

**BROOKLINE SCHOOL BOARD
NOVEMBER 17, 2021
MEETING MINUTES**

A regular meeting of the Brookline School Board was conducted on Wednesday, November 17, 2021, at 6:01 p.m. at the Captain Samuel Douglass Academy.

Kenneth Haag, Chairman, presided:

Members of the Board Present: Erin Sarris, Vice Chairman
Karen Jew, Secretary
Rebecca Howie

Members of the Board Absent: Alison Marsano

Also in Attendance: Gina Bergskaug, Assistant Superintendent of Curriculum and Instruction
Donna Smith, Assistant Business Administrator
Daniel Molinari, Principal, Richard Maghakian Memorial School
Patricia Bouley, Principal, Captain Samuel Douglass Academy

AGENDA ADJUSTMENTS

As there were points of clarification to be provided regarding the E-Rate funding, and given the technology is not intended to be purchased until late spring, a request was made to postpone deliberation on acceptance and expenditure of the funds.

There being no objection, the agenda was amended as requested.

Policy BEDH - Public Participation at Board Meetings, is currently under review. Chairman Haag stated the desire to adhere to the version of the policy currently under consideration, which would align it with the policies of the other districts within the SAU. Language within the proposed policy states: "Individual speakers will be allotted three minutes per person."

MOTION BY MEMBER HAAG TO ADHERE TO THE AMENDED LANGUAGE PUT FORTH FOR POLICY BEDH

MOTION SECONDED BY MEMBER SARRIS

MOTION CARRIED

4-0-0

CORRESPONDENCE/RESIGNATIONS/NOMINATIONS

Superintendent Corey informed the Board of the hiring of a Reading Teacher at the Captain Samuel Douglass Academy (CSDA); Melissa Palmer has her master's in education from Bridgewater State College and eight (8) years of experience teaching in Massachusetts. She was placed at a Masters, Step 9 and a pro-rated salary of \$44,728.

Tena Ferenczhalmy has come on board to fill the Nurse position. She holds a Bachelor of Nursing from the University of Oklahoma and has worked eight (8) years in the field of nursing, mostly in a pediatric hospital

setting. She was placed at a Bachelor, Step 9 and a pro-rated salary of \$35,175. She is a resident of the community and her children graduated from the Hollis-Brookline High School.

The position of Board Certified Behavior Analyst (BCBA) has been filled by Ellen Banning. She holds her bachelor's in physical education and a master's in special education both from Keene State College. She studied Applied Behavior Analysis at the Florida Institute of Technology and is a Certified BCBA. She has four (4) years of experience and agreed to a pro-rated salary of \$59,291.

Matthew Castleman has filled the position of Tech Specialist. He holds a bachelor's in information systems and is currently working on his MBA in I.T. Management. He has four (4) years of experience and was hired at \$25/hour, which equates to approx. \$52,000/year (year-round position).

The district continues to advertise to fill the seven (7) paraprofessional positions; four are the MTSS paraprofessionals and three (3) special education. There is an opening for a Custodian at CSDA. A similar pattern is being seen in the other districts as well as across the State in regard to paraprofessional positions. Efforts continue to identify qualified applicants. Through the leadership of the principals we have managed to cover the need. Some consultants were brought in and will continue until the positions are able to be filled.

- Superintendent's Update Regarding COVID-19

Superintendent Corey spoke of it being a difficult stretch going back to Halloween. We have had approx. 34 cases. He thanked Maureen Lorden, School Nurse, and Principal Bouley who have worked nights and weekends and done yeoman's work getting the message out to families.

Most of society, beyond the schools, has gone back to normal functioning, and there are pieces that we cannot control. Superintendent Corey remarked he does believe the wearing of masks in school has helped with transmission and spread. It has been very unfortunate as it has hit a couple of grade levels very hard. For example, the district is running 76-80% attendance at CSDA. We did receive notification from some families who will be traveling out of state for Thanksgiving and were making a choice because they did not want to place family members they would be visiting at risk. We supported that. We currently have a number of students at home. They are coming back slowly.

The best news from the past two weeks was that there were no cases yesterday and zero again at CSDA today. There was one at the HBHS and one at the HPS. Through what was seen with the cluster at the HBHS and at HUES as well as the clusters that became an outbreak at CSDA, we believe many times the origin is an external event.

Superintendent Corey has spoken with colleagues in other districts that have experienced outbreaks, e.g., Litchfield. They did a similar thing as our district and closed down for a day or two to gain those days. Superintendent Corey remarked everything we have read or heard speaks to the first 5 days. It was felt that by getting an extra five days, we could quiet the outbreak, and that seems to be the case. They also adjusted cohorts back at recess and are using both the cafeteria and gym for lunches to increase social distancing spaces. Administrators came in and arranged all desks to gain the maximum amount of social distancing. Teachers continue to stress hand washing. Superintendent Corey expressed gratitude to the Custodian who takes great pride in the building. The cleaning is taking place as it has been, e.g., utilizing sprayers. Once this gets in, the next step is containment.

