

Brookline School Board
Tuesday, March 28, 2017
Captain Samuel Douglass Academy
6:00 PM

All Times are estimates and subject to change without notice

- 6:00 Call to Order
- 6:05 Brookline School Board Organizational Meeting
 - Election of Board Chair
 - Election of Vice Chair
 - Election of Secretary
- 6:20 **Deliberations** - Re-adoption of Policy
 - To see what action the Board will take regarding re-adoption of Policy BCA – Board Ethics
 - To see what action the Board will take regarding re-adoption of Policy DFA – Investments
- 6:25 Agenda adjustments
Correspondence/Resignations/Nominations
- 6:30 Principal Report(s)
- 6:45 Health Insurance Update
- 6:55 Discussion
 - Revenue and Expense Report
- 7:00 Non-public under RSA 91-A: 3II (a) Compensation and/or (c) Reputation
- 7:20 **Deliberations**
 - To see what action the Board will take regarding the Superintendent's recommendations for teacher nominations
 - To see what action the Board will take regarding the proposed School Calendar 2017-2018
- 7:40 Approval of minutes
- 7:50 Motion to adjourn

March, 2017

To: Brookline School Board
From: Andrew Corey, Superintendent
Re: Board reorganization

At the reorganization meeting, the Superintendent/Assistant Superintendent conducts the meeting until a new Chairperson is elected.

As per previous conversations with our attorney, the following process will be utilized for the nomination and election of a Chairperson:

- Open the floor for nomination of Chairperson
- Accept a nomination and ask for a second for each individual put forth
- Call for discussion – discuss each candidate
- Call for a vote
- If nomination fails to achieve a required majority I will open the floor again and repeat the process.

We have been advised to handle one nomination at a time. During the discussion phase, a Board member is free to speak for or against the nomination and indicate if the nomination fails, they would nominate another specific individual. Once the Chairperson is elected, the Chairperson will take over the meeting and conduct the election of the Vice-Chairperson in the same manner.

Policy BCA - BOARD MEMBER CODE OF ETHICS

The School Board will review and vote to adhere to the following "Board Member Code of Ethics" at the Board organizational meeting each year.

New Hampshire residents elected or appointed to local school boards serve their communities and our state in overseeing the most important function of all local and state government-public education. To that end, it is appropriate to constantly remind ourselves of a proper and appropriate "code of conduct" for local School Board members in performing this important service to our communities and the youth of New Hampshire. We therefore resolve to:

Assure the opportunity for high quality education for every student regardless of individual student differences;

Make all decisions and take all actions holding the well-being of students of our schools as our fundamental guiding principle;

Ensure that our schools are in compliance with all national, state and local laws and regulations pertaining to education and public agencies;

Represent the entire community without fear or favor, while not using the position of School Board member for personal or financial gain or benefit to self;

Uphold the principles of due process and individual dignity, and protect the civil and human rights of all;

Adhere to the principles that the School Board shall confine its role to policymaking, planning and oversight while the Superintendent shall administer and manage our schools while implementing the policies of the board;

Act as part of an educational team with all staff members and the community with mutual respect and regard for each other's respective responsibilities and duties;

Recognize that the strength of the Board is acting as a Board, not as individuals;

Maintain high standards as School Board members through continual self-assessment and professional development for ourselves;

Preserve the obligation of having all issues considered fairly and without bias;

Instill respect for community, family, honesty, fairness and for our state and nation.

Honor the spirit of the open meeting law, RSA 91-A: 2. Board members will not have any discussions, including email, that affect policy or decision making outside of a Board meeting.

Adoption: May 25, 2004

First Reading: June 20, 2013

Second Reading: July 23, 2013

Third Reading: August 27, 2013

Approved: August 27, 2013

Readopted: March 2106

Policy DFA - INVESTMENT

The Brookline School Board authorizes the Brookline School District Treasurer working in conjunction with the Superintendent and his/her designee and pursuant to RSA 197:23-a to invest the funds of the District subject to the following objectives and standards of care.

OBJECTIVES

The three objectives, in priority order, of **investment** activities shall be safety, liquidity, and yield.

1. Safety of principal is the foremost objective in this **policy**. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital by mitigating credit and interest rate risk. This will be accomplished by limiting the type of the investments and institutions to those stipulated by statute and fully covered by FDIC insurance or collateral approved pursuant to RSA 366:57.
2. Liquidity of the **investment** portfolio shall remain sufficient to meet all operating requirements that may be reasonably anticipated.
3. Yield. The **investment** portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the **investment** risk constraints and liquidity needs. Return on **investment** is of secondary importance compared to the safety and liquidity objectives described above.

STANDARDS OF CARE

1. Prudence. The standard of prudence to be used by the District Treasurer and Superintendent or his/her designee involved in the **investment** process shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. They are directed to use the *GFOA Recommended Practices and **Policy** Statements Related to Cash Management* as a guide to the prudent **investment** of public funds.
2. Ethics and conflicts of interest. The School District Treasurer and Superintendent or his/her designee involved in the **investment** process shall refrain from personal business activity that could conflict with the proper execution and management of the **investment** program or that could impair their ability to make impartial decisions. Employees and **Investment** officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial institutions with which they conduct business. They shall further disclose any personal financial/**investment** positions that could be related to the performance of the **investment** portfolio. Employees and officials shall subordinate their personal **investment** transactions to those of the School District particularly with regard to the timing of purchases and sales.

