

Region 14 Schools

Request for Proposal

Bethlehem Elementary School - Paving

April 4, 2023

- I. **BID SPECIFICATIONS:** Regional School District #14 is requesting Bids for full depth reclamation, fine grade, and compaction of base material, paving of 2 (two) courses of hot mix asphalt class I, 2" of binder, 1.5" of wear/top course on all driveway, parking lots and walkways. Also included in the bid specifications; replacement of 5 catch basin lids to match existing, replacement of curbing as noted and line striping parking lot to meet existing conditions.
- II. **INSTRUCTIONS TO BIDDERS:** The following instructions and specifications shall be observed by all bidders.
 - A. **PROPOSAL COMPLIANCE:** Bids must be in writing and received by the Central Office no later than 9:00 a.m. on April 28, 2023 ("Bid Due Date") at which time the bids will be publicly opened and read aloud. Bids shall be hand delivered or mailed to the Central Office located at 5 Minortown Road , Woodbury, CT 06798. Bids must be signed by an authorized representative/officer/agent of the bidder. The Board or its designee shall be the sole judge as to whether any bid complies with these specifications, and such a decision shall be final and conclusive. Bidders shall state any exceptions taken to the bid specifications. All forms and documentation to be provided as part of the bid submission shall be complete and include all requested information. Incomplete submissions may be cause for disqualification of the bid.
 - B. **BID RETURN ENVELOPE:** All bids shall be submitted in sealed envelopes clearly labeled on the outside with the name of the bidder, bidder's address, the name of the project and the bid due date. Any bid received after the scheduled closing time for the receipt of bids will be returned to the bidder unopened. Regional School District #14 is not responsible for the delays in the delivery of the mail by the United Postal Service, private couriers, or the interschool mail system. It is the sole responsibility of the vendor to insure that its proposal reaches the appropriate destination prior to the required date and time. Bids faxed or electronically mailed are not acceptable.
 - C. **BID PROPOSAL:** Each bid must be submitted in writing using Company Letterhead.
 - D. **WITHDRAWAL OF BIDS:** Bids may be withdrawn by written notice prior to the Bid Due Date. Subsequent to the Bid Due Date, bids may not be withdrawn or modified and shall remain valid for ninety (90) days after the Bid Due Date.
 - E. **RIGHT OF REJECTION:** Region 14, after review of all factors, including the terms and conditions, qualifications and price, reserves the right to accept or reject any and all bids, or any part thereof. Region 14 may also waive defects in the same,

or accept any proposals, or combination of proposals, deemed to be in the best interest of the Region.

F. METHOD OF AWARD – FACTORS: In awarding the contract, the following factors shall be taken into consideration:

1. Bidders qualifications and experience with projects of the same type, size, and complexity as the project:
2. Bid price for the project:
3. The information provided by the bidder as part of its submission evidencing the bidder's ability to perform the work in a quality and timely manner for the proposed bid price.
4. Bidders must attend a mandatory Pre-bid walkthrough of the project at Bethlehem Elementary School, 92 East Street, Bethlehem, CT on April 19th at 9 a.m. Anyone not attending the mandatory pre-bid walk through will not be allowed to bid on the project.
5. All questions must be submitted to Michael Molzon (mimolzon@ctreg14.org) by 2pm on April 26th.

The contract for the project may be awarded to the lowest responsible qualified bidder which is the bidder that is determined to (i) have complied with all of the requirements of the Bid Documents in the preparation and delivery of its bid submission, (ii) be qualified to perform the work, (iii) have submitted the lowest bid price and (iv) and to have submitted a bid that is acceptable to the Region.

G. FAMILIARITY WITH LAWS, SITE CONDITIONS, AND DOCUMENTS: Each bidder is required to be familiar and comply with the terms and conditions of the Bid Documents and with all federal, state, and local laws, ordinances, or regulations which in any manner relate to the furnishing of the equipment, material or services for the Work. The submission of a bid shall be construed as an assurance that the bidder has examined all the conditions of the Bid Documents and the failure of the bidder to do so shall in no way relieve such bidder from its obligations in respect to its bid. Contractor must, "Call before you dig" before starting the project.

