

Brookline School Board
Wednesday, December 19, 2018
Captain Samuel Douglass Academy
6:00 PM

All Times are estimates and subject to change without notice

- 6:00 Call to Order
- 6:05 Agenda adjustments
Correspondence/Resignations/Nominations
- 6:10 Public Input
- 6:20 Principal's report
- 6:45 Discussion – Budget Workshop
 - BSD Fiscal Year 2020 Draft budget discussion
 - Potential Warrant Articles for Fiscal Year 2020
 - NHSBA Delegate Assembly
- 7:30 **Deliberations**
 - To see what action the Board will take regarding Policy JIJ - Life-Threatening Allergies – Third Reading
 - To see what action, if any, the Board will take regarding their discussion on the NHSBA Delegate Assembly
- 7:40 Approval of Minutes – November, 2018
- 7:50 Non-public under RSA 91-A: 3II (a) Compensation and/or (c) reputation
- 8:00 Motion to adjourn

Brookline Administrator's Report

December 19, 2018

Calendar, Events, Programs

December 3 rd	Grade 2 & 3 SEE Science Museum	December 19 th	Grade 2 Discovery Museum @ RMMS
December 7 th	T-1 Report Cards posted in PowerSchool	December 20 th	Rob Surrrette Program at CSDA
	PTO Glow Party Dance at CSDA	December 24 th - January 1 st	Holiday Break
December 10-14	Winter Book Fair at CSDA	January 11 th	PTO Skate Night 5-9pm
December 13 th	Winter Concert at CSDA	January 24 th	Kaleidoscope Featuring STEM
December 14 & 15	PTO Snowball Express at RMMS	January 21 st	School Closed – MLK, Jr., Day
December 16 th	School Board Meeting	January 25 th	Trimester #2 Progress Reports
December 17 th	Grade 3 Immigration Breakfast		

BSD:

● Staffing

Policy Review

● JLJ - Life-Threatening Allergies Policy and Procedures Review - 3rd Reading

BSD Enrollment Summary

Pre- 3 a.m.	Pre - 3 & 4 a.m.	Pre-4 p.m.	K	1	2	3	4	5	6
9	10	20 (2 classes)	67 41 full 26 half [Full- Day classes 13, 14,14, 2 half - day 12, 14	76 16, 15, 15, 15, 15	78 19,19, 20, 20	71 23, 24, 24	86 21, 21, 22, 22	79 19, 19, 20, 21	78 19, 19, 20, 20

RMMS: 331

CSDA: 243

BSD FY20 Budget-Round 4.0-12/10/18

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.1100.110.00.	Negt. Support Staff Increases	\$0.00	\$0.00	\$0.00	\$643.40	\$643.40	\$643.40	#DIV/0!
10.1100.110.01.	Wages-Full Day Kindergarten #15	\$82,245.81	\$123,840.81	\$219,370.57	\$224,176.00	\$204,276.50	-\$15,094.07	-6.88%
10.1100.111.00.	New Hire Orientation Wages	\$124.55	\$2,342.98	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00%
10.1100.112.00.	Teacher Lane Changes	\$0.00	\$0.00	\$36,283.59	\$57,326.76	\$46,674.53	\$10,390.94	28.64%
10.1100.112.01.	Salaries, Classroom Teachers	\$1,055,889.65	\$1,075,523.69	\$1,082,470.50	\$1,060,498.20	\$1,082,470.50	\$0.00	0.00%
10.1100.112.02.	Salaries, Classroom Teachers	\$962,009.10	\$1,027,756.10	\$1,132,964.00	\$1,132,964.00	\$1,135,151.00	\$2,187.00	0.19%
10.1100.113.01.	Salaries, Aides	\$33,951.72	\$15,243.41	\$16,376.31	\$16,322.16	\$16,322.16	-\$54.15	-0.33%
10.1100.113.02.	Salaries, Aides	\$17,638.77	\$18,491.35	\$18,663.73	\$18,664.70	\$18,664.70	\$0.97	0.01%
10.1100.120.00.	Professional Negotiated Increase	\$48,765.33	\$0.00	\$0.00	\$68,217.74	\$68,909.22	\$68,909.22	#DIV/0!
10.1100.128.01.	Salaries, Substitutes	\$33,140.00	\$19,675.40	\$28,500.00	\$28,500.00	\$28,500.00	\$0.00	0.00%
10.1100.128.02.	Salaries, Substitutes	\$31,500.00	\$13,543.00	\$25,500.00	\$25,500.00	\$25,500.00	\$0.00	0.00%
10.1100.320.01.	Homebound Instruction	\$800.00	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00%
10.1100.330.01.	Contracted Nursing Services	\$0.00	\$308.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1100.430.02.	Repair Equip., Non-Instruct	\$499.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1100.580.01.	Travel For Specialists	\$250.00	\$149.13	\$250.00	\$250.00	\$250.00	\$0.00	0.00%
10.1100.580.02.	Travel For Specialists	\$100.00	\$17.69	\$200.00	\$200.00	\$200.00	\$0.00	0.00%
10.1100.614.01.	Expendable Supplies	\$10,896.35	\$9,537.35	\$9,795.00	\$10,455.11	\$9,795.00	\$0.00	0.00%
10.1100.614.02.	Expendable Supplies	\$9,564.27	\$4,345.44	\$8,765.00	\$10,000.00	\$8,765.00	\$0.00	0.00%
10.1100.615.01.	Teaching Materials-Full Day Kind	\$0.00	\$0.00	\$0.00	\$850.00	\$0.00	\$0.00	#DIV/0!
10.1100.648.00.	Access Fees	\$0.00	\$1,415.00	\$0.00	\$1,350.00	\$0.00	\$0.00	#DIV/0!
10.1100.650.00.	Intervention Software	\$0.00	\$0.00	\$6,750.00	\$0.00	\$0.00	-\$6,750.00	-100.00%
10.1100.650.01.	Instruction Specific Software/Sub	\$2,225.00	\$2,150.71	\$5,724.38	\$2,520.00	\$2,520.00	-\$3,204.38	-55.98%
10.1100.650.02.	Instruction Specific Software/Sub	\$2,500.00	\$800.00	\$2,225.00	\$2,500.00	\$1,000.00	-\$1,225.00	-55.06%
10.1100.730.01.	New Grade-Kindergarten	\$315.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1100.733.02.	Addl Equipment	\$381.17	\$1,034.45	\$185.00	\$3,731.36	\$2,000.00	\$1,815.00	981.08%
10.1100.734.01.	Instruction Specific New Hardwa	\$800.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00%
10.1100.734.02.	Instruction Specific New Hardwa	\$800.00	\$2,502.32	\$500.00	\$1.00	\$1.00	-\$499.00	-99.80%
10.1100.737.01.	Replacement Equipment	\$500.00	\$419.39	\$300.00	\$500.00	\$500.00	\$200.00	66.67%
10.1100.737.02.	Replacement Equipment	\$453.43	\$0.00	\$1,164.22	\$2,006.76	\$1,500.00	\$335.78	28.84%
10.1100.738.01.	Instruction Specific Replacement	\$800.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00%
10.1100.738.02.	Instruction Specific Replacement	\$800.00	\$311.04	\$0.00	\$1.00	\$1.00	\$1.00	#DIV/0!
10.1102.614.01.	Expendable Supplies, Art	\$900.00	\$739.87	\$900.00	\$800.00	\$800.00	-\$100.00	-11.11%
10.1102.614.02.	Expendable Supplies, Art	\$2,192.58	\$1,860.64	\$1,872.41	\$2,041.09	\$1,872.41	\$0.00	0.00%
10.1105.612.02.	Workbooks, Language Arts	\$0.00	\$0.00	\$1.00	\$1.00	\$1.00	\$0.00	0.00%
10.1105.614.01.	Expendable Supply, Lang. Arts	\$850.00	\$715.30	\$1,193.50	\$2,296.00	\$2,296.00	\$1,102.50	92.38%
10.1105.614.02.	Expendable Supply, Lang. Arts	\$633.46	\$316.06	\$537.21	\$823.91	\$553.91	\$16.70	3.11%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.1105.615.01.	Teaching Mat, Language Arts	\$2,546.52	\$2,201.82	\$2,156.50	\$1,635.00	\$1,635.00	-\$521.50	-24.18%
10.1105.615.02.	Teaching Mat, Language Arts	\$396.73	\$141.77	\$161.00	\$568.86	\$388.86	\$227.86	141.53%
10.1108.615.01.	Teaching Mat, Phys Ed	\$1,259.00	\$464.61	\$1,150.00	\$1,464.00	\$1,464.00	\$314.00	27.30%
10.1108.615.02.	Teaching Mat, Phys Ed	\$775.24	\$939.21	\$1,150.00	\$841.11	\$841.11	-\$308.89	-26.86%
10.1108.733.02.	Addl Equipment, Phys Ed	\$0.00	\$230.31	\$1.00	\$1.00	\$1.00	\$0.00	0.00%
10.1111.612.01.	Workbooks, Math	\$8,257.86	\$8,227.46	\$8,500.00	\$8,500.00	\$8,200.00	-\$300.00	-3.53%
10.1111.612.02.	Workbooks, Math	\$12,808.35	\$8,373.40	\$8,500.00	\$19,090.28	\$8,200.00	-\$300.00	-3.53%
10.1111.614.01.	Expendable Supplies, Math	\$0.00	\$424.95	\$625.00	\$565.00	\$565.00	-\$60.00	-9.60%
10.1111.614.02.	Expendable Supplies, Math	\$818.19	\$290.72	\$680.17	\$863.17	\$680.17	\$0.00	0.00%
10.1111.615.01.	Teaching Mat, Math	\$0.00	\$268.72	\$0.00	\$3,750.00	\$0.00	\$0.00	#DIV/0!
10.1111.615.02.	Teaching Mat, Math	\$1,808.85	\$3,322.24	\$2,000.00	\$3,138.52	\$2,500.00	\$500.00	25.00%
10.1111.641.01.	Textbooks, Math	\$2,324.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1111.641.02.	Textbooks, Math	\$2,324.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1111.737.02.	Replacement Furniture	\$0.00	\$505.64	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1112.615.01.	Teaching Mat, Music	\$677.75	\$840.00	\$1,200.00	\$3,456.60	\$556.60	-\$643.40	-53.62%
10.1112.615.02.	Teaching Mat, Music	\$1,165.54	\$888.98	\$1,200.00	\$1,725.09	\$1,200.00	\$0.00	0.00%
10.1113.614.01.	Expendable Supplies, Science	\$821.14	\$168.03	\$600.00	\$600.00	\$600.00	\$0.00	0.00%
10.1113.614.02.	Expendable Supplies, Science	\$706.81	\$489.07	\$900.00	\$780.53	\$780.53	-\$119.47	-13.27%
10.1113.615.01.	Teaching Mat, Science	\$3,327.32	\$1,986.87	\$2,700.83	\$2,425.92	\$2,425.92	-\$274.91	-10.18%
10.1113.615.02.	Teaching Mat, Science	\$1,881.80	\$370.76	\$1,614.35	\$1,599.00	\$1,599.00	-\$15.35	-0.95%
10.1115.614.02.	Expendable Supply, Soc Studies	\$88.55	\$734.50	\$850.00	\$884.33	\$884.33	\$34.33	4.04%
10.1115.615.01.	Teaching Mat, Social Studies	\$1,297.57	\$1,335.83	\$2,319.17	\$2,425.00	\$2,319.17	\$0.00	0.00%
10.1115.615.02.	Teaching Mat, Social Studies	\$175.56	\$0.00	\$1.00	\$590.54	\$300.00	\$299.00	#####
10.1120.112.01.	Teaching Advisors	\$6,100.00	\$3,750.00	\$5,350.00	\$3,500.00	\$3,500.00	-\$1,850.00	-34.58%
10.1120.112.02.	Teaching Advisors	\$5,450.00	\$3,550.00	\$4,750.00	\$2,900.00	\$2,900.00	-\$1,850.00	-38.95%
10.1120.510.01.	Transportation	\$0.00	\$519.20	\$700.00	\$700.00	\$700.00	\$0.00	0.00%
10.1120.510.02.	Transportation	\$0.00	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00%
10.1120.800.02.	Academic Competition	\$487.50	\$322.58	\$413.25	\$404.25	\$404.25	-\$9.00	-2.18%
10.1123.612.02.	Workbooks, Reading	\$488.40	\$986.70	\$972.61	\$739.92	\$739.92	-\$232.69	-23.92%
10.1123.614.01.	Expendable Supplies, Reading	\$79.52	\$156.57	\$277.00	\$315.00	\$315.00	\$38.00	13.72%
10.1123.614.02.	Expendable Supplies, Reading	\$0.00	\$156.57	\$200.00	\$100.00	\$100.00	-\$100.00	-50.00%
10.1123.615.01.	Teaching Mat, Reading	\$4,928.60	\$4,163.23	\$2,808.62	\$3,350.00	\$2,808.62	\$0.00	0.00%
10.1123.615.02.	Teaching Mat, Reading	\$330.40	\$632.22	\$345.00	\$1,810.00	\$1,000.00	\$655.00	189.86%
10.1123.641.02.	Textbooks, Reading	\$0.00	\$0.00	\$0.00	\$170.00	\$0.00	\$0.00	#DIV/0!
10.1169.114.01.	Technology Technician	\$24,400.50	\$25,010.50	\$25,736.00	\$25,736.00	\$25,736.00	\$0.00	0.00%
10.1169.114.02.	Technology Technician	\$24,400.50	\$25,010.50	\$25,736.00	\$25,736.00	\$25,736.00	\$0.00	0.00%
10.1169.614.01.	Instruction Specific IT Supplies/R	\$1,200.00	\$1,503.01	\$1,300.00	\$1,325.00	\$1,325.00	\$25.00	1.92%
10.1169.614.02.	Instruction Specific IT Supplies/R	\$1,200.00	\$588.50	\$1,300.00	\$1.00	\$1.00	-\$1,299.00	-99.92%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.1169.615.01.	Teaching Mat, Computer	\$850.00	\$503.15	\$155.00	\$255.00	\$255.00	\$100.00	64.52%
10.1169.615.02.	Teaching Matl, Computer	\$500.00	\$800.00	\$1,275.00	\$1,650.00	\$1,300.00	\$25.00	1.96%
10.1169.734.01.	Additional Computer Equipment	\$0.00	\$192.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1169.737.01.	Furniture and Fixtures	\$0.00	\$0.00	\$0.00	\$72.50	\$0.00	\$0.00	#DIV/0!
10.1169.737.02.	Furniture and Fixtures	\$300.00	\$0.00	\$0.00	\$255.00	\$0.00	\$0.00	#DIV/0!
10.1190.110.01.	Salaries-504/RTI/Reg Ed	\$6,783.14	\$15,874.01	\$7,524.01	\$15,874.01	\$7,524.01	\$0.00	0.00%
10.1190.110.02.	Salaries-504/RTI/Reg Ed	\$13,150.43	\$7,776.96	\$7,776.96	\$7,776.96	\$7,776.96	\$0.00	0.00%
10.1190.114.01.	Salaries-504/RTI/Reg Ed	\$12,193.68	\$13,484.83	\$13,830.84	\$13,830.84	\$13,830.84	\$0.00	0.00%
10.1190.114.02.	Salaries-504/RTI/Reg Ed	\$8,387.54	\$9,290.78	\$7,937.77	\$10,489.30	\$10,489.30	\$2,551.53	32.14%
		\$2,456,216.55	\$2,469,515.33	\$2,750,063.50	\$2,849,909.92	\$2,805,624.92	\$55,561.42	2.02%

