.

The National Merit Scholarship Corporation, which oversees the prestigious competition, has named 16,000 semi-finalists, who were selected based on outstanding 2015 PSAT scores. Less than 1 percent of U.S. high school seniors are named semi-finalists.

To be considered as a finalist, the students next will submit a detailed application noting their academic achievements, participation in school and community activities, demonstrated leadership abilities, employment, and honors; an endorsement and recommendation from a high school official; and an essay. Students also must earn SAT scores that confirm their PSAT performance. The anticipated 15,000 finalists will compete for 7,500 scholarships worth about $33 million, which will be awarded in the spring.

Major System Priority

Improving Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-2

Title

Recognition of Nine CCSD Educators as Microsoft Innovative Educator Experts (MIEE)

Requested Action

Recognize Nine CCSD Educators as Microsoft Innovative Educator Experts (MIEE)

Summary Explanation and Background

The Cherokee County School District is congratulating nine more of its educators named Microsoft Innovative Educator Experts (MIEE)! There are only 350 in the United States; thirty four are from Georgia, of which 21 are from CCSD.

Bobby Blount, CCSD Assistant Superintendent for Technology and Information Services; Sixes ES Principal Cindy Crews; Indian Knoll ES Media Specialist Jennifer Lewis; Teasley MS teacher Tammy Lafoon; Woodstock ES teacher Caitlin Crews; CCSD Technology Project Specialist Freda Williams and Instructional Technology Specialists Jim Berry, Susan Dreschel and Lee Patti are joining 5,500 educators in the MIEE program worldwide.

Recognized as global leaders in using technology to transform education, MIE Experts are selected by Microsoft to share ideas, try new approaches and learn from each other as a global community dedicated to improving student outcomes through technology.

"Microsoft Innovative Educator Experts are inspiring examples of educators applying new ways of teaching and learning in their classrooms that motivate students and empower them to achieve more," said Anthony Salcito, Vice President of Worldwide Education for Microsoft. "We celebrate and support the work they do every day!"

Eleven CCSD employees previously named MIE Experts also were invited by Microsoft to continue in the program: Sandi Adams, Jessica Hemphill, Stephanie Gauthier, Dianne Steinbeck, Lauren Pittman, Karina Bailey, Julie Key, Kimberley Forrester, Merry Willis, Lee Coker and Lisa Lougheed

Major System Priority

Attracting and Retaining Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-3

Title

Recognition of CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

Requested Action

Recognize CCSD Schools as Governor's SHAPE (Student Health and Physical Education) Honor Roll Honorees

Summary Explanation and Background

Twenty-seven Cherokee County School District schools have been named to the Governor's SHAPE (Student Health and Physical Education) Honor Roll in recognition of their commitment to the health and well-being of Georgia's students through fitness and nutrition… an increase from 24 last school year! The State named 218 schools statewide (out of more than 2,600) to the Honor Roll…with CCSD claiming 12% of the total!

Schools can earn Platinum, Gold, Silver or Bronze medals. CCSD has increased from seven to 12 Platinum winners, comprising 10% of the top category statewide!

The Honor Roll program recognizes and rewards the schools, students and teachers that demonstrate excellence on measures of SHAPE participation, data reporting, and student wellness. The Governor's SHAPE initiative is a statewide program merging governmental, philanthropic and academic and business communities to address childhood obesity.

Schools also receive additional prizes from the SHAPE program ranging from banners to sports equipment based on the medal level they achieved.

Major System Priority

Increasing Student Achievement

Financial Impact

N/A

Exhibits: (List)

List of Honorees

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Governor's 2016 SHAPE
(Student Health and Physical Education) Honor Roll

The 27 Cherokee County School District schools and their PE and Health teachers who made the recognition possible are:

PLATINUM (12 of 125 statewide)
Avery ES*
Chance Cain, Jason Fitts and Katherine Wallace

Boston ES*
Rena Ehlers and Scott Lambert

Clark Creek ES STEM Academy*
Barry Dalton and Chris Sears

Clayton ES*
Anne Cross

Holly Springs ES STEM Academy*
Amanda Anderson and Sharon Peters

Indian Knoll ES*
Scott Barber and Jason Bermudez

Johnston ES*
Michael L'Esperance, Josh Philpot

Knox ES*
James Adams and Debbie Buckner

Little River ES
Laurie Hall, Reggie Kimball and Josh Sams

Macedonia ES*
Brooke Hopkins and Johnny Rich

Mountain Road ES
Kristy Reidy

Sixes ES*
Shona Roberts

GOLD (6 of 14 statewide)
Creekland MS*
Ray Catlett, Jacob Cheshire, Keith Fountain, Julie McRae, Stacy Rich and Matt Rumble

Dean Rusk MS*
Syretha Marble, Steve McGowan, Janet Roach, Paul Singer and Julie Swanson

E.T. Booth MS*
Daniel Barkes, Amanda Candelario, Phil Dutko, Bill Elliott, Trip Holton, Deb Krug, Michael Roga, Leigh Anne Shaw and Ashley Waters

Freedom MS*
Karen Baker, Steve Blackwell, Patty Bonk, Laura Dunlap, Brad DuVall and Doug Elliott

Mill Creek MS*
Thomas Fountain, Eliot Galyean, Matt Harrelson, Jana Osborne, Donna Ross and Dana Townsend

Woodstock MS*
Jeff Brown, Darrin Clark, Rusty Harrelson, Lynn Kavanaugh and Sam Young

SILVER (8 of 62 statewide)
Arnold Mill ES
Pat Neder, Allyson Phillips

Ball Ground ES STEM Academy*
Jennie Allen

Canton ES STEM Academy*
Pam Davis, Katie Manley

Etowah HS*
Brandon Garner, Robert Graner, Dr. Charlie Higdon, Rodney Hunter, Chris Pack, Brian Pierson, Kim Robertson, Greg Robinson, Dave Svehla, Brett Vavra and Buddy Walker

Hickory Flat ES
Corinne Ingram

Oak Grove ES Fine Arts Academy*
Chris O'Cleary

Teasley MS
Don Deaton, Paige English, Connie Gaddis, Brian Puckett

Woodstock ES
Stefanie Cunningham, Scott Fortes

BRONZE (1 of 17 statewide)
River Ridge HS*
Scott Bradley, Sarah Goodbread, Barry Lakes, Deborah Lea, Keith Manus, Julie Wilt-Winfield and Tyler Wynn

*Also a 2015 honoree

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-4

Title

Recognition of E.T. Booth MS Student, Hannah Culver for Being Named to the State School Superintendent's 2016-17 Student Advisory Council

Requested Action

Recognize Hannah Culver of E.T. Booth MS for Being Named to the State School Superintendent's 2016-17 Student Advisory Council

Summary Explanation and Background

Hannah Culver, an eighth-grader at E.T. Booth Middle School, is one of 108 students statewide tapped to serve on the council made up of middle and high school students. Members were selected from more than 800 applications based on answers to essay questions about public education and how they think it could be improved.

“It was refreshing and valuable to hear these students' feedback and ideas,” Superintendent Richard Woods said. “This is a fantastic group of students with great ideas for the future of our educational system, and I can't wait to work with them. I'd like to thank every student who took the time to apply and share their thoughts.”

The Council will meet with Superintendent Woods to talk about issues including how state policies affect their classrooms, and also will serve as the Superintendent's student ambassadors and participate in service projects.

“Meeting with my Student Advisory Council has been, and will continue to be, an invaluable part of my decision-making process,” Superintendent Woods said. “To develop child-focused, classroom-centered policies, we have to hear directly from students. We can only improve their educational experience by bringing them to the table."

Major System Priority

Improving Student Achievement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-5

Title

Recognition of CCSD Parent John Cline for Being Named to the State School Superintendent's 2016-17 and 2017-18 Parent Advisory Council

Requested Action

Recognize CCSD Parent John Cline for Being Named to the State School Superintendent's 2016-17 and 2017-18 Parent Advisory Council

Summary Explanation and Background

A Cherokee County School District parent has been named to the State School Superintendent's Parent Advisory Council!

John Cline, whose children attend Hasty Elementary School Fine Arts Academy and Teasley MS, is one of 31 parents from across the state selected to serve on the 2016-17 and 2017-18 Council.

Mr. Cline, an attorney and Cherokee County Probate Court associate judge and chief clerk, will represent CCSD in providing input on issues including Georgia's state plan to implement the new federal law, the Every Student Succeeds Act (ESSA).

This is the third consecutive time that a CCSD parent has been selected to serve on the Council!