The Nurse was the point person working with NH DHHS and provided information to the Principal and Superintendent regarding next steps. They went with the recommendations.

A number of families have asked about remote learning. This year we are functioning off the five snow days. That is what we have available. Were we to go to remote learning for a period of time, those days would count towards the snow days. Once we go over that we would be making up days. The problem would be that our teachers would have gone on and done a day of instruction on Zoom, but the State would expect us to make up days and teachers would not be contractually obligated. It is a tough decision.

A number of emails have been received questioning going remote between Thanksgiving and Christmas, etc. We do not have the flexibility we had a year ago. If needed, the Superintendent will look at days here and there if it is believed necessary to reduce a spread. As we have a longer school day than many districts, we will meet the required hours for the year. There is some flexibility in that regard. He used the example of the recent day taken as being no different than if one of our schools had a pipe burst. That necessarily will not be something that we will make up as long as we are able to cover the required curriculum. The worry is never necessarily about the minutes sitting in the chair, it is about getting through the curriculum.

Superintendent Corey assured the Board and viewing audience that through all of the chaos he has continued to see amazing things. He has been in classrooms with Principal Bouley and on some occasions, she has been covering the classes and he has been visiting. We have been fortunate in that we have not realized any spread from building to building. We have not seen that yet, but it is believed, with the number of cases we had, there was definitely some internal spread.

Superintendent Corey commented on having spoken with Bob Thompson at the Hampstead School District and the Mason district; we are all seeing numbers that we had not seen. When we go on the map it shows 73 total cases from the two towns. We did not come close to approaching those numbers. The surge is going to come through and is projected to come through once if not more.

Another reason some students are staying home is that the child received the first does of the vaccine and is scheduled soon to receive the second dose. They just do not want to get sick in between and risk the timing of the second dose.

Chairman Haag asked and was told DHHS starts out with the intent of assisting with contact tracing, but the cases just get to be so many that they do not have the manpower. The consultants we have been provided from DHHS have been tremendous. Principal Bouley noted it has been the same person every time. Principal Molinari stated they would look to DHHS for guidance but did all of the contact tracing at the school. Asked if it is a requirement to do the contact tracing or if it is being done because it is the right thing to do, Superintendent Corey stated it is the right thing to do. It is trying to stay ahead of it. Remember DHHS is still available on the weekends but the sites are shut down so you cannot view the trends on the weekends. For us, the other reality was unfortunately when we saw a spike from last Wednesday, Thursday, Friday, we were dealing with the situation at the high school so many of the administrators were already committed there.

The other piece is the reality of social media. There are times where a family will choose to share something on social media prior to us being able to get a communication out. Our protocols require that we notify DHHS first. As much as it is impersonal, we are probably going to do close contact email notifications because it will be timelier. We had been using the strategy of calling the families to have personal conversations.

Vice Chairman Sarris remarked one of the things we discussed previously was snow packets and the ability to do that should we have an excessive number of snow days during the year. She questioned if that would be able to occur. Superintendent Corey stated that could be done but would be considered part of the total of five (5) available days. Vice Chairman Sarris stated her impression that would not count towards a snow day. Superintendent Corey stated the other issue is that rule making is changing around remote education as we speak. Nothing has been finalized. Some Superintendents have had numbers that have forced them to close. They do not know if the days are going to be required to be made up. All of us are worried because our CBAs are all built around school days and teacher days. If our numbers went high enough, he would come to the Board and make a recommendation and may have to fight with the State after the fact. Again, our first responsibility is student safety. The piece that is hard is that this variant is so quick. We went from something is bubbling to it boiled over in a matter of a few days.

He was originally thinking the Christmas time period would be a point where we could take masks off, but this outbreak has delayed people getting vaccinated. Although he has not yet made a decision, he told leadership this morning that he is looking more at Martin Luther King Day as it would give the families who were impacted by this, who want the vaccine, the appropriate time to get it. Vice Chairman Sarris commented coming back this year she can understand the concern with getting students back in the classroom. The State seems to be reacting to that. She is hopeful, at some point, we can incorporate some of the opportunities we have with technology and to keep our students safe.

Member Howie commented that the 6th grade team has been amazing in terms of communication. She is certain all grade levels have, but for the students that are forced to be home because they are positive, the daily emails, thoroughness, multiple opportunities of encouragement to reach out with questions and responding to questions has been incredible. She spoke of the level of support provided and of how she has friends in other districts and states who do not receive this level of support.

Superintendent Corey spoke of being on a Zoom call with the Brookline Teachers Association yesterday to express just that. He cannot say enough about the amazing things he is seeing happening in the classrooms and in support of the students who unfortunately have become positive. With everything going on around the State it has been difficult for the profession in general, and he wanted to be certain they heard of the appreciation for our staff. He was surprised by the number of emails he received this morning expressing gratitude for his comments noting it makes a difference. We forget that sometimes.