10.1200.110.00.	Negt. Support Staff Increases	\$0.00	\$0.00	\$1.00	\$13,011.24	\$13,011.24	\$13,010.24	#####
10.1200.114.01.	Salaries, Special Ed Paras	\$202,681.21	\$194,319.71	\$204,375.00	\$227,160.72	\$212,342.56	\$7,967.56	3.90%
10.1200.114.02.	Salaries, Special Ed Paras	\$113,145.76	\$116,174.69	\$150,246.20	\$137,937.50	\$148,649.22	-\$1,596.98	-1.06%
10.1200.118.01.	Salary, Resource Rm Teacher	\$216,326.04	\$179,380.66	\$186,793.50	\$186,693.50	\$186,693.50	-\$100.00	-0.05%
10.1200.118.02.	Salary, Resource Rm Teacher	\$193,775.80	\$192,466.84	\$199,082.00	\$199,082.00	\$199,082.00	\$0.00	0.00%
10.1200.120.00.	Negt. Professional Staff Increases	\$0.00	\$0.00	\$1.00	\$17,821.56	\$18,244.15	\$18,243.15	#####
10.1200.121.00.	Sped Bldg. Coordinator Salary	\$84,954.00	\$95,049.06	\$84,515.00	\$84,515.00	\$84,515.00	\$0.00	0.00%
10.1200.242.00.	Spec Ed Professional Development	\$0.00	\$0.00	\$11,750.00	\$0.00	\$9,750.00	-\$2,000.00	-17.02%
10.1200.330.00.	Legal Services-Spec Ed	\$2,500.00	\$5,291.60	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00%
10.1200.330.01.	Contracted Services	\$12,600.00	\$1,423.17	\$500.00	\$0.00	\$0.00	-\$500.00	-100.00%
10.1200.330.02.	Contracted Services	\$0.00	\$797.94	\$500.00	\$3,000.00	\$0.00	-\$500.00	-100.00%
10.1200.534.01.	Postage	\$392.00	\$298.00	\$0.00	\$500.00	\$0.00	\$0.00	#DIV/0!
10.1200.534.02.	Postage	\$400.00	\$54.15	\$0.00	\$500.00	\$0.00	\$0.00	#DIV/0!
10.1200.560.01.	Out Of District Tuition	\$29,050.50	\$93,918.52	\$78,895.75	\$119,000.00	\$119,000.00	\$40,104.25	50.83%
10.1200.560.02.	Out Of District Tuition	\$0.00	\$49,882.00	\$40,000.00	\$75,791.64	\$75,791.64	\$35,791.64	89.48%
10.1200.561.01.	Out-of-District Related Services	\$374.00	\$28,193.33	\$16,531.50	\$89,200.00	\$89,200.00	\$72,668.50	439.58%
10.1200.561.02.	Out-of-District Related Services	\$0.00	\$12,447.40	\$0.00	\$9,000.00	\$9,000.00	\$9,000.00	#DIV/0!
10.1200.580.01.	Travel	\$382.50	\$197.02	\$1,200.00	\$300.00	\$1,900.00	\$700.00	58.33%
10.1200.580.02.	Travel	\$212.50	\$238.60	\$1,000.00	\$300.00	\$1,450.00	\$450.00	45.00%
10.1200.612.01.	Workbooks, Resource Rm	\$400.00	\$0.00	\$2,700.00	\$550.00	\$600.00	-\$2,100.00	-77.78%
10.1200.612.02.	Workbooks, Resource Rm	\$310.25	\$67.94	\$955.68	\$1,000.00	\$1,000.00	\$44.32	4.64%
10.1200.614.01.	Expendable Supplies, Res Rm	\$550.00	\$0.00	\$230.00	\$850.00	\$850.00	\$620.00	269.57%
10.1200.614.02.	Expendable Supplies, Res Rm	\$639.09	\$1,167.93	\$500.05	\$1,050.00	\$2,000.00	\$1,499.95	299.96%
10.1200.616.01.	Teaching Mats. Resource Room	\$800.00	\$384.48	\$1,100.00	\$800.00	\$1,380.00	\$280.00	25.45%
10.1200.616.02.	Teaching Mats. Resource Room	\$4,109.10	\$660.76	\$995.81	\$3,000.00	\$13,940.00	\$12,944.19	1299.87%
10.1200.650.01.	Instruction Specific Software/Sub	\$2,376.00	\$5,974.26	\$300.00	\$7,817.35	\$8,055.00	\$7,755.00	2585.00%
10.1200.650.02.	Instruction Specific Software/Sub	\$1,102.68	\$2,869.26	\$695.52	\$7,817.35	\$9,898.00	\$9,202.48	1323.11%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.1200.732.01.	Equipment Maintenance Plans	\$1,813.50	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
10.1200.732.02.	Equipment Maintenance Plans	\$1,597.32	\$0.00	\$4,559.44	\$500.00	\$500.00	-\$4,059.44	-89.03%
10.1200.733.01.	New Student Equipment-Assistiv	\$0.00	\$2,163.68	\$0.00	\$1,000.00	\$500.00	\$500.00	#DIV/0!
10.1200.733.02.	New Student Equipment-Assistiv	\$700.00	\$670.87	\$0.00	\$1,000.00	\$3,500.00	\$3,500.00	#DIV/0!
10.1200.810.00.	Dues and Fees	\$795.00	\$125.00	\$1,725.00	\$805.00	\$805.00	-\$920.00	-53.33%
10.1201.115.01.	ESY - Wages	\$18,998.84	\$20,414.11	\$31,073.37	\$20,500.00	\$20,500.00	-\$10,573.37	-34.03%
10.1201.115.02.	ESY - Wages	\$15,398.19	\$8,305.77	\$3,926.63	\$8,500.00	\$8,500.00	\$4,573.37	116.47%
10.1201.330.01.	ESY - Contracted Services	\$0.00	\$450.00	\$5,779.00	\$0.00	\$0.00	-\$5,779.00	-100.00%
10.1201.330.02.	ESY - Contracted Services	\$0.00	\$0.00	\$4,450.00	\$0.00	\$0.00	-\$4,450.00	-100.00%
10.1201.614.01.	ESY - Supplies	\$0.00	\$78.09	\$450.00	\$450.00	\$450.00	\$0.00	0.00%
10.1201.614.02.	ESY - Supplies	\$0.00	\$62.46	\$600.00	\$600.00	\$450.00	-\$150.00	-25.00%
10.1225.734.02.	New Student Equipment-Instruct	\$3,319.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1225.738.01.	Rplcmnt Student Equipment-Inst	\$0.00	\$1,612.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1260.110.00.	Salaries, Esl/lep	-\$16,536.15	\$7,086.90	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1260.110.01.	Salaries - ELL	\$23,623.05	\$0.00	\$9,234.90	\$4,939.40	\$4,939.40	-\$4,295.50	-46.51%
10.1260.615.00.	Teaching Materials, Esl	\$0.00	\$0.00	\$100.00	\$0.00	\$250.00	\$150.00	150.00%
10.1290.111.01.	Preschool Salaries	\$61,479.93	\$90,189.00	\$94,288.00	\$94,288.00	\$94,288.00	\$0.00	0.00%
10.1290.114.01.	Preschool Para	\$7,282.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.1290.613.01.	Testing Materials-Pre School	\$427.35	\$427.35	\$1,000.00	\$428.00	\$500.00	-\$500.00	-50.00%
10.1290.614.01.	Expendable Supplies-Pre School	\$36.57	\$0.00	\$200.00	\$100.00	\$650.00	\$450.00	225.00%
10.1290.615.01.	Teaching Materials-Pre School	\$36.53	\$506.36	\$1,545.00	\$100.00	\$150.00	-\$1,395.00	-90.29%
		\$986,053.25	\$1,113,348.91	\$1,145,299.35	\$1,323,408.26	\$1,345,834.71	\$200,535.36	17.51%

