

**St. Louis Park Public Schools**  
Minutes of the Regular School Board Meeting  
Tuesday, January 10, 2023 – 6:30 p.m.  
Organizational Meeting & Business Meeting  
St. Louis Park High School Room C350

The regular meeting of the School Board of Independent School District No. 283 of St. Louis Park, Hennepin County, Minnesota, convened at 6:30 p.m. on Tuesday, January 10, 2023 in St. Louis Park High School Room C350. Present were Board Members Anne Casey, Ken Morrison, C. Colin Cox, Abdihakim Ibrahim (6:37 p.m.), Sarah Davis, Virginia Mancini, and Superintendent Astein Osei. Director Heather Wilsey was absent.

**CALL TO ORDER**

Chair Anne Casey called the meeting to order at 6:35 p.m.

**LAND ACKNOWLEDGEMENT**

**APPROVAL OF AGENDA**

A motion was made by Davis, seconded by Mancini to approve the agenda, as presented. The motion passed 6-0. Director Ibrahim was absent at the time of vote.

**ELECTION OF SCHOOL BOARD OFFICERS**

**Election of School Board Chair**

A motion was made by Cox to nominate Anne Casey to serve as Board Chair of the St. Louis Park School Board until the January 2024 Organizational School Board Meeting. No other nominations were made. The motion passed 6-0.

Elected Board Chair Casey presided over the following nominations and election of Vice Chair, Clerk, and Treasurer.

**Election of School Board Vice Chair**

A motion was made by Davis to nominate C. Colin Cox to serve as Board Vice Chair of the St. Louis Park School Board until the January 2024 Organizational School Board Meeting. No other nominations were made. The motion passed 6-0.

**Election of School Board Clerk**

A motion was made by Casey to nominate Wilsey to serve as Board Clerk of the St. Louis Park School Board until the January 2024 Organizational School Board Meeting. No other nominations were made. The motion passed 6-0.

**Election of School Board Treasurer**

A motion was made by Morrison to nominate Abdihakim Ibrahim to serve as Board Treasurer of the St. Louis Park School Board until the January 2024 Organizational School Board Meeting. No other nominations were made. The motion passed 6-0.

**SUPERINTENDENT'S REPORT**

Superintendent Osei the student delegates who participated in the 2023 Youth in Government Conference from January 5-8, 2023. Youth in Government is a program where high school

students get to serve as legislators, judges, attorneys, lobbyists, representatives, and other government officials in a mock government. They hold meetings throughout the fall to prepare for the four day student-run YIG Conference, which takes place at the Minnesota State Capitol and the Hilton Hotel in Minneapolis. Seniors Isaac Israel, Amira Abdirahman, Sebastian Tangleson, and advisor Emma Engebretson started Youth in Government at SLPHS this year and formed a delegation that has already grown to 24 students. Next Superintendent Osei invited the community to attend the St. Louis Park High School Theatre Presentation of *Our Place*. Terry Wayne Gabbard's one-act play weaves together five stories tied by their common location. All performances took place in the High School Auditorium. Superintendent Osei concluded by recognizing student participation in the Together We Make A Difference conference. Between August and October, Forbes Solutions PLLC and Youth Lens 360 partnered with the Minnesota State High School League, AMSD, the Minneapolis Foundation and several other associations on a statewide initiative to address racial harm in athletics and school activities. Seven student-led statewide convenings hosted 1,500 students to discuss the issue of racial harm, bias and cross pollinate ideas to create anti-racist events for athletics and activities across the state. The themes that arose will become the focus of the student conference where students will once again lead and facilitate discussions, create action steps and work together to create a collective action plan for respectful behavior at athletic and school activities. All districts across Minnesota were invited. St. Louis Park will be one of 38 districts from across the state to participate in this conference. Superintendent Osei will be attending this conference with Athletic Director Andy Ewald and 10 multi-sport High School Athletes.

