

**HOLLIS SCHOOL BOARD
JUNE 17, 2020
MEETING MINUTES**

A regular meeting of the Hollis School Board was conducted on Wednesday, June 17, 2020 at 4:30 p.m. at the Hollis Brookline Middle School Library.

Tammy Fareed, Vice Chairman, presided:

Board Members Participating: Robert Mann, Chairman
 Brooke Arthur, Secretary
 Amy Kellner
 Carryl Roy

Members of the Board Absent:

Also Participating: Andrew Corey, Superintendent
 Gina Bergskaug, Assistant Superintendent
 Bob Thompson, Assistant Superintendent of Student Services
 Kelly Seeley, Business Administrator
 Candice Fowler, Principal, Hollis Upper Elementary School
 Paula Izbicki, Principal, Hollis Primary School

Due to the COVID-19/Coronavirus crisis, and in accordance with Governor Sununu's [Emergency Order #12](#) pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Board members and members of the Administration were participating via Zoom. Each member of the Board was asked to state, for the record, where they were, why their attendance in person was not reasonably practical, who, if anyone, was with them, and whether or not they were able to hear the proceedings.

Vice Chairman Fareed

Stated she was participating electronically from home, her attendance in person was not reasonably practical due to COVID-19, she was alone in the room she was in, and she could hear the proceedings.

Member Arthur

Stated she was participating electronically from home, her attendance in person was not reasonably practical due to COVID-19, she was alone in the room she was in, and she could hear the proceedings.

Member Kellner

Stated she was participating electronically from home, her attendance in person was not reasonably practical due to COVID-19, she was alone in the room she was in, and she could hear the proceedings.

Member Roy

Stated she was participating electronically from home, her attendance in person was not reasonably practical due to COVID-19, she was alone in the room she was in, and she could hear the proceedings.

Chairman Mann

Stated he was participating electronically from home, his attendance in person was not reasonably practical due to COVID-19, he was alone in the room he was in, and he could hear the proceedings.

It was acknowledged all members participating electronically could be heard. The Board was reminded all votes would be taken by Roll Call.

AGENDA ADJUSTMENTS

A request was made to amend the agenda to include, as the first item under Deliberation, Board action on the Resolution to authorize the lease purchase of energy conservation and related improvements at District schools in principal amount not to exceed \$3,108,900.

There being no objection, the agenda was amended as requested.

APPROVAL OF MINUTES

Hollis School Board [May 13, 2020](#)

The following amendment was offered:

Page 8, Line 46; insert “is” before “still”

**MOTION BY MEMBER ARTHUR TO ACCEPT, AS AMENDED
MOTION SECONDED BY MEMBER ROY**

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea:	Brooke Arthur, Tammy Fareed, Amy Kellner, Carryl Roy, Robert Mann	5
Nay:		0

MOTION CARRIED

NOMINATIONS/RESIGNATIONS/CORRESPONDENCE

Superintendent Corey remarked most of us saw the tragic events that happened in Minneapolis, and find them to be totally unacceptable. As a school district in the SAU, we are working as an administrative team on action plans to confront racism in our school wherever it may exist. We are currently going to professional development looking at a variety of options and will be giving the Board an update in July as to where we are headed.

He thanked the community members who are working with him and who have reached out and contacted him as we, as SAU41, do our best to address this situation.

Chairman Mann commented our actions and what we do as a district have to always be grounded and seated being inclusive. We are all dealing with the things that have taken place in Minnesota and in other cities across our country. Although the SAU has always done an incredibly good job, there is always room to do better, and there is the desire to ensure that we not only talk about these things, but show it in actions as well.

Member Arthur spoke of the statements put out by the middle school and high school, and stated a desire to see a statement sent out from the building level to the Hollis School District families.