10.2100.120.00.	Negt. Professional Staff Increases	\$0.00	\$0.00	\$2,987.48	\$17,652.94	\$16,298.88	\$13,311.40	445.57%
10.2100.350.01.	Contracted Services	\$3,239.27	\$4,767.50	\$0.00	\$1,858.29	\$0.00	\$0.00	#DIV/0!
10.2100.350.02.	Contracted Services	\$24,110.73	\$3,100.00	\$10,000.00	\$27,562.50	\$0.00	-\$10,000.00	-100.00%
10.2100.550.01.	Printing & Shredding	\$918.00	\$0.00	\$0.00	\$850.00	\$0.00	\$0.00	#DIV/0!
10.2100.550.02.	Printing & Shredding	\$1,500.00	\$0.00	\$0.00	\$1,275.00	\$0.00	\$0.00	#DIV/0!
10.2120.112.01.	Salaries, Guidance	\$66,036.00	\$66,036.00	\$69,037.00	\$70,902.85	\$70,902.85	\$1,865.85	2.70%
10.2120.112.02.	Salaries, Guidance	\$47,018.00	\$47,018.00	\$49,154.00	\$50,482.50	\$50,482.50	\$1,328.50	2.70%
10.2120.116.00.	Database Manager	\$7,000.00	\$14,350.00	\$22,063.13	\$22,146.30	\$22,146.30	\$83.17	0.38%
10.2120.613.01.	Testing	\$913.70	\$0.00	\$1,902.89	\$1,902.89	\$1,902.89	\$0.00	0.00%
10.2120.613.02.	Testing	\$0.00	\$0.00	\$850.00	\$850.00	\$850.00	\$0.00	0.00%
10.2120.614.02.	Testing Materials-Guidance	\$151.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2120.615.01.	Expendable Supplies	\$179.62	\$186.14	\$200.00	\$179.90	\$179.90	-\$20.10	-10.05%
10.2120.615.02.	Teaching Materials	\$406.13	\$412.33	\$510.00	\$384.24	\$384.24	-\$125.76	-24.66%
10.2134.112.01.	Salaries, Nurse	\$58,781.39	\$61,736.31	\$61,112.38	\$61,075.25	\$61,075.25	-\$37.13	-0.06%
10.2134.112.02.	Salaries, Nurse	\$60,750.44	\$60,532.79	\$61,961.37	\$61,990.30	\$61,990.30	\$28.93	0.05%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.2134.614.01.	Expendable Supplies, Health	\$1,371.37	\$1,274.73	\$1,375.00	\$1,375.00	\$1,375.00	\$0.00	0.00%
10.2134.614.02.	Expendable Supplies, Health	\$2,624.03	\$2,304.43	\$2,500.00	\$5,912.35	\$2,600.00	\$100.00	4.00%
10.2134.615.02.	Teaching Mat, Health	\$286.41	\$73.99	\$125.93	\$121.88	\$121.88	-\$4.05	-3.22%
10.2134.730.01.	Addl Equipment, Health	\$79.00	\$913.17	\$917.15	\$1,528.00	\$1,000.00	\$82.85	9.03%
10.2134.730.02.	Addl Equip, Health	\$79.00	\$79.00	\$115.00	\$132.25	\$132.25	\$17.25	15.00%
10.2139.330.01.	Behavior Management	\$0.00	\$0.00	\$0.00	\$5,000.00	\$2,500.00	\$2,500.00	#DIV/0!
10.2139.330.02.	Behavior Management	\$0.00	\$0.00	\$0.00	\$5,000.00	\$2,500.00	\$2,500.00	#DIV/0!
10.2142.330.01.	Evaluations	\$695.40	\$0.00	\$5,000.00	\$3,500.00	\$3,500.00	-\$1,500.00	-30.00%
10.2142.330.02.	Evaluations	\$5,754.60	\$874.50	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00%
10.2143.110.01.	Psychologist Salary	\$30,750.00	\$3,988.61	\$32,433.00	\$32,433.00	\$32,433.00	\$0.00	0.00%
10.2143.110.02.	Psychologist Salary	\$30,976.76	\$3,837.70	\$32,433.00	\$32,433.00	\$32,433.00	\$0.00	0.00%
10.2143.331.01.	Staffing Services	\$0.00	\$13,194.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2143.331.02.	Staffing Services	\$0.00	\$9,711.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2143.613.01.	Testing Materials-Psychologist	\$691.03	\$1,899.32	\$1,214.00	\$2,000.00	\$1,200.00	-\$14.00	-1.15%
10.2143.613.02.	Testing Materials-Psychologist	\$2,014.00	\$1,737.74	\$1,103.08	\$2,000.00	\$750.00	-\$353.08	-32.01%
10.2143.615.01.	Teaching Materials-Psychologist	\$150.00	\$135.50	\$100.00	\$200.00	\$75.00	-\$25.00	-25.00%
10.2143.615.02.	Teaching Materials-Psychologist	-\$50.00	\$129.62	\$160.74	\$200.00	\$100.00	-\$60.74	-37.79%
10.2152.111.00.	Speech Therapy Services	\$0.00	\$3,064.52	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	#DIV/0!
10.2152.111.01.	Speech and Language Salary	\$74,560.12	\$85,255.00	\$94,902.49	\$86,552.49	\$18,005.49	-\$76,897.00	-81.03%
10.2152.111.02.	Speech and Language Salary	\$79,492.22	\$40,944.61	\$40,904.55	\$40,904.55	\$40,904.55	\$0.00	0.00%
10.2152.330.01.	Contracted Services-Speech	\$0.00	\$0.00	\$0.00	\$134,825.00	\$134,825.60	\$134,825.60	#DIV/0!
10.2152.330.01.	Contracted Services-Speech	\$0.00	\$0.00	\$0.00	\$0.00	-\$35,000.00	-\$35,000.00	#DIV/0!
10.2152.613.01.	Testing Materials-Speech	\$320.00	\$155.00	\$200.00	\$1,250.00	\$550.00	\$350.00	175.00%
10.2152.613.02.	Testing Materials, Speech	\$632.00	\$614.90	\$778.55	\$650.00	\$650.00	-\$128.55	-16.51%
10.2152.615.01.	Teaching Mat, Speech	\$669.90	\$399.76	\$800.00	\$200.00	\$100.00	-\$700.00	-87.50%
10.2152.615.02.	Teaching Mat, Speech	\$200.00	\$247.66	\$992.57	\$250.00	\$250.00	-\$742.57	-74.81%
10.2159.330.01.	Contracted Services-Vision/Heari	\$4,220.00	\$6,508.75	\$11,100.00	\$4,500.00	\$8,200.00	-\$2,900.00	-26.13%
10.2159.330.02.	Contracted Services-Vision/Heari	\$0.00	\$814.14	\$1,500.00	\$1,770.00	\$1,770.00	\$270.00	18.00%
10.2162.330.01.	Contracted Services-Physical The	\$7,661.00	\$7,965.00	\$13,500.00	\$8,800.00	\$8,800.00	-\$4,700.00	-34.81%
10.2162.330.02.	Contracted Services-Physical The	\$802.20	\$0.00	\$1,800.00	\$2,000.00	\$2,000.00	\$200.00	11.11%
10.2163.111.01.	Occupational Therapy Salary	\$50,119.08	\$31,528.41	\$31,782.29	\$48,856.77	\$48,856.77	\$17,074.48	53.72%
10.2163.111.02.	Occupational Therapy Salary	\$29,410.49	\$19,678.18	\$20,248.70	\$25,000.00	\$25,000.00	\$4,751.30	23.46%
10.2163.613.01.	Testing Materials-Occupational T	\$761.40	\$0.00	\$500.00	\$449.00	\$336.00	-\$164.00	-32.80%
10.2163.613.02.	Testing Materials-Occupational T	\$871.40	\$0.00	\$333.51	\$449.00	\$449.00	\$115.49	34.63%
10.2163.615.01.	Teaching Materials-Occupational	\$968.00	\$0.00	\$1,500.00	\$1,500.00	\$900.00	-\$600.00	-40.00%
10.2163.615.02.	Teaching Materials-Occupational	\$1,813.00	\$0.00	\$1,372.21	\$1,500.00	\$750.00	-\$622.21	-45.34%
10.2180.301.00.	Medicaid Billing	\$6,500.00	\$1,682.94	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00%
10.2192.111.00.	Salaries, BCBA	\$12,600.00	\$12,915.00	\$13,237.88	\$30,705.33	\$30,705.33	\$17,467.45	131.95%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
		\$618,027.09	\$510,066.25	\$602,707.90	\$814,110.58	\$667,985.98	\$65,278.08	10.83%
10.2200.120.00.	Negt. Professional Staff Increases	\$0.00	\$0.00	\$3,720.80	\$4,505.00	\$4,505.00	\$784.20	21.08%
10.2210.115.00.	New Hire Orientation Comm Stip	\$1,000.00	\$625.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
10.2210.115.02.	Curriculum Devl. Stipend	\$0.00	\$240.00	\$240.00	\$1.00	\$1.00	-\$239.00	-99.58%
10.2210.117.01.	Mentor Stipends	\$0.00	\$0.00	\$0.00	\$1.00	\$500.00	\$500.00	#DIV/0!
10.2210.117.02.	Mentor Stipends	\$0.00	\$0.00	\$0.00	\$1.00	\$500.00	\$500.00	#DIV/0!
10.2210.240.01.	PD-CBA-BESSA	\$2,520.00	\$778.79	\$2,520.00	\$2,520.00	\$2,520.00	\$0.00	0.00%
10.2210.240.02.	PD-CBA-BESSA	\$2,000.00	\$948.16	\$3,000.00	\$3,500.00	\$2,000.00	-\$1,000.00	-33.33%
10.2210.241.01.	PD-CBA-BTA	\$35,828.52	\$25,887.53	\$33,000.00	\$33,000.00	\$31,500.00	-\$1,500.00	-4.55%
10.2210.241.02.	PD-CBA-BTA	\$36,811.29	\$10,897.12	\$20,000.00	\$23,000.00	\$18,500.00	-\$1,500.00	-7.50%
10.2210.242.00.	Special Ed Training	\$1,350.00	\$449.96	\$0.00	\$500.00	\$500.00	\$500.00	#DIV/0!
10.2210.242.01.	Staff Development	\$2,097.28	\$42.12	\$2,000.00	\$500.00	\$1,000.00	-\$1,000.00	-50.00%
10.2210.242.02.	Staff Development	\$80.00	\$502.38	\$1,500.00	\$2,000.00	\$1,000.00	-\$500.00	-33.33%
10.2210.244.01.	Staff Reimburse-AHP	\$3,000.00	\$1,271.29	\$1,700.00	\$1,700.00	\$1,700.00	\$0.00	0.00%
10.2210.244.02.	Staff Reimburse-AHP	\$3,000.00	\$905.67	\$1,700.00	\$1,700.00	\$1,700.00	\$0.00	0.00%
10.2210.245.00.	SAU Wide PD Activities	\$1,154.76	\$1,163.73	\$2,000.00	\$2,000.00	\$2,500.00	\$500.00	25.00%
10.2210.245.01.	Prof Develop - Admin/Non-Unior	\$4,000.00	\$1,011.07	\$3,000.00	\$3,400.00	\$2,500.00	-\$500.00	-16.67%
10.2210.245.02.	Prof Develop - Admin/Non-Unior	\$4,866.00	\$3,725.88	\$2,500.00	\$3,000.00	\$2,500.00	\$0.00	0.00%
10.2210.612.00.	New Hire Orientation Supplies	\$563.67	\$0.00	\$300.00	\$250.00	\$300.00	\$0.00	0.00%
10.2222.112.01.	Salary, Librarian	\$61,348.00	\$61,348.00	\$64,136.00	\$64,136.00	\$64,136.00	\$0.00	0.00%
10.2222.112.02.	Salary, Librarian	\$52,919.00	\$52,919.00	\$55,324.00	\$55,324.00	\$55,324.00	\$0.00	0.00%
10.2222.430.01.	Repair	\$76.56	\$0.00	\$103.45	\$94.35	\$95.00	-\$8.45	-8.17%
10.2222.430.02.	Repair	\$0.00	\$0.00	\$21.55	\$25.00	\$25.00	\$3.45	16.01%
10.2222.444.02.	Film Purchases	\$281.08	\$1,003.23	\$860.06	\$1,076.93	\$1,076.93	\$216.87	25.22%
10.2222.614.01.	Expendable Supplies, Library	\$153.85	\$0.00	\$6.19	\$29.87	\$30.00	\$23.81	384.65%
10.2222.614.02.	Expendable Supplies, Library	\$363.15	\$277.72	\$604.82	\$734.30	\$500.00	-\$104.82	-17.33%
10.2222.615.01.	Teach. Matls, Library	\$174.00	\$120.08	\$143.74	\$119.51	\$119.51	-\$24.23	-16.86%
10.2222.615.02.	Teach. Matls, Library	\$402.10	\$0.00	\$152.92	\$1.00	\$1.00	-\$151.92	-99.35%
10.2222.641.01.	Books and Media	\$1,200.00	\$873.22	\$1,552.00	\$1,550.00	\$1,550.00	-\$2.00	-0.13%
10.2222.641.02.	Books and Media	\$2,300.00	\$2,536.49	\$2,300.00	\$2,651.20	\$2,651.20	\$351.20	15.27%
10.2222.642.01.	Publications	\$1,045.00	\$1,145.00	\$1,245.00	\$1,245.00	\$1,245.00	\$0.00	0.00%
10.2222.642.02.	Publications	\$1,083.82	\$962.80	\$1,196.00	\$1,131.00	\$1,131.00	-\$65.00	-5.43%
10.2225.434.01.	Computer Repairs	\$525.00	\$376.99	\$850.00	\$850.00	\$850.00	\$0.00	0.00%
10.2225.434.02.	Computer Repairs	\$1,000.00	\$0.00	\$850.00	\$850.00	\$850.00	\$0.00	0.00%
10.2225.614.01.	Technology Supplies	\$2,000.00	\$260.30	\$1,700.00	\$1,700.00	\$1,700.00	\$0.00	0.00%
10.2225.614.02.	Technology Supplies	\$2,000.00	\$0.00	\$1,700.00	\$1,700.00	\$1,700.00	\$0.00	0.00%
10.2225.734.01.	Additional Computer Equipment	\$13,050.00	\$2,166.60	\$467.50	\$4,000.00	\$0.00	-\$467.50	-100.00%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.2225.734.02.	Additional Computer Equipment	\$5,650.00	\$4,661.00	\$0.00	\$1,500.00	\$0.00	\$0.00	#DIV/0!
10.2225.738.01.	Replacement Computer Equipme	\$3,300.00	\$3,979.36	\$4,500.00	\$4,411.00	\$0.00	-\$4,500.00	-100.00%
10.2225.738.02.	Replacement Computer Equipme	\$7,800.00	\$5,519.37	\$4,500.00	\$10,292.20	\$0.00	-\$4,500.00	-100.00%
		\$254,943.08	\$186,597.86	\$220,394.03	\$235,999.36	\$207,710.64	-\$12,683.39	-5.75%

10.2310.301.00.	Salaries, School Board	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00%
10.2310.540.00.	Advertising	\$1,000.00	\$471.48	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
10.2310.550.00.	Printing Town Report	\$300.00	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00%
10.2310.614.00.	School Board Expenses	\$7,146.65	\$7,447.82	\$4,436.91	\$5,574.06	\$5,000.00	\$563.09	12.69%
10.2310.810.00.	Dues	\$1,000.00	\$0.00	\$2,571.44	\$3,634.91	\$2,500.00	-\$71.44	-2.78%
10.2310.840.00.	Contingency	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00%
10.2312.301.00.	Secretary School Board	\$2,200.00	\$1,235.00	\$2,000.00	\$2,200.00	\$2,000.00	\$0.00	0.00%
10.2312.302.00.	School Board Clerk	\$75.00	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00%
10.2313.301.00.	Salary, Treasurer	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
10.2314.301.00.	Checklist Supervisor	\$350.00	\$126.00	\$350.00	\$350.00	\$350.00	\$0.00	0.00%
10.2316.310.00.	Negotiations	\$5,675.17	\$17,980.95	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2317.301.00.	Audit	\$9,000.00	\$8,650.00	\$10,300.00	\$9,000.00	\$9,000.00	-\$1,300.00	-12.62%
10.2318.301.00.	Legal Services	\$16,150.45	\$2,826.71	\$12,000.00	\$12,000.00	\$8,000.00	-\$4,000.00	-33.33%
10.2320.310.00.	District Assessment	\$271,120.08	\$271,050.96	\$279,152.00	\$286,000.00	\$302,679.00	\$23,527.00	8.43%
		\$317,217.35	\$312,988.92	\$365,385.35	\$373,333.97	\$384,104.00	\$18,718.65	5.12%

10.2400.110.00.	Negt. Support Staff Increases	\$0.00	\$0.00	\$0.00	\$12,263.63	\$13,279.62	\$13,279.62	#DIV/0!
10.2400.110.01.	Salaries, Principal	\$92,250.00	\$97,250.00	\$98,527.00	\$98,527.00	\$98,527.00	\$0.00	0.00%
10.2400.110.02.	Salaries, Principal	\$98,759.00	\$102,721.00	\$104,671.00	\$104,671.00	\$104,671.00	\$0.00	0.00%
10.2400.112.01.	Salaries - CIA Admin	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	\$1.00	#DIV/0!
10.2400.112.02.	Salaries - CIA Admin	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	\$1.00	#DIV/0!
10.2400.115.01.	Salaries, Secretary	\$61,364.14	\$61,264.62	\$66,116.03	\$66,116.03	\$66,116.03	\$0.00	0.00%
10.2400.115.02.	Salaries, Secretary	\$56,914.84	\$55,911.51	\$59,717.56	\$59,717.56	\$59,717.56	\$0.00	0.00%
10.2400.119.01.	Salaries, Office Aide	\$484.80	\$318.15	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2400.300.00.	Prof. Services-Strategic Planning	\$5,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00%
10.2400.332.00.	Consulting Services	\$0.00	\$0.00	\$2,334.25	\$0.00	\$2,500.00	\$165.75	7.10%
10.2400.340.01.	Print Management	\$0.00	\$0.00	\$3,087.88	\$9,800.00	\$2,720.00	-\$367.88	-11.91%
10.2400.340.02.	Print Management	\$0.00	\$0.00	\$2,625.87	\$6,800.00	\$1,620.00	-\$1,005.87	-38.31%
10.2400.430.01.	Equipment Repair	\$1,275.00	\$546.00	\$250.00	\$650.00	\$650.00	\$400.00	160.00%
10.2400.430.02.	Equipment Repair	\$0.00	\$220.00	\$234.60	\$250.00	\$250.00	\$15.40	6.56%
10.2400.442.01.	Copier Lease	\$10,351.18	\$0.00	\$4,585.00	\$7,729.00	\$8,970.00	\$4,385.00	95.64%
10.2400.442.02.	Copier Lease	\$13,531.28	\$0.00	\$7,421.00	\$11,261.00	\$2,970.00	-\$4,451.00	-59.98%
10.2400.443.01.	Copier Overages	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$600.00	-\$900.00	-60.00%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.2400.443.02.	Copier Overages	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$300.00	-\$1,200.00	-80.00%
10.2400.490.01.	Service Agreements	\$898.37	\$6,396.64	\$1,944.00	\$500.00	\$3,374.00	\$1,430.00	73.56%
10.2400.490.02.	Service Agreements	\$980.16	\$5,746.02	\$1,840.00	\$500.00	\$3,725.00	\$1,885.00	102.45%
10.2400.530.01.	Phone-Contract-Principal	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00	\$600.00	#DIV/0!
10.2400.530.02.	Phone-Contract-Principal	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00	\$600.00	#DIV/0!
10.2400.531.01.	Telephone	\$4,000.00	\$4,323.71	\$4,626.00	\$3,770.00	\$3,770.00	-\$856.00	-18.50%
10.2400.531.02.	Telephone	\$6,000.00	\$5,904.00	\$6,152.00	\$6,000.00	\$6,000.00	-\$152.00	-2.47%
10.2400.532.00.	Network Services	\$20,200.00	\$9,630.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00%
10.2400.534.01.	Postage	\$750.00	\$235.31	\$650.00	\$650.00	\$525.00	-\$125.00	-19.23%
10.2400.534.02.	Postage	\$500.00	\$236.87	\$525.00	\$525.00	\$525.00	\$0.00	0.00%
10.2400.550.01.	Printing	\$679.85	\$105.58	\$100.00	\$200.00	\$200.00	\$100.00	100.00%
10.2400.550.02.	Printing	\$700.00	\$0.00	\$270.00	\$270.00	\$270.00	\$0.00	0.00%
10.2400.580.01.	Travel	\$2,000.00	\$1,137.45	\$1,710.00	\$1,700.00	\$1,700.00	-\$10.00	-0.58%
10.2400.580.02.	Travel	\$1,400.00	\$697.92	\$1,420.00	\$1,275.00	\$1,275.00	-\$145.00	-10.21%
10.2400.581.01.	Travel-Contract-Principal	\$0.00	\$600.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00%
10.2400.581.02.	Travel-Contract-Principal	\$0.00	\$600.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00%
10.2400.610.01.	Misc Hospitality	\$1,000.00	\$670.25	\$680.00	\$750.00	\$680.00	\$0.00	0.00%
10.2400.610.02.	Misc Hospitality	\$700.00	\$0.00	\$340.00	\$1.00	\$1.00	-\$339.00	-99.71%
10.2400.614.01.	Expendable Supplies	\$500.00	\$479.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00%
10.2400.614.02.	Expendable Supplies	\$800.00	\$554.64	\$879.00	\$900.00	\$879.00	\$0.00	0.00%
10.2400.650.00.	Support Contracts/Hosted Serv	\$43,750.00	\$43,594.15	\$59,720.00	\$44,234.00	\$62,784.00	\$3,064.00	5.13%
10.2400.653.00.	Consulting Services	\$4,132.00	\$221.59	\$0.00	\$3,400.00	\$2,000.00	\$2,000.00	#DIV/0!
10.2400.658.00.	Site Licensing	\$4,039.05	\$4,039.05	\$4,039.05	\$4,500.00	\$4,039.05	\$0.00	0.00%
10.2400.733.01.	Addtl Equipment	\$0.00	\$862.93	\$300.00	\$300.00	\$300.00	\$0.00	0.00%
10.2400.733.02.	Addtl Equipment	\$287.25	\$878.99	\$83.00	\$300.00	\$300.00	\$217.00	261.45%
10.2400.810.00.	Dues-SAU-Wide	\$0.00	\$84.16	\$60.00	\$0.00	\$60.00	\$0.00	0.00%
10.2400.810.01.	Dues	\$545.00	\$545.00	\$606.66	\$940.00	\$606.66	\$0.00	0.00%
10.2400.810.02.	Dues	\$799.00	\$545.00	\$606.67	\$650.00	\$606.67	\$0.00	0.00%
10.2400.899.01.	RMMS-FY19 Proposed Budget Ch	\$0.00	\$0.00	\$0.00	\$1.00	\$5,235.00	\$5,235.00	#DIV/0!
10.2400.899.02.	CSDA-FY19 Proposed Budget Cha	\$0.00	\$0.00	\$0.00	\$1.00	-\$152,029.00	-\$152,029.00	#DIV/0!
10.2515.892.00.	Food Service Bad Debt	\$0.00	\$750.13	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
		\$434,590.92	\$413,069.67	\$456,821.57	\$471,054.22	\$328,619.59	-\$128,201.98	-28.06%

