

Hollis School Board
Wednesday, January 6, 2021
6:00 PM

<https://zoom.us/j/91556403009?pwd=c01oZWVtc3hZR1pCQicrejN1TTJqQT09>

Meeting ID: 915 5640 3009

Passcode: 952854

Dial:

+1 929 205 6099 US (New York)

Meeting ID: 915 5640 3009

Passcode: 952854

All Times are estimates and subject to change without notice

- 6:00 Call to Order
- 6:05 Agenda adjustments
Correspondence/Resignations/Nominations
- 6:10 Approval of Minutes – December, 2020
- 6:15 Principal's report
- 6:45 Discussion
- Diversity, Equity and Inclusion Committee Update
 - SAU Rent/Long term lease – SAU Bond for renovations of 4 Lund Lane
 - Data presentation – Assistant Superintendent Bergskaug
 - Fiscal Year 2022 Draft budget for review
- 7:30 **Deliberations**
- To see what action the Board will take regarding the proposed changes to the annual meeting calendar (virtual annual meeting)
 - To see what action the Board will take regarding the policy memo submitted by the policy committee
- 7:45 Non-public under RSA 91-A: 3II (a) Compensation and/or (c) reputation
- 7:50 Motion to adjourn

Hollis School District
Administrative Report
January 2021

Calendar, Events, Programs:

- HPS/HUES - January 4th - 15th - remote learning for all
- HPS/HUES - January 18, 2021 - No School in observance of Martin Luther King Jr.
- HPS/HUES - January 29th - is the next day for parents to switch learning choices from remote to in-building and vice versa. Space is limited based on physical distancing precautions.

Building & Grounds:

- HUES:
 - Skylights are being replaced at HUES... they look great and are now also reinforced with a grid for extra safety precautions. All skylights should be replaced by mid-January (weather permitting)
 - The HUES lighting project is mostly complete - work is happening on programming and replacing any defects in the new fixtures.
 - HUES is still looking for a part-time custodian
- HPS:
 - 2nd Grade Classroom floors are being replaced
 - Septic System has it's annual inspection and pumping
 - The lighting project is almost complete, with a little programming left to be done!

Staffing & Students:

- HPS - Both remote students and in person students enjoyed math week, solving puzzles, and dressing up! HPS tweets captured the fun!
- HPS - all students are welcome to attend morning messages during remote learning!
- HPS/HUES - Dec 23rd is a PD collaboration day - all staff will be working on curriculum/lesson planning or attending mandatory training.
- HUES celebrated more WING Awards in December - we are very proud of our Hollis HAWKS and how they are growing academically, behaviorally, and socially.
- HUES specialists created a mini holiday concert to celebrate the season and bring cheer to our students even though we could not gather to have our annual sing-along.

Enrollment Snapshot for January 2021:

HPS		HUES	
Grade	Enrollment	Grade	Enrollment
PreK Intensive Needs	3	4	86 total 19 remote 67 at HUES
PreK 3	5	5	93 total 27 remote 66 at HUES
PreK 4	7	6	103 total 42 remote 61 at HUES
K	71 54 at HPS		

	17 remote		
1	75 50 at HPS 25 remote		
2	93 70 at HPS 23 remote		
3	83 55 at HPS 28 Remote		
Total Hollis School District Enrollment: 622 District In-Building total: 439 District Remote total: 183			

Hollis School District
Monthly Enrollment Breakout
January 2021

Grade	Class size Per District Policy	Number of classes	NESDEC Projections 20/21 SY	Number of students (12/3/20)	Change from last report	Actual class Enrollments
Pre – K 3 year olds		1	18	5	0	5
Pre – K 4 year olds		1		7	0	7
Prek Intensive Needs		1		3	0	3
<i>Drop in Speech Services Only</i>				3	0	3
Kindergarten	18	4	100	71	0	In Building: 18, 18, 18** Remote: 17
Grade 1	18	5	75	75	+1	In Building: 16, 17, 17 Remote: 13, 12
Grade 2	20	5	99	93	0	In Building: 17, 17, 17, 19 Remote: 23 (instructional para)
Grade 3	20	5	88	83	+1	In Building: 17, 19, 19 Remote: 14, 14
HPS Totals		22 classes	380	340		In Building total: 247 Remote total: 93
Grade 4	23	4	91	86	+1	In-Building: 22, 22, 23 Remote: 19
Grade 5	23	5 sections 6 teachers	102	93	0	In-Building: 16, 16, 17, 17 Remote: 27 (2 teachers)
Grade 6	23	7	101	103	0	In-Building: 14, 14, 16, 17 Remote: 21, 21
HUES Totals		16 classes	294	282		In-Building total: 192 Remote total: 90
HSD Totals		38 classes	674	622		District In-Building total: 439 District Remote total: 183

* denotes class sizes over policy expectations

**Class has a student in the self contained program

Enrollment History:

School Year	HPS September Starting Enrollment Numbers	HUES September Starting Enrollment Numbers
2020	336	283
2019	344	299
2018	344	327
2017	344	323
2016	337	319
2015	345	295
2014	352	291
2013	358	292
2012	340	294
2011	340	297

Hollis-Brookline Diversity, Equity and Inclusion Initiative

SAU41 is committed to nondiscrimination and strives to be an inclusive community. The district recognizes that issues of diversity, equity and inclusion affect all members of the Hollis-Brookline community regardless of their background.

NH Senate Bill 263 came into effect in September 2019 including:

Section 193:39 Discrimination Prevention Policy Required. Each school district and chartered public school shall develop a policy that guides the development and implementation of a coordinated plan to prevent, assess the presence of, intervene in, and respond to incidents of discrimination on the basis of age, sex, gender identity, sexual orientation, race, color, marital status, familial status, disability, religion, national origin or any other classes protected under RSA 354-A.

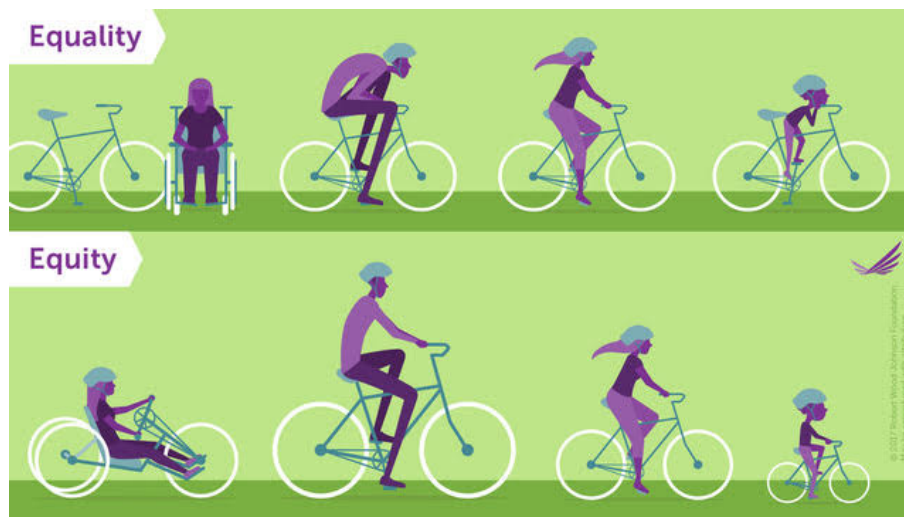
While this law is a benchmark, we are committed to create an even better environment for all students in the Hollis-Brookline community. HB Class of 2020 President, Joshua Ide, said in his graduation speech “I encourage you not just to be tolerant but seek to understand other people. It’s only then they will be willing to listen to your ideas.”

In envisioning the Hollis Brookline graduates of the future, it is the intention of the District to be explicit in the cultivation of a culture that values, respects and encourages our students to engage in difficult conversations with the goal of understanding each other and the world around them. We affirm freedom of speech, logic, reason, debate, and civil discourse and aim to graduate young adults who value those qualities and seek to be known for the content of their character.

For SAU #41, Diversity, Equity and Inclusion are defined as:

Diversity: We commit to honoring diversity, which is expressed in many forms, including race and ethnicity, gender and gender identity, sexual orientation, socioeconomic status, language, culture, national origin, religious commitments, age, (dis)ability status, physical appearance, cultural and personal experience, and political perspective. While group identity is important, we affirm the centrality of the individual student who is ultimately responsible for his or her own thoughts and actions.

Equity: Our vision of equity is best displayed in a visual.



Equity provides fairness in resources and opportunities so that all individual students get what they need. As a district, we seek to provide equality of opportunity to each of our students, helping them access their education in the best way possible for their individual needs and allowing our students to excel to the best of their abilities going forward to prepare to enter a competitive world. We are committed to a policy of equal opportunity for all persons and do not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, or weight, medical condition. Whether our students experience safe, nurturing home environments, or if they are impacted by physical, economic or developmental challenges our community recognizes that our schools can play an integral role in the facilitation of a student's experience by modeling positive interactions. We understand that creating a culture of mutual respect and value of perspectives can plant seeds of positive change in a child's life.

Inclusion: We commit to pursuing deliberate efforts to ensure that our school community is a place where differences are welcomed, different perspectives are respectfully heard and where every individual feels a sense of value, belonging and inclusion. We know that by creating a vibrant climate of inclusiveness, we can more effectively leverage the resources of diversity to advance our collective capabilities.

Therefore, may it be resolved that:

1. The SAU #41 school districts will make diversity, equity, and inclusion a strategic priority by actively supporting such efforts.
2. SAU #41 will review its policies and procedures relative to diversity, equity, and inclusion and release a plan to address its findings as a part of SAU #41's strategic five year plan to be developed and voted on by the school boards in 2021.



Digital rendering of completed project

4 LUND LANE BARN RECLAMATION

HISTORY OF 4 LUND LANE

- Built ca. 1900
- Owned by HSD & rented to SAU 41 since 2003
- SAU41 currently utilizes 5,612 sq ft in the farm house
- Rental revenues retained in building maintenance trust per annual warrant

CURRENT CONDITIONS

Significant increases in mandated administration and technology over many years

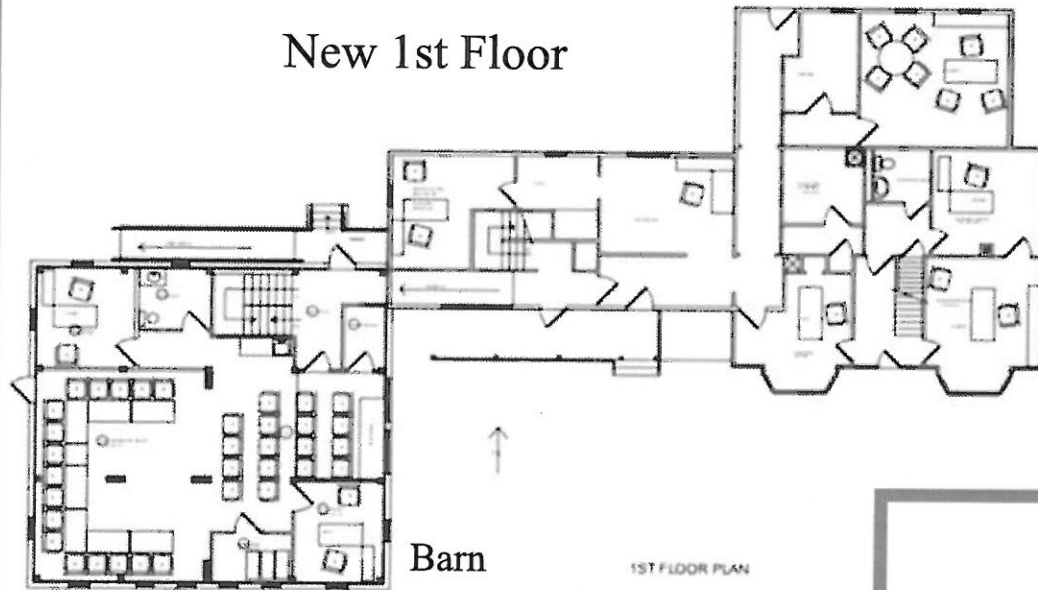
Critical crowding: 17 FTE staff

- *offices are former bedrooms, stair landings, and pass-through spaces*
- *served by 2 worn residential bathrooms*
- *conference room very cramped - sole meeting space, heavily utilized*
- *storage space severely limited*



OBJECTIVES & BENEFITS

New 1st Floor



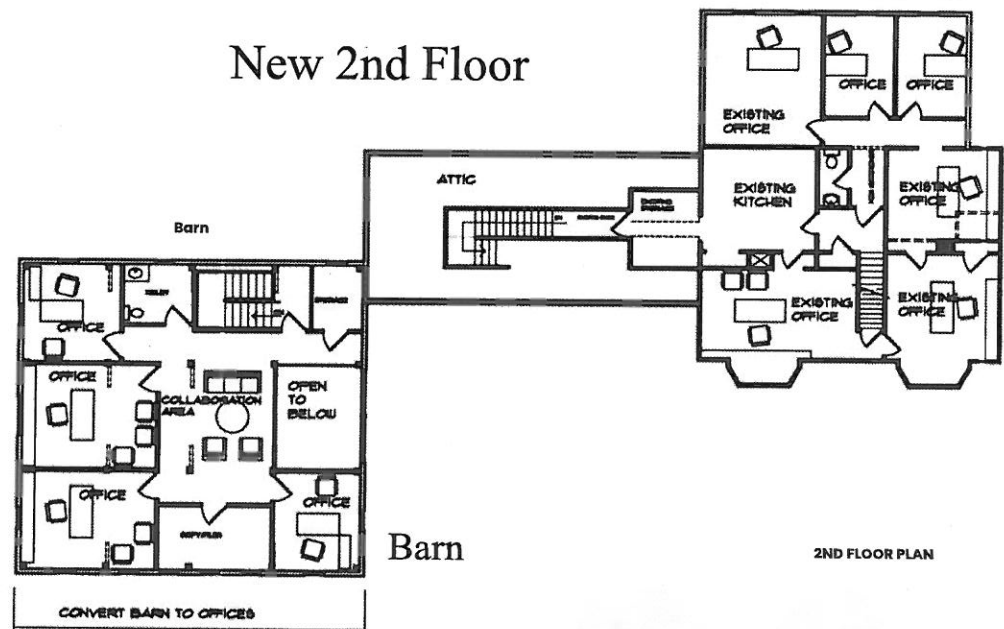
BARN will provide:

- 6 additional offices
- Multi-use conference/event space
- Protected long-term document storage
- Retained historic building

FARM HOUSE will gain:

- Improved access & security for existing offices
- Long-term storage documents removed
- Bathtub removed to gain hallway
- Increased storage space

New 2nd Floor



FINANCIALS: BARN PROJECT

- **Project cost: \$1,536,000 million**
- **Individual article in March 2020-21 warrant**
- **Estimated project completion end of summer 2023**
- **Bond/Municipal Lease - 10 yr? 20yr?**
- **Anticipated increase in rental revenues.**
Current revenues \$23,970/yr
- **Anticipated increase in real estate market valuation**
(2013 estimate \$830,000)

ALTERNATIVES TO WARRANT PASSING

DELAY

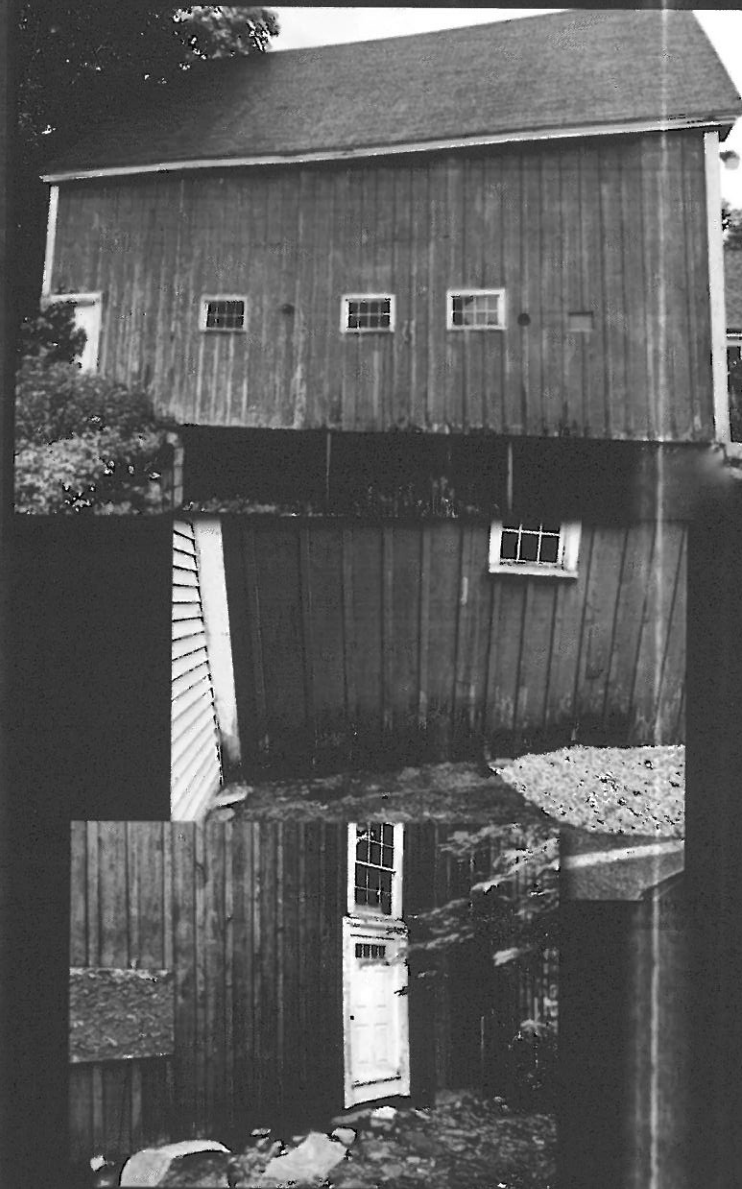
- cost increases over time
- continuing degradation of barn foundation & frame
- document storage rental off-site
- critical staff crowding

NEW CONSTRUCTION ON SITE

- design & construction costs
- year(s) to plan and bring to vote
- cost increases over time
- document storage rental off-site
- critical staff crowding
- barn demolition - loss of Hollis historic building

OFF-SITE RELOCATION

- significantly higher rents
- few appropriate properties in HB vicinity
- likely loss of barn - Hollis historic building



SUPPORTING MATERIALS: BARN

- Floor plans - current status
- Proposed floor plans
- Costed budget
- 2015 comparison study of regional commercial office space
- 2020 availability and costs
- Summary: bond costs, revenue considerations
- Alternative costs if bond warrant article fails

APPROXIMATE AREAS:

EXISTING:

3,836 SQ FT OFFICES

5,612 SQ FT +/- TOTAL INCLUDING OFFICES AND ATTIC STORAGE
10 OFFICES

SMALL CONFERENCE ROOM

ATTIC FILE STORAGE (TOO SMALL AND FIRE HAZARD)

AFTER BARN CONVERSION:

8,284 SQ FT

17 OFFICES

COLLABORATION AREA

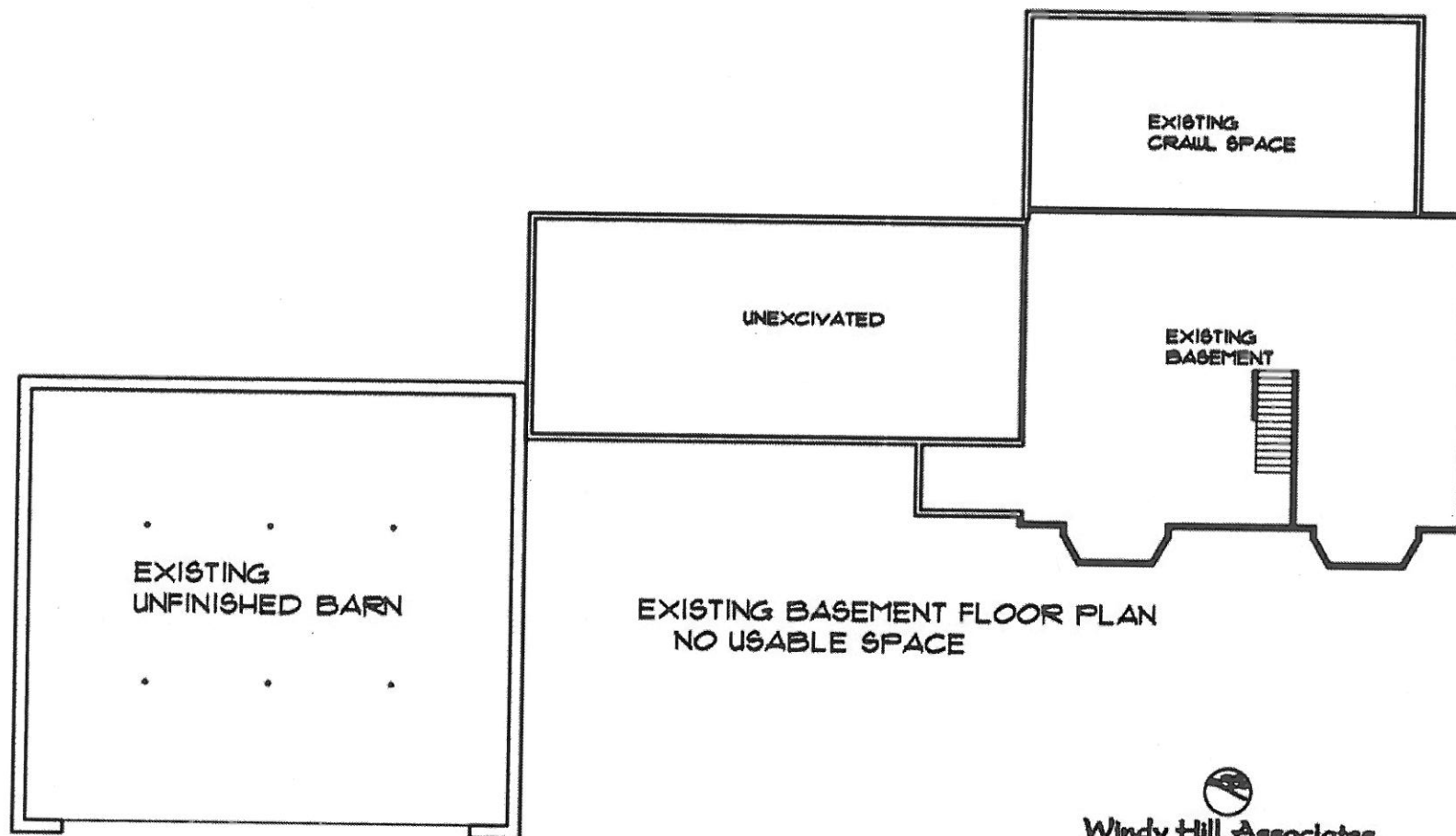
SERVER ROOM

LARGE CONFERENCE ROOM

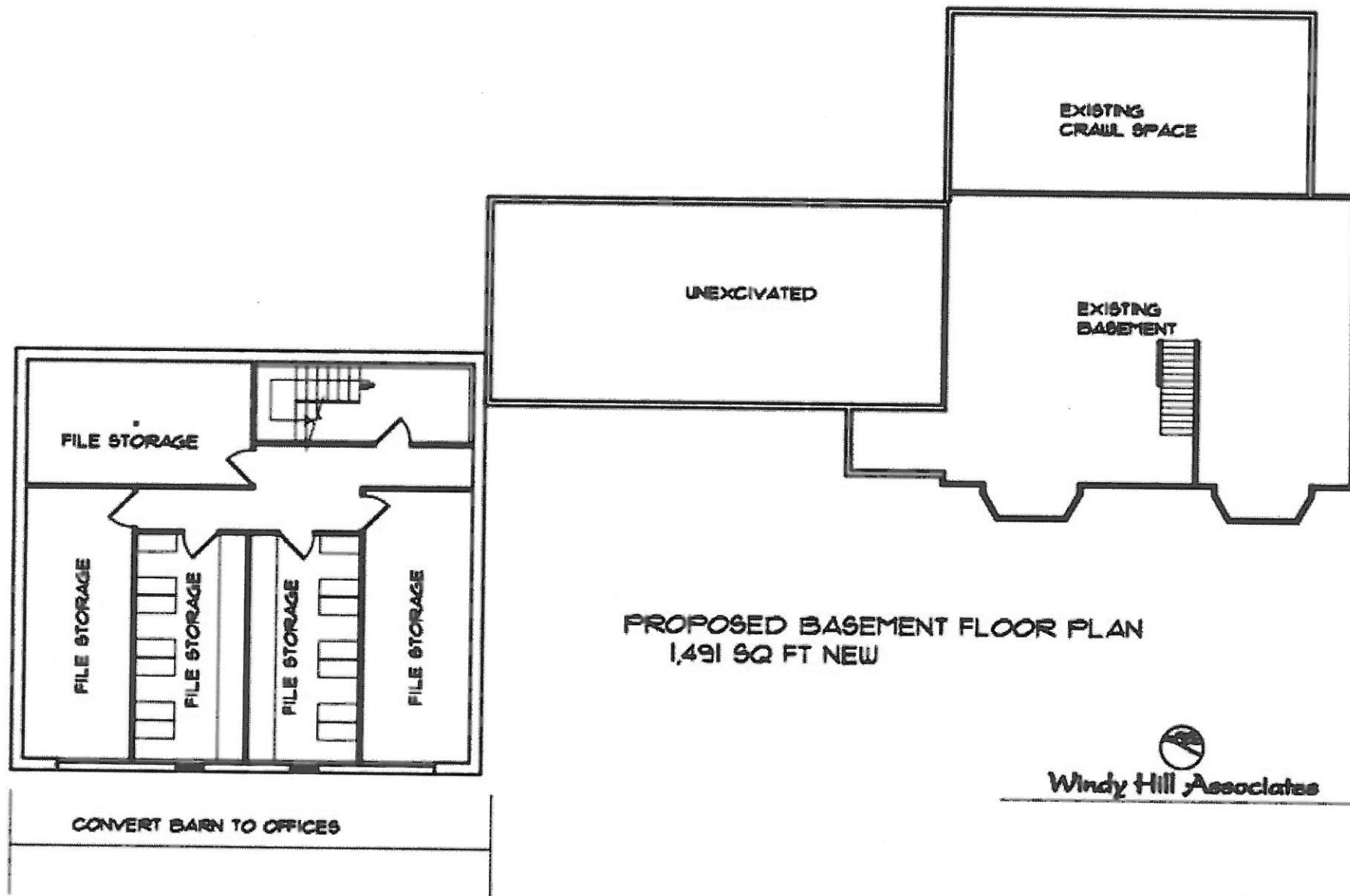
LARGE FILE STORAGE IN PROTECTED AREA



Windy Hill Associates

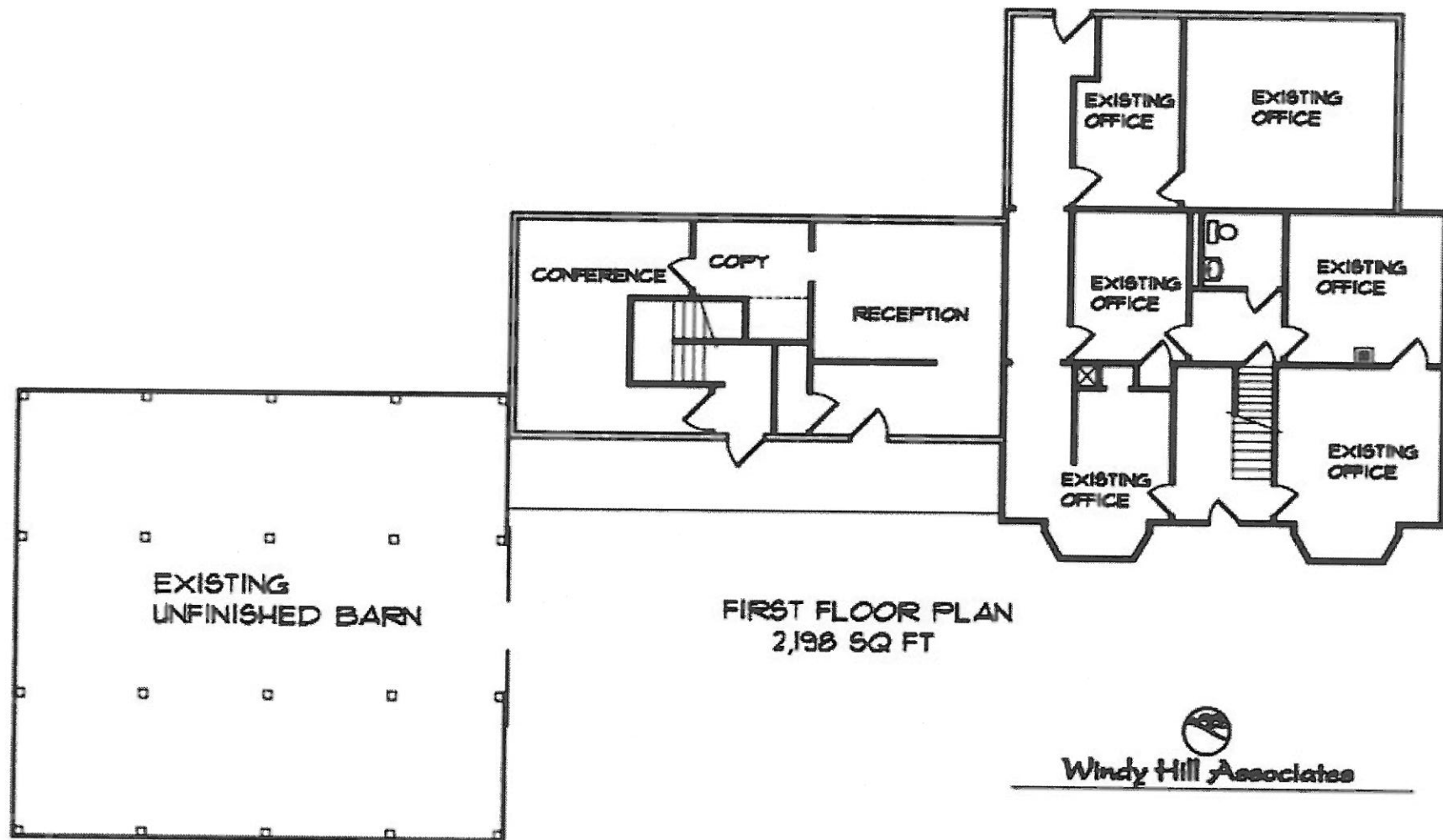



Windy Hill Associates



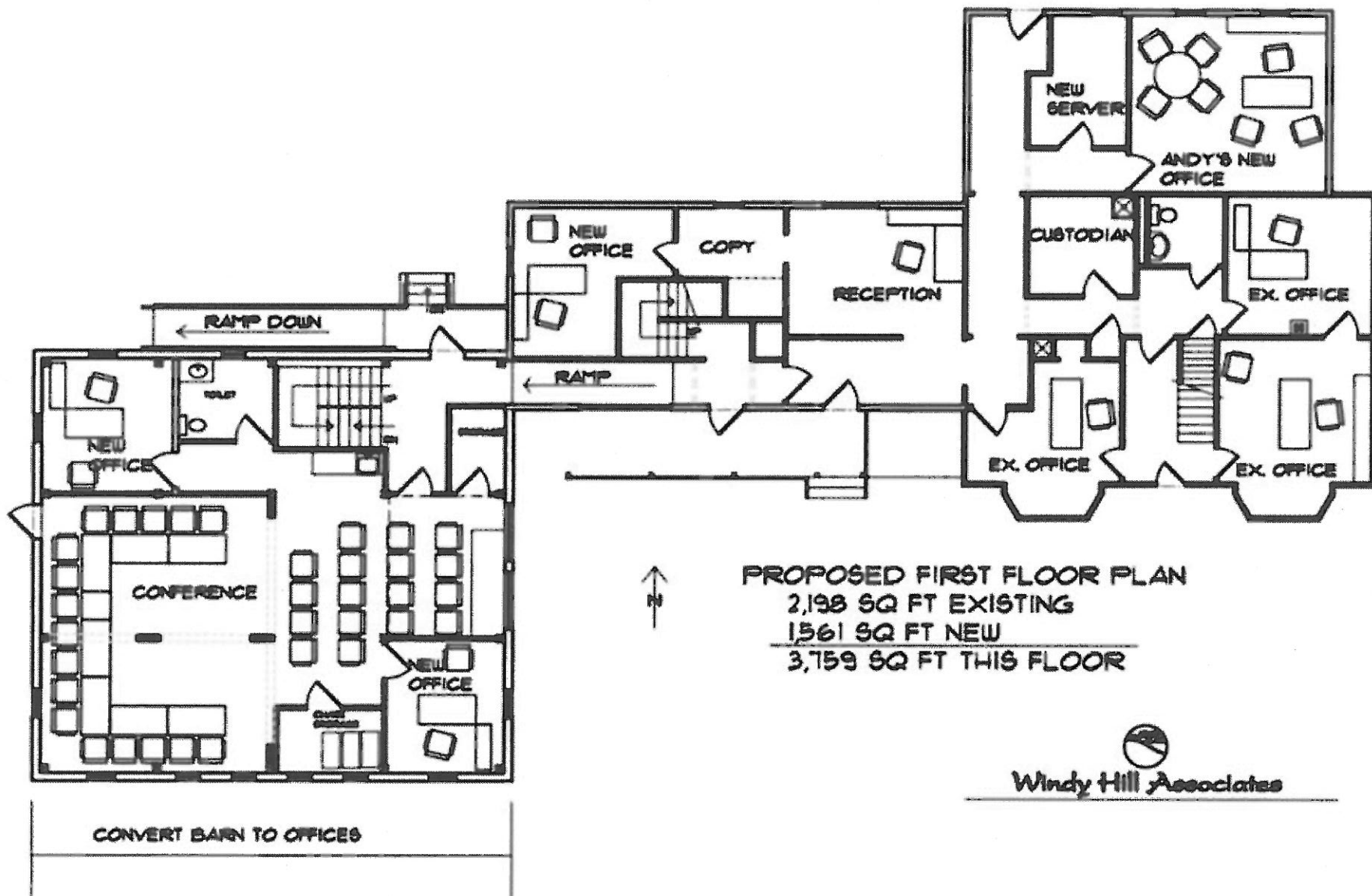
PROPOSED BASEMENT FLOOR PLAN
1,491 SQ FT NEW


Windy Hill Associates



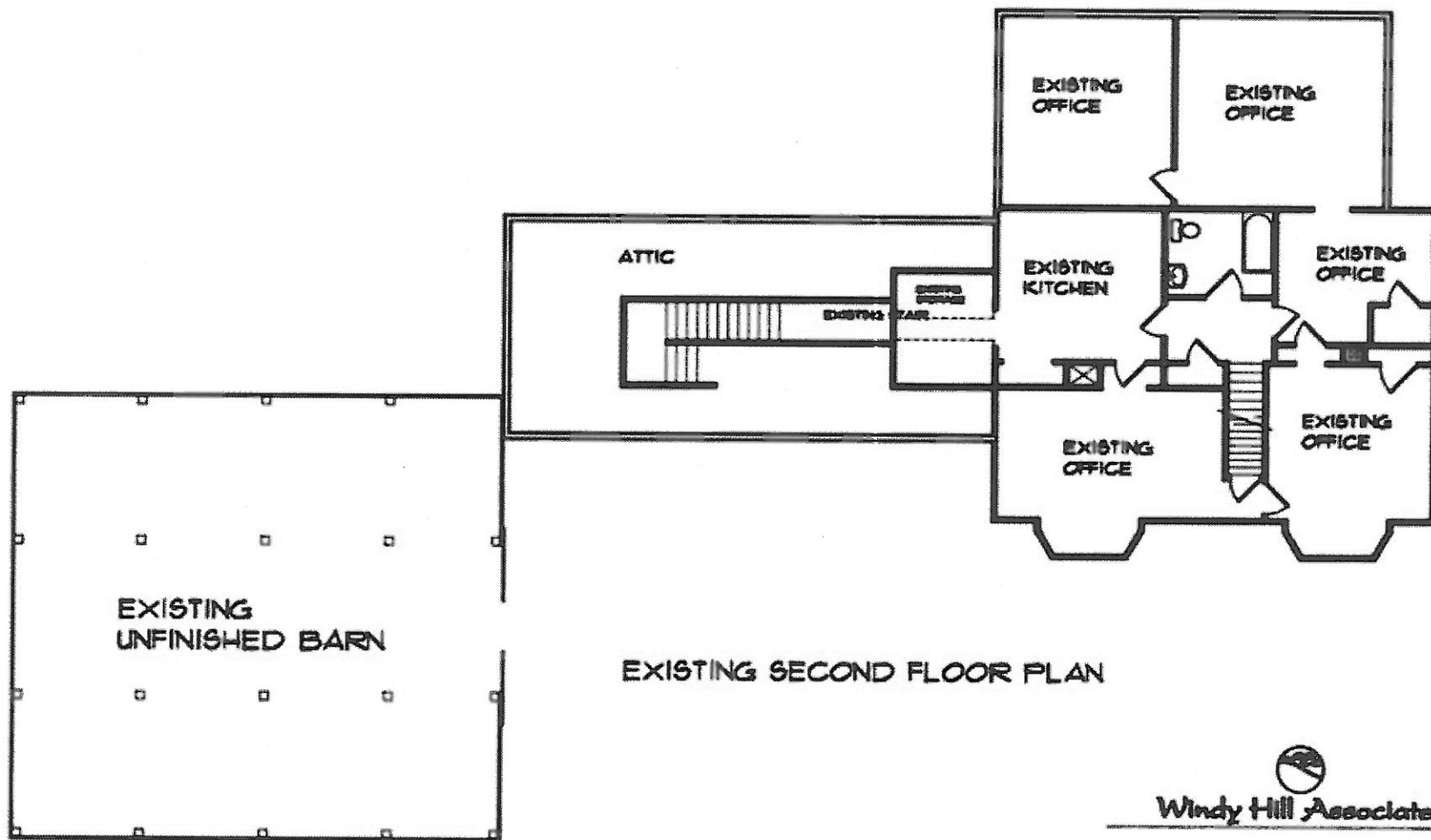
FIRST FLOOR PLAN
2,198 SQ FT

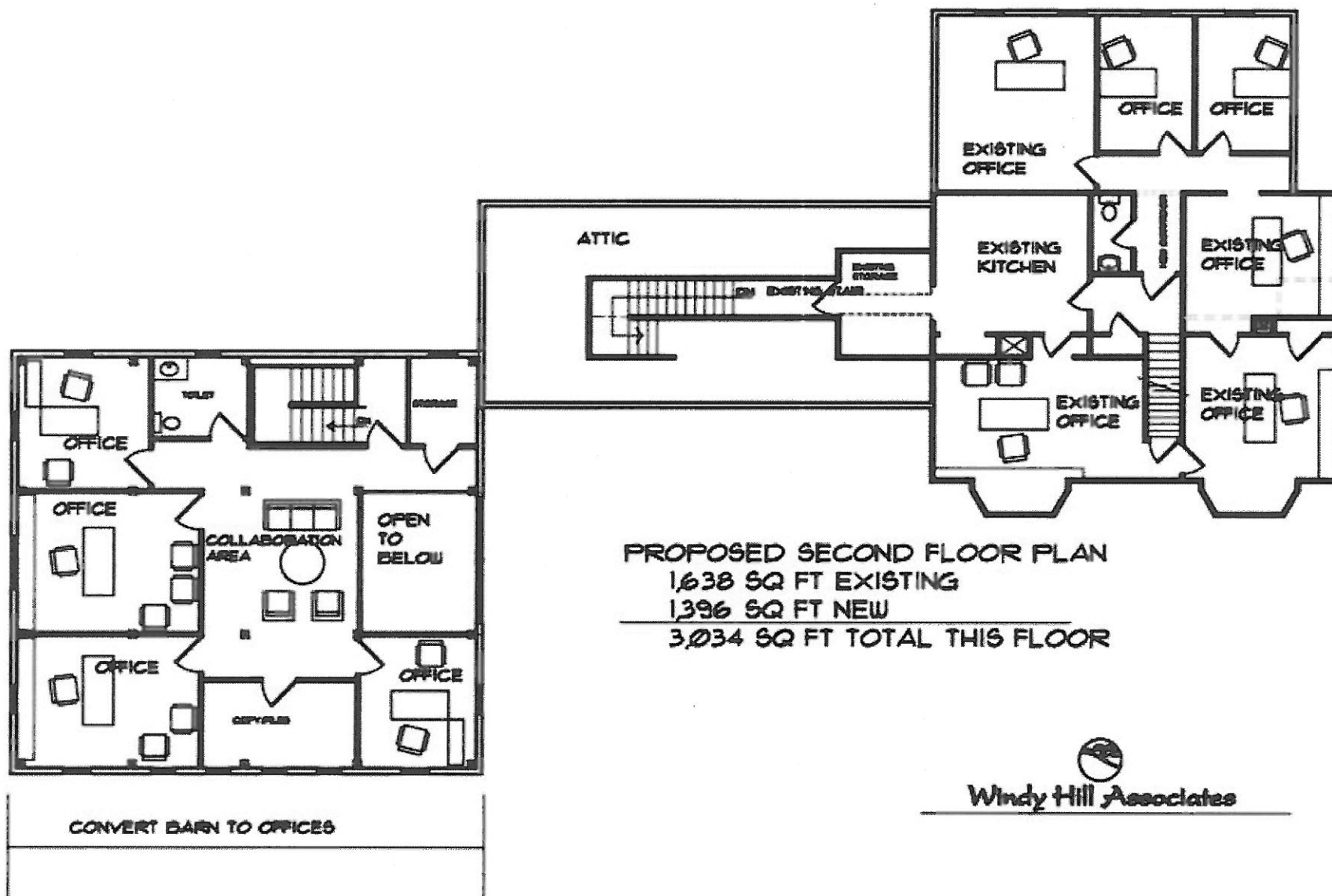

Windy Hill Associates



PROPOSED FIRST FLOOR PLAN
 2,198 SQ FT EXISTING
 1,561 SQ FT NEW
 3,759 SQ FT THIS FLOOR


 Windy Hill Associates





SAU Rental Analysis

11/30/15
updated 9/29/16

Commercial Rental Rates 11/30/15			ANNUAL as of 11/30/15			ANNUAL update 9/29/16		
Property	Town	Sq Footage	Min \$ Per Sq Foot	Max \$ Per Sq Foot	annual cost	Min \$ Per Sq Foot	Max \$ Per Sq Foot	annual cost
SAU41	Hollis	5868	\$ 1.36		\$ 8,000	\$ 1.36		\$ 8,000
17 Clinton Dr	Hollis	3508-29146	\$ 4.00	\$ 6.00		\$ 4.00	\$ 5.25	
Stoney Ledge	Brookline	188-2261	\$ 8.00	\$ 13.82		\$ 8.00	\$ 13.82	
Milford Tech Center	Milford	1811-19985	\$ 4.50	\$ 8.50		N/A		
Pro Office Building	Milford	4269	\$ 10.00		\$ 42,690	\$ 10.00		\$ 42,690
17 Armory Rd	Milford	1500-4800	\$ 14.00			\$ 14.00		
5 Northern	Amherst	2400	\$ 12.00		\$ 28,800	N/A		
94 Route 101A	Amherst	5190	\$ 12.00		\$ 62,280	\$ 12.00		\$ 62,280
135 Route 101A	Amherst	2100	N/A			\$ 14.86		\$ 31,206
46 Route 101A	Amherst	1112-3778	N/A			\$ 13.00	\$ 14.00	
199 Route 101	Amherst	2600-8020	N/A			\$ 8.00	\$ 12.00	
Mass Ave	Boxborough MA	4500-9500	\$ 10.00			NA		
85 Swanson Road	Boxborough MA	192-51339	N/A			\$ 15.00	\$ 17.00	
Commerical Rd	Leominster MA	3400-10200	\$ 15.00			NA		
40 Spruce St	Leominster MA	2692-3800	N/A			\$ 13.00		
450 N Main	Leominster MA	1200	N/A			\$ 13.00		\$ 15,600

Source website: Loopnet.com

Average Residential Rental Rates as of 11/30/15		
	Monthly	Annually
Hollis	\$ 3,530	\$ 42,360
Amherst	\$ 2,609	\$ 31,308
Nashua	\$ 2,184	\$ 26,208
Merrimack	\$ 1,749	\$ 20,988
Milford	\$ 1,098	\$ 13,176
Source: Realtor.com		

www.rentometer.com 11/30/15
Hollis:
Your results are based on:
34 5-bedroom rentals
...in an 8.95 mile radius.

Median rent: \$1688
Average rent: \$1843

Average Residential Rental Rates as of 9/29/16		
	Monthly	Annually
Hollis	\$ 3,425	\$ 41,100
Amherst	\$ 2,400	\$ 28,800
Nashua	\$ 1,875	\$ 22,500
Merrimack	\$ 1,600	\$ 19,200
Milford	\$ 1,700	\$ 20,400
Source: Trulia.com		

www.rentometer.com 9/29/16
Hollis:
Your results are based on:
10 5-bedroom rentals
...in an 8.4 mile radius.

Median rent: \$1973
Average rent: \$2335

Alternative Site: Take-Aways

Confirmation of Several Previous Studies:

- Very Limited Available Alternative Sites
- Expensive Acquisition / Rent (2.6x) / “Fit-up” Costs
- Tenant Relocation Out-of-Scope - HSD doesn't own that Decision
- HSD Solely Controls Decisions of 4 Lund Lane as a District Asset
- HSD Desire is to keep 4 Lund Lane Occupied and Relevant to Operations

CONFIRMED

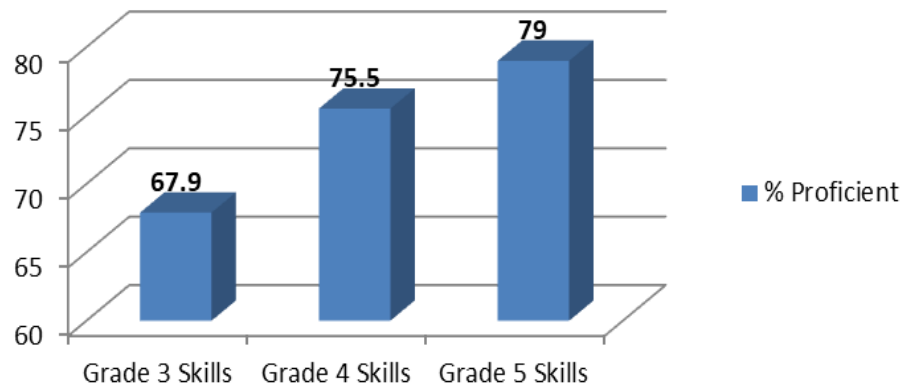
Hollis School District Student Performance Data

2020

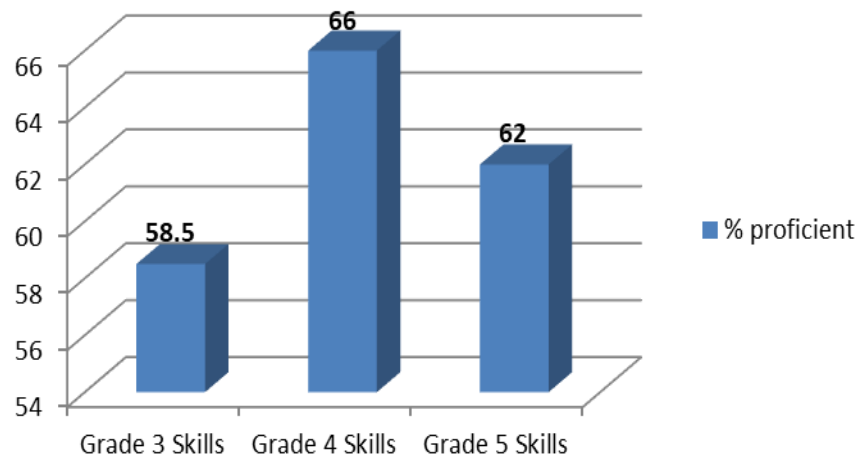


2020 Fall Interim NHSAS Results-Hollis

NHSAS Fall 2020 Testing English/Language Arts



NHSAS Fall 2020 Testing Math

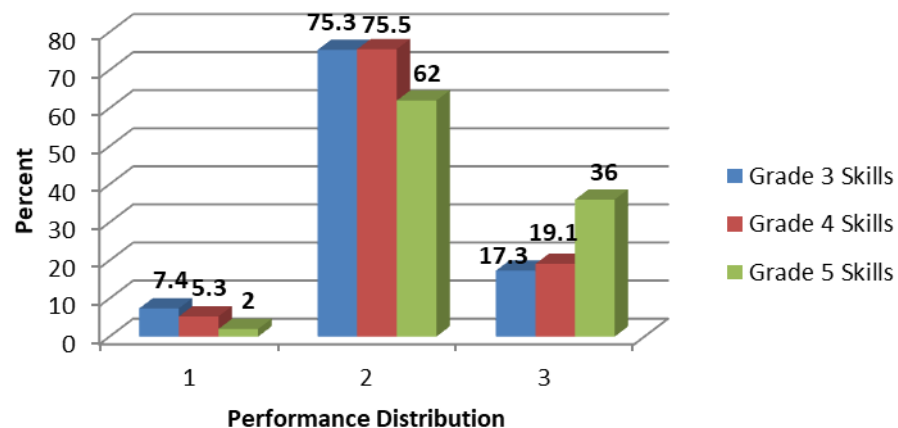


2020 Fall Interim NHSAS -Hollis

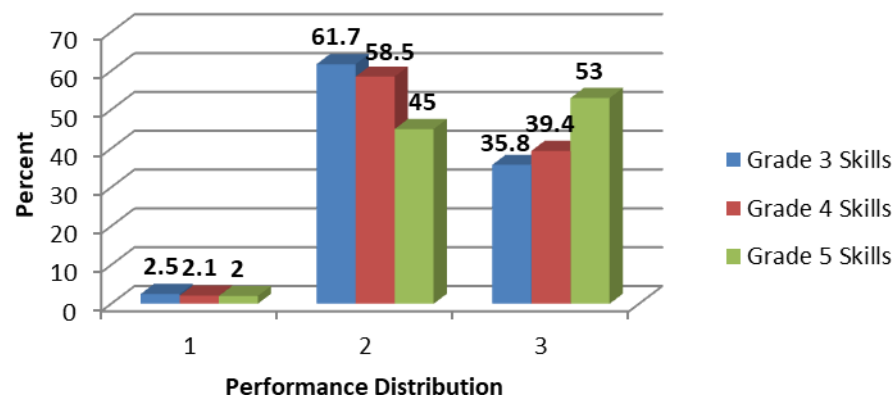
- Overall student scores range from a 1 – 4
- “Proficient” is determined by a score of 3 or above
- Individual standards are evaluated on a performance distribution of 1 – 3
- 1 = below standard; 3 = achieved standard
- 2 = met or nearly met standard

2020 Fall Interim NHSAS Breakdown-Hollis

Fall 2020 Language Standards

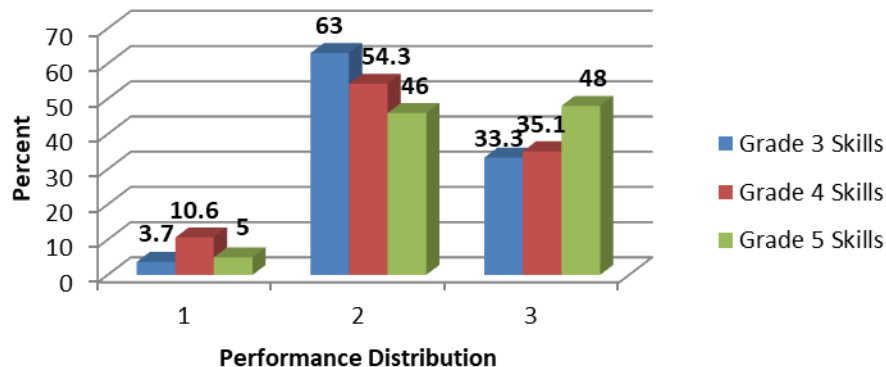


Fall 2020 Reading Standards for Informational Text

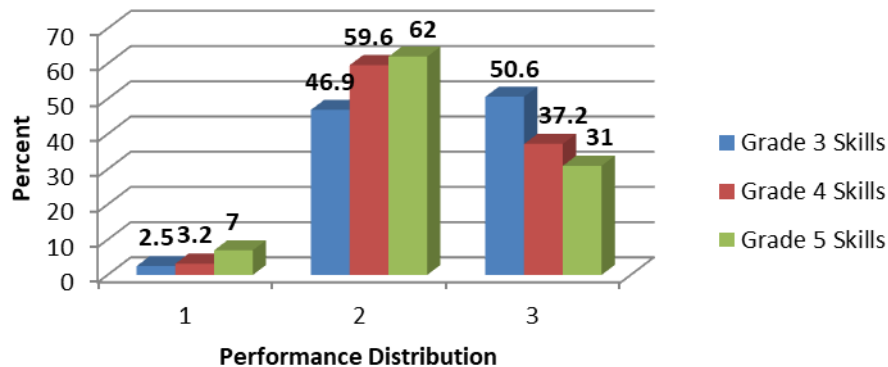


2020 Fall Interim NHSAS Breakdown-Hollis

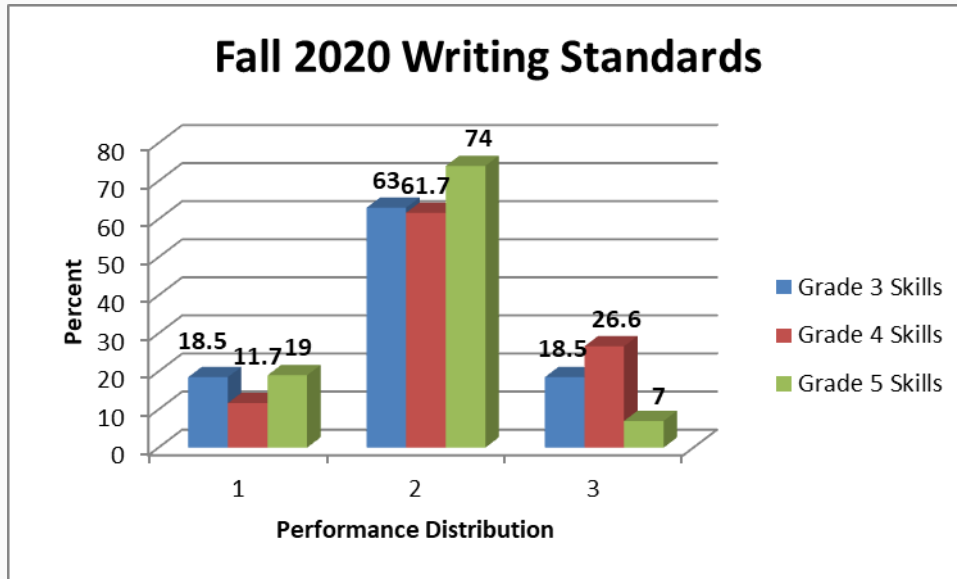
Fall 2020 Reading Standards for Literature