Superintendent Corey stated the statement would be coming from the District as well as from him. One of the differences between the middle and high school district and the Hollis district is the number of professional development days the District has at the end of the school year. Principal Barnes was able to conduct some training with his staff and the Administration has done some training as a Leadership Team. This is step 1, and the critical part of this is the plan to move forward. Member Arthur stated the desire for that to be communicated to the community-at-large. Superintendent Corey stated agreement adding the other important piece is having the ability to have a discussion with the School Board as they formulate that direction. That is what the statement was intended for; to allow Board members to know they will be moving forward.

Member Arthur requested, if feasible, that building level statements be put out. Superintendent Corey stated there would likely be multiple messages. It is an action plan that is ongoing. It will not be a statement next week and then that is the last time we talk about the issue.

PRINCIPAL REPORTS

Candice Fowler, Principal, Hollis Upper Elementary School (HUES), commented on the successful ending of the year. She thanked the Hollis Police Department for sending officers over to assist with traffic to ensure the reverse parade went smoothly. She commented on the ability to conduct the work that is being done on facilities.

The current focus is on re-entry and transition plans; what are all the aspects it takes to ensure we provide as safe a place as we can for all staff and students, and that everyone feels comfortable when walking through the doors in the fall.

Paula Izbicki, Principal, Hollis Primary School (HPS), spoke of the 3rd grade drive-by; went to 84 houses. Although it was initially believed they would be driving around for approx. 2 hours, it turned into about 5 hours, and was well worth it! Students received t-shirts, thanks to the PTA, their certificates and recorder belts, which were all things they were looking forward to getting at the end of the year.

Classroom teachers did celebrations with their classes. Specialists and others attended and were able to say good-bye.

They just completed reviewing report cards. The building is coming along well.

There is a lot of summer work, which is the current focus. Each year teachers submit work they plan to do over the summer. A lot of the focus this year was reflection on remote learning, what best practices we can take from that that could possibly be used in the classroom, what can we change going forward should we have to go to remote learning.

Principal Izbicki expressed her gratitude for the amount of feedback received from parents.

Chairman Mann commented on the great job done steering through this time and getting the District through remote learning.

Member Arthur spoke of the closure provided by having the parade back to the school. She noted seeing the 3rd grade promotion; some of the visits to the houses, on social media and how pleased she was.

Noted was that Paula Lockhart, Karen Amber, and MaryAnn Simco, support staff member who has been in both HPS and HUES for quite a few years, retired. Susan Caron is moving from 4th grade to 5th grade and Amanda Tanguay (formerly Inman) will move from 6th grade to 5th grade. Baily Ryan is the new 6th grade teacher coming to the District from Plymouth State University; highly recommended by the schools she worked with in full-year teaching position. Due to enrollments, at this point in time, there are 4 sections of 4th grade (did not have to replace 4th grade position).

Vice Chairman Fareed commented on enrollment numbers noting it appears the numbers have increased across the District and that class enrollment size is healthy and within the ed specs. She questioned if there is any idea of what will occur over the summer. Superintendent Corey responded this is the first summer where there will be July and August meetings during which updates will be able to be provided.

Chairman Mann spoke of the vandalism incident at HUES, and requested a summation of what occurred. Superintendent Corey stated there were a few individuals who were hitting golf balls onto the roof at HUES, which did some damage to the solar panels. The police have identified those individuals and are working with them. The Administration deals with it through the School Resource Officer and the Chief of Police. Typically, a resolution can be reached that is best for all parties. He spoke of the outstanding relationship with the police department and the belief this will be able to be addressed in the coming weeks. Chairman Mann requested an update be provided at the July meeting.

Chairman Mann commented it seems our systems worked properly, e.g., cameras. He questioned if, through this incident, there is anything seen that the Board would need to take up from the standpoint of enhancing security measures. Superintendent Corey stated the Administration would review that and provide information for the Board's next meeting to help facilitate additional discussion.

PUBLIC INPUT - None

DISCUSSION

- Hollis Budget Committee

At the last meeting of the Budget Committee, Member Roy provided some of the detail of how the District was closing out the year; how funding would be expended, e.g., refreshing some of the technology that was loaned out during remote learning. They were pleased to hear the Board would be discussing rental rates at 4 Lund Lane.