10.2600.110.00.	Negt. Support Staff Increases	\$0.00	\$0.00	\$1.00	\$8,652.80	\$8,652.80	\$8,651.80	#####
10.2600.115.00.	Facility Manager Stipend	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00%
10.2600.116.01.	Salaries, Maintenance	\$123,573.73	\$126,434.66	\$125,403.20	\$125,403.20	\$125,403.20	\$0.00	0.00%
10.2600.116.02.	Salaries, Maintenance	\$118,139.04	\$122,684.95	\$127,594.40	\$125,091.20	\$125,091.20	-\$2,503.20	-1.96%
10.2600.117.01.	Custodian - Summer	\$1,260.00	\$224.85	\$2,524.00	\$1,200.00	\$1,500.00	-\$1,024.00	-40.57%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.2600.117.02.	Custodian - Summer	\$487.46	\$44.98	\$0.00	\$200.00	\$200.00	\$200.00	#DIV/0!
10.2600.118.01.	Pt Time Custodian	\$0.00	\$1,669.53	\$3,500.00	\$0.00	\$0.00	-\$3,500.00	-100.00%
10.2600.130.01.	Maintenance OT	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	#DIV/0!
10.2600.130.02.	Maintenance OT	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	#DIV/0!
10.2600.391.01.	Inspections	\$3,679.60	\$125.00	\$1,846.30	\$125.00	\$2,500.00	\$653.70	35.41%
10.2600.391.02.	Inspections	\$100.00	\$565.00	\$553.70	\$600.00	\$1,600.00	\$1,046.30	188.97%
10.2600.392.00.	3 YR Asbestos Inspection-RMMS	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.400.01.	Contracted Field Maint.	\$144.15	\$650.00	\$0.00	\$1,275.00	\$700.00	\$700.00	#DIV/0!
10.2600.400.02.	Contracted Field Maint.	\$1,500.00	\$857.00	\$2,000.00	\$2,000.00	\$900.00	-\$1,100.00	-55.00%
10.2600.402.01.	Pest Control	\$1,200.00	\$920.00	\$2,790.00	\$2,400.00	\$1,000.00	-\$1,790.00	-64.16%
10.2600.402.02.	Pest Control	\$1,192.00	\$0.00	\$1,234.00	\$300.00	\$300.00	-\$934.00	-75.69%
10.2600.413.01.	Water Testing	\$3,500.00	\$1,992.50	\$2,775.00	\$2,400.00	\$2,400.00	-\$375.00	-13.51%
10.2600.413.02.	Water Testing	\$5,500.00	\$3,819.80	\$4,662.50	\$4,000.00	\$4,000.00	-\$662.50	-14.21%
10.2600.421.01.	Trash Removal	\$9,200.00	\$8,458.37	\$9,500.00	\$7,500.00	\$8,500.00	-\$1,000.00	-10.53%
10.2600.421.02.	Trash Removal	\$10,000.00	\$8,887.38	\$8,500.00	\$7,770.00	\$9,000.00	\$500.00	5.88%
10.2600.422.01.	Snow Plowing & Sanding	\$7,650.00	\$6,300.00	\$7,650.00	\$7,650.00	\$7,650.00	\$0.00	0.00%
10.2600.422.02.	Snow Plowing & Sanding	\$8,000.00	\$8,400.00	\$8,500.00	\$8,500.00	\$8,500.00	\$0.00	0.00%
10.2600.424.01.	Contracted Grounds/Mowing	\$5,212.85	\$4,884.97	\$6,710.00	\$4,800.00	\$8,255.00	\$1,545.00	23.03%
10.2600.424.02.	Contracted Grounds/Mowing	\$5,437.86	\$5,894.97	\$7,770.00	\$6,000.00	\$10,085.00	\$2,315.00	29.79%
10.2600.430.01.	Repair, Equip Non-Instruct	\$1,800.00	\$2,368.17	\$1,400.00	\$1,710.00	\$1,710.00	\$310.00	22.14%
10.2600.430.02.	Repair, Equip Non-Instruct	\$2,500.00	\$5,990.96	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00%
10.2600.431.01.	Heating/ventilating Svcs	\$13,620.00	\$11,304.73	\$11,000.00	\$13,500.00	\$11,500.00	\$500.00	4.55%
10.2600.431.02.	Heating/ventilating Svcs	\$16,660.00	\$11,255.88	\$12,800.00	\$12,800.00	\$12,800.00	\$0.00	0.00%
10.2600.432.01.	Fire Alarm	\$7,000.00	\$7,797.05	\$5,600.00	\$1,000.00	\$1,000.00	-\$4,600.00	-82.14%
10.2600.432.02.	Fire Alarm	\$8,500.00	\$5,111.92	\$6,000.00	\$1,000.00	\$1,000.00	-\$5,000.00	-83.33%
10.2600.433.01.	Plumbing Maintenance	\$0.00	\$2,025.00	\$1,425.00	\$1,425.00	\$1,425.00	\$0.00	0.00%
10.2600.433.02.	Plumbing Maintenance	\$2,500.00	\$1,165.00	\$2,375.00	\$2,050.00	\$2,050.00	-\$325.00	-13.68%
10.2600.434.01.	Electrical Maintenance	\$2,500.00	\$2,108.03	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00%
10.2600.434.02.	Electrical Maintenance	\$2,500.00	\$1,397.00	\$2,050.00	\$2,375.00	\$2,050.00	\$0.00	0.00%
10.2600.436.01.	Septic System Svcs	\$3,000.00	\$0.00	\$3,000.00	\$2,850.00	\$2,850.00	-\$150.00	-5.00%
10.2600.436.02.	Septic System Svcs	\$3,000.00	\$0.00	\$2,850.00	\$2,850.00	\$2,850.00	\$0.00	0.00%
10.2600.437.01.	Painting	\$2,800.00	\$0.00	\$275.00	\$275.00	\$275.00	\$0.00	0.00%
10.2600.437.02.	Painting	\$500.00	\$561.14	\$500.00	\$500.00	\$500.00	\$0.00	0.00%
10.2600.439.01.	General Maintenance	\$17,538.78	\$10,792.80	\$14,250.00	\$14,250.00	\$14,250.00	\$0.00	0.00%
10.2600.439.02.	General Maintenance	\$15,000.00	\$9,950.95	\$15,117.00	\$14,500.00	\$14,250.00	-\$867.00	-5.74%
10.2600.440.01.	Repairs-Water Damage	\$801.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.490.01.	Service Contracts	\$1,380.00	\$4,560.60	\$1,507.00	\$9,360.00	\$9,360.00	\$7,853.00	521.10%
10.2600.490.02.	Service Contracts	\$440.00	\$5,476.00	\$2,620.00	\$8,465.00	\$8,465.00	\$5,845.00	223.09%
10.2600.491.02.	Insurance Claim Expense	\$0.00	\$826.93	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.520.00.	Insurance Liability	\$21,493.00	\$22,227.00	\$22,336.00	\$22,336.00	\$21,272.00	-\$1,064.00	-4.76%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.2600.614.00.	Expendable Supplies	\$191.70	\$296.90	\$300.00	\$300.00	\$300.00	\$0.00	0.00%
10.2600.614.01.	Expendable Supplies	\$13,642.00	\$13,765.47	\$12,350.00	\$12,350.00	\$12,350.00	\$0.00	0.00%
10.2600.614.02.	Expendable Supplies	\$11,000.00	\$8,669.37	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00	0.00%
10.2600.622.01.	Electric	\$35,000.00	\$38,162.18	\$37,740.00	\$38,200.00	\$38,200.00	\$460.00	1.22%
10.2600.622.02.	Electric	\$40,000.00	\$36,123.13	\$36,925.00	\$29,750.00	\$36,200.00	-\$725.00	-1.96%
10.2600.624.01.	Heating Fuel - Oil	\$26,499.23	\$28,829.11	\$30,000.00	\$30,000.00	\$32,500.00	\$2,500.00	8.33%
10.2600.624.02.	Heating Fuel - Oil	\$22,000.77	\$22,639.16	\$25,000.00	\$30,000.00	\$27,500.00	\$2,500.00	10.00%
10.2600.625.02.	Heating Fuel - Propane	\$5,000.00	\$850.78	\$2,981.85	\$5,000.00	\$1,000.00	-\$1,981.85	-66.46%
10.2600.733.01.	Addl Equipment	\$1,275.00	\$543.50	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2600.737.01.	Replacement Equipment	\$2,125.00	\$1,690.34	\$1,200.00	\$6,550.00	\$1,200.00	\$0.00	0.00%
10.2600.737.02.	Replacement Equipment	\$2,125.00	\$747.36	\$1,200.00	\$1,500.00	\$1,200.00	\$0.00	0.00%
10.2600.890.00.	FY19 Facility/Maint Purchases	\$0.00	\$4,259.00	\$17,850.00	\$25,825.00	\$0.00	-\$17,850.00	-100.00%
		\$593,168.39	\$569,559.42	\$612,165.95	\$624,588.20	\$603,294.20	-\$8,871.75	-1.45%

10.2700.510.01.	Transportation-Contract	\$109,836.72	\$113,348.20	\$115,684.58	\$123,700.00	\$123,700.00	\$8,015.42	6.93%
10.2700.510.02.	Transportation-Contract	\$109,856.72	\$113,348.10	\$115,684.58	\$126,900.00	\$126,900.00	\$11,215.42	9.69%
10.2700.511.01.	Field Trips	\$1,541.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2700.511.02.	Field Trips	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2700.626.01.	Gasoline	\$25,000.00	\$16,322.87	\$21,000.00	\$23,000.00	\$21,000.00	\$0.00	0.00%
10.2700.626.02.	Gasoline	\$25,000.00	\$16,322.91	\$21,000.00	\$21,000.00	\$21,000.00	\$0.00	0.00%
10.2721.510.01.	Reg Ed Transportation-BH & Othe	\$9,585.22	\$10,919.25	\$10,500.00	\$15,000.00	\$15,000.00	\$4,500.00	42.86%
10.2721.510.02.	Reg Ed Transportation-BH & Othe	\$6,748.00	\$10,919.25	\$8,500.00	\$15,000.00	\$15,000.00	\$6,500.00	76.47%
10.2722.510.01.	Transportation, Handicapped	\$29,500.00	\$79,507.40	\$129,000.00	\$166,800.00	\$166,800.00	\$37,800.00	29.30%
10.2722.510.02.	Transportation, Handicapped	\$38,000.00	\$30,625.00	\$37,000.00	\$46,000.00	\$46,000.00	\$9,000.00	24.32%
		\$355,153.16	\$391,312.98	\$458,369.16	\$537,400.00	\$535,400.00	\$77,030.84	16.81%

10.2900.131.00.	Attendance Bonus-Support	\$700.00	\$333.39	\$700.00	\$700.00	\$700.00	\$0.00	0.00%
10.2900.132.00.	Attendance Bonus-Professional	\$5,000.00	\$3,405.35	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%
10.2900.133.00.	Longevity Stipend	\$8,000.00	\$8,000.00	\$9,500.00	\$9,500.00	\$9,500.00	\$0.00	0.00%
10.2900.134.00.	Health Insurance Opt-Out	\$30,000.00	\$29,500.00	\$28,000.00	\$35,000.00	\$35,000.00	\$7,000.00	25.00%
10.2900.211.00.	Health Insurance	\$814,411.82	\$949,485.43	\$972,080.44	\$1,033,365.55	\$1,038,202.55	\$66,122.11	6.80%
10.2900.212.00.	Dental Insurance	\$36,622.05	\$35,496.25	\$36,827.13	\$37,482.80	\$38,594.20	\$1,767.07	4.80%
10.2900.213.00.	Life Insurance	\$23,773.99	\$25,416.94	\$26,427.94	\$26,152.00	\$26,427.94	\$0.00	0.00%
10.2900.215.00.	Flex Benefit Spending	\$0.00	\$45.31	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
10.2900.220.00.	Fica	\$343,300.17	\$354,542.77	\$381,852.70	\$415,756.84	\$415,756.84	\$33,904.14	8.88%
10.2900.231.00.	Employee Retirement	\$46,706.09	\$45,266.94	\$44,244.31	\$46,994.31	\$46,994.31	\$2,750.00	6.22%
10.2900.232.00.	Teacher Retirement	\$522,261.55	\$624,686.27	\$639,445.67	\$714,449.69	\$714,449.69	\$75,004.02	11.73%
10.2900.239.00.	Retirement Benefit	\$25,921.00	\$53,885.00	\$0.00	\$52,661.50	\$72,795.40	\$72,795.40	#DIV/0!
10.2900.250.00.	Unemployment Compensation	\$12,861.00	\$5,086.00	\$5,086.00	\$6,000.00	\$4,888.00	-\$198.00	-3.89%

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
10.2900.260.00.	Workmans Compensation	\$20,769.00	\$21,251.00	\$21,253.00	\$21,251.00	\$21,775.00	\$522.00	2.46%
		\$1,890,326.67	\$2,156,400.65	\$2,169,417.19	\$2,403,313.69	\$2,429,083.93	\$259,666.74	11.97%

10.5110.910.00.	Bond Principal	\$213,870.25	\$205,169.13	\$196,527.72	\$188,253.33	\$188,253.33	-\$8,274.39	-4.21%
10.5120.830.00.	Bond Interest	\$266,879.75	\$275,155.87	\$282,124.28	\$287,521.67	\$287,521.67	\$5,397.39	1.91%
		\$480,750.00	\$480,325.00	\$478,652.00	\$475,775.00	\$475,775.00	-\$2,877.00	-0.60%

10.5221.930.00.	Transfer To Food Service	\$165,000.00	\$163,638.42	\$165,000.00	\$178,000.00	\$165,000.00	\$0.00	0.00%
10.5222.930.00.	Transfer to Other Special Revenue	\$278,987.00	\$204,339.61	\$180,000.00	\$200,000.00	\$180,000.00	\$0.00	0.00%
10.5250.930.01.	Transfer to Full-Day Kindergarten	\$0.00	\$0.00	\$0.00	\$0.00	\$77,467.00	\$77,467.00	#DIV/0!
	Kindergarten Revenue Loss					\$97,250.00	\$97,250.00	
10.5253.930.01.	Transfer to Spec Ed Trust	\$0.00	\$100,000.00	\$25,000.00	\$25,000.00	\$50,000.00	\$25,000.00	100.00%
10.5252.930.00.	Transfer to Maint Trust	\$10,000.00	\$40,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00%
		\$453,987.00	\$507,978.03	\$420,000.00	\$453,000.00	\$619,717.00	\$199,717.00	47.55%