“Parents share a very valuable perspective that we greatly appreciate and know the State School Superintendent does as well,” Cherokee County Superintendent of Schools Dr. Brian V. Hightower said. “Mr. Cline will represent his school and our School District well, as he is a knowledgeable, involved and supportive parent and community leader.”

Major System Priority

Increasing parental and community involvement

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-6

Title

Recognition of Woodstock ES Teacher Kristen Brooks and CCSD Technology Network Analyst Carol Dickerson as "Apple Teachers"

Requested Action

Recognize Woodstock ES Teacher Kristen Brooks and CCSD Technology Network Analyst Carol Dickerson as "Apple Teachers"

Summary Explanation and Background

Woodstock ES Teacher Kristen Brooks and Cherokee County School District Technology Network Analyst Carol Dickerson are CCSD's first employees to be named Apple Teachers by Apple, Inc.!

Apple Teachers are recognized for their understanding of how to use Apple Products for teaching and learning. They have proven knowledge of using iPad, Mac, and built-in apps to enhance productivity and inspire creativity in their classroom. In order to earn the designation, an educator must pass eight online learning modules designed by Apple.

Apple Teachers are provided the opportunity to access additional Apple learning materials to help their colleagues discover the power of Apple tools in the classroom. The professional development program helps to facilitate the use of Apple devices to which students have access and can be tailored to all grade levels.

Kristen Brooks, a 22-year educator, also is a Certified BrainPOP Educator, an OSMO ambassador, a Seesaw ambassador, a 2015 PBS Digital Innovator Award recipient and is Apple Vanguard Certified.

Carol Dickerson has worked for CCSD for 17 years; for the past four years, her primary responsibilities have been to configure, deliver, repair and train Apple Products. She is CCSD's Apple Foundations Trainer and the leader for CCSD's new Apple Vanguard Team.

Major System Priority

Attracting and Retaining Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-7

Title

Recognition of Creekland MS and Cherokee County School District Staff for Life-Saving Actions

Requested Action

Recognize Creekland MS and Cherokee County School District Staff for Life-Saving Actions

Summary Explanation and Background

Creekland Middle School sixth-grader Caden Cherry was participating in physical education class on Thursday, Sept. 29, 2016 when he experienced cardiac arrest and lost consciousness.

Creekland MS School Nurse Chrissa Hofstetter, Principal Dr. Deborah Wiseman and CCSD School Operations Director Debra Murdock, who was on campus for another reason, immediately responded by administering CPR and use of an AED. Their life-saving actions resuscitated and stabilized Caden so he could be transported by first-responders to the hospital. The school's response also included important efforts by: PE teachers Ray Catlet, Jacob Cheshire, Keith Fountain, Julie McRae, Stacy Rich and Matt Rumble; Counselor Cathy Harris; Secretary Maralee Tabor; and Assistant Principal Lovenia Houston, Dana Phillips and Brent Williams.

Caden's twin brother, Cooper, provided school staff with vital information during the response, which greatly assisted them in saving his life.

Caden since has been released from the hospital and visited Creekland MS on Monday, Oct. 10, for the first time since his medical emergency to thank Nurse Hofstetter and the school. Students and staff, who sent well-wishes while he was hospitalized, lined the halls to welcome Caden back.

Major System Priority

Attracting and Retaining Best Teachers and Support Staff

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower (770) 704-4202 Barbara Jacoby (770) 704-4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-8

Title

Approval of Proclamation in Honor of Retired Educators Day

Requested Action

Approve Proclamation in Honor of Retired Educators Day

Summary Explanation and Background

One of the School Board's Major System Priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

The Cherokee Retired Educators Association has requested that the School Board approve the attached proclamation in honor of Retired Educators Day, Nov. 6, 2016.

Major System Priority

Increasing parental and community involvement

Financial Impact

N/A

Exhibits: (List)

Proclamation

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.704.4202 Barbara Jacoby 770.704.4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Retired Educators Day 2016

Whereas, the Governor of the State of Georgia has proclaimed the day of Sunday, November 6, 2016 as Retired Educators Day in Georgia; and,

Whereas, there are more than 118,000 retired educators in Georgia, 26,000 plus of whom are members of the Georgia Retired Educators Association; and,

Whereas, the retired educators of Georgia donate thousands of hours of volunteer service and make invaluable contributions to the welfare of their respective communities across the state; and,

Whereas, it is appropriate that a day be designated for citizens to express their appreciation for the contributions that retired educators have made and continue to make for the betterment of human lives and for society; and,

Whereas, the Cherokee Retired Educators Association has made and continues to make outstanding contributions to the Cherokee County School District;

NOW, THEREFORE, we, the Cherokee County School Board, do hereby proclaim November 6, 2016 to be Retired Educators Day, and ask our students, staff and the community to reflect upon and show appreciation for the contributions of educators in their lives and to observe the day in an appropriate manner honoring retired educators.

IN WITNESS WHEREOF, I have hereunto set my hand on this 13th day of October in the year two thousand sixteen and of the Independence of the United States of America the two hundred and fortieth.

_____

Kyla Cromer, School Board Chair

_____

Dr. Brian V. Hightower, Superintendent of Schools

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	A-9

Title

Approval of Partnership Agreements

Requested Action

Board Consideration of Superintendent's Recommendation to Approve Renewal of Partnership Agreements with the American Cancer Society, Cherokee County 4-H and Reinhardt University and Approval of New Partnership Agreement with Georgia Ensemble Theatre

Summary Explanation and Background

One of the School Board's Major System Priorities is increasing parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process.

The School Board is requested to consider the Superintendent's recommendation to approve the renewal of Partnership Agreements with the American Cancer Society, Cherokee County 4-H and Reinhardt University and a new Partnership Agreement with Georgia Ensemble Theatre.

Major System Priority

Increasing parental and community involvement

Financial Impact

N/A

Exhibits: (List)

Draft Agreements Attached

Board Action	Source of Additional Information
(For Official School Board Records Only)	Dr. Brian V. Hightower 770.704.4202 Barbara Jacoby 770.704.4228

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

AMERICAN CANCER SOCIETY

This agreement entered into on this ~~21st day of October, 2010~~ 13th day of October, 2016 by and between The Cherokee County Board of Education, hereinafter referred to as the "School Board" And American Cancer Society hereinafter referred to as "ACS."

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions, utilize technology effectively and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students, and

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process, and

WHEREAS, the American Cancer Society is the nationwide, community-based, voluntary health organization dedicated to eliminating cancer as a major health problem by preventing cancer, saving lives and diminishing suffering from cancer, through research, education, advocacy and service.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference

ARTICLE II

The School Board will:

1. Provide use of a high school track and football field, including restroom facilities and lighting, for the Annual Cherokee County Relay for Life event, waiving the rental fee as per the Community Use of System Facilities Policy (KG).

2. Promote the opportunity for school system teams to participate in the annual Relay for Life.

3. Promote and disseminate American Cancer Society materials through existing communication channels.

ARTICLE III

ACS will:

1. Conduct an interview with the principal of each aforementioned facility prior to and after the use of the facility.

2. Abide by the rules and regulations contained in the facility use contract at each facility and those contained in the Community Use of System Facilities Policy (KG), including custodial, utility and supervisory fees when applicable.

3. Provide information regarding ACS programs to the School Board for dissemination to school facilities.

4. Not discriminate against any partnership participant because of race, national origin, age or disability.

5. Provide a certificate of insurance naming the Cherokee County School Board as an additional insured on the liability insurance policy.

6. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision

and must be included within the activities of the partnering organization. As a result of this partnership agreement, ACS must adhere to all local, State or Federal laws regarding education.

ARTICLE IV

The term of this contract is ~~October 21, 2010 through October 20, 2011~~ October 13, 2016 through October 13, 2017. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street, Canton, Georgia 30114, and to the Community Income Manager, American Cancer Society, 1825 Barrett Lakes Boulevard, Suite 280, Kennesaw, Georgia, 30144.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

AMERICAN CANCER SOCIETY

_____

Aires Williams, Community Income Manager

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____

By: Kyla Cromer, Chairman

_____

By: Dr. Brian V. Hightower

Superintendent of Schools

Approved as to form:

_____

Tom Roach, Esquire

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

CHEROKEE COUNTY 4-H PROGRAM

This agreement entered into on this ~~21st day of October 2010~~ 13th day of October, 2016 by and between The Cherokee County Board of Education, hereinafter referred to as the "School Board" And The Cherokee County 4-H Program, hereinafter referred to as "4-H."