Fall 2020 Speaking & Listening Standards



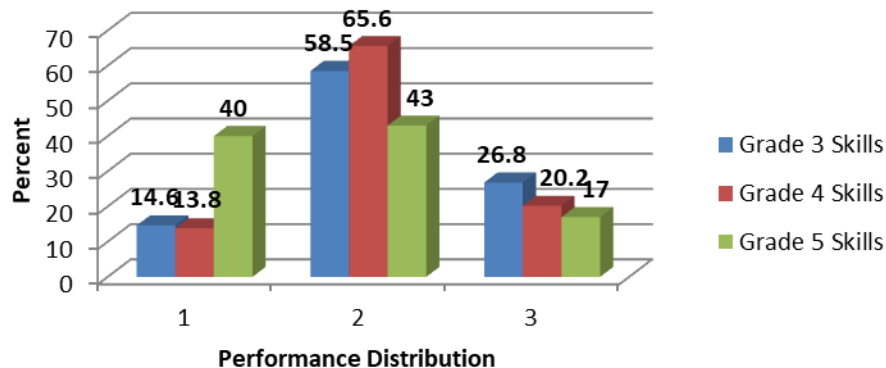
2020 Fall Interim NHSAS Breakdown-Hollis



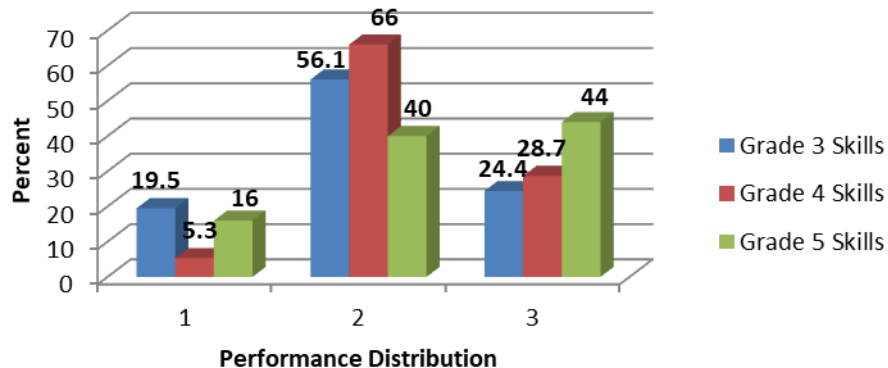
- Writing is computer scored and can sometimes produce invalid scores
- Relative strengths in areas of conventions and organization
- Area for improvement in area of providing relevant evidence

2020 Fall Interim NHSAS Breakdown-Hollis

Fall 2020 Measurement, Data & Geometry

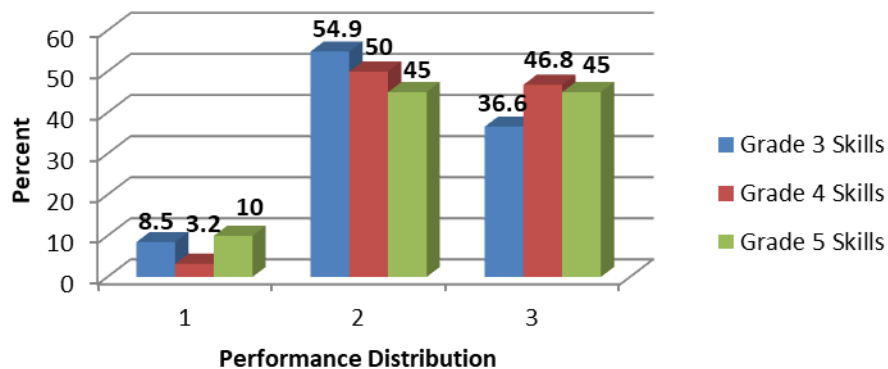


Fall 2020 Number & Operations- Fractions

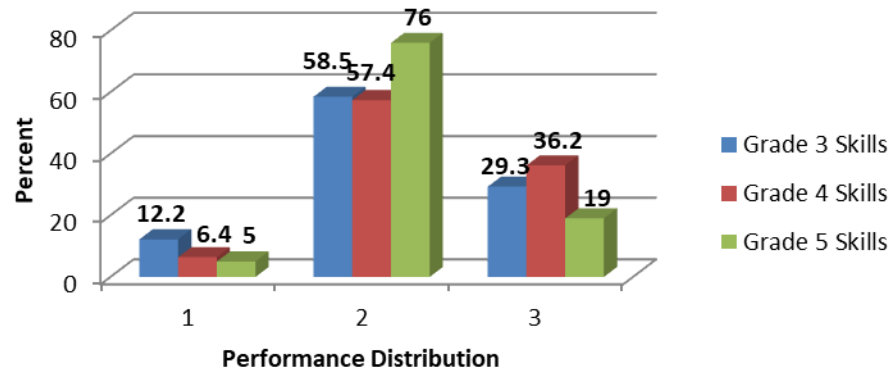


2020 Fall Interim NHSAS Breakdown-Hollis

Fall 2020 Number & Operations in Base Ten

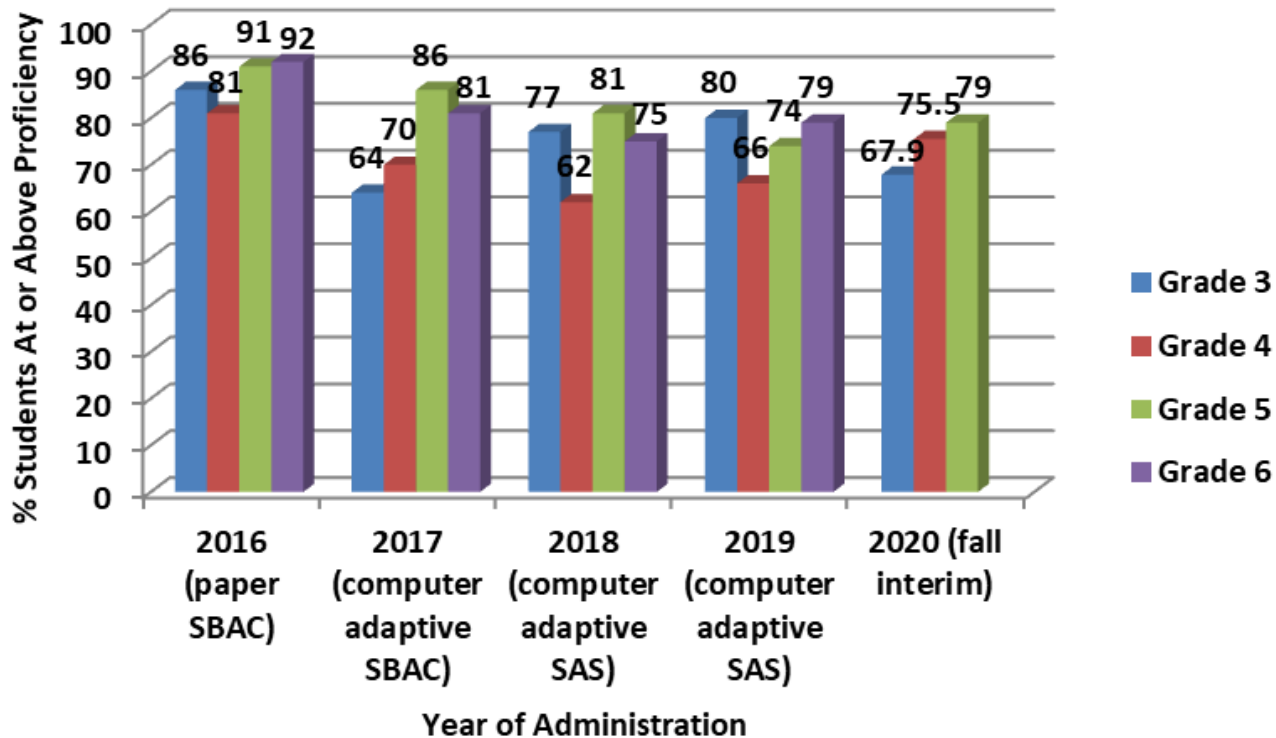


Fall 2020 Operations & Algebraic Thinking



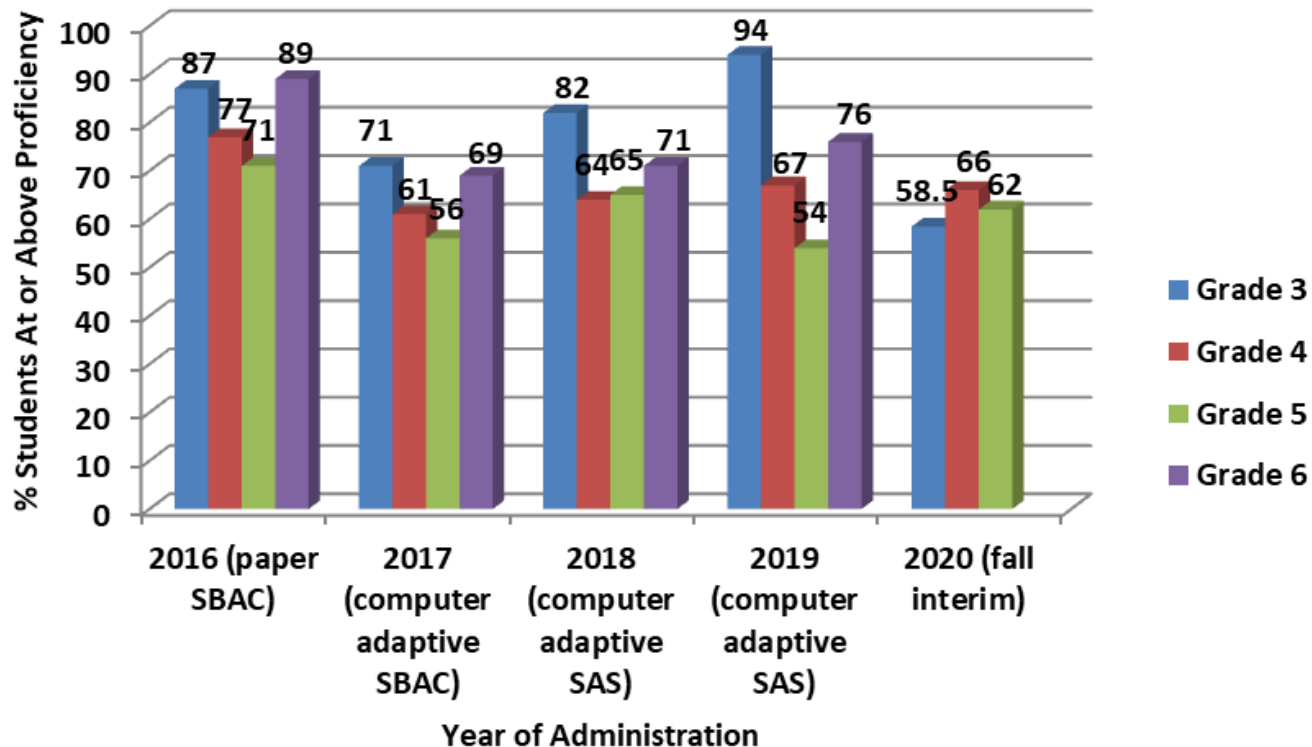
2020 Hollis Performance Over Time

Tracking the District's Performance Over Time: English/Language Arts



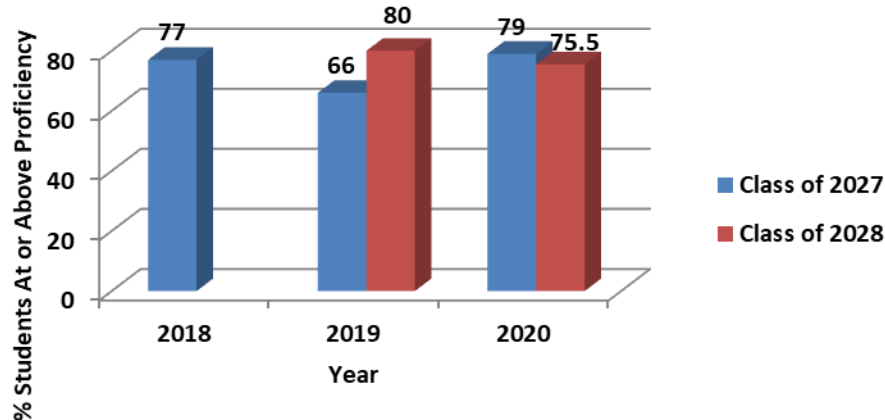
2020 Hollis Performance Over Time

Tracking the District's Performance Over Time: Math

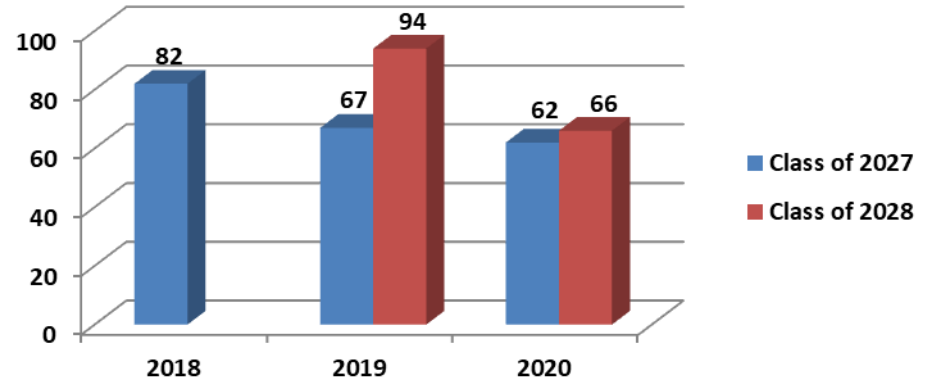


Tracking a Cohort Over Time

Tracking a Cohort's ELA Performance over Time



Tracking a Cohort's Math Performance over Time



- Look for consistency
- Identify any particular outliers for a given year
- Identify significant changes to enrollment
- 2020: Reflect on possible Remote Learning Gaps

State level data and
local assessments
provide simply one
piece of the puzzle...



Thank You!



FY22 HSD Budget-Round 4.0

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.1100.111.00.0	New Hire Orientation Wages	\$1,164.14	\$3,000.00	\$156.78	\$3,000.00	\$2,000.00	-\$1,000.00	-33.3%
10.1100.112.00.0	Teacher Lane Changes	\$950.93	\$122,364.91	\$0.01	\$65,850.00	\$50,225.00	-\$15,625.00	-23.7%
10.1100.112.01.0	Salaries Classroom Teachers	\$1,908,451.47	\$1,906,916.24	\$1,911,160.41	\$2,037,202.01	\$2,111,497.00	\$74,294.99	3.6%
10.1100.112.02.0	Salaries Classroom Teachers	\$1,497,464.42	\$1,521,701.72	\$1,524,891.00	\$1,536,453.60	\$1,582,296.00	\$45,842.40	3.0%
10.1100.113.02.0	Tutor, Lep	\$7,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1100.114.01.0	Salaries-Regular Ed Paras	\$46,875.38	\$60,147.36	\$53,170.69	\$73,757.22	\$69,324.20	-\$4,433.02	-6.0%
10.1100.114.02.0	Salaries-Regular Ed Paras	\$0.00	\$1.00	\$0.00	\$1.00	\$1.00	\$0.00	0.0%
10.1100.117.01.0	Salaries, Instructional Assts	\$0.00	\$1.00	\$0.00	\$1.00	\$1.00	\$0.00	0.0%
10.1100.117.02.0	Salaries, Instructional Assts	\$21,530.56	\$24,957.30	\$25,270.36	\$40,208.90	\$41,002.96	\$794.06	2.0%
10.1100.127.01.0	HPS RTI Summer Program	\$7,009.89	\$6,140.00	\$7,274.94	\$5,740.00	\$5,740.00	\$0.00	0.0%
10.1100.127.02.0	Tutoring	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1100.128.01.0	Salaries Substitutes	\$32,884.38	\$35,600.00	\$21,795.05	\$35,600.00	\$35,600.00	\$0.00	0.0%
10.1100.128.02.0	Salaries Substitutes	\$25,174.98	\$36,300.00	\$12,645.57	\$36,300.00	\$36,300.00	\$0.00	0.0%
10.1100.320.01.0	Homebound Instruction	\$0.00	\$1.00	\$0.00	\$1.00	\$1.00	\$0.00	0.0%
10.1100.320.02.0	Homebound Instruction	\$0.00	\$1.00	\$0.00	\$1.00	\$1.00	\$0.00	0.0%
10.1100.430.01.0	Repair Equipment-School	\$509.00	\$160.00	\$0.00	\$300.00	\$160.00	-\$140.00	-46.7%
10.1100.430.02.0	Repair Equipment-School	\$918.00	\$160.00	\$529.00	\$200.00	\$500.00	\$300.00	150.0%
10.1100.614.01.0	Expendable Supplies, Bid Item	\$9,676.67	\$16,000.00	\$9,304.22	\$15,000.00	\$15,610.00	\$610.00	4.1%
10.1100.614.02.0	Expendable Supplies, Bid Item	\$15,669.37	\$16,000.00	\$10,933.55	\$16,250.00	\$16,500.00	\$250.00	1.5%
10.1100.615.02.0	Teaching Materials, Lep	\$0.00	\$0.00	-\$100.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1100.618.01.0	Full Day Kindergarten Supplies	\$5,190.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1100.648.00.0	Access Fees	\$0.00	\$0.00	\$1,501.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1100.650.01.0	Instruction Specific Software/S	\$13,849.20	\$16,797.00	\$15,253.20	\$16,797.00	\$18,890.00	\$2,093.00	12.5%
10.1100.650.02.0	Instruction Specific Software/S	\$6,680.43	\$6,400.00	\$5,870.00	\$6,675.00	\$6,675.00	\$0.00	0.0%
10.1100.733.01.0	Additional Equipment-School	\$1,236.86	\$2,390.00	\$1,555.41	\$1,200.00	\$1,375.00	\$175.00	14.6%
10.1100.733.02.0	Additional Equipment-School	\$1,849.61	\$1,900.00	\$30.15	\$1,900.00	\$2,100.00	\$200.00	10.5%
10.1100.737.01.0	Replacement Equipment-Scho	\$0.00	\$450.00	\$305.57	\$300.00	\$200.00	-\$100.00	-33.3%
10.1100.737.02.0	Replacement Equipment-Scho	\$587.38	\$6,366.00	\$5,821.21	\$2,050.00	\$2,550.00	\$500.00	24.4%
10.1100.738.02.0	Replacement Equipment, Tech	\$309.48	\$700.00	\$683.65	\$700.00	\$700.00	\$0.00	0.0%
10.1102.614.01.0	Expendable Supplies, Art	\$4,038.82	\$3,967.00	\$3,441.73	\$3,967.00	\$3,967.00	\$0.00	0.0%
10.1102.614.02.0	Expendable Supplies, Art	\$4,198.11	\$4,600.00	\$4,571.56	\$4,500.00	\$4,600.00	\$100.00	2.2%
10.1105.612.01.0	Workbooks, Language Arts	\$5,088.94	\$5,405.00	\$4,918.31	\$4,245.00	\$6,225.00	\$1,980.00	46.6%
10.1105.612.02.0	Workbooks, Language Arts	\$8,795.05	\$7,660.00	\$2,625.60	\$8,000.00	\$8,000.00	\$0.00	0.0%
10.1105.614.01.0	Language Arts Expend Supplies	\$2,772.85	\$3,076.50	\$2,769.87	\$2,980.00	\$2,975.00	-\$5.00	-0.2%
10.1105.614.02.0	Language Arts Expend Supplies	\$1,337.29	\$1,800.00	\$959.51	\$1,800.00	\$3,000.00	\$1,200.00	66.7%
10.1105.615.01.0	Teaching Materials, Language	\$8,132.24	\$9,100.00	\$8,066.47	\$9,100.00	\$4,500.00	-\$4,600.00	-50.5%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.1105.615.02.0	Teaching Materials, Language	\$3,478.75	\$3,600.00	\$2,889.24	\$3,600.00	\$3,600.00	\$0.00	0.0%
10.1106.614.01.0	Foreign Language - Supplies	\$59.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1106.614.02.0	Foreign Language - Supplies	\$434.59	\$450.00	\$423.33	\$450.00	\$450.00	\$0.00	0.0%
10.1106.615.01.0	Foreign Lang -Teach Materials	\$68.95	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1106.615.02.0	Foreign Lang-Teach Materials	\$234.83	\$250.00	\$246.11	\$250.00	\$250.00	\$0.00	0.0%
10.1108.615.01.0	Teaching Materials, Physical Ed	\$578.55	\$708.00	\$679.70	\$1,039.00	\$849.00	-\$(\$190.00)	-18.3%
10.1108.615.02.0	Teaching Materials, Physical Ed	\$617.98	\$650.00	\$659.16	\$1,670.00	\$650.00	-\$(\$1,020.00)	-61.1%
10.1111.612.01.0	Workbooks, Math	\$520.79	\$490.00	\$437.92	\$490.00	\$920.00	\$430.00	87.8%
10.1111.612.02.0	Workbooks, Math	\$1,523.32	\$900.00	\$771.64	\$900.00	\$700.00	-\$(\$200.00)	-22.2%
10.1111.615.01.0	Teaching Materials, Math	\$2,561.46	\$2,700.00	\$2,657.38	\$2,700.00	\$2,700.00	\$0.00	0.0%
10.1111.615.02.0	Teaching Materials, Math	\$1,779.87	\$500.00	\$169.80	\$500.00	\$1,500.00	\$1,000.00	200.0%
10.1111.641.01.0	Textbooks, Math	\$0.00	\$2,000.00	\$2,000.00	\$22,000.00	\$22,000.00	\$0.00	0.0%
10.1111.641.02.0	Textbooks, Math	\$400.21	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.0%
10.1112.615.01.0	Teaching Materials, Music	\$893.72	\$2,119.00	\$2,116.42	\$1,849.00	\$1,849.00	\$0.00	0.0%
10.1112.615.02.0	Teaching Materials, Music	\$922.33	\$1,000.00	\$811.17	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.1113.112.02.0	Salaries, Science Supervisor	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1113.320.02.0	Environmental Sciences Contra	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.0%
10.1113.613.02.0	Science Program Upgrades	\$204.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1113.614.01.0	Expendable Supplies, Science	\$888.34	\$2,773.00	\$1,967.50	\$1,845.00	\$2,640.00	\$795.00	43.1%
10.1113.614.02.0	Expendable Supplies, Science	\$351.45	\$900.00	\$352.73	\$800.00	\$900.00	\$100.00	12.5%
10.1113.615.01.0	Teaching Materials, Science	\$754.62	\$393.00	\$241.55	\$393.00	\$392.57	-\$(\$0.43)	-0.1%
10.1113.615.02.0	Teaching Materials, Science	\$1,044.14	\$1,300.00	\$255.47	\$1,200.00	\$1,500.00	\$300.00	25.0%
10.1113.739.01.0	Additional Equipment, Science	\$129.18	\$750.00	\$749.75	\$500.00	\$400.00	-\$(\$100.00)	-20.0%
10.1113.739.02.0	Additional Equipment, Science	\$0.00	\$900.00	\$833.00	\$500.00	\$900.00	\$400.00	80.0%
10.1113.811.01.0	PLTW Participation Fee	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1113.811.02.0	PLTW Participation Fee	\$625.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1115.615.00.0	Social Studies-Curriculum Upg	\$0.00	\$0.00	\$0.00	\$6,770.00	\$6,770.00	\$0.00	0.0%
10.1115.615.01.0	Teaching Mats, Social Studies	\$1,644.53	\$2,123.00	\$2,122.22	\$2,153.00	\$2,183.00	\$30.00	1.4%
10.1115.615.02.0	Teaching Mats, Social Studies	\$2,000.86	\$2,200.00	\$2,184.79	\$2,400.00	\$2,400.00	\$0.00	0.0%
10.1120.112.01.0	Stipend - Advisors	\$0.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$0.00	0.0%
10.1120.112.02.0	Salaries Tch Advisors	\$0.00	\$1,100.00	\$0.00	\$1,100.00	\$1,100.00	\$0.00	0.0%
10.1120.800.01.0	Academic Competition	\$0.00	\$600.00	\$0.00	\$600.00	\$300.00	-\$(\$300.00)	-50.0%
10.1120.800.02.0	Academic Competition	\$480.77	\$305.00	\$292.50	\$355.00	\$355.00	\$0.00	0.0%
10.1169.119.01.0	Salaries, Technology Coord.	\$27,949.07	\$28,854.00	\$28,852.50	\$29,718.08	\$30,610.00	\$891.92	3.0%
10.1169.119.02.0	Salaries, Technology Coord	\$27,949.07	\$28,854.00	\$27,835.29	\$29,718.08	\$30,610.00	\$891.92	3.0%
10.1169.614.01.0	Instruction Specific IT Supplies	\$834.04	\$1,500.00	\$1,473.13	\$1,500.00	\$2,000.00	\$500.00	33.3%
10.1169.614.02.0	Instruction Specific IT Supplies	\$241.48	\$800.00	\$0.00	\$800.00	\$800.00	\$0.00	0.0%
10.1169.615.02.0	Teaching Materials, Computer	\$199.06	\$200.00	\$135.07	\$200.00	\$200.00	\$0.00	0.0%
10.1190.110.01.0	Salaries-504-RTI-Reg Ed-Prof	\$46,566.82	\$66,826.07	\$52,175.12	\$69,566.82	\$59,396.57	-\$(\$10,170.25)	-14.6%
10.1190.110.02.0	Salaries-504-RTI-Reg Ed-Prof	\$59,701.55	\$39,442.30	\$13,515.04	\$18,020.05	\$53,618.86	\$35,598.81	197.6%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.1190.111.01.0	Salaries-504-RTI-Reg Ed-AHP	\$31,958.22	\$31,958.22	\$23,968.67	\$31,958.22	\$32,575.50	\$617.28	1.9%
10.1190.111.02.0	Salaries-504-RTI-Reg Ed-AHP	\$10,928.45	\$4,467.42	\$3,350.57	\$4,467.42	\$4,613.56	\$146.14	3.3%
10.1190.114.01.0	Salaries-504-RTI-Reg Ed-Paras	\$13,732.68	\$13,732.68	\$20,236.80	\$13,732.68	\$13,787.20	\$54.52	0.4%
10.1190.114.02.0	Salaries-504-RTI-Reg Ed-Paras	\$13,249.72	\$13,249.72	\$0.00	\$13,249.72	\$12,473.88	-\$ (775.84)	-5.9%
		\$3,905,818.84	\$4,106,508.44	\$3,858,208.39	\$4,225,674.80	\$4,357,110.30	\$131,435.50	3.1%