\$8,840,433.46	\$9,111,163.02	\$9,679,276.00	\$10,561,893.20	\$10,403,149.97	\$723,873.97	7.48%
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6.47%

Warrant Articles

	FY19 Budget	FY20 Budget		
Operating Budget	\$9,080,562.00	\$9,632,190.97	\$511,161.97	5.63%
BTA Contract	\$154,095.00	\$143,563.00		
BESSA Contract	\$40,467.00	\$0.00		
Full-Day Kindergarten	\$0.00	\$174,717.00		
SAU Assessment	\$279,152.00	\$302,679.00		
Contingency	\$50,000.00	\$50,000.00		
Maint. Trust	\$50,000.00	\$50,000.00		
Spec Ed Trust	\$25,000.00	\$50,000.00	Replenishment Only*	
	\$9,679,276.00	\$10,403,149.97		
Special Ed Costs	\$1,642,183.40	\$1,951,477.33	\$309,293.93	
BESSA Contract	\$40,467.00	\$0.00	-\$40,467.00	
New Items	\$0.00	-\$146,794.00	-\$146,794.00	
NHRS	\$683,689.98	\$761,444.00	\$77,754.02	
Health/Dental Increases	\$1,036,907.57	\$1,111,796.75	\$74,889.18	
Retirement Benefit/Hiring Savings	\$0.00	\$72,795.40	\$72,795.40	
Admin & Support Wage Increases	\$0.00	\$35,586.66	\$35,586.66	
FICA	\$381,852.70	\$415,756.84	\$33,904.14	
Estimated Transportation Increase	\$250,369.16	\$280,600.00	\$30,230.84	

Account	Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Round 1	FY20 Round 2	\$ Diff	% Diff
	SAU Assessment				\$279,152.00	\$302,679.00	\$23,527.00	
	Replacement Computer Equipment				\$9,467.50	\$0.00	-\$9,467.50	
	CBA Driven Lane Changes				\$36,283.59	\$46,674.53	\$10,390.94	
	Individual Additions & Subtractions Less Than \$10k						\$39,518.36	
	Operating Budget Difference						\$511,161.97	

* Expect to use \$58k in FY19

BSD FY20 Budget Detail for New Items 4.0 12/10/18

As of: 10/4/18

As of: 10/20/18

As of: 11/15/18

As of: 12/10/18

Round 1.0 Academics	
Cost	Descrip
RMMS	
\$3,000.00	Freckle-ELA
\$6,000.00	Writing PD
\$2,000.00	Outdoor classroom
\$11,000	
CSDA	
\$18,000	Writing Instruction Improvements
\$7,000	Social Studies Program
\$2,700	PLTW Grade 5 Robotics
\$2,000	PLTW Teacher Training
\$29,700	
\$40,700	Total

Round 2.0 Academics	
Cost	Descrip
RMMS	
\$3,000.00	Freckle-ELA
\$6,000.00	Writing PD
\$0.00	Outdoor classroom
\$9,000	
CSDA	
\$0	Writing Instruction Improvements
\$0	Social Studies Program
\$2,700	PLTW Grade 5 Robotics
\$2,000	PLTW Teacher Training
\$4,700	
\$13,700	Total

Round 3.0 Academics	
Cost	Descrip
RMMS	
\$0.00	Freckle-ELA
\$0.00	Writing PD
\$0.00	Outdoor classroom
\$0	
CSDA	
\$0	Writing Instruction Improvements
\$0	Social Studies Program
\$0	PLTW Grade 5 Robotics
\$0	PLTW Teacher Training
\$0	
\$0	Total

Round 4.0 Academics	
Cost	Descrip
RMMS	
\$0.00	Freckle-ELA
\$0.00	Writing PD
\$0.00	Outdoor classroom
\$0	
CSDA	
\$0	Writing Instruction Imprvmnts
\$0	Social Studies Program
\$0	PLTW Grade 5 Robotics
\$0	PLTW Teacher Training
\$0	
\$0	Total

Round 1.0 Personnel	
Cost	Descrip
RMMS	
Full-Day Kindergarten-Warrant-\$202,522	
\$62,835	1.0 Teacher (Machado+Benefits)
\$105,055	1.0 Teacher (Ekis+Benefits)
\$34,632	1.0 Para (2)
\$83,204	1.0 3rd Grade Teacher
\$48,690	.5 Curriculum Administrator
\$3,500	Part-Time Custodian
Shared Positions-All FT W/Benefits (F-H&D)	
BSD% - 0.090 in each school	
\$9,540	Facilities Director
\$4,733	Project Facility Worker 1
\$6,912	SAU Directed Sub 1
\$7,137	SAU Directed Nurse Sub
\$1,923	SAU Directed F/S Sub
\$6,912	SAU Directed Sub 2
\$5,801	Project Facility Worker 2
\$380,873	
CSDA	
-\$97,380	Retirement

Round 2.0 Personnel	
Cost	Descrip
RMMS	
Full-Day Kindergarten-Warrant-See below	
\$0	1.0 Teacher (Machado+Benefits)
\$0	1.0 Teacher (Ekis+Benefits)
\$0	1.0 Para (2)
\$0	1.0 3rd Grade Teacher
\$48,690	.5 Curriculum Administrator
\$0	Part-Time Custodian
Shared Positions-All FT W/Benefits (F-H&D)	
BSD% - 0.090 in each school	
\$9,540	Facilities Director
\$0	Project Facility Worker 1
\$0	SAU Directed Sub 1
\$7,137	SAU Directed Nurse Sub
\$0	SAU Directed F/S Sub
\$0	SAU Directed Sub 2
\$0	Project Facility Worker 2
\$65,367	
CSDA	
-\$97,380	Retirement

Round 3.0 Personnel	
Cost	Descrip
RMMS	
Full-Day Kindergarten-Warrant-See below	
\$0	1.0 Teacher (Machado+Benefits)
\$0	1.0 Teacher (Ekis+Benefits)
\$0	1.0 Para (2)
\$0	1.0 3rd Grade Teacher
\$0	.5 Curriculum Administrator
\$0	Part-Time Custodian
Shared Positions-All FT W/Benefits (F-H&D)	
BSD% - 0.090 in each school	
\$9,540	Facilities Director
\$0	Project Facility Worker 1
\$0	SAU Directed Sub 1
\$3,569	SAU Directed Nurse Sub
\$0	SAU Directed F/S Sub
\$0	SAU Directed Sub 2
\$0	Project Facility Worker 2
\$13,108	
CSDA	
-\$97,380	Retirement

Round 4.0 Personnel	
Cost	Descrip
RMMS	
Full-Day Kindergarten-Warrant-See below	
\$0	1.0 Teacher (Machado+Benefits)
\$0	1.0 Teacher (Ekis+Benefits)
\$0	1.0 Para (2)
\$0	1.0 3rd Grade Teacher
\$0	.5 Curriculum Administrator
\$0	Part-Time Custodian
Shared Positions-All FT W/Benefits (F-H&D)	
BSD% - 0.090 in each school	
\$0	Facilities Director
\$0	Project Facility Worker 1
\$0	SAU Directed Sub 1
\$0	SAU Directed Nurse Sub
\$0	SAU Directed F/S Sub
\$0	SAU Directed Sub 2
\$0	Project Facility Worker 2
\$0	
CSDA	
-\$97,380	Retirement #1-Not Replace

\$48,690	.5 Curriculum Administrator
\$34,632	1.0 Para-RTI (2)
Shared Positions-All FT W/Benefits (F-H&D)	
BSD% - 0.090 in each school	
\$9,540	Facilities Director
\$4,733	Project Facility Worker 1
\$6,912	SAU Directed Sub 1
\$7,137	SAU Directed Nurse Sub
\$1,923	SAU Directed F/S Sub
\$6,912	SAU Directed Sub 2
\$5,801	Project Facility Worker 2
\$28,899	
\$409,772	Total

\$48,690	.5 Curriculum Administrator
\$0	1.0 Para-RTI (2)
Shared Positions-All FT W/Benefits (F-H&D)	
BSD% - 0.090 in each school	
\$9,540	Facilities Director
\$0	Project Facility Worker 1
\$0	SAU Directed Sub 1
\$7,137	SAU Directed Nurse Sub
\$0	SAU Directed F/S Sub
\$0	SAU Directed Sub 2
\$0	Project Facility Worker 2
-\$32,013	
\$33,354	Total

\$0	.5 Curriculum Administrator
\$0	1.0 Para-RTI (2)
Shared Positions-All FT W/Benefits (F-H&D)	
BSD% - 0.090 in each school	
\$9,540	Facilities Director
\$0	Project Facility Worker 1
\$0	SAU Directed Sub 1
\$3,569	SAU Directed Nurse Sub
\$0	SAU Directed F/S Sub
\$0	SAU Directed Sub 2
\$0	Project Facility Worker 2
-\$84,272	
-\$71,163	Total

-\$60,384	Retirement #2-Rpl at .5 FTE
\$0	.5 Curriculum Administrator
\$0	1.0 Para-RTI (2)
Shared Positions-All FT W/Benefits (F-H&D)	
BSD% - 0.090 in each school	
\$0	Facilities Director
\$0	Project Facility Worker 1
\$0	SAU Directed Sub 1
\$0	SAU Directed Nurse Sub
\$0	SAU Directed F/S Sub
\$0	SAU Directed Sub 2
\$0	Project Facility Worker 2
-\$157,764	
-\$157,764	Total

Round 1.0 New Computer Equip	
Cost	Descrip
RMMS	
\$0	
CSDA	
\$1,725	Smartboard Literacy Lab
\$1,725	
\$1,725	Total

Round 2.0 New Computer Equip	
Cost	Descrip
RMMS	
\$0	
CSDA	
\$0	Smartboard Literacy Lab
\$0	
\$0	Total

Round 3.0 New Computer Equip	
Cost	Descrip
RMMS	
\$0	
CSDA	
\$0	Smartboard Literacy Lab
\$0	
\$0	Total

Round 4.0 New Computer Equip	
Cost	Descrip
RMMS	
\$0	
CSDA	
\$0	Smartboard Literacy Lab
\$0	
\$0	Total

Round 1.0 Rplcmt Computer Equip-Current	
Cost	Descrip
RMMS	
\$5,200	Staff Laptops 8 @ \$650
\$1,850	Macbook
\$420	Projectors 1 @ \$420
\$875	Printers 1 @ \$875-Color-Comp. Lab
\$7,500	Servers
\$2,000	Food Service Server-Split 3 Dist.
\$1,950	Office Computers 3 @ \$650

Round 2.0 Rplcmt Computer Equip-Current	
Cost	Descrip
RMMS	
\$2,600	Staff Laptops 4 @ \$650
\$0	Macbook
\$0	Projectors 1 @ \$420
\$0	Printers 1 @ \$875-Color-Comp. Lab
\$7,500	Servers
\$2,000	Food Service Server-Split 3 Dist.
\$0	Office Computers 3 @ \$650

Round 3.0 Rplcmt Computer Equip-Current	
Cost	Descrip
RMMS	
\$2,600	Staff Laptops 4 @ \$650
\$0	Macbook
\$0	Projectors 1 @ \$420
\$0	Printers 1 @ \$875-Color-Comp. Lab
\$7,500	Servers
\$0	Food Service Server-Split 3 Dist.
\$0	Office Computers 3 @ \$650

Round 4.0 Rplcmt Computer Equip-Current	
Cost	Descrip
RMMS	
\$0	Staff Laptops 4 @ \$650
\$0	Macbook
\$0	Projectors 1 @ \$420
\$0	Printers 1 @ \$875-Color-Comp. Lab
\$0	Servers
\$0	Food Service Server-Split 3 Dist.
\$0	Office Computers 3 @ \$650

\$5,250	FM Audio Systems 5 @ \$1,050
Computer Lab - Chromebooks OR Desktops	
\$6,250	Chromebooks 25 @ \$250
\$16,250	Desktops 25 @ \$650
\$47,545	
CSDA	
\$5,200	Staff Laptops 8 @ \$650
\$420	Projectors 1 @ \$420
\$20,000	Wireless Replacement
\$7,500	Servers
\$2,000	Food Service Server-Split 3 Dist.
\$35,120	
\$82,665	Total

\$5,250	FM Audio Systems 5 @ \$1,050
Computer Lab - Chromebooks OR Desktops	
\$0	Chromebooks 25 @ \$250
\$0	Desktops 25 @ \$650
\$17,350	
CSDA	
\$2,600	Staff Laptops 4 @ \$650
\$420	Projectors 1 @ \$420
\$0	Wireless Replacement to MT
\$7,500	Servers
\$2,000	Food Service Server-Split 3 Dist.
\$12,520	
\$29,870	Total

\$0	FM Audio Systems-To Reap 5 @ \$1,050
Computer Lab - Chromebooks OR Desktops	
\$0	Chromebooks 25 @ \$250
\$0	Desktops 25 @ \$650
\$10,100	
CSDA	
\$2,600	Staff Laptops 4 @ \$650
\$0	Projectors 1 @ \$420
\$0	Wireless Replacement to MT
\$7,500	Servers
\$0	Food Service Server-Split 3 Dist.
\$10,100	
\$20,200	Total

\$0	FM Audio Systems-To Reap 5 @ \$1,050
Computer Lab - Chromebooks OR Desktops	
\$0	Chromebooks 25 @ \$250
\$0	Desktops 25 @ \$650
\$0	
CSDA	
\$0	Staff Laptops 4 @ \$650
\$0	Projectors 1 @ \$420
\$0	Wireless Replacement to MT
\$0	Servers
\$0	Food Service Server-Split 3 Dist.
\$0	
\$0	Total

Round 1.0 Hosted Software	
Cost	Descrip
RMMS	
Shared Services	
\$1,250	Tyler Consulting
\$1,250	Aesop Optimization
\$1,235	KACE System Upgrade
\$3,735	
CSDA	
Shared Services	
\$1,250	Tyler Consulting
\$1,250	Aesop Optimization
\$1,235	KACE System Upgrade
\$3,735	
\$7,470	Total

Round 2.0 Hosted Software	
Cost	Descrip
RMMS	
Shared Services	
\$1,250	Tyler Consulting
\$1,250	Aesop Optimization
\$1,235	KACE System Upgrade
\$3,735	
CSDA	
Shared Services	
\$1,250	Tyler Consulting
\$1,250	Aesop Optimization
\$1,235	KACE System Upgrade
\$3,735	
\$7,470	Total

Round 3.0 Hosted Software	
Cost	Descrip
RMMS	
\$1,250	Tyler Consulting
\$1,250	Aesop Optimization
\$1,235	KACE System Upgrade
\$3,735	
CSDA	
\$1,250	Tyler Consulting
\$1,250	Aesop Optimization
\$1,235	KACE System Upgrade
\$3,735	
\$7,470	Total

Round 4.0 Hosted Software	
Cost	Descrip
RMMS	
\$1,250	Tyler Consulting
\$1,250	Aesop Optimization
\$1,235	KACE System Upgrade
\$3,735	
CSDA	
\$1,250	Tyler Consulting
\$1,250	Aesop Optimization
\$1,235	KACE System Upgrade
\$3,735	
\$7,470	Total

Round 1.0 Safety Issues	
Cost	Descrip
RMMS	
\$20,000	Cameras-Phase 1 of 2 If State PSIF application not approved Total Cost - \$46,181

Round 2.0 Safety Issues	
Cost	Descrip
RMMS	
\$20,000	Cameras-Phase 1 of 2 If State PSIF application not approved Total Cost - \$46,181

