

Hockinson Heights Elementary School Parent and Family Engagement Policy 2017 - 2018

Objective: To develop and maintain strong relationships and communication between school personnel and parents which results in effective family engagement to support student achievement.

Requirements: Section 1116 of the Every Student Succeeds Act (ESSA) requires each building receiving Title I funding to have a building level parent and family engagement policy.

Requirement	Activities and Strategies	Participants/Persons Responsible	Date/Time Frame	Evidence of Completion
1. Title I, Part A requirements will be explained to parents.	Information shared with parents in writing in September 2017 as part of back to school communication. Share at Title I Meeting - October 24 & 25, 2017.	Title I Teacher Principal Parent	Fall 2017 First month of each new school year.	Signed School/Parent Learning Compact, permission form, and Title I signature page. Sign-in page from the Title I parent meeting
2. Hold a flexible number of meetings throughout the year.	After the initial parent contact, an open door policy is in place encouraging parent input. Parent/Teacher Conferences (fall/spring of each school year)	Title I Teacher Principal Classroom Teacher(s) Parent	Oct. 2017 Parent/Teacher Conferences March 2017 Parent/Teacher Conferences On-going	Newsletters Sign-in page from the Title I parent meeting
3. Parents will be involved in the planning, review, and improvement of this parent and family engagement policy.	Parents on the Building Leadership Team will review and give input to the Site Improvement Plan, Parent Involvement Policy, and Title I Plan. Parents of students in the Title I Program will have the opportunity to give input to the Parent Engagement Policy/Learning Compact when students enroll, at the Title parent meeting, and as needed through the year.	Parent Principal Title I Teacher Teachers/staff	2017 - 2018 school year On-going On-going, October 2017	Completed and approved policy Meeting Agenda/Minutes Title I Parent Meeting sign-in sheet

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<p>4. Parents will be provided information about the Title I, Part A program throughout the year. This will include information on curriculum, how student progress is assessed, and the level of achievement expected of the student.</p>	<p>Parent/Teacher conferences will cover curriculum and student progress as measured by the STAR and classroom assessment tools such as Bridges Intervention and Eureka Math Module Assessments.</p> <p>Parents of Title I students will receive regular progress reports from the Title I program.</p> <p>Title Meeting</p> <p>Title I teachers will share individual student progress information with each student's general education teacher monthly or as needed throughout the year.</p>	<p>Title I Teacher Classroom Teacher Parent Student</p>	<p>Oct. 2017 Parent/Teacher Conferences</p> <p>March 2017 Parent/Teacher Conferences</p> <p><i>Every six- eight weeks throughout the school year 2017- 2018</i></p> <p>On-going</p> <p>October 24/25, 2017</p>	<p>Signed School/Parent Learning Compact</p> <p>Oct. 2017 Parent/Teacher Conference schedule</p> <p>March 2018 Parent/Teacher Conference schedule</p> <p>Student Progress Reports from the Title I Math Program</p> <p>On-going communication through Schoology, e-mail, progress report notes, and conversations documented in the parent communication log.</p> <p>On-going communication through e-mail, conferences, and conversations documented in the teacher communication</p> <p>Newsletters/Schoology</p>
<p>5. Parents may request meetings, provide suggestions, and participate in decisions related to their children's education.</p>	<p>School/Parent Learning Compact</p> <p>Parent/Teacher Conferences</p> <p>Parents may call or e-mail the child's teacher(s).</p> <p>Title I Parent Meeting</p>	<p>Parent Classroom Teacher Title I Teacher Principal</p>	<p>Oct. 2017 Parent/Teacher Conferences</p> <p>March 2018 Parent/Teacher Conferences</p> <p>On-going</p> <p>October 2017 Title I Parent Meeting</p>	<p>Signed School/Parent Learning Compact</p> <p>Student Progress Reports from the Title I Math Program.</p> <p>Student Handbook</p> <p>Parent Communication Log</p> <p>Teacher Communication Log Meeting agenda/sign-in page</p>

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6. School personnel respond to parents' requests and suggestions.	Personnel will consider and incorporate suggestions from parents into building program. BLT parent suggestions Progress Report Comments Parent Math Night Comments/Feedback	Title I Teacher Classroom Teacher Principal Parent	On-going	Communication Log Meeting Minutes
7. Parents will be involved in the development of the School/Parent Learning Compact.	Parents on the Building Leadership Team and Title I Parents will be given the opportunity to review and modify the School/Parent Learning Compact. Feedback from parents, received at the 2017 Title I math meeting, through e-mail/Schoology, and/or conferences will be reviewed and adapted into the plan.	Parent Title I Teacher Classroom Teacher Principal	On-going	Signed School/Parent Learning Compact BLT Meeting Minutes October 2017 Title I Meeting Agenda

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<p>8. Increasing parent engagement and involving parents more effectively with school personnel in improving their children's academic achievement.</p>	<p>Teachers will meet with all parents of students in their class to discuss progress and expectations.</p> <p>Strategies to support students are shared in classroom and school newsletters.</p> <p>Information about curriculum is shared at the start of the year, Math/Literacy Night, Book Swap, and Multicultural Arts and Poetry Night, Kindergarten Round-up</p> <p>Math strategies shared at Title I Parent Math Night and Family Literacy and Math Night</p> <p>Parents are invited and encouraged to get involved at Hockinson Heights Elementary School in the following ways: <i>Classroom volunteer</i> <i>Library volunteer</i> <i>Health Screening Volunteer</i> <i>Share career experiences with students</i> <i>Field Trip Chaperone</i> <i>Attend Literacy/Math Nights</i> <i>Join PWT</i> <i>Attend student performances</i> <i>Attend parent education events through Community Education</i> <i>Other volunteer opportunities as requested</i></p>	<p>Parent Classroom Teacher Title I Teacher Principal</p>	<p>October 2017 Parent/Teacher Conferences</p> <p>March 2018 Parent/Teacher Conferences</p> <p>September, November, February, March, May 2017 - 2018</p> <p>October 24 & 25, 2017 November 30, 2017</p> <p>On-going</p>	<p>October 2017 Parent/Teacher Conferences rosters</p> <p>March 2018 Parent/Teacher Conference rosters</p> <p>Student Progress Reports</p> <p>Signed School/Parent Learning Compact</p> <p>Classroom/School Newsletters</p> <p>Parent Night Flyer, Sign-in Sheets</p> <p>Meeting Agenda/Sign-in Sheets</p> <p>Parent Communication Log</p> <p>Event Photos</p>