

Hollis Brookline Cooperative School Board
Wednesday, October 18, 2017
Hollis Brookline Middle School Library
6:00

All times are estimates and subject to change without notice

- 6:00 Call to Order
- 6:05 Appointment of a process observer
Agenda adjustments
- 6:10 Approve meeting minutes
Nomination/ resignations/correspondence
- 6:15 Public Input
- 6:40 Principal Reports
- Principal Thompson – Lacrosse discussion
 - Principal Barnes – High School Profile
 - Action Item – Field trip approval
- 7:00 Discussion
- Facilities update
 - FY 19 budget update, FY 18 financial report, FY 17 year end
 - Enrollment projections
 - Transportation
- 8:00 Deliberations
- **To see what action the Board will take regarding GEA, extracurricular and co-curricular advisors and athletic coaches, second reading**
 - **To see what action the Board will take regarding BEDB, First Reading**
 - **To see what action the Board will take regarding BEDG Minutes, First Reading**
 - **To see what action the Board will take regarding BEDG-R Access to Minutes and Public Records, First Reading**
 - **To see what action the Board will take regarding IGE Parental Objections to Specific Course Material, First Reading**
 - **To see what action the Board will take regarding JICFA Hazing, First Reading**
- 8:45 Non-public under RSA 91-A: 3II (a) Compensation and/or (c) Reputation
- 9:00 Motion to Adjourn

To: Hollis Brookline Cooperative School Board
From: Bob Thompson, Principal HBMS
Re: Principal's Report
Date: October 18, 2017 Scheduled Meeting

INFORMATION ONLY

Author Visit- On Tuesday, October 24th Caitlin Alifirenka, author of the book, "I Will Always Write Back" will visit Hollis Brookline Middle School. This event is being sponsored by the HBMS PTSA. Caitlin will spend the day meeting with our teams, discussing her book and doing a book signing for students. In anticipation of her visit our students have been reading her book in ROCK. A big thank you is in order to our Library Media Specialist Susan Kinney who is spearheading this event.

Executive Functioning Class- HBMS has successfully implemented a new executive functioning curriculum, SMARTS. This is a research based program taught by Special Education Teacher Sue Doyle. SMARTS is designed for middle and high school students of all abilities. The curriculum includes 30 lessons covering the 5 critical areas of executive functioning. There are entrance and exit criteria for each student that is enrolled in the program.

Instructional Leadership- THE HBMS Instructional Leadership Team has been busy this year planning activities to support our school goals. At our most recent meeting we began planning professional development for teachers that focuses on responding to anxiety in the classroom. ILT has planned activities for the November staff meeting and is in the process of developing activities for the November PD Day.

Safety Team- The HBMS safety team is in the process of updating the HBMS Emergency Response Plan (EOP). Our goal is to complete this update prior to the Thanksgiving Recess. The Safety Team will use the recent audit completed by the Department of Safety and Homeland Security to update the report. The Safety Team is also in the planning phases for the next Homeland Security Grant that is scheduled to be announced in the coming weeks. It is the goal of the committee to receive grant funds to continue making safety enhancements to the building.

Veterans Day Celebration- On November 8th beginning at 8:30 a.m. HBMS will host its annual Veterans Day Celebration. We are asking that any community members who may know of an area veteran that has not received an invitation should reach out to the HBMS main office. It would be great to see some new faces at this event. As always, the public is welcome to attend.

Important Dates:

October 20- Halloween dance 7:00-9:00 p.m. in the HBMS MPR.

November 2- Sports Recognition Night 6:30 p.m.

November 3- Quarter one ends.

November 8- Veterans Day Assembly 8:30 a.m. in the HBMS Gymnasium

To: Hollis Brookline Cooperative School Board

From: Bob Thompson, Principal Hollis Brookline Middle School

Date: October 12, 2017

Re: HBMS Boy's and Girl's Lacrosse Pilot Program Proposal

Hollis Brookline Middle School is proposing the creation of two new teams, a boy's and a girl's lacrosse team for the Spring 2018 season. The team would be sanctioned by the Tri-County Athletic Association and would participate in league play. The program would be a pay to play program, resulting in zero impact on the FY18 school budget. At the conclusion of the season a program evaluation would be conducted and a recommendation would go before the Cooperative School Board about the future of the program. Several considerations have been factored into this proposal including the following:

Team Composition: We would have a boys' team and a girls' team. Each team would have between 20 and 24 student athletes. Competitive tryouts would be held to determine the spots on the team.

Cost: As a pay to play program, students and their families would be charged a fee in the range of \$165 to \$215 depending on the number of students on the team and the possibility of the school receiving donations. Students would be responsible for providing their own equipment in order to play.

Schedule: A schedule would be developed that would include Tri-County teams such as: Amherst, Milford, Derryfield, Merrimack Valley, Cawley, Auburn, Londonderry, Concord and Goffstown. There would be approximately 5 home and 5 away games.

Field Space: The team would utilize the two middle school fields. This would result in coordinating with the middle school softball and baseball schedules as well as the high school lacrosse schedule. The high school lacrosse program that currently occupies the lower field would need to be relocated to the high school.

Transportation: Transportation would need to be coordinated with the high school athletic department. Some flexibility would need to be exercised in scheduling later games if buses are not available directly after school.

Hollis Middle School Lacrosse

2018 Proposed Budget

*Assumptions based on the operations of HB Youth Lacrosse
Tri-County and HBMS expenses need to be confirmed*

Assumptions	Minimum	Maximum
# of boy players	20	24
# of girl players	20	24
\$ boy uniforms	\$38	\$38
\$ girl uniforms	\$36	\$36
# of home games	5	5
referee fees	\$110	\$130
paint and supplies	\$500	\$750
bus estimate	\$640	\$1,024
try-county fee	\$50	\$50
insurance	\$0	\$0

Club games pay \$110 to 2 referees, \$65 and \$45; Not sure if MS games need 2 \$65 referees

Average potential cost, 5 away games plus 3 playoffs

Income Statement	Minimum	Maximum
Registration Fees	\$8,470	\$9,600
Registration Fees With Uniforms Dona	\$6,990	\$7,824
Expenses		
Boys Coach Salary	\$2,350	\$2,350
Girls Coach Salary	\$2,350	\$2,350
Boys Uniforms	\$760	\$912
Girls Uniforms	\$720	\$864
Boys Referees	\$550	\$650
Girls Referees	\$550	\$650
Paint and Supplies	\$500	\$750
Bus	\$640	\$1,024
Tri-County Fee	\$50	\$50
Insurance	\$0	\$0
Total Expenses	\$8,470	\$9,600
Total Expenses With Uniforms Donated	\$6,990	\$7,824
Net Income / Loss	\$0	\$0