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions, utilize technology effectively and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students, and

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process, and

WHEREAS, Georgia 4-H's mission is to assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive and contributing members of society. This mission is accomplished, through "hands on" learning experiences, focused on agricultural and environmental issues, agriculture awareness, leadership, communication skills, foods and nutrition, health, energy conservation and citizenship.

WHEREAS, the objective of Cherokee 4-H is that youth development educational program supplements the training young people receive in the home, church and school. The objectives are to help boys and girls develop a desire to gain new knowledge, skills and attitudes through real life experiences; recognize the value of research and learn the

decision-making processes; gain an appreciation for the contributions that agriculture, environmental sciences, family and consumer sciences make to the economy and human welfare; practice healthful resources and apply conservation principles; strengthen personal standards and citizenship ideals; strengthen abilities to make intelligent decisions, solve problems, and manage their own resources and affairs in a fast changing world; develop their potential by seeking and acquiring educational and vocational experiences; improve skills in leadership, communication and self-expression; develop effective interpersonal relationships with adults and other youth and develop concern for involvement in community and public affairs, and

WHEREAS, Cherokee 4-H's Code of Ethics states that honesty, fairness, and consistency are learned, not inherited traits. The most important role an Extension Agent can play in a young person's development is acting as a role model by exhibiting these characteristics.

We realize, as youth educators, the only way a child truly learns and expands their horizons is by making their own decisions. "Decisions" might include preparing their own portfolio, or training and grooming a show animal themselves. 4-H Leader's responsibility is teaching the child the process by which they can make a decision, present a demonstration, or train an animal using the resources available to them. Realizing that one 4-H'er may not have the experience or intellectual development that another may have indicates to the agent or leader that this child may require more help on their project than others. The 4-Her's lack of experience or education should not mean that posters and speeches be automatically written for the child. Doing the work for the child totally circumvents the learning progression which is inherent in the framework of 4-H, and

WHEREAS, the process in 4-H work from Cloverleaf to Senior levels was created to challenge the child's intellectual, creative, and emotional capacities. Our role is to help the young person achieve this goal;

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein, the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference:

ARTICLE II

The School Board will:

1. Provide the use of buses for transportation for students to attend public speaking competitions held at 4-H Centers, summer camps and classes, leadership forums and State 4-H events held at the University of Georgia campus as specified by both parties (day trips and overnights).

2. Provide the use of and access to the Teacher Work Center at ~~CrossRoads Alternative School~~ ACE Academy.

3. Provide the use of school parking lots annually for the Cherokee County 4-H Rabies Clinics, an annual community service project.

4. Provide a school sponsor at each facility and the location/schedule adapted to fit the needs of each school.

5. Promote 4-H programs through the Virtual Community Bulletin Board located on the School District Web site and other existing communication channels, including inter-office mail provided there is no expense to the School Board.

6. Provide an appropriate location/facility to conduct the 4-H Annual Awards Program and possible evening meetings.

7. Provide the opportunity for make-up work for students who attend 4-H events.

ARTICLE III

4-H will:

1. Provide a monthly educational program to fifth and sixth grade students from October through April that is supplemental to classroom curriculum. Presently, 38 programs are conducted in the school system.

2. Abide by the rules and regulations contained in the facility use contract at each facility and those contained in the Community Use of System Facilities Policy (KG), including custodial and supervisory fees when applicable.

3. Provide a middle school program after school at ~~Dean Rusk and~~ Teasley Middle, Freedom Middle School, Mill Creek Middle and Woodstock Middle Schools with sponsors.

4. Provide a monthly night county council 4-H meeting for students who are currently not accommodated by the aforementioned programs, also a monthly 4-H horse club and a weekly 4-H project SAFE team and the opportunity for all students to participate.

5. Submit an agenda, schedule, and approximate mileage and driver times for trips when school buses are used to the School District Transportation Department and Assistant Superintendent, School Operations. The County Extension Coordinator will verify driver times. All field trips/athletic regulations will be followed.

6. Provide an informational packet to administrators, including course offerings, field trip opportunities and the Environmental Education Program. All programs meet the Georgia Performance Standards.

7. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of this partnership agreement, 4-H must adhere to all local, State or Federal laws regarding education.

ARTICLE IV

The term of this contract is ~~October 21, 2010 through October 20, 2011~~ October 13, 2016 through October 13, 2017. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street, Canton, Georgia 30114, and to the Cherokee County Cooperative Extension Service, ~~100 North Main Street, Suite G21~~, 1130 Bluffs Parkway, Canton, GA 30114.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

CHEROKEE COUNTY 4-H

_____

Ashley Witcher, County Extension Coordinator

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____

By: Kyla Cromer, Chairman

_____

By: Dr. Brian V. Hightower

Superintendent of Schools

Approved as to form:

_____

Tom Roach, Esquire

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

~~REINHARDT COLLEGE~~ REINHARDT UNIVERSITY

This agreement entered into on this ~~23rd day of April, 2009~~ 13th day of October, 2016 by and between The Cherokee County Board of Education, hereinafter referred to as the "School Board" And Reinhardt ~~College~~ University.

WHEREAS, the School Board's mission is to ~~enable all students to become contributing citizens who can communicate effectively, gather and use information, make responsible decisions and adapt to the challenges of the future~~ educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process; and,

WHEREAS, Reinhardt ~~College~~ University is an academic, spiritual and social community of teachers, learners and supporters who exist within an environment of Christian caring to educate students as whole persons; and,

WHEREAS, Reinhardt ~~College~~ University contributes to the larger community as a vital and responsible member by offering community services that further learning and contribute to the greater good; and,

WHEREAS, Reinhardt ~~College~~ University strives to develop a sense of community through individual service and cooperative efforts which develop and exemplify the values of honesty, integrity, personal responsibility, civic responsibility and service.

Now therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree that the foregoing recitals are true and correct and incorporated herein by reference:

ARTICLE II

The School Board will:

1. Actively recruit/hire Reinhardt students who are interested in working for one of the school system's Afterschool Programs and will provide an advertisement for distribution to Reinhardt ~~College~~ University.

2. Offer school-site opportunities for Reinhardt students to fulfill site-based community service requirements.

3. The Office of Educational Programs, Student Support, Accountability and Professional Development will place Reinhardt ~~College~~ University student teachers in classrooms for the Candidate Teaching Experience with teachers who have a foundation in differentiation of instruction and successfully practice the skills and strategies of differentiated instruction (as available).

4. Offer use of the Cherokee County Teacher Center to Reinhardt students.

5. Cherokee County Schools District's three-year Technical/Career initiative will continue to include opportunities for collaboration with Reinhardt ~~College~~ University. These will include but not be limited to inclusion on district-wide and school-based advisory committees, career pathways and program of study development, work-based learning experiences and Career Fair participation.

6. Continue joint enrollment programs for Cherokee County students, as provided through previous agreements.

7. Implement Junior Achievement programs that will utilize Reinhardt students.

8. Waive facility use rental fees based on Reinhardt's request to use school system facilities.

9. Provide continued support of "A Day for Reinhardt" by school system employees.

10. Participate in a Cherokee County School District/Reinhardt ~~College~~ University Forum, involving
at least two meetings annually designed for the express purpose of planning, developing and implementing programs beneficial to students attending both institutions.

11. Agree to establish a representative Advisory Council (composed of School District employees) to assist in the improvement of teaching and learning as it relates to both parties.

12. Consider the potential/feasibility of establishment of a future laboratory school that would serve Cherokee County students and provide for research/training/education opportunities for Reinhardt students.

13. Provide continued support of continuing education initiatives and associated alumni functions as it pertains to the Price School of Education.

14. Pursue joint grant opportunities in both parties' best interests.

ARTICLE III

Reinhardt ~~College~~ University will:

1. Provide access to the Funk Heritage Center and Bennett History Museum to school system employees/students: The area will consist of a natural history museum, nature trails and a natural village. The concept will encourage active, integrated participation; special programs; music seminars; history programs; art and ancient skills.

A. Conduct an open house (possibly one on a staff development day) for school employees at each level.

B. Establish a Student Advisory Panel to develop programming within the museum.

C. Provide the opportunity for field trips, as well as special events and shows, for Cherokee County students for a nominal fee.

D. Provide the opportunity for interested high school students to work in the museum.

2. Provide use of the Reinhardt Broadcast Center by the high school Video Production Classes, as ~~college~~ university schedule permits.

3. Provide use of the Reinhardt Instructional Resource Center to employees of the Cherokee County School System. Scheduling not to interfere with student use.

4. Consider providing opportunities for Cherokee County students to fulfill a future community service graduation requirement.