Legal References:

RSA [197:23-a](#), *Treasurer's Duties*

RSA 383:22, *Public Deposit **Investment** Pool*

1st Reading: December 20, 2011

2nd Reading: April 16, 2012

3rd Reading: June 26, 2012

Brookline School Administrator's Report

March 28, 2017

Calendar, Events, Programs

March 6-10	Read Across America Week	March 23	Puberty Educ. Parent Mtgs.
March 8	PTO at CSDA	March 27	Grade 3 Ben Franklin visit
March 8	Author Visit at RMMS	March 30	HPTA/BPTO STEM Fair
March 9	RMMS Reading Night	April 3	SBAC Testing begins
March 10	Author Visit at CSDA	April 5	PTO at RMMS
March 20	NHDOT Program for Gr. 5	April 7 & 8	CSDA Theater Club Performs.
March 21	BSD Voting at CSDA	April 12	Kindergarten Program Night
March 21	Grade 1 STAR Lab	April 17	Kindergarten Dinosaur Program
March 21	HBHS Health Prog. for Gr. 4	April 18	School Board Meeting
March 21	SAU-41 STEM Faire at HBMS	April 24-28	Spring Break
March 23	Gr. 6 Egg Smash/Crash/Dash		

I. Brookline School District

- Science Presentation
- STEM Fairs
- 'Portrait of a Graduate' Project
- Kindergarten Proposal
- Donations

BSD Enrollment Summary

Pre- 3	Pre-4	K	1	2	3	4	5	6
16 RE - 8 SE - 8	15 RE - 8 SE - 7	80 47 full 33 half [4 Classes, 20 Pupils per Class]	64 [4 Classes, 16 Pupils per Class]	73 [3 Classes, 24.33 Pupils per Class]	76 [4 Classes, 19 Pupils per Class]	74 [3 Classes, 24.66 Pupils per Class]	68 [3 Classes, 22.66 Pupils per Class]	101 [4 Classes, 25.25 Pupils per Class]

RMMS: 324

CSDA: 243

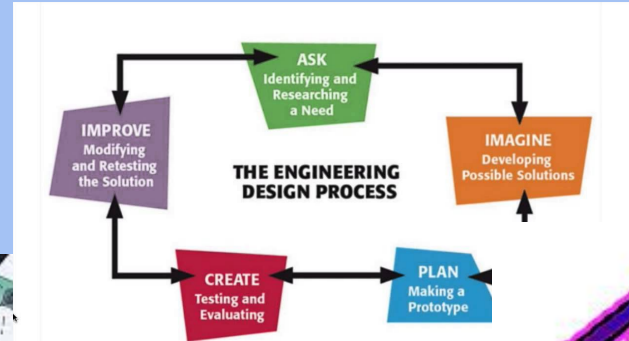
2016-2017

Dear School Board,

As of February 17th, our half day kindergartners have missed a week and a half of school due to two hour delays when there is no morning kindergarten. The kindergarten staff is proposing that these students make up some of this time by attending the last week of school full day with dismissal for them at 2:30. This will also help with their transition to first grade.

STEM

Brookline School District 2017



Science Specialist: Who am I?

Beth Penney

BS in Zoology and M.Ed. Elementary & Environmental
Education

Experience in grades K-12 in public schools, private schools,
environmental centers/camps, and home schools students

Lover of anything science and nature

Outdoor enthusiast

Science Specialist: What do I do?

Support teachers in transitioning the science curriculum to match the NGSS (Next Generation Science Standards) including finding resources and writing curriculum, including integration of Math and ELA

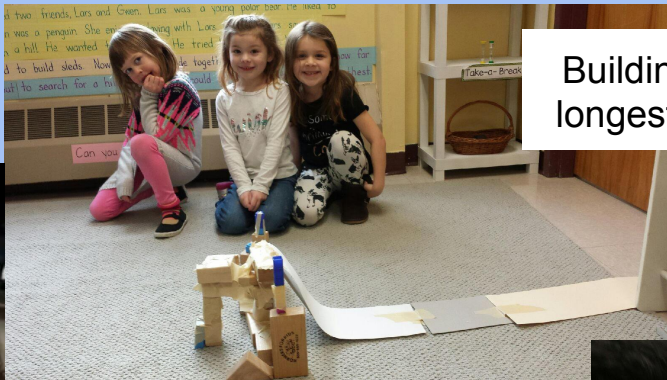
Designing and organizing science & STEM activities at each grade level, for the whole school, and for community events

Model teaching and support with hands-on, student centered, and project or problem based science and STEM lessons/ units

Work with students to enrich the science they are learning during flex block and organizing outside organizations/presenters to come to the schools