Bus Assumptions	Minimum	Maximum
miles	10	60
\$ per mile	\$1.80	\$1.80
hours	2.5	4
\$ per hour	\$20.00	\$20.00
total	\$68.00	\$188.00

Pay to Play Fee Recommendation		
Registration fee required	\$212	\$200
Registration fee required	\$175	\$163
If Uniforms Donated		
Suggested Fee (average)	\$169	\$169
HBYL fee 2017	\$175	\$175
Increase Over HBYL	-\$6	-\$6

To: Andrew Corey, Superintendent
Re: October Board Report
From: Rick Barnes, Principal HBHS

Action Item:

- France Trip (Attached)

LAD in a Battle: James Orrigo came to HBHS on Tuesday, October 10th to speak to students during an assembly. The focus of his presentation was how to live a positive life, pursue one's passion, and serve others. Within that message, he encouraged students to reach out to their peers when they are struggling. He emphasized this was particularly important given the world of social media in which we all live. His message was well received as it resonated strongly with students and staff alike.

School Profile: Attached you will find a digital copy of our 2017 HBHS School Profile. The document reflects the dedication of both our staff and students as it contains a highly impressive list of college acceptances, SAT scores, and sizable increase in the number of National Merit Semi-finalists. HBHS ranked 2nd in NH public schools with six semifinalists in the class of 2018.

NAMI Suicide Prevention Training for Parents: Ann Duckless from the National Alliance for the Mentally Ill will be at HBHS during the evening of October 30th and will deliver this important presentation that you will not want to miss. We were fortunate to have Ann provide suicide prevention training to all staff members of the HB Cooperative School District before the start of school. Ann speaks nationally on this important topic. We appreciate the HBHS PTSA partnering with NAMI to bring her back to speak with our parents.

Drug and Alcohol Speaker for Parents: We are fortunate to have Melissa Fernald, LICSW, MLADC present a highly informative walk through she calls *Risky Business*. Melissa guides parents through a Staged Teenage Bedroom full of indicators and warning signs of teenage alcohol and another drug use. The bedroom tour will be followed by an interactive presentation referencing local drug and alcohol trends, what to look for, and effective techniques for communicating with teens. The event is for anyone in the community who is 21 and older. See the attached flyer for more details. This event is being brought to us in partnership with The Hollis Brookline Rotary Club, HBHS PTSA, and CAST. We are incredibly grateful for their effort and support in bringing this important program to the high school.

Screenagers: All four PTO/PTSA's in SAU #41 are sponsoring a viewing of this award-winning documentary in the HBHS Auditorium on November 7 from 6:30 – 7:30 PM. The film, "...depicts the messy struggles, over social media, video games, academics, and internet addiction." that most kids and parents deal with on a daily basis. After the showing attendees are invited to come together to discuss important questions posed by the film.



2017 - 2018

HOLLIS BROOKLINE HIGH SCHOOL

SCHOOL PROFILE

24 Cavalier Court, Hollis, New Hampshire 03049

phone: 603-465-2269 fax: 603-465-2157

www.hollisbrookline.org

CEEB # 300275

PRINCIPAL

Richard D. Barnes

ASSISTANT PRINCIPALS

Robert F. Ouellette

Amanda C. Zeller

GUIDANCE DEPARTMENT

Sandra J. Bent, School Counselor

Kerry L. Dod, School Counselor

Jillian Hegarty, 504 Coordinator/School Counselor

Kathleen C. Maynard, School Counselor

Richard J. Winslow, School Counselor

Lisa Wallin, Guidance Registrar

We Value:

Integrity • Intellectual Curiosity • Innovation • Individuality • Involvement in HBHS Community

We Believe In:

- inspiring lifelong learning and achievement through a broad range of experiences
- encouraging all to strive for their maximum potential
- upholding an atmosphere of mutual trust and respect essential to the educational process
- recognizing that students, parents, and staff share responsibility for open communication to maintain a thriving school community
- maintaining a safe, productive learning environment



The School

Hollis Brookline High School is a four-year, academically oriented public high school accredited by the New Hampshire Department of Education and the New England Association of Schools and Colleges.

HBHS was named the #1 NH high school by **America's Best High Schools** in 2017 by *US News*, and has been listed on *Newsweek's* list for **ten** consecutive years. The standard coursework contains a rigorous college preparatory curriculum; the mean and median GPA are greater than 3.0. HBHS has an enrollment of 811 students, a current senior class of 175, a faculty of 82, and a teaching staff of 62.

Hollis Brookline High School serves the towns of Hollis and Brookline with a combined population of 12,833. HBHS is located west of Nashua and borders Massachusetts. The community boasts large apple orchards, farms, specialty shops and light industry. Professionals commute to Manchester, Nashua, NH and Boston, MA.

HBHS Curriculum

Hollis Brookline High School provides its students with an extensive and comprehensive curriculum, offering more than 165 courses in which the standard course consists of rigorous college preparatory coursework. Progressive work is available in the core subject areas. In Grade 9 and 10, accelerated classes are offered in English, math, and science; however, there is no additional weight awarded to the GPA. Honors and AP classes are offered to students in Grades 10, 11 and 12, and additional weight is awarded toward the standard GPA. HBHS participates in the NH Scholars program. Students are also allowed to enroll in courses offered in regional technical programs at area high schools during their junior and senior years.

Accelerated Courses

Accelerated Algebra 2
Accelerated Biology
Accelerated English 9
Accelerated English 10
Accelerated Geometry
Accelerated Physical Science
with Earth Science

Weighted Courses

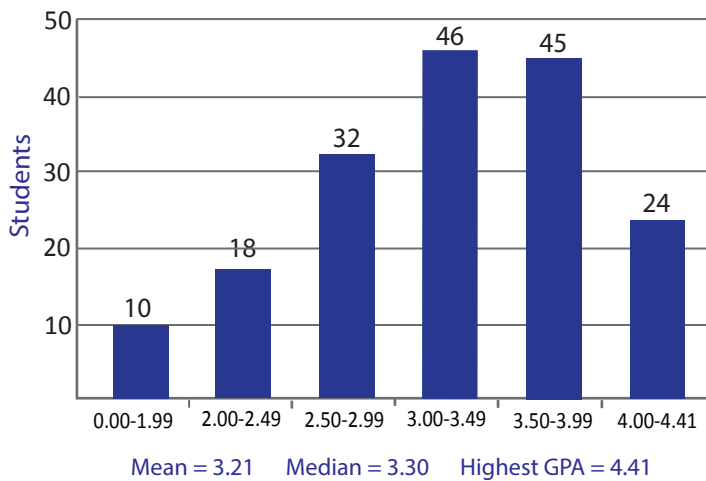
Honors Anatomy & Phys.
Honors Chemistry
Honors Choir
Honors Civics
Honors Economics
Honors French IV
Honors Jazz Band
Honors Literature
Honors Pre-Calculus
Honors Spanish IV
Honors U.S. Literature
Senior Quest