Kelly Seeley, Business Administrator, noted the Town acquired rates for their financing. That information was shared with the SAU. The rates the SAU has acquired are close to what the Town is getting.

- SAU41 School Year Transition Planning

Assistant Superintendent Thompson noted the Administration is well underway with the transition planning for the 2020-2021 school year. A framework has been developed (included as part of the agenda). The framework borrows from FEMA, their Incident Command model. When you look at the Incident Command model you are looking at a very efficient way to manage your resources, clear decision making, and open lines of communication.

Over the past few months, the Leadership Team has gone through and reviewed all of the government and non-government agency reports that offer guidance on returning to school. No one report provides a clear guideline for returning to school. They provide some considerations, things we should think about before making the decision to go back to school. All of the considerations have been gathered and sub-committees have been formed to address them.

The sub-committees all report back to the Superintendent. They will make a series of recommendations based upon three possible models. The *remote learning* model is what we experienced for the last quarter of the year, a *hybrid model*, which would really exist for one of two purposes; if we needed to meet some specific social distancing guidelines that didn't allow us to have all students in the building at once or a model that could be used to accommodate families who are either unwilling or unable to send their children back to school in the fall, and *on-site learning* for all students. The Administration is planning for all three. As we get into the summer months when conditions might change, more guidance may come out, etc., we will have one of these models that we will look to implement for the school year, and the other two will become our contingency plans.

Assistant Superintendent Bergskaug remarked the considerations were divided into different categories and identified smaller working groups that could focus their efforts on a narrower selection of considerations. The sub-committees were developed with the idea of having all stakeholders in the District represented, e.g., different districts, different roles based on individual expertise, building level leadership (facilitators). Every week the facilitators meet and discuss with SAU leadership the work that is being done, where they are at, any roadblocks, possible cross-over.

The document provided identifies the areas of focus for the sub-committees and lists basic descriptors. There are many things to consider with each.

Instructional

- How many students can we safely fit in a standard 900 sq. ft. classroom if social distancing requirements remain in place
- How do we minimize the transition of the virus through surface contact; consider going paperless
- Do we have the capacity to issue each student a Chromebook if they do not have a dedicated device they can bring to and from school
- Do we consider closing areas that are accessed by large volumes of students, e.g., computer labs, library, and what are the recommendations and protocols for those spaces.

Technology

- How many students have dedicated devices, and how many more are needed
- What resources prove to be most effective for each age and stage and what is the amount of time that should be spent on technology tools

- How do we provide professional development for teachers to ensure they are utilizing technology to maximum capacity
- How-to guide for parents and students so that we know those using the tools know how to utilize them

Human Resources

- What type of professional development is needed; do we need additional days
- What restrictions have to be put in place to limit volunteers, and how do we continue to function with potentially limiting the number of volunteers in our buildings
- How to ensure recommendations made are in line with Collective Bargaining Agreements
- What do the opening days of school look like; Professional Development days
- What will happen if we return to the building and then there is a positive case; District response

Health & Safety

- What is the reasonableness of temperature checking all faculty and students upon entry; is self-reporting a better model of temperature or symptoms
- What is the protocol for responding if or when a staff member or student contracts the virus
- How do we do a fire drill if needing to ensure social distancing

Facilities

- Are masks and/or face shields a recommendation or requirement
- how do we manage some of our younger learners if recommending that masks be required or not
- If we state masks are required and there is a refusal; how to address
- What does the Nurse's office look like; different rooms for those arriving for daily medication versus those arriving due to symptoms
- Do we add plexiglass to the reception area or in front of the teacher; what is the recommendation
- Do we use water fountains
- Do we shift custodial hours to different times of day to ensure sanitizing spaces at hours different from what we typically do in a school day
- What HVAC considerations need to be accounted for and evaluated
- What products are safest (for cleaning surfaces)

Student Services

- How do we account for the intensive social and emotional needs of all students
- How do we progress monitor students; account for gaps created during remote learning
- How do we support students with complex medical needs; if require student not return to school
- Would there be consequences if students refuse to social distance if social distance were the recommendation