Provide and support STEM and Science professional development

Kindergarten



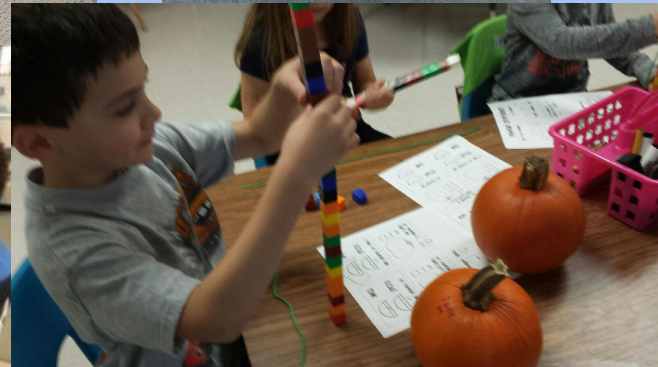
Building the longest slide



Moving the giant pumpkin without touching it



Experimenting with Blubber



Measuring Pumpkins



1st Grade

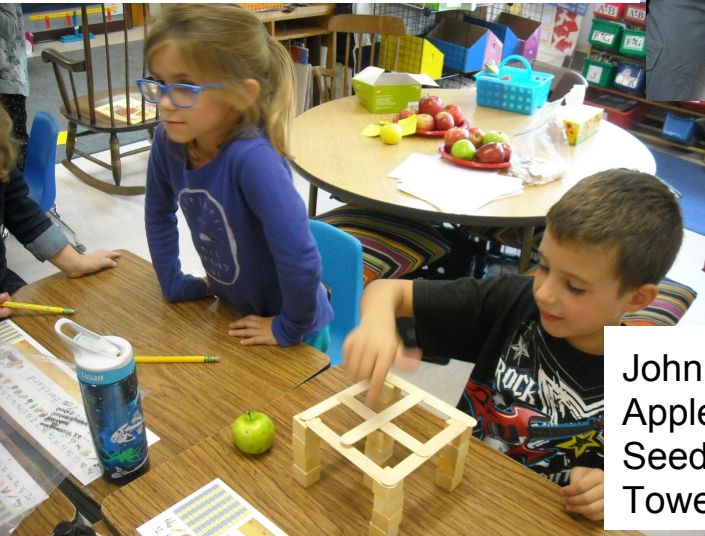


Building a boat that will not sink

Pumpkin roll


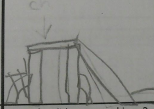
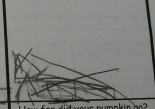





Designing Animals using leaves



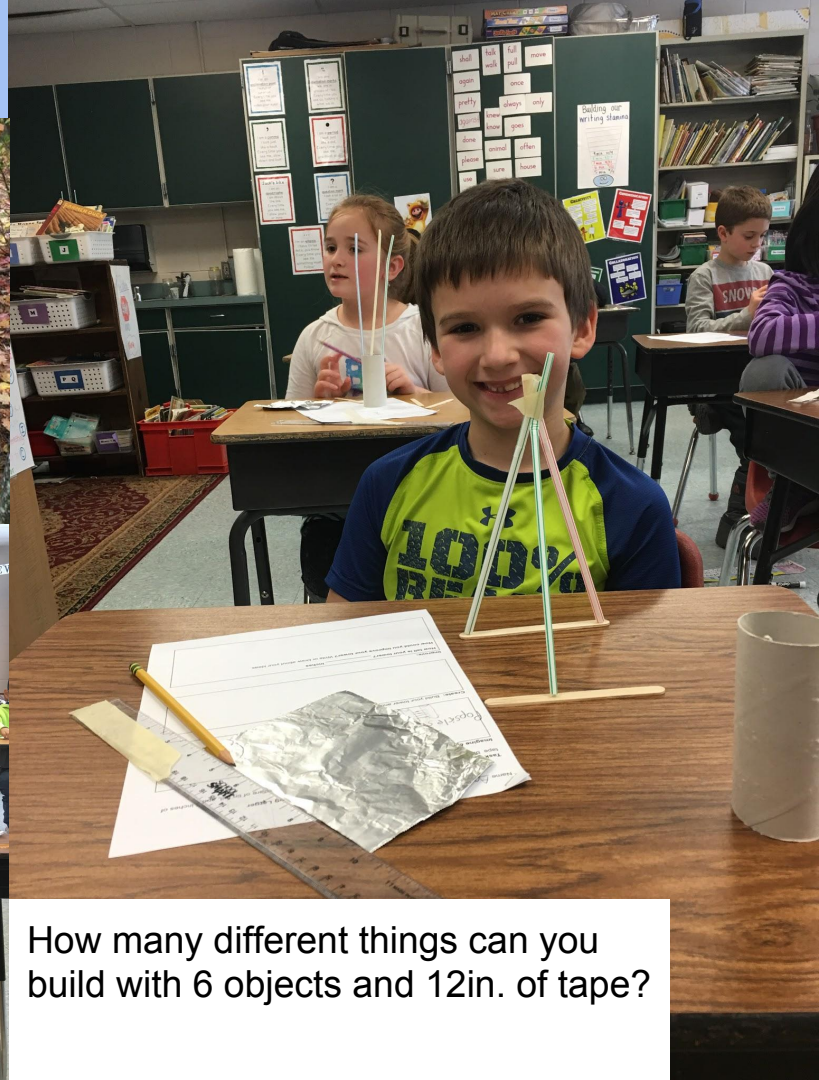
Johnny Apple Seed Tower

Results Sheet:

Trial 1: Design and draw what classroom item(s) you will use to make your pumpkin roll for other's single path.	Trial 2: Design and draw what classroom item(s) you will use to make your pumpkin roll for other's single path.	Trial 3: Design and draw what classroom item(s) you will use to make your pumpkin roll for other's single path.
		