H. QUALIFICATIONS OF BIDDER: The Region may, but shall have no obligation to, make such investigation as it deems necessary to determine the ability of the bidder to perform the Work. The bidder shall furnish all such information for this purpose as requested. Region 14 reserves the right to reject any bid if the evidence submitted by or discovered by investigation of a bidder fails to satisfy the District that such bidder is qualified to carry out the obligations set forth in

the Bid Documents and to perform the work. The bidder needs to be 100% Small Business equivalent certified for the project.

J. ERRORS, INTERPRETATIONS, AND ADDENDA: Should the bidder find any omissions, discrepancies, or errors in the Bid Documents or should the bidder be in doubt as to the meaning of the specifications or other documents included in the Bid Documents, the bidder should immediately notify the Superintendent of Schools, who may correct, amend or clarify such documents by issuing an addendum. Each bidder shall provide a valid email address in order to receive a copy of the Bid Documents and Addendum. No oral interpretation shall be made to any bidder and no oral statement of the Region or any agent or representative of the Region shall be effective to modify any of the provisions of the Bid Documents. The Region shall have the right to request clarifications of any bid submitted.

K. SUBSTITUTION FOR NAME BRANDS OR SUBCONTRACTING: Should brand name items appear in the specifications included in the Bid Documents, such brand name items shall be included in the bid price unless a substitution is approved in writing by the Region by addendum.

L. TIMELINE/IMPORTANT DATES:

- Mandatory Pre-bid Walkthrough on April 19th at 9am at Bethlehem Elementary School Front Entrance, 92 East Street, Bethlehem CT 06751. Those not attending the Pre-Bid Walkthrough will not be allowed to bid on the project.
- All questions must be submitted to Michael Molzon (mimolzon@ctreg14.org) by 2pm on April 26th.
- Bid Due Date is April 28, 2023 at 9 a.m. at Region 14 Central Office, 5 Minortown Road, Woodbury CT 06798.
- Project start date is 6/26/23.
- Project must be finished by 8/18/23.

M. INSURANCE REQUIREMENTS: The contractor selected for the Project shall agree to maintain in force at all times during the contract the following minimum coverages and shall name Regional School District #14 as an Additional Insured.

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| 1. | General Liability | |
| | Each Occurrence | \$1,000,000 minimum |
| | General Aggregate | \$2,000,000 minimum |
| | Products/Comp, Oper Aggregate | \$2,000,000 minimum |
| 2. | Auto Liability | |
| | Combined Single Limit | \$1,000,000 minimum |

Each Accident

3.	Professional Liability		
	Each Claim or Each Occurrence		\$1,000,000 minimum
	Aggregate		
4.	Umbrella (Excess Liability)		
	Each Occurrence		\$1,000,000 minimum
	Aggregate		\$1,000,000 minimum
5.	Workers Compensation	Work Comp	Statutory Limits
	Employer's Liability	EL Each Accident	\$100,000
		EL Disease Each Employee	\$100,000
		EL Disease Policy Limit	\$500,000

III. AREAS TO BE PAVED:

1.	Front Parent/Student drop off area 170 lf of 4" curbing	~ 6,700 sf
2.	Main Front Circle around Flag Pole 90 lf of 4" curbing	~ 14,700 sf
3.	Curved Main Parking Area 100 lf of 4" curbing	~ 16,350 sf
4.	East Sidewalk/Driveway No Curbing (Including 4' sidewalk to play scape)	~ 7,000 sf
5.	Rear Staff Parking /Playground Area/Entrance Driveway No Curbing	~16,300 sf
6.	Loading Dock Driveway No Curbing	~ 3,200 sf
	Approximate total of paving	~64,250 sf
	Approximate total of curbing	~ 360 lf

- Note, please include a price per linear foot for 4" curbing if additional curbing is needed.
- All curbing will be 4" flat top curbing matching the curbing on Rt. 132 in front of the school.

**All quantities are to be verified by the bidders.

Replace 5 catch basin lids, matching existing conditions. Make minor catch basin repairs As needed. Contractor to verify in the field.

The Harrison Lane parking Lot, including 9 parking places on sidewalk are not included in this project.