

**LEGAL NOTICE
REQUEST FOR PROPOSALS**

**TOWN OF VERNON, CT
CONTRACT #2117 - WINDERMERE FIELDS – IRRIGATION OF FIELDS #2 AND #3**

The Town of Vernon, Connecticut is seeking proposals from qualified firms for a connected irrigation system for fields #2 and #3 within the recreation complex being developed at 60 Windermere Avenue, Ellington, Connecticut. While this project is located within the corporate limits of the Town of Ellington, it is a Vernon Funded and Directed effort. A responding firm must have demonstrated experience in providing such service and adhere to standards and requirements typical for such service.

Questions about this RFP should be directed to Martin Sitler, Director of Parks and Recreation, by email only to msitler@vernon-ct.gov, no later than **Wednesday, April 12, 2023, at 3:30 pm**. Answers to questions received will be posted by **Monday, April 17, 2023**, on the Town's website at www.vernon-ct.gov/legal-notice and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/das> by referencing Contract #2117. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Two (2) copies of the proposal should be submitted in a sealed envelope marked "**BID DOCUMENT- DO NOT OPEN – CONTRACT #2117**" clearly marked on the outside of the envelope to Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than **Thursday, April 20, 2023, at 9:30 am**. Emailed, faxed or late bids will not be accepted.

Received bids will be opened publicly in person on **Thursday, April 20, 2023, at 9:30 am**. Bid results will be posted on the Town website.

The selected firm must meet all municipal, state, and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any contractor for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro, Town Administrator