Advanced Placement (AP) Courses

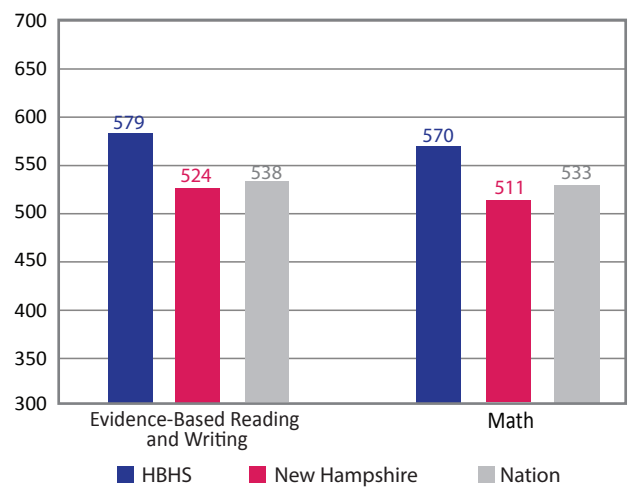
AP Biology
AP Calculus
AP Chemistry
AP Computer Science
AP English Language
AP English Literature
and Composition
AP Environmental Science
AP French
AP Physics I
AP Physics II
AP Psychology
AP Spanish
AP Statistics
AP Studio Art
AP US Gov. & Politics
AP US History
AP World History

Distribution of Senior GPA

Class of 2018 - 175 Students

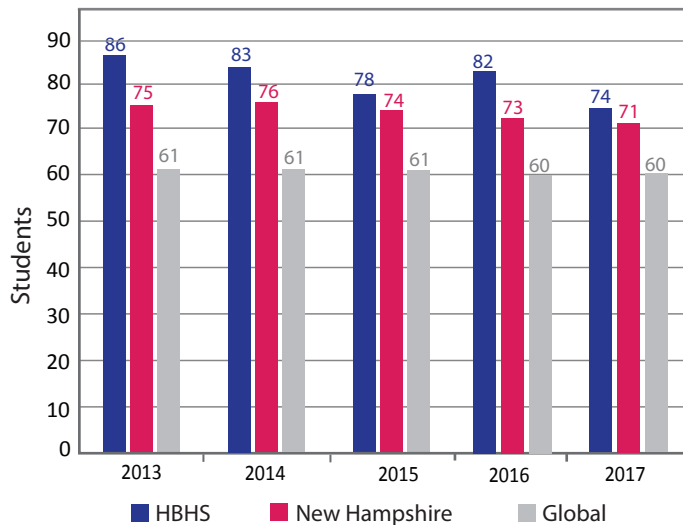


Class of 2017 Mean SAT Scores

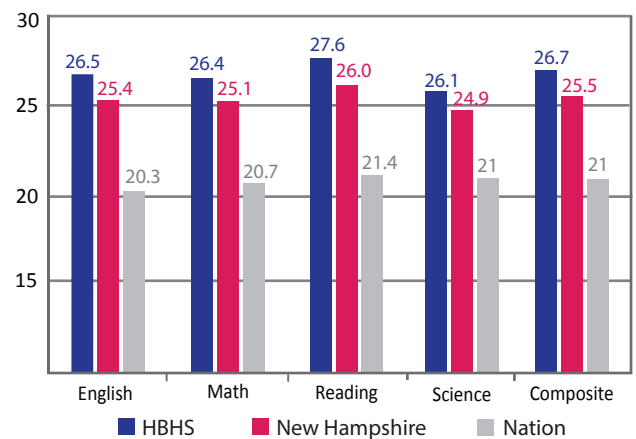


AP Scores

Percentage of Students with a Score of 3+



Class of 2017 Mean ACT Scores



NATIONAL MERIT SCHOLARSHIP QUALIFYING TEST

Class of 2013	Semifinalists	1	Commended Students	7
Class of 2014	Semifinalists	6	Commended Students	11
Class of 2015	Semifinalists	2	Commended Students	3
Class of 2016	Semifinalists	1	Commended Students	3
Class of 2017	Semifinalists	4	Commended Students	7
Class of 2018	Semifinalists	6	Commended Students	

HBHS Enrollment

Class of 2018 = 175 Class of 2019 = 211 Class of 2020 = 208 Class of 2021 = 217

Graduation Requirements

Twenty-three (23) credit units are required for graduation from Hollis Brookline High School. The following courses must be included in the total credits in order to meet HBHS graduation requirements.

English	4 credits	Wellness	.5 credit
Writing	.5 credit	ICT	.5 credit
Math	3 credits (including Algebra)	Arts	.5 credit
Science	3 credits (including Biological and Physical Sciences)	Restricted Electives	3 credits
Social Studies	3 credits (World Studies, Economics, Civics, U.S. History)	Free Electives	4 credits
Physical Education	1 credit		

Grading System

Numerical		GPA Equivalents	
<u>Letter Grade</u>	<u>Equivalent</u>	<u>Weighted</u>	<u>Unweighted</u>
A+	97 +	5.00	4.33
A	93-96	4.67	4.00
A-	90-92	4.33	3.67
B+	87-89	4.00	3.33
B	83-86	3.67	3.00
B-	80-82	3.33	2.67
C+	77-79	3.00	2.33
C	73-76	2.67	2.00
C-	70-72	2.33	1.67
D+	67-69	2.00	1.33
D	63-66	1.67	1.00
D-	60-62	1.33	0.67
F	59-below	0.00	0.00

Academic Honors

Highest Honors -- Students who have received a grade of A in all subjects

Honors -- Students who have received a grade of A or B in all subjects

Class Rank

Hollis Brookline High School does not report rank.

NH Scholars

NH Scholars is part of the State Scholars Initiative, a national program that partners with business leaders and recommends a rigorous core course of study to high school students. Beginning in Grade 9, participating students must complete a comprehensive course load in English, math, science, social studies, and world language, with a C or better average. These courses will give students the necessary skills for the increasingly competitive work force and post-secondary education requirements.