Round 3.0 Safety Issues	
Cost	Descrip
RMMS	
\$9,236	Cameras-Phase 1 of 2 If State PSIF application not approved Total Cost - \$46,181

Round 4.0 Safety Issues	
Cost	Descrip
RMMS	
\$0	Cameras-Phase 1 of 2 If State PSIF application not approved Total Cost - \$46,181

\$20,000	
CSDA	
\$20,000	Cameras-Phase 1 of 2 If State PSIF application not approved Total Cost - \$42,764
\$20,000	
\$40,000	Total

\$20,000	
CSDA	
\$20,000	Cameras-Phase 1 of 2 If State PSIF application not approved Total Cost - \$42,764
\$20,000	
\$40,000	Total

\$9,236	
CSDA	
\$8,553	Cameras-Phase 1 of 2 If State PSIF application not approved Total Cost - \$42,764
\$8,553	
\$17,789	Total

\$0	
CSDA	
\$0	Cameras-Phase 1 of 2 If State PSIF application not approved Total Cost - \$42,764
\$0	
\$0	Total

Round 1.0 Facilities/Maintenance	
Cost	Descrip
RMMS	
\$1,500	Drinking Water Testing
\$42,800	Roof-Milford St. Entry
\$10,000	Playground Improvements-Phase 2
\$18,000	Playground Leveling
\$6,500	Replace Air Handler-Phase 1
\$9,000	Gym Bathroom Flooring
\$1,500	HVAC Fans
\$4,500	Grounds Projects
\$8,500	Boiler Replacement
\$15,000	HVAC Ground Units
\$5,100	Interior Doors
\$10,000	Kiln Room
\$2,900	Riser Replacement
\$5,000	Bookcases-Phase 1
\$2,600	Carpet Extractor
Classroom Flooring	
\$3,000	Rm 1
\$5,000	Rm 11
\$3,500	Rm 26
\$5,000	Rm 35
\$159,400	
CSDA	
\$2,000	Drinking Water Testing
\$50,000	Playground Surface Replacement
\$5,000	Exterior Doors
\$4,700	Hallway Ramp Flooring-Phase 1
\$4,700	Hallway Ramp Flooring-Phase 2
\$3,000	Hallway Railing
\$4,500	Window Repairs
\$30,000	HVAC Controls Upgrade
\$8,000	Main Office Carpet
\$5,000	Server Room A/C
\$4,000	Water Filling Stations (2)
\$3,000	Snow Blower Replacement
Grounds Projects	

Round 2.0 Facilities/Maintenance	
Cost	Descrip
RMMS	
\$1,500	Drinking Water Testing
\$0	Roof-Milford St. Entry to MT
\$10,000	Playground Improvements-Phase 2
\$0	Playground Leveling
\$0	Replace Air Handler-Phase 1
\$9,000	Gym Bathroom Flooring
\$0	HVAC Fans
\$0	Grounds Projects
\$8,500	Boiler Replacement
\$0	HVAC Ground Units
\$5,100	Interior Doors
\$0	Kiln Room
\$0	Riser Replacement
\$5,000	Bookcases-Phase 1
\$0	Carpet Extractor
Classroom Flooring	
\$0	Rm 1
\$0	Rm 11
\$0	Rm 26
\$0	Rm 35
\$39,100	
CSDA	
\$2,000	Drinking Water Testing
\$0	Playground Surface Rplcmnt-to MT
\$5,000	Exterior Doors
\$0	Hallway Ramp Flooring-Phase 1
\$0	Hallway Ramp Flooring-Phase 2
\$0	Hallway Railing
\$2,000	Window Repairs
\$0	HVAC Controls Upgrade
\$0	Main Office Carpet
\$0	Server Room A/C
\$0	Water Filling Stations (2)
\$3,000	Snow Blower Replacement
Grounds Projects	

Round 3.0 Facilities/Maintenance	
Cost	Descrip
RMMS	
\$1,500	Drinking Water Testing
\$0	Roof-Milford St. Entry to MT
\$0	Playground Improvements-Phase 2
\$0	Playground Leveling
\$0	Replace Air Handler-Phase 1
\$0	Gym Bathroom Flooring
\$0	HVAC Fans
\$0	Grounds Projects
\$0	Boiler Replacement
\$0	HVAC Ground Units
\$0	Interior Doors
\$0	Kiln Room
\$0	Riser Replacement
\$0	Bookcases-Phase 1
\$0	Carpet Extractor
Classroom Flooring	
\$0	Rm 1
\$0	Rm 11
\$0	Rm 26
\$0	Rm 35
\$1,500	
CSDA	
\$2,000	Drinking Water Testing
\$0	Playground Surface Rplcmnt-to MT
\$0	Exterior Doors
\$0	Hallway Ramp Flooring-Phase 1
\$0	Hallway Ramp Flooring-Phase 2
\$0	Hallway Railing
\$0	Window Repairs
\$0	HVAC Controls Upgrade
\$0	Main Office Carpet
\$0	Server Room A/C
\$0	Water Filling Stations (2)
\$0	Snow Blower Replacement
Grounds Projects	

Round 4.0 Facilities/Maintenance	
Cost	Descrip
RMMS	
\$1,500	Drinking Water Testing
\$0	Roof-Milford St. Entry to MT
\$0	Playrond Improvements-Phase 2
\$0	Playground Leveling
\$0	Replace Air Handler-Phase 1
\$0	Gym Bathroom Flooring
\$0	HVAC Fans
\$0	Grounds Projects
\$0	Boiler Replacement
\$0	HVAC Ground Units
\$0	Interior Doors
\$0	Kiln Room
\$0	Riser Replacement
\$0	Bookcases-Phase 1
\$0	Carpet Extractor
Classroom Flooring	
\$0	Rm 1
\$0	Rm 11
\$0	Rm 26
\$0	Rm 35
\$1,500	
CSDA	
\$2,000	Drinking Water Testing
\$0	Playrond Surface Rplcmnt-to MT
\$0	Exterior Doors
\$0	Hallway Ramp Flooring-Phase 1
\$0	Hallway Ramp Flooring-Phase 2
\$0	Hallway Railing
\$0	Window Repairs
\$0	HVAC Controls Upgrade
\$0	Main Office Carpet
\$0	Server Room A/C
\$0	Water Filling Stations (2)
\$0	Snow Blower Replacement
Grounds Projects	

\$7,000	Erosion Control/Damage
\$3,500	Tree/Limb Cutback
\$8,500	Lawn Aeration/Reseeding
\$1,250	Irrigation System Improvements
\$1,500	Gutter Replacement
\$145,650	
\$305,050	Total

\$0	Erosion Control/Damage
\$0	Tree/Limb Cutback
\$0	Lawn Aeration/Reseeding
\$0	Irrigation System Improvements
\$0	Gutter Replacement
\$12,000	
\$51,100	Total

	\$0	Erosion Control/Damage
	\$0	Tree/Limb Cutback
	\$0	Lawn Aeration/Reseeding
	\$0	Irrigation System Improvements
	\$0	Gutter Replacement
	\$2,000	
	\$3,500	Total

\$0	Erosion Control/Damage
\$0	Tree/Limb Cutback
\$0	Lawn Aeration/Reseeding
\$0	Irrigation System Improvements
\$0	Gutter Replacement
\$2,000	
\$3,500	Total

\$887,382	Grand Total
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\$175,494	Grand Total
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- \$22,204	Grand Total
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- \$146,794	Grand Total
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Round 1.0 Warrant Articles	
Cost	Descrip
	Operating Budget
\$143,563	BTA Contract
	Full-Day Kindergarten
\$286,000	SAU Assessment-Estimate
\$50,000	Contingency
\$50,000	Maintenance Trust
\$25,000	Special Ed Trust
\$554,563	Warrant Total

Round 2.0 Warrant Articles	
Cost	Descrip
	Operating Budget
\$143,563	BTA Contract
	Full-Day Kindergarten
\$286,000	SAU Assessment-Estimate
\$70,000	Contingency
\$70,000	Maintenance Trust
\$25,000	Special Ed Trust
\$594,563	Warrant Total

Round 3.0 Warrant Articles	
Cost	Descrip
	Operating Budget
\$143,563	BTA Contract
	Full-Day Kindergarten
\$302,679	SAU Assessment
\$50,000	Contingency
\$50,000	Maintenance Trust
\$50,000	Special Ed Trust
\$596,242	Warrant Total

Round 4.0 Warrant Articles	
Cost	Descrip
	Operating Budget
\$143,563	BTA Contract
	Full-Day Kindergarten
\$302,679	SAU Assessment
\$50,000	Contingency
\$50,000	Maintenance Trust
\$50,000	Special Ed Trust
\$596,242	Warrant Total

Round 1.0	
Maint. Expendable Trust	
Cost	Descrip
\$91,912	Opening Balance
\$50,000	FY20 Warrant
\$141,912	Ending Balance Estimate

Round 2.0	
Maint. Expendable Trust	
Cost	Descrip
\$91,912	Opening Balance
\$70,000	FY20 Warrant
\$20,000	CSDA Wireless Rplcmnt-eRate/IV
\$42,800	Roof-Milford St. Entry
\$50,000	Playground Surface Replacement
\$49,112	Ending Balance Estimate

Round 3.0	
Maint. Expendable Trust	
Cost	Descrip
\$91,912	Opening Balance
\$50,000	FY20 Warrant
\$20,000	CSDA Wireless Rplcmnt-eRate/IV
\$42,800	RMMS Roof-Milford St. Entry
\$0	CSDA Playground Surface Rplcmnt
\$5,000	CSDA Playground Study
\$5,000	CSDA Exterior Doors
\$10,000	RMMS Playground-Phase 2
\$9,000	RMMS Gym Bathroom Flooring
\$8,500	RMMS Boiler Replacement
\$41,612	Ending Balance Estimate

Round 4.0	
Maint. Expendable Trust	
Cost	Descrip
\$91,912	Opening Balance
\$50,000	FY20 Warrant
\$20,000	CSDA Wireless Rplcmnt-eRate/IV
\$0	RMMS Roof-Milford St. Entry
\$0	CSDA Plygrnd Surface Rplcmnt
\$5,000	CSDA Playground Study
\$5,000	CSDA Exterior Doors
\$10,000	RMMS Playground-Phase 2
\$9,000	RMMS Gym Bathroom Flooring
\$8,500	RMMS Boiler Replacement
\$9,236	Cameras-20% Grant Cost
\$8,553	Cameras-20% Grant Cost
\$7,500	Servers
\$7,500	Servers
\$51,623	Ending Balance Estimate

\$0	2225.734.01
\$1,725	2225.734.02
\$47,545	2225.738.01
\$35,120	2225.738.02
\$575,008	2400.899.01
\$227,984	2400.899.02
\$887,382	Total New Items

\$0	2225.734.01
\$0	2225.734.02
\$17,350	2225.738.01
\$12,520	2225.738.02
\$137,202	2400.899.01
\$8,422	2400.899.02
\$175,494	Total New Items

\$0	2225.734.01
\$0	2225.734.02
\$10,100	2225.738.01
\$10,100	2225.738.02
\$27,580	2400.899.01
-\$69,984	2400.899.02
-\$22,204	Total New Items

\$0	2225.734.01
\$0	2225.734.02
\$0	2225.738.01
\$0	2225.738.02
\$5,235	2400.899.01
-\$152,029	2400.899.02
-\$146,794	Total New Items

Full-Day Kindergarten-Warrant	
\$42,835	.5 Teacher (Machado+Benefits)
\$34,632	1.0 Instructional Para (2)
\$77,467	

Full-Day Kindergarten-Revenue Loss	
- \$71,500	State funding 65 students @ \$1,100/year
\$168,750	Parent paid 45 students @ \$375/mo/10 months
\$97,250	Taxpayer funding

\$174,717 Net Effect to the Taxpayer



Phone: (603) 228-2061

Fax: (603) 228-2351

<http://www.nhsba.org>

Officers

Shannon Barnes
President, Merrimack

Travis Thompson
1st Vice-President, Exeter Regional

Amy Facey
2nd Vice-President, Souhegan Coop

Donald Austin
Immediate Past President

Date: November 26, 2018
From: New Hampshire School Boards Association
Re: NHSBA Delegate Assembly – January 26, 2019

Dear NHSBA Member School Boards –

Included with this email/packet is a document with all Proposed Resolutions submitted for the January 2019 NHSBA Delegate Assembly, scheduled for Saturday January 26, 2019 from approximately 10am to 3pm. The agenda is being finalized and will be sent to all members shortly.

With respect to the Proposed Resolutions, NHSBA asks the following from its member school boards:

1. Please have all school board members review the Proposals.
2. Please have all school board members review the 2019 Proposed Continuing Resolutions.
3. Have your local school board appoint/elect an official Delegate to attend the NHSBA Delegate Assembly.
4. Have your local school board take an official vote/position on each of the Proposed Resolutions.

Additionally, please note the following:

1. Every submitted Proposed Resolution is included as it was submitted. The Proposed Rationale was completed by the school board that submitted the Proposal.
2. The recommendation from the NHSBA Board of Directors is just that – a recommendation. The ultimate positions/Resolutions will be determined by NHSBA member school boards.

Thank you for your attention to this matter. Please contact NHSBA if you have any questions.

Respectfully,

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NH School Boards Association
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Executive Director



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NHSBA – Proposed Resolutions for January 2019 Delegate Assembly **November 26, 2018**

Proposed Resolution #10

Submitted by: Oyster River Coop School Board

Proposed Resolution: The New Hampshire School Boards Association supports legislation that makes clear the authority of local school districts to restrict all but authorized police and security officers from bringing firearms onto school property. This restriction applies to all students, school visitors, employees, volunteers, those attending school functions, and those voting when the polling place is in a school.

Rationale: While the federal Gun Free School Zone Act (GFSZA) would seem to coincide with this resolution, recent actions of the legislature, and an opinion by the attorney general, substantially undercut this law. In an August 26, 2016 ruling, the Attorney General stated that the NH Open Carry law allows guns to be brought into polling places (including schools). The state of New Hampshire, in his opinion, has no authority to enforce the GFSZA. In fact, another New Hampshire statute, RSA 159:26 denies any political subdivision the power to regulate “the sale, purchase, ownership, use, possession, transportation, permitting, taxation, or any other matters pertaining to firearms...” According to school attorney Gordon Graham, this law “has completely pre-empted the authority of school districts to formally adopt a policy or regulation regarding the possession of firearms on school property.” (communication to SAU 5 Board). This law would seem to make any restriction (e.g. parents bringing in guns to teacher conferences) beyond the capacity of districts to regulate. On the other hand, school boards and administration have the responsibility of maintaining an environment “free of hazardous conditions” (NH Department of Education Rule 302.02(m))—a rule that presumably would allow prohibiting the possession of guns on school property. Attorney Graham concludes that “the jumble of federal and state laws is a mess.” Action on this resolution will bring state law in line with the federal law, and give clear authority for districts to maintain gun-free schools.

NHSBA Executive Committee Recommendation: Opposed/Not recommended. The NHSBA Board of Directors has reservations adopting a Resolution relative to guns or firearms on school grounds. The NHSBA Board of Directors recognizes that school boards and individual school board members may have vastly varying opinions on this matter.

NHSBA Board of Directors Proposed Alternative: NHSBA calls upon the United States Congress, the New Hampshire Legislature and local public safety agencies to prioritize collaborative threat assessment and crisis planning with school districts; and further supports legislation at the federal, state and local levels that protect students and school district employees from on-campus violence.