Asked about the point at which the school would have to be closed, Superintendent Corey remarked there are varying situations. In instances such as this recent case, if it is contained to a single classroom, we could look at that differently than were it impacting the entire school as long as all students have access.

Chairman Haag appointed Karen Jew and Alison Marsano as members of the Negotiating Team for the Brookline Education Support Staff Association, NEA-NH (BESSA).

APPROVAL OF MINUTES

Brookline School Board [October 14, 2021](#)

**MOTION BY MEMBER HAAG TO ACCEPT, AS PRESENTED
MOTION SECONDED BY MEMBER SARRIS
MOTION CARRIED
4-0-0**

Brookline School Board [October 27, 2021](#)

The following amendments were offered:

Page 2, Line 25; correct the spelling of “huge”
Page 4 Line 37; correct the spelling of “she”

MOTION BY MEMBER SARRIS TO ACCEPT, AS AMENDED
MOTION SECONDED BY MEMBER HOWIE
MOTION CARRIED
4-0-0

PUBLIC INPUT

Brian Rater, 31 Mason Road

Expressed his gratitude to the members of the Board. This year and last have been enormously difficult. It has been very controversial. You have done an impressive job. He hears from people all the time how thankful they are that the Board has done everything it has for the students and wished to relay that.

PRINCIPALS’ REPORT

Principals Bouley and Molinari highlighted items from the report, which was included as part of the [agenda](#) packet. A short video was provided depicting the efforts and celebration around Cereal Box Challenge (can be viewed [here](#) beginning at tape counter 28:40).

Principal Molinari spoke of the efforts put forth by all support staff to lend a hand wherever needed. Everyone is pitching in to make things work. You would not know that they are short staffed because the students are still smiling, doing outstanding writing in the classrooms, etc.

Life Scout William Scales, Troop 260, is on the final phase of the pavilion project. He is doing great work.

Principal Bouley reminded families next Tuesday will be an early release for students. At CSDA, they will have the Turkey Trot for students and staff.

DISCUSSION

- FY23 Budget

The first 2 of the 4 rounds of the budget review have completed. Brian Rater, Chair, Brookline Finance Committee and Cindy LaCroix, Member, Brookline Finance Committee, were in attendance as members of the audience. Next month a formal/joint meeting will be conducted with the Finance Committee to discuss the budget more thoroughly.

At this point, the draft budget represents an increase over the current year’s budget of \$467,589 or 4.7%. It was agreed last year that if the Unreserved Fund Balance were passed by the voters, the Contingency Fund would no longer be funded. When looking at the total warrant, the increase is \$455,043 or 4.3%.

Highlighted is the issue we face and have faced for a number of years; out of the \$467,589 increase, \$419,190 is mandated special education costs. We are still early in the process and meetings are being conducted to review that number. It may change slightly. The majority of those special education costs already exist today. Those families moved in over the summer. That is why when we did the revenue and expense report it was still a positive number but very close to being totally spent. There remain unfilled positions within the district. Every month that goes by, those encumbered funds are released and go to offset different costs. That is why the revenue and expense piece is so important.

We are including in RMMS two (2) classroom teachers for K and 1. Those were already incorporated through grant funding and are now becoming part of the general operating budget as enrollment is staying steady (5 grades of K and grade 1). In terms of the shared positions, which we have done effectively, there are two; SAU directed substitute and SAU directed food service substitute. Those positions will be split between all districts. There may be the need to make some reductions there. If that is the case, the priority for this year would be the food service substitute.

One of the things that had been discussed, and has already been removed from the draft budget, is the position of Curriculum Administrator. Were things to change and the special education costs balance better in the coming weeks, that may be put back in. What has been very difficult for the administrative team to do this year and last year is teacher observations. That is a result of their need to cover classes. They had prioritized what they call annual contract people; new to the district/profession and done evaluations there.

A reduction is shown in Special Education personnel because of moving a paraprofessional. When a person is assigned to a child, as much as possible, we try to move that person with the child. That movement is reflected from RMMS to CSDA. At CSDA, from a special education point of view, they are requesting 3 paraprofessionals to meet the needs of students that have arrived.

Right now the Administration is not recommending any replacement computer equipment. Elementary and Secondary School Emergency Relief (ESSER) funds have been able to be used for that purpose. Research is being done on staff laptops. Some may need to be purchased. If that is the case, funds will be moved from other line items.

CSDA needs a new copier in the staff room. That is on a regular replacement cycle and is coming due. Under the heading of shared services for both RMMS and CSDA list a facilities truck and trailer. Since the Facilities Director came on board, he has been gracious enough to use his personal vehicle and trailer, but that has clearly highlighted the cost that was previously incurred renting a U-Haul here and there to move furniture. Superintendent Corey spoke of being uncertain that will make it through the budget process as each of the districts' budgets are experiencing their own stresses. We may also shift from purchasing a truck to leasing one.

Costs associated with Cloud hosting remain in the budget as there is an increased need for cyber security.