HBHS Clubs and Organizations

Cavalier Chronicle	Green Group	Red Cross Club
Chemistry Club	HB The Change	Science Olympiad
Chess Club	Home Front Heroes	Ski & Snowboard Club
Climbing Club	International Thespian Society	Spanish Club
Crew Club	Life of an Athlete	Student Council
Dance Team	Math Team	Tech Crew
Debate Team	National Honor Society	Tri-M (Music Honor Society)
French Club	Outing/Climbing Club	U.S. FIRST Robotics Team
Gay Straight Alliance	Pep Band	Yearbook
Granite State Challenge	Photography Club	Young Writers

HBHS Athletic Programs

Boys Alpine Ski Team	Gymnastics	Girls Tennis
Girls Alpine Ski Team	Ice Hockey	Boys Spring Track
Baseball, Varsity/JV	Lacrosse, Boys Varsity/JV	Girls Spring Track
Basketball, Boys Varsity/JV/Fresh	Lacrosse, Girls Varsity/JV	Unified Basketball
Basketball, Girls Varsity/JV	Soccer, Boys Varsity/JV	Unified Soccer
Bass Fishing	Soccer, Girls Varsity/JV	Unified Track
Bowling	Softball, Varsity/JV	Boys Winter Track
Boys Cross Country	Fall Spirit Squad	Girls Winter Track
Girls Cross Country	Winter Spirit Squad	Girls Volleyball, Varsity/JV/Fresh.
Field Hockey, Varsity/JV	Boys Swimming	Boys Volleyball, Varsity/JV
Football, Varsity/JV	Girls Swimming	Wrestling, Varsity/JV
Golf	Boys Tennis	



*Hollis Brookline High School is a member of the American School Counselor Association (ASCA), New Hampshire School Counselor Association (NHSCA), New England Association for College Admission Counseling (NEACAC), and the College Board.
HBHS Complies with all Principles of Good Practice within these organizations.*

*HBHS policy prohibits the release of information concerning a student's discipline record.
Requests should be directed to administration accompanied by a signed parent/student release of information.*

The following Post-Secondary Institutions accepted members of the Hollis Brookline High School **Class of 2017**

Akron, The University of	Duquesne University	McGill University	Saint Anselm College
Alabama State University	East Carolina University	Merrimack College	Saint Mary's College of California
Alabama, The University of	Edinburgh, The University of	Messiah College	Saint Michael's College
Albany College of Pharmacy	Elon University	Miami University, Oxford	Salve Regina University
American University	Embry-Riddle Aeronautical University	Miami, University of	Sciences in Philadelphia, University of the
Anna Maria College	Emerson College	Michigan, University of	Seattle University
Appalachian State University	Emmanuel College	Middlebury College	Seton Hall University
Art Institute of Raleigh-Durham, The	Emory University	Minnesota, Twin Cities, University of	Sheffield, The University of
Assumption College	Endicott College	Mississippi State University	Siena College
Auburn University	Fairfield University	Missouri, Columbia, University of	Simmons College
Babson College	Fisher College	Montana, Missoula, The University of	South Carolina, Aiken, University of
Bates College	Fitchburg State University	Mount Holyoke College	South Carolina, University of
Bay State College	Florida Atlantic University	Mount Ida College	Southern Connecticut State University
Becker College	Florida Institute of Technology	Mount Saint Mary College	Southern Maine, University of
Bentley University	Florida State University	Nashua Community College	Southern Methodist University
Berklee College of Music	Fordham University	Nazareth College	Southern New Hampshire University
Binghamton University	Framingham State University	Nevada, Reno, University of	Southern Utah University
Bishop's University	Franklin Pierce University	New England College	Southern Virginia University
Boston College	Front Range Community College	New England Conservatory of Music	Springfield College
Boston University	Furman University	New England Institute of Technology	St Andrews, University of
Bowdoin College	George Mason University	New England, University of	St. Cloud State University
Bowling Green State University	George Washington University, The	New Hampshire at Durham, University of	St. John Fisher College
Brandeis University	Georgetown University	New Hampshire at Manchester, University of	St. Lawrence University
Bridgeport, University of	Georgia Institute of Technology	New Haven, University of	State University of New York at Albany
Bridgewater State University	Georgia, The University of	New School, The	State University of New York at New Paltz
Brigham Young University	Gettysburg College	Newbury College	Stetson University
Brigham Young University, Hawaii	Gonzaga University	NHTI - Concord's Community College	Stonehill College
Brigham Young University, Idaho	Gordon College	Nichols College	Stony Brook University
Bryant University	Hamilton College - NY	North Carolina at Chapel Hill, The University of	Suffolk University
Bucknell University	Hartford, University of	North Carolina at Wilmington, University of	SUNY College at Potsdam
California, Davis, University of	Haverford College	North Texas, University of	SUNY Oswego
California, San Diego, University of	Hawaii at Manoa, University of	Northeastern University	SUNY Plattsburgh
Case Western Reserve University	High Point University	Northern Arizona University	Syracuse University
Castleton University	Hofstra University	Northern Colorado, University of	Tampa, The University of
Catholic University of America, The	Indiana State University	Northern Essex Community College	Temple University
Central Connecticut State University	Indiana University at Bloomington	Norwich University	Tennessee, Knoxville, University of
Champlain College	Iowa, The University of	Ohio University	The College of Saint Rose
Chapman University	Ithaca College	Oklahoma, The University of	Thomas Nelson Community College
Christopher Newport University	James Madison University	Oregon, University of	Toledo, University of
Clark University	Johnson & Wales University	Pace University, New York City	Tufts University
Clarkson University	Keene State College	Pennsylvania State University	Union College
Clemson University	Keiser University	Pittsburgh, University of	Unity College
Coastal Carolina University	La Salle University	Plymouth State University	Utah State University
Colby College	Lafayette College	Pomona College	Vassar College
Colby-Sawyer College	Lakes Region Community College	Portland State University	Vermont, University of
Colgate University	Lasell College	Providence College	Villanova University
College	Leeds, University of	Purchase College State University of NY	Virginia Tech
College of Charleston	Lesley University	Purdue University	Washington University in St. Louis
College of William and Mary	Long Island University, Post	Purdue University	Washington, University of
Colorado at Boulder, University of	Loyola Marymount University	Quinnipiac University	Wentworth Institute of Technology
Colorado State University	Loyola University Maryland	Radford University	Wesleyan University
Columbia College Chicago	Lyndon State College	Reed College	Western Michigan University
Concordia University - Montreal	Lynn University	Regis College	Western New England University
Connecticut College	Maine at Farmington, University of	Regis University	Wheaton College IL
Connecticut, University of	Maine at Presque Isle, University of	Rensselaer Polytechnic Institute	Wheaton College MA
Cornell University	Maine, University of	Rhode Island, University of	Wheelock College
Curry College	Manchester Community College	Ringling College of Art and Design	Williams College
Dartmouth College	Marist College	Rivier University	Wingate University
Dayton, University of	Maryland, College Park, University of	Rochester Institute of Technology	Worcester Polytechnic Institute
Delaware, University of	Mass. College of Pharm. & Health Sci.	Rochester, University of	Worcester State University
Denver, University of	Massachusetts Dartmouth, University of	Roger Williams University	WyoTech Blairsville
Dominican College	Massachusetts, Amherst, University of	Rutgers University	Yale University
Drexel University	Massachusetts, Lowell, University of	Sacred Heart University	

Percentage of students in the class of 2017 attending a **four-year** college or university: **74.5%**

Percentage of students in the class of 2017 attending a **two-year** college: **15%**

Percentage of students in the class of 2017 seeking employment: **8%**

Percentage of students in the class of 2017 entering a gap year: **2.5%**

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
TYPE II OVERNIGHT OR FOREIGN TRAVEL REQUEST**

All overnight travel must be pre-approved by the Cooperative School Board. Requests for overnight travel should be submitted at least three months prior to travel to allow for the approval process and appropriate time to follow field trip procedures.

