Hillview PTO
Minutes of the Regular PTO Executive Board
Thursday, January 12, 2023
8:30–9:30 AM
In-Person Meeting

PTO Executive Board Members 2022-2023:

Co-Presidents	Amy Beim & Amy Heinz	Volunteer Coordinator	Kelly Morehead
Co-Vice Presidents	Sarah Sobel & Sarah Thayer	Volunteer Coordinator Apprentice (voting member)	Maria Lehmkuhl
Treasurer	Wendy Turner (attended via zoom)	After-School Activities Coordinator	Tara Carranza Chapman
Vice Treasurer	Carolina Whitty	After-School Athletics Coordinator	Becky Genauer (attended via zoom)
Financial Secretary	Brenda Lo	Parliamentarian	Astor Toyos
Recording Secretary	Tiffany Griego-Crowe	Principal	Danielle O'Brien
Communications Chair	Rebecca Emery	Teacher Representative	Aruna Dutta, Valerie Cypert
Auditor	Anne Yeow	MPAEF Liaisons	Katherine Bicer, Katherine Glass

Present: 14 including Tom Lyons
Absent: Danielle O'Brien, Valerie Cypert, Kelly Morehead, Maria Lehmkuhl, Anne Yeow

I.	**Call To Order**	Amy Heinz	5 min

The meeting was called to order at 8:40 AM by Amy Heinz.

Kristen Gracia (MPCSD Superintendent) and Jammie Behrendt (MPCSD Assistant Superintendent of Educational Services) stopped by to give an update on their efforts at the start of the calendar year, as well as a brief update on the search for the 2023-2024 Hillview School Principal position.

II.	**Co-Presidents' Report**	Amy Heinz, Amy Beim	10 min

- PTO Gift to teachers prior to the break: "Good luck and good fortune in 2023. Thank you, Hillview! Warm wishes, Your PTO"
- **Volunteer Recruitment Event: Tuesday, Feb 7th, 6:30-8:00 pm** at Simon Breitbard Gallery (on Santa Cruz Avenue across from old Ann's Café)
- Please raise any ideas for spring spending in the event more OCC money comes in than budgeted (e.g., replacing banners, flags or other campus enhancements.)
- Led by the Co-Presidents, we are engaged in a brainstorming effort to build community programs (with the framework of what to start, stop, and evolve), such as:
    - Start: Field day team building
    - Stop: Please brainstorm things you feel are not working.
    - Evolve: Rethinking budget tracking, scholarship programs, College Bound program
    - Please contribute your thoughts from your perspective on what to start, stop and evolve at Hillview, on the PTO, or in your role.

III.	**PTO Board Meeting Minutes – Review & Approval**	Tiffany Griego-Crowe	1 min

- Tiffany distributed the 12/8/22 meeting minutes by email for approval. Tiffany motioned approval; Astor Toyos seconded. Meeting minutes were approved unanimously.

IV.	**Parliamentarian Update**	Astor Toyos	1 min

- Astor is actively working to recruit for executive board positions for 2023-2024. **If you wish to continue your current position for the 2023-2024 school year, which is highly encouraged, please email Astor if you wish to continue in your role: aatoyos@gmail.com.**

- We have three positions to fill: two Vice-Presidents, one Vice Treasurer, two After-School Athletics
- Each position that is opening: Please write bullet points to share what is your job description (in your own words), time commitment, and time of year that is busiest.
- Include open positions in Hillview newsletter before 2/7.

V.	**Teachers' Report**	Ms. Aruna Dutta	5 mins

- Teachers and students are focused on getting back to school
- Anna Kogan is doing the Memory Project this year with Advanced Art class that will support students in an orphanage in India.

VI.	**Principal's Report**	Tom Lyons	10 mins

- Field update: Field is done and ready to go.
- Proposal to go to Great America on Friday, June 2nd, and assessments will take place on the following Monday-Tuesday, June 5th-6th. (This is the result of Great America's closure on Thursday, June 8th.)
- Staff Update: Tom walked through several staff substitutions related to various teachers' medical leaves, etc. New PE teacher is on board.
- Second bell schedule to be piloted will begin January 30 and last 3 weeks (through Feb 17).
- The goal is to provide more time for re-assessments. This arises because 2/3rds of the students across the school have QU3ST, but 1/3 don't have QU3ST and therefore need time to reassess and catch up on missed work. During this next pilot, M/Tu/F will reflect 1st, 2nd, 3rd, 16-min Brunch, 4th, 5th, Lunch (starting 12:52 PM), then 6th, 7th (to break up the afternoon). W/Th will reflect "Flex" as follows: 1st (80-min), 2nd (80-min), then 30-min "Flex" (for either recess or re-assessments, or re-teaching).
- **We will communicate to parents that they will need to encourage their kids to have a more substantial snack because lunch is going to be later.**
- **Teachers will also push the same message and be on the lookout for hunger (or worse, hanger).**

VII.	**Treasurer's Report**	Wendy Turner	5 mins

- Wendy circulated the Budget vs. Actuals Reports for both November 30, 2022 and December 31, 2022.

Meeting adjourned at 9:30 a.m.

Respectfully submitted,

Tiffany Griego-Crowe
Hillview PTO Recording Secretary

These minutes were approved at 8:41 AM on February 9, 2023.