Under the heading of safety/compliance issues, noted is the purchase of new cafeteria tables (phase 1) at RMMS, exterior lighting for CSDA and bollards SAU-wide. At the most recent safety inspection, bollards were recommended for the front of the buildings.

Under the heading of facilities/maintenance, the big ticket items are classroom flooring at RMMS and flooring for the specialists rooms at CSDA. Also at CSDA is Phase I of exterior doors. The gym inspections include bleachers, hoops, padding, and playgrounds. Those inspections are done yearly.

Also provided the Board was the Excel spreadsheet so that a review can be done of each line item within the budget. The intent would be to finalize the proposed budget next month in preparation for the public hearing in January.

Chairman Haag commented on the special education costs and questioned if federal funding would be seen next year to cover some of the costs being incurred at this time. Superintendent Corey stated the Administration would file for this year's costs next year. What we would see come in are the qualifying costs from last year.

Superintendent Corey commented the more we can create spaces for special education services the more we can control and avoid costs and more importantly provide better services as the students would not be getting on a bus for a 40-minute ride.

From a K-12 point of view, a single day placement can be in the area of \$100,000 and a residential placement \$400,000 - \$500,000 for the school year. When looking at this, if you can get a child in preschool, build in that routine and keep them in the district that is where cost avoidance comes into play. Basically these children will be with us from age 3 to 21. Every day science creates a new miracle and that brings a child to us that maybe would not have been here when he started his educational career. It is a magnificent thing but comes with a real cost that he thinks can be done better in-house. The district is also working with the Hollis School District not wanting to duplicate services. The more we can do that the more we can maximize what is best for students while at the same time containing costs as much as possible.

Asked for an explanation of bollards, Superintendent Corey stated they are cement cylinders that prohibit the driving of a car into a building, etc.

Mr. Rater questioned enrollment numbers. Asked if there is a mechanism for gaining a sense of the number of students that might be in a homeschool environment and could come back in the next school year, Superintendent Corey remarked he does not think it will be that significant. If there are say 30 students being homeschooled, there may be 10-15 that return. We will likely see some returns. If they come at certain grades, it creates a problem.

- Facilities Committee – Renovations Plan

The Facilities Committee met at 5:00 p.m. to go through some information. A handout was provided (copy attached). Option A is what was talked about last month; entire project for both buildings. That came out at RMMS to \$11,374,695 and at CSDA \$5,651,260 for a total cost of \$17,025,955. During the subsequent discussions, there were a few pieces that entered into the Superintendent's perspective, which is why options B and C started to be looked at. He was concerned with the overall price tag. More importantly he realized we cannot do all of this work in just a few summers. To borrow now and have to pay interest on funds that would not be utilized for some time and would not generate as much interest as would be owed, would not be in the best interest of the district. The Administration successfully used a strategy in Hollis where the project was done in two phases. That is what lead to options B and C.

Looking at Option B they went back to what started driving this; infrastructure, e.g., boilers, lights. In the midst of that came the enrollment piece. We are in the midst of the enrollment piece right now at RMMS. The first thing in Option B believed to be critical is the elevator. Once we put an elevator in the building, we meet ADA requirements, and that bottom floor is now available. It is not that we have not used the floor, but if having a student come in that had accommodations and we could not meet those, they were stuck; would have to move things, etc. This would, for the life of the building, make it ADA compliant and open up a lot of square footage to all students.

By putting in the elevator and then doing a lower level renovation what we get out of that is a brand new library for all students, the ability to update some of the other areas that are there and presently used as storage; usable classroom spaces and a very nice environment.

The intent would be to take the current library space and make it into two classrooms. Once we do that, RMMS would have 5 classrooms at every grade level. What they do not have is the home for art or the STEM room. They are in discussions as to whether they would take the computer lab. With COVID we moved more to a one-on-one environment, we now have the ability to have computers in every room. Taking a room just for computers is not necessarily the way to go. Education has to be a point of service. We want the computers where the kids are. We will probably gain back that space.

Special education spaces are an area where we are maximized and may not be able to offer some of the programming we think we should be offering. There is going to be a definite need to come back and look at space issues in another phase; potentially a flexible space out on the basketball court that would ultimately be connected. That would provide the flexible space for decades as we would be building it as a movable wall type facility. One year it may need to be a classroom and another special education space.

Discussed earlier tonight were the boilers at RMMS, which have basically all been replaced since Principal Molinari has come on board. They are not necessarily that old. What is older is more of our central energy recovery system/ventilation pieces. At the meeting earlier in the night they discussed the next round of discussions and the potential to move that \$665,000 (central boiler system) to be phase I of energy recovery systems and continue to move forward with the boilers. They are not ideal for a school, but they work very well. The newest is 2 years old.