10.1200.111.01.0	Wages: Personal Care	\$0.00	\$0.00	\$13,128.29	\$30,500.00	\$26,000.00	-\$ (4,500.00)	-14.8%
10.1200.111.02.0	Wages: Personal Care	\$0.00	\$0.00	\$2,770.73	\$9,000.00	\$14,000.00	\$5,000.00	55.6%
10.1200.113.01.0	Meeting Attendance	\$0.00	\$0.00	\$2,011.63	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1200.114.01.0	Salaries, Special Ed Paras	\$235,041.54	\$304,825.66	\$300,167.65	\$326,094.65	\$307,042.62	-\$ (19,052.03)	-5.8%
10.1200.114.02.0	Salaries, Special Ed Paras	\$298,268.61	\$323,157.31	\$239,885.46	\$242,996.61	\$258,642.26	\$15,645.65	6.4%
10.1200.115.01.0	Salary, Primary Special Needs	\$93,187.68	\$118,716.02	\$128,129.43	\$124,429.25	\$127,082.53	\$2,653.28	2.1%
10.1200.116.01.0	Salaries, Spec Ed Teachers	\$81,037.00	\$162,100.49	\$38,792.00	\$51,391.00	\$60,356.92	\$8,965.92	17.4%
10.1200.116.02.0	Salaries, Spec Ed Teachers	\$167,695.05	\$118,402.75	\$128,851.01	\$186,582.00	\$155,395.81	-\$ (31,186.19)	-16.7%
10.1200.119.01.0	Salaries, Reading Teacher	\$0.00	\$52,572.00	\$83,461.00	\$70,561.00	\$46,084.00	-\$ (24,477.00)	-34.7%
10.1200.121.00.0	SPED Building Coordinator Sala	\$58,545.28	\$58,908.00	\$47,818.87	\$31,922.00	\$33,701.60	\$1,779.60	5.6%
10.1200.122.01.0	Wages: Extra Curricular: Profes	\$0.00	\$0.00	\$4,594.38	\$4,500.00	\$0.00	-\$ (4,500.00)	-100.0%
10.1200.122.02.0	Wages: Extra Curricular: Profes	\$0.00	\$0.00	\$5,366.28	\$0.00	\$5,500.00	\$5,500.00	#DIV/0!
10.1200.123.01.0	Wages: Extra Curricular: Suppo	\$0.00	\$0.00	\$131.50	\$3,500.00	\$0.00	-\$ (3,500.00)	-100.0%
10.1200.123.02.0	Wages: Extra Curricular: Suppo	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	#DIV/0!
10.1200.124.00.0	Wages: Training (All) - Student	\$0.00	\$0.00	\$3,529.06	\$8,260.00	\$8,260.00	\$0.00	0.0%
10.1200.125.00.0	Wages: Meetings (All) - Stude	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	0.0%
10.1200.131.00.0	Wages, Special Work Projects	\$0.00	\$0.00	\$5,101.98	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1200.242.00.0	Special Ed Professional Develo	\$2,244.85	\$9,900.00	\$1,431.25	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1200.330.00.0	Legal Services, SPED	\$4,087.50	\$2,500.00	\$1,425.00	\$2,500.00	\$2,500.00	\$0.00	0.0%
10.1200.331.01.0	Contracted Services	\$25,392.20	\$16,500.00	\$7,333.27	\$2,500.00	\$5,124.87	\$2,624.87	105.0%
10.1200.331.02.0	Contracted Services	\$21,851.56	\$9,500.00	\$9,640.09	\$2,500.00	\$5,424.25	\$2,924.25	117.0%
10.1200.370.01.0	Testing Materials	\$0.00	\$0.00	\$0.00	\$577.00	\$25.00	-\$ (552.00)	-95.7%
10.1200.370.02.0	Testing Materials	\$0.00	\$0.00	\$0.00	\$377.00	\$254.00	-\$ (123.00)	-32.6%
10.1200.560.01.0	Tuition	\$0.00	\$0.00	\$0.00	\$59,612.25	\$0.00	-\$ (59,612.25)	-100.0%
10.1200.560.02.0	Tuition	\$0.00	\$0.00	\$26,280.00	\$59,612.25	\$0.00	-\$ (59,612.25)	-100.0%
10.1200.580.01.0	Travel	\$223.49	\$1,100.00	\$222.16	\$1,325.00	\$1,325.00	\$0.00	0.0%
10.1200.580.02.0	Travel	\$97.52	\$1,150.00	\$11.13	\$1,375.00	\$1,375.00	\$0.00	0.0%
10.1200.612.01.0	Workbooks, Special Ed	\$0.00	\$0.00	\$0.00	\$750.00	\$850.00	\$100.00	13.3%
10.1200.612.02.0	Workbooks, Special Ed	\$0.00	\$0.00	\$1,231.29	\$100.00	\$950.00	\$850.00	850.0%
10.1200.613.01.0	Expendable Supplies, SPED HP	\$1,621.36	\$2,356.00	\$1,374.78	\$1,715.00	\$1,135.00	-\$ (580.00)	-33.8%
10.1200.613.02.0	Expendable Supplies, SPED HU	\$5,695.52	\$1,285.00	\$319.42	\$1,010.00	\$1,510.00	\$500.00	49.5%
10.1200.614.01.0	Testing Materials-Resource Ro	\$753.39	\$821.00	\$314.75	\$0.00	\$99.88	\$99.88	#DIV/0!
10.1200.614.02.0	Testing Materials-Resource Ro	\$415.22	\$183.00	\$90.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1200.616.01.0	Teaching Mat, S/n	\$407.97	\$830.00	\$287.13	\$1,480.30	\$2,443.42	\$963.12	65.1%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.1200.616.02.0	Teaching Mat, S/n	\$728.20	\$1,752.00	\$422.01	\$1,250.00	\$1,347.95	\$97.95	7.8%
10.1200.617.01.0	Teaching Mat, L/d	\$2,233.76	\$544.00	\$401.60	\$382.84	\$2,834.80	\$2,451.96	640.5%
10.1200.617.02.0	Teaching Mat, L/d	\$1,225.51	\$779.00	\$0.00	\$439.00	\$0.00	-\$439.00	-100.0%
10.1200.650.01.0	Instruction Specific Software/S	\$4,862.50	\$7,100.00	\$5,739.88	\$9,770.00	\$10,184.80	\$414.80	4.2%
10.1200.650.02.0	Instruction Specific Software/S	\$5,029.22	\$8,975.00	\$13,250.00	\$10,145.00	\$10,910.00	\$765.00	7.5%
10.1200.730.01.0	Additional Equipment	\$0.00	\$5,090.00	\$1,909.88	\$0.00	\$10,200.00	\$10,200.00	#DIV/0!
10.1200.730.02.0	Additional Equipment	\$318.99	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	#DIV/0!
10.1200.732.01.0	Equipment/Maintenance Plans	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00	0.0%
10.1200.732.02.0	Equipment/Maintenance Plans	\$0.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00	0.0%
10.1200.733.01.0	New Student Equipment-Assis	\$0.00	\$0.00	\$171.36	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1200.737.01.0	Rplcment Student Equipment-	\$0.00	\$0.00	\$0.00	\$49.95	\$0.00	-\$49.95	-100.0%
10.1200.810.01.0	Dues	\$1,265.00	\$462.50	\$440.00	\$1,025.00	\$625.00	-\$400.00	-39.0%
10.1200.810.02.0	Dues	\$265.00	\$462.50	\$440.00	\$1,025.00	\$625.00	-\$400.00	-39.0%
10.1201.115.01.0	ESY - Wages	\$14,670.32	\$18,500.00	\$34,996.83	\$31,627.00	\$40,813.22	\$9,186.22	29.0%
10.1201.115.02.0	ESY - Wages	\$19,684.75	\$16,000.00	\$497.60	\$18,000.00	\$17,200.00	-\$800.00	-4.4%
10.1201.330.01.0	ESY - Contracted Services	\$2,274.69	\$12,050.00	\$10,563.52	\$10,600.00	\$17,200.00	\$6,600.00	62.3%
10.1201.330.02.0	ESY - Contracted Services	\$2,863.73	\$10,300.00	\$8,433.65	\$5,800.00	\$13,700.00	\$7,900.00	136.2%
10.1201.614.01.0	ESY - Supplies	\$0.00	\$175.00	\$0.00	\$175.00	\$175.00	\$0.00	0.0%
10.1201.614.02.0	ESY - Supplies	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	0.0%
10.1202.112.01.0	Self-Contained K-3 - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$69,402.00	\$69,402.00	#DIV/0!
10.1210.330.02.0	Other Professional Services	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1225.734.01.0	New Student Equipment-Instru	\$963.50	\$600.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	0.0%
10.1225.734.02.0	New Student Equipment-Instru	\$963.50	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1225.738.01.0	Rplcment Student Equipment-	\$0.00	\$329.00	\$0.00	\$2,525.00	\$2,525.00	\$0.00	0.0%
10.1225.738.02.0	Rplcment Student Equipment-	\$0.00	\$2,209.00	\$0.00	\$2,525.00	\$2,525.00	\$0.00	0.0%
10.1260.110.00.0	Salaries, ESOL	\$32,106.10	\$33,316.40	\$43,055.04	\$44,520.00	\$52,921.04	\$8,401.04	18.9%
10.1260.330.00.0	ESL Consultation Services	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1260.580.00.0	Travel, Esl	\$283.98	\$300.00	\$23.26	\$300.00	\$300.00	\$0.00	0.0%
10.1260.615.01.0	Esl Teaching Materials	\$99.25	\$200.00	\$102.09	\$350.00	\$350.00	\$0.00	0.0%
10.1260.615.02.0	Esl Teaching Materials	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	\$350.00	#DIV/0!
10.1290.114.01.0	Salaries, Preschool Paraeducat	\$42,192.46	\$50,906.58	\$19,317.50	\$24,843.79	\$19,323.00	-\$5,520.79	-22.2%
10.1290.115.01.0	Salaries, Preschool Teacher	\$59,909.00	\$62,879.63	\$62,880.00	\$65,865.00	\$57,605.00	-\$8,260.00	-12.5%
10.1290.613.01.0	Testing Materials-PreK	\$795.94	\$808.50	\$539.40	\$800.00	\$750.00	-\$50.00	-6.3%
10.1290.614.01.0	Expendable Supplies-Preschoo	\$1,236.04	\$881.00	\$1,432.70	\$660.00	\$860.00	\$200.00	30.3%
10.1291.114.01.0	Salaries, PK Intensive Paraedu	\$0.00	\$0.00	\$35,901.72	\$38,102.40	\$41,005.80	\$2,903.40	7.6%
10.1291.115.01.0	Salaries, PK Intensive Teachers	\$0.00	\$0.00	\$62,880.00	\$67,570.00	\$69,402.00	\$1,832.00	2.7%
10.1299.115.02.0	Special Programs (Rock Band)	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
		\$1,191,287.18	\$1,428,177.34	\$1,357,097.58	\$1,568,270.29	\$1,517,666.77	-\$50,603.52	-3.2%

10.2100.323.00.0	School Resource Officer	\$21,114.14	\$24,000.00	\$21,374.32	\$26,500.00	\$31,800.00	\$5,300.00	20.0%
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Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.2100.350.01.0	Inservice Program/prog Develo	\$47.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2120.112.01.0	Salary, Guidance Counselor	\$83,162.27	\$85,704.58	\$85,704.57	\$87,861.05	\$90,120.15	\$2,259.10	2.6%
10.2120.112.02.0	Salary, Guidance Counselor	\$72,853.83	\$75,082.51	\$75,093.13	\$77,238.95	\$79,498.10	\$2,259.15	2.9%
10.2120.116.00.0	Salary - Database Mgr	\$22,599.30	\$22,813.50	\$22,858.15	\$23,544.00	\$25,338.00	\$1,794.00	7.6%
10.2120.320.01.0	Testing & Scoring	\$2,145.00	\$4,500.00	\$2,315.50	\$2,400.00	\$0.00	-\$2,400.00	-100.0%
10.2120.320.02.0	Testing & Scoring	\$312.00	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	0.0%
10.2120.615.01.0	Teaching Materials, Guidance	\$384.95	\$725.00	\$690.57	\$600.00	\$600.00	\$0.00	0.0%
10.2120.615.02.0	Teaching Materials, Guidance	\$477.92	\$550.00	\$0.00	\$500.00	\$550.00	\$50.00	10.0%
10.2130.810.01.0	Health Office Dues	\$160.00	\$160.00	\$150.00	\$160.00	\$160.00	\$0.00	0.0%
10.2130.810.02.0	Health Office Dues	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$0.00	0.0%
10.2134.112.01.0	Salary, Nurse	\$62,754.50	\$64,760.30	\$66,004.54	\$67,403.30	\$69,933.00	\$2,529.70	3.8%
10.2134.112.02.0	Salary, Nurse	\$60,997.90	\$63,219.97	\$64,049.32	\$64,863.00	\$69,352.30	\$4,489.30	6.9%
10.2134.128.00.0	Nurse Sub-SAU Directed	\$0.00	\$0.00	\$0.00	\$12,500.00	\$19,677.00	\$7,177.00	57.4%
10.2134.614.01.0	Expendable Supplies, Health	\$1,254.18	\$2,000.00	\$1,166.85	\$1,900.00	\$2,000.00	\$100.00	5.3%
10.2134.614.02.0	Expendable Supplies, Health	\$3,920.56	\$4,000.00	\$2,616.83	\$4,000.00	\$4,000.00	\$0.00	0.0%
10.2134.615.01.0	Health Teaching Materials	\$84.12	\$200.00	\$8.95	\$150.00	\$200.00	\$50.00	33.3%
10.2134.615.02.0	Health Teaching Materials	\$0.00	\$150.00	\$106.05	\$100.00	\$150.00	\$50.00	50.0%
10.2134.730.01.0	Health Equipment	\$418.20	\$550.00	\$598.99	\$2,050.00	\$550.00	-\$1,500.00	-73.2%
10.2134.730.02.0	Health Equipment	\$390.64	\$390.00	\$344.50	\$390.00	\$390.00	\$0.00	0.0%
10.2139.331.01.0	DNU-Feeding Consultation Ser	\$270.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2139.331.01.0	Feeding Consultation Services	\$0.00	\$0.00	\$0.00	\$3,548.00	\$1,000.00	-\$2,548.00	-71.8%
10.2142.330.01.0	Evaluations	\$2,081.64	\$4,500.00	\$4,384.27	\$5,000.00	\$4,500.00	-\$500.00	-10.0%
10.2142.330.02.0	Evaluations	\$400.00	\$4,500.00	\$2,858.80	\$4,500.00	\$4,500.00	\$0.00	0.0%
10.2143.110.01.0	Salaries, School Psychologist	\$72,902.66	\$74,546.93	\$76,775.45	\$76,646.93	\$78,984.90	\$2,337.97	3.1%
10.2143.110.02.0	Salaries, School Psychologist	\$46,055.95	\$49,372.71	\$51,377.96	\$53,158.95	\$56,083.68	\$2,924.73	5.5%
10.2143.613.01.0	Testing Materials - Psychologis	\$2,670.81	\$664.00	\$68.00	\$1,511.00	\$2,000.00	\$489.00	32.4%
10.2143.613.02.0	Testing Materials - Psychologis	\$1,165.64	\$849.00	\$770.95	\$1,531.00	\$3,762.00	\$2,231.00	145.7%
10.2143.615.01.0	Teaching Materials - Psycholog	\$483.45	\$250.00	\$0.00	\$254.00	\$1,132.74	\$878.74	346.0%
10.2143.615.02.0	Teaching Materials - Psycholog	\$113.75	\$1,096.00	\$309.61	\$90.00	\$217.95	\$127.95	142.2%
10.2152.111.01.0	Salaries, Speech Path	\$71,316.91	\$73,330.78	\$123,550.33	\$164,321.45	\$135,355.50	-\$28,965.95	-17.6%
10.2152.111.02.0	Salaries, Speech Path	\$72,148.58	\$74,600.58	\$75,717.43	\$76,972.62	\$79,269.44	\$2,296.82	3.0%
10.2152.330.01.0	Contracted Speech Services	\$64,733.65	\$106,971.22	\$46,646.13	\$73,200.00	\$1,285.59	-\$71,914.41	-98.2%
10.2152.330.02.0	Contracted Speech Services	\$12,000.00	\$0.00	\$5,860.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2152.613.01.0	Testing Materials - Speech	\$174.15	\$599.00	\$78.00	\$250.00	\$78.20	-\$171.80	-68.7%
10.2152.613.02.0	Testing Materials-Speech	\$0.00	\$316.00	\$0.00	\$250.00	\$250.00	\$0.00	0.0%
10.2152.615.01.0	Teaching Mat, Speech	\$63.64	\$90.00	\$109.95	\$200.00	\$1,338.00	\$1,138.00	569.0%
10.2152.615.02.0	Teaching Mat, Speech	\$0.00	\$0.00	\$109.95	\$310.00	\$51.36	-\$258.64	-83.4%
10.2153.330.01.0	Teacher of the Deaf	\$616.27	\$7,000.00	\$407.82	\$7,800.00	\$8,430.00	\$630.00	8.1%
10.2159.330.01.0	Vision Serv/consult	\$19,646.25	\$28,500.00	\$16,570.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2159.330.02.0	Vision Serv/consult	\$0.00	\$0.00	\$0.00	\$32,366.15	\$36,863.87	\$4,497.72	13.9%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.2162.330.01.0	Physical Therapy	\$17,269.00	\$12,000.00	\$8,507.00	\$12,000.00	\$16,896.00	\$4,896.00	40.8%
10.2162.330.02.0	Physical Therapy	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$2,496.00	\$996.00	66.4%
10.2163.111.01.0	Salary, Occupational Therapy	\$0.00	\$17,581.00	\$22,431.41	\$53,797.00	\$37,376.00	-\$16,421.00	-30.5%
10.2163.111.02.0	Salary, Occupational Therapy	\$28,928.85	\$17,581.00	\$21,138.30	\$17,581.00	\$37,376.00	\$19,795.00	112.6%
10.2163.613.01.0	Testing Supplies - OT	\$175.00	\$40.00	\$0.00	\$250.00	\$0.00	-\$250.00	-100.0%
10.2163.613.02.0	Testing Materials - OT	\$148.38	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2163.615.02.0	Teaching Materials - Reading S	\$1,870.58	\$1,400.00	\$304.80	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2163.618.01.0	Teaching Mats Ot	\$203.77	\$1,744.00	\$846.88	\$0.00	\$378.46	\$378.46	#DIV/0!
10.2163.618.02.0	Teaching Mats Ot	\$178.95	\$290.00	\$481.75	\$1,349.18	\$2,139.13	\$789.95	58.6%
10.2180.300.00.0	Medicaid Billing	\$4,423.44	\$3,500.00	\$1,270.34	\$0.00	\$1,500.00	\$1,500.00	#DIV/0!
10.2190.320.01.0	Police Services	\$0.00	\$325.00	\$320.00	\$325.00	\$325.00	\$0.00	0.0%
10.2190.320.02.0	Police Services	\$50.00	\$150.00	\$50.00	\$150.00	\$150.00	\$0.00	0.0%
10.2192.111.00.0	Salaries, BCBA	\$32,504.07	\$30,765.00	\$59,019.16	\$60,933.48	\$46,307.06	-\$14,626.42	-24.0%
		\$785,821.90	\$863,738.08	\$863,196.56	\$1,022,606.06	\$955,015.43	-\$67,590.63	-6.6%

10.2210.114.00.0	Professional Stipend-CBA 7.4.4	\$12,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2210.114.01.0	Professional Stipend-Principal	\$10,575.00	\$12,400.00	\$11,400.00	\$13,575.00	\$13,575.00	\$0.00	0.0%
10.2210.114.02.0	Professional Stipend-Principal	\$5,350.00	\$10,000.00	\$6,332.00	\$11,175.00	\$10,000.00	-\$1,175.00	-10.5%
10.2210.115.00.0	New Hire Orient Comm Stipen	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2210.115.01.0	Curriculum Coordination	\$3,517.79	\$9,000.00	\$3,475.00	\$7,000.00	\$4,000.00	-\$3,000.00	-42.9%
10.2210.115.02.0	Curriculum Coordination	\$2,000.00	\$1,929.00	\$1,800.00	\$2,100.00	\$2,100.00	\$0.00	0.0%
10.2210.117.01.0	Mentor Stipends	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2210.117.02.0	Mentor Stipends	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2210.240.01.0	Course Reimbursement - Hess	\$2,256.25	\$2,500.00	\$2,201.66	\$2,500.00	\$2,500.00	\$0.00	0.0%
10.2210.240.02.0	Course Reimbursement - Hess	\$1,029.71	\$1,600.00	\$1,053.00	\$1,600.00	\$1,600.00	\$0.00	0.0%
10.2210.241.01.0	Course Reimbursement - Teac	\$21,277.83	\$29,000.00	\$19,492.19	\$29,000.00	\$29,000.00	\$0.00	0.0%
10.2210.241.02.0	Course Reimb - Teacher	\$16,046.81	\$29,000.00	\$5,460.99	\$29,000.00	\$29,000.00	\$0.00	0.0%
10.2210.242.01.0	Staff Development	\$3,975.00	\$4,450.00	\$150.00	\$4,450.00	\$4,450.00	\$0.00	0.0%
10.2210.242.02.0	Staff Development	\$1,597.33	\$4,450.00	\$341.33	\$3,450.00	\$3,450.00	\$0.00	0.0%
10.2210.244.01.0	Staff Reimburse-AHP	\$1,170.37	\$1,000.00	\$2,356.52	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2210.244.02.0	Staff Reimburse-AHP	\$284.40	\$1,000.00	\$215.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2210.245.00.0	SAU Wide PD Activities	\$1,205.22	\$4,000.00	\$2,717.96	\$4,000.00	\$4,000.00	\$0.00	0.0%
10.2210.245.01.0	Prof Develop - Admin/Non-Un	\$2,685.10	\$2,500.00	\$196.74	\$2,500.00	\$2,500.00	\$0.00	0.0%
10.2210.245.02.0	Prof Develop - Admin/Non-Un	\$377.49	\$2,500.00	\$1,401.87	\$2,500.00	\$2,500.00	\$0.00	0.0%
10.2210.580.01.0	Conferences	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	0.0%
10.2210.612.00.0	New Hire Orientation Supplies	\$802.45	\$300.00	\$584.74	\$800.00	\$800.00	\$0.00	0.0%
10.2210.648.01.0	Professional Books	\$0.00	\$1,225.00	\$345.00	\$600.00	\$600.00	\$0.00	0.0%
10.2210.648.02.0	Professional Books	\$253.36	\$471.00	\$468.06	\$400.00	\$400.00	\$0.00	0.0%
10.2212.321.00.0	Annual Asbestos Training	\$160.00	\$0.00	\$160.00	\$160.00	\$160.00	\$0.00	0.0%
10.2222.112.01.0	Salary, Librarian	\$79,445.00	\$81,820.00	\$81,820.00	\$83,920.00	\$86,120.00	\$2,200.00	2.6%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.2222.112.02.0	Salary, Librarian	\$79,729.96	\$83,461.00	\$83,461.00	\$85,561.00	\$87,761.00	\$2,200.00	2.6%
10.2222.113.01.0	Salaries, PT Aide	\$24,110.82	\$24,607.80	\$20,866.74	\$25,346.03	\$26,220.17	\$874.14	3.4%
10.2222.431.01.0	Repair Equipment-Library	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.0%
10.2222.614.01.0	Expendable Supplies-Library	\$856.74	\$860.00	\$806.87	\$860.00	\$860.00	\$0.00	0.0%
10.2222.614.02.0	Expendable Supplies-Library	\$675.74	\$700.00	\$710.70	\$700.00	\$700.00	\$0.00	0.0%
10.2222.615.01.0	Teaching Materials, Library	\$1,477.05	\$1,618.50	\$1,419.12	\$1,525.00	\$1,525.00	\$0.00	0.0%
10.2222.615.02.0	Teaching Materials, Library	\$1,005.07	\$1,000.00	\$928.97	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2222.641.01.0	Books and Media	\$3,877.75	\$4,005.00	\$3,763.57	\$4,005.00	\$4,265.00	\$260.00	6.5%
10.2222.641.02.0	Books and Media	\$3,559.54	\$4,000.00	\$3,730.90	\$4,000.00	\$4,000.00	\$0.00	0.0%
10.2222.642.01.0	Publications-Library	\$208.99	\$220.00	\$208.99	\$220.00	\$220.00	\$0.00	0.0%
10.2222.642.02.0	Publications-Library	\$403.12	\$450.00	\$369.42	\$450.00	\$450.00	\$0.00	0.0%
10.2222.730.01.0	Additional Equipment-Library	\$928.41	\$1,300.00	\$997.14	\$1,200.00	\$3,000.00	\$1,800.00	150.0%
10.2222.730.02.0	Additional Equipment-Library	\$216.43	\$500.00	\$369.80	\$500.00	\$500.00	\$0.00	0.0%
10.2222.737.01.0	Replacement Equipment-Libra	\$138.65	\$1,700.00	\$699.00	\$1,400.00	\$1,400.00	\$0.00	0.0%
10.2222.737.02.0	Replacement Equipment-Libra	\$338.00	\$500.00	\$303.68	\$500.00	\$500.00	\$0.00	0.0%
10.2225.434.01.0	Computer Repairs	\$350.87	\$1,000.00	\$79.80	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2225.434.02.0	Computer Repairs	\$323.88	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2225.614.01.0	Techonology Supplies	\$362.45	\$1,000.00	\$124.88	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2225.614.02.0	Techonology Supplies	\$216.48	\$1,000.00	\$275.15	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2225.733.01.0	Cameras-Safety	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	-\$20,000.00	-100.0%
10.2225.733.02.0	Cameras-Safety	\$0.00	\$0.00	\$0.00	\$12,864.00	\$0.00	-\$12,864.00	-100.0%
10.2225.734.01.0	Additional Computer Equipme	\$3,280.72	\$0.00	\$500.83	\$18,000.00	\$19,100.00	\$1,100.00	6.1%
10.2225.734.02.0	Additional Computer Equipme	\$7,625.34	\$0.00	\$65.82	\$18,000.00	\$0.00	-\$18,000.00	-100.0%
10.2225.738.01.0	Replacement Computer Equip	\$7,848.00	\$27,880.00	\$24,084.73	\$48,925.00	\$16,565.00	-\$32,360.00	-66.1%
10.2225.738.02.0	Replacement Computer Equip	\$7,230.00	\$34,840.00	\$29,391.20	\$58,300.00	\$29,435.00	-\$28,865.00	-49.5%
		\$312,473.12	\$392,137.30	\$319,130.37	\$509,436.03	\$401,606.17	-\$107,829.86	-21.2%

