Hillview PTO
Minutes of the Regular PTO Executive Board
Friday, April 15, 2022
9:00–10:00 AM
Virtual Meeting

PTO Executive Board Members 2021-2022:

Co-Presidents	Ward Bullard & Astor Toyos	Volunteer Coordinator	Kelly Morehead
Co-Vice Presidents	Amy Beim & Amy Heinz	After-School Activities Coordinator	Tara Carranza Chapman
Treasurer	Jed Scolnik	After-School Athletics Coordinators	Brian Roberts & Derrik Shirley
Vice Treasurer	Wendy Turner	Parliamentarian	Krista Rosa
Financial Secretary	Vicki Eckert		
Recording Secretary	Tiffany Griego-Crowe	Principal	Willy Haug
Communications Chair	Alison Matthews	Teacher Representative	Aruna Dutta
Auditor	Archna Mehta	MPAEF Liaison	Jenna Atchison

Present: 13 attendees
Absent: Wendy Turner, Vicki Eckert, Tiffany Griego-Crowe, Kelly Morehead, Jenna Atchinson

I.	**Call To Order**	Astor Toyos	1 min

The meeting was called to order at 9:05 AM by Astor Toyos.

II.	**Presidents' Report**	Ward Bullard	7 mins

- **Staff Grants Update** - Ward shared photos of staff grants in action, including puzzles and games in the library and Purrble digital pets used in AIMS classroom, art classroom, and counseling department.
- **April 8 Coffee Hang** - Ward shared photos from the PTO's April 8 event. Approximately 25-30 parents attended. They visited the new wellness center, watched Hawk Talk, and learned about current and upcoming volunteer opportunities. Ward thanked Willy and staff for hosting this successful event. We have received great feedback from parents, who felt the event was worthwhile. We look forward to more events like this in the future.
- **Quad Improvements -** Willy shared photos of the colorful new umbrellas in the Quad, as well as photos of the two new ping pong tables in use. He noted that the ping pong tables are a great alternative for kids who don't play basketball during lunch.

III.	**PTO Board Meeting Minutes – Review & Approval**	Amy Beim (for Tiffany Griego-Crowe)	1 min

The March 11, 2022 Executive Board meeting minutes were approved unanimously as distributed. Amy Heinz moved approval; Astor Toyos seconded.

IV.	**Principal's Report**	Willy Haug	24 mins

- **Enrollment** - The annual enrollment process is underway.
    - Approx. 29 potential Hillview students are unaccounted for. Willy is tracking them down. 15 of these students are incoming 6th graders.
    - 22 enrolled families are new to MPCSD. Willy thinks the 5th grade shadow days encouraged students from private schools to enroll in Hillview.
    - 40 current MPCSD students are not coming to Hillview next year, most of whom are in-coming 6th graders who will either attend private school or move out of the area.
    - Overall we are trending slightly up. Hillview has apx 860 students this year and will have 878 next year if the 29 students who are on the fence enroll at Hillview. Slight bump is good for staffing. We will have the same academy structure next year (three per grade) and more elective offerings. Hillview offers a very comprehensive program and good class size.
- **2022-2023 Calendar** - The School Board approved the new calendar at last night's meeting. Teachers voted on two calendar options, and the majority selected this calendar.
    - School will begin on Thurs, Aug 18.
    - WEB Day will be Wed, Aug 17. 6th graders will receive their schedules and iPads.

- Aloha Check-in - Willy will discuss with his team. It might be Tues, Aug 16 or during the first day of school. Ward mentioned that Aloha Check-In used to involve standing in a long, chaotic line in the heat; Covid may have provided a natural break to do something new; school is beginning earlier, so we shouldn't expect families to be back in town before the first day of school. Amy Heinz mentioned that getting the schedule was the most exciting part of Aloha Check-Ins in the past, but now students receive their schedules online earlier in the week, and 7th and 8th graders will keep their iPads over the summer.

- **Open Staff Positions** - All open positions are posted.
  - 1.5 language arts, 1 PE, 1.5 elective, ⅔ or 1 Spanish
  - Willy will tentatively assign positions for returning teachers by May 1. Teachers will have an opportunity to change their assignments. Some movement is expected.
  - Willy asks PTO exec board members to be involved in the interview/panel process. Parent perspective is important. Teacher panels will probably take place during the second week of May.
  - Parents interested in participating in the principal and assistant principal interview process should contact Kristen Gracia.
- **Upcoming Activities**
  - 6th grade dance today. Willy mentioned that the dance conflicts with Passover. He emailed parents with an acknowledgement and apology. Dj High Top is scheduled.
  - Seussical - four performances next week (Thurs 4/21 at 7pm, Fri, 4/22 at 7pm, Sat 4/23 at 3pm and 7pm).
  - 5th grade visit - morning of Thurs 4/28. Current WEB leaders will be hosts and lead tours. Oak Knoll walks over; Encinal and Laurel will bus.
  - Talent Show - ASB and Danny Chui are planning this event. It will be in person on Fri 5/19 and Sat 5/20.
  - 8th grade Decades Dances will be in person as well.
- **Hillview DEI (Diversity, Equity, and Inclusion) Parent Working Group**
  - Student surveys revealed that some students do not find school to be welcoming or inclusive. Students and parents of color want to be part of the conversation addressing this issue.
  - There will be a note in this week's newsletter; parents can indicate their interest.
  - The group will meet once this year and continue into next school year. Get involved early to help set direction.
- Ward thanked Willy for his 26 years of service to the Hillview community and congratulated him on his new position. The PTO is here to support Willy as we move forward. Willy's new position (Director of Technology and Innovation) was approved at last night's Board meeting. He will be appointed in May. Willy said the move is bittersweet, but he's glad he will still be able to support Hillview and the district.