## **DISCUSSION ITEMS**

### **Progress Reporting Program Review Update**

Patrick Duffy, Director of Teaching, Learning & Leadership, and Progress Reporting Design Team members Ila Saxena, Abigail Lugo, and Murna Rome presented updates on the work of the team's Phase II curriculum and instruction review and development process. The team shared the timeline for their work, the reason they applied to be on the team and engage in this work, and their racial equity purpose statement. In this last phase, the design team has been working on developing their collaborative team and articulating the scope of their work which includes review of grading practices, conferences, and Policy 642 Student Progress Reports to Parents/Guardians. The team will continue to gather stakeholder feedback and thoughts, host a consulting team meeting, and will be back in the spring to provide another update at a school board meeting.

### **Restorative Practices in St. Louis Park Public Schools**

Michele Edwins, Restorative Practices Coordinator and Alissa Case, Restorative Practices Specialist provided an overview of Restorative Practices in St. Louis Park Public Schools. Beginning and ending with a grounding reading, Michele and Alissa shared their connection to restorative values that guide their work and provided a high level overview of Restorative Practices. They then shared information about a Non-Exclusionary Grant that St. Louis Park Public Schools received through the Minnesota Department of Education (MDE). This grant funds a full-time Restorative Practices position for the school year, twelve full training days with MDE between this school year and next. The grant supports the Restorative Practices team in their work to build relationships with staff and provide opportunities to experience and learn about Restorative Practices, collaborate with staff to offer Restorative Practices experiences to student leaderships groups, review building systems and practices looking for opportunities for more restorative approaches, and to cultivate Restorative Practices leadership across the district.

## **ORGANIZATION OF THE SCHOOL BOARD**

A motion was made by Morrison, seconded by Cox to approve the Organization of the School Board, as presented. For the purposes of organization of the Board, the Board was asked to authorize and re-designate the following:

### **1. Official Newspaper of the School District**

State law requires publication of official Board proceedings and certain legal notices in the “official newspaper of the District.” The Sun Sailor is recommended as the official newspaper of the District.

### **2. The Board must designate depositories for legal purposes. Operating Account Depositories**

It is recommended that the Board re-designate the following bank accounts for the July 1, 2022 through June 30, 2023 (FY23) and July 1, 2023 through June 30, 2024 (FY24):

- Associated Bank
- Citizens Independent Bank
- Capital One for escrow/purchase lease agreement

### **Investment Account Depositories**

It is recommended that the following banks and savings and loan associations be designated the official depositories for investment:

- PMA Securities, Inc.
- MN Trust Community Investment

### **3. Electronic Fund Transfer Authorization**

It is recommended that the Director of Business Services be authorized to use electronic processes to transfer funds.

### **4. Authority to Make Investments**

It is recommended that the Superintendent or the Director of Business Services be authorized to make financial investments for Independent School District 283, St. Louis Park, for FY23 and FY24.

### **5. Authority to Disburse Salaries**

It is recommended that the Superintendent or the Director of Business Services be authorized to make disbursements for salaries as provided for individual employment contracts, master employment agreements or School Board resolutions for fiscal years FY23 and FY24.

### **6. Authority for Early Claim Payments**

It is recommended that the Superintendent or Director of Business Services pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to

utilize discount privileges, and such claims shall be reported to the School Board for FY23 and FY24.

**7. Authorization to Purchase**

It is recommended that the Superintendent or the Director of Business Services be authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board, provided that any transaction in any amount exceeding the minimum amount of \$175,000 (M.S. 471.345.Subd.3) for which bids are required must first be specifically authorized by the Board and must fulfill all other applicable requirements in Section 123B.52.

**8. Deputy-Clerk and Deputy-Treasurer**

It is recommended that the Director of Business Services be appointed Deputy Treasurer and the Executive Leadership Partner be appointed Deputy Clerk of Independent School District 283, St. Louis Park, for FY23 and FY24.

**9. Check Signatures**

It is recommended that any two of the Superintendent, Director of Business Services or designee be authorized to affix mechanical/digital signatures on payroll and accounts payable checks of Independent School District 283 on behalf of the School Board Chairperson, Clerk and Treasurer.