Food Service

- Do we have lunches; do bag lunch and deliver to classrooms – what does supervision look like (CBA requirements for duty-free lunches)
- What does that do to food-based allergies
- How do we account for the potential disruption of the Master Schedule if we have to shrink lunches or space out differently

- If food distribution takes place in cafeteria, can we add plexiglass, do we consider moving to cashless transactions only, and considering small fee attached to MySchoolBox, whose responsibility is it to cover that if we refuse to accept cash

Extra-Curricular

- Do we hold clubs or only remotely
- A lot of athletic considerations are directed by other agencies; do we go with that or have our own guidelines
- How soon should outside organizations access our buildings
- Fieldtrips; do we restrict busing to locations we do not have as much control over, out of State, etc.
- Buses; social distancing

Transportation

- Transportation company providing their proposal
- How do we manage student parking at the high school; make modifications to current protocol
- Employee parking; requests about when to enter/exit vehicle

The first meeting of each of the sub-committees was intended to review the items identified and add specific considerations that may not have been part of the guiding references. The list has grown. Future meetings are intended to result in a decision with a recommendation to the Superintendent for his consideration.

Vice Chairman Fareed commented on the subject matter of the presentation being the most important topic before the Board under the current circumstances. However, noted administrative staff would be lost to their next public meeting at 6:00 p.m., and with the additional time-critical items remaining on the agenda, she questioned the will of the Board relative to postponing discussion around the presentation until the July meeting at which point there will be a firmer set of recommendations.

Member Roy questioned, and was informed Assistant Superintendent Bergskaug would accept feedback/questions via email.

Member Arthur questioned the frequency with which the teams are meeting, and whether it is in person or remote. She commented on the vast amount of work that needs to be done. Assistant Superintendent Bergskaug responded it varies by committee, but at a minimum it is 1-2/week and each Wednesday morning all of the facilitators meet with the SAU Leadership Team, and report out. That is the point at which they can identify duplicate efforts and/or provide guidance or direction for the committees.

Member Roy questioned if a drop-dead date has been identified at which point a decision will be made. Assistant Superintendent Bergskaug stated the recommendations would go to the Superintendent in early July for his review and use in making decisions to be presented at a mid to late-July Board meeting.

There are three different models. At that time, it would not be the decision of which model to go with, but on the plan as a whole. As additional information is received, a final decision will be made as to which model will be implemented.

Member Kellner stated agreement with having a more detailed conversation next month. She is pleased with the level of communication that has been in place throughout this pandemic. Parents will be looking to be provided with information as soon as it can be provided.

- Extended School Year Update

The Extended School Year (ESY) will begin June 29th and run until August 13th. Two additional weeks have been added; one to account for earlier end to school year and the other for the fact that we start the next school year a little later. The vast majority of the students will receive their ESY program remotely. A small number of students will go onsite to receive those services. Those that will be onsite will be confined to the high school. There has been a small cohort of students who have been going onsite for remote learning, e.g., those having significant disabilities. There are very tight safety protocols in place. Students will be in the building by themselves; no other students, and will be on a rotating schedule that allows them to receive their services with upmost safety and health measures in place. In all, there are 51 students who will attend ESY remotely and 4 who will receive onsite services for ESY.

- H-SMART Update

Superintendent Corey informed the Board everything is progressing nicely. They meet weekly. Have selected the lighting company that will be replacing the lights internally and externally at the two buildings. The insulation company has been selected for HUES, and details are being finalized around the mechanical upgrades with regard to the heating systems; HVAC units at HUES and air source heat pumps at HPS.

This evening the Board will discuss the lease; interest rate was 1.82%. All construction planned for this summer is expected to be completed August 15th.

- SAU Rent

During discussion around renovation of the barn, one of the questions posed by the Hollis Budget Committee was with regard to rental rates. The intent of putting this item on the agenda for each of the school boards was to provide notice that some steps are needed if the intent is to move forward with the barn project. The Budget and Finance Committees would like to see some of the cost of the barn offset by rental income.