V.	**Nominations Committee Update**	Krista Rosa	3 mins

- Open exec board positions - co-VP (should be from Encinal or Laurel), Communications Chair, Auditor (needs specific credential)
- In light of Willy's news, Krista is seeing increased interest
- Willy is engaged in helping to fill these roles

VI.	**Treasurer's Report**	Jed Scolnick	3 mins

- Refer to Jed's documents distributed on April 13, 2022: "Statement of Financial Position, which is the snapshot of the bank balances, the Budget vs Actuals which is what has been spent as it relates to the overall 2021/22 budget, and the Statement of Activity by month further breaks this down."
- March was a busy month; we spent a lot of money.
- PTO PayPal account has $11K, which is for graduation.
- PTO spent money on electives and program supplies (eg, clubs, art supplies, library, broadcast equipment)
- PTO will receive the 4th OCC distribution soon (apx $11k). OCC is trying to fulfill $6K in outstanding pledges. We will be a little under projected budget, but this won't have a big effect on our spending.
- Ping pong tables were purchased with "special purchase donation." There is $600-$700 remaining from that donation. Jed suggested spending the balance on couches or chairs to put around the ping pong tables.
- Jed, Wendy, presidents, and VPs will meet next week to plan a preliminary budget for the 2022-2023 school year. They will present the preliminary budget at the General Meeting in May.

VII.	**Additional Discussion, Action Items**	Ward Bullard	13 mins

- **Athletics Program** (Ward)
  - Athletics by the numbers - 449 Hillview students have participated in Hillview sports this year - 8

sports, 47 teams, $120K registration fees (net of refunds), 628 registrations (some kids participate in more than one sport). This level of participation in K-8 education is unprecedented, and Ward gives kudos to Brian Roberts and Derrik Shirley for pulling this off.
    - Nonprofit Employment Counsel - Ward has spoken to two "legally oriented" members of our community regarding our Athletic Director position. Derrik and Brian are not returning in this role, and PTO needs to know what it can or cannot do with regard to hiring an AD. We cannot hire a 1099 employee; we would need to hire a W2 employee. Ward asked for approval to spend up to $10K of athletics surplus to retain legal counsel on this topic. Possible outcomes:
        - PTO will hire a W2 employee
        - Volunteers will lead all aspects of the athletics program
        - PTO will go to the School Board to seek support at a district level
    - Astor moved to approve up to $10k for counsel; Derrik Shirley seconded. Board voted unanimously to approve this motion.
    - Derrik urged the Board to develop a sustainable athletics program. He will continue to work with us to determine a positive solution.
- **Teacher Appreciation Week** (Ward) - Board members are encouraged to volunteer
    - Friday 4/29 - district wide #OperationWellness event
    - Monday 5/2 - flower day
    - Tuesday 5/3 - coffee cart and treat
    - Wednesday 5/4 - card day
    - Thursday 5/5 - PTO treats for staff
    - Friday 5/6 - staff appreciation luncheon / BBQ
- **Upcoming PTO Meetings** (Ward)
    - Wednesday 5/4 at 9am - General Mtg (Zoom); approve slate and preliminary budget for 2022-2023
    - Friday 5/13 at 9am - Exec Board mtg #9 (in person and Zoom)
    - Thursday 6/2 at 9am - Exec Board mtg #10 (in person and Zoom)
- **Upcoming Community Events** (Ward)
    - Hillview Open House - Wednesday 5/18
    - Teacher and volunteer recognition event - Thursday, 5/26 at 3pm
    - Riekes field trips - 5/23, 5/27, 6/6
    - Community movie night - Friday, 6/3
    - Graduation and graduation party - Friday, 6/10
- **Dinner Bell** - MPAEF's April Dine-Out Event (Ward)

VIII.	**Teacher's Report**	Ms. Aruna Dutta	3 mins

- Coffee cart and pastries on Friday, 4/8 - Huge thanks from the teachers. Some teachers may have felt awkward going around parents to the front of the line, so they didn't participate in the event. Consider timing/location for future events. Ward mentioned that he left the Philz coffee dispensers in the teachers' lounge til 3pm as teachers made iced coffee in the afternoon.
- Teachers are enjoying the return to pre-pandemic activities (eg, field trips, Greek Feast)
- Teachers are preparing for the Open House on 5/18. They look forward to highlighting staff grant materials and projects.
- Ward said he wants teachers to know the PTO stands with them as they navigate changes in admin/district leadership.

Link to async board updates

The meeting was adjourned at 10am.

Video Recording of the meeting is found here:
https://mural.zoom.us/rec/share/Tz5aV_NHG4f5Lt4CxnLB9N2xeKJ3L3FRjs3xh4rCSZHW6e2JUAeM5ai6wJpgQwhR.aGqFuTY-5vv6pzHT
Access Passcode: F?8=K$jo

Respectfully submitted,
Amy Beim
These minutes were approved at 9:05 AM on Friday, May 13, 2022.