5. Continue joint enrollment programs for Cherokee County students, as provided through previous agreements.

6. Provide judges for the School System Science Fair, Young Authors Fair, Governors Honors, Speech Contests and other related functions.

7. Provide continued assistance in the areas of technology, curriculum development and textbook adoption.

8. Provide the opportunity for reciprocal use of facilities, as scheduled and limited to four times per year, including but not limited to: use of the Fine Arts Center for art exhibits, future band/choral festivals in the Performing Arts Center, use of facility for testing of students, etc.

9. Abide by the rules and regulations contained in the facility use contract at each school facility that Reinhardt ~~College~~ University may use and those contained in the Community Use of System Facilities Policy (KG). All other fees associated with the use of facilities will apply (supervisory, custodial, security, etc.).

~~10. Consider providing future assistance in establishing the following initiatives as detailed in the School Board's Educational Accountability and School Improvement Policy:~~

~~A. A Curriculum Development and Instructional Management (CDIM) System, including an Electronic Planning Tool for use by classroom teachers that links critical content (what students need to know) with essential knowledge (what teachers need to know).~~

~~B. A Data Warehouse which enables teachers and principals to access data that enables them to focus and report on students' individual needs and competencies in a timely manner.~~

~~C. A Clearinghouse (virtual) Information Center for use by classroom teachers, principals and other appropriate staff which includes a continuously updated database of available trainers, staff development resource materials, training facilities and research on effective teaching and learning practices.~~

10. Reinhardt ~~College~~ University will offer scholarships to students residing in Cherokee County in the amount of $500 for any Cherokee County student who meets the entry requirements, $1,000 for students with a 2.8 (or above) GPA and $2,000 if students have a 2.8 (or above) GPA and live in the dormitory. These scholarships shall further apply to Cherokee County School District paraprofessional employees who are part-time students in the transitional paraprofessional four-year degree program for teacher preparation. All appropriate financial aid opportunities shall apply to these students.

11. Pursue joint grant opportunities in both parties' best interests.

12. Participate, where feasible, in academic enhancement programs and other appropriate opportunities with students, teachers and staff at R.M. Moore Elementary School.

13. Reinhardt ~~College~~ University shall inform students of System's requirement that, prior to commencement of an applied learning experience, they must complete a criminal background check, and provide clean results indicating no crimes of moral turpitude. Students shall be responsible for completing, and paying for, such

background checks as may be required by the System. The System reserves the right to reject any participant who does not meet its minimum background requirements.

15. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be provided all necessary levels of supervision and must be included within the activities of the partnering organization. As a result of this partnership agreement, Reinhardt must adhere to all local, State or Federal laws regarding education.

ARTICLE IV

The term of this contract is ~~April 23, 2009 through April 22, 2010~~ October 13, 2016 through Oct. 13, 2017. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street, Canton, Georgia 30114, and to the President of Reinhardt ~~College~~ University, 7300 Reinhardt ~~College~~ Circle, Waleska, Georgia 30183.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

REINHARDT UNIVERSITY

_____

Dr. Kina Mallard, President

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____

By: Kyla Cromer, Chairman

_____

By: Dr. Brian V. Hightower

Superintendent of Schools

Approved as to form:

_____

Tom Roach, Esquire

PARTNERSHIP AGREEMENT

BETWEEN

THE CHEROKEE COUNTY BOARD OF EDUCATION

AND

GEORGIA ENSEMBLE THEATRE AND CONSERVATORY

This agreement entered into on this 13th day of October 2016, by and between The Cherokee County Board of Education, hereinafter referred to as the "School Board" And Georgia Ensemble Theatre and Conservatory, hereinafter referred to as "GET."

WHEREAS, the School Board's mission is to educate the emerging generation through learning environments designed to increase the performance of all students; and,

WHEREAS, one of the School Board's Major System Priorities is to increase parental and community involvement through public engagement policies and practices that treat parents, businesses, community-based organizations and agencies, local institutions of higher learning and other public entities as true partners in the educational process; and,

WHEREAS, GET's mission is to provide excellent professional theatre experiences to captivate the current generation of theatre-goers and to nurture future generations; and,

WHEREAS, GET fulfills this mission through the selfless ensemble collaboration of our artists, audiences, and students; and,

WHEREAS, GET believes that partnering with schools in its community is an important piece of the educational puzzle and that arts education is vitally important in developing well-rounded learners.

Now, therefore in consideration of the covenants and conditions set forth herein the parties agree as follows:

ARTICLE I

The parties agree to the foregoing recitals are true and correct and incorporated herein by reference.

ARTICLE II

The School Board will:

1. Work in conjunction with GET staff to develop grade- and curriculum-appropriate theater experiences to include, but not be limited to, opportunities for: field trips by CCSD students to GET and related educator preview workshops; in-school presentations by GET staff and other experts; and opportunities for “virtual field trips” to GET and talks with GET staff and other experts.

2. Promote GET programs and events through existing communication channels, as permitted by School Board policy.

3. Explore/pursue joint professional development opportunities in both parties’ best interest.

4. Explore/pursue joint grant opportunities in both parties’ best interest.

5. Individual schools are encouraged to provide time for at least one GET presentation to staff and one GET presentation to PTA members.

ARTICLE III

GET will:

1. Work in conjunction with CCSD staff to develop grade- and curriculum-appropriate experiences to include, but not be limited to, opportunities for: field trips by CCSD students to GET and related educator preview workshops; virtual field trips to the GET and talks with GET staff and other experts using video-conferencing technology; and in-school presentations by GET staff and other experts.

2. Explore/pursue joint professional development opportunities in both parties' best interest.

3. Explore/pursue joint grant opportunities in both parties' best interest.

4. Provide opportunities for Senior Projects for high school students including service as project mentors when staff members and/or volunteers are available.

5. Participate in various school functions (Fine Arts Days, Cultural Arts Fairs, Career Days/Fairs).

6. Provide judges for Young Authors Fair, Governors Honors, Speech Contests, One-Act Play competitions and other arts-related activities.

7. Provide internship opportunities to qualified high school seniors.

8. Provide schools that schedule one GET presentation to staff and one GET presentation to PTA members with three pairs of gift certificates to Main Stage Productions and three family packs (4 tickets each) of gift certificates for Theatre for Young Audiences public performances.

9. Provide schools discounts on multiple performances of Theatre for Young Audiences productions; and provide schools with PTA member discounts on camps and classes (excluding Improvisation and Performance Camp) for PTAs that coordinate with GET.

10. Accept all children/interested participants for participation within its programs without regard to their gender, race, political affiliation, age, national origin or handicapping condition or any other discrimination recognized and prohibited by State or Federal Law. Children/participants with handicaps must be included within the activities of the partnering organization and must be provided all necessary levels of supervision by the School District. As a result of this partnership agreement, GET must adhere to all local, State or Federal laws regarding education.

ARTICLE IV

The term of this contract is October 13, 2016 through October 13, 2017. This contract shall automatically renew for additional terms not to exceed five years unless either party notifies the other at least 60 days prior to renewal date.

ARTICLE V

This contract has no monetary value and its dual execution shall not in any way be construed or interpreted to commit one party to the other for any compensation or fees or services equitable to any certain monetary amount. Participation in programs is subject to applicable fees as per standard practice of GET.

ARTICLE VI

This contract may be terminated by either party upon thirty (30) days written notice to the other party with or without cause. All notice of this contract shall be given to the Superintendent of Cherokee County Schools at 110 Academy Street, Canton, Georgia 30114, and Education Director, Georgia Ensemble Theatre and Conservatory, 950 Forrest St, Roswell, GA 30075.

IN WITNESS WHEREOF the parties have executed this document the first date referred to herein.

GEORGIA ENSEMBLE THEATRE AND CONSERVATORY

_____

Laurel Crowe, Education Director

THE CHEROKEE COUNTY BOARD OF EDUCATION

_____

By: Kyla Cromer, Chairman

_____

By: Dr. Brian V. Hightower

Superintendent of Schools

Approved as to form:

_____

Tom Roach, Esquire

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	D-1

Title

August 2016 Financial Report and Sales Tax Update

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of August 2016 Financial Report and Sales Tax Update

Summary Explanation and Background

FINANCIAL REPORT FOR AUGUST 2016

See Attached Report

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

Financial Report and Sales Tax Update

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen Dr. Brian V. Hightower

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CHEROKEE COUNTY BOARD OF EDUCATION
Dr. Brian V. Hightower, Superintendent
Kenneth Owen, Asst. Superintendent

FINANCIAL REPORT
AUGUST 2016

General Fund

For the month ending August 31, 2016, the second month of the 2016-17 Fiscal Year, the School District's Operating Account (General Fund) has received $6,810,952 in revenue (year-to-date) consisting of state funds of $5,017,395 (3% of budget), $1,477,453 local taxes (1% of budgeted amount), and other funds of $316,104 (1% of budget). All operating expenditures of $34,696,452 (10% of budget) are within the Board of Education's approved 2016-17 budget.