Name of Lead Chaperone: Annie Roy-Faucher

Date Request Submitted: 9/26/2017

Names of Trip Chaperones: Milton Robinson, Elissa Johansson, Jessica Barrett, Matthew MacFarlane, and Stacey Plummer (More teachers will be asked if needed)

(One qualified employee chaperone is required for every six student travelers for foreign travel. Each chaperone must sign a Chaperone Expectations Form prior to approval.)

Chaperone CPR/First Aid Certified: Milton Robinson, and Annie Roy-Faucher

Chaperone Expectations Forms submitted prior to departure: Yes

Proposed Destination: France

Dates of Proposed Travel: 4/19/2019 to 4/27/2019 (April Vacation 2019)

Dates of School Days Included

Within Travel Dates: Friday April 19, 2019

Estimated or Maximum Number of Student Travelers: Minimum 18 and maximum 42

(Each student and parent must sign a Student Expectations Form prior to any commitment to travel.)

Date, time, and location of Student and Parent

Informational Meeting: November 2017 (Parent-Student), September 2018 (Parent-Student), January 2019 and April 2019 (Students going on the trip only for the last two meetings)

(An Informational Meeting must be conducted prior to any student commitment to travel.)

Will any other persons travel with the students? If so, who? Yes. Tour Guide and Bus driver

Have monies been budgeted by the district for the

Proposed trip? If so, how? No

Will funds be collected from or fundraised by students? No Cost per Student Between \$3,510 to \$3,850, depending on how many students are going- See Price Sheet (grid).

Students/parents will be paying for the trip entirely; I do not intend to have fundraising activities.

Who is to be authorized to handle the Funds on the trip?

Anais Boschet- Forum by Prometour. Students enroll and make payments online to the tour company directly. I won't have to collect money or enrollment forms. I will collect other forms such as; Travel Consent Form, HBHS Field Trip Permission form, Field Trip Medical Release form, Behavior and Compliance Agreement, and Liability Waiver form from each student going on this trip.

(The designated person must follow school district policy regarding the receipt, deposit, and expenditure of cash payments for the trips.)

What are the transportation arrangements? **Plane and motor Coach Bus. Transportation is arranged by Forum by Prometour, the tour company.**

If transportation is by private vehicle, original driver's license and proof of insurance must be submitted to the main office. Copies will be made and kept on file in the main office.

Transportation Information attached: Bus X Parent Air X

TRAVEL RATIONALE:

Students and teachers will be immersing themselves in a French culture which ties directly to the National Standards and State Standards. Also, in accordance with the "Five C's" of foreign language teaching, part of teaching French is to find ways to make students understand French cultures, make comparisons between students' own culture and the French culture being studied, communicate with others in French, find connections to other subject areas, and create a global community. A trip to a French country allows students to satisfy the goals of the "Five C's" in a short amount of time and in a way that the classroom environment cannot provide.

DETAILED ITINERARY:

See attached; itinerary and price grid and inclusions per person.

CURRICULAR GOALS:

Students will learn about the French culture and their history throughout different activities and visitations.

Students will use the French language in real life situations with native speakers during their visitation and various activities.

Photos and information will be used to enhance curriculum as well as discussion with students about French history and culture.

Department Head Signature: Cherie L. Tucker Date 9/25/2017

It is the responsibility of the lead chaperone to present the student roster to be reviewed by the principal.

Approved:

Not approved:

Signature of Principal R. K. Korman Date 10/7/17

Submitted for School Board approval (date) _____

Approval of School Board _____ Date _____

The logo for Forum Language Experience. It features the word "FORUM" in a large, bold, sans-serif font inside a rectangular box. Below this box is a banner with the words "LANGUAGE EXPERIENCE" in a smaller, bold, sans-serif font. The banner has a folded, ribbon-like appearance.

FORUM

LANGUAGE EXPERIENCE

YOUR ITINERARY

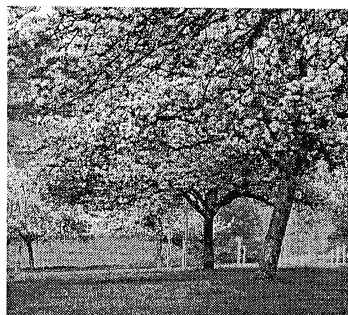
FRANCE

PARIS & NORMANDIE

April 19 to 27, 2019

9 DAYS / 7 NIGHTS

(Dates of travel to be confirmed upon flight booking)

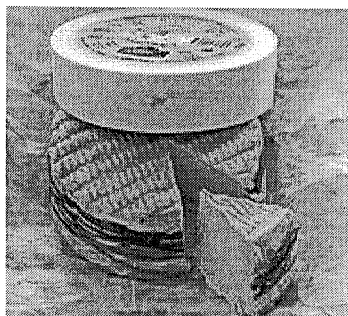


DAY 1: USA - FRANCE (Friday)

- Fly overnight to Paris.

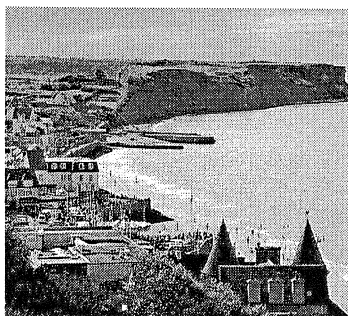
DAY 2: PARIS - CAEN (Saturday)

- Bienvenue en France! Upon arrival at the airport, your French Forum Tour Manager will greet you and remain with your group for the duration of your trip.
- Travel by private motorcoach to **Caen**, in Normandy.
- Along the way, your private motor coach will make a stop in **Livarot**, a village famous for its cheese. Visit a **Norman dairy** specialized in the production of the four Norman PDO cheeses, Livarot, Pont-l'Évêque, Camembert de Normandie, Neufchâtel (*Lunch included on site*).
- Then, visit and tour a local **apple orchard** where apple cider and juice are made. Savour a typical Norman dessert: la Tarte Normande.
- Continue to Caen. Check in at your hotel and have dinner at a local restaurant.
- Overnight in Caen.