10.2310.110.00.0	Salaries, School Board	\$1,750.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.0%
10.2310.302.00.0	Annual Meeting Expenses	\$3,208.81	\$2,500.00	\$1,789.35	\$3,200.00	\$3,200.00	\$0.00	0.0%
10.2310.540.00.0	Advertising	\$251.71	\$1,000.00	\$1,242.92	\$800.00	\$1,000.00	\$200.00	25.0%
10.2310.614.00.0	School Board Expenses	\$5,354.16	\$8,600.00	\$4,938.83	\$6,600.00	\$5,600.00	-\$1,000.00	-15.2%
10.2310.840.00.0	Contingency	\$0.00	\$95,000.00	\$0.00	\$95,000.00	\$95,000.00	\$0.00	0.0%
10.2312.301.00.0	Secretary, School Board	\$1,440.00	\$2,000.00	\$1,395.00	\$1,900.00	\$1,900.00	\$0.00	0.0%
10.2313.110.00.0	Salaries, Treasurer	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2316.301.00.0	Negotiations	\$19,505.90	\$1,000.00	\$2,467.00	\$1,000.00	\$18,000.00	\$17,000.00	1700.0%
10.2317.301.00.0	Audit	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,500.00	\$500.00	5.6%
10.2318.301.00.0	Legal Service	\$10,751.28	\$13,000.00	\$13,866.24	\$13,000.00	\$14,150.00	\$1,150.00	8.8%
10.2320.310.00.0	SAU Assessment	\$481,113.96	\$534,271.00	\$534,270.96	\$553,385.00	\$594,122.00	\$40,737.00	7.4%
		\$533,375.82	\$668,971.00	\$571,570.30	\$686,485.00	\$745,072.00	\$58,587.00	8.5%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.2400.110.01.0	Salaries, Administrators	\$98,527.00	\$101,680.00	\$102,679.99	\$104,730.40	\$107,872.00	\$3,141.60	3.0%
10.2400.110.02.0	Salaries, Administrators	\$112,037.82	\$113,356.00	\$114,356.00	\$116,756.68	\$119,686.00	\$2,929.32	2.5%
10.2400.112.01.0	Salary - CIA Admin	\$41,892.50	\$43,233.00	\$43,733.00	\$44,529.99	\$45,643.00	\$1,113.01	2.5%
10.2400.112.02.0	Salary - CIA Admin	\$41,892.50	\$43,233.00	\$43,733.00	\$44,529.99	\$45,643.00	\$1,113.01	2.5%
10.2400.115.01.0	Salaries, Secretaries	\$86,969.12	\$91,540.80	\$92,578.24	\$94,602.13	\$97,550.93	\$2,948.80	3.1%
10.2400.115.02.0	Salaries, Secretaries	\$92,310.56	\$93,268.16	\$90,922.41	\$95,750.62	\$93,219.50	-\$2,531.12	-2.6%
10.2400.130.02.0	Secretary OT	\$0.00	\$0.00	\$530.89	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2400.300.00.0	Prof. Services-Strategic Plannin	\$6,000.00	\$6,000.00	\$4,800.00	\$6,000.00	\$6,000.00	\$0.00	0.0%
10.2400.332.00.0	Consulting Services	\$2,334.00	\$4,650.00	\$0.00	\$4,650.00	\$4,650.00	\$0.00	0.0%
10.2400.340.01.0	Print Management	\$5,622.19	\$2,400.00	\$1,125.04	\$2,400.00	\$2,400.00	\$0.00	0.0%
10.2400.340.02.0	Print Management	\$7,092.32	\$3,716.00	\$1,570.27	\$3,300.00	\$3,300.00	\$0.00	0.0%
10.2400.442.01.0	Copier Lease	\$4,474.00	\$10,550.00	\$4,474.00	\$10,550.00	\$7,474.00	-\$3,076.00	-29.2%
10.2400.442.02.0	Copier Lease	\$3,260.54	\$3,261.00	\$3,260.54	\$3,261.00	\$3,500.00	\$239.00	7.3%
10.2400.443.01.0	Copier Overages	\$492.43	\$200.00	\$29.23	\$400.00	\$400.00	\$0.00	0.0%
10.2400.443.02.0	Copier Overages	\$1,488.64	\$1,800.00	\$1,218.70	\$1,800.00	\$1,800.00	\$0.00	0.0%
10.2400.490.01.0	Service Agreements	\$3,906.91	\$5,710.00	\$7,787.56	\$5,710.00	\$6,753.00	\$1,043.00	18.3%
10.2400.490.02.0	Service Agreements	\$2,536.12	\$4,525.00	\$6,760.84	\$4,525.00	\$7,250.00	\$2,725.00	60.2%
10.2400.530.01.0	Phone-Contract-Admin	\$300.00	\$600.00	\$1,200.00	\$600.00	\$1,260.00	\$660.00	110.0%
10.2400.530.02.0	Phone-Contract-Admin	\$300.00	\$600.00	\$1,100.00	\$600.00	\$1,140.00	\$540.00	90.0%
10.2400.531.01.0	Telephone	\$21,291.29	\$10,150.00	\$16,020.18	\$8,572.00	\$9,150.00	\$578.00	6.7%
10.2400.531.02.0	Telephone	\$2,017.35	\$10,425.00	\$1,762.08	\$10,700.00	\$5,550.00	-\$5,150.00	-48.1%
10.2400.532.00.0	Network Services	\$9,630.00	\$10,000.00	\$9,630.00	\$10,000.00	\$10,000.00	\$0.00	0.0%
10.2400.534.01.0	Postage	\$523.96	\$700.00	\$723.70	\$700.00	\$825.00	\$125.00	17.9%
10.2400.534.02.0	Postage	\$467.38	\$700.00	\$657.75	\$700.00	\$700.00	\$0.00	0.0%
10.2400.550.01.0	Printing Of Forms	\$95.35	\$600.00	\$209.00	\$450.00	\$450.00	\$0.00	0.0%
10.2400.550.02.0	Printing Of Forms	\$392.85	\$300.00	\$209.00	\$450.00	\$450.00	\$0.00	0.0%
10.2400.580.02.0	Conferences & Travel	\$25.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2400.581.01.0	Travel-Contract-Admin	\$1,260.00	\$900.00	\$1,230.00	\$900.00	\$1,260.00	\$360.00	40.0%
10.2400.581.02.0	Travel-Contract-Admin	\$1,140.00	\$900.00	\$1,120.00	\$900.00	\$1,140.00	\$240.00	26.7%
10.2400.610.01.0	Hospitality	\$754.03	\$1,000.00	\$181.62	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2400.610.02.0	Hospitality	\$634.46	\$1,000.00	\$318.29	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2400.614.01.0	Expendable Supplies-Office	\$454.41	\$500.00	\$150.29	\$500.00	\$500.00	\$0.00	0.0%
10.2400.614.02.0	Expendable Supplies-Office	\$471.00	\$500.00	\$156.74	\$500.00	\$500.00	\$0.00	0.0%
10.2400.650.00.0	Support Contracts/Hosted Ser	\$72,820.33	\$89,925.97	\$60,221.12	\$102,701.00	\$91,585.00	-\$11,116.00	-10.8%
10.2400.653.00.0	Consulting Services	\$25.72	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2400.658.00.0	Site Licensing	\$4,908.30	\$4,746.27	\$6,414.89	\$6,871.62	\$6,871.62	\$0.00	0.0%
10.2400.733.01.0	Additional Equipment-Office	\$65.68	\$300.00	\$0.00	\$300.00	\$250.00	-\$50.00	-16.7%
10.2400.733.02.0	Additional Equipment-Office	\$355.99	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	0.0%
10.2400.810.00.0	Dues-SAU-Wide	\$0.00	\$60.00	\$0.00	\$60.00	\$60.00	\$0.00	0.0%
10.2400.810.01.0	Dues	\$841.66	\$1,000.00	\$841.66	\$1,000.00	\$920.00	-\$80.00	-8.0%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.2400.810.02.0	Dues	\$841.67	\$1,000.00	\$46.67	\$1,000.00	\$920.00	-\$80.00	-8.0%
10.2400.899.01.0	HPS-FY Proposed New Items	\$0.00	\$0.00	\$0.00	\$0.00	\$112,064.00	\$112,064.00	#DIV/0!
10.2400.899.02.0	HUES-FY Proposed New Items	\$0.00	\$0.00	\$0.00	\$0.00	\$32,779.00	\$32,779.00	#DIV/0!
10.2515.892.00.0	Food Service Bad Debt Expens	\$2,208.31	\$0.00	-\$218.96	\$0.00	\$0.00	\$0.00	#DIV/0!
		\$632,661.91	\$666,530.20	\$621,533.74	\$694,500.43	\$835,016.05	\$140,515.62	20.2%

10.2600.115.00.0	SAU Bldg Property Manager	\$0.00	\$0.00	\$3,653.83	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.116.01.0	Salaries, Maintenance	\$126,945.50	\$158,312.56	\$147,699.30	\$148,606.51	\$153,224.32	\$4,617.81	3.1%
10.2600.116.02.0	Salaries, Maintenance	\$165,297.39	\$162,208.06	\$158,790.81	\$170,015.07	\$174,282.06	\$4,266.99	2.5%
10.2600.119.01.0	Summer Custodian	\$3,338.91	\$2,000.00	\$1,501.40	\$2,000.00	\$2,000.00	\$0.00	0.0%
10.2600.130.01.0	Maintenance OT	\$4,042.96	\$5,000.00	\$3,361.26	\$5,000.00	\$5,000.00	\$0.00	0.0%
10.2600.130.02.0	Maintenance OT	\$8,464.39	\$10,000.00	\$8,673.26	\$10,000.00	\$10,000.00	\$0.00	0.0%
10.2600.330.02.0	Temporary Custodian Services	\$47.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.331.02.0	Contracted Service	\$0.00	\$3,400.00	\$2,720.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.391.01.0	Inspections	\$150.00	\$705.00	\$5,030.80	\$3,121.00	\$2,950.00	-\$171.00	-5.5%
10.2600.391.02.0	Inspections	\$3,850.00	\$1,800.00	\$2,660.00	\$5,040.00	\$3,050.00	-\$1,990.00	-39.5%
10.2600.392.00.0	3 YR Asbestos Inspection-HPS	-\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.402.01.0	Pest Control	\$1,620.00	\$1,700.00	\$1,279.90	\$1,450.00	\$1,350.00	-\$100.00	-6.9%
10.2600.402.02.0	Pest Control	\$3,478.00	\$1,000.00	\$1,723.00	\$1,500.00	\$1,800.00	\$300.00	20.0%
10.2600.411.00.0	Water System Repairs & Service	\$11,023.53	\$14,850.00	\$25,045.23	\$16,375.00	\$18,100.00	\$1,725.00	10.5%
10.2600.411.01.0	Water System Repairs & Service	\$168.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.411.02.0	Water System Repairs & Service	\$0.00	\$0.00	\$39.99	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.413.00.0	Water Testing	\$2,965.00	\$2,400.00	\$1,847.50	\$2,400.00	\$2,250.00	-\$150.00	-6.3%
10.2600.414.01.0	SB247 Water Testing	\$1,050.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	0.0%
10.2600.414.02.0	SB247 Water Testing	\$1,575.00	\$0.00	\$0.00	\$1,700.00	\$1,700.00	\$0.00	0.0%
10.2600.421.01.0	Trash Removal/recycling	\$6,676.49	\$6,500.00	\$6,110.35	\$6,800.00	\$6,800.00	\$0.00	0.0%
10.2600.421.02.0	Trash Removal/recycling	\$8,997.55	\$9,000.00	\$9,493.54	\$9,000.00	\$9,500.00	\$500.00	5.6%
10.2600.422.01.0	Snow Plowing	\$19,867.80	\$29,000.00	\$23,380.00	\$29,000.00	\$29,000.00	\$0.00	0.0%
10.2600.422.02.0	Snow Plowing	\$26,865.25	\$37,500.00	\$28,340.00	\$37,500.00	\$37,500.00	\$0.00	0.0%
10.2600.424.00.0	Contracted Grounds/Mowing-	\$3,876.88	\$5,560.00	\$5,559.78	\$6,116.00	\$5,600.00	-\$516.00	-8.4%
10.2600.424.01.0	Contracted Grounds/Mowing	\$5,242.63	\$7,115.00	\$6,179.92	\$7,826.50	\$7,750.00	-\$76.50	-1.0%
10.2600.424.02.0	Contracted Grounds/Mowing	\$4,895.47	\$7,570.00	\$7,569.78	\$8,327.00	\$8,100.00	-\$227.00	-2.7%
10.2600.425.02.0	Athletic Field	\$680.00	\$1,055.00	\$887.00	\$1,200.00	\$1,200.00	\$0.00	0.0%
10.2600.426.02.0	Clock Maint	\$284.91	\$400.00	\$407.52	\$400.00	\$400.00	\$0.00	0.0%
10.2600.427.01.0	Playground Maintenance	\$0.00	\$3,600.00	\$3,587.63	\$5,000.00	\$5,600.00	\$600.00	12.0%
10.2600.430.01.0	Grounds Maintenance	\$2,250.00	\$0.00	\$200.00	\$1,500.00	\$2,500.00	\$1,000.00	66.7%
10.2600.430.02.0	Grounds Maintenance	\$6,220.00	\$4,000.00	\$3,388.05	\$4,700.00	\$4,700.00	\$0.00	0.0%
10.2600.431.01.0	Heating/vent Services	\$9,085.35	\$7,700.00	\$10,906.69	\$12,700.00	\$12,700.00	\$0.00	0.0%
10.2600.431.02.0	Heating/vent Services	\$10,516.86	\$18,800.00	\$6,086.41	\$18,800.00	\$15,000.00	-\$3,800.00	-20.2%
10.2600.432.01.0	Fire/vandal Alarm Services	\$3,758.79	\$2,500.00	\$6,537.70	\$2,500.00	\$2,500.00	\$0.00	0.0%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.2600.432.02.0	Fire/vandal Alarm Svcs	\$7,831.97	\$6,600.00	\$5,686.86	\$6,600.00	\$6,600.00	\$0.00	0.0%
10.2600.433.01.0	Plumbing Maintenance	\$4,007.73	\$3,800.00	\$1,541.57	\$3,800.00	\$3,800.00	\$0.00	0.0%
10.2600.433.02.0	Plumbing Maintenance	\$1,025.34	\$1,500.00	\$1,155.21	\$1,500.00	\$1,500.00	\$0.00	0.0%
10.2600.434.01.0	Electrical Maintenance	\$1,033.00	\$5,000.00	\$2,384.39	\$5,500.00	\$5,500.00	\$0.00	0.0%
10.2600.434.02.0	Electrical Maintenance	\$3,870.11	\$1,500.00	\$2,149.97	\$1,500.00	\$2,500.00	\$1,000.00	66.7%
10.2600.436.01.0	Septic Systems Services	\$1,582.00	\$7,375.00	\$240.00	\$7,500.00	\$8,500.00	\$1,000.00	13.3%
10.2600.436.02.0	Septic Systems Services	\$7,422.11	\$1,000.00	\$915.00	\$2,000.00	\$2,000.00	\$0.00	0.0%
10.2600.437.01.0	Painting	\$1,958.40	\$2,500.00	\$1,383.70	\$2,500.00	\$2,500.00	\$0.00	0.0%
10.2600.437.02.0	Painting	\$429.29	\$1,500.00	\$1,847.32	\$1,500.00	\$1,800.00	\$300.00	20.0%
10.2600.438.00.0	General Maintenance SAU	\$0.00	\$3,300.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	0.0%
10.2600.438.01.0	Building Repairs	\$13,827.19	\$8,590.00	\$10,809.49	\$8,500.00	\$8,500.00	\$0.00	0.0%
10.2600.438.02.0	Building Repairs	\$14,841.19	\$7,000.00	\$2,605.91	\$7,000.00	\$7,000.00	\$0.00	0.0%
10.2600.439.01.0	General Maintenance	\$9,879.67	\$7,000.00	\$6,424.49	\$9,000.00	\$10,000.00	\$1,000.00	11.1%
10.2600.439.02.0	General Maintenance	\$8,673.70	\$10,000.00	\$12,644.65	\$10,000.00	\$11,000.00	\$1,000.00	10.0%
10.2600.490.01.0	Service Contracts	\$2,590.00	\$21,510.00	\$6,901.00	\$21,510.00	\$7,400.00	-\$(\$14,110.00)	-65.6%
10.2600.490.02.0	Service Contracts	\$8,145.82	\$17,702.14	\$12,366.43	\$22,904.00	\$10,800.00	-\$(\$12,104.00)	-52.8%
10.2600.491.01.0	Insurance Claim Expense	-\$(\$27,885.75)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.491.02.0	Insurance Claim Expense	\$692.94	\$0.00	-\$(\$12,402.20)	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.520.00.0	Insurance Liability	\$68,931.00	\$65,079.00	\$62,254.87	\$67,097.00	\$70,720.00	\$3,623.00	5.4%
10.2600.580.00.0	Travel	\$111.07	\$300.00	\$590.80	\$300.00	\$300.00	\$0.00	0.0%
10.2600.580.02.0	Mileage-Facilities	\$536.49	\$500.00	\$410.88	\$500.00	\$500.00	\$0.00	0.0%
10.2600.614.00.0	Expendable Supplies	\$404.34	\$600.00	\$399.85	\$500.00	\$500.00	\$0.00	0.0%
10.2600.614.01.0	Expendable Supplies	\$9,409.30	\$11,700.00	\$12,286.69	\$11,700.00	\$12,435.00	\$735.00	6.3%
10.2600.614.02.0	Expendable Supplies	\$12,031.30	\$13,800.00	\$11,357.58	\$13,500.00	\$13,500.00	\$0.00	0.0%
10.2600.619.00.0	Covid-19 Response Supplies	\$0.00	\$0.00	\$10,357.59	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.622.01.0	Electric	\$33,100.50	\$15,000.00	\$31,173.80	\$35,000.00	\$35,000.00	\$0.00	0.0%
10.2600.622.02.0	Electric	\$66,462.01	\$17,660.00	\$51,098.86	\$66,200.00	\$63,200.00	-\$(\$3,000.00)	-4.5%
10.2600.623.02.0	Heating - Propane	\$49,179.26	\$34,000.00	\$38,461.94	\$46,200.00	\$42,200.00	-\$(\$4,000.00)	-8.7%
10.2600.624.01.0	Heating - Oil	\$33,437.54	\$29,000.00	\$31,082.89	\$38,000.00	\$34,500.00	-\$(\$3,500.00)	-9.2%
10.2600.733.01.0	Additional Equipment-Mainten	\$933.64	\$500.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2600.733.02.0	Additional Equipment-Mainten	\$0.00	\$1,900.00	\$1,738.55	\$1,900.00	\$1,900.00	\$0.00	0.0%
10.2600.737.01.0	Replacement Equipment-Main	\$2,498.69	\$2,500.00	\$2,151.34	\$4,000.00	\$4,500.00	\$500.00	12.5%
10.2600.737.02.0	Replacement Equipment-Main	\$2,088.10	\$2,500.00	\$912.36	\$2,500.00	\$2,500.00	\$0.00	0.0%
10.2600.893.00.0	FY Bldg/Maint Upgrades	\$9,221.54	\$23,268.00	\$24,906.27	\$4,400.00	\$0.00	-\$(\$4,400.00)	-100.0%
10.2600.894.00.0	FY Bldg/Maint Upgrades-HUES	\$2,127.00	\$0.00	-\$(\$4,500.00)	\$5,100.00	\$0.00	-\$(\$5,100.00)	-100.0%
10.2600.896.00.0	PSIF Grant-District Portion-HU	\$4,716.79	\$0.00	\$256.76	\$0.00	\$0.00	\$0.00	#DIV/0!
		\$798,097.89	\$827,859.76	\$814,255.47	\$931,988.08	\$900,911.38	-\$(\$31,076.70)	-3.3%

10.2700.120.00.0	Reg Ed-Bus Coverage	\$6,719.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2700.510.01.0	Reg Ed-Transportation-Contr	\$127,448.58	\$170,373.50	\$151,266.24	\$189,064.48	\$160,144.82	-\$(\$28,919.66)	-15.3%

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.2700.510.02.0	Reg Ed-Transportation-Contract	\$127,448.61	\$170,373.50	\$151,266.24	\$189,064.48	\$160,144.82	-\$28,919.66	-15.3%
10.2700.511.01.0	Reg Ed-Field Trips-Vendor	\$209.49	\$800.00	-\$261.50	\$800.00	\$800.00	\$0.00	0.0%
10.2700.511.02.0	Reg Ed-Field Trips-Vendor	\$278.85	\$3,000.00	-\$1,261.60	\$2,000.00	\$2,000.00	\$0.00	0.0%
10.2700.626.01.0	Reg Ed-Gasoline/Diesel Fuel-V	\$19,441.48	\$24,000.00	\$10,603.91	\$22,000.00	\$22,000.00	\$0.00	0.0%
10.2700.626.02.0	Reg Ed-Gasoline/Diesel Fuel-V	\$19,441.49	\$24,000.00	\$10,603.87	\$22,000.00	\$22,000.00	\$0.00	0.0%
10.2722.500.01.0	Spec Ed-Transportation-ESY-Ve	\$3,899.60	\$5,000.00	\$996.50	\$5,000.00	\$6,000.00	\$1,000.00	20.0%
10.2722.500.02.0	Spec Ed-Transportation-ESY-Ve	\$3,346.00	\$4,500.00	\$536.00	\$4,000.00	\$4,000.00	\$0.00	0.0%
10.2722.510.01.0	Spec Ed-Transportation-In Dist	\$36,943.06	\$58,926.29	\$58,875.25	\$67,200.00	\$66,800.00	-\$400.00	-0.6%
10.2722.510.02.0	Spec Ed-Transportation-In Dist	\$14,575.12	\$37,443.90	\$34,921.28	\$40,807.29	\$43,000.00	\$2,192.71	5.4%
10.2722.511.01.0	Spec Ed-Transportation-Out of	\$0.00	\$0.00	\$0.00	\$54,000.00	\$0.00	-\$54,000.00	-100.0%
10.2722.511.02.0	Spec Ed-Transportation-Out of	\$0.00	\$0.00	\$2,550.00	\$54,000.00	\$0.00	-\$54,000.00	-100.0%
10.2722.626.01.0	Spec Ed Gasoline/Diesel Fuel-V	\$0.00	\$0.00	\$292.78	\$300.00	\$300.00	\$0.00	0.0%
10.2722.626.02.0	Spec Ed Gasoline/Diesel Fuel-V	\$0.00	\$0.00	\$292.78	\$300.00	\$300.00	\$0.00	0.0%
		\$359,751.88	\$498,417.19	\$420,681.75	\$650,536.25	\$487,489.64	-\$163,046.61	-25.1%

10.2900.133.00.0	Longevity Bonus-Teacher	\$6,000.00	\$13,050.00	\$15,900.00	\$16,150.00	\$10,950.00	-\$5,200.00	-32.2%
10.2900.134.00.0	Health Insurance Opt Outs	\$36,600.00	\$32,500.00	\$35,500.00	\$26,500.00	\$34,000.00	\$7,500.00	28.3%
10.2900.136.00.0	Longevity Bonus-Support	\$0.00	\$2,500.00	\$5,500.00	\$1,000.00	\$1,000.00	\$0.00	0.0%
10.2900.138.00.0	Retirement Benefit	\$0.00	\$20,455.00	\$28,150.63	\$39,144.50	\$40,694.00	\$1,549.50	4.0%
10.2900.211.00.0	Health Insurance	\$1,009,270.26	\$1,035,996.55	\$1,026,842.32	\$1,085,277.81	\$1,160,549.03	\$75,271.22	6.9%
10.2900.212.00.0	Dental Insurance	\$71,855.00	\$73,988.95	\$66,759.25	\$68,848.11	\$74,223.17	\$5,375.06	7.8%
10.2900.213.00.0	Life, Ltd, & Ad&d	\$37,523.82	\$36,511.44	\$38,685.27	\$38,337.01	\$40,619.00	\$2,281.99	6.0%
10.2900.215.00.0	Flex Benefit Spending	-\$640.22	\$0.00	-\$599.36	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2900.218.00.0	403(b) Match	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.0%
10.2900.220.00.0	FICA	\$510,831.88	\$564,129.41	\$526,411.25	\$572,852.90	\$583,029.21	\$10,176.31	1.8%
10.2900.231.00.0	Employee Retirement	\$63,023.15	\$60,527.35	\$70,252.30	\$64,769.35	\$74,311.49	\$9,542.14	14.7%
10.2900.232.00.0	Teacher Retirement	\$893,061.69	\$983,449.50	\$955,273.67	\$994,523.89	\$1,217,777.26	\$223,253.37	22.4%
10.2900.250.00.0	Unemployment Compensation	\$2,168.00	\$2,168.00	\$1,774.00	\$1,774.00	\$1,774.00	\$0.00	0.0%
10.2900.260.00.0	Workmans Compensation	\$32,610.00	\$34,208.00	\$31,806.24	\$37,629.00	\$32,508.00	-\$5,121.00	-13.6%
10.2900.292.00.0	Shoe Allowance	\$289.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2900.610.00.0	ADA Accomodations	\$0.00	\$0.00	\$53.85	\$0.00	\$0.00	\$0.00	#DIV/0!
		\$2,665,593.43	\$2,862,484.20	\$2,805,309.42	\$2,949,806.57	\$3,274,435.16	\$324,628.59	11.0%

10.4200.739.00.0	Site Improvements-Emergency	\$21,999.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.4300.720.00.0	Architectural Fees	\$6,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.4600.331.00.0	Energy Project-Consult/Design	\$10,434.00	\$5,100.00	\$35,388.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.4600.720.00.0	Site Improvements	\$0.00	\$2,400.00	\$12,900.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.4601.330.00.0	Site Improvements-SAU Barn-I	\$0.00	\$38,300.00	\$31,753.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.4601.331.00.0	Site Improvements-SAU Barn-C	\$0.00	\$21,200.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
		\$38,763.12	\$67,000.00	\$80,041.00	\$0.00	\$0.00	\$0.00	#DIV/0!

Account	Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 Round 4.0	\$ Diff	% Diff
10.5110.910.00.0	Bond Principal	\$253,690.92	\$253,690.92	\$260,715.62	\$633,696.84	\$586,243.95	-\$47,452.89	-7.5%
	SAU Bond-1st Yr Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$38,400.00	\$38,400.00	#DIV/0!
10.5120.910.00.0	Bond Interest	\$70,696.57	\$70,696.57	\$63,671.87	\$56,452.65	\$99,957.32	\$43,504.67	77.1%
		\$324,387.49	\$324,387.49	\$324,387.49	\$690,149.49	\$724,601.27	\$34,451.78	5.0%

10.5221.930.00.0	Transfer To Food Service Fund	\$248,882.50	\$211,000.00	\$180,404.00	\$230,000.00	\$220,000.00	-\$10,000.00	-4.3%
10.5222.930.00.0	Transfer To Spec. Revenue Fur	\$155,186.60	\$170,000.00	\$212,834.71	\$170,000.00	\$190,000.00	\$20,000.00	11.8%
10.5252.930.00.0	Transfer To Expendable Trust	\$158,970.00	\$168,970.00	\$168,970.00	\$168,970.00	\$168,970.00	\$0.00	0.0%
		\$563,039.10	\$549,970.00	\$562,208.71	\$568,970.00	\$578,970.00	\$10,000.00	1.8%

\$12,111,071.68	\$13,256,181.00	\$12,597,620.78	\$14,498,423.00	\$14,777,894.17	\$279,471.17	1.93%
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	FY21 Budget	FY22 Round 4.0		
Operating Budget	\$13,681,068.00	\$13,826,368.17	\$145,300	1.06%
HESSA Contract		\$55,034.00		
SAU Assessment	\$553,385.00	\$594,122.00		
Contingency	\$95,000.00	\$95,000.00		
SAU Maintenance Trust	\$23,970.00	\$23,970.00		
HSD Maintenance Trust	\$120,000.00	\$120,000.00		
Special Ed Trust	\$25,000.00	\$25,000.00		
School Facilities		\$0.00		
SAU Barn Bond		\$38,400.00		
	\$14,498,423.00	\$14,777,894.17	\$279,471	1.93%
Guidance		\$13,727,287.00		
Guidance Relief		\$93,781.00		
Guidance-Final		\$13,821,068.00		

Difference \$5,300.17 Add'l SRO Cost
Request that this be added
to Guidance Relief

HSD FY22 Budget Detail for New Items-Round 4.0

As of: 9/30/20		As of: 11/9/20		As of: 11/30/20		As of: 12/28/20	
Round 1.3 Personnel		Round 2.0 Personnel		Round 3.2 Personnel		Round 4.0 Personnel	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
<u>HPS</u>		<u>HPS</u>		<u>HPS</u>		<u>HPS</u>	
\$32,770	.8 Env Sci-to 1.0 (.2 Sal+Bene)	\$32,770	.8 Env Sci-to 1.0 (.2 Sal+Bene)	\$32,770	.8 Env Sci-to 1.0 (.2 Sal+Bene)	\$32,770	.8 Env Sci-to 1.0 (.2 Sal+Bene)
\$500	USDA Wellne	\$500	USDA Wellness Policy Coord	\$500	USDA Wellness Policy Coord	\$500	USDA Wellness Policy Coord
Shared Positions-HSD % - Family H&D		Shared Positions-HSD % - Family H&D		Shared Positions-HSD % - Family H&D		Shared Positions-HSD % - Family H&D	
\$9,779	SAU Directed Facilities Sub (.152)	\$9,779	SAU Directed Facilities Sub (.152)	\$9,779	SAU Directed Facilities Sub (.152)	\$9,779	SAU Directed Facilities Sub (.152)
\$2,039	SAU Directed F/S Sub (.152)	\$2,039	SAU Directed F/S Sub (.152)	\$0	SAU Directed F/S Sub (.152)	\$0	SAU Directed F/S Sub (.152)
\$8,112	SAU Directed Clsrm Sub (.152)	\$8,112	SAU Directed Clsrm Sub (.152)	\$0	SAU Directed Clsrm Sub (.152)	\$0	SAU Directed Clsrm Sub (.152)
\$53,200		\$53,200		\$43,049		\$43,049	
<u>HUES</u>		<u>HUES</u>		<u>HUES</u>		<u>HUES</u>	
\$500	USDA Wellne	\$500	USDA Wellness Policy Coord	\$500	USDA Wellness Policy Coord	\$500	USDA Wellness Policy Coord
Shared Positions-HSD % - Family H&D		Shared Positions-HSD % - Family H&D		Shared Positions-HSD % - Family H&D		Shared Positions-HSD % - Family H&D	
\$9,779	SAU Directed Facilities Sub (.152)	\$9,779	SAU Directed Facilities Sub (.152)	\$9,779	SAU Directed Facilities Sub (.152)	\$9,779	SAU Directed Facilities Sub (.152)
\$2,039	SAU Directed F/S Sub (.152)	\$2,039	SAU Directed F/S Sub (.152)	\$0	SAU Directed F/S Sub (.152)	\$0	SAU Directed F/S Sub (.152)
\$8,112	SAU Directed Clsrm Sub (.152)	\$8,112	SAU Directed Clsrm Sub (.152)	\$0	SAU Directed Clsrm Sub (.152)	\$0	SAU Directed Clsrm Sub (.152)
\$20,430		\$20,430		\$10,279		\$10,279	
\$73,630	Total	\$73,630	Total	\$53,328	Total	\$53,328	Total