How far did your pumpkin go?	How far did your pumpkin go?	How far did your pumpkin go?
# of unifix cubes: 110	# of unifix cubes: 200	# of unifix cubes: 300
Attach Yarn: 	Attach Yarn: 	Attach Yarn: 

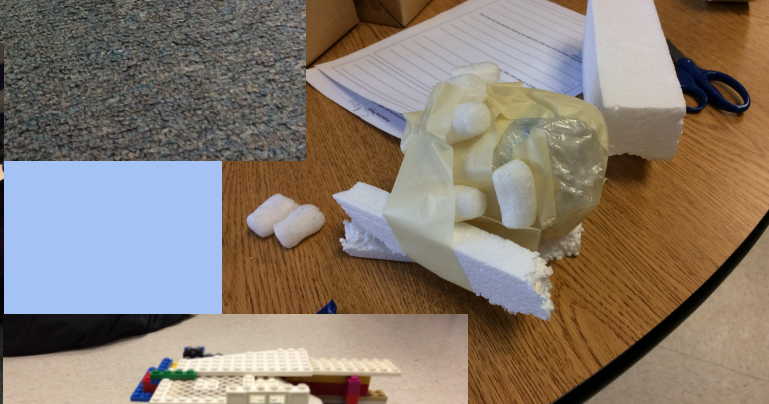
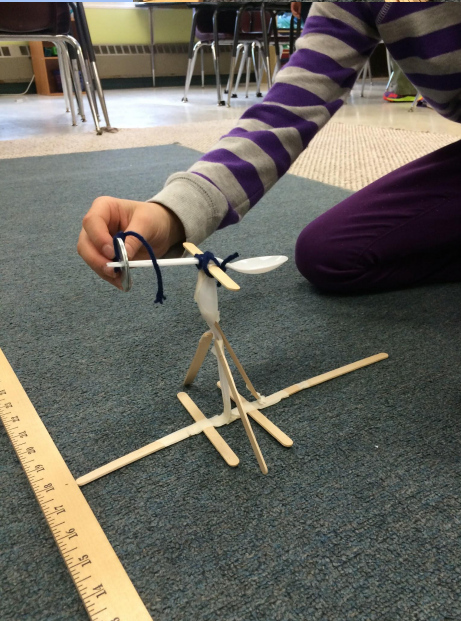
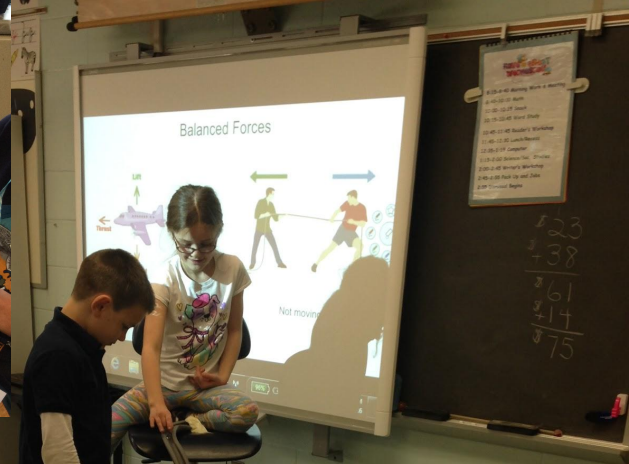
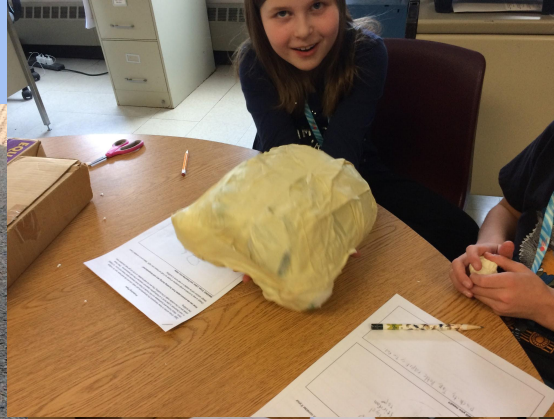
2nd Grade

Creating Ecosystems

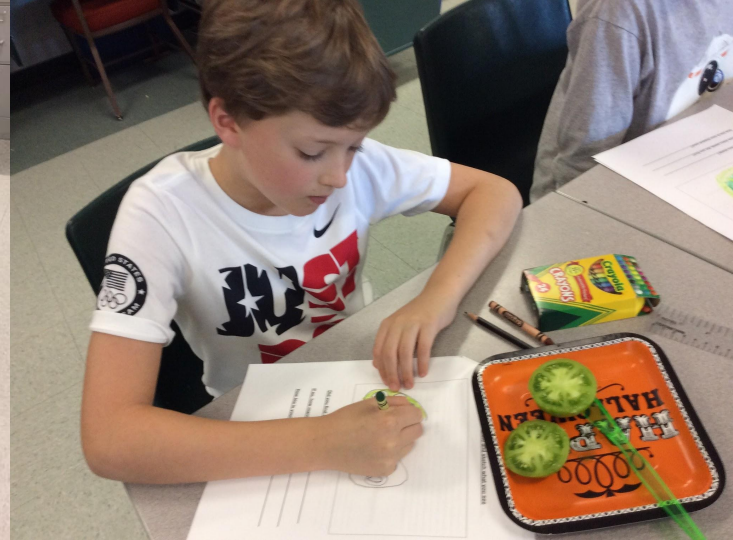
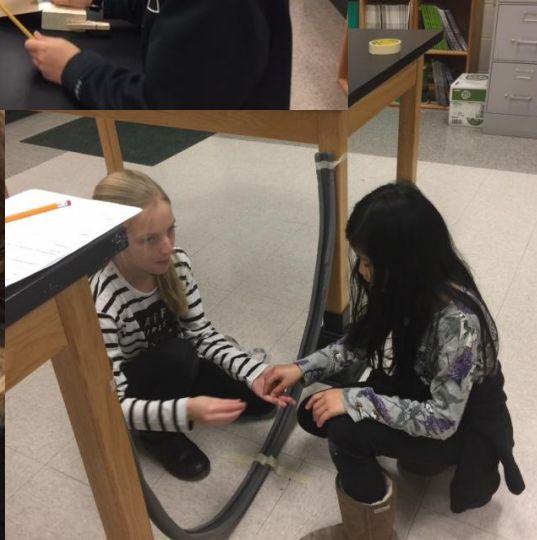


How many different things can you build with 6 objects and 12in. of tape?