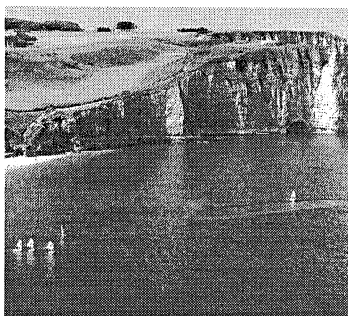
DAY 3: COLEVILLE - ARROMANCHES - CAEN (Sunday)

- After breakfast, visit the **Caen Memorial** (Le Mémorial de Caen, un musée pour la paix), regarded as the best World War II museum in France.
- Then, see the **Longues-sur-Mer artillery battery** built by the Wehrmacht during the WWII.
- Have some free time for lunch (*Vouchers included*).
- Continue on towards **Coleville sur Mer**. The **Normandy American Cemetery and Memorial** is located on the site of the temporary American St. Laurent Cemetery, established by the U.S. First Army on June 8, 1944 as the first American cemetery on European soil in World War II.
- Make a stop at the **Pointe du Hoc Ranger Memorial**, commemorating the heroic raid of the American Second Ranger Battalion and the forces involved in the Normandy landings.
- Return to **Caen** and enjoy a delicious Normand dinner at a local restaurant.
- Overnight accommodation in Caen.



DAY 4: BAYEUX - SAINTE-MÈRE-ÉGLISE - SAINT-MALO (Monday)

- This morning after breakfast, head to Bayeux and visit the famous **Tapestry of Bayeux**, a 230 foot long tapestry that dates back to the 11th century.
- Drive on to **Sainte-Mère-Église**, the first French town to be liberated from German occupation during World War II.
- Have some free time for lunch (*Vouchers included*).
- Visit the **Airborne Museum** where you will see tanks, airplanes and personal items from World War II and get to experience the events of the operation in the scarily realistic simulator rooms.
- Later, visit the store of Normandy's famous biscuits, **La Biscuiterie de Sainte-Mère-Église**, with a wide range of local delicacies.
- Later in the afternoon, board your motor coach to **Saint-Malo**. Walk around this medieval city, take advantage for some last-minute shopping.



FORUM

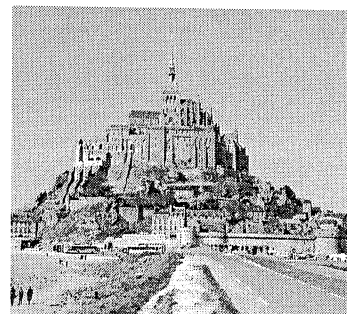
LANGUAGE EXPERIENCE

YOUR ITINERARY

- Enjoy dinner in a traditional **crêperie**.
- Night accommodation in Saint-Malo.

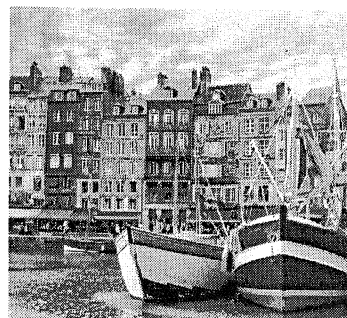
DAY 5: MONT-SAINT-MICHEL - PARIS (Tuesday)

- After breakfast at your hotel, drive to the 1000 year-old **Abbey of Mont-Saint-Michel**. This masterpiece of architecture is largely considered to be the 8th wonder of the world.
- Have lunch in Mt St Michel (*Vouchers included*).
- This afternoon, your private motorcoach will drive you back to **Paris**. Upon arrival, check in to your hotel and take some time to freshen up after your journey.
- While in Paris, you will travel as Parisians do, by metro.
- Have dinner at a typical "**Brasserie Parisienne**".
- Overnight accommodation in Paris.



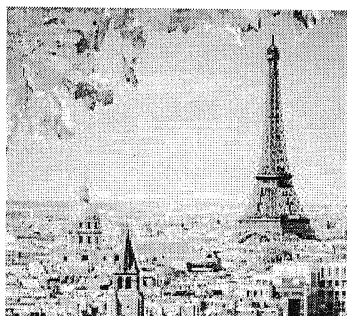
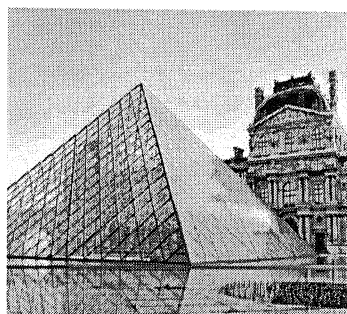
DAY 6: PARIS (Wednesday)

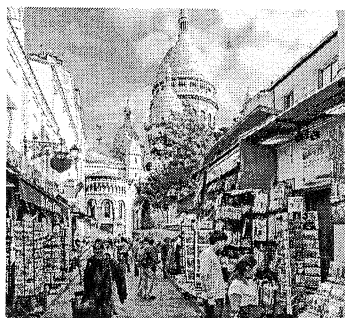
- After breakfast at your hotel, have a stroll down the most famous avenue of the capital with its spectacular view, the **Champs-Élysées**.
- Climb to the top of the **Arc de Triomphe**.
- Afterwards, board a glass-topped Bateau Mouche and enjoy a refreshing **cruise on the Seine River**.
- Make a stop at the **local market** and discover some French delicacies! Have some free time for lunch (*Vouchers Included*).
- This afternoon, explore the **Marais Quarter** with your tour manager. The neighbourhood, which takes its name from the marshes on which it was originally built, has long been the home of Parisian aristocrats.
- Have some free time for shopping at **Les Halles**.
- Have dinner at a local restaurant.
- Tonight, walk through **le Trocadéro** and view "la Ville Lumière" from the third floor of the **Eiffel Tower**.
- Overnight in Paris.



DAY 7: PARIS (Thursday)

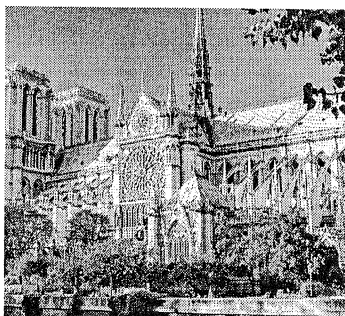
- Breakfast at your hotel.
- Enter the **Musée du Louvre**. The Louvre is the world's best-known, biggest, and busiest museum. Its famous collection of art and antiquities includes the **Mona Lisa** along with 35,000 more works of art on display in 300 rooms.
- Have some free time for lunch in **Jardins des Tuilleries** (*Vouchers included*).
- This afternoon, explore the **Île de la Cité**. On the way, make a stop at the Pont des Arts, lovers from the whole world hang a padlock on this bridge as symbol of their love.
- Visit the gothic **Cathédrale Notre-Dame**. Climb the towers for an amazing view of Paris and to catch a glimpse of the famous gargoyles.
- You'll then enter the **Sainte-Chapelle**, a breathtaking gothic style chapel built in 1238.
- Discover the **Latin Quarter** with your tour manager. See the Sorbonne University, the Pantheon and the Jardins du Luxembourg.
- Have dinner in the Latin Quarter.
- Overnight in Paris.