Round 1.3 Spec Ed Personnel		Round 2.0 Spec Ed Personnel		Round 3.2 Spec Ed Personnel		Round 4.0 Spec Ed Personnel	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
<u>HPS</u>		<u>HPS</u>		<u>HPS</u>		<u>HPS</u>	
\$69,402	Self-Contained-Intensive K-3 Salary only	\$69,402	Self-Contained-Intensive K-3 Salary only	\$69,402	Self-Contained-Intensive K-3 Salary only	\$69,402	Self-Contained-Intensive K-3 Salary only
\$69,402		\$69,402		\$69,402		\$69,402	
<u>HUES</u>		<u>HUES</u>		<u>HUES</u>		<u>HUES</u>	
\$0		\$0		\$0		\$0	
\$69,402	Total	\$69,402	Total	\$69,402	Total	\$69,402	Total

Round 1.3 Academics		Round 2.0 Academics		Round 3.2 Academics		Round 4.0 Academics	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
<u>HPS</u>		<u>HPS</u>		<u>HPS</u>		<u>HPS</u>	
\$8,515	DRA 3-Online Assessment	\$8,515	DRA 3-Online Assessment	\$8,515	DRA 3-Online Assessment	\$8,515	DRA 3-Online Assessment
\$3,500	Quickwords	\$3,500	Quickwords	\$3,500	Quickwords	\$3,500	Quickwords
\$2,770	Literacy Footprints	\$2,770	Literacy Footprints	\$2,770	Literacy Footprints	\$2,770	Literacy Footprints
\$480	SeeSaw Plus	\$480	SeeSaw Plus	\$480	SeeSaw Plus	\$480	SeeSaw Plus
\$750	Spelling City	\$750	Spelling City	\$750	Spelling City	\$750	Spelling City

\$16,015		\$16,015		\$16,015		\$16,015	
HUES		HUES		HUES		HUES	
\$2,000	Breakout Box	\$2,000	Breakout Box Membership	\$2,000	Breakout Box Membership	\$2,000	Breakout Box Membership
\$800	Generation G	\$800	Generation Genius	\$800	Generation Genius	\$800	Generation Genius
\$2,100	Kami	\$2,100	Kami	\$0	Kami	\$0	Kami
\$4,900		\$4,900		\$2,800		\$2,800	
\$20,915	Total	\$20,915	Total	\$18,815	Total	\$18,815	Total

Round 1.3 New Computer Equip		Round 2.0 New Computer Equip		Round 3.2 New Computer Equip		Round 4.0 New Computer Equip	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
HPS		HPS		HPS		HPS	
\$17,100	Chromebook	\$17,100	Chromebooks - 2nd Gr.	\$17,100	Chromebooks - 2nd Gr.	\$17,100	Chromebooks - 2nd Gr.
	60 @ \$285		60 @ \$285		60 @ \$285		60 @ \$285
\$2,000	Charging Stat	\$2,000	Charging Station \$400*5	\$2,000	Charging Station \$400*5	\$2,000	Charging Station \$400*5
\$19,100		\$19,100		\$19,100		\$19,100	
HUES		HUES		HUES		HUES	
\$0		\$0		\$0		\$0	
\$19,100	Total	\$19,100	Total	\$19,100	Total	\$19,100	Total

Round 1.3 Computer Equip-		Round 2.0 Rplcmt Computer Equip-Current		Round 3.2 Rplcmt Computer Equip-Current		Round 4.0 Rplcmt Computer Equip-Current	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
HPS		HPS		HPS		HPS	
\$7,750	Staff Laptops	\$7,750	Staff Laptops - 10 @ \$775	\$7,750	Staff Laptops - 10 @ \$775	\$7,750	Staff Laptops - 10 @ \$775
\$2,125	Projectors - 5	\$2,125	Projectors - 5 @ \$425	\$2,125	Projectors - 5 @ \$425	\$2,125	Projectors - 5 @ \$425
\$5,000	Copier-Main	\$5,000	Copier-Main Office	\$5,000	Copier-Main Office	\$5,000	Copier-Main Office
\$550	Printer - Nurs	\$550	Printer - Nurse	\$550	Printer - Nurse	\$550	Printer - Nurse
\$1,140	Chromebook	\$1,140	Chromebooks-EOL*	\$1,140	Chromebooks-EOL*	\$1,140	Chromebooks-EOL*
	4 @ \$285		4 @ \$285		4 @ \$285		4 @ \$285
	*Needs inventory eval		*Needs inventory eval		*Needs inventory eval		*Needs inventory eval
\$16,565		\$16,565		\$16,565		\$16,565	
HUES		HUES		HUES		HUES	
\$7,750	Staff Laptops	\$7,750	Staff Laptops - 10 @ \$775	\$7,750	Staff Laptops - 10 @ \$775	\$7,750	Staff Laptops - 10 @ \$775
\$2,125	Projectors - 5	\$2,125	Projectors - 5 @ \$425	\$2,125	Projectors - 5 @ \$425	\$2,125	Projectors - 5 @ \$425
\$5,000	Copier-Main	\$0	Copier-Main Office	\$0	Copier-Main Office	\$0	Copier-Main Office
\$750	Printer - Libra	\$750	Printer - Library	\$750	Printer - Library	\$750	Printer - Library
\$18,810	Chromebook	\$18,810	Chromebooks-EOL*	\$18,810	Chromebooks-EOL*	\$18,810	Chromebooks-EOL*
	66 @ \$285 - worst case		66 @ \$285 - worst case		66 @ \$285 - worst case		66 @ \$285 - worst case
	*Needs inventory eval		*Needs inventory eval		*Needs inventory eval		*Needs inventory eval
\$34,435		\$29,435		\$29,435		\$29,435	
\$51,000	Total	\$46,000	Total	\$46,000	Total	\$46,000	Total

Round 1.3 Hosted Software		Round 2.0 Hosted Software		Round 3.2 Hosted Software		Round 4.0 Hosted Software	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
<u>HPS</u>		<u>HPS</u>		<u>HPS</u>		<u>HPS</u>	
\$1,375	Filtering Software Go Guardian	\$1,375	Filtering Software Go Guardian	\$0	Filtering Software Go Guardian	\$0	Filtering Software Go Guardian
\$1,375		\$1,375		\$0		\$0	
<u>HUES</u>		<u>HUES</u>		<u>HUES</u>		<u>HUES</u>	
\$1,375	Filtering Software Go Guardian	\$1,375	Filtering Software Go Guardian	\$0	Filtering Software Go Guardian	\$0	Filtering Software Go Guardian
\$1,375		\$1,375		\$0		\$0	
\$2,750	Total	\$2,750	Total	\$0	Total	\$0	Total
Round 1.3 Safety Issues		Round 2.0 Safety Issues		Round 3.2 Safety Issues		Round 4.0 Safety Issues	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
<u>HPS</u>		<u>HPS</u>		<u>HPS</u>		<u>HPS</u>	
\$0	Bollards-FY23 budget all schools	\$0	Bollards-FY23 budget all schools	\$0	Bollards-FY23 budget all schools	\$0	Bollards-FY23 budget all schools
\$0		\$0		\$0		\$0	
<u>HUES</u>		<u>HUES</u>		<u>HUES</u>		<u>HUES</u>	
\$0	Bollards-FY23 budget all schools	\$0	Bollards-FY23 budget all schools	\$0	Bollards-FY23 budget all schools	\$0	Bollards-FY23 budget all schools
\$0		\$0		\$0		\$0	
\$0	Total	\$0	Total	\$0	Total	\$0	Total
Round 1.3 Building Needs		Round 2.0 Building Needs		Round 3.2 Building Needs		Round 4.0 Building Needs	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
<u>HPS</u>		<u>HPS</u>		<u>HPS</u>		<u>HPS</u>	
\$7,000	Playground Equipment 2 Bus structures	\$7,000	Playground Equipment 2 Bus structures	\$7,000	Playground Equipment 2 Bus structures	\$7,000	Playground Equipment 2 Bus structures
\$14,000	Classroom Furniture	\$14,000	Classroom Furniture-3rd Gr	\$14,000	Classroom Furniture-3rd Gr	\$14,000	Classroom Furniture-3rd Gr
\$32,000	Intercom Speakers/Rewiring	\$32,000	Intercom Speakers/Rewiring	\$32,000	Intercom Speakers/Rewiring	\$32,000	Intercom Speakers/Rewiring
\$53,000		\$53,000		\$53,000		\$53,000	
<u>HUES</u>		<u>HUES</u>		<u>HUES</u>		<u>HUES</u>	
\$1,700	Fireproof Filing Cabinet	\$1,700	Fireproof Filing Cabinet	\$1,700	Fireproof Filing Cabinet	\$1,700	Fireproof Filing Cabinet
\$9,000	BB Hoop Pole	\$9,000	BB Hoop Pole	\$9,000	BB Hoop Pole	\$9,000	BB Hoop Pole
\$9,000	Water Bottle Filling Stations (3)	\$9,000	Water Bottle Filling Stations (3)	\$9,000	Water Bottle Filling Stations (3)	\$9,000	Water Bottle Filling Stations (3)
\$19,700		\$19,700		\$19,700		\$19,700	
\$72,700	Total	\$72,700	Total	\$72,700	Total	\$72,700	Total
\$309,497	Grand Total	\$304,497	Grand Total	\$279,345	Grand Total	\$279,345	Grand Total

Round 1.3 Warrant Articles		Round 2.0 Warrant Articles		Round 3.2 Warrant Articles		Round 4.0 Warrant Articles		Round 4.1 Warrant Articles		
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip	
\$14,090,228	Operating Budget	\$13,821,068	Operating Budget	\$13,821,068	Operating Budget	\$13,826,368	Operating Budget	\$13,681,068	Operating Budget*	\$145,300 1.06%
\$55,034	HESSA Contract	\$55,034	HESSA Contract	\$55,034	HESSA Contract	\$55,034	HESSA Contract	\$0	HESSA Contract	
\$597,656	SAU Assessment	\$597,656	SAU Assessment-Placeholder	\$594,122	SAU Assessment	\$594,122	SAU Assessment	\$553,385	SAU Assessment	
\$95,000	Contingency	\$95,000	Contingency	\$95,000	Contingency	\$95,000	Contingency	\$95,000	Contingency	
\$23,970	SAU Maintenance Trust	\$23,970	SAU Maintenance Trust	\$23,970	SAU Maintenance Trust	\$23,970	SAU Maintenance Trust	\$23,970	SAU Maintenance Trust	
\$120,000	HSD Maintenance Trust	\$120,000	HSD Maintenance Trust	\$120,000	HSD Maintenance Trust	\$120,000	HSD Maintenance Trust	\$120,000	HSD Maintenance Trust	
\$25,000	Special Ed Trust	\$25,000	Special Ed Trust	\$25,000	Special Ed Trust	\$25,000	Special Ed Trust	\$25,000	Special Ed Trust	
\$28,000	SAU Barn Bond	\$28,000	SAU Barn Bond	\$28,000	SAU Barn Bond	\$38,400	SAU Barn Bond	\$0	SAU Barn Bond	
								\$0	Facilities Lease (\$365,762)*	
\$15,034,888	Warrant Total	\$14,765,728	Warrant Total	\$14,762,194	Warrant Total	\$14,777,894	Warrant Total	\$14,498,423	Warrant Total	\$279,471 1.93%
		\$13,727,287 Guidance (Operating)		\$13,821,068 Final Guidance		\$13,821,068 Final Guidance		*Facilities lease payment included in operating budget		
		\$93,781 Guidance Relief		\$0 Amount to Reduce		\$5,300 SRO Add'l Cost				
		\$13,821,068 Final Guidance				Request added to Guidance Relief				

Round 1.3 nt. Expendable Trust		Round 2.0 Maint. Expendable Trust		Round 3.2 Maint. Expendable Trust		Round 4.0 Maint. Expendable Trust	
Cost	Descrip	Cost	Descrip	Cost	Descrip	Cost	Descrip
\$82,155	Opening Balance	\$82,155	Opening Balance	\$82,155	Opening Balance	\$82,155	Opening Balance
\$120,000	FY22 Warrant	\$120,000	FY22 Warrant	\$120,000	FY22 Warrant	\$120,000	FY22 Warrant
HPS		HPS		HPS		HPS	
\$12,000	Clssrm Flooring	\$12,000	Clssrm Flooring-2nd/1st	\$12,000	Clssrm Flooring-2nd/1st	\$12,000	Clssrm Flooring-2nd/1st
\$38,500	Clssrm Flooring	\$38,500	Clssrm Flooring-3rd Gr	\$38,500	Clssrm Flooring-3rd Gr	\$38,500	Clssrm Flooring-3rd Gr
\$2,000	Roof Drains Cleaning	\$2,000	Roof Drains Cleaning	\$2,000	Roof Drains Cleaning	\$2,000	Roof Drains Cleaning
\$2,000	Sanitary sewer evaluation	\$2,000	Sanitary sewer evaluation	\$2,000	Sanitary sewer evaluation	\$2,000	Sanitary sewer evaluation
\$37,000	Gym Wall Mats/Closet Doors	\$37,000	Gym Wall Mats/Closet Doors	\$37,000	Gym Wall Mats/Closet Doors	\$37,000	Gym Wall Mats/Closet Doors
\$20,000	Bathroom Upgrade-Placeholder	\$20,000	Bathroom Upgrade-Placeholder		Bathroom Upgrade-Placeholder		Bathroom Upgrade-Placeholder
	Dave Ely's report coming		Dave Ely's report coming		Dave Ely's report coming		Dave Ely's report coming
HUES		HUES		HUES		HUES	
\$13,000	Playground Field Fencing	\$13,000	Playground Field Fencing	\$13,000	Playground Field Fencing	\$13,000	Playground Field Fencing
\$10,000	Playground Structure Fencing	\$10,000	Playground Structure Fencing	\$10,000	Playground Structure Fencing	\$10,000	Playground Structure Fencing
\$20,000	Sprinkler Tank Repair		Sprinkler Tank Repair		Sprinkler Tank Repair		Sprinkler Tank Repair
\$59,800	BB Court Repairs/Repaving		BB Court Repairs/Repaving		BB Court Repairs/Repaving		BB Court Repairs/Repaving
-\$12,145	Ending Balance	\$87,655	Ending Balance Estimate	\$87,655	Ending Balance Estimate	\$87,655	Ending Balance Estimate

\$19,100	2225.734.01	\$19,100	2225.734.01	\$19,100	2225.734.01	\$19,100	2225.734.01
\$0	2225.734.02	\$0	2225.734.02	\$0	2225.734.02	\$0	2225.734.02
\$16,565	2225.738.01	\$16,565	2225.738.01	\$16,565	2225.738.01	\$16,565	2225.738.01
\$34,435	2225.738.02	\$29,435	2225.738.02	\$29,435	2225.738.02	\$29,435	2225.738.02
\$69,402	1200.118.01	\$69,402	1200.118.01	\$69,402	1200.118.01	\$69,402	1200.118.01
\$0	1200.118.02	\$0	1200.118.02	\$0	1200.118.02	\$0	1200.118.02
\$123,590	2400.899.01	\$123,590	2400.899.01	\$112,064	2400.899.01	\$112,064	2400.899.01
\$46,405	2400.899.02	\$46,405	2400.899.02	\$32,779	2400.899.02	\$32,779	2400.899.02
\$309,497	Total New Items	\$304,497	Total New Items	\$279,345	Total New Items	\$279,345	Total New Items
		-\$5,000	Diff btw Round 1 and Round 2				

2021 HOLLIS SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

You are hereby notified to meet at the Hollis Brookline High School Gym in the town of Hollis on Wednesday, March 10, 2021 at 6:30 pm to act on the following subjects and, further, to meet at the Lawrence Barn Community Center on Tuesday, March 9, 2021 between the hours of 7:00 am and 7:00 pm, for the purpose of choosing district officers elected by an official ballot and other action required to be inserted on said official ballot.

Article 1. To see if the School District will vote to raise and appropriate the sum of \$1,536,000 to construct, furnish and equip renovations to the barn and house at 4 Lund Lane in Hollis; and to authorize the issuance of \$1,536,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate an additional sum of \$38,400 from taxation for debt service payments payable on such bonds or notes during the 2021-2022 fiscal year. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 2. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2021-22 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2021-22	\$55,034

and further to raise and appropriate the sum of \$55,034 for the fiscal year, such sum representing the negotiated increase over the 2020-21 salaries and fringe benefits. **The school board recommends the appropriation 0-0-0. . The budget committee recommends this appropriation 0-0-0.**

Article 3. Shall the School District vote to raise and appropriate the sum of \$594,122 as the Hollis School District's portion of the SAU budget of \$1,953,257 for the forthcoming fiscal year? This year's adjusted budget of \$1,922,864 with \$584,877 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 4. To see if the School District will vote to raise and appropriate up to the sum of \$23,970 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 5. To see if the School District will vote to raise and appropriate up to the sum of \$120,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2021 unassigned fund balance available for transfer on July 1, 2021. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 6. To see if the School District will vote to raise and appropriate up to the sum of \$25,000 to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2021 unassigned fund balance available for transfer on July 1, 2021. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 7. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 8. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? **The school board recommends the appropriation 0-0-0.**

Article 9 (Contingent Article). If Article 8 passes, this article is unnecessary: to see if the School District voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The school board recommends the article 0-0-0.**

Article 10. To see if the School District will vote to raise and appropriate a sum of **\$13,826,368** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 11. To transact any other business which may legally come before said meeting. **The school board recommends this appropriation 0-0-0.**

Given under our hands and seals at said Hollis, New Hampshire on this 9th day of February, 2021.

Hollis School District

FY21

as of 12/21/2020

Expenses				
Description	Budget	YTD Expense	Encumbered	Balance
Regular Education	\$ 4,141,473	\$ 1,344,647	\$ 2,648,974	\$ 147,852
Special Education	\$ 1,566,614	\$ 594,314	\$ 972,724	\$ (423)
Student Support Services	\$ 1,041,507	\$ 341,067	\$ 687,983	\$ 12,458
Instructional Staff Support	\$ 510,701	\$ 161,762	\$ 340,228	\$ 8,710
School Board/SAU Assessment	\$ 686,485	\$ 294,266	\$ 297,272	\$ 94,947
School Administration	\$ 692,202	\$ 332,054	\$ 353,556	\$ 6,592
Facilities	\$ 931,988	\$ 361,007	\$ 557,659	\$ 13,322
Transportation	\$ 637,568	\$ 173,233	\$ 397,687	\$ 66,649
Benefits	\$ 3,030,766	\$ 1,071,403	\$ 1,859,865	\$ 99,498
Debt Service	\$ 690,149	\$ 325,307	\$ 324,387	\$ 40,455
Transfers	\$ 568,970	\$ -	\$ 568,970	\$ -
TOTAL	\$ 14,498,423	\$ 4,999,059	\$ 9,009,304	\$ 490,060
Plus FY20 Expense Carryover	\$ 125,492	\$ 13,362	\$ 38,871	\$ 73,259
TOTAL FY20 + FY21	\$ 14,623,915	\$ 5,012,421	\$ 9,048,175	\$ 563,319

Revenue				
Description	Budget	YTD Revenue	Expected	Balance
Local Property Tax	\$ 10,995,202	\$ 5,000,000	\$ 5,995,202	\$ -
Adequacy Aid Grant/Tax	\$ 2,578,635	\$ 475,659	\$ 2,102,976	\$ (0)
State				
Special Education Aid				\$ -
Building Aid				\$ -
Food Service	\$ 3,000		\$ 2,952	\$ 48
Federal				
Grants	\$ 170,000		\$ 170,000	\$ -
Food Service	\$ 34,000	\$ 59,754	\$ 60,000	\$ (85,754)
Medicaid	\$ -	\$ 140		\$ (140)
Local				
Tuition	\$ 28,000	\$ 4,800	\$ 15,000	\$ 8,200
Food Service Sales	\$ 193,000	\$ 1,796	\$ 15,000	\$ 176,204
Other	\$ 30,000	\$ 32,909	\$ 1,000	\$ (3,909)
Less: Maint. Trust	\$ 120,000		\$ 120,000	\$ -
Less: SAU Building Trust	\$ 23,970		\$ 23,970	\$ -
Less: SPED Trust	\$ 25,000		\$ 25,000	\$ -
FY20 Carryover	\$ 125,492		\$ 125,492	\$ -
Fund Balance to Reduce Taxes	\$ 581,616		\$ 581,616	\$ -
Less Retained Fund Balance	\$ (284,000)		\$ (284,000)	\$ -
TOTAL REVENUE	\$ 14,623,915	\$ 5,575,058	\$ 8,954,208	\$ 94,649

Total Expense Balance \$ 563,319

Total Revenue Balance \$ 94,649

Unreserved Fund Balance \$ 468,670

Anticipated Reductions to Unreserved Fund Balance

Estimated Needs for FY21

Maint. Trust \$ 120,000

SAU Trust \$ 23,970

SPED Trust \$ 25,000

Total Reductions \$ 168,970

Projected Fund Balance \$ 299,700

Hollis School District Revenue Expense Report

Explanation of budget balances on current expense report

12/21/2020

Function	Description	Current Balance	Notes
1100	Regular Education	\$ 147,852	Open positions, hiring savings and effects of Covid-19
1200	Special Education	\$ (423)	
2100	Student Support Services	\$ 12,458	Contracted services lower than expected
2200	Instructional Staff Support	\$ 8,710	Effects of Covid-19
2300	School Board/SAU Assessment	\$ 94,947	Contingency
2400	School Administration	\$ 6,592	Various small savings
2600	Facilities	\$ 13,322	Open position and various small savings
2700	Transportation	\$ 66,649	Recalculated bus route savings
2900	Benefits	\$ 99,497	Benefits lower than expected due to health insurance choices
5100	Debt Service	\$ 40,455	Refinance savings
5200	Transfers	\$ -	
		\$ 490,060	

General explanation of what is included in each account category

Function	Description	Includes
1100	Regular Education	Teacher salaries and teaching materials
1200	Special Education	Teacher salaries, teaching materials, ESY, out-of-district tuition
2100	Student Support Services	Guidance, nurse, psychologist, OT, teaching/testing supplies, contracted services
2200	Instructional Staff Support	Professional development, librarian, library supplies, computer equipment
2300	School Board/Assessment	Assessment, school board expense, annual meeting expense, legal expense
2400	School Administration	Administrator & secretarial salaries, copiers, telephone, hardware/software support contracts, site licensing, consulting, network services, office supplies
2600	Facilities	Custodial/maintenance salaries, snow plowing, mowing, building repairs, heating oil, electric, janitorial supplies, property/liability insurance
2700	Transportation	Bus transportation, fuel
2900	Benefits	Health and dental insurance, taxes, NHRS, Life/LTD, workers comp & unemployment
4000	Site Improvement	Site improvements including architectural fees
5100	Bonds	Principal and interest payments on bonds
5200	Transfers	Accounting line that reflects voted warrant articles covered by fund balance + grant and food service exp

BROOKLINE, HOLLIS, & HOLLIS-BROOKLINE SCHOOL DISTRICTs (SAU 41)
2021 ANNUAL MEETING DATES and DEADLINES-DRAFT -- ALTERNATIVE MEETING METHOD (HB 1129)

		Traditional				SB2	
		COOP		Hollis		Brookline	
Action	RSA	Dates	Option 2nd Day	Dates	Drive-up Vote	Dates	RSA Reference
First deadline to <u>post notice</u> of bond hearing	at least 7 days before [public hearing for bond issue]	1/24/2021					
First day to hold public hearing for bond issue over \$100,000	at least 15 days (<60 days) prior to meeting at which bond is voted on	1/31/2021					
Last day to <u>post notice</u> of budget hearing	SB2: "...the second Tuesday in January..."; Trad.: at least 7 days in advance of budget hearing	1/19/2021		1/20/2021		1/5/2021	SB2-40:13,II-a(a), 32:5,I; Trad.-32:, I
Last day for negotiated cost items to be finalized	SB2: "...the second Tuesday in January..."; Trad.: not later than 30 days before the date prescribed for the district meeting, or the 2nd Tues in March, whichever is earlier	1/30/2021		2/8/2021		1/12/2021	SB2-40:13, II-a (b), 273-A:1; Trad.-32:5-a; 197:6
Last day for petitioned warrant articles	SB2: "...the second Tuesday in January..."; Trad.: not later than 30 days before the date prescribed for the district meeting, or the 2nd Tues in March, whichever is earlier	2/1/2021		2/8/2021		1/12/2021	SB2-40:13, II-a (b), 39:3; Trad.-197:6
Last day to <u>post notice</u> of bond hearing	at least 7 days before public hearing for bond	2/8/2021					
PUBLIC HEARING DATES	SB2: "...on or before the third Tuesday in January..."; Trad.: not later than 25 days before (district meeting) i.e. 25 days or EARLIER	1/27/2021	NA	1/28/2021		1/13/2021	SB2-40:13, II-a (c); Trad.-32:5, I
FYI:Last day to hold at least one budget public hearing	not later than 25 days before [district meeting] i.e. 25 days or EARLIER	2/4/2021		2/12/2021			SB2-40:13, II-a (c); Trad.-32:, I
Notice of Informational Session	At least 7 days prior to this informational session, notice shall be mailed to all registered voters describing the procedures to be followed for conducting an annual meeting pursuant to this section.	2/12/2021		2/12/2021	3/9/2021	1/22/2021	
INFORMATIONAL SESSION		2/22/2021	2/24/2021	2/23/2021	3/9/2021	2/1/2021	HB 1129
VIRTUAL ANNUAL MEEETING	Within 7 days of the information session, the governing body shall hold another live virtual meeting to consider and address comments received from the public. The governing body shall then discuss, debate, and be permitted to amend the posted warrant.	3/1/2021	NA	3/2/2021	3/9/2021	2/8/2021	HB 1129 --
FIRST-SESSION-DELIBERATIVE	SB2: "...between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays..."					2/1/2021	SB2-40:13, III
Town Report Submission Deadline	Deadlines provided by Towns for them to meet timeline requirements	2/5/2021		2/9/2021		2/5/2021	Town Requirements
Last day for budget committee to deliver budget and warrant article recommendations to selectpersons for Posting	SB2: "...shall be the Thursday before the last Monday in January."; Trad.: at least 20 days before [district meeting]	2/9/2021		2/18/2021		1/21/2021	Trad.-32:16,IV
Last day to <u>post</u> warrant, budget and default budget	SB2: "...on or before the last Monday in January..."; Trad.: 14 days before day of meeting (not including meeting day or posting day)	2/15/2021		2/23/2021		2/22/2021	SB2-40:13, II-a (d), 39:5, 197:7; Trad.-197:7
Annual report with budget (and ballot questions) made available to voters	SB2 and Trad.: at least 7 days prior to meeting	2/22/2021		3/2/2021		3/1/2021	SB2-40:13, II; Trad.-32:5, VII(a)
Final Warrant Available to Voters	The final warrant, as amended, shall then be made available electronically for printing by voters to be brought to the voting session, which shall be scheduled for a date and time to be determined by the governing body.	3/2/2021		3/3/2021		3/1/2021	
SCHOOL DISTRICT MEETING DAY	Trad.: annually between March 1 and March 25	3/2/2021		3/10/2021		N/A	Trad.-197:4
SECOND SESSION-BALLOT VOTING	SB2: "...the second Tuesday in March..."	3/9/2021		3/9/2021		3/9/2021	SB2-40:13, VII
Submit signed & completed forms to DRA	SB2 and Trad.: within 20 days of the close of the meeting	3/22/2021		3/30/2021		3/29/2021	21-J:34,II

Attached is the draft of a new calendar where I tried to make the new dates work for the public hearing, notices, the two meetings, and voting day on 3/9– all new language in red. Please review and let me know what you think. I think the dates will work and they can be adjusted, with the biggest change being that the public hearing dates in Hollis and the COOP will need to be sooner so they correspond with the new annual meeting dates. The biggest logistical challenge is the make sure everyone on your team is aware of the new deadlines and the notices/documentation that needs to go out – specifically, the letters to all voters which would need to go out around 1/22 for Brookline and 2/12 for the Coop. Below is snapshot of the major dates in the timeline as set forth in more detail in the attached spreadsheet:

Public hearing: 1/27 1/28 1/13
 Notice to all voters re new meeting format:

	Coop	Hollis	Brookline
Public hearing	1/27	1/28	1/13
Notice to all voters re new meeting format	2/12	2/12	1/22
Informational Session aka <i>first virtual meeting</i>	2/22	2/23	2/1
Virtual Annual Meeting aka <i>second annual meeting</i>	3/1	3/2	2/8
Make Warrant available for voters	3/2	3/3	3/1

Hollis School Board Policy Committee

To: Andy Corey
From: Hollis School Board Policy Committee
RE: Policy Recommendations
Date: December 22, 2020

The HSB Policy Committee makes the following recommendations for the January 6, 2021 School Board meeting:

Present for a Third Reading & Adoption (no changes):

1. EFD: Wellness
2. DAF: Administration of Federal Grant Funds

Present for a Third Reading & Adoption (some changes):

1. JFAA: Admission of Resident Students
2. EEA: Student Transportation Services

Present for a Second Reading:

1. EEAA: Video and Audio Recordings on School Property

Present for a First Reading:

1. IHAMA: Teaching About Alcohol, Drugs, and Tobacco
2. ADC: Prohibition Regarding Use and Possession of Tobacco Products, E-Cigarettes, and E-Liquids in and on School Facilities and Grounds

Policy EFD - Wellness

The Districts recognize that health and student success are inter-related. Healthy kids learn better. Our goal is to support a learning environment that will promote and provide opportunity for healthy choices that result in improved physical, emotional, and social well-being.