Capital Outlay

For the period ending August 31, 2016, of Fiscal Year 2016-17, the Capital Outlay Fund reflects receipt of $125 million of bonds sold in Fiscal Year 2007, $104 million of bonds sold in Fiscal Year 2010, $39,854,332 of Direct Pay Qualified School Construction bonds sold in Fiscal Year 2011, $43,232,363 million of bonds sold in Fiscal Year 2013, $46,885,000 of bonds sold in March 2014, and $62,087,932 of bonds sold in March 2015 from the Board-Approved Sale of General Obligation Bonds for capital outlay purposes. The Capital Outlay Fund balance of $13,839,896 as of August 31, 2016, is a consolidation of these six bond sales less expenses paid, as of this date.

Current SPLOST

For Fiscal Year 2016-17, the Cherokee County School District received $3,021,630 in August 2016, for the month of July 2016, the 43rd month of 60 monthly sales tax collections for the 2013-2017 SPLOST. Collections received were above projections (detail included) for the month by $361,392 and well above cumulative projections by $7,318,685. SPLOST sales tax collections are continuing to trend up and follow the regular cyclical collection patterns seen in Cherokee County since 2001. While projections are level from month to month, actual collections vary greatly, due largely to regular consumer spending patterns and seasonal occurrences such as holidays. If this trend continues, it is possible that cumulative collections will exceed projections by as much as $8 million as of December 2017.

Cherokee County School District
FINANCIAL REPORT
AS OF AUGUST 31, 2016

BALANCE SHEET

	GENERAL FUND	BOND SPLOST	CAPITAL OUTLAY	FED FUNDS AND SCHOOL NUTRITION	TOTAL
ASSETS					
Cash	$ 12,343,611	$ 337,703	$ 13,879,543	$ 2,908,337	$ 29,469,194
Investments	-	16,560,214	-	82,054	16,642,268
Accounts Receivable	4,749,176	6,937	-	3,880,823	8,636,936
TOTAL ASSETS	$ 17,092,787	$ 16,904,854	$ 13,879,543	$ 6,871,214	$ 54,748,398
LIABILITIES					
Accounts Payable	$ 1,913,502	$ 6,724	$ 39,647	$ 1,272,054	$ 3,231,927
FUND BALANCE					
Fund Balance 8/31/2016	15,179,285	16,898,130	13,839,896	5,599,160	51,516,471
TOTAL LIABILITIES AND FUND BALANCE	$ 17,092,787	$ 16,904,854	$ 13,879,543	$ 6,871,214	$ 54,748,398

REVENUE AND EXPENSE

Revenue	$ 6,810,952	$ 4,524,597	$ 43,182	$ -	$ 11,378,731
Expense	34,696,452	28,735,817	3,882,347	3,718,949	71,033,565
Excess Revenue over Expense	(27,885,500)	(24,211,220)	(3,839,165)	(3,718,949)	$ (59,654,834)
BEGINNING FUND BALANCE 7/01/2016	43,064,785	41,109,350	17,679,061	9,318,109	111,171,305
ENDING FUND BALANCE 8/31/2016	**$ 15,179,285**	**$ 16,898,130**	**$ 13,839,896**	**$ 5,599,160**	**$ 51,516,471**

General Fund
Comparison of Budget to Actual
August 2016

Description	2016-17 Budget	Year to Date	Available Budget
Revenue			
Federal	$ 121,690	$ 183,321	$ (61,631)
Local	145,702,985	1,477,453	144,225,532
State	194,260,274	5,017,395	189,242,879
Other	4,562,187	132,783	4,429,404
Tan	18,000,000	-	18,000,000
Total Revenue	**$ 362,647,136**	**$ 6,810,952**	$ 355,836,184
Expense			
Instruction	$ 244,222,464	$ 20,639,171	$ 223,583,293
Pupil Services	10,925,866	1,015,868	9,909,998
Imp. Instr. Svcs.	9,150,070	1,509,799	7,640,271
Media Svcs.	4,595,516	357,670	4,237,846
General Adm.	2,745,314	387,570	2,357,744
School Adm.	22,285,070	3,347,979	18,937,091
Business	2,532,012	455,482	2,076,530
Maintenance	23,474,842	4,179,138	19,295,704
Transportation	16,746,074	1,800,127	14,945,947
Support and Community Services	4,526,730	581,585	3,945,145
Facilities and Constr.	691,355	222,063	469,292
Transfers Out	2,707,073	200,000	2,507,073
Debt Service	18,044,750	-	18,044,750
Total Expense	**$ 362,647,136**	**$ 34,696,452**	$ 327,950,684
Excess Rev. over Exp.	**$ -**	**$ (27,885,500)**	$ 27,885,500

1% SALES TAX (2013-2017)
COMPARISON OF COLLECTIONS
AS OF AUGUST 2016

REPORTING MONTH	60 MONTH COLLECTION PERIOD	PROJECTED COLLECTIONS	BOE 1% COLLECTIONS	DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS
February 2013	January 2013 (1)	$ 2,488,563	$ 2,269,305	$ (219,258)
March 2013	February 2013 (2)	2,488,563	2,563,313	74,750
April 2013	March 2013 (3)	2,488,563	2,425,620	(62,943)
May 2013	April 2013 (4)	2,488,563	2,381,702	(106,861)
June 2013	May 2013 (5)	2,488,563	2,454,181	(34,382)
July 2013	June 2013 (6)	2,488,563	2,427,504	(61,059)
August 2013	July 2013 (7)	2,488,563	2,510,632	22,069
September 2013	August 2013 (8)	2,488,563	2,605,297	116,734
October 2013	September 2013 (9)	2,488,563	2,493,932	5,369
November 2013	October 2013 (10)	2,488,563	2,428,645	(59,918)
December 2013	November 2013 (11)	2,488,563	2,596,337	107,774
January 2014	December 2013 (12)	2,488,563	3,175,864	687,301
February 2014	January 2014 (13)	2,532,113	2,322,123	(209,990)
March 2014	February 2014 (14)	2,532,113	2,351,488	(180,625)
April 2014	March 2014 (15)	2,532,113	2,627,301	95,188
May 2014	April 2014 (16)	2,532,113	2,602,365	70,252
June 2014	May 2014 (17)	2,532,113	2,699,208	167,095
July 2014	June 2014 (18)	2,532,113	2,721,371	189,258
August 2014	July 2014 (19)	2,532,113	2,782,520	250,407
September 2014	August 2014 (20)	2,532,113	2,684,587	152,474
October 2014	September 2014 (21)	2,532,113	2,706,244	174,131
November 2014	October 2014 (22)	2,532,113	2,574,209	42,096
December 2014	November 2014 (23)	2,532,113	2,828,394	296,281
January 2015	December 2014 (24)	2,532,113	3,574,420	1,042,307
February 2015	January 2015 (25)	2,582,755	2,582,194	(561)
March 2015	February 2015 (26)	2,582,755	2,529,255	(53,500)
April 2015	March 2015 (27)	2,582,755	2,677,568	94,813
May 2015	April 2015 (28)	2,582,755	2,859,845	277,090
June 2015	May 2015 (29)	2,582,755	2,866,891	284,136
July 2015	June 2015 (30)	2,582,755	2,938,783	356,028
August 2015	July 2015 (31)	2,582,755	2,954,492	371,737
September 2015	August 2015 (32)	2,582,755	2,869,196	286,441
October 2015	September 2015 (33)	2,582,755	2,754,073	171,318
November 2015	October 2015 (34)	2,582,755	2,734,219	151,464
December 2015	November 2015 (35)	2,582,755	2,930,681	347,926
January 2016	December 2015 (36)	2,582,755	3,599,489	1,016,734
February 2016	January 2016 (37)	2,660,238	2,557,703	(102,535)
March 2016	February 2016 (38)	2,660,238	2,601,849	(58,389)
April 2016	March 2016 (39)	2,660,238	3,008,167	347,929
May 2016	April 2016 (40)	2,660,238	2,857,397	197,159
June 2016	May 2016 (41)	2,660,238	2,955,324	295,086
July 2016	June 2016 (42)	2,660,238	3,076,205	415,967
August 2016	July 2016 (43)	2,660,238	3,021,630	361,392
		$ 109,862,838	$ 117,181,523	$ 7,318,685

CHEROKEE COUNTY SCHOOL DISTRICT
1% SALES TAX FOR 2013-2017
PROJECTED COLLECTIONS
June 21, 2012

	2013	2013-14	2014-15	2015-16	2016-17	2017
July	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
August	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
September	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
October	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
November	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
December	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
January	$ -	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045
February	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
March	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
April	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
May	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
June	$ 2,488,563	$ 2,532,113	$ 2,582,755	$ 2,660,238	$ 2,740,045	$ -
Total by Fiscal Year	$ 12,442,815	$ 30,080,506	$ 30,638,566	$ 31,380,475	$ 32,321,891	$ 19,180,315
Total Projected Collections						$ 156,044,568

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	D-2

Title

Authorization to Dispose of Surplus Property/Inventory

Requested Action

Board Consideration of Superintendent's Recommendation of Disposal of Surplus Property and Sale Date

Summary Explanation and Background

The annual surplus sale date is set for Saturday, November 5, 2016, to be held at the Central Distribution Warehouse located at 201 Mountain Brook Court, Canton, 30115. A surplus property summary is attached. Property has been inspected by Purchasing, Technology, and Special Education Departments to ensure that it is not usable for current educational programs.