Proposed Resolution #11

Submitted by: Manchester Board of School Committee

Proposed Resolution: Eliminate/remove the two existing NHSBA Resolutions relative to the New Hampshire Retirement System:

- (1) NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will strengthen NHRS's solvency while also lessening the fiscal impact on local school districts. NHSBA supports legislative changes to NHRS that ensure NHRS is fully funded. NHSBA supports legislative changes to NHRS that return state contributions to NHRS. NHSBA supports requiring that all NHRS rate increases are shared equally between employees, employers and the state. (2017)
- (2) Resolution X:A• NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent, and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will strengthen NHRS's solvency, including legislation to change how an employee's average final compensation is determined. NHSBA supports a calculation using an average of the highest five years for all employees retiring after July 1, 2016. NHSBA further supports legislation requiring that all NHRS rate increases, above those attributable to the \$2.4 billion unfunded liability agreed to by public employers in 2007, be shared equally between employees and employers. (2011)

Rationale: The decennial commission has established a long-term plan for fully funding the New Hampshire Retirement System. All stake holders had an opportunity to voice their opinion to the Commission and make recommendations.

NHSBA Executive Committee Recommendation: Support/Recommend. The NHSBA Board of Directors believes that eliminating these two Resolutions will better reflect the Association's position with respect to recent actions of the New Hampshire Retirement System. The NHSBA Board of Directors agrees with the stated rationale as expressed by the Manchester Board of School Committee. Additionally, the NHSBA Board of Directors believes that challenges facing local school boards with respect to NHRS funding relate primarily to the elimination of state contributions to the NHRS, which were cut in 2009 and fully eliminated in FY 2013.

NHSBA Board of Directors Proposed Alternative: NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will return state contributions to NHRS.

Proposed Resolution #12

Submitted by: Merrimack Valley School Board

Proposed Resolution: NHSBA advocates for the proper funding of high quality public education and opposes any provisions of the law or rule that funds private school student reassignment using publicly raised tax dollars.

Rationale: RSA 193:3 and Ed 320 rules represent potential areas where school choice proponents can divert publicly raised funds in the case of school reassignment. The NHSBA should oppose any such efforts.

NHSBA Board of Directors Recommendation: Opposed/Do Not Recommend. The NHSBA Board of Directors greatly appreciates the Merrimack Valley School Board's submission and interested in this matter. However, the NHSBA Board of Directors believes the subject matter and intent of this proposal is already covered in NHSBA Resolution I:A and I:B. Adoption of this Resolution would be duplicative and repetitive.

Proposed Resolution #13

Submitted by: Mascenic Regional School Board

Proposed Resolution: The Mascenic School Board supports NHSBA Resolution I:A, that the utilization of public education funds (be used) solely for public school purposes as determined by the local school boards.

Rationale: The advent of SB 193 and the continued advocacy for the use of public, taxpayers funds to support vouchers and/or private school interests is contrary to our belief that public education funds be used solely for the support of students' public school education.

NHSBA Board of Directors Recommendation: **No action** is needed on this proposal, as it was submitted to indicate the Mascenic Regional School Board's continued support of NHSBA Resolution I:A. The NHSBA Board of Directors greatly appreciates the Mascenic Regional School Boards continued support of this Resolution and continued support of NHSBA.

Proposed Resolution #14

Submitted by: Mascenic Regional School Board

Proposed Resolution: The Mascenic School Board supports Resolution I:B "urging the NH Legislature and Congress to oppose any efforts to subsidize elementary or secondary private, religious or home schools with public tax dollars. We oppose the creation of vouchers, tax credits and tax subsidies that in any form are targeted to (offset) the tuition or expenses for non-public K-12 schools, rather than diverting scarce tax dollars away from our public school classrooms". We urge "the NH Legislature and Congress to support improvements in our public school and to meet current funding obligations and promises benefiting the majority of America's children who are educated daily in our public schools".

Rationale: The Mascenic School Board supports the importance and responsibility of the NH Legislature and Congress to adequately fund our country's system of public education and to maintain up-to-date funding formula's designed to meet these needs.

NHSBA Board of Directors Recommendation: **No action** is needed on this proposal, as it was submitted to indicate the Mascenic Regional School Board's continued support of NHSBA Resolution I:B. The NHSBA Board of Directors greatly appreciates the Mascenic Regional School Boards continued support of this Resolution and continued support of NHSBA.

Proposed Resolution #15

Submitted by: Raymond School Board

Proposed Resolution: That if a parent chooses to exempt their student from a statewide assessment, school district does not need parental approval for the alternative activity that will be provided to the student while the assessment is being administered.

Rationale: RSA 193-C:6 and RSA 91-A:5, III were amended, such that if a student is exempted from taking the statewide assessment by their parent or legal guardian, the school must provide an appropriate alternative educational activity for the time period during which the test is administered, and that the alternative activity will be agreed upon by the parent/legal guardian and the school district. We feel that requiring parental approval for each student's activity places an undue burden on school districts already required to find space and staff for these alternative activities during assessments.

NHSBA Board of Directors Recommendation: Opposed/Do Not Recommend. The NHSBA Board of Directors understands and respects the concerns raised with this proposal. However, the NHSBA Board of Directors is concerned that the proposed language may be interpreted as meaning NHSBA does not respect parental input. Additionally, the NHSBA Board of Directors is unaware of any instances in which the school district and the parent were not able to reach mutual agreement on alternative academic activities for those students who do not take the state-wide assessment test.

Proposed Resolution #16

Submitted by: Raymond School Board

Proposed Resolution: The public funding not be used to support religious or private education.

Rationale: None provided.

NHSBA Board of Directors Recommendation: Opposed/Do Not Recommend. The NHSBA Board of Directors greatly appreciates the Raymond School Board's submission and interested in this matter. However, the NHSBA Board of Directors believes the subject matter and intent of this proposal is already covered in NHSBA Resolution I:A and I:B. Adoption of this Resolution would be duplicative and repetitive.

Proposed Resolution #17

Submitted by: Raymond School Board

Proposed Resolution: That the decision as to what date to start the school year remain a local decision and not be mandated by the State Government.

Rationale: There has been discussion in State Government about the possibility of mandating that the first of school for all New Hampshire public school be after Labor Day each year. While we're not necessarily opposed to this, we feel that it should be decision made locally, not mandated by the State.

NHSBA Board of Directors Recommendation: Opposed/Not Recommend. The NHSBA Board of Directors greatly appreciates the Raymond School Board's submission and interested in this matter. However, the NHSBA Board of Directors believes the subject matter and intent of this proposal is already covered in NHSBA Resolution V:I. Adoption of this Resolution would be duplicative and repetitive.

Proposed Resolution #18

Submitted by: Keene School Board

Proposed Resolution: The NHSBA supports continuing to allow school districts to determine the best opening school date for their own districts.

Rationale: The opening date of school should not be a top-down, one size fits all decision. Different regions of the state have different needs and desires regarding both the starting and ending dates of their local school districts. Local school boards are in the best position to understand the needs and wants of their local communities and should be able to determine the best start date for their region based on this information.

NHSBA Board of Directors Recommendation: Oppose/Do Not Recommend. The NHSBA Board of Directors greatly appreciates the Keene School Board's submission and interested in this matter. However, the NHSBA Board of Directors believes the subject matter and intent of this proposal is already covered in NHSBA Resolution V:I. Adoption of this Resolution would be duplicative and repetitive.

Proposed Resolution #19

Submitted by: Keene School Board

Proposed Resolution: The NHSBA supports legislation allowing local districts to determine whether guns are allowed in their schools.

Rationale: Local school districts and superintendents work closely and intensely with local and state safety and law enforcement personnel to develop individualized school safety plans designed for the individual buildings and communities. Local officials should retain control over what weapons policies best keep their own students and buildings safe.

NHSBA Board of Directors Recommendation: Opposed/Not recommended. The NHSBA Board of Directors has reservation adopting a Resolution relative to guns or firearms on school grounds. The NHSBA Board of Directors recognizes that school boards and individual school board members may have vastly varying opinions on this matter.

Proposed Alternative: See Proposed Resolution #1 – Oyster River School Board

NHSBA calls upon the United States Congress, the New Hampshire Legislature and local public safety agencies to prioritize collaborative threat assessment and crisis planning with school districts; and further supports legislation at the federal, state and local levels that protect students and school district employees from on-campus violence.

Proposed Resolution #20

Submitted by: Litchfield School Board. Approved by the Litchfield School Board on November 5, 2018

Proposed Resolution: The NHSBA supports the modifying RSA 193:3, I, to require the New Hampshire State Board of Education to restore support for local decision in Change of School Assignments and Manifest Educational Hardship requests.

Rationale: Support from the State Board of Education for local decisions in a case of manifest educational hardship would restore authority to local school boards and enable local school boards to render better decisions which are in the best interest of the child. Local school boards better understand the situation under which a parent/guardian requests a manifest education hardship decision for their child. Local school boards are in a better position to determine if there is clear and convincing evidence to approve this type of request.

NHSBA Board of Directors Recommendation: **No action.** This proposed Resolution was submitted after the Friday November 2, 2018 deadline. For this reason, and to maintain consistency and fairness, the NHSBA Board of Directors is declining to make a recommendation on this proposed Resolution. The Litchfield School Board may introduce this proposal from the floor of the January Delegate Assembly.



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Continuing Resolutions for 2018
Adopted at the 2018 NHSBA Delegate Assembly – January 20, 2018

1. NHSBA supports legislative action that allows criminal background checks to be shared with their Human Resources Department and that the specific charge be shared with the Superintendent so he/she can make an informed judgment related to their employment. (2017)
2. NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will strengthen NHRS's solvency while also lessening the fiscal impact on local school districts. NHSBA supports legislative changes to NHRS that ensure NHRS is fully funded. NHSBA supports legislative changes to NHRS that return state contributions to NHRS. NHSBA supports requiring that all NHRS rate increases are shared equally between employees, employers and the state. (2017)
3. NHSBA supports language in legislation that provides parents' rights to opt-out of content and programs that they feel are not appropriate for their child(ren). However, NHSBA opposes language requiring parents to opt-in to content and programs for their child(ren). Opt-in language creates an undue burden on the school district to account for every student who would participate, versus the few who choose not to participate. (2017)

4. NHSBA supports fully funding the School Building Aid program pursuant to RSA 198:15-a. Furthermore, NHSBA believes that an adequate school building is a component of the requirement to provide an adequate education and therefore the state is obligated to provide funding for adequate school facilities. The state has failed to meet this obligation since 2009. (2017)
5. NHSBA supports modifying RSA 193-C:6 to require that the State Department of Education publish the results of the statewide assessment within 30 days of receipt of the assessment results. The NHSBA supports modifying RSA 193-C:6 to prohibit embargos of assessment results by the State Department of Education, local school districts, or other agencies. (2017)
6. NHSBA supports modifying RSA 198:38 to provide state funding for the cost of full day kindergarten for school districts that have chosen to provide kindergarten for the entire school day. (2017)
7. NHSBA supports the study of the establishment of additional state adequacy aid for public pre-kindergarten. (2017)
8. NHSBA supports modifying RSA 193:12 to add the following: Any person who provides false information for establishing residency for school attendance purposes, or any person who assists in doing so, may be required to remit full restitution to the school district or districts that have financial or fiscal liability as a result of the false information. (2018)
9. NHSBA supports amending pertinent electioneering statutes to clarify: (1) the definition of “election” official”; (2) that electioneering by election officials may not occur at the polling place; and (3) that a public body may affirmatively promote positions established by formal actions of that body. (2018)



2019 NHSBA DELEGATE ASSEMBLY

It is time for the 2019 NHSBA Delegate Assembly. This meeting informs the NHSBA legislative efforts for the next year and allows your Board an opportunity to vote on statewide issues. We need at least one delegate from each NHSBA member board to attend the Delegate Assembly. Alternate delegates are welcome and encouraged to attend as well. There is **NO** cost to attend this event!

Phone: (603) 228-2061
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<http://www.nhsba.org>

Officers

Shannon Barnes
President, Merrimack

Travis Thompson
1st Vice-President, Exeter Regional

Amy Facey
2nd Vice-President, Souhegan Coop

Donald Austin
Immediate Past President

Date:	Saturday, January 26, 2019*
Hot Topics:	10:00 am – 1:00 pm
Business Meeting / Lunch:	1:00 – 1:30 pm
Delegate Assembly:	1:30 – 3:00 pm
Place:	Center at Triangle Park 25 Triangle Park Drive Concord, NH 03301

You can register online @ www.nhsba.org/trainingdelegates.asp

Or complete the registration below and fax it to NHSBA, Attn: Amanda by Monday, January 14th, 2019. The fax number is: (603) 228-2351.

****Delegate Name:**

District:

SAU:

Address:

City/State/Zip:

Phone:

Email:

****Alternate Delegate Name:**

Phone:

Email:

The proposed resolutions are attached to this packet. We ask that each delegate review the resolutions prior to the Assembly.

Call (603) 228-2061 with any questions.

We look forward to seeing you on January 26th!

*In case of weather emergency or cancellation the NHSBA Delegate Assembly will take place on Saturday, February 9, 2019 at the Center at Triangle Park in Concord, NH.

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*Category R***LIFE-THREATENING ALLERGIES**

The Brookline School District is committed to ensuring that all parties to the education process work together collaboratively and respectfully to maintain the health and safety of children who have life-threatening allergies in ways that are developmentally appropriate, promote self-advocacy and competence in self-care, and provide appropriate educational opportunities.

During school district hours all employees, students, and parents of the Brookline Public School District will follow the Life -Threatening Allergy Procedures for dealing with life-threatening allergies in the school setting. Outside of school hours all others using district facilities will be informed of and are expected to abide by these procedures. The principal of each school is responsible for the implementation and execution of this policy and associated procedures at their respective school(s). The Life-Threatening Allergies Procedures will be reviewed annually and modified when/if necessary to continue to maintain a safe and adequate education in the least-restrictive environment for all students within the district.

~~Recognizing epinephrine as the first line of treatment for anaphylaxis, Brookline School District will maintain an emergency supply of epinephrine to be used for anyone experiencing anaphylaxis in the school setting as recommended by the federal School Access to Emergency Epinephrine Act and New Hampshire Senate Bill 25-FN signed into law May 3, 2016.~~

~~The health, social normalcy and safety needs of student(s) will be balanced along with the education, health and safety needs of all students.~~

To minimize the risk of exposure to allergens that pose a threat to Brookline students and to educate the Brookline School Community about life-threatening allergies, please reference the student-parent handbook on our school district webpage.

Legal Reference:

RSA [200:29](#) School Health Services

RSA [318:42](#) Regulation of Pharmacies

RSA [200:45](#) Pupil Use of Epinephrine Auto-Injectors

1st Reading: October 24, 2018

2nd Reading: November 28, 2018

3rd Reading: December 19, 2018

Brookline School District Life-Threatening Allergies Procedures

PURPOSE:

To minimize the risk of exposure to allergens that pose a threat to Brookline students and to educate the Brookline school community about life-threatening allergies.

1. Maintain a building-based general Medical Emergency Plan and Life-Threatening Allergy Medical Emergency Plan.
2. Upon receipt of information of an allergy, the school nurse shall provide the parent with the **Allergy Action Plan (AAP)** to be completed by the parent and physician. Upon receipt of the completed AAP the school nurse is responsible for maintaining the AAP. Any changes made to the AAP must be made available to all school staff **immediately**.
3. Implement annual life-threatening allergy and EpiPen training for all staff.