A local school wellness policy is a written document that guides the District's efforts to establish a school building environment that promotes students' health, well-being and ability to learn. The wellness policy requirement was established by the Child Nutrition and WIC Reauthorization Act of 2004 and further strengthened by the Healthy Hunger-Free Kids Act of 2010 (Pub. L. 111-296), the State of New Hampshire Minimum Standards for School Approval (Ed 306.02, Ed 306.04, and Ed 306.11) and the USDA Food and Nutrition Service (FNS) final regulations adopted July 29, 2016. The Districts are committed to a healthy school learning environment through nutrition education, physical activity and the promotion of wellness at all school sites.

In order to support that goal, the Board directs the Superintendent to establish a Wellness Committee. The charge of the committee is to establish goals for and oversee student health programs, including development, implementation and periodic review and update of this policy ensuring that it continues to meet the USDA FNS final regulations. Further, the Superintendent or his/her designee will ensure that each school is in compliance with the approved Wellness Policy.

1. Nutrition

Nutrition Education

- Nutrition education is designed and implemented to help students learn nutrition related skills, including but not limited to two of the following: planning a healthy meal, understanding and using food labels, critically evaluating nutrition information, misinformation and commercial food advertising.
- Nutrition education will reinforce lifelong balance, emphasizing the link between caloric intake (eating) and exercise in ways that are age-appropriate. At least one example will be used.
- Cafeteria staff will participate in providing nutrition education. Students will be educated through at least two new food experiences and exposed to a wide variety of food choices. Consistent encouragement should be given to children to try new foods. Discourage students from making negative comments about new foods and healthy foods so that the child will learn to try new flavors.
- The school will integrate at least two *USDA's Team Nutrition* materials within the school curriculum. These include lesson plans, posters, interactive games, menu graphics, etc.

Nutrition Promotion

- All schools participating in the National School Lunch Program will utilize at least 5 of the following Smarter Lunchroom strategies:
 - ✓ Fruit is offered in at least two locations on all service lines, one of which is right before the point of sale
 - ✓ Sliced or cut fruit is offered
 - ✓ A variety of mixed whole fruits are displayed in attractive bowls or baskets (instead of stainless steel pans)
 - ✓ At least two kinds of vegetables are offered
 - ✓ Vegetables are incorporated into the main entrée at least monthly
 - ✓ White milk is offered in all beverage coolers
 - ✓ Alternative entrée options (i.e., salad bar, yogurt parfaits, etc.) are highlighted on posters or signs within all service and dining areas
 - ✓ Students are offered a taste test of a new entrée at least once per year

- ✓ Students provide feedback (informal – “raise your hand if you like....” Or formal – focus groups, surveys) to inform menu development
- ✓ Students, teachers or administrators share the daily menu in announcements
- Nutrition education resources (at least two) will be provided to parents/guardians through handouts, website links, school newsletters, presentations and any other appropriate means available to reach parents/guardians.
- Schools shall schedule mealtimes so there is minimum disruption by bus schedules, recess and other special programs or events. Each school will check 20 days for compliance.
- Each school will display at least 3 nutritional posters in the lunchroom.

Food and Beverage Marketing

- School ensures 100% of foods and beverages promoted to students meet the USDA Smart Snacks in school nutrition standards.
- Only vending machine covers that promote water are allowed

Standards and Nutrition Guidelines for all Foods and Beverages

Standards for all Foods Sold to Students during the School Day

School Lunch Program

- The district will follow the Federal, State, and local established nutrient standards for all foods and beverages during the school day, which is defined as 12:01 am through 30 minutes after the last bell 7CFR 210.11(a)(5).
- The food service program shall provide healthy food choices for students. In particular the program will:
 - ✓ Ensure that meals offered meet the federal nutrition standards.
 - ✓ Promote healthy food and beverage choices using smarter lunchroom techniques like creating food environments that encourage healthy nutrition choices and encourage participation in the school meals program.
 - ✓ Promote hydration by having drinking water available where school meals are served during mealtimes.
 - ✓ Support healthy food choices that improve student health and well-being.
 - ✓ Ala carte choices and snacks in the lunchroom meet the Smart Snacks requirements.

Other Foods and Beverages Sold to Students during the School Day

- All foods and beverages sold to students outside the federally regulated child nutrition programs (referred to as “competitive” foods and beverages) must be consistent with USDA’s Smart Snacks in School nutrition standards. These standards apply in all areas where foods and beverages are sold which may include, but are not limited to fundraising events, school stores, snack carts and vending machines. All foods sold to students must be approved by the Director of School Nutrition and will be tracked for compliance.

Standards for all Foods Provided but Not Sold to Students during the School Day

- Teachers and staff will only use non-food or non-candy as a reward.
- It is encouraged that birthday, holiday and all other celebrations involve activities rather than food. If food must be included, healthy choices that align with the SMART SNACK standards should be supplied. Please see each school’s student handbook for more details.

Smart Snack Nutrition Standards

- Be a grain product that contains 50% or more whole grains by weight (have whole grain as first ingredient); OR
- Have as the first ingredient a fruit, vegetable, dairy product, or protein food: OR
- Be a combination food that contains at least ¼ cup fruit and/or vegetable; AND
- The food must meet nutrient standards for calories, sodium, sugar, and fats.

<u>Nutrient</u>	<u>Snack</u>	<u>Entrée</u>
Calories	200 calories or less	350 calories or less
Sodium	200 mg or less	480 mg or less
Total Fat	35% of calories or less	35% of calories or less
Saturated Fat	Less than 10% of calories	Less than 10% of calories
Trans Fat	0 g	0 g
Sugar	35% by weight or less	35% by weight or less

Fruits, vegetables, and water with no added ingredients are always Smart Snacks!

2. Physical Activity

- Teachers and other school and community personnel will not arbitrarily use physical activity (i.e., running laps, push-ups) or withhold opportunities for physical activity (i.e. recess, physical education) as punishment.
- Classroom health education will complement physical education by reinforcing the knowledge and self-management skills needed to maintain a physically active lifestyle and to reduce time spent on sedentary activities, such as watching television. Instruct at least three instances of this activity.
- All students in grades K-6 shall be provided with a daily recess.
- All students in grades 7-12 shall have the opportunity to participate in interscholastic sports programs.
- Continue to require State mandated physical education through a variety of options.
- All students in grades 7-12 should be given one movement break during every long block class.

3. Other School-based Activities that Promote Student Wellness

- Students are permitted to have water in the classroom
- Students are discouraged from sharing their foods or beverages with one another during meal times, given concerns about allergies and other restrictions on some students' diets.
- Students are provided with a school environment that is conducive to healthy eating.
- Students are provided with adequate breakfast and lunch time to enjoy eating healthy foods with friends.
- Students are scheduled in lunch blocks that provide minimal wait time for school meals.
- Students are provided a school environment that is conducive to being physically active.
- Students are provided with opportunities for physical activity throughout the day.
- Students are encouraged to actively participate in recess.
- Students are not denied recess or other physical activity time in order to make up instructional time and/or as a form of discipline except when appropriate as a logical consequence.

- Students are provided with activities that coordinate content across curricular areas that promote student health (such as teaching nutrition concepts in math or science) with consultation provided by the district's curriculum coordinators.

4. Implementation, Assessment, Documentation and Updates

Implementation

- The Districts direct the Superintendent, in conjunction with the Wellness Committee, to develop and maintain a plan to manage and coordinate the implementation of this wellness policy. The plan will delineate roles, responsibilities, actions and timelines for each school and will be measurable.

Assessment

- **Annual:** Progress on each measurable goal will be gathered from each school and reported on the SAU website in July for the previous school year.
- **Triennial:** The Wellness Committee will conduct an assessment of the wellness policy every three years. The assessment will determine building level compliance with the wellness policy, how the wellness policy compares to model wellness policies and progress made in attaining the goals of the wellness policy.

Documentation

- The Wellness Committee will retain records to document compliance with the wellness policy requirements. Documentation maintained will include:
 - ✓ A copy of the current wellness policy,
 - ✓ Documentation on how the policy and assessments are made available to the public,
 - ✓ The most recent annual and triennial assessments of implementation of the policy,
 - ✓ Documentation of efforts to review and update the policy, including who was involved in the process and how stakeholders were made aware of their ability to participate
- The required documentation will be maintained at the SAU Office, 4 Lund Lane, Hollis, NH 03049, 603-324-5999.

Updates

- **Policy Updates:** The Wellness Committee will update or modify the wellness policy as appropriate based on the results of the annual and triennial assessments, as our district priorities change, as community needs change, as wellness goals are met, as new federal or state guidance or standards are issued and as other issues provide a need for change. The wellness policy will be updated at least every three years following the Triennial Assessment.
- **Public Updates:** The Wellness Committee will inform the public annually about the local wellness policy, including its content and any updates to and about the policy. The annual and triennial assessments (to include progress toward meeting the goals of the policy) will also be made available to the public. The Wellness Committee will provide information on how the public can participate on the wellness committee and assist with the development, implementation, and periodic review and update of the wellness policy. All public updates will, at a minimum, be located on the SAU website (SAU41.org).

1st Reading: November 4, 2020

2nd Reading: December 2, 2020

3rd Reading: January 6, 2021

DAF - ADMINISTRATION OF FEDERAL GRANT FUNDS

Category: *Priority/Required by Law*

Related Policies: *DI, DID, DJ, DJC. DJE & DK*

See also: *ADB, EHB. JICI & JRA*

This Policy includes “sub-policies” relating to specific provisions of the Uniform Administrative Requirements for Federal Awards issued by the U.S. Office of Budget and Management. Those requirements, which are commonly known as Uniform Grant Guidance (“UGG”), are found in Title 2 of the Code of Federal Regulations (“CFR”) part 200. The sub-policies include:

- DAF-1 ALLOWABILITY
- DAF-2 CASH MANAGEMENT AND FUND CONTROL
- DAF-3 PROCUREMENT
- DAF-4 PROCUREMENT – ADDITIONAL PROVISIONS PERTINENT TO FOOD SERVICE PROGRAM
- DAF-5 CONFLICT OF INTEREST AND MANDATORY DISCLOSURES
- DAF-6 INVENTORY MANAGEMENT - EQUIPMENT AND SUPPLIES PURCHASED WITH FEDERAL FUNDS
- DAF-7 TRAVEL REIMBURSEMENT – FEDERAL FUNDS
- DAF-8 ACCOUNTABILITY AND CERTIFICATIONS
- DAF-9 TIME AND EFFORT REPORTING / OVERSIGHT
- DAF-10 GRANT BUDGET RECONCILIATION
- DAF-11 SUB-RECIPIENT MONITORING AND MANAGEMENT

NOTICE: *Notwithstanding any other policy of the District, all funds awarded directly or indirectly through any Federal grant or subsidy programs shall be administered in accordance with this Policy, and any administrative procedures adopted implementing this Policy.*

The Board accepts federal funds, which are available; provided that there is a specific need for them and that the required matching funds are available. The Board intends to administer federal grant awards efficiently, effectively and in compliance with all requirements imposed by law, the awarding agency and the New Hampshire Department of Education (NHDOE) or other applicable pass-through entity.

This policy establishes the minimum standards regarding internal controls and grant management to be used by the District in the administration of any funds received by the District through Federal grant programs as required by applicable NH and Federal laws or regulations, including, without limitation, the UGG.

The Board directs the Superintendent or their designee to develop, monitor, and enforce effective administrative procedures and other internal controls over federal awards as necessary in order to provide reasonable assurances that the District is managing the awards in compliance with all requirements for federal grants and awards. Systems and controls must meet all requirements of federal and/or law and regulation and shall be based on best practices.

The Superintendent is directed to assure that all individuals responsible for the administration of a federal grant or award shall be provided sufficient training to carry out their duties in accordance with all applicable requirements for the federal grant or award and this policy.

To the extent not covered by this Policy, the administrative procedures and internal controls must provide for:

1. identification of all federal funds received and expended and their program source;
2. accurate, current, and complete disclosure of financial data in accordance with federal requirements;
3. records sufficient to track the receipt and use of funds;
4. effective control and accountability over assets to assure they are used only for authorized purposes and
5. comparison of expenditures against budget.

DAF-1 - ALLOWABILITY

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives and the specific terms and conditions of the grant award.

A. Cost Principles: Except whether otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

1. Be “necessary” and “reasonable” for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.
 - a. To determine whether a cost is “reasonable”, consideration shall be given to:
 - i. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
 - ii. the restraints or requirements imposed by such factors as sound business practices, arm’s length bargaining, Federal, State, local, tribal and other laws and regulations;
 - iii. market prices for comparable goods or services for the geographic area;
 - iv. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities; and
 - v. whether the cost represents any significant deviation from the established practices or Board policy which may increase the expense. While Federal regulations do not provide specific descriptions of what satisfied the “necessary” element beyond its inclusion in the reasonableness analysis above, whether a cost is necessary is determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the District can demonstrate that the cost addresses an existing need and can prove it.
 - b. When determining whether a cost is “necessary”, consideration may be given to whether:
 - i. the cost is needed for the proper and efficient performance of the grant program;
 - ii. the cost is identified in the approved budget or application;
 - iii. there is an educational benefit associated with the cost;
 - iv. the cost aligns with identified needs based on results and findings from a needs assessment; and/or
 - v. the cost addresses program goals and objectives and is based on program data.
 - c. A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received.

2. Conform to any limitations or exclusions set forth as cost principles in Part 200 or in the terms and conditions of the Federal award.
3. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
4. Be afforded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been assigned as an indirect cost under another award.
5. Be determined in accordance with generally accepted accounting principles.
6. Be representative of actual cost, net of all applicable credits or offsets.

The term “applicable credits” refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to/or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

7. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.
8. Be adequately documented:
 - a. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant funded programs to assure that only permissible personnel expenses are allocated;
 - b. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

B. Selected Items of Cost: The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

C. Cost Compliance: The Superintendent shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant.

D. Determining Whether A Cost is Direct or Indirect

1. “Direct costs” are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; and infrastructure costs directly attributable to the program (such as long distance telephone calls specific to the program, etc.).

2. “Indirect costs” are those that have been incurred for a common or joint purpose benefitting more than one (1) cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one (1) component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all the following conditions are met:

- a. Administrative or clerical services are integral to a project or activity.
- b. Individuals involved can be specifically identified with the project or activity.
- c. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
- d. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by NHDOE or the pass-through entity (Federal funds subject to 2 C.F.R Part 200 pertaining to determining indirect cost allocation).

E. Timely Obligation of Funds: Obligations are orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non-Federal entity during the same or a future period.

The following are examples of when funds are determined to be “obligated” under applicable regulation of the U.S. Department of Education:

When the obligation is for:

1. Acquisition of property – on the date which the District makes a binding written commitment to acquire the property.
2. Personal services by an employee of the District – when the services are performed.
3. Personal services by a contractor who is not an employee of the District – on the date which the District makes a binding written commitment to obtain the services.
4. Public utility services – when the District received the services.
5. Travel – when the travel is taken.
6. Rental of property – when the District uses the property.
7. A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 C.F.R. Part 200, Subpart E – Cost Principles – on the first day of the project period.

F. Period of Performance: All obligations must occur on or between the beginning and ending dates of the grant project. This period of time is known as the period of performance. The period of performance is dictated by statute and will be indicated in the Grant Award Notification (“GAN”). As a general rule, State-administered Federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period of carry over. For direct grants, the period of performance is generally identified in the GAN.

In the case of a State-administered grant, obligations under a grant may not be made until the grant funding period begins or all necessary materials are submitted to the granting agency, whichever is later. In the case of a direct grant, obligations may begin when the grant is substantially approved, unless an agreement exists with NHDOE or the pass-through entity to reimburse for pre-approval expenses.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all obligations incurred under the award not later than forty-five (45) days after the end of the funding period unless an extension is authorized. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consistently, the District shall closely monitor grant spending throughout the grant cycle.

DAF-2 - CASH MANAGEMENT AND FUND CONTROL

Payment methods must be established in writing that minimize the time elapsed between the drawdown of federal funds and the disbursement of those funds. Standards for funds control and accountability must be met as required by the Uniform Guidance for advance payments and in accordance with the requirements of NHDOE or other applicable pass-through-entity.

In order to provide reasonable assurance that all assets, including Federal, State, and local funds, are safeguarded against waste, loss, unauthorized use, or misappropriation, the Superintendent shall implement internal controls in the area of cash management.

The District's payment methods shall minimize the time elapsing between the transfer of funds from the United States Treasury or the NHDOE (pass-through entity) and disbursement by the District, regardless of whether the payment is made by electronic fund transfer, or issuance or redemption of checks, warrants, or payment by other means.

The District shall use forms and procedures required by the NHDOE, grantor agency or other pass-through entity to request payment. The District shall request grant fund payments in accordance with the provisions of the grant. Additionally, the District's financial management systems shall meet the standards for fund control and accountability as established by the awarding agency.

The Superintendent or their designee is authorized to submit requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as deemed appropriate when electronic transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

When the District uses a cash advance payment method, the following standards shall apply:

- A. The timing and amount of the advance payment requested will be as close as is administratively feasible to the actual disbursement for direct program or project costs and the proportionate share of any allowable indirect costs.
- B. The District shall make timely payment to contractors in accordance with contract provisions.
- C. To the extent available, the District shall disburse funds available from program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments.
- D. The District shall account for the receipt, obligation and expenditure of funds.
- E. Advance payments shall be deposited and maintained in insured accounts whenever possible.
- F. Advance payments will be maintained in interest bearing accounts unless the following apply:
 - 1. The District receives less than \$120,000 in Federal awards per year.
 - 2. The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on Federal cash balances.

3. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.

4. A foreign government or banking system prohibits or precludes interest bearing accounts.

G. Pursuant to Federal law and regulations, the District may retain interest earned in an amount up to \$500 per year for administrative costs. Any additional interest earned on Federal advance payments deposited in interest-bearing accounts must be remitted annually to the Department of Health and Human Services Payment Management System (“PMS”) through an electronic medium using either Automated Clearing House (“ACH”) network or a Fedwire Funds Service payment. Remittances shall include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds.

DAF-3 - PROCUREMENT

All purchases for property and services made using federal funds must be conducted in accordance with all applicable Federal, State and local laws and regulations, the Uniform Guidance, and the District’s written policies and procedures.

Procurement of all supplies, materials equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, District policies, and procedures.

The Superintendent shall maintain a procurement and contract administration system in accordance with the USDOE requirements (2 CFR 200.317-.326) for the administration and management of Federal grants and Federally-funded programs. The District shall maintain a contract administration system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall also conform to the provisions of the District’s documented general purchase Policy DJ.

The District avoids situations that unnecessarily restrict competition and avoids acquisition of unnecessary or duplicative items. Individuals or organizations that develop or draft specifications, requirements, statements of work, and/or invitations for bids, requests for proposals, or invitations to negotiate, are excluded from competing for such purchases. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. And, where appropriate, an analysis shall be made to lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

Contracts are awarded only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration is given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. No contract is awarded to a contractor who is suspended or debarred from eligibility for participation in federal assistance programs or activities.

Purchasing records are sufficiently maintained to detail the history of all procurements and must include at least the rationale for the method of procurement, selection of contract type, and contractor selection or rejection; the basis for the contract price; and verification that the contractor is not suspended or debarred.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

A. Competition: All procurement transactions shall be conducted in a manner that encourages full and open competition and that is in accordance with good administrative practice and sound business judgement. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

1. unreasonable requirements on firms in order for them to qualify to do business;
2. unnecessary experience and excessive bonding requirements;
3. noncompetitive contracts to consultants that are on retainer contracts;
4. organizational conflicts of interest;
5. specification of only a “brand name” product instead of allowing for an “or equal” product to be offered and describing the performance or other relevant requirements of the procurement; and/or
6. any arbitrary action in the procurement process.

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms or products to acquire goods and services, the pre-qualified list must include enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list as requested.

B. Solicitation Language: The District shall require that all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

C. Procurement Methods: The District shall utilize the following methods of procurement:

1. Micro-purchases

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed \$10,000. To the extent practicable, the District shall distribute micro-purchase equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable. The District maintains evidence of this reasonableness in the records of all purchases made by this method.

2. Small Purchases (Simplified Acquisition)

Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property that does not exceed the competitive bid threshold of \$250,000. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

3. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to \$250,000 and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$250,000.

- a. In order for sealed bidding to be feasible, the following conditions shall be present:
 - i. a complete, adequate, and realistic specification or purchase description is available;
 - ii. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
 - iii. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.
- b. When sealed bids are used, the following requirements apply:
 - i. Bids shall be solicited in accordance with the provisions of State law and DJE. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
 - ii. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
 - iii. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
 - iv. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
 - v. The Board reserves the right to reject any and all bids for sound documented reason.
 - vi. Bid protests shall be handled pursuant to the process set forth in [DAF-3.I](#).

4. Competitive Proposals

Procurement by competitive proposal, normally conducted with more than one sources submitting an offer, is generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- d. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated, and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Noncompetitive Proposals

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- a. the item is available only for a single source;
- b. the public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- c. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; and/or
- d. after solicitation of a number of sources, competition is determined to be inadequate.

D. Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms: The District must take necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime [contractor](#), if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

E. Contract/Price Analysis: The District shall perform a cost or price analysis in connection with every procurement action in excess of \$250,000 (i.e., the Simplified Acquisition/Small Purchase limit), including contract modifications. (See 2 CFR 200.323(a)). A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

F. Time and Materials Contracts: The District shall use a time and materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls, and otherwise performs in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

G. Suspension and Disbarment: The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement.

All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance/ and (4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 CFR chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensure. A person so excluded is suspended. (See 2 CFR Part 180 Subpart G).

Debarment is an action taken by the Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 CFR chapter 1). A person so excluded is debarred. (See 2 CFR Part 180 Subpart H).

The District shall not subcontract with or award sub-grants to any person or company who is debarred or suspended. For contracts over \$25,000 the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management ("SAM"), which maintains a list of such debarred or suspended vendors at www.sam.gov (which replaced the former Excluded Parties List System or EPLS); or collecting a certification from the vendor. (See 2 CFR Part 180 Sub part C).

Documentation that debarment/suspension was queried must be retained for each covered transaction as part of the documentation required under DAF-3, paragraph J. This documentation should include the date(s) queried and copy(ies) of the SAM result report/screen shot, or a copy of the or certification from the vendor. It should be attached to the payment backup and retained for future audit review.

H. Additional Requirements for Procurement Contracts Using Federal Funds:

1. For any contract using Federal funds under which the contract amount exceeds the upper limit for Simplified Acquisition/Small Purchases (see DAF-3.C.2), the contract must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and must provide for sanctions and penalties. (See 2 CFR 200, Appendix II(A)).
2. For any contract using Federal funds under which the contract amount exceeds \$10,000, it must address the District's authority to terminate the contract for cause and for convenience, including the manner by which termination will be effected and the basis for settlement. (See 2 CFR 200, Appendix II(B)).
3. For any contract using Federal funds under which the contract amount exceeds \$150,000, the contract must include clauses addressing the Clean Air Act and the Federal Water Pollution Control Act. (See 2 CFR 200, Appendix II(G)).
4. For any contract using Federal funds under which the contract exceeds \$100,000, the contract must include an anti-lobbying clause, and require bidders to submit Anti-Lobbying Certification as required under 2 CFR 200, Appendix II (J).
5. For each contract using Federal funds and for which there is no price competition, and for each Federal fund contract in which a cost analysis is performed, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the

amount of subcontracting, the quality of the contractor's past performance, and industry profit rates in the surrounding geographical area for similar work. (See 2 CFR 200.323(b)).

I. Bid Protest: The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

J. Maintenance of Procurement Records: The District shall maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and records regarding disbarment/suspension queries or actions. Such records shall be retained consistent with District Policy EHB.

DAF-4 - PROCUREMENT – ADDITIONAL PROVISIONS PERTINENT TO FOOD SERVICE PROGRAM

The following provisions shall be included in all cost reimbursable contracts for food services purchases, including contracts with cost reimbursable provisions, and in solicitation documents prepared to obtain offers for such contracts: (7 CFR Sec. 210.21, 215.14a, 220.16)

A. Mandatory Contract Clauses: The following provisions shall be included in all cost reimbursable contracts for food services purchases, including contracts with cost reimbursable provisions, and in solicitation documents prepared to obtain offers for such contracts:

1. Allowable costs will be paid from the nonprofit school food service account to the contractor net of all discounts, rebates and other applicable credits accruing to or received by the contractor or any assignee under the contract, to the extent those credits are allocable to the allowable portion of the costs billed to the school food authority;
2. The contractor must separately identify for each cost submitted for payment to the school food authority the amount of that cost that is allowable (can be paid from the nonprofit school food service account) and the amount that is unallowable (cannot be paid from the nonprofit school food service account); or
3. The contractor must exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and records have been established that maintain the visibility of unallowable costs, including directly associated costs in a manner suitable for contract cost determination and verification;
4. The contractor's determination of its allowable costs must be made in compliance with the applicable departmental and program regulations and Office of Management and Budget cost circulars;
5. The contractor must identify the amount of each discount, rebate and other applicable credit on bills and invoices presented to the school food authority for payment and individually identify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit. If approved by the state

agency, the school food authority may permit the contractor to report this information on a less frequent basis than monthly, but no less frequently than annually;

6. The contractor must identify the method by which it will report discounts, rebates and other applicable credits allocable to the contract that are not reported prior to conclusion of the contract; and

7. The contractor must maintain documentation of costs and discounts, rebates and other applicable credits, and must furnish such documentation upon request to the school food authority, the state agency, or the department.