All schools have the first opportunity to preview surplus property in order to determine if there may be a need for such property prior to final sale date. Pursuant to written systemic partnership agreements, outside agencies will then be allowed to preview surplus property.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

N/A

Board Action	Source of Additional Information
(For Official School Board Records Only)	Kenneth Owen (770) 704-4244 Shannon Nolan (770) 721-8456

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CCSD Surplus Sale
November 5, 2016 Preview: 8:00am Sale Begins: 9:00am
Central Distribution Warehouse
201 Mountain Brook Court
Canton, GA 30115

School Administrators and Department Heads have determined items in surplus inventory are unusable primarily due to items being outdated or damaged and the cost to upgrade or repair exceeds the replacement cost. Items in surplus inventory include the following:

Classroom and Office Furniture
Desks (Metal, Wood, and Administrative), Chairs (Student, Teachers, and Administrative), Tables (Rectangular, Round, Kidney, Computer, and Printer), Dry Erase Boards, Cabinets (Metal File, and Storage), Bookcases, Art Easel, Globes, Study Carrels, Cubbies, Shelving (Plastic and Metal), Sofa (Large and Small), Drafting Tables, Conference Tables, Lunchroom Tables

Equipment
Televisions, TV Stands, Overhead Projectors, Headphones, AV Carts, VCRs, Recorder/Player, Projectors & Misc Parts, Opaque Projectors, Cameras, Tripod Stands, Handheld Radio, Chargers, Camcorder, Speakers, DVD Players, Listening Centers, Kilns with Hood, Microscopes, Computer Keyboard Tray, Scale, Coffee Maker, Typewriters.

Miscellaneous Office
Copiers, Fax Machines, Shredders, Telephones, Laminators, Paper Cutters, Sorters, File Holders, Three-Hole Punch, Electric Folding Machine, Unibind Binder Machine, Coin Sorting Machine.

School Food Services
Hobart Mixers, Serving Line components, Salad Bar, Microwave, Work Tables, Hot/Cold Food Counters, Proofer/Warmer, Vending Machine Drawers, Small School Food Service Items (Knives, Spoons, Forks, Cutters, Peelers, Pans, Bowls, Spatulas), Robot Coupe Food Machine, Washers, Dryers, Refrigerators, Stoves, Dishwasher, Scales, Digital Thermometer, Shelving, Drink Containers, 2 Door Cooler.

Maintenance and Grounds
Lincoln Welders, Yellow Tig Welder, Hobby Welders, Power Mig Welder, Welding Cart, Floor Fan, CNC Mill, Belt Sander, Reversing Drill, Jigsaws, Air Compressor, Powermatic Drill Press, Article Tech CPM Machine, Drill Router, Glass Entry Doors, Floor Machine.

Transportation
1988 GMC truck with utility body (257,801 miles), 1991 GMC 1 ton dump truck (119,092 miles), 1991 Dodge 4x4 truck (137,525 miles), 1993 GMC Jimmy SUV (150,616 miles), 1997 GMC Truck (257,222 miles), 1999 GMC truck with utility body (228,657 miles), 5 Ford Crown Vic Police cars (Years 1999-2001(156,930-189,533 miles), Rhino Push Bars, Whelen Lights, Torque Converter, Floor Jack, Parts Washer/Haro Barrel, Miscellaneous Auto Parts, Defogger Machine.

Miscellaneous
Keyboards, Acoustic Guitars, Chromeaharp, Pianos, Saxophones, Clarinets, French Horn, Flutes, Trombones, Percussion Cabinet, Music Stands, Classroom Rugs, Maps, Projection Screens, Partitions, Picture Frames, Toner Cartridges, Gym Equipment, Weight Lifting Equipment (Benches, Bars), Elliptical Machines, Treadmill, Gym Lights, Buzzer System, Soccer Goals, Band Uniforms, Grill.

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	E-1

Title

Out of State Travel Request

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel

Summary Explanation and Background

See attachment for out of state travel requests to attend professional conferences.

Major System Priority

Attracting, retaining, and training the best teachers, principals, and support staff

Financial Impact

See Legend on Attached Out of State Travel Requests

Exhibits: (List)

Attached Out of State Travel Requests

Board Action	Source of Additional Information
(For Official School Board Records Only)	Susan G. McCarthy 770.479.1871 Dr. Keith A. Bryant 770.479.1871 Jackie Miller 770.479.1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

OUT OF STATE TRAVEL REQUESTS

Name	School	Dates	Reason	Place	Cost
Debra Murdock, Director	Central Office	11.3.16 – 11.6.16	*To attend 2016 Association for Supervision and Curriculum Development (ASCD) Conference on Educational Leadership*	National Harbor, MD	$1,708 ❖
Dr. Jennifer Scrivner, Director	Central Office				$1,708 ❖
Tammy Castleberry, Supervisor	Central Office				$1,708 ❖
Jackie Miller, Supervisor	Central Office				$1,708 ❖
Karen Carl	Creekview IZ Lead Principal / Free Home ES				$1,708 ❖
Kathleen Chandler	Etowah IZ Lead Principal / Bascomb ES				$1,708 ❖
Dr. Ann Gazell	Sequoyah IZ Lead Principal / Indian Knoll ES				$1,708 ❖
Dr. Kerry Martin	River Ridge IZ Lead Principal / Mill Creek MS				$1,708 ❖

Mark Smith Dr. Susan Zinkil	Woodstock IZ Lead Principal / Woodstock HS Cherokee IZ Lead Principal / Teasley MS				$1,708 ❖ $1,708 ❖
William J. Sebring, Assistant Superintendent Phil Parrott, Director	Central Office	10.14.16 – 10.15.16	*To attend Technical Turf Seminar*	Nashville, TN	$229 ₳ $229 ₳
Charlette M. Green, Director Sheryl Gould, Supervisor Dr. Patti Howard, Speech Language Pathologist	Central Office	11.16.16 – 11.19.16	*To attend and recruit at American Speech-Language Hearing Association (ASHA) Convention*	Philadelphia, PA	$ 913 ₳ $1,643 ₳ $ 0 ❍
Dr. Adrian Thomason, Director	Central Office	10.24.16 – 10.25.16	*To attend Applicant Tracking Certification Course*	Loveland, CO	$1,745 ₳
Renee Bernhardt, Supervisor Debbie Ritter, Teacher on Special Assignment	Central Office	10.25.16 – 10.29.16 10.25.16 – 10.28.16	*To attend International Dyslexia Association (IDA) Conference*	Orlando, FL	$ 377 ₳ $ 841 ₳

Les Conley, Administrator on Special Assignment	Central Office	10.19.16 – 10.21.16	*To visit Lamarque ES regarding Arts in Education Model Development and Dissemination (AEMDD) Grant*	North Port, FL	$714 ✶
Michelle Duren, Teacher Bonnie Holton, SSIP/Choice District Coach	Cherokee HS Central Office	11.17.16 – 11.18.16 11.18.16 – 11.18.16	*To attend Check & Connect's Comprehensive Implementation Training*	St. Paul, MN	$1,771 ✦ $1,639 ✦
David Boggs, Teacher	Avery ES	11-2-16 – 11-6-16	*To attend National American Orff-Schulwerk Association (AOSA) Conference*	Atlantic City, NJ	$1,293 ◊
Doug Knott, Principal Dr. Pam Green, Assistant Principal	Liberty ES	10.14.16 – 10.15.16	*To attend National School of Character Forum: Promising Practice Award* ***Recipient of Award***	Washington, DC	$1,059 Ѧ $1,059 Ѧ
Kristen Brooks, Teacher	Woodstock ES	1.23.17 – 1.27.17	*To attend Future of Education Technology Conference*	Orlando, FL	$1,585 Ѧ
Josh Markham, Teacher	Sequoyah HS	3.8.17 – 3.11.17	*To attend American Choral Directors Association (ACDA) National Conference*	Minneapolis, MN	$ 329 Ѽ

