



Chester Charter Scholars Academy

Scholarship ♦ Character ♦ Craftsmanship ♦ Purpose

Dean of School Culture

Position Description

The Dean of School Culture (DoSC) helps students in grades K – 12 and their families, to internalize and exhibit the CCSA's mission, vision, and Code of Conduct. Starting with the high school, he/she supports the entire school in building and maintaining a positive, high-standards, achievement-oriented school culture where students flourish. He/she supports the faculty by taking initiative to address behavior challenges in a proactive manner, ensuring that students maximize their level of engagement and contribute to the learning experience in the classroom. This position requires a creative and inspiring educator with high energy, a genuine passion for urban education, excellent organizational abilities and a talent for creating a warm nurturing and supportive environment for children and families.

Primary Responsibilities:

- Work closely with the Head of School to determine and implement action plans for student behavior and character development.
- Oversee the comprehensive behavior management system to ensure a positive school culture.
- Collaborate with leadership to develop and coordinate ongoing school activities and initiatives that build strong and positive student and school culture.
- Partner with students and families and lead parent workshops to build authentic collaborative school-wide community.
- Conduct regular school culture walkthroughs to help staff maintain excellence.
- Ensure that all culture systems enforce strong routines and procedures for students throughout the school day.
- Review discipline data to refine and further develop systems for positive school culture.
- Collaborate with the Special Education/Specialized Services team to develop and monitor the implementation of individualized behavior plans that meet student needs.
- Coach teachers and lead professional learning on effective classroom management strategies and opportunities to build strong classroom culture and relationships.
- Oversee peer mentoring programs including Saber Siblings.
- Supervise Climate Managers in conjunction with the Grade Directors
- Participate in scheduled summer planning sessions

Qualifications:

- Bachelor's degree required, Master's preferred
- Minimum of four years experience working in an urban school
- Exceptional classroom management and communication skills; ability to learn quickly
- Act 34, Act 151, Act 168, and FBI clearances

Compensation: Commensurate with experience and includes comprehensive benefits