Discussed was the main entrance. For the majority of people in Town they know that the side of the building is the main entrance, but that has always been a safety/security concern. When the elevator is put in, we would be removing a set of stairs and adding a reception office. That would be the main entrance, but there would be staff right when you enter. Visitors would not be able to gain access to any part of the building where students are until first getting past that reception area. Both buildings would get new lighting. There are rebates on those lights as well as immediate energy savings. That is recommended.

At CSDA, their boilers are the same that were in the building when it was built. Those boilers need to be replaced, but their ventilation system is in much better shape than that at RMMS. Both meet the requirements for COVID (were inspected), but this is an opportunity to enhance both buildings.

Looking at the options, what the Superintendent would recommend, upon further study, is closer to Option B with some discussion on how we move things around by the Facilities Committee. In December, a much more concrete project for Phase I would be provided.

Also believed is there will be supply chain and construction issues. It is envisioned Phase I will likely take at least 2 summers if not a bit longer. Immediately, the enrollment problem at RMMS will have been solved with the 5 classes per grade, there would be a new library, not all of the special education spaces desired, but may be able to pick some up.

The first group of five classes is presently 1st grade. If nothing changes, we are about 3 years before that large group gets to CSDA. We would propose and tell the community now, a second bond would address the CSDA physical plant needs as well as RMMS addition of some structural space to meet the special education needs and things of that nature. Those numbers will be worked out as we finalize Phase I.

From a community standpoint, this would immediately address the enrollment concern, make significant upgrades to the heating and ventilation, and have a new library and some new renovated spaces for students.

Option I under B was \$3,023,195. Then we add the 3 elements at CSDA; led lighting, DDC controls and central boiler system - \$769,760. Phase I would be \$3,792,955. These numbers will be firmed up once the architect and EEI are given more direction of where we are heading.

They were kind enough to provide us with the energy savings of about \$57,000 that they believe we will realize. The rebates for this scale project would be about \$191,000, which are numbers that were realized in the Hollis project and believed to be valid.

Option B represents somewhere around a 15-18 year bond depending on what option the district selects. About a \$270,000 yearly payment. The voters would understand there would be another request coming at a future date.

The question was asked of what a DDC control is. DDC systems provide more precise control over HVAC and lighting operation, allowing you to set different temperature zones, schedule and automate system operation, and monitor performance over time.

Mr. Rater commented he is interested in what the justification is for expanding the number of classes at either school. He is not seeing that in the enrollment numbers. Chairman Haag noted the packet talks about how the rooms are being utilized. There has been multiple classroom growth and the consolidation and taking away of classrooms or other spaces for classrooms. Mr. Rater remarked we had higher enrollment numbers in the past and kind of peaked out in 2010-2011 and then in 2012-2013 we had a huge drop in enrollment. Since then it has been going back up. He is curious to see how we used those spaces back in 2010-2011. Chairman Haag commented this has come up a bunch of times in the team meetings. The most notable change is the classroom size policy that is in use now (been around for 5-6 years) and caps it out, depending on the grade, from 17-21. That was not the case back in the previous enrollment. We had classroom sizes significantly higher at that time. Mr. Rater stated the classroom enrollment now is below those previous numbers. It seems it would take an influx of students to significantly pass those numbers. Grades 2 and 3 are right at that level. He can see adding another class for one or two of those in the near future. It is hard to see adding a new class for K, 1 or 4 unless we had like 100 students per grade in there. We are at like 80-82 per grade.

Principal Molinari noted he can see what Mr. Rater was saying because enrollment numbers for K, 1, 2, and 3 you are looking at 82, 81, in that range. It goes back to the class size policy. The other thing is back in 2010-2011 is when we had half-day kindergarten. That was another factor where we had multiple sections. We had say 2 spaces being used to cover 4 sections of K. Now we have five sections of K. If you look back 2-3 years ago our kindergarten numbers were in the 60s or low 70s and this year, we are at 81. What we have noticed is all of our grades, in the past few years, have been in the 70 range and we are starting to get more and more new students moving in. We have been getting a larger influx of students in the summer months and not as many move outs. Right now we are starting at a higher number in our population than we ever have in years past. Come this summer we will have more move-ins too. We are projecting that.

Mr. Rater spoke of the Option B and \$3.8 million. The Town just approved and built a \$2.7 million DPW building that we will be paying for for another 20 years. Another \$3.8 million is steep.

Superintendent Corey remarked the district is somewhat in agreement with that. Some of the components in Option B are infrastructure which we will have to figure out how to address, e.g., boilers. One of his reasons

for being cautious about building right away is having learned our communities are very dependent on our economy which is in a state of flux. If that went the wrong way, he is uncertain we would see the continued growth in populations. That is why capturing the space at the library and putting in an elevator addresses the problem for potential enrollment. Regarding the other elements such as the boilers, RMMS was constructed in 1961 and the newest building across the SAU is CSDA, and that is already 22 years old.

Mr. Rater commented there was an understanding back then that when the bond for CSDA was paid off is when we would be starting to look at some serious renovations for RMMS because it is an older building that has been in need for a long time. He is glad to see that we have been investing in it. It has seen some upgrades. He certainly agrees with some of the items, just need to have some discussion about the details.