3rd Grade



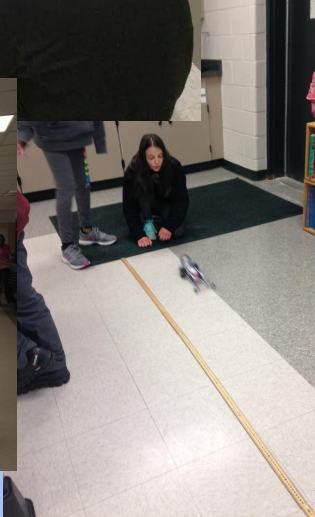
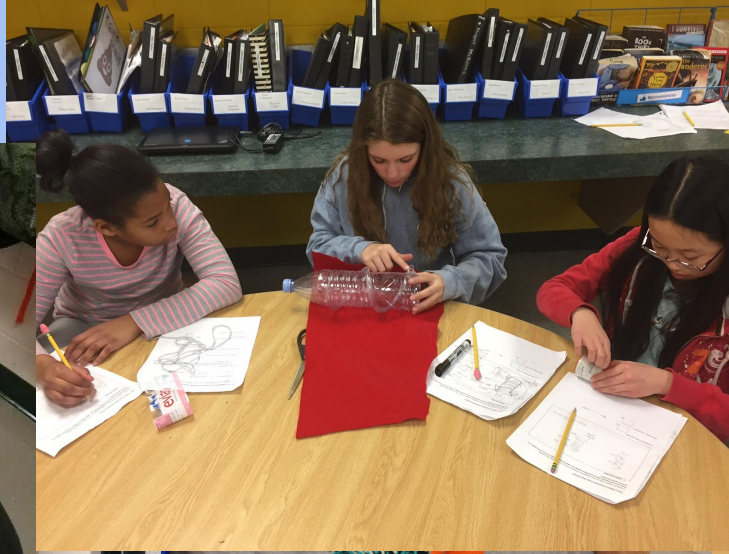
4th Grade



5th Grade



6th Grade



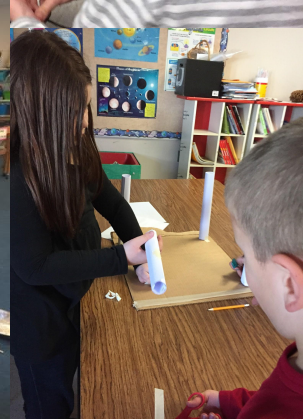
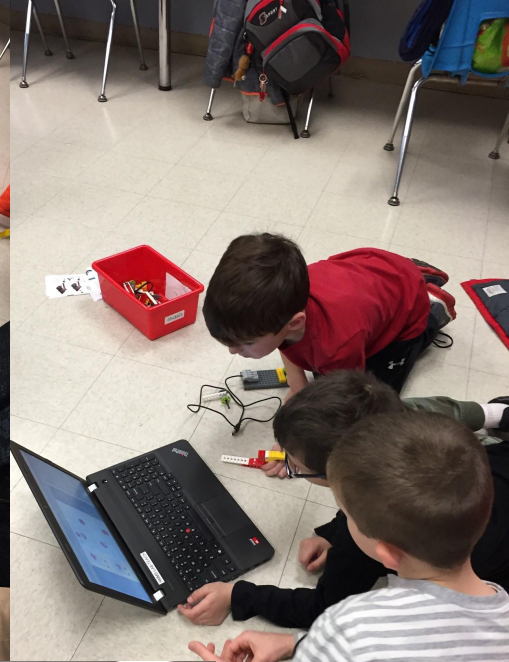
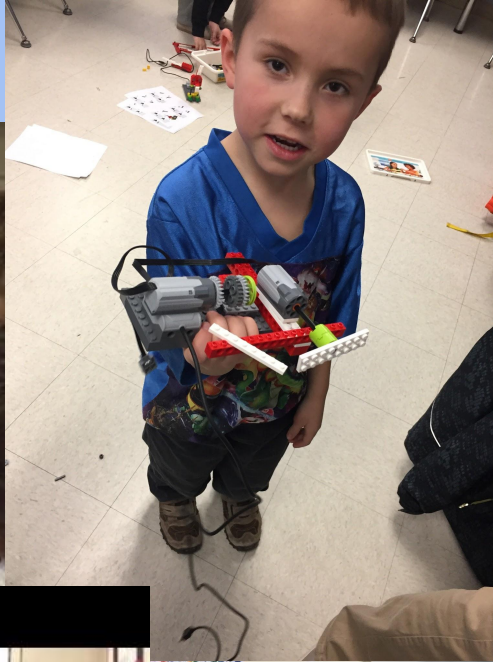
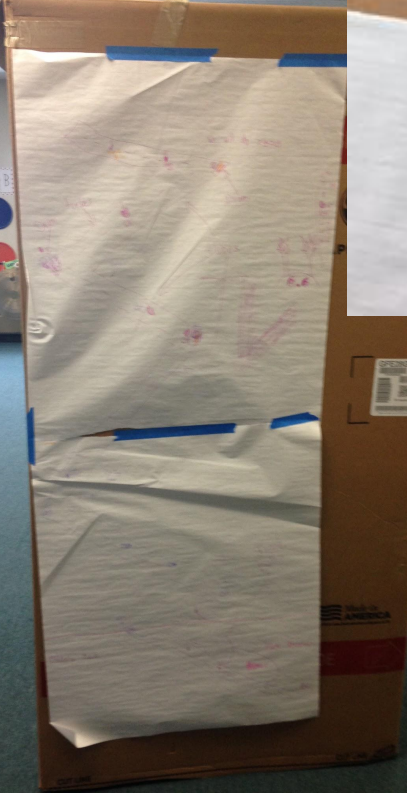
potential energy the
savings or a lot
distance because when there is more
potential energy the
puck will travel a
far
potential energy the
puck will travel a
far

