

1 **HOLLIS SCHOOL BOARD**
2 **JUNE 2, 2021**
3 **PUBLIC HEARING**
4 **MEETING MINUTES**
5

6 A Public Hearing was conducted by the Hollis School Board on Wednesday, June 2, 2021, at 6:22 p.m. at the
7 Hollis Upper Elementary School.
8

9 Tammy Fareed, Chairman, presided:

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11 Members of the Board Present: Amy Kellner, Vice Chairman
12 Brooke Arthur, Secretary
13 Robert Mann
14 Carryl Roy
15

16 Members of the Board Absent:

17
18 Also Participating: Andrew Corey, Superintendent
19 Bob Thompson, Assistant Superintendent of Student Services
20

21 **PUBLIC HEARING**
22 **HOLLIS SCHOOL BUILDINGS EXPENDABLE TRUST**
23 **SAU BUILDING EXPENDABLE TRUST**
24 **WATER SYSTEM EXPENDABLE TRUST**
25

26 In accordance with [RSA 198:20-c](#), Andrew Corey, Superintendent, provided an explanation of proposed
27 expenditure(s) from the Hollis School District Expendable Trust Funds.
28

29 Superintendent Corey noted the trusts were established by a vote of the community. By that vote, the district is
30 permitted to encumber funds from one year to the next for items associated with the maintenance of the SAU
31 building, the school buildings, water system, and special education expenses. During the budget process,
32 working with the School Board and Budget Committee, items are identified that belong in these categories.
33 Once the budget process is completed, the items are included in the articles that go before the voters. There are
34 times when unexpected items require addressing/expenditures from the trusts. When looking to expend funds, a
35 public hearing is required to be conducted to ensure public awareness.
36

37 **Hollis School Buildings Expendable Trust Fund**
38

39 The requested items were identified during the budget process as expenditures from the Fund. At the FY22
40 Budget Hearing, the Hollis Budget Committee recommended, along with the Hollis School Board, that the
41 funding source for these items be the Hollis School Building Expendable Trust:
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43	HUES	Playground Field Fencing	\$ 13,000
44		Playground Structure Fencing	<u>10,000</u>
45		HUES Sub-Total	\$ 23,000
46			
47	HPS	Classroom Flooring Phase II	\$ 50,500 (Finish Phase I, Grades 2 and 3)
48		Roof Drain Cleaning	2,000
49		Sanitary Sewer Evaluation	2,000
50		Gym Wall Mats/Closet Doors	<u>37,000</u>
51		HPS Sub-Total	\$ 91,500
52			

1	TOTAL:	\$114,500
2	Current Balance:	\$132,509
3	To be added in FY22:	120,000
4	FY22 Expenditures	<u>114,500</u>
5	FY22 Ending Balance:	\$138,009 (Anticipated)

6
7 Member Roy questioned and was informed the gym wall mats are a new installation, however, the closet doors
8 are a replacement. Superintendent Corey stated a certain height would be achieved around the entirety of the
9 gym. It is an approx. 3” aesthetically pleasing foam matting on the wall.

10
11 **SAU Building Expendable Trust**

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13 Many of the needed improvements to the building at 4 Lund Lane are dependent on the barn renovation. As the
14 warrant was not pursued for FY22, the proposal is to remove the bathtub in the SAU building and replace it
15 with a hallway so that one office is not the egress for 5 other employees.

16
17 **Bathtub to Hallway – Estimated cost up to \$15,000**

18		
19	Current Balance:	\$56,972
20	To be added in FY22:	23,970
21	FY22 Expenditures	<u>15,000</u>
22	FY22 Ending Balance:	\$65,942 (Anticipated)

23
24 Member Mann commented on the possibility of considering a major renovation for the bathroom. Given the
25 balance in the Fund, he would like to understand what a renovated bathroom would resemble and cost. Member
26 Roy noted a renovation was proposed as part of the overall barn renovation and questioned if there would be
27 disruption of the bathroom should the barn renovation come to fruition. Member Mann commented whether the
28 barn renovation will come about is unknown. A bathroom renovation must occur and can be addressed at this
29 time. He questioned if both bathrooms in the facility could be addressed with the balance in the trust.