PUBLIC HEARING

- Hollis School District Maintenance Trust and The Water System Trust

MOTION BY MEMBER ARTHUR TO RECESS UNTIL THE CONCLUSION OF THE PUBLIC HEARINGS

MOTION SECONDED BY MEMBER ROY

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Carryl Roy, Amy Kellner, Brooke Arthur, Tammy Fareed

4

Nay:

0

MOTION CARRIED

Chairman Mann's participation was interrupted.

The Board recessed at 5:35 p.m.

The Board reconvened at 5:42 p.m.

DELIBERATIONS

- To see what action the Board will take regarding the Resolution to authorize the lease purchase of energy conservation and related improvements at District schools in principal amount not to exceed \$3,108,900

**MOTION BY MEMBER ROY THAT THE RESOLUTION ENTITLED, “RESOLUTION TO AUTHORIZE LEASE PURCHASE OF ENERGY CONSERVATION AND RELATED IMPROVEMENTS AT DISTRICT SCHOOLS IN PRINCIPAL AMOUNT NOT TO EXCEED THREE MILLION ONE HUNDRED EIGHT THOUSAND NINE HUNDRED DOLLARS (\$3,108,900),” BE APPROVED IN FORM PRESENTED TO THIS MEETING, AND THAT AN ATTESTED COPY OF SAID RESOLUTION BE INCLUDED WITH THE MINUTES OF THIS MEETING
MOTION SECONDED BY MEMBER KELLNER**

ON THE QUESTION

The language of the Resolution is as follows:

“RESOLUTION TO AUTHORIZE LEASE PURCHASE OF ENERGY CONSERVATION AND RELATED IMPROVEMENTS AT DISTRICT SCHOOLS IN PRINCIPAL AMOUNT NOT TO EXCEED \$3,108,900

Under and pursuant to the general laws of the State of New Hampshire, including the Municipal Finance Act (RSA Ch. 33), the School Board of the Hollis School District (the “District”) hereby resolves as follows:

- 1. That, pursuant to RSA 33:7-e, the Superintendent of Schools (the “Superintendent”) is authorized, in consultation with the Facilities Committee, to manage and administer the acquisition and installation of energy conservation equipment and related improvements at Hollis Upper Elementary School and Hollis Primary School (the “Project”), including execution and delivery of design, engineering, construction, and other contracts and documents at a total Project cost not to exceed \$3,108,900, and any such prior action by the Superintendent is hereby ratified and confirmed;*
- 2. That the Superintendent is authorized to accept the lease purchase financing proposal of TD Equipment Finance, Inc. (the “Lessor”), dated May 19, 2020 (the “Proposal”), to provide lease purchase financing of the Project in principal amount not to exceed \$3,108,900, and to execute and deliver a lease purchase agreement with the Lessor in such form not inconsistent with the terms of the Proposal and this Resolution as the Superintendent may approve, said approval to be conclusively evidenced by the execution and delivery thereof (the “Lease”);*
- 3. That the Superintendent is authorized to execute and deliver an escrow agreement with the Lessor or its nominee, or with a third party financial or trust institution (the “Escrow Agreement”), if applicable, to hold funds in an escrow account pending disbursement for the Project, said Escrow Agreement to be on such terms not inconsistent with the Proposal and this Resolution as the Superintendent may approve, including without limitation a provision granting Lessor or third party financial or trust institution a security interest in the escrow account, said approval to be conclusively evidenced by the execution and delivery thereof;*
- 4. That the Superintendent is authorized to designate the Lease, as applicable, as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”);*
- 5. That the Superintendent is authorized to covenant on behalf of the District that (i) no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition*

of which would cause the Lease to be an “arbitrage bond” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, (the “Code”), and (ii) the proceeds of the Lease and the Equipment financed by the Lease shall not be used in a manner that would cause the Lease to be a “private activity bond” within the meaning of Section 141 of the Code;