Size of Swing	Distance Puck
0.5 m Trial 1	1.607 m
0.5 m Trial 2	2.100 m
0.5 m Trial 3	2.201 m
Average Distance	1.969 m
1 m (first swing) Trial 1	2.111 m
1 m (first swing) Trial 2	2.111 m
1 m (first swing) Trial 3	2.111 m
Average Distance	2.111 m
1.5 m (first swing) Trial 1	2.111 m
1.5 m (first swing) Trial 2	2.111 m
1.5 m (first swing) Trial 3	2.111 m
Average Distance	2.111 m

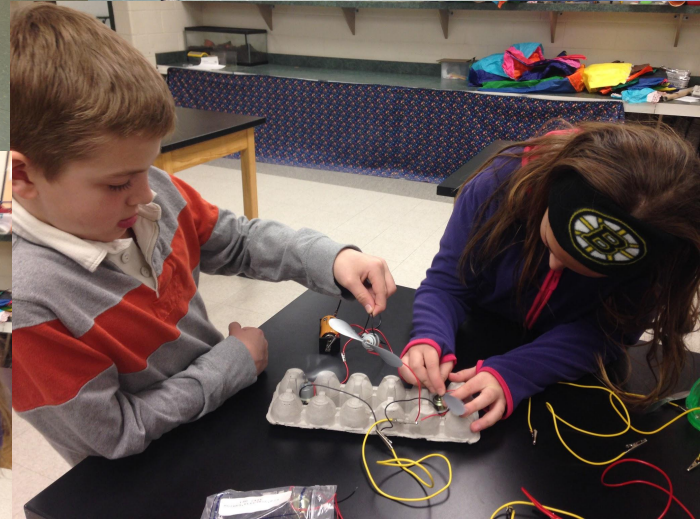
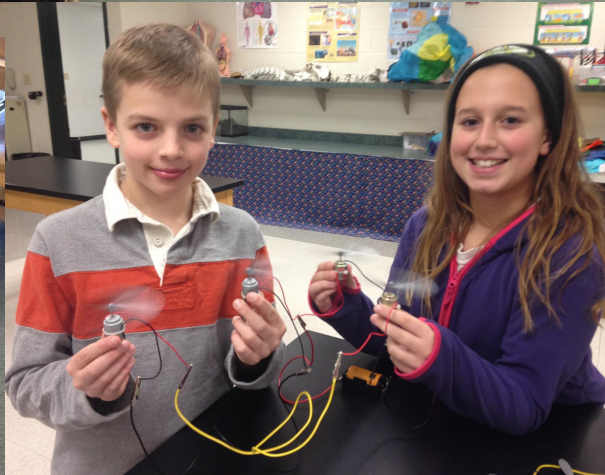
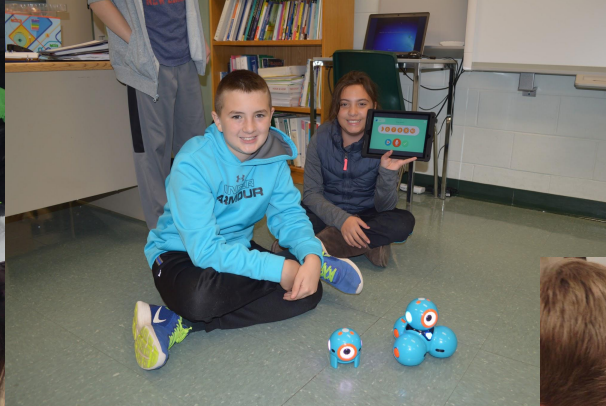
Size of Swing
Distance Puck