Legend

❖ - AdvancED Funds
Ѧ – State Staff Development Funds FY2016-17
◊ - Local PTA Funds FY2016-17
✦ - CHOICE Program
❍ - Expense Paid By Employee
Ѽ – Sequoyah Innovation Zone Funds
✶ - ArtsNOW Impact Grant

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	E-2

Title

Out of State and Overnight Field Trips

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips

Summary Explanation and Background

See Attached List of Field Trips.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	Trey Olson 770-479-1871 Susan McCarthy 770-479-1871

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

ATTACHMENT: OVERNIGHT AND OUT-OF-STATE FIELD TRIPS

I. Curriculum-Based Field Trips

School	Grade	Date	Destination	Reason/Nature
E. T. Booth MS	8	3.1.17 – 3.5.17	Orlando, FL	Band and chorus students will participate in *Festival Disney – A Music Festival with Character!*
Cherokee HS	9-12	6.4.17 – 6.10.17	Charleston, SC	Air Force JROTC cadets will attend Summer Leadership Course at the Citadel.
Creekview HS	9-12	6.19.17 – 6.24.17	Washington, DC	Future Farmers of America (FFA) students will attend the Washington Leadership Conference.
Creekview HS	9-12	6.27.17 – 7.3.17	Anaheim, CA	Future Business Leaders of America students will attend the National Leadership Conference.
Etowah HS	10-12	10.19.16 – 10.21.16	Indianapolis, IN	Future Farmers of America (FFA) students will attend the National FFA Convention.
River Ridge HS	9-12	6.5.18 – 6.14.18	Assisi / Rome / Florence, Italy	Latin Club students will experience culture and explore historical sites.
River Ridge HS	9-12	3.16.17 – 3.19.17	Orlando, FL	Orchestra students will participate in a Disney's Workshop entitled "You're Instrumental."
River Ridge HS	9-12	3.22.17 – 3.26.17	Orlando, FL	Chorus students will participate in *Festival Disney – A Music Festival with Character!*
Sequoyah HS	9-12	3.16.17 – 3.19.17	Orlando, FL	Orchestra students will participate in a Disney's Workshop entitled "You're Instrumental."
Woodstock HS	9-12	3.16.17 – 3.19.17	Orlando, FL	Orchestra students will participate in a Disney's Workshop entitled "You're Instrumental."
Woodstock HS	11-12	3.29-18 – 4-8-18	London, England / Berlin, Germany / Paris, France	Social Studies students will experience culture and explore historical sites.
Woodstock HS	9-12	6.9.18 – 6.18.18	Salzburg, Vienna, Austria / Munich, Germany	Chorus students will participate in a performance, experience culture and explore historical sites.

II. Student Activities/Athletic-Based Trips

School	Grade	Date	Destination	Reason/Nature
Cherokee HS – Boys/Girls Basketball Teams	9-12	12.18.16-12.23.16	Orlando, FL	Participate in the KSA Events 2016 Pre-Holiday Basketball Tournament
Etowah HS – Boys Basketball Team	9-12	12.26.16-12.30.16	Charleston, SC	Participate in the Rotary Roundball Classic

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	F-1

Title

Monthly Update on Capital Outlay Projects

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects

Summary Explanation and Background

See the attached construction project status report from the Assistant Superintendent for Support Services and Facilities/Construction Management, along with accompanying architectural firm summaries.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachments

Board Action	Source of Additional Information
(For Official School Board Records Only)	William J. Sebring 770.721.8445 Phil Parrott 770.721.8457 Steve Werner 770.721.8450

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Cherokee County School District

DATE: 30 September 2016

TO: Dr. Brian V. Hightower
Superintendent of Schools

FROM: William J. Sebring
Assistant Superintendent, Support Services and Facilities/Construction Management

SUBJECT: Construction Status Reports

The monthly status reports submitted by the architects have been reviewed and the following additional comments are offered:

Educational Services Complex

- Structural Steel work is ongoing.
- Exterior cold form stud installation for the exterior Auditorium walls is underway.
- Metal stud wall installation for third floor of the three story main building is ongoing.
- Installation of exterior wall insulation and dens glass is nearing completion for the main building.
- Electrical and Plumbing installation continues.
- Mechanical Contractor has installed all roof top equipment for both buildings.
- Mechanical Contractor continues with installation of duct work in both buildings.
- Roof installation for main building is nearly completed then contractor will start on the Auditorium building.
- Anticipated project completion date is August 2017.

WJS

WJS:dm

110 Academy Street
Canton, Georgia 30114
770.479.1871
www.cherokee.k12.ga.us

KRH ARCHITECTS

September 30, 2016

Cherokee County Board of Education
Attn: Mr. William J. Sebring
110 Academy Street
Canton, GA 30114

RE: Cherokee County School District – Educational Services Complex
Architects Project # 14-021

Mr. Sebring,

In the Main Administration Building, the contractor has completed most of the exterior structural metal studs. They have almost completed the exterior sheathing with the exception of the south side of the building. They have completed the installation of the structural brick relief angle. The roofer continues to install the roof asphalt cap sheets around the roof curbs and around the mechanical unit blind wall support post. The interior metal studs are over halfway complete on the second level, and they have begun installing them on the third level.

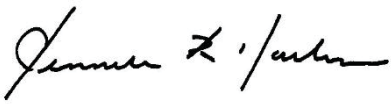
The mechanical ductwork is 70% complete on the second level, and they have started installing ductwork on the third level. They have also set the mechanical roof top units. The electrician continues to run conduit with the progress of the metal stud installation.

In the Auditorium Building, the exterior structural metal studs have been installed on the high roof and are completed on the eastside of the building. The mechanical subcontractor has also completed the installation of the mechanical roof top units.

The design team is working on reviewing the exterior and interior finish submittals. We continue to visit the jobsite weekly with Owner and Contractor to review the project status.

The project is on schedule, and the quality of workmanship meets the requirements of our plans and specifications. We see no reason why the Educational Services Facility will be delayed from opening up for August 2017.

Sincerely,



Kenneth R. Harless AIA, NCARB



September Aerial



Auditorium Building



Auditorium (South)



Auditorium (Electrical El-1)



Auditorium (From Main Building)



Auditorium (View Northwest)



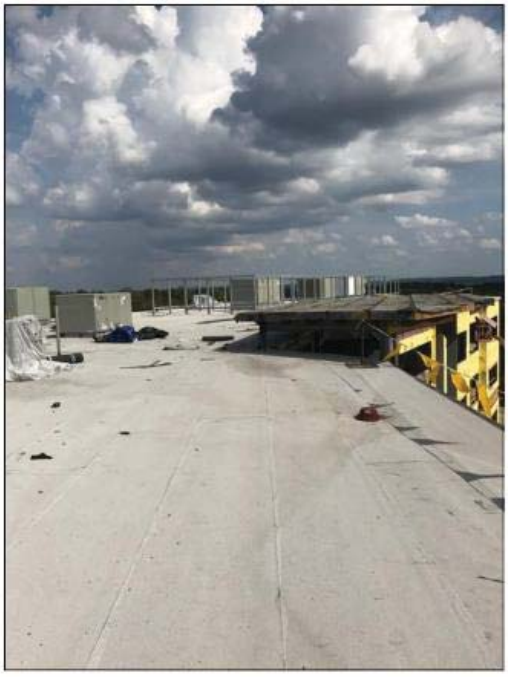
Main Building (View Northwest)



Main Building (Front Entrance)



Roof Top Units



Main Building Roof



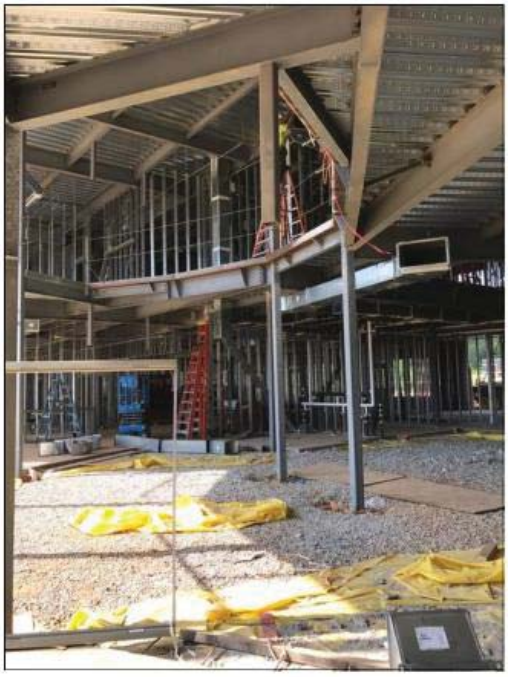
Main Building (Interior Metal Studs)



Main Building (Interior Metal Studs)



Main Building (Roof Access)



Main Building (Lobby 1000)

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	F-2

Title

Board Consideration of Superintendent's Recommendation of Special Lease Agreements

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements

Summary Explanation and Background

Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving two or more consecutive days or for recurring activities.