- 6. That the Superintendent is authorized to execute and deliver such tax certificates, arbitrage and use of proceeds certificates, and other documents and certificates as may, in the Superintendent’s opinion, be necessary or convenient to effect the transactions herein authorized, to be in such form not inconsistent with this Resolution as the Superintendent may approve, said approval to be conclusively evidenced by the execution and delivery thereof;*
- 7. That the Superintendent and other appropriate officials of the District, acting singly, are authorized to execute and deliver on behalf of the Lessee such security agreements, UCC-1 financing statements, fixture filings, and other documents and certificates as may be required in connection with the Lease and Escrow Agreement;*
- 8. That the Superintendent is authorized to covenant, certify and agree, on behalf of the District, for the benefit of the Lessee, that the District will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to ensure the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, to the extent applicable, are met;*
- 9. That the Superintendent, in consultation with Bond Counsel, is authorized to implement written procedures with respect to the Lease for the purpose of (i) ensuring timely “remedial action” for any portion of the Lease that may become “non-qualified bonds,” as those terms are defined in the Code and regulations thereunder; and (ii) monitoring the District’s compliance following execution of the Lease with the arbitrage, yield restriction, and rebate requirements of the Code and regulations thereunder;*
- 10. That the Superintendent is authorized and empowered in the name and on behalf of the District to do or cause to do all such other acts and things as may be necessary or desirable in order to effect the Lease and Escrow Agreement and the completion of the Project, in accordance herewith, and any such prior action by them is hereby ratified and confirmed;*
- 11. That if the Superintendent is for any reason unavailable to, as applicable, approve, execute, or attest the Lease, Escrow Agreement, any related financing documents, or documents related to the Project, the person or persons acting in any such capacity, whether as an assistant, a deputy or otherwise, is authorized to act for such official with the same force and effect as if such official had herself/himself performed such act;*
- 12. That appropriate officials of the District are authorized to execute and deliver on behalf of the District such other documents and certificates as may be necessary or convenient to the execution and delivery of the Lease and Escrow Agreement;*
- 13. That the School Board hereby declares its official intent pursuant to Section 1.150-2(e) of the Income Tax Regulations that the District reasonably expects to use the proceeds of tax exempt financing to reimburse certain original expenditures from the District’s general fund that were made within 60 days prior to*

adoption of this Resolution or that are to be made after adoption of this Resolution, which original expenditures have been or will be incurred in connection with the Project; that the District reasonably expects that the maximum principal amount incurred by the District to finance the Project will not exceed \$3,108,900; and that this declaration of official intent shall be kept in the permanent records of the District and shall be reasonably available for public inspection; and

14. *That an attested copy of this Resolution be filed with the minutes of this meeting.”*

Member Roy questioned if the language of the Resolution is standard with projects such as this, and was informed it is. Although a lengthy document, it encompasses the various aspects, though unlikely, that could occur. Bond council has created the language, which mirrors that which was used for the last project as well as within the other districts.

Superintendent Corey stated the Resolution to reflect official approval of the 1.82% rate with TD Bank to proceed forward with HSMART as a municipal lease.

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Carryl Roy, Amy Kellner, Brooke Arthur, Robert Mann, Tammy Fareed
5
Nay: 0

MOTION CARRIED

- To see what action the Board will take regarding the Administration’s recommendation for the Hollis School District Maintenance Trust

School Building Maintenance Expendable Trust Fund

HUES	Bathroom Flooring	\$ 3,000 (end of life)
	ASHPs – Admin-Nurse	13,000 (replacement/additional)
	Classroom Furniture – Phase I	5,000 (replacements needed)
	Cameras	5,481 (District portion (20%) of PSIF Grant Cost)
	Parking Lot & Drury Sealing	<u>\$ 13,500</u> (scheduled time)
	HUES Sub-Total	\$ 39,981
HPS	Exterior Painting	\$ 11,000 (gym and ground level around bldg.)
	Classroom Furniture – Phase I	7,000 (replacements needed)
	Classroom Cabinets-Phase II	6,500 (needed storage)
	Main Office Carpet	9,000 (end of life)
	Clssrm/Hllwy Flooring – Phase I	20,000 (end of life)
	Playground Fencing	11,500 (safety/repair)
	Restroom ADA Evaluation	2,000 (prep for future repairs/compliance)
	Parking Lot Sealing	<u>\$ 11,500</u> (scheduled time)
	HPS Sub-Total	\$ 78,500
	TOTAL:	\$118,481
	Current Balance:	\$120,670
	To be added in FY21:	120,000