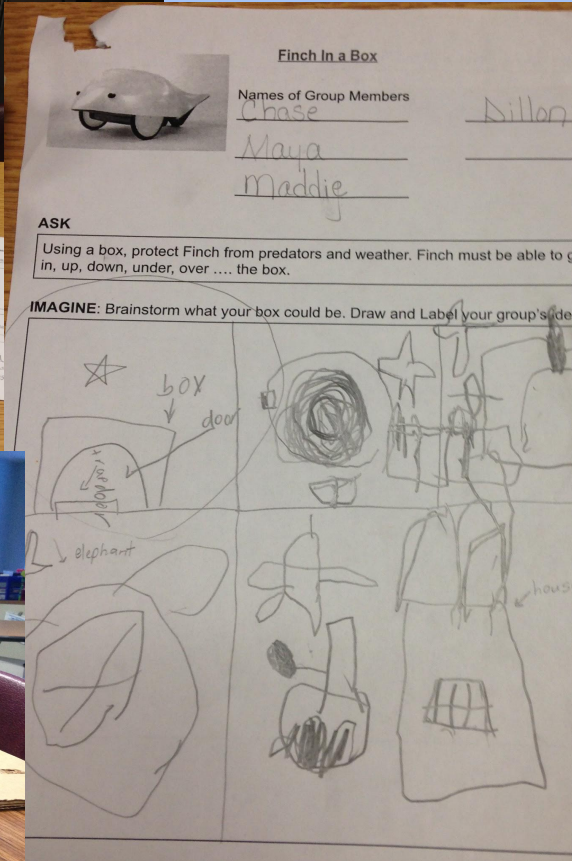
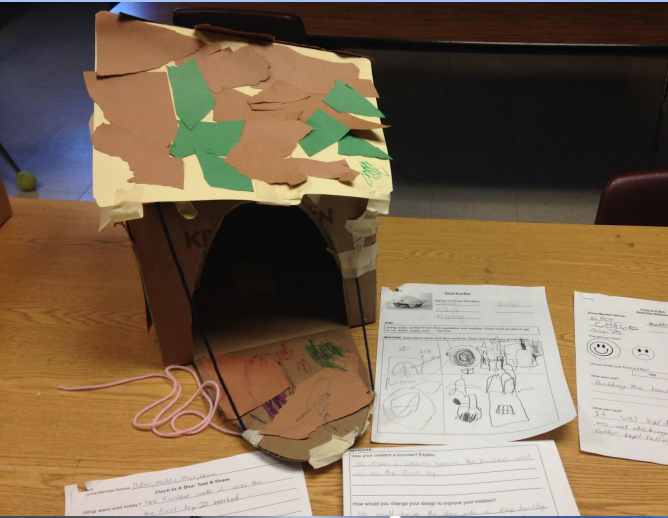
RMMS Integrated Special



CSDA - Flex Block



School-Wide STEM Projects: Finch In A Box



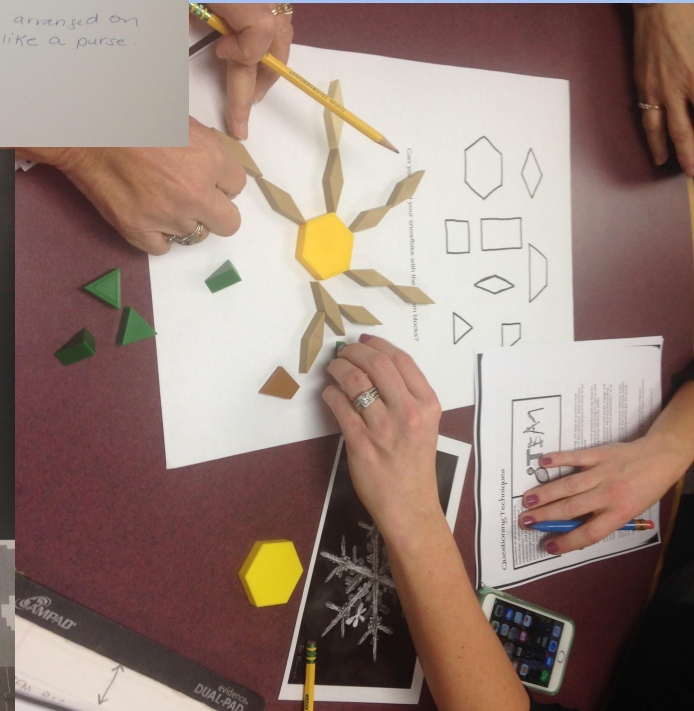
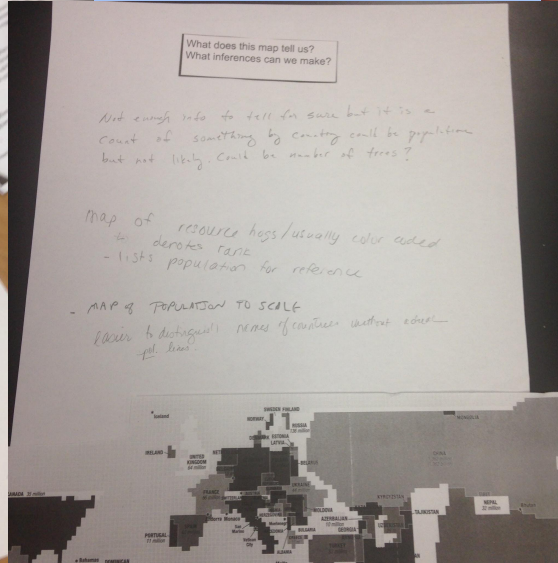
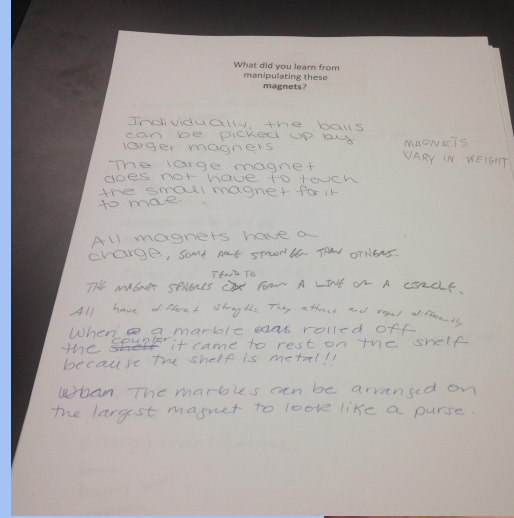
Up, Up, & Away



Community Events: STEM Night & Snowball Thrower



STEM PD for Teachers



A HUGE Thank you!