Attached is a synopsis of details of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.

Major System Priority

Increasing Accountability

Financial Impact

N/A

Exhibits: (List)

See Attachment

Board Action	Source of Additional Information
(For Official School Board Records Only)	William J. Sebring 770-721-8445 Phil Parrott 770-721-8457

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

Special Lease Agreements October 2016

School Facility: Clark Creek

Event Dates: 10/14/2016-5/19/2017

Name of Organization: Girl Scouts of Greater Atlanta- Troop 16244

Director of Activity Name: Kristi Kvenlid

Object or purpose: Girl Scout/Brownie Meeting

Term: 8 Months

Areas: Classroom

School Facility: Mountain Road

Event Dates: 10/23/2016-10/22/2017

Name of Organization: Rising Hills Church

Director of Activity Name: Dr. George F. Anderson

Object or purpose: Church Services

Term: 1 Year

Areas: Cafeteria, 4 Classrooms, Restrooms

School Facility: CCSD Elementary, Middle Schools (See Attached List)

Event Dates: 10/18/2016-2/18/2017

Name of Organization: CYB

Director of Activity Name: Camille Thomas

Object or purpose: Basketball League

Term: 5 Months

Areas: Gym

SY2016-17 Participating Schools for CYB

Ace Academy

Arnold Mill

Avery

Ball Ground

Bascomb ES

Canton

Carmel

Clark Creek

Clayton

Free Home

Hickory Flat

Holly Springs

Indian Knoll

Johnston

Knox

Liberty

Little River

Macedonia

Mountain Rd

Oak Grove

RM Moore

Sixes

Teasley

Tippens

Woodstock ES

Agenda Request Form

Cherokee County School District

Meeting Date	Agenda Item Number
October 13, 2016	G-1

Title

Personnel Recommendations and Resignations for Certified and Classified Personnel

Requested Action

Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations and Transfers for Classified Personnel

Summary Explanation and Background

The Personnel Recommendations include the following items:

1. Certified Recommendations
2. Certified Resignations
3. Classified Recommendations
4. Classified Transfers
5. Classified Resignations

Major System Priority

Attracting, Retaining and Training the Best Teachers, Principals and Support Staff

Financial Impact

N/A

Exhibits: (List)

Board Action	Source of Additional Information
(For Official School Board Records Only)	Richard Beaulieu 770.704.4384

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: _____
(Date)

By: _____
(School Board Chairman)

Initialized: 3/3/99
Revised: 2/1/16

CERTIFIED RECOMMENDATIONS 10/13/2016

Last	First	Position	Location	Start Date
Evangelista	Emily	Teacher	Canton ES	09/26/16

CERTIFIED TRANSFERS 10/13/2016

Last	First	Position	Location	Start Date
Sharrock	Todd	Teacher on Special Assignment to Asst. Principal	Woodstock HS	11/01/16

CERTIFIED RESIGNATIONS 10/13/2016

Last	First	Position	Location	End Date
Jones	Renee	Special Education Facilitator	Buffington ESC	11/30/16
Chastain	Charlotte	Teacher	Carmel ES	12/16/16
Albee	Susan	Teacher	Creekland MS	08/31/16
Hynes	Suzanne	Teacher	Hickory Flat ES	09/30/16
Jones	Susan	Teacher	Knox ES	06/01/16
Miskelly	Sheila	Teacher	Teasley MS	09/30/16
May	Joanne	Assistant Principal	Woodstock HS	10/31/16

CLASSIFIED RECOMMENDATIONS 10/13/2016

Last	First	Position	Location	Start Date
Davidson	Kayce	School Nutrition Worker	Canton ES	09/08/16
Vasquez	Celia	School Nutrition Worker	Clark Creek ES	09/16/16
Cadenhead	Sheri	Secretary	Creekland MS	09/26/16
Cruse	Leah	Paraprofessional	Dean Rusk MS	09/26/16
Puccio	John	Paraprofessional	Etowah HS	10/03/16
Campos	Joanna	Secretary	Hasty ES	09/29/16
Kern	Christina	Paraprofessional	Hasty ES	09/12/16
Brown	Rebecca	School Nutrition Worker	Little River ES	09/12/16
Bryant	Joel	Facility Technician	Maintenance	09/12/16
Zavala	Gloria	Parent Facilitator	Teasley MS	09/12/16
Mattar	Jennifer	Paraprofessional	Tippens Center	09/07/16
Peavy	Tyrone	Paraprofessional	Tippens Center	09/12/16
Allison	Jean	Bus Attendant	Transportation	09/02/16
Bauer	Scott	Bus Driver	Transportation	09/27/16
Cannon	Shelia	Bus Attendant	Transportation	09/02/16
Childs	Tammy	Bus Driver	Transportation	09/14/16
Foster	Shameeka	Bus Driver	Transportation	10/03/16
Griffiths	John	Bus Driver	Transportation	09/28/16
Hicks	Lisa	Bus Driver	Transportation	09/08/16
Kissinger	Geneva	Bus Driver	Transportation	10/05/16
Singer	Barry	Bus Driver	Transportation	09/30/16
Rea	Christine	Secretary	Woodstock ES	10/07/16

CLASSIFIED TRANSFERS 10/13/2016

Last	First	Position	Location	Start Date
Sheehan	Lisa	Bus Driver to Secretary	Creekview HS	10/17/16
Verner	Amanda	Paraprofessional to Teacher	Dean Rusk MS	09/12/16
Drumm	Stacy	School Nutr. Worker to School Nutr. Asst. Manager	Mill Creek MS	10/03/16
Puccio	Sheryl	Secretary 5 to Clerk 6	School Operations	10/10/16

CLASSIFIED RESIGNATIONS 10/13/2016

Last	First	Position	Location	End Date
Jones	David	Paraprofessional	Ace Academy	10/06/16
Reece	Heather	School Nutrition Worker	Canton ES	09/08/16
Snapp	Sarah	Paraprofessional	Canton ES	10/03/16
Harden	Sharon	School Nutrition Worker	Carmel ES	09/16/16

CLASSIFIED RESIGNATIONS (Continued) 10/13/2016

Last	First	Position	Location	End Date
Harris	Eric	Paraprofessional	Cherokee HS	10/17/16
Abrams	Debra	School Nutrition Worker	Clark Creek ES	09/15/16
Travis	Pamilia	Secretary	Clark Creek ES	09/30/16
Byrd	Robert	Paraprofessional	Etowah HS	09/12/16
Bouldin	Christopher	Paraprofessional	Freedom MS	05/27/16
Krapf	Jacqueline	Student Records Facilitator	Liberty ES	10/14/16
Eaton	Tiffiney	School Nutrition Worker	Little River ES	09/09/16
DeLima	Edward	Facility Support	Maintenance	12/31/16
Galindo	Diana	School Nutrition Worker	Mill Creek MS	09/26/16
Knight	Patricia	School Nutrition Worker	River Ridge HS	08/26/16
Hull	John	Police Officer	School Police	09/09/16
Mullins	Chad	Warehouseman Delivery	Support Services	09/30/16
Duncanson	Whitni	Paraprofessional	Teasley MS	10/12/16
Ragano	Christina	School Nutrition Worker	Teasley MS	09/16/16
Murphy	Lynne	Secretary	Technology	10/31/16
Morris	Kevin	Paraprofessional	Tippens Center	08/29/16
Eifler	Chaney	Bus Driver	Transportation	10/07/16
Fallin	Joseph	Bus Driver	Transportation	10/07/16
King	Rebecca	Bus Driver	Transportation	10/14/16
Wright	Melanie	Bus Attendant	Transportation	09/30/16
Copeland	Deena	Secretary	Woodstock MS	08/31/16