

**BROOKLINE SCHOOL BOARD
ORGANIZATIONAL MEETING
MARCH 27, 2018
MEETING MINUTES**

The Organizational Meeting of the Brookline School Board was conducted on Tuesday, March 27, 2018 at 6:03 p.m. at the Captain Samuel Douglass Academy.

Superintendent Andrew Corey presided:

Members of the Board Present: Lauren DiGennaro
 Kenneth Haag
 Matthew Maguire
 Alison Marsano
 Erin Sarris

Members of the Board Absent:

Also in Attendance: Gina Bergskaug, Assistant Superintendent
 Kelly Seeley, Business Administrator
 Kristen Maher, Assistant Business Administrator
 Dennis Dobe, Principal, Captain Samuel Douglass Academy
 Daniel Molinari, Principal, Richard Maghakian Memorial School

ORGANIZATION OF SCHOOL BOARD

ELECTION OF OFFICERS

Superintendent Corey called for nominations for Chairman of the Brookline School Board for the 2018-2019 term.

**MEMBER HAAG NOMINATED MEMBER MAGUIRE
SECONDED BY MEMBER DIGENNARO**

**VOTE ON ELECTION OF MATTHEW MAGUIRE TO THE POSITION OF CHAIRMAN OF THE
BROOKLINE SCHOOL BOARD FOR THE 2018-2019 TERM**

MOTION CARRIED

5-0-0

Superintendent Corey declared Matthew Maguire Chairman of the Brookline School Board for the 2018-2019 term.

Superintendent Corey stepped down and Chairman Maguire presided.

Chairman Maguire called for nominations for Vice-Chairman of the Brookline School Board for the 2018-2019 term.

**MEMBER DIGENNARO NOMINATED MEMBER HAAG
SECONDED BY MEMBER SARRIS**

**VOTE ON ELECTION OF KENNETH HAAG TO THE POSITION OF VICE-CHAIRMAN OF THE
BROOKLINE SCHOOL BOARD FOR THE 2018-2019 TERM**

MOTION CARRIED

5-0-0

Chairman Maguire declared Kenneth Haag Vice-Chairman of the Brookline School Board for the 2018-2019 term.

Chairman Maguire called for nominations for Secretary of the Brookline School Board for the 2018-2019 term.

**MEMBER SARRIS NOMINATED MEMBER MARSANO
SECONDED BY MEMBER DIGENNARO**

**VOTE ON ELECTION OF ALISON MARSANO TO THE POSITION OF SECRETARY OF THE
BROOKLINE SCHOOL BOARD FOR THE 2018-2019 TERM**

MOTION CARRIED

5-0-0

Chairman Maguire declared Alison Marsano Secretary of the Brookline School Board for the 2018-2019 term.

Chairman Maguire announced the following committee assignments:

	(Liaison)	(Alternate Liaison)
Brookline Finance Committee	Alison Marsano	
SAU41 Governing Board Budget Sub-Committee	Lauren DiGennaro	Kenneth Haag
Brookline Policy Committee	Kenneth Haag	Erin Sarris
SAU41 Governing Board Policy Committee	Kenneth Haag	Erin Sarris
Regional Services Educational Center (RSEC)	Erin Sarris	Alison Marsano
Signing of Manifests	Alison Marsano/Erin Sarris	Matthew Maguire
Teacher Luncheon	Erin Sarris	Lauren DiGennaro
SAU Facility Committee	Erin Sarris	Lauren DiGennaro

AGENDA ADJUSTMENTS - None

CORRESPONDENCE/RESIGNATIONS/NOMINATIONS

Superintendent Corey informed the Board of the receipt of safety grants for the Captain Samuel Douglass Academy (CSDA) in the amount of \$92,320. Funds will be used for gates, fences, foyer security, classroom window film, and other projects. The Richard Maghakian Memorial School (RMMS) received grants totaling \$22,220 for similar safety upgrades. The District is required to provide 20% matching funds totaling \$22,908 for the \$114,540 in grant funds.

When asked, Superintendent Corey stated all work needs to be done by June 2019. The District pays for the projects and is reimbursed.

A presentation was provided on the Captain's Wood Trail Enhancement Project, which was noted in the Principals' Report.

Girl Scout Shea DeCouteaux stated the intent to construct a bridge on the Captain’s Wood Trail, which is located behind CSDA. The bridge will enable safe crossing over a wet area protecting both users of the trail and the area. The bridge will be constructed utilizing steel I-beams (donated) supporting pressure treated wood. Project cost is \$600.00. To date, all but \$27.90 has been raised.

The Board commended Scout DeCouteaux on the presentation and project and agreed to cover the \$27.90 needed.