Superintendent Corey stated the other options would be we make a conscious decision that we will start to spend X every year and put it in the operating budget or do a lease in the operating budget for the next number of years. What we are looking at are definite needs and how best to approach funding those needs will be discussed in the coming months.

Chairman Haag sits on the Town Services Committee as well as the Facilities Committee. When they went through this earlier in the night one thing that stood out is the Town Services Committee/Planning Board had multiple suggestions around growth management ordinances and things of that nature that tied back to the NESDEC projections and overall growth management for the Town. It is important that we try to respond to the growth we are seeing in the classrooms. We have added 4 or 5 teachers in the past few years to increase classrooms. Adding the lower renovation and the elevator would be his top priorities to allow for the expansion of the space downstairs so that we could gain back library, reading, and special education space that has been lost by adding teachers and classrooms in there.

That addresses the five classrooms per grade, which was the other immediate concern; a dedicated space for all of those classrooms. It takes the specials off carts which is a big deal. We had a lot of feedback around classroom size when there was a thought that we would open that back up.

It does try to address what the Town Service Committee and Planning Board are looking at from a growth management standpoint; pointed to the schools as one area of concern. This allows us to show that overall plan and strategy throughout the different committees across the Town. Another thing that jumped out to him when discussing a phased in approach, CSDA is three years out but not an immediate need, which is why he supports the Option B as well because of the expense of this whole rollout.

Vice Chairman Sarris spoke of the boiler layout at RMMS being an infrastructure issue. Although the boilers may be new and in good shape, there are many and they are all spread out. Although she appreciates utilizing what we have, she does not want to miss an opportunity to create something that is scalable to something more efficient later. She is certain all of those working on this project know that but questioned if we are committing to a certain infrastructure, if going in this direction, or is it made to be flexible.

Superintendent Corey responded in terms of the Facilities Committee they would continue to provide EEI feedback around that. One of the examples pointed to tonight was that they went in and put in the duct work, etc. to be appropriately sized so that they could come back later when the useful life of the boilers was running out. There are pieces they can do so that we could continue to use equipment but tie that equipment into either the DDC piece or appropriate ductwork.

Superintendent Corey commented the new elementary school being constructed in Amherst (for 500 students) has a price tag of \$55 million. He informed the Board he does not know if Phase I, because it is boilers and the like, would be eligible for building aid. Building aid, in a limited fashion, is returning to the State. He is uncertain if this project would be put at the front of the line, but it is an option they have been discussing. When you look at a renovation or new structure, there is the potential that building aid will be returning.

Vice Chairman Sarris spoke of appreciating the large multi-use space for the library; something that could have a modular component that could be used in different ways.

Chairman Haag questioned the will of the Board in regard to providing feedback to allow the team to cost out the preferred option. The recommendation is Option B.

Vice Chairman Sarris asked for additional information on an 18-year lease. Chairman Haag stated it to be \$270,000 for a 15-18 year lease. Superintendent Corey noted Option C would be at a cost of \$291,000.

Vice Chairman Sarris spoke of the amount of work the Chairman has put into this. What she has been presented makes sense, and she looks to the Chairman to see where his sense is. If he supports Option B, it makes sense to her, and she has no additional feedback. Member Howie echoed the comments of the Vice Chairman. Member Jew spoke of appreciating the cost factor of Option B and clarified it is for the lower level renovation for the storage area space plus the reception and the elevator. It is not putting the flex space in and not renovating the front office area to the Milford Street side.

Chairman Haag commented what is not seen in Option B is the discussion the group had around taking the \$665,000 on line 5 and putting that into line 3 instead. That would be roughly a wing so maybe fits in that ballpark.

Chairman Haag commented it appears the consensus is aligned with Option B. Detailed costs can be sought, and specifics can be looked to be discussed around the questions raised.

DELIBERATIONS

- To see what action the Board will take regarding **Policy BEDH** - Public Participation at Board Meetings
 - 1st reading 9-22-21
 - 2nd Reading 10-27-21

Given its 3rd Reading;

MOTION BY MEMBER HAAG TO ACCEPT THE THIRD READING AND ADOPT POLICY BEDH - PUBLIC PARTICIPATION AT BOARD MEETINGS

MOTION SECONDED BY MEMBER JEW

MOTION CARRIED

4-0-0

- To see what action the Board will take regarding **Policy JLF** - Reporting Child Abuse or Neglect
 - 1st Reading: 9-22-21
 - 2nd Reading: 10-27-21 (as amended)

Given its 3rd Reading;

**MOTION BY MEMBER HAAG TO ACCEPT THE THIRD READING AND ADOPT POLICY JLF – REPORTING CHILD ABUSE AND NEGLECT
MOTION SECONDED BY MEMBER HOWIE
MOTION CARRIED
4-0-0**

- To see what action the Board will take regarding Policy **KEB** – Public Complaints About School Personnel
 - First Reading: 10-27-21*Given its 2nd Reading;*

Noted was the prior discussion was around the designee language. The Superintendent may delegate the investigation to a principal or other administrator.

