Hillview PTO
Minutes of the Regular PTO Executive Board
Thursday, June 2, 2022
9:00–10:00 AM
In-Person & Virtual Meeting

PTO Executive Board Members 2021-2022:

Co-Presidents	Ward Bullard & Astor Toyos	Volunteer Coordinator	Kelly Morehead
Co-Vice Presidents	Amy Beim & Amy Heinz	After-School Activities Coordinator	Tara Carranza Chapman
Treasurer	Jed Scolnik	After-School Athletics Coordinators	Brian Roberts & Derrik Shirley
Vice Treasurer	Wendy Turner	Parliamentarian	Krista Rosa
Financial Secretary	Vicki Eckert		
Recording Secretary	Tiffany Griego-Crowe	Principal	Willy Haug
Communications Chair	Alison Matthews	Teacher Representative	Aruna Dutta
Auditor	Archna Mehta	MPAEF Liaison	Jenna Atchison

Present: 15 (Guests: Carolina Whitty (incoming Vice Treasurer), Brenda Lo (incoming Financial Secretary), Sarah Sobel (incoming Co-Vice President), Rebecca Emery (incoming Communications Chair)) + Skye, Principal for the Day.
Absent: Wendy Turner, Vicki Eckert, Jenna Atchison, Derrik Shirley

These minutes include asynchronous Board updates (Board Cmte Updates) provided in advance of meeting.

I.	**Call To Order**	Astor Toyos	1 min

The meeting was called to order at 9:05 AM by Ward Bullard.

II.	**PTO Board Meeting Minutes – Review & Approval**	Amy Beim (for Tiffany Griego-Crowe)	3 min

The May 13, 2022 General Board meeting minutes were approved unanimously as distributed. Krista Rosa moved approval; Astor Toyos seconded.

III.	**Principal's Report**	Willy Haug	15 mins

- Danielle O'Brien will serve as interim principal after a full, thoughtful search. An offer was made to a candidate, who declined. A new search will commence in January 2023.
- **Open Staff Positions**:
  - Two candidates for computer science/broadcasting/video production (full time)
  - Hiring progresses for ELA 7th and other teachers
  - Two P.E. candidates
- **Upcoming Activities**
  - Tuesday, June 7th: 8th grade award ceremony
  - Thursday, June 9: 8th grade field trip to Great America
  - Friday, June 10th: Graduation
- Update on Hillview field update – on track, to be installed around Winter Break; ready by January 2023 for use.

IV.	**Treasurer's Report**	Jed Scolnick	3 mins

- Jed will soon close the books for May.
- Taxes have been paid.
- End of year receipts are coming in; will help facilitate an accurate picture.
  - **Please submit your outstanding receipts.**
- PTO has spent down $100K of surplus is on track (including 8th grade graduation events are now included).

V.	**Additional Discussion, Action Items**	Ward Bullard	20 mins

- **Athletics Program** (Amy Beim)
  - Kristen Gracia is hopeful and committed to making the Athletic Director position at Hillview happen, to be funded by PTO and hired by MPCSD. Willy Haug is trying to find someone within the existing system to be hired into this role.
- **Hillview Gym Floor Update** (Brian Roberts): a full replacement of the gym floor is necessary for maximum

safety and quality of the floor. Brian also requested a task force to design the gym floor lining and logos for various uses. To be completed by beginning of 2023. Brian has a bid for $33,828, plus needs $10,000 for design and contingency.
    - Jed shared the current budget is $69,000, leaving $20,000+ buffer for athletics-related funds for next year to support the Athletics Director role.
    - **A motion was presented by Brian Roberts to approve $44,000 from Athletic Department Cash Reserves; motion was made by Amy Heinz and seconded by Allison Matthews. The motion carried unanimously.**
- Hawk Awards were presented at the Staff and Volunteer Appreciation Celebration on May 26, 2022.

VI.	**Teacher's Report**	Ms. Aruna Dutta	3 mins

- Heartfelt gratitude for support this year.
- Operation Wellness on 4/29 was very much appreciated.
- Thank you for the food in particular – coffee carts, pizza parties, lunches, dinner before open house.
- The grants up to $500 is fantastic, helping us to boost learning engagement.
- Loved the hoodies at the beginning of the year.

VII.	**Updates**	Asynchronous	0 mins

Vice-Presidents (Amy Beim & Amy Heim)

- In lieu of an in-person Conversation Chat this spring, we worked with SafeSpace to create a video (by and of students) talking about mental health and how parents can support their students. On Wednesday or Thursday of this week each student will be given a "goodie" bag that includes a QR Code to resources including the video and conversation starters. Willy will email all parents through ParentSquare letting them know to ask their kids about the bag and create meaningful conversations at home.

Communications Chair (Alison Matthews)

- **NEED PARENT VOLUNTEERS FOR GRAD NIGHT!**
- Started transitioning role over to Rebecca Emery
- Working through new website look and feel with Tracy Roeder and District
- Last newsletter (sniff) will wrap up this week and will resume the Sunday before school starts (Aug 14)

Volunteer Coordinator (Kelly Morehead)

- **NEED PARENT VOLUNTEERS:** 8th grade Riekes trip on Monday.
- 6th grade Last Day of School Breakfast tradition is back. Academy Leads are coordinating.
- Submitted to school newsletters blurbs on completing volunteer form to get interested parties for next year
- **NEED PARENT VOLUNTEERS** for the Surprise End of Year Treat for students (Rollin Cream bringing Popsicles) on Wednesday, June 8th.

Parliamentarian (Krista Rosa)

- Rebecca Emery has agreed to be the New Communications Chair for '22-'23 school year - She will be officially voted at the next General Meeting in the Fall.
- Still looking for an Auditor
- Send ideas for auditor role to Krista Rosa and Astor Toyos

Meeting Recording:
https://mural.zoom.us/rec/share/F5v6MHICdU87Phocsniq0_98i86WDVlpCD78HhEBEKY2IPmWxuFGVsNsJfyauOvR.4b1ZFQTo7Rp9rayy
Access Passcode: akUn&9p?

Respectfully submitted,

Tiffany Griego-Crowe
Hillview PTO Recording Secretary

These minutes were approved at 8:35 AM on September 8, 2022.

PTO Executive Board Members 2022-2023:

Co-Presidents	Amy Beim, Amy Heinz	Volunteer Coordinator	Kelly Morehead
Co-Vice Presidents	Sarah Sobel, Amber Sutton-Bana	Volunteer Coordinator Apprentice (voting member)	Maria Lehmkuhl
Treasurer	Wendy Turner	After-School Activities Coordinator	Tara Carranza Chapman
Vice Treasurer	Carolina Whitty	After-School Athletics Coordinator	Becky Genauer
Financial Secretary	Brenda Lo	Parliamentarian	Astor Toyos
Recording Secretary	Tiffany Griego-Crowe	Principal	Danielle O'Brien
Communications Chair	Rebecca Emery	Teacher Representative	TBD
Auditor	TBD	MPAEF Liaison	TBD