Our teachers have embraced STEM
and are working very hard to make STEM
an integrated part of the curriculum.
They have done an outstanding job!

Brookline School District
Expense and Revenue Report
as of 3/22/17

Expense

Function	Description	Annual Budget	YTD -Q3 Expense	Encumbered	Q3 Balance
1100	Regular Education	2,449,114.80	1,406,256.58	1,042,800.60	57.62
1200	Special Education	1,004,289.29	587,975.64	416,313.65	-
2100	Student Support Services	601,021.19	353,387.86	247,633.33	-
2200	Instructional Staff Support	253,210.67	137,942.33	100,770.76	14,497.58
2300	School Board/SAU Assessment	305,245.00	229,611.45	75,633.55	-
2400	School Administration	435,202.57	298,950.57	132,596.25	3,655.75
2600	Facilities	585,106.36	375,701.56	198,003.22	11,401.58
2700	Transportation	361,693.44	230,732.20	121,068.82	9,892.42
2900	Benefits	1,964,419.68	1,261,211.60	703,208.08	-
4500	Building Improvements	-	-	-	-
5100	Bonds	480,325.00	445,400.00	34,925.00	-
5200	Transfers	453,987.00	-	453,987.00	-
		8,893,615.00	5,327,169.79	3,526,940.26	39,504.95

Revenue

	Budget	YTD -Q3 Revenue	Expected	Q3 Balance
Local Property Tax	5,447,638.00	5,350,000.00	97,638.00	-
Local Impact Fees	8,600.00	-	8,600.00	-
Adequacy Aid Grant/Tax	2,373,730.24	1,268,694.00	1,105,036.24	-
State			-	-
Catastrophic Aid	4,000.00	4,000.00	-	-
Building Aid	51,566.00	25,783.00	25,783.00	-
Food Service	2,133.00	-	2,133.00	-
Federal			-	-
Grants	278,987.00	-	278,987.00	-
Food Service	40,867.00	20,610.07	20,256.93	-
Medicaid	18,000.00	9,989.42	8,010.58	-
Local			-	-
Tuition	140,000.00	140,051.74	(51.74)	-
Other	5,000.00	2,029.17	2,970.83	-
Food Service Sales	122,000.00	83,220.96	38,779.04	-
Maintenance Trust	10,000.00	-	10,000.00	-
Fund Balance to Reduce Taxes	391,093.76	-	391,093.76	-
	8,893,615.00	6,904,378.36	1,989,236.64	-

Brookline School District Calendar
2017-2018 Draft
 Before Labor Day Start

AUGUST (1 day)

M	T	W	TH	F	
					All staff return on Aug. 28
X	X	X	31		Student's First Day - Aug. 31

SEPTEMBER (20 days)

M	T	W	TH	F	
				1	
XX	5	6	7	8	Sept. 4 - Labor Day
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

OCTOBER (21 days)

M	T	W	TH	F	
2	3	4	5	6	
XX	10	11	12	13	Oct. 9 - No School Columbus Day
16	17	18	19	20	
23	24	25	26	27	
30	31				

NOVEMBER (17 days)

M	T	W	TH	F	
		1	2	3	Nov. 9 - Professional Day
6	7	8	X	XX	Nov. 10 - No School Veteran's Day
13	14	15	16	17	Nov. 22 - Teacher Professional Day
20	21	X	XX	XX	Nov. 23 - 24 Thanksgiving Recess
27	28	29	30		

DECEMBER (16 days)

M	T	W	TH	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
XX	XX	XX	XX		Dec. 25 - Jan. 1 Holiday Vacation

JANUARY (21 days)

M	T	W	TH	F	
XX	2	3	4	5	
8	9	10	11	12	
XX	16	17	18	19	Jan. 15 - Martin Luther King Jr. Day
22	23	24	25	26	
29	30	31			

FEBRUARY (17 days)

M	T	W	TH	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
XX	XX	XX			Feb. 26- Mar. 2 Winter Vac.

MARCH (20 days)

M	T	W	TH	F	
			XX	XX	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

APRIL (16 days)

M	T	W	TH	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
XX	XX	XX	XX	XX	Apr. 23 - Apr. 27 Spring Vac.
30					

MAY (22 days)

M	T	W	TH	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
XX	29	30	31		May 28 - Memorial Day

JUNE (*7 days)

M	T	W	TH	F	
				1	
4	5	6	7	8	June 8 - Last Day of Preschool
11	12	13	14	15	
18	19	20	21	22	*June 18- Last Day of School
25	26	27	28	29	*June 20 - Last Day for Teachers

Legend:

X - No School for Students
 XX - No School for Students & Staff

Dismissal:

RMMS - 8:25am.
 CSDA - 8:35am.

Progress Reports:

Marks Close:

Trimester 1

Total student days 178

*All last days include five snow days

Report Cards Issued:

During Parent Conferences

Dismissal:

RMMS - 3:00pm.
 CSDA - 3:10pm.

Trimester 2

Trimester 3

June 18