There is language that states complaints about the Superintendent may be made directly to the Board through the Chair.

**MOTION BY MEMBER HAAG TO ACCEPT THE SECOND READING OF POLICY KEB – PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL
MOTION SECONDED BY MEMBER JEW
MOTION CARRIED
4-0-0**

- To see what action the Board will take regarding Policy **DAF** – Administration of Federal Grant Funds
 - First Reading: 10-27-21 (as presented/amended)*Given its 2nd Reading;*

Vice Chairman Sarris commented on the policy being new and required. The Policy Committee was acceptable to the policy as presented. There was some public comment around cyber security and the like. Those issues do not apply to this policy specifically because federal grant funds would not pay for those things. The Policy Committee looked into the issue and felt comfortable with the policy as it is.

**MOTION BY MEMBER HAAG TO AMEND BY REPLACING “HIS/HER” WITH “THEIR” AND ACCEPT THE SECOND READING OF POLICY DAF – ADMINISTRATION OF FEDERAL GRANT FUNDS, AS AMENDED
MOTION SECONDED BY MEMBER JEW
MOTION CARRIED
4-0-0**

- To see what action the Board will take regarding Policy **ADB/GBEC** - Drug-Free Workplace & Drug-Free Schools
 - First Reading: 10-27-21*Given its 2nd Reading;*

Principal Molinari reminded the Board the intent is to rescind policy ADB. This is the policy the Hollis School District had. Following their audit, it was determined this is the policy that is best suited.

**MOTION BY MEMBER HAAG TO ACCEPT THE SECOND READING OF POLICY ADB/GBEC –
DRUG-FREE WORKPLACE & DRUG-FREE SCHOOLS**

MOTION SECONDED BY MEMBER HOWIE

MOTION CARRIED

4-0-0

- To see what action the Board will take regarding the recommended compensation increase for the School Board recording secretary

Superintendent Corey stated his recommendation to increase the hourly rate for the Recording Secretary to \$23. That is basically a 3% raise over the last five years. Her last increase occurred five years ago.

**MOTION BY MEMBER SARRIS TO APPROVE THE SUPERINTENDENT’S RECOMMENDATION
FOR RATE INCREASE TO TWENTY THREE DOLLARS (\$23.00) HOUR FOR THE RECORDING
SECRETARY**

MOTION SECONDED BY MEMBER JEW

MOTION CARRIED

4-0-0

Superintendent Corey informed the Board of his recommendation that the next meeting begins with a non-meeting to go over the BESSA components.

ADJOURNMENT

MOTION BY MEMBER SARRIS TO ADJOURN

SECONDED BY MEMBER JEW

MOTION CARRIED

4-0-0

The November 17, 2021, meeting of the Brookline School Board was adjourned at 7:35 p.m.

Date _____ Signed _____

Option A Full Project

ECM #	ECM Description	Cost for Installed	Energy Savings \$	Potential Rebates	Estimated 18 year lease
RICHARD MAGHAKIAN MEMORIAL SCHOOL					
1	LED Lighting	\$ 155,610.00	\$ 12,500.00	\$ 35,000.00	
2	DDC Controls	\$ 234,910.00	\$ 5,500.00	\$ 34,000.00	
3	Central Energy Recovery System	\$ 2,300,000.00	\$ 8,000.00	\$ 35,000.00	
5	Central Boiler System - LP	\$ 665,000.00	\$ 9,500.00	\$ 32,000.00	
6	Solar	\$ 225,000.00	\$ 11,500.00		
7	Lower Level Renovation	\$ 1,523,375.00			
8	Admin Reno	\$ 329,000.00			
9	5 Classroom Addition	\$ 2,555,000.00			
10	Cafeteria/Kitchen Addition	\$ 1,942,500.00			
11	Reception Addition	\$ 244,300.00			
12	Elevator	\$ 200,000.00			
13	New Ceilings (Upper Level)	\$ 200,000.00			
14	Sprinkler/Fire Alarm	\$ 550,000.00			
15	Electrical Upgrade	\$ 250,000.00			
	Option 1 (Full Project)	\$ 11,374,695.00	\$ 47,000.00	\$ 136,000.00	\$ 802,688.00
	Option 2 (Ventilation and Energy Project 1-6)	\$ 3,580,520.00	\$ 47,000.00	\$ 136,000.00	\$ 252,000.00
	Option 3 (Energy and Renovations 1-8)	\$ 5,432,895.00	\$ 47,000.00	\$ 136,000.00	\$ 383,000.00
ECM #	ECM Description	Cost for Installed	Energy Savings \$	Potential Rebates	
CAPTAIN SAMUEL DOUGLAS ACADEMY					
1	LED Lighting	\$ 134,850.00	\$ 12,500.00	\$ 35,000.00	
2	DDC Controls	\$ 234,910.00	\$ 5,500.00	\$ 15,000.00	
3	Classroom ERVS with Dehumidification	\$ 1,450,000.00	\$ 8,000.00	\$ 35,000.00	
4	Gym ERV with Dehumidification	\$ 294,000.00		\$ 10,000.00	
5	Central Boiler System LP	\$ 400,000.00	\$ 12,000.00	\$ 40,000.00	
7	Solar	\$ 225,000.00	\$ 11,500.00		
8	Interior Renovation and 2 Classroom Addition	\$ 2,362,500.00			
9	Sprinkler/Fire Alarm	\$ 550,000.00			
	Option 1 (Full Project)	\$ 5,651,260.00	\$ 49,500.00	\$ 135,000.00	\$ 398,797.47
	GRAND TOTALS	\$ 17,025,955.00	\$ 96,500.00	\$ 271,000.00	\$ 1,201,485.65