FY21 Expenditures 118,481
FY21 Ending Balance: \$122,189 (Anticipated)

MOTION BY MEMBER KELLNER TO AUTHORIZE THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED ONE HUNDRED EIGHTEEN THOUSAND FOUR HUNDRED EIGHTY ONE DOLLARS (\$118,481) FROM THE SCHOOL BUILDING MAINTENANCE EXPENDABLE TRUST FUND FOR THE PURCHASE OF THE MAINTENANCE ITEMS IDENTIFIED DURING THE PUBLIC HEARING
MOTION SECONDED BY MEMBER MANN

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Carryl Roy, Amy Kellner, Brooke Arthur, Robert Mann, Tammy Fareed

5

Nay:

0

MOTION CARRIED

- To see what action the Board will take regarding the Administration's recommendation for The Water System Trust

Water System Expendable Trust

Emergency repair for the water control system addressed at the Rocky Pond location.

FY19 Balance: \$45,796
To be added in FY21: 0
FY20 Expenditures: **5,734** (Emergency Water Control Repairs)
FY21 Expenditures: \$ 0
FY21 Ending Balance: \$40,062

MOTION BY MEMBER KELLNER TO AUTHORIZE THE EXPENDITURE OF FIVE THOUSAND SEVEN HUNDRED THIRTY FOUR DOLLARS (\$5,734) FROM THE HOLLIS SCHOOL DISTRICT WATER SYSTEM EXPENDABLE TRUST FUND TO COVER THE COST OF EMERGENCY SERVICE AND REPAIRS TO THE WATER SYSTEM AT THE ROCKY POND ROAD LOCATION PERFORMED IN 2020

MOTION SECONDED BY MEMBER MANN

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Carryl Roy, Amy Kellner, Brooke Arthur, Robert Mann, Tammy Fareed

5

Nay:

0

MOTION CARRIED

NON-PUBLIC

MOTION BY MEMBER ROY THAT THE BOARD GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3 II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE AND (c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF

MOTION SECONDED BY MEMBER MANN

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Carryl Roy, Amy Kellner, Brooke Arthur, Robert Mann, Tammy Fareed

5

Nay:

0

MOTION CARRIED

The Board went into non-public session at 6:02 p.m.

The Board came out of non-public session at 6:25 p.m.

ADJOURNMENT

MOTION BY MEMBER ARTHUR TO ADJOURN

MOTION SECONDED BY MEMBER ROY

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Carryl Roy, Amy Kellner, Brooke Arthur, Robert Mann, Tammy Fareed

5

Nay:

0

MOTION CARRIED

The June 17, 2020 meeting of the Hollis School Board was adjourned at 6:25 p.m.

Date _____ Signed _____

RESOLUTION TO AUTHORIZE LEASE PURCHASE OF ENERGY CONSERVATION AND RELATED IMPROVEMENTS AT DISTRICT SCHOOLS IN PRINCIPAL AMOUNT NOT TO EXCEED \$3,108,900