B. Contracts with Food Service Management Companies: Procedures for selecting and contracting with a food service management company shall comply with guidance provided by the NHDOE, including standard forms, procedures and timelines for solicitation, selection and approval of proposals and contracts.

C. “Buy American” Requirement:

Under the “Buy American” provision of the National School Lunch Act (the “NSLA”), school food authorities (SFAs) are required to purchase, to the maximum extent practicable, *domestic commodity or product*. As an SFA, the District is required to comply with the “Buy American” procurement standards set forth in 7 CFR Part 210.21(d) when purchasing commercial food products served in the school meals programs. This requirement applies whether the District is purchasing the products directly or when the products are purchased by third parties on the District’s behalf (e.g., food service management companies, group purchasing cooperatives, shared purchasing, etc.).

Under the NSLA, “*domestic commodity or product*” is defined as an agricultural commodity or product that is produced or processed in the United States using “*substantial*” agricultural commodities that are produced in the United States. For purposes of the act, “*substantial*” means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. Products from Guam, American Samoa, Virgin Islands, Puerto Rico, and the Northern Mariana Islands are allowable under this provision as territories of the United States.

1. **Exceptions:** The two main exceptions to the Buy American requirements are:
 - a) The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
 - b) Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.
2. **Steps to Comply with Buy American Requirements:** In order to help assure that the District remains in compliance with the Buy American requirement, the Superintendent or their designee, shall
 - a) Include a Buy American clause in all procurement documents (product specifications, bid solicitations, requests for proposals, purchase orders, etc.);
 - b) Monitor contractor performance;
 - c) Require suppliers to certify the origin of the product;
 - d) Examine product packaging for identification of the country of origin; and
 - e) Require suppliers to provide specific information about the percentage of U.S. content in food products upon request.

DAF-5 - CONFLICT OF INTEREST AND MANDATORY DISCLOSURES

The District complies with the requirements of State law and the Uniform Guidance for conflicts of interest and mandatory disclosures for all procurements with federal funds.

Each employee, board member, or agent of the school system who is engaged in the selection, award or administration of a contract supported by a federal grant or award and who has a potential conflict of interest must disclose that conflict in writing to the Superintendent or their designee, who, in turn, shall disclose in writing any such potential conflict of interest to NHDOE or other applicable pass-through-entity.

A conflict of interest would arise when the covered individual, any member of ~~his/her~~ their immediate family, ~~his/her~~ their partner, or an organization, which employs or is about to employ any of those parties has a financial or other interest in or received a tangible personal benefit from a firm considered for a contract. A covered individual who is required to disclose a conflict shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Covered individuals will not solicit or accept any gratuities, favors, or items from a contractor or a party to a subcontractor for a federal grant or award. Violations of this rule are subject to disciplinary action.

The Superintendent shall timely disclose in writing to NHDOE or other applicable pass-through-entity, all violations of federal criminal law involving fraud, bribery, or gratuities potentially affecting any federal award. The Superintendent shall fully address any such violations promptly and notify the Board with such information as is appropriate under the circumstances (e.g., taking into account applicable disciplinary processes).

DAF-6 - INVENTORY MANAGEMENT - EQUIPMENT AND SUPPLIES PURCHASED WITH FEDERAL FUNDS

Equipment and supplies acquired (“property” as used in this policy DAF-6) with federal funds will be used, managed, and disposed of in accordance with applicable state and federal requirements. Property records and inventory systems shall be sufficiently maintained to account for and track equipment that has been acquired with federal funds. In furtherance thereof, the following minimum standards and controls shall apply to any equipment or pilferable items acquired in whole or in part under a Federal award until such property is disposed in accordance with applicable laws, regulations and Board policies:

A. “Equipment” and “Pilferable Items” Defined: For purposes of this policy, “equipment” means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of \$5,000, or the capitalization level established by the District for financial statement purposes. “Pilferable items” are those items, *regardless of cost*, which may be easily lost or stolen, such as cell phones, tablets, graphing calculators, software, projectors, cameras and other video equipment, computer equipment and televisions.

B. Records: The Superintendent or their designee shall maintain records that include a description of the property; a serial number or other identification number; the source of the funding for the property (including the federal award identification number (FAIN); who holds title; the acquisition date; the cost of the property; the percentage of the federal participation in the project costs for the federal award under which the property was acquired; the location, use, and condition of the property; and any ultimate disposition data, including the date of disposition and sale price of the property.

C. Inventory: No less than once every two years, the Superintendent or their designee shall cause a physical inventory of all equipment and pilferable items must be taken and the results reconciled with the property records at least once every two years. Inventories shall be conducted consistent with Board Policy DID.

D. Control, Maintenance and Disposition: The Superintendent shall develop administrative procedures relative to property procured in whole or in part with Federal funds to:

1. prevent loss, damage, or theft of the property; Any loss, damage, or theft must be investigated;
2. to maintain the property and keep it in good condition; and
3. to ensure the highest possible return through proper sales procedures, in those instances where the District is authorized to sell the property.

DAF-7 - TRAVEL REIMBURSEMENT – FEDERAL FUNDS

The Board shall reimburse administrative, professional and support employees, and school officials, for travel costs incurred in the course of performing services related to official business as a federal grant recipient.

For purposes of this policy, “travel costs” shall mean the expenses for transportation, lodging, subsistence, and related items incurred by employees and school officials who are in travel status on official business as a federal grant recipient.

School officials and district employees shall comply with applicable Board policies and administrative regulations established for reimbursement of travel and other expenses.

The validity of payments for travel costs for all district employees and school officials shall be determined by the Superintendent or their designee.

Travel costs shall be reimbursed on a mileage basis for travel using an employee’s personal vehicle and on an actual cost basis for meals, lodging and other allowable expenses, consistent with those normally allowed in like circumstances in the district’s non-federally funded activities, and in accordance with the district’s travel reimbursement policies and administrative regulations.

Mileage reimbursements shall be at the rate approved by the Board or Board policy for other district travel reimbursements. Actual costs for meals, lodging and other allowable expenses shall be reimbursed only to the extent they are reasonable and do not exceed the per diem limits established by Board policy, or, in the absence of such policy, the federal General Services Administration for federal employees for locale where incurred.

All travel costs must be presented with an itemized, verified statement prior to reimbursement.

In addition, for any costs that are charged directly to the federal award, the Superintendent or their designee shall maintain sufficient records to justify that:

- A. Participation of the individual is necessary to the federal award.
- B. The costs are reasonable and consistent with Board policy.

DAF-8 - ACCOUNTABILITY AND CERTIFICATIONS

All fiscal transactions must be approved by the Superintendent or their designee who can attest that the expenditure is allowable and approved under the federal program. The Superintendent or their designee submits all required certifications.

DAF-9 - TIME-EFFORT REPORTING / OVERSIGHT

The Superintendent will establish sufficient oversight of the operations of federally supported activities to assure compliance with applicable federal requirements and to ensure that program objectives established by the awarding agency are being achieved. The District will submit all reports as required by federal or state authorities.

As a recipient of Federal funds, the District shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Section 200.430 of the Code of Federal Regulations requires certification of effort to document salary expenses charged directly or indirectly against Federally-sponsored projects. This process is intended to verify the compensation for employment services, including salaries and wages, is allocable and properly expended, and that any variances from the budget are reconciled.

- A. **Compensation:** Compensation for employment services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits, which are addressed in 2 CFR 200.431 Compensation – fringe benefits. Costs of

compensation are allowable to the extent that they satisfy the specific requirements of these regulations, and that the total compensation for individual employees:

1. is reasonable for the services rendered, conforms to the District's established written policy, and is consistently applied to both Federal and non-Federal activities; and
2. follows an appointment made in accordance with the District's written policies and meets the requirements of Federal statute, where applicable.

B. Time and Effort Reports: Time and effort reports shall:

1. be supported by a system of internal controls which provide reasonable assurance that the charges are accurate, allowable, and properly allocated;
2. be incorporated into the official records of the District;
3. reasonably reflect the total activity for which the employee is compensated by the District, not exceeding 100% of the compensated activities;
4. encompass both Federally assisted and other activities compensated by the District on an integrated basis;
5. comply with the District's established accounting policies and practices;
6. support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one (1) Federal award, a Federal award and non-Federal award, an indirect cost activity and a direct cost activity, two (2) or more indirect activities which are allocated using different allocation bases, or an unallowable activity and a direct or indirect cost activity.

The District will also follow any time and effort requirements imposed by NHDOE or other pass-through entity as appropriate to the extent that they are more restrictive than the Federal requirements. The Superintendent or their designee is responsible for the collection and retention of employee time and effort reports. Individually reported data will be made available only to authorized auditors or as required by law.

DAF-10 - GRANT BUDGET RECONCILIATION

Budget estimates are not used as support for charges to Federal awards. However, the District may use budget estimates for interim accounting purposes. The system used by the District to establish budget estimates produces reasonable approximations of the activity actually performed. Any significant changes in the corresponding work activity are identified by the District and entered into the District's records in a timely manner.

The District's internal controls include a process to review after-the-fact interim charges made to a Federal award based on budget estimates and ensure that all necessary adjustments are made so that the final amount charged to the Federal award is accurate, allowable, and properly allocated.

DAF-11 - SUB-RECIPIENT MONITORING AND MANAGEMENT

When entering agreements involving the expenditure or disbursements of federal grant funds, the District shall determine whether the recipient of such federal funds is a "contractor" or "subrecipient", as those terms are defined in 2 CFR §200.23 and §200.93, respectively. See also guidance at 2 CFR §200.330 "Subrecipient and contractor determinations". Generally, "subrecipients" are instrumental in implementing the applicable work program whereas a "contractor" provides goods and services for the District's own use. Contractors will be subject to the District's procurement and purchasing policies (e.g., DAF-3 relative to federal grant funds, DJE relative to bidding requirements for non-federal money projects, etc.). Subrecipients are subject to this Policy.

Under the UGG, the District is considered a "pass-through entity" in relation to its subrecipients, and as such requires that subrecipients comply with applicable terms and conditions (flow-down provisions). All

subrecipients of Federal or State funds received through the District are subject to the same Federal and State statutes, regulations, and award terms and conditions as the District.

A. Sub-award Contents and Communication.

In the execution of every sub-award, the District will communicate the following information to the subrecipient and include the same information in the sub-award agreement.

1. Every sub-award will be clearly identified and include the following Federal award identification:
 - a) Subrecipient name
 - b) Subrecipient's unique ID number (DUNS)
 - c) Federal Award ID Number (FAIN)
 - d) Federal award date
 - e) Period of performance start and end date
 - f) Amount of federal funds obligated
 - g) Amount of federal funds obligated to the subrecipient
 - h) Total amount of the Federal award
 - i) Total approved cost sharing or match required where applicable
 - j) Project description responsive to FFATA
 - k) Name of Federal awarding agency, pass through entity and contact information
 - l) CFDA number and name
 - m) Identification of the award is R&D
 - n) Indirect cost rate for the Federal award
2. Requirements imposed by the District including statutes, regulations, and the terms and conditions of the Federal award.
3. Any additional requirements the District deems necessary for financial or performance reporting of subrecipients as necessary.
4. An approved indirect cost rate negotiated between subrecipient and the Federal government or between the pass-through entity and subrecipient.
5. Requirements that the District and its auditors have access to the subrecipient records and financial statements.
6. Terms and conditions for closeout of the sub-award.

B. Subrecipient Monitoring Procedures.

The Superintendent is responsible for having all the District project managers monitor subrecipients. The District will monitor the activities of the subrecipient to ensure the sub-award is used for authorized purposes. The frequency of monitoring review will be specified in the sub-award and conducted concurrently with all invoice submission.

Subrecipient monitoring procedures include:

1. At the time of proposal, assess the potential of the subrecipient for programmatic, financial, and administrative suitability.
2. Evaluate each subrecipient's risk of noncompliance prior to executing a sub-award. In doing so, the District will assess the subrecipient's:
 - a) Prior experience with the same or similar sub-awards.
 - b) Results of previous audits and single audit (if applicable).
 - c) New personnel or new or substantially changed systems.
 - d) The extent and results of Federal awarding agency monitoring.

3. Confirm the statement of work and review any non-standard terms and conditions of the sub-award during the negotiation process.
4. Monitor financial and programmatic progress and ability of the subrecipient to meet objectives of the sub-award. To facilitate this review, subrecipients are required to submit sufficient invoice detail and a progress report. The District project managers will encourage subrecipients to submit regular invoices.
5. Invoices and progress reports will be date stamped upon receipt if received in hard copy. A record of the date of receipt will be maintained for those invoices sent electronically.
6. In conducting regular oversight and monitoring, the District project managers will:
 - a) Verify invoices that include progress reports.
 - b) Review progress reports to ensure project is progressing appropriately and on schedule.
 - c) Compare invoice to agreement budget to ensure eligibility of costs and that costs do not exceed budget.
 - d) Review invoice to ensure supporting documentation is included and invoices costs are within the scope of work for the projects being invoiced.
 - e) Obtain report, certification and supporting documentation of local (non-federal)/in-kind match work from the subrecipient.
 - f) Review subrecipient match tasks for eligibility.
 - g) Initial the progress report and invoice confirming review and approval prior to payment.
 - h) Raise any concerns to the Superintendent or their designee.
7. The Superintendent or their designee, upon recommendation from the project's manager, will approve the invoice payment and will initial invoices confirming review and approval prior to payment.
8. Payments will be withheld from subrecipients for the following reasons:
 - a) Insufficient detail to support the costs billed;
 - b) Unallowable costs;
 - c) Ineligible costs; and/or
 - d) Incomplete work or work not completed in accordance with required specifications.
9. Verify every subrecipient is audited in accordance with 2 CFR §200 Subpart F – Audit Requirements.

C. Subrecipient Project Files. Subrecipient project files will contain, at a minimum, the following:

- a) Project proposal
- b) Project scope
- c) Progress reports
- d) Interim and final products
- e) Copies of other applicable project documents as required, such as copies of contracts or MOUs

D. Audit Requirements.

All subrecipients are required to annually submit their audit and Single Audit report to the District for review to ensure the subrecipient has complied with good accounting practices and federal regulations. If a deficiency is identified, the District will:

1. Issue a management decision on audit findings pertaining to the Federal award.
2. Consider whether the results of audits or reviews indicate conditions that necessitate adjustments to pass through entity's own records.

E. Methodology for Resolving Findings.

The District will work with subrecipients to resolve any findings and deficiencies. To do so, the District may follow up on deficiencies identified through on-site reviews, provision of basic technical assistance, and other means of assistance as appropriate.

The District will only consider taking enforcement action against non-compliant subrecipients in accordance with 2 CFR 200.338 when noncompliance cannot be remedied. Enforcement may include taking any of the following actions as appropriate:

- a) Temporarily withhold cash payments pending correction of the deficiency
- b) Disallow all or part of the cost of the activity or action not in compliance.
- c) Wholly or partly suspend or terminate the sub-award.
- d) Initiate suspension or debarment proceedings.
- e) Withhold further Federal awards for the project or program.
- f) Take other remedies that may be legally available.

Legal References:

42 USC 1751 – 66 National School Lunch Act

2 C.F.R. Part 180

2 C.F.R. Part 200

200.0 - 200.99; 200.305; 200.313(d); 200.317-.326; 200.403-.406; 200.413(a)-(c); 200.430; 200.431; 200.458; 200.474(b)

200 Appendix II

7 CFR Part 210

210.16; 210.19; 210.21; 215.14a; 220.16

1st Reading: November 4, 2020

2nd Reading: December 2, 2020

3rd Reading: January 6, 2021

Category P

ADMISSION OF RESIDENT STUDENTS

The Hollis School District defines residence of a student by RSA [193:12](#), II.

New Resident Students

All new families should register at school as soon as residency is established.

Children entering school for the first time must have proof of physical examination, immunization records, a certified copy of the child's birth certificate and proof of residency satisfactory to the Superintendent or ~~his/her~~ *their* designee. Acceptable residency documents are detailed in the ~~New~~ *Returning* Student Registration section of the SAU 41 website. Principals or their designees will meet with new children and parents to explain school programs.

Please see policy JEB Age of Entrance for information on compulsory attendance.

Legal Reference:

RSA [193:1](#), Duty of parent, Compulsory Attendance by Pupil

RSA [193:12](#), II, Legal Residence Required

Adoption: March 9, 2006

First Reading: October 5, 2016

Second Reading: November 2, 2016

Third Reading Waived

Adopted: November 2, 2016

First Reading: November 6, 2019

Second Reading: December 4, 2019 (as amended)

Third Reading: January 6, 2021 (as amended)

Category P

See also [EEAE](#) and [JICC](#)

STUDENT TRANSPORTATION SERVICES

General Operating Policy

- A. Bus routes shall be established by the transportation company under the direction of the Superintendent, subject to review by the Board. Routes will be developed annually and posted.
- B. Private school transportation will be integrated where possible and when required by law.
- C. Bus stops shall be ~~established under the direction of~~ reviewed by the Superintendent in collaboration with the transportation company and based on pupil enrollment
- D. Drivers may not load or unload pupils at other than authorized bus stops.

Student Conduct on School Buses

The bus driver will have responsibility to maintain orderly behavior of students on school buses and will report misconduct to the student's Principal in writing. Video cameras may be used on buses to support the bus driver's reports of unacceptable conduct. The school principal will have the authority delegated by the Superintendent to suspend the riding privileges of students who are disciplinary problems on the bus by failing to conform to the rules and regulations promulgated by the Board. Parents of children whose pattern of behavior and conduct on school buses endangers the health, safety and welfare of other riders will be notified that their children face the loss of school bus riding privileges in accordance with the student discipline code. Suspensions to continue beyond twenty (20) days must be approved by the Board.

Resolution of Conflicts

A parent who wishes to request a change or exemption from any of the Student Transportation policies shall direct that request to the ~~Building Principal~~ Superintendent. If the parent is not satisfied by the ruling, ~~an appeal may be made within five days to the Superintendent. As a last appeal,~~ the parent may request to appear before the School Board.

Legal References:

RSA [189](#):6, Transportation of Pupils

RSA [189](#):8, Limitations and Additions

RSA [189](#):9, Pupils in Private schools

RSA [189](#):9a, Pupils Prohibited for Disciplinary Reasons

RSA [200](#):40, Emergency Care *Regulations for students riding school buses are available in the student handbook.*

1st Reading: June 2, 2005

2nd Reading: August 4, 2005

Adoption: March 9, 2006

1st Reading: November 6, 2019

2nd Reading: December 4, 2019

3rd Reading: January 6, 2021 (as amended)

VIDEO AND AUDIO RECORDINGS ON SCHOOL PROPERTY

Category: Recommended

See also JICD

Video Surveillance

The Board authorizes the use of video surveillance devices on District property to ensure the health, welfare, and safety of all students, staff and visitors to District property and to safeguard District buildings, grounds, and equipment. The Superintendent will approve appropriate locations for surveillance devices. Placement of the video cameras will be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy in areas or at events that occur in plain view. However, such devices are not to be placed in bathrooms or locker rooms.

Signs will be posted on school buildings to notify students, staff and visitors that video recording devices may be in use. At the Superintendent's discretion, parents and students may also be notified through the student handbook.

All persons will be responsible for any violations of school rules caught on tape by cameras.

The district will retain copies of video recordings until they are erased, which may be accomplished by either deletion or copying over with a new recording. The Superintendent will consult with the necessary personnel to determine how and when such recordings should be deleted.

Video Recordings Used for Student Discipline Matters

Videos containing evidence of a violation of student conduct rules, school board policy, and/or state or federal law will be retained until the issue of the misconduct is no longer subject to review or appeal, as determined by board policy or applicable law. Any release or viewing of the video will be in accordance with the law.

In the event a video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If a video recording does become part of a student's education record, the provisions of Policy JRA shall apply.

The Superintendent is authorized to contact the District's attorney for a full legal opinion relative in the event of such an occurrence.

Video and Audio Recordings Used for Special Education Purposes

Video and audio recordings may be used for special education or Section 504 purposes, when a student's individualized education program or accommodation plan includes audio or video recording as part of the child's education. All such recordings will be maintained in accordance with the Family Education Rights and Privacy Act, 20 U.S.C. section 1232g, and other applicable law(s).

Other Purposes for Which Video and Audio Recordings May Be Used

The school board authorizes the superintendent to use video and/or audio recordings to the extent either required or prohibited by law.

Video and Audio Recordings Authorized

The school board permits the video and audio recording of the following school-related activities. The following purposes are not intended to be exhaustive and may be expanded or contracted by either administrative determination or school board action.

Extracurricular/co-curricular activities

Musical performances, band, concert band, ensemble, orchestra, choir

Drama activities

Club events

Sporting events

Other activities such as yearbook, school pride

Ceremonies, orientation, presentations, school assemblies or meetings, or any school events which occur outside of the physical classroom.

Legal References:

RSA 189:65, Definitions

RSA 189:68, Student Privacy

RSA 570-A:2

20 U.S.C. §1232g, Family Educational Rights and Privacy Act (FERPA)

34 C.F.R. Part 99, Family Educational Rights and Privacy Act Regulations

1st Reading: December 2, 2020

2nd Reading: January 6, 2021

Category R

TEACHING ABOUT ALCOHOL, DRUGS, AND TOBACCO

District personnel shall provide students, parents, and legal guardians with information and resources relative to existing drug and alcohol counseling and treatment for students. The Superintendent shall oversee the development, distribution, and maintenance of a comprehensive list of local, regional, statewide drug and alcohol counseling, and treatment resources which are available to district students. This information shall be available through the principal's office, school nurses' office, and guidance offices.

As part of the health education program for grades K-6, the District shall provide aged and developmentally appropriate education based upon the needs of pupils and the community regarding the effects of alcohol and other drugs, abuse thereof, the hazards of using tobacco products, e-cigarettes, liquid nicotine and like suspensions, as well as the state laws and related penalties for prohibiting minors using or possessing such products. The Superintendent shall be responsible to establish and periodically review the Hollis School District's guidelines for staff ~~in conducting alcohol, drug, and tobacco education and dealing with abuse.~~ members providing such health education or education on such topics. An evidence-based prevention program, approved by the Superintendent, may be used for this purpose.

RSA 126-K:8, Youth Access to and Use of Tobacco Products, Special Provisions

RSA 189:10, Studies

RSA 189:11-d, Drug and Alcohol Education

RSA 193-E:2-a, Substantive Educational Content of an Adequate Education

Ed 306.40, (b)(2) a –Health Education Program

1st Reading: October 20, 2005

2nd Reading: February 14, 2006

Adoption: March 9, 2006

1st Reading: January 6, 2021 (as amended)

Category R

TOBACCO PRODUCTS BAN PROHIBITIONS REGARDING USE AND POSSESSION OF TOBACCO PRODUCTS, E-CIGARETTES AND E-LIQUIDS IN AND ON SCHOOL FACILITIES AND GROUNDS

State law prohibits the use of any tobacco product, E-cigarette, or liquid nicotine in any facility or upon any grounds maintained by the District. Students and minors are further prohibited from possessing such items in or upon any facility, school vehicle, or grounds owned or maintained by the District.

A. Definitions These definitions shall also include any amendments to the referenced statutes as the same may be amended or replaced from time to time

"Tobacco product(s)" means any product containing tobacco including, but not limited to, cigarettes, smoking tobacco, cigars, chewing tobacco, snuff, pipe tobacco, smokeless tobacco, and smokeless cigarettes as well as any other product or item included in RSA 126-K:2, XI. ~~as the same may be amended or replaced from time to time.~~

"Device" means any product composed of a mouthpiece, a heating element, a battery, and electronic circuits designed or used to deliver any aerosolized or vaporized substance including, but not limited to, nicotine or cannabis. Device may include, but is not limited to hookah, e-cigarette, e-cigar, e-pipe, vape pen, e-hookah, as well as any other object or item defined in RSA 126-K:2, II-a.

"E-cigarette" means any electronic smoking device composed of a mouthpiece, a heating element, a battery, and electronic circuits that may or may not contain ~~provides a vapor of pure nicotine~~ or e-liquid. ~~mixed with propylene glycol to the user as the user simulates smoking.~~ This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, or e-pipes, or under any other product name as well as any other product or item included in RSA 126-K:2, II-b. ~~as the same may be amended or replaced from time to time.~~

"E-liquid" means any liquid, oil, or wax product containing, but not limited to, nicotine or cannabis intended for use in devices used for inhalation as well as any other substance included or defined in RSA 126-K:2, II-c.

"Liquid nicotine" means any liquid product composed either in whole or in part of pure nicotine and propylene glycol and manufactured for use with e-cigarettes, as well as any other product or item included in RSA 126-K:2, III-a ~~as the same may be amended or replaced from time to time.~~

"Facility" is any place which is supported by public funds and which is used for the instruction of students enrolled in preschool programs and in all grades maintained by the District. This definition shall include all administrative buildings and offices and areas within facilities supportive of instruction and subject to educational administration, including, but not limited to, lounge areas, passageways, rest rooms, laboratories, classrooms, study areas, cafeterias, gymnasiums, maintenance rooms, and storage areas.

B. Students

No student shall purchase, attempt to purchase, possess or use any tobacco product, device, E-cigarette, E-liquid, or liquid nicotine in any facility, in any school vehicle or anywhere on school grounds maintained by the District.

Enforcement of the prohibition against students shall initially rest with building principals, or their designees, who may report any violation to law enforcement, for possible juvenile, criminal or other proceedings as provided under state law. Additional consequences may be administered pursuant to printed student conduct rules.

C. Employees

No employee shall use any tobacco product, device, E-cigarette, E-liquid, or liquid nicotine in any facility, in any school vehicle or anywhere on school grounds maintained by the District.

Initial responsibility for enforcement of this prohibition shall rest with building principals, or their designees. Any employee(s) who violate(s) this policy is subject to disciplinary action which may include warning, suspension or dismissal. Violations may also be referred to appropriate law enforcement and/or other appropriate agencies for criminal or other proceedings as provided under state law.

D. All other persons

No visitor, contractor, vendor or other member of the public shall use any tobacco products, device, E-cigarette, E-liquid, or liquid nicotine in any facility, in any school vehicle, or anywhere on school grounds maintained by the District.

Building administration, and where appropriate, other site supervisor or their designee(s), shall have the initial responsibility to enforce this section, by requesting that any person who is violating this policy to immediately cease the use of tobacco products, E-cigarette or liquid nicotine. After this request is made, if any person refuses to refrain from using such products in violation of this policy, the principal, site supervisor, or designee may call contact the appropriate law enforcement agency(ies) for possible criminal or other proceedings as provided under state law.

E. Implementation and Notice - Administrative Rules and Procedures.

The Superintendent shall establish administrative rules and procedures to implement this policy, which rules and procedures may be building level and/or district-wide. Rules and procedures relating to student violations and resulting disciplinary consequences should be developed in consultation with building principal(s).

The Superintendent, working with the building principal(s), shall provide annual notice to employees, students and parents of the pertinent provisions of this policy (e.g., student or staff handbook) along with applicable administrative regulations and procedures, which may include prescribed consequences for violations of this

policy. Such notice should include information that violation of this Policy could lead to criminal or other such proceedings.

Signs shall be placed by the District in all buildings, facilities and school vehicles stating that the use of tobacco products is prohibited.

Legal References

RSA 155:64 - 77(Indoor Smoking Act)

RSA 126-K:2, Definitions

RSA [126 - K](#):6 (Possession and Use of Tobacco Products by Minors)

RSA [126 K](#):7 (Use of Tobacco Products on Public Educational Grounds Prohibited)

1st Reading: June 1, 2016 (amended)

2nd Reading: July 18, 2016

3rd Reading: July 18, 2016 (Waived)

Adopted: July 18, 2016

1st Reading: May 1, 2019 (as amended)

2nd Reading: June 5, 2019

3rd Reading: August 7, 2019

Adopted: August 7, 2019

1st Reading: January 6, 2021 (as amended)