30
31 Superintendent Corey indicated, should the Board approve the requested amount, further information could be
32 provided at the next meeting. An additional public hearing could be conducted in August.

33
34 Chairman Fareed questioned the timing for completion of the work detailed in the request and was informed it
35 would be scheduled for some time this summer. She noted the likelihood the Board would not meet in July, and
36 should additional work be desired, timing could be an issue. Superintendent Corey noted, as information on the
37 potential for an additional cost was not included in the notice for this public hearing, that action could not be
38 taken at this time. If a decision were reached for additional renovations at the August meeting, the additional
39 work could be done over the winter holiday. The Administration can obtain a quote, and if the architect is of
40 the opinion there would be duplication of effort, he would propose postponing the renovation until the August
41 timeframe understanding the requested dollars would have already been encumbered. Discussed was the option
42 of a brief meeting later in June or July, focused on a Public Hearing to move this forward.

43
44 Chairman Fareed stated she would not want to seriously consider, unless a significant economic benefit,
45 renovation of both bathrooms because they are part of an integrated plan for the overall facility.

46
47 Asked how the project was selected, Superintendent Corey stated it was due to the traffic flow; to gain access to
48 their office, staff members must travel through the office of another. By removing the tub, access is gained to
49 multiple offices in a much more professional environment. The plan for the barn renovation included both
50 bathrooms. By accelerating the removal of the bathtub we achieve a better flow for employees during next

1 year. If the bond passes, the two bathrooms get done along with the renovation. If the bond is not successful, at that point, both bathrooms can be considered.

Hollis School District Water System Expendable Trust

The FY21 request was to utilize the Trust for an emergency replacement of a Rocky Pond Pump House pump.
Cost \$4,758.

Current Balance:	\$40,112
To be added in FY22:	0
FY21 Expenditures:	<u>4,758</u>
FY22 Ending Balance:	\$35,354 (Anticipated)

Member Mann questioned security measures in place. Superintendent Corey stated his comfort level with the level of security. Requests can be made to investigate increased security measures. District custodians check/maintain the systems regularly and monthly water testing is conducted. Superintendent Corey has recommended the Town review the water system (long-term solution) as part of the Ten-Year Master Plan.

Asked why there are no funds being added to the trust in FY22, Superintendent Corey stated a request was not put forth having the belief were there a maintenance issue the anticipated balance could address it. Insurance coverage is also available should it be needed. The expectation is that a funding request will be made at the next Annual Meeting. The next large expenditure is likely an in-depth study of alternatives should the system no longer exist (always the intent for the trust).

Hollis School District Special Education Expendable Trust

Current Balance:	\$50,041
To be added in FY22:	25,000
FY22 Expenditures	<u>0</u>
FY22 Ending Balance:	\$75,041 (Anticipated)

Member Mann noted, if incurring costs that exceed the balance, there are other funding sources that could be looked to. The trust was created to manage risks. Superintendent Corey remarked the first funding source that would be looked to would be the operating budget. Within that budget is a contingency fund. From there the trust would be looked to. There is also the ability to request funding from the State based on unforeseen circumstances.

Member Mann questioned if there is a policy in place that addresses a cap for this trust. Chairman Fareed commented in discussions with the Budget Committee, agreement was reached that this area of expense can be volatile and that it would be capped informally at \$280,000. Member Mann remarked, as a point of good governance, verbal agreements are insufficient given the change in makeup of the boards. He suggested consideration be given to creating a policy around this.

Chairman Fareed opened the floor for public comment at 6:49 p.m.

No public comment was offered.

1 ***The public comment period was closed at 6:50 p.m.***

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3 The Public Hearing was declared closed at 6:51 p.m.

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6
7 Date _____

Signed _____

DRAFT