DAY 8: PARIS - VERSAILLES (Friday)

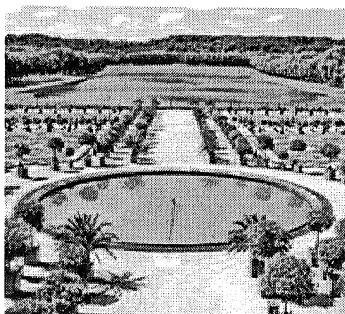
- After breakfast at your hotel, take the RER train to **Versailles**, the extravagant Palace built for the Sun King.
- Discover the **Château de Versailles**; walk in the footsteps of Louis XVI and Marie-Antoinette and of President Jefferson and Wilson. As you will enter the Gardens and Marie Antoinette's Hamlet.
- Later, explore the elegantly landscaped Park on a **rented bicycle**!
- Have some free time for lunch (*Vouchers included*).
- Later in the afternoon, head up to the highest point in Paris, **Montmartre** (known locally as La Butte).
- Climb the steps to reach the **Sacré-Cœur**, Montmartre's hilltop church and most famous landmark.
- Enjoy a dinner music show at La Bonne Franquette.
- Overnight in Paris.



DAY 9: DEPART (Saturday)

- Transfer to C.D.G airport for your return flight home.

A bientôt et bon voyage !



FORUM

LANGUAGE EXPERIENCE

YOUR ITINERARY

PRICE PER PERSON SHEET

This is a privately operated tour - you will not be combined with another group!

PRICE PER PERSON		PAYMENT SCHEDULE	
35+ participants	\$ 3,510	December 10th, 2017	\$ 300
30 to 34 participants	\$ 3,560	March 10th, 2018	\$ 600
25 to 29 participants	\$ 3,640	June 10th, 2018	\$ 600
20 to 24 participants	\$ 3,750	September 10th, 2018	\$ 600
15 to 19 participants	\$ 3,850	November 10th, 2018	\$ 600
		January 10th, 2019	Balance

Online options available

PRICE INCLUDES:

- ✓ Round trip airfare from Boston to Paris
- ✓ Departure taxes and Airline fuel surcharges at \$530 per person
- ✓ Associated transportation costs while in Europe
- ✓ Transfers from Hollis Brookline HS to Logan Airport (Round trip)
- ✓ 7 nights in multiple occupancy (3/4 per room with private bath) in quality 3 star hotels
- ✓ 7 breakfasts / 7 lunches / 7 dinners (*Includes one beverage and a vegetarian option*)
- ✓ All cultural and aforementioned visits, activities, tours and admissions, as per itinerary
- ✓ Service of a dynamic, professional bilingual Forum Tour Manager with the group on tour
- ✓ Tips for tour guide and bus driver
- ✓ **One chaperone travels for free for each six paying participants**

PRICE DOES NOT INCLUDE:

- ✓ **ADULT AND ROOMING SUPPLEMENTS:**
Twin Room Guarantee Supplement \$40 pp/day - Single Room Guarantee Supplement \$80 pp/day
Adult Activity Supplement \$10 pp / day

NOTES

- Forum By Prometour has purchased the **Student Protection Plan** from Travel Insured International on behalf of all participants. **Cancel For Any Reason** is an available option that must be purchased at the time of trip deposit. ***CFAR is not available to residents of NY***
- Forum has quoted this package at an exchange rate of 1Euro = 1.20 USD. In the event of a significant change in the exchange rate, Forum reserves the right to update prices accordingly.

* Airlines have the legal right to increase fuel surcharges to flight tickets after bookings have been made. In the event of an increase in airline taxes and/or fuel surcharges, Forum reserves the right to update prices accordingly.

Forum Language Experience, Forum by Prometour and Forum are all used interchangeably.
Forum Language Experience is a member company of Prometour Inc.

info@forumbyprometour.com • forumbyprometour.com • 1 888 282 0991

STUDENT PROTECTION PLAN

WHEN PURCHASING ON BEHALF OF ALL TRAVELERS

SCHEDULE OF INSURANCE COVERAGE AND OTHER NON-INSURANCE SERVICES

Trip Cancellation**	Trip Cost*
Trip Interruption**	150% of Trip Cost*
Travel Delay – 6 hours	\$750 (\$150/day)
Missed Connection – 3 hours	\$500
Baggage/Personal Effects	\$1,500
Baggage Delay – 24 hours	\$300
Accident & Sickness Medical Expense	\$25,000
Emergency Evacuation & Repatriation	\$100,000
Cancel for Any Reason***	Optional
Non-Insurance Worldwide Emergency Assistance Services	Included

* Up to the lesser of the Trip Cost paid or the limit of Coverage for which benefits are requested and the appropriate plan cost has been paid. Maximum limit of \$10,000

** For \$0 Trip Cost, there is no Trip Cancellation and Trip Interruption is limited to \$500 return air only

*** CFAR coverage is 75% of the nonrefundable trip cost. CFAR is optional and available for individuals or your entire group. Trip cancellation must be 48 hours or more prior to scheduled departure. CFAR must be purchased at the time of plan purchase and with, or before your final payment. This benefit is not available to residents of New York State.

