Hillview PTO
Minutes of the Regular PTO Executive Board
Friday, September 10, 2021
8:30– 9:30 AM
Virtual Meeting

PTO Executive Board Members 2020-2021:

Co-Presidents	Ward Bullard & Astor Toyos	Volunteer Coordinator	Kelly Morehead
Co-Vice Presidents	Amy Beim & Amy Heinz	After-School Activities Coordinator	Tara Carranza Chapman
Treasurer	Jed Scolnik	After-School Athletics Coordinators	Brian Roberts & Derrik Shirley
Vice Treasurer	Wendy Turner	Parliamentarian	Krista Rosa
Financial Secretary	Vicki Eckert		
Recording Secretary	Tiffany Griego-Crowe	Principal	Willy Haug
Communications Chair	Alison Matthews	Teacher Representative	Aruna Dutta
Auditor	Archna Mehta	MPAEF Liaison	Jenna Atchison

Absent: Vicki Eckert
Quorum present: yes (16)
Ms. Aruna Dutta joined at 9:20 AM given her class schedule precludes her from joining at 8:30 AM.

I.	**Call To Order**	Ward Bullard & Astor Toyos	5 mins

The meeting was called to order at 8:33 AM by Astor Toyos.

II.	**PTO Board Meeting Minutes – Review & Approval**	Tiffany Griego-Crowe	2 mins

The June 9, 2021 meeting minutes were distributed on Sept. 6, 2021 and approved unanimously as distributed. Astor Toyos moved approval; Alison Matthews seconded.

III.	**Presidents' Report**	Ward Bullard & Astor Toyos	5 mins

- Piloting method of pursuing asynchronous Board updates.
- BTSN great job by Mr. Haug & Staff.
- Preparing launch of Teacher Grants Program (Overview, Google Form); we hope to have our first programs to review/approve at our Oct. meeting.
- Exploring proposed Student Grants Program (Overview, Google Form); this will be discussed in the Oct. board meeting.
- Moving PTO Executive Board meetings to start at 9:00am so Ms. Dutta can join.

IV.	**Principal's Report**	Willy Haug	15 mins

- General comments:
  - Expressed his thanks to all the current Board members and said all is off to a great start.

- With respect to school activities, guidelines and protocols are a moving target; teachers and students can act a bit more normal, while remaining cautious due to COVID.
- Refer to the Weekly Newsletter for upcoming events and happenings on-campus.

- Student Activities:
  - Significant effort is being invested in keeping student energy up, giving students several activities and events, opportunities to show school spirit and pride, and have as much of a normal year as possible.
  - Mr. Haug thanked Danielle O'Brien and Danny Chiu for supporting school activities and ASB and stepping in to fill this role.
  - 17+ clubs that are meeting at lunch, indicating great student ownership; Mr. Haug is happy to support new student ideas; PTO directly supports student clubs. https://district.mpcsd.org/Page/567
  - First Spirit Week will be Sept. 13th – 17th.
    - Monday will be College Day
    - Facilitated by a new 8th grade leadership class designed to be like ASB.
    - Academy competitions are planned.
  - Fall Play: Auditions underway for Fall Play
    - 100+ kids auditioned, and everyone who auditioned will play part
    - Performances will be Nov 19th -20th; whether staged indoors in PAC or outside TBD.
  - 2 Movie Nights:
    - 8th Grade Movie Night: 7:30-9:30 PM on Sept. 17th
    - 6th and 7th grade Movie Night: 7:30-9:30 PM on Oct. 15th
- Staffing:
  - Mr. Darmanin could not start the school year with us and may return in November.
  - May be close to securing a substitute counselor to step in for Megan Cantalupi (6th grade counselor on maternity leave for 6-8 weeks).
  - Seeking support for Michael Perla who is leading 2 coding classes; Starfire will potentially help with resources.
- Parent/Teacher/Student Conferences:
  - Tuesday, Oct. 5th– Friday, Oct. 8th, via Zoom; will be minimum days.
  - Conferences will be more student-led.
  - College Bound Fall Family Dinner: Tues, Oct 5th 4:30-7:00 PM outdoors, PTO-supported event; Teachers will conduct in-person conferencing with these students safely outdoors.

V.	**MPAEF / OCC Updates**	Ward Bullard	5 mins

- OCC Update:
  - We are in the 4th week of the campaign and tracking well with last year. To date, 40.2% participation (compared to 39% as of this time last year). To date, $1.7M raised overall ($1.3M as of this time last year).
  - OCC Car Line Celebration on Aug 27 was a hit; thanks for all who turned out.
  - Campaign concludes Friday, October 1st, and there is still time to make pledge: https://www.supportmpcsd.org/

VI.	**Vice Presidents' Report**	Amy Beim & Amy Heinz	N/A

- No discussion

VII.	**Treasurer's Report**	Jed Scolnick	5 mins

- Income
  - Will soon collect funds from OCC following campaign
  - Received registration funds from flag football and volleyball
- Expenses
  - Anticipated expenses for flag football and volleyball soon
  - Allocated funds to WEB
- Refer to Jed's documents distributed on Sept. 8, 2021: Treasurer's Report for August 2021, which includes transactions and entries up to 8/31/21. The Statement of Financial Position is a snapshot of the bank balances, and the Budget vs Actuals shows what has been spent as it relates to the overall working budget.
  - No discussion

VIII.	**Auditor's Report**	Archna Mehta	N/A

- Audit will be presented at October meeting.