**10. Appointment of School Attorneys**

It is recommended that during the year 2023 the firms Dorsey & Whitney, Knutson Flynn & Deans, P.A., and Kennedy & Graven be designated to provide the District's legal counsel. The School Board also authorizes the services of other legal counsel selected by the Superintendent, as necessary to conduct business and protect the legal interests of the School District.

**RESOLUTION APPOINTING DISTRICT RESPONSIBLE AUTHORITY**

An annual resolution is necessary to meet data privacy reporting requirements as set forth by the State of Minnesota.

***BE IT RESOLVED***, pursuant to the provisions of MN Statutes, Section 13.02 Subdivision 16, Astein Osei, Superintendent is hereby appointed Responsible Authority for St. Louis Park Public Schools, ISD #283.

***BE IT FURTHER RESOLVED***, Astein Osei, Superintendent of Schools, is hereby authorized to take all actions necessary to assure that all programs, administrative procedures and forms used within St. Louis Park School District #283 are administered in compliance with the provision of Minnesota Statutes Section 13, as amended, and with Rules as lawfully promulgated by the Commissioner of Administration as published in the State Register, by the Office of Revisor of Statutes, State of Minnesota.

**UPON VOTE BEING TAKEN ON THE FOREGOING, MOTION PASSED 6 - 0.**

**ACTION AGENDA**

**2023 School Board Compensation**

A motion was made by Morrison, seconded by Mancini to approve the 2023 School Board compensation, as follows:

**APPROVED JANUARY 10, 2023  
EFFECTIVE for JANUARY 30, 2023 – DECEMBER 31, 2022 PAYCHECKS**

**BOARD OF EDUCATION POSITIONS AND ANNUAL SALARIES**

**The annual stipends are paid over 23 pay dates on the 15<sup>th</sup> and last days of the month starting January 30<sup>th</sup> through December 31<sup>st</sup>**

| <u>School Board Position</u> | <u>2023 Stipend</u> |
|------------------------------|---------------------|
| Chair                        | \$6,267             |
| Vice Chair                   | \$5,745             |
| Clerk                        | \$5,745             |
| Treasurer                    | \$5,745             |
| Director                     | \$5,223             |

Note: Additional meetings that take place **not** on regular school board meeting days are paid at \$55.00 for each meeting. These meetings' attendance will be recorded by the Executive Assistant to the Superintendent/Secretary to the School Board and submitted quarterly.

Chair, Vice Chair, Treasurer, and Clerk officers are elected every January at the Organizational meeting.

These rates will be adjusted each January based on the State of Minnesota funding formula percentage to K-12 public education revenues for that school year July1-June 30<sup>th</sup>.

**UPON VOTE BEING TAKEN ON THE FOREGOING, MOTION PASSED 6 - 0.**

**2023-24 School Board Meeting Dates**

A motion was made by Casey, seconded by Ibrahim to approve the School Board meeting dates for the 2023-24 school year, as presented. Meetings will continue to convene on the second and fourth Tuesday of the month. The motion passed 6-0.

**School Board Liaison Assignments**

A motion was made by Cox, seconded by Davis to approve the 2023 School Board liaison assignments and committee appointments, as presented. The motion passed 6-0.

**2024-25 Calendar**

A motion was made by Mancini, seconded by Morrison to approve the 2024-25 school year calendar, as presented. The motion passed 6-0.

**Parks and Recreation Advisory Commission Appointment**

A motion was made by Casey, seconded by Morrison to approve the appointment of David Yakes to serve on the Parks and Recreation Advisory Commission for the City of St. Louis Park. The motion passed 6-0.


**COMMUNICATIONS AND TRANSMITTALS**

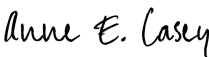
**ADJOURNMENT**

A motion was made by Cox, seconded by Ibrahim to adjourn. The motion passed 6-0. The meeting adjourned at 8:27 p.m.

Respectfully submitted:

Approved:

DocuSigned by:  
  
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Heather Wilsey, Clerk

DocuSigned by:  
  
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Anne Casey, Chair

*Minutes prepared by Flower M. Krutina*