GENERAL LIMITATIONS AND EXCLUSIONS

Insurance benefits are not payable for any loss due to, arising or resulting from: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked to travel with You, while sane or insane; 2. an act of declared or undeclared war; 3. participating in maneuvers or training exercises of an armed service, except while participating in weekend or summer training for the reserve forces of the United States, including the National Guard; 4. riding or driving in races, or speed or endurance competitions or events; 5. mountaineering (engaging in the sport of scaling mountains generally requiring the use of picks, ropes, or other special equipment); 6. participating as a member of a team in an organized sporting competition; 7. participating in bodily contact sports, skydiving or parachuting, hang gliding or bungee cord jumping; 8. piloting or learning to pilot or acting as a member of the crew of any aircraft; 9. being intoxicated, or under the influence of any controlled substance unless as administered or prescribed by a Legally Qualified Physician; 10. the commission of or attempt to commit a felony or being engaged in an illegal occupation; 11. normal childbirth or pregnancy (except Complications of Pregnancy) or voluntarily induced abortion; 12. dental treatment (except as coverage is otherwise specifically provided); 13. amounts which exceed the Maximum Benefit Amount for each coverage as shown in the Schedule of Benefits; 14. due to a Pre-Existing Condition, as defined in the Policy. The Pre-Existing Condition Limitation does not apply to the Emergency Medical Evacuation or return of remains coverage; 15. medical treatment during or arising from a Trip undertaken for the purpose or intent of securing medical treatment; 16. a mental or nervous condition, unless hospitalized for that condition while the Policy is in effect for You; 17. due to loss or damage (including death or injury) and any associated cost or expense resulting directly from the discharge, explosion or use of any device, weapon or material employing or involving chemical, biological, radiological or similar agents, whether in time of peace or war, and regardless of who commits the act and regardless of any other sequence thereto.

The following limitation applies to Trip Cancellation: All cancellations must be reported directly to the Travel Supplier within 72 hours of the event causing the need to cancel, unless the event prevents it, and then as soon as is reasonably possible. If the cancellation is not reported within the specified 72 hour period, the Company will not pay for additional charges, which would not have, been incurred had You notified the Travel Supplier in the specified period. If the event prevents You from reporting the cancellation, the 72-hour notice requirement does not apply; however, You must, if requested, provide proof that said event prevented him or her from reporting the cancellation within the specified period.

Additional Limitations and Exclusions Specific to Baggage and Personal Effects: Benefits are not payable for any loss caused by or resulting from: breakage of brittle or fragile articles; wear and tear or gradual deterioration; confiscation or appropriation by order of any government or custom's rule; theft or pilferage while left in any unlocked or unattended vehicle; property illegally acquired, kept, stored or transported; Your negligent acts or omissions; or property shipped as freight or shipped prior to the Scheduled Departure Date; or electrical current, including electric arcing that damages or destroys electrical devices or appliances.

Purchase up to final Trip Payment for Pre-Existing Condition Waiver!

The Pre-Existing Condition Exclusion will be waived if the protection plan is purchased before final trip payment for the trip, for the full non-refundable cost of the trip and the booking for the covered trip is the first and only booking for this travel period and you are not disabled from travel at the time you pay the premium.

Travel Insured International®

P: 800-243-3174

www.travelinsured.com

Details of Coverage

Restrictions apply - see Plan Documents for complete coverage details.

Travel Protection

Trip Cancellation/Trip Interruption

Provides reimbursement up to your full, prepaid, non-refundable trip cost when you are forced to cancel or interrupt due to:

- Unforeseen sickness, accidental injury or death, which occurs before departure. (Certain exclusions apply)
- Being Hijacked, quarantined, or having to serve on a jury or appear as a witness in court;
- Fire, flood, burglary or other Natural Disaster at your Primary Place of Residence or Destination;
- A documented theft of passports or visas;
- Being directly involved in a traffic accident while en route to Your scheduled point of departure;
- Bankruptcy or Default of an airline or cruise line
- Strike that causes a complete stop of services for at least 18 consecutive hours
- Inclement Weather that causes a complete stop of services for at least 18 consecutive hours
- Being the victim of a Felonious assault within 10 days of the Scheduled Departure Date;
- A Terrorist Incident*
- Your host being unable to accommodate you due to their death or life threatening illness/injury

** Terrorist Incident must occur within 30 days of Your Scheduled Departure Date in a city listed on the itinerary of Your Trip. This same city must not have experienced a Terrorist Incident within the 90 days prior to the Terrorist Incident that is causing Your cancellation of Your Trip. Benefits are not provided if the Travel Supplier offers a substitute itinerary;*

Travel Delay

Reimburses up to \$150 per day when you are delayed en route to or from the covered Trip for 6 or more hours. Covered expenses include:

- Prepaid, unused, non-refundable land and water accommodations.
- Local transportation to join the Trip.
- Reasonable additional expenses incurred for meals and lodging.

Missed Connection

Reimburses up to \$500 in unplanned expenses to rejoin your trip when a 3-hour common carrier delay causes you to miss a cruise or tour departure. Expenses include reasonable accommodations, meal expenses, and non-refundable payments for the unused portion of Your Cruise or Trip. Coverage will not be provided to individuals who are able to meet their scheduled departure but cancel their Trip due to Inclement Weather.

Baggage Protection

Baggage/Personal Effects:

Reimburses for loss, theft, or damage to Baggage and Personal Effects up to the maximum benefit. Receipts are required for reimbursement.

Baggage Delay (Outward Journey Only):

Reimburses for expenses of necessary Personal Effects, if Your checked Baggage is delayed or misdirected for more than 24 hours from the time You arrive at the destination stated on the ticket, except travel to final destination or Your place of residence.

Emergency Accident and Sickness Medical Expense:

Up to \$25,000 to cover treatment costs when accident or illness strikes during the trip.

Covered Medical Expenses are necessary services and supplies which are recommended by the attending Physician. They include, but are not limited to:

- Services of a Physician;
- Charges for Hospital confinement and use of operating rooms; charges for anesthetics (including administration);
- X-ray examinations or treatments, laboratory tests; ambulance service; and drugs, medicines, prosthetic and therapeutic services and supplies.

Emergency Medical Evacuation/Repatriation:

Up to \$100,000 to transport you to nearest treatment by U.S. standards and return you home when able to fly.

All transportation must be authorized and arranged by the Assistance Company.

Non-Insurance Worldwide Emergency Assistance Services

The non-insurance Travel Assistance feature provides a variety of travel related services. Some of the services offered include:

- Medical or legal referral
- Hospital admission guarantee
- Translation service
- Lost Baggage retrieval
- Inoculation information
- Passport / visa information
- Emergency cash advance
- Prescription drug / eyeglass replacement
- Bail bond

Cancel For Any Reason Protection: Optional Coverage applies only when requested on the application and the appropriate additional plan cost has been paid. CFAR must be purchased at the time of plan purchase and with or prior to your final trip payment. If You purchase the Cancel For Any Reason protection and You cancel Your Trip for any reason not otherwise covered by this plan, the Insurer will reimburse You for up to 75% of the prepaid, forfeited, non-refundable payments or deposits You paid for Your Trip provided You cancel Your Trip more than 48 hours prior to your Scheduled Departure Date. This benefit is not available to residents of New York State.

This document contains highlights of the plan. The plan contains insurance benefits underwritten by the United States Fire Insurance Company. C&F and Crum & Forster are registered trademarks of United States Fire Insurance Company. The Crum & Forster group of companies is rated A (Excellent) by AM Best Company 2015. The plan also contains non-