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2. That the Superintendent is authorized to accept the lease purchase financing proposal of TD Equipment Finance, Inc. (the "Lessor"), dated May 19, 2020 (the "Proposal"), to provide lease purchase financing of the Project in principal amount not to exceed \$3,108,900, and to execute and deliver a lease purchase agreement with the Lessor in such form not inconsistent with the terms of the Proposal and this Resolution as the Superintendent may approve, said approval to be conclusively evidenced by the execution and delivery thereof (the "Lease");
3. That the Superintendent is authorized to execute and deliver an escrow agreement with the Lessor or its nominee, or with a third party financial or trust institution (the "Escrow Agreement"), if applicable, to hold funds in an escrow account pending disbursement for the Project, said Escrow Agreement to be on such terms not inconsistent with the Proposal and this Resolution as the Superintendent may approve, including without limitation a provision granting Lessor or third party financial or trust institution a security interest in the escrow account, said approval to be conclusively evidenced by the execution and delivery thereof;
4. That the Superintendent is authorized to designate the Lease, as applicable, as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code");
5. That the Superintendent is authorized to covenant on behalf of the District that (i) no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, (the "Code"), and (ii) the proceeds of the Lease and the Equipment financed by the Lease shall not be used in a manner that would cause the Lease to be a "private activity bond" within the meaning of Section 141 of the Code;
6. That the Superintendent is authorized to execute and deliver such tax certificates, arbitrage and use of proceeds certificates, and other documents and certificates as may, in the Superintendent's opinion, be necessary or convenient to effect the transactions herein authorized, to be in such form not inconsistent with this Resolution as the Superintendent may approve, said approval to be conclusively evidenced by the execution and delivery thereof;

7. That the Superintendent and other appropriate officials of the District, acting singly, are authorized to execute and deliver on behalf of the Lessee such security agreements, UCC-1 financing statements, fixture filings, and other documents and certificates as may be required in connection with the Lease and Escrow Agreement;
8. That the Superintendent is authorized to covenant, certify and agree, on behalf of the District, for the benefit of the Lessee, that the District will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to ensure the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, to the extent applicable, are met;
9. That the Superintendent, in consultation with Bond Counsel, is authorized to implement written procedures with respect to the Lease for the purpose of (i) ensuring timely “remedial action” for any portion of the Lease that may become “non-qualified bonds,” as those terms are defined in the Code and regulations thereunder; and (ii) monitoring the District’s compliance following execution of the Lease with the arbitrage, yield restriction, and rebate requirements of the Code and regulations thereunder;
10. That the Superintendent is authorized and empowered in the name and on behalf of the District to do or cause to do all such other acts and things as may be necessary or desirable in order to effect the Lease and Escrow Agreement and the completion of the Project, in accordance herewith, and any such prior action by them is hereby ratified and confirmed;
11. That if the Superintendent is for any reason unavailable to, as applicable, approve, execute, or attest the Lease, Escrow Agreement, any related financing documents, or documents related to the Project, the person or persons acting in any such capacity, whether as an assistant, a deputy or otherwise, is authorized to act for such official with the same force and effect as if such official had herself/himself performed such act;
12. That appropriate officials of the District are authorized to execute and deliver on behalf of the District such other documents and certificates as may be necessary or convenient to the execution and delivery of the Lease and Escrow Agreement;
13. That the School Board hereby declares its official intent pursuant to Section 1.150-2(e) of the Income Tax Regulations that the District reasonably expects to use the proceeds of tax exempt financing to reimburse certain original expenditures from the District’s general fund that were made within 60 days prior to adoption of this Resolution or that are to be made after adoption of this Resolution, which original expenditures have been or will be incurred in connection with the Project; that the District reasonably expects that the maximum principal amount incurred by the District to finance the Project will not exceed \$3,108,900; and that this declaration of official intent shall be kept in the permanent records of the District and shall be reasonably available for public inspection; and
14. That an attested copy of this Resolution be filed with the minutes of this meeting.

A true copy as adopted by a majority of the School Board, attest: _____
District Clerk

CERTIFICATION

I certify that the June 17, 2020 meeting of the Hollis School Board was: [*check one box*]

- conducted as a public meeting with no Board members participating remotely; or
- conducted through telephonic, video, electronic, or other similar means of remote participation, and that the Board's vote on this Resolution was taken by roll call as follows:

Board Member	PARTICIPATION			VOTE		
	Physically Present	Attending Remotely	Not Attending	YES	NO	ABSTAIN
Robert Mann						
Tammy Fareed						
Brook Arthur						
Amy Kellner						
Carryl Roy						
TOTALS:						

Date: _____, 2020

_____ District Clerk