IX.	**After School Athletics**	Brian Roberts & Derrik Shirley	5 mins

- Flag football and volleyball programs are successful.
  - Volleyball: 4 girls' teams at each of the 6, 7, 8th grade levels for 12 total teams.
  - Flag football: Combined 6th and 7th grades to accommodate the registrations, 4 total teams; waitlist for 8th grade
- Ellen Long is stepping in to become Athletics Admin to handle email comms, coach support.
- Had Athletics director in the past; stipend from AD will be shifted to admin role.

X.	**Guest Presentation**	Re: Measure B	10 mins

- We were joined by two guest speakers from Measure B, Azadeh Rasmussen & Sherwin Chen.
- Discussed Measure B, on the ballot this Nov. 2021, which re-ups and increases the Menlo Park parcel tax, which supports our schools –quality teachers, reasonable class sizes, core academic programming and whole-child enrichment – and our property values.
- Measure B would increase the expiring parcel tax from $400 to $598 per parcel per year.
  - Replaces Measure X (passed in 2017) $400, which expires in less than 3 years.
- If passed, Measure B would:
  - Generate $55 million in guaranteed funding for the district, or $4.6 million/year for 12 years. What the measure will facilitate aligned revenues and expenses
- MPAEF spends about $20K per student, and parcel taxes comprise 15% of our funding.
- You can use this tool to endorse the measure, order a yard sign, and easily inform your friends about Measure B: https://outreachcircle.com/YXW504 / YesforMenloParkSchools.com

Sherwin and Azadeh left the meeting before the Executive Board commenced discussion.

Discussion:
Other MPCSD PTO Executive Boards have made the decision to approve an endorsement for the campaign. We have reviewed this possible approach with Superintendent Burmeister and external lawyers. We have reviewed the following information:

- Resolution, Measure and Full Text
- Primary Argument in Favor (signed by 5 community members)
- Rebuttal to Argument Against (signed by 5 additional community members)

Motion: That the Hillview PTO Executive Board provides approval for its support of Measure B.

Ward Bullard moved the motion. Amy Heinz seconded the motion. Tiffany Griego called for a vote. The motion was carried unanimously.
Mr. Haug and Ms. Dutta recused themselves from the vote.

XI.	**Teachers' Report**	Ms. Aruna Dutta	2 mins

- Ms. Dutta is honored and excited to be here.
- Thanked the PTO for providing a coffee cart after Back to School night.
- Requested information for how the $300/teacher stipends for supplies will be distributed.
  - Jed indicated the stipends will likely be distributed electronically.
  - Ward clarified the funds are to be used at each teacher's discretion for supplies and receipts are not needed.

XII.	**After School Activities**	Tara Carranza Chapman	N/A

- No discussion

XIII.	**Communications**	Allison Matthews	Submitted via email

- Newsletter team is off to an awesome start. Minna Tong/Monika Charette have made a fantastic team and bring such strengths to the role. We have fully transitioned to PS
- Website continues to be updated with the latest and greatest. Moving into Sept we'll be updating with conferences information, service club updates and hopefully ASB updates etc. Once dust has settled from the start of school will look towards updating photography, adding Twitter feeds, five core skills page etc. (the nice to haves)
- Supported Kelly M in helping transition academy comm through PS (created Academy groups, worked on giving leads access to post, created a handbook for Kelly, etc.)

IVX.	**Volunteers**	Kelly Morehead	Submitted via email

- All Academies have Leads who have been introduced to their respective academy teachers.
- 8th Grade Movie Night on 9/17 - request for 8 chaperones posted in ParentSquare.
- Next - solicit 6th grade volunteers to prep materials for cuneiform. (Remind volunteers of vaccination-requirement for on campus help.)
- Requested clarification on food policy for parties to pass on to Leads.

XI.	**Add'l Discussion, Conclusion, & Review of Action Items**	Ward Bullard	5 mins

- Mr. Haug updated the group on the current food guidelines, which are based on CDC guidance. There is no need to limit food service to single package items if we exercise caution. This means we are allowed to have bulk food, catering, and food trucks. Staff, teachers, students, and parent volunteers can serve food if we practice handwashing, wear masks and gloves, and utilize serving utensils.
- Mr. Haug will work with district nurse, Lianne Jemelian, to draft "food policy" to provide to Kelly Morehead for distribution to Leads.

Video Recording of the meeting is found here:
https://mural.zoom.us/rec/share/Nppn4_QcGt0gmaoyImqQy5fudIARO563dEQwH612JPOvLaCEoQ0Y0wnLbGbvB8RE.3RNttG4PRO5LmenH
Passcode: kF4!VkdA

The meeting was adjourned at 9:42 AM.

Respectfully submitted,

Tiffany Griego-Crowe
Hillview PTO Recording Secretary

These minutes were approved at 9:03 AM on October 8, 2021.