FAMILY RESPONSIBILITY:

The family shall:

1. Notify the school nurse of your child's allergies.
2. Provide medical documentation from your health care provider to the school nurse. Include:
 - a. Allergy Action Plan (AAP)
 - i. Specific Allergy
 - ii. Severity of Allergy & Allergy Testing results
 - iii. History of previous reactions
 - iv. Preventative Strategies
 - v. List of symptoms
 - vi. Order of treatment
3. Provide a list of allergens that would potentially cause a life-threatening reaction.
4. Deliver/provide approved medications in proper containers to the school nurse **prior to** the first day of school.
5. Meet with the school nurse and appropriate staff with your Allergy Action Plan to develop an Individualized Health Care Plan (IHCP), Health Alert, and 504 Plan if eligible and warranted.
6. Educate your child in the self-management of their allergy as age appropriate including: allergens, strategies for avoiding the allergen, symptoms of an allergic reaction, how and when to tell an adult a reaction is starting, and how to read food labels (if applicable).
7. Encourage your child to wear a medical alert bracelet/necklace.
8. For food allergic students: parent may elect to provide safe snacks to be used as stipulated in the IHCP.
9. Attend field trips with your child if possible.

SCHOOL'S RESPONSIBILITY:

The school shall:

1. Be knowledgeable about and follow applicable federal laws including ADA, IDEA, Section 504, and FERPA and any state laws or district policies that apply.
2. Review the health records submitted by parents and physicians.
3. Identify a core team consisting of the school nurse, 504 coordinator, parents, student (age appropriate) and classroom teacher to establish a prevention plan. Changes to the prevention plan to promote allergy management should be made with core team participation.
4. Ensure that an Independent Health Care Plan (IHCP) for each child with a life-threatening allergy is created and implemented.

5. Upon receipt of medical documentation by a Health Care Provider, a determination will be made by building administration relative to the necessity of environmental accommodations. These may include:
 - Allergen safe lunch table
 - Allergen safe classroom
 - Allergen safe building
6. In the event of an allergen safe environment, provide signage at all entrances and impacted locations of the school building.
7. Assure that all staff who interact with the student on a regular basis understands allergies, can recognize symptoms, knows what to do in an emergency, and works with other school staff to eliminate the use of food allergens in the allergic student's meals, educational tools, arts and crafts projects, or incentives.
8. Substitutes will be expected to sign off on the Life Threatening Allergy statement for the district provided to them each day prior to assuming their assignment.
9. Review the Individual Health Care Plans with appropriate staff before an allergic reaction occurs to assure the efficiency/effectiveness of the plans.
10. Ensures emergency kit contains epinephrine and/or other necessary medication(s).
11. Review policies/prevention plan with the core team members, parents/guardians, student (age appropriate), and physician after a reaction has occurred.
12. Discuss field trips with the family of the allergic child to decide appropriate strategies for managing the allergy.
13. Follow federal/state/district laws and regulations regarding sharing medical information about the student.
14. Take threats or harassment against an allergic child seriously.

STUDENT'S RESPONSIBILITY:

The student shall:

1. Recognize the signs/ symptoms of a reaction (age appropriate)
2. Communicate to others as soon as a reaction starts or if exposure is suspected.
3. Know who can access emergency medication
4. Carry and self-administer emergency medication when appropriate
5. Take as much responsibility as possible for own safety.

In the event of a food allergy the student shall:

6. Not share or trade food with others.
7. Not eat anything with unknown or questionable ingredients
8. Learn to read food labels (age-appropriate)
9. Understand the importance of hand washing/ wiping before and after eating as the most important defense against unexpected exposure.

SCHOOL NURSE RESPONSIBILITY:

School Nurse Responsibility:

1. A school nurse must be present at all 504 or IEP meetings for students with life threatening allergies.
2. The school nurse, using the information provided by the child's parent/guardian and health care provider, may develop an **Individualized Health Care plan (IHCP)** for the student. The IHCP shall be updated as a student's condition changes. The IHCP is kept in the health office and provided to the student's teachers to file in the Emergency Folder and Substitute Folder.
3. The school nurse, using the information provided by the child's parent/guardian and health care provider, will develop a **Health Alert**. The Health Alert is a short version highlighting the student's medical condition, prevention information, symptoms and steps to take in an emergency. The Health Alert will, when available, have the student's picture. This information is disseminated to the student's teachers, specialists, and staff.

4. The school nurse assigned to each building will conduct an Allergy Education Program for staff at the start of each school year. This program will include educating all staff about
 - a. The significances of life-threatening allergies
 - b. The most common food, insect, latex and medication allergies.
 - c. How to create a safe environment for students with life-threatening allergies
 - d. The signs and symptoms of allergic reactions, avoidance measures and treatment methods.
 - i. The signs and symptoms of anaphylaxis
 - ii. How to deal with an actual or potential anaphylactic reaction
 - iii. How to use an EpiPen
5. The school nurse shall identify with the staff, those students at risk with life threatening allergies, and review protocol for prevention, and protocol to follow during an allergic reaction, including but not limited to the administration of prescription medication.
6. The school nurse shall train designated school personnel to administer an EpiPen, according to the student's Allergy Action Plan.
7. Students may carry their own EpiPen kit, with written permission from both the parent/guardian and a physician.

FACULTY/STAFF RESPONSIBILITY:

The faculty/staff shall:

1. Understand and implement accommodations as outlined in AAP/ IHCP
2. Maintain an allergen safe classroom if appropriate
3. Understand emergency response procedures and be able to administer EpiPen/ EpiPen Jr.
4. Provide information regarding allergy management to substitutes in an easily accessible and labeled substitute folder/binder.
5. Make other personnel (teachers, parents, volunteers, students) working or visiting in classroom aware of allergy management.
6. Determine that project materials are safe for the child with allergies.
7. Exclude pet/ and or pet foods that contains determined allergenic ingredients from classrooms.
8. Inform parents of field trips.
9. Contact the school nurse immediately if a student is suspected of having an allergic reaction.
10. Ensure the EpiPen/EpiPen Jr. and instructions are taken on field trips and remain with the student or in the care of the trained adult during the course of the field trip.

In the event of a food allergy the faculty/staff shall:

11. Inform parents of any school events where food will be served.
12. Encourage parents to go on field trips and/or to attend school events where food will be served.
13. Clean the doorknobs of their classroom.
14. Have students wash hands upon arrival to school
15. Faculty/Staff shall check the contents of the students' snack upon arrival to school:
 - a. Students wash hands upon arrival to class.
 - b. Student brings snack to their desk
 - c. Student will show the teacher the snack contents.
 - d. Teacher will check the snack contents to ensure compliance with the allergen safe environment.
 - e. Currently when a snack is in question, the parents are called and (if reached) verbally asked about the contents/ ingredients of the snack. If the parents cannot be reached or the contents of the snack are not confirmed to be "allergen safe" the student is offered an alternative snack at no cost to them.

SCHOOL COUNSELOR RESPONSIBILITY:**The School Counselor shall:**

1. Assist with staff training, especially around staff anxiety in caring for students with life threatening allergies.
2. Monitor anxiety, stress level, and social development of students with life threatening allergies and provide interventions as appropriate.
3. Act as a resource to parents and students regarding anxiety, stress and normal development.
4. Educate classmates to avoid endangering, isolating, stigmatizing, or harassing students with life threatening allergies. Be aware of how the student with the life threatening allergy is being treated: use this opportunity to teach community caring and enforce school rules/ policies about harassment, bullying and threats.

CAFETERIA/LUNCHROOM STAFF RESPONSIBILITY:**The Cafeteria/ Lunchroom Personnel shall:**

1. Implement safe lunchroom procedures as recommended by the school nurse.
2. Maintain allergen safe areas as needed.
3. Adhere to the guidelines for cleaning tables, particularly to reduce the risk of cross contamination.
4. Maintain ingredient lists of all foods served in the cafeteria.
5. Be aware of students who are identified as having a Life Threatening Allergy.
 - a. Be aware of signs and symptoms of an allergic reaction.
 - b. Understand emergency procedures; be able to administer the EpiPen/ EpiPen Jr.

CUSTODIAL STAFF RESPONSIBILITY:**The Custodial Staff shall:**

1. Adhere to cleaning protocols for maintaining allergen safe areas.
 - a. Cleaning Protocols
 - i. Surfaces will not be cleaned with the same materials that are used to clean non-allergen safe surfaces.
 - ii. Disposable cleaning materials (ex. paper towels instead of rags) will be used to clean allergen safe areas.
 - iii. Cleaning products will be checked for allergens
 - iv. Lunch tables will be cleaned thoroughly before and after each lunch session.
 - v. Classroom surfaces in the school will be thoroughly cleaned each night.
2. In the event of an allergen safe building:
 - i. Door knobs and rails will be cleaned after students have entered the school in the morning.
 - ii. Gym equipment will be cleaned at determined intervals

BUS COMPANY/DRIVER'S RESPONSIBILITY:**The Bus Company/ Driver(s) shall:**

1. Strongly encourage a "no eating" policy on school buses with exceptions made only to accommodate special needs under federal or similar laws, or school district policy. Discuss appropriate management of food allergy with family.
2. Work with the district transportation administrator to assure that school bus driver training includes symptom awareness and what to do if a reaction occurs.
3. Have access to quick communication in the case of an emergency.

CLASSROOM FOOD PARTIES:

1. Any food items brought in for classroom occasions must include a list of ingredients and be checked by the school nurse or approved office personnel prior to distribution in class.
2. In the event of an allergen safe building, the following list of Acceptable Foods for Classroom Holiday Parties will be adhered to:

a. **Classroom Holiday Party Food List*** *(Pre-packaged, unopened, and labeled where appropriate)*

- ☐ Fruit/dip/kabobs
- ☐ Vegetables/dip
- ☐ Chips/salsa
- ☐ Crackers/Cheese
- ☐ Bagels and cream cheese
- ☐ Packaged popcorn
- ☐ Packaged cookies
- ☐ Yogurt/Jello cups/Pudding cups

**No candy or baked goods.*

SUBSTITUTE STAFF RESPONSIBILITY:

- Brookline Schools are Nut Safe Facilities
- All classrooms and instructional areas are Nut Safe
- Staff and Substitute Staff bringing items with nut products must leave them in the Staff room adjacent to the cafeteria on arrival. Those foods must be consumed in the Staff room.
- Students must put their lunches in the bin outside the classroom on arrival. Students impacted with allergen will keep their lunch in the classroom.
- Students wash their hands upon arrival.
- Student's morning snacks (consumed in the classroom) must be checked by staff to insure they are nut safe and labeled. Check with a grade level colleague if unsure what to do.

The substitute staff shall:

1. Have students leave their lunch in bin outside of classroom.
2. Have students wash hands upon arrival to school.
3. Check the contents of the students' snack upon arrival to school:
 - a. Students wash hands upon arrival to class.
 - b. Student brings snack to their desk.
 - c. Student will show the teacher the snack contents.
 - d. Teacher will check the snack contents to ensure compliance with the allergen safe environment.
 - e. When a snack is in question, the student can bring it to the office to be held for consumption at lunchtime.
4. Review information in Substitute binder/folder regarding students with food allergies.
5. Understand and implement accommodations as outlined in the Allergy Action Plan/ Individual Healthcare Plan.
6. Maintain an allergen safe classroom.
7. Understand emergency response procedures and be able to administer EpiPen/ EpiPen Jr.
8. Make other personnel (teachers, parents, volunteers, students) working or visiting in classroom aware of allergy management.
9. Determine that project materials are safe for the child with allergies.
10. Check that any 'shared' snack has been approved with a 'Nut Safe Snack' label attached.
11. Exclude pet/ and or pet foods that contain(s) determined allergenic ingredients from classrooms.
12. Contact the school nurse immediately if a student is suspected of having an allergic reaction.
13. Ensure the EpiPen/EpiPen Jr. and instructions are taken on field trips and remain with the student or in the care of the trained adult during the course of the field trip.

Nut-Safe School Acknowledgement

RMMS Facility Use Addendum

I acknowledge that Richard Maghakian Memorial School is a peanut/nut safe school. I understand it is my responsibility to relay this information to all

*participants in my organization (team/program/event).

*Participants include, but are not limited to:

- Student Members
- Troup Leaders
- Parents
- Players
- Coaches

Name of Organization: (please print)

Contact Person: (please print)

Signature: _____

Date: _____

BROOKLINE SCHOOLS
Food Allergies
Information for Substitute Staff

RMMS and CSDA are Nut Safe Facilities

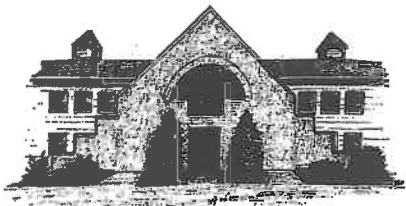
All classrooms/instructional areas are Nut Safe

- Staff bringing items with nut products must leave them in the Staff room adjacent to the cafeteria on arrival. Those foods must be consumed in the Staff room.
- Students must put their lunches in the bin outside the classroom on arrival.
- Students wash their hands upon arrival.
- Student's morning snacks (consumed in the classroom) must be checked to insure they are nut safe and labeled.

SUBSTITUTE STAFF RESPONSIBILITY:

Substitute staff shall:

1. Have students leave their lunch in bin outside of classroom.
2. Have students wash hands upon arrival to school
3. Check the contents of the students' lunch/snack upon arrival to school:
 - a. Students wash hands upon arrival to class.
 - b. Student brings snack/lunch to their desk
 - c. Student will show the teacher the snack/lunch contents.
 - d. Teacher will check the snack/lunch contents to ensure compliance with the allergen safe environment.
 - e. Currently when a snack is in question, the student can bring it to the office to be held for consumption at lunchtime.
4. Review information in Substitute binder/folder regarding students with food allergies.
5. Understand and implement accommodations as outlined in the Allergy Action Plan/ Individual Healthcare Plan
6. Maintain an allergen safe classroom
7. Understand emergency response procedures and be able to administer EpiPen/ EpiPen Jr.
8. Make other personnel (teachers, parents, volunteers, students) working or visiting in classroom aware of allergy management.
9. Determine that project materials are safe for the child with allergies.
10. Check that any 'shared' snack has been approved with a 'Nut Safe Snack' label attached.
11. Exclude pet/ and or pet foods that contains determined allergenic ingredients from classrooms.
12. Contact the school nurse immediately if a student is suspected of having an allergic reaction.
13. Ensure the EpiPen/EpiPen Jr. and instructions are taken on field trips and remain with the student or in the care of the trained adult during the course of the field trip.



Richard Maghakian Memorial School
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Brookline, NH 03033
603-673-4640 Fax: 603-673-4785

Brookline School District
www.brooklineschools.org



Captain Samuel Douglass Academy
24 Townsend Hill Road
Brookline, NH 03033
603-673-0122 Fax: 603-673-7384

Substitute Acknowledgement

ALL STAFF RESEPNOSIBILITY (Professional, Support, Substitute)

I acknowledge that RMMS is a peanut/nut safe facility. I understand that peanut/nut foods or any food manufactured in a peanut/nut facility are NOT allowed to be stored in or brought into any classroom or instructional places at ANY time. Please know, however, you are welcome to store your personal food items in our staff dining room.

Substitute Signature

Date

Thank you for working with us at RMMS today.