



HOUSING AFFIDAVIT

In order for student registration to be approved **ALL** of the following documentation must be provided:

- Homeowner/Primary Leaseholder/Renter/Tenant must provide a mortgage statement, lease and/or rental agreement or tax assessment **AND**,
- Homeowner/Primary Leaseholder/Renter/Tenant must provide a current electric bill dated within the past 30 days **AND**,
- Parent/Legal Guardian must provide two pieces of current business mail with their name at the above listed address (dated within the last 30 days). Business mail does not include: junk mail, class D mail or hand written mail.

TO BE COMPLETED BY THE PARENT:

I, _____, the parent of the below listed student(s), hereby affirm that we are residing with _____ at the following address _____

in good faith and not for the purpose of attending Richmond County Public Schools.

Student Name: _____	DOB: _____ / _____ / _____	Grade: _____
Student Name: _____	DOB: _____ / _____ / _____	Grade: _____
Student Name: _____	DOB: _____ / _____ / _____	Grade: _____
Student Name: _____	DOB: _____ / _____ / _____	Grade: _____

Parent/Guardian Signature _____ Date _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

TO BE COMPLETED BY HOMEOWNER/PRIMARY LEASEHOLDER/RENTER/TENANT:

I hereby affirm that the parent listed above and his/her child(ren) live in my residence at the following address _____

in good faith and not for the purpose of attending Richmond County Public Schools.

Printed Name of Homeowner/Primary Leaseholder/Renter/Tenant _____	_____
_____	Date _____
Signature of Homeowner/Primary Leaseholder/Renter/Tenant _____	_____
_____	Date _____

Notice of Richmond County Public Schools Expectations

The division superintendent or his/her designee may verify the facts contained in this affidavit and conduct an audit on a case-by-case basis after the child has been enrolled in the division. The audit may also include a personal visit by a division attendance officer or other employee of the division at the residence provided in this affidavit to certify the facts sworn to in this affidavit. If the division discovers fraud or misrepresentation, the student shall be withdrawn from Richmond County Public Schools and charged with a Class 4 misdemeanor as outlined in Virginia Code § 22.1-5.

1. I attest that this request to attend Richmond County Public Schools is not primarily related to attendance at a particular school, nor is this affidavit being completed for the purpose of participating in athletics, taking advantage of special services or programs offered, or for any other similar purposes.
2. I understand that if any of the information provided on this affidavit is changed for any reason it is my responsibility to immediately notify RCPS, but not later than thirty days from the time of the change.

Parent/Guardian Signature _____ Date _____

Homeowner/Primary Leaseholder/Renter/Tenant Signature _____ Date _____