Option C Ventilation RMMS

ECM #	ECM Description	Cost for Installed	Energy Savings \$	Potential Rebates	Estimated 18 year lease
RICHARD MAGHAKIAN MEMORIAL SCHOOL					
1	LED Lighting	\$ 155,610.00	\$ 12,500.00	\$ 35,000.00	
2	DDC Controls	\$ 234,910.00	\$ 5,500.00	\$ 34,000.00	
3	Central Energy Recovery System	\$ 2,300,000.00	\$ 8,000.00	\$ 35,000.00	
5	Central Boiler System - LP	\$ 665,000.00	\$ 9,500.00	\$ 32,000.00	
6	Solar				
7	Lower Level Renovation				
8	Admin Reno				
9	5 Classroom Addition				
10	Cafeteria/Kitchen Addition				
11	Reception Addition				
12	Elevator				
13	New Ceilings (Upper Level)				
14	Sprinkler/Fire Alarm				
15	Electrical Upgrade				
	Option 1 (Full Project)	\$ 3,355,520.00	\$ 35,500.00	\$ 136,000.00	\$ 236,791.95
ECM #	ECM Description	Cost for Installed	Energy Savings \$	Potential Rebates	
CAPTAIN SAMUEL DOUGLAS ACADEMY					
1	LED Lighting	\$ 134,850.00	\$ 12,500.00	\$ 35,000.00	
2	DDC Controls	\$ 234,910.00	\$ 5,500.00	\$ 15,000.00	
3	Classroom ERVS with Dehumidification				
4	Gym ERV with Dehumidification				
5	Central Boiler System LP	\$ 400,000.00	\$ 12,000.00	\$ 40,000.00	
7	Solar				
8	Interior Renovation and Classroom Addition				
9	Sprinkler/Fire Alarm				
	Option 1 (Full Project)	\$ 769,760.00	\$ 30,000.00	\$ 90,000.00	\$ 236,791.95
	GRAND TOTALS	\$ 4,125,280.00	\$ 65,500.00	\$ 226,000.00	\$ 291,112.29

Option B Energy and Lower Level

ECM #	ECM Description	Cost for Installed	Energy Savings \$	Potential Rebates
RICHARD MAGHAKIAN MEMORIAL SCHOOL				
1	LED Lighting	\$ 155,610.00	\$ 12,500.00	\$ 35,000.00
2	DDC Controls	\$ 234,910.00	\$ 5,500.00	\$ 34,000.00
3	Central Energy Recovery System			
5	Central Boiler System - LP	\$ 665,000.00	\$ 9,500.00	\$ 32,000.00
6	Solar			
7	Lower Level Renovation	\$ 1,523,375.00		
8	Admin Reno			
9	5 Classroom Addition			
10	Cafeteria/Kitchen Addition			
11	Reception Addition	\$ 244,300.00		
12	Elevator	\$ 200,000.00		
13	New Ceilings (Upper Level)			
14	Sprinkler/Fire Alarm			
15	Electrical Upgrade			
	Option 1 (Full Project)	\$ 3,023,195.00	\$ 27,500.00	\$ 101,000.00
ECM #	ECM Description	Cost for Installed	Energy Savings \$	Potential Rebates
CAPTAIN SAMUEL DOUGLAS ACADEMY				
1	LED Lighting	\$ 134,850.00	\$ 12,500.00	\$ 35,000.00
2	DDC Controls	\$ 234,910.00	\$ 5,500.00	\$ 15,000.00
3	Classroom ERVS with Dehumidification			
4	Gym ERV with Dehumidification			
5	Central Boiler System LP	\$ 400,000.00	\$ 12,000.00	\$ 40,000.00
7	Solar			
8	Interior Renovation and Classroom Addition			
9	Sprinkler/Fire Alarm			
	Option 1 (Full Project)	\$ 769,760.00	\$ 30,000.00	\$ 90,000.00
	GRAND TOTALS	\$ 3,792,955.00	\$ 57,500.00	\$ 191,000.00

3 yrs out

291,000 270,000