PUBLIC INPUT - None

NON-PUBLIC SESSION

MOTION BY MEMBER MAGUIRE THAT THE BOARD, BY ROLL CALL, GO INTO NON-PUBLIC SESSION PURSUANT TO RSA 91-A:3 II (a) THE DISMISSAL, PROMOTION OR COMPENSATION OF ANY PUBLIC EMPLOYEE

MOTION SECONDED BY MEMBER HAAG

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Lauren DiGennaro, Kenneth Haag, Alison Marsano, Matthew Maguire, Erin Sarris

5

Nay:

0

MOTION CARRIED

The Board went into non-public session at 6:26 p.m.

The Board came out of non-public session at 6:32 p.m.

PRINCIPALS’ REPORT

Principals Molinari and Dobe highlighted events both recent and upcoming as detailed in their report.

The SAU 41 STEM Expo. is scheduled for March 28th at the Hollis Brookline Middle School.

The Board was provided an update on the problem-based learning initiative. All Teachers have completed at least 1 problem-based learning project in their classrooms with many completing more.

Winter NWEA testing completed, and results will be shared shortly.

Due to weather conditions, students were unable to vote on Election Day. However, voting occurred the following day at the school.

Per the request of Member Haag, during a previous meeting, a five-year Master Plan for maintenance and upkeep was delivered.

Kindergarten enrollment as of 3-22-18 is 56. This is on track with previous years, with an expectation enrollment will reach 70-80 in the fall. If needed, children who wish to have half-day kindergarten will be interspersed with full-day students. Member Marsano questioned how the competencies are accomplished with

a mixed class. Principal Molinari explained that specialists and other activities are saved for the afternoon while academics are covered in the morning session.

Principal Dobe updated the Board on grounds maintenance.

Chairman Maguire noted the 5th and 6th grade Girls Travel Basketball teams both won championships. Banners will be hung in the gym.

DISCUSSION

- Election Results

Superintendent Corey congratulated Lauren DiGennaro and Kenneth Haag on their re-election to the Board. He noted all Warrant Articles passed and thanked the Board for its efforts in informing the public on the issues.

- Revenue and Expense Report

Kristen Maher, Assistant Business Administrator, spoke of the Expense and Revenue Report included with the agenda packet (as of 3-19-18). With the funding of the approved Warrant Articles, the anticipated unexpended fund balance is \$29,909.

- Recommendation(s) for policies to be referred to committee

Member Haag requested an update on the District policy on weapons in school. Additional requests were made for information on the restraint and wellness policies. A request was made to consider a policy like that of the Hollis Brookline Cooperative School District's Policy JICI - Weapons on School Property.

Superintendent Corey requested that any additional policy ideas be forwarded through Chairman Maguire.

The 2019 Annual New Hampshire School Board Association (NHSBA) Delegate Assembly will be held on Saturday January 26, 2019 at The Center at Triangle Park office building, 25 Triangle Park Drive, Concord, NH. The Delegate Assembly offers NHSBA members an opportunity to submit, discuss, debate and ultimately vote on NHSBA Resolutions and Statements of Belief. These Resolutions and Statements of Belief guide NHSBA's legislative advocacy efforts with the New Hampshire Legislature. Any NHSBA member school board may submit proposed Resolutions to the NHSBA Board of Directors. All submitted and proposed Resolutions will be brought forward to Delegation. Each NHSBA member is allowed one delegate and one alternative delegate.

DELIBERATIONS

- To see action the Board will take regarding extension of insurance programs with the PRIMEX group

Resolution to Enter Primex Workers' Compensation Contribution Assurance Program (CAP)

Primex guarantees a maximum increase of 10% for all three years of this agreement; July 1, 2019 through June 30, 2022.

The following Resolution was read into the record:

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Workers' Compensation Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Workers' Compensation Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.

MOTION BY MEMBER DIGENNARO TO ADOPT THE RESOLUTION AS READ

MOTION SECONDED BY MEMBER HAAG

MOTION CARRIED

5-0-0

Resolution to Enter Primex Property & Liability Contribution Assurance Program (CAP)

Primex guarantees a maximum increase of 7% for all three years of this agreement; July 1, 2019 through June 30, 2022.

The following Resolution was read into the record:

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Property & Liability Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Property & Liability Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.

MOTION BY MEMBER HAAG TO ADOPT THE RESOLUTION AS READ

MOTION SECONDED BY MEMBER MARSANO

MOTION CARRIED

5-0-0

- To see action the Board will take regarding the Administration's recommendations regarding teacher nominations (copy attached).

MOTION BY MEMBER DIGENNARO TO ACCEPT THE SUPERINTENDENT'S RECOMMENDATION FOR TEACHER NOMINATIONS, AS PRESENTED

MOTION SECONDED BY MEMBER SARRIS

MOTION CARRIED

5-0-0

- To see what position the Board will take regarding the proposed 2018-2019 school calendar.

Assistant Superintendent Bergskaug presented the calendar noting an additional professional day on March 29, 2019. Chairman Maguire expressed concern over the March elections taking place during school hours. New Hampshire law is permitting changes to the current limitations to weapons on campus. He proposed moving the voting location to another venue, such as the Brookline Event Center. The Board agreed, if the idea is approved by the Town, the Board would, for the first year, fund the \$600 charge for the space. There may be limitations

to where voting takes place. Another member suggested moving the professional development day to March 12, so that the kids won't be in school during the voting.

MOTION BY MEMBER DIGENNARO TO APPROVE THE 2018-2019 SCHOOL CALENDAR WITH THE UNDERSTANDING THAT A NEW VENUE FOR ELECTIONS WILL BE SOUGHT OR THE PLANNED PROFESSIONAL DEVELOPMENT DAY WILL BE MOVED TO MARCH 12, 2019
MOTION SECONDED BY MEMBER MARSANO
MOTION CARRIED
5-0-0

- To see what action the Board will take regarding re-adoption of Policy BCA – Board Member Code of Ethics.

MOTION BY MEMBER HAAG THAT THE BOARD, BY ROLL CALL, STATE AGREEMENT TO ADHERE TO POLICY BCA – BOARD MEMBER CODE OF ETHICS
MOTION SECONDED BY MEMBER SARRIS

A Viva Voce Roll Call was conducted, which resulted as follows:

Yea: Lauren DiGennaro, Kenneth Haag, Alison Marsano, Matthew Maguire, Erin Sarris

5

Nay:

0

MOTION CARRIED

- To see what action the Board will take regarding re-adoption of Policy DFA – Investment.

The Board was informed of the State requirement to review the policy on a yearly basis. The intent is to provide an opportunity, at least yearly, to consider investments. In large districts that receive tax dollars in a single transfer, there may be a decision to invest as a means of generating revenue. As identified within the current policy, the School District Treasurer working in conjunction with the Superintendent and his/her designee and pursuant to RSA 197:23-a, is authorized to invest the funds of the District subject to specified objectives and standards of care.

MOTION BY MEMBER DIGENNARO TO ADOPT POLICY DFA – INVESTMENT
MOTION SECONDED BY MEMBER HAAG
MOTION CARRIED
5-0-0

The NHSBA Annual New School Board Member Orientation & Board Chair Workshop will take place on Wednesday, May 2, 2018 at 5:00 p.m. at 25 Triangle Park Drive, Concord, NH. Members Sarris and Marsano will look to attend.

APPROVAL OF MINUTES

Brookline School Board December 19, 2017

The following amendments were offered:

- Page 3, Line 50; replace “students” with “standards”
- Page 6, Line 27; delete “stated”
- Page 6, Line 28; replace “insure” with “ensure”
- Page 6, Line 45; replace “have” with “has”

MOTION BY MEMBER DIGENNARO TO ACCEPT AS AMENDED
MOTION SECONDED BY MEMBER HAAG
MOTION CARRIED
5-0-0

Brookline School Board - **Special** January 9, 2018

The following amendment was offered:

- Page 1, Line 44; insert “to” before “do so”

MOTION BY MEMBER SARRIS TO ACCEPT AS AMENDED
MOTION SECONDED BY MEMBER HAAG
MOTION CARRIED
4-0-1

Member Marsano Abstained

Brookline School Board January 11, 2018

MOTION BY MEMBER MARSANO TO ACCEPT AS PRESENTED
MOTION SECONDED BY MEMBER DIGENNARO
MOTION CARRIED
4-0-1

Member Sarris Abstained

Brookline School Board – **Public Hearing**. January 11, 2018

MOTION BY MEMBER MARSANO TO TABLE UNTIL THE NEXT REGULARLY SCHEDULED MEETING SO THAT CLARIFYING INFORMATION CAN BE OBTAINED ON THE NAME OF ONE OF THE PUBLIC SPEAKERS
MOTION SECONDED BY MEMBER DIGENNARO
MOTION CARRIED
4-0-1

Member Sarris Abstained

Brookline School Board – **Deliberative Session** February 5, 2018

MOTION BY MEMBER HAAG TO ACCEPT AS PRESENTED
MOTION SECONDED BY MEMBER SARRIS
MOTION CARRIED
5-0-0

Brookline School Board February 5, 2018

MOTION BY MEMBER MARSANO TO ACCEPT AS PRESENTED
MOTION SECONDED BY MEMBER SARRIS
MOTION CARRIED
5-0-0

ADJOURNMENT

MOTION BY MEMBER HAAG TO ADJOURN
SECONDED BY MEMBER MARSANO
MOTION CARRIED
5-0-0

The March 27, 2018 Organizational Meeting of the Brookline School Board was adjourned at 7:46 p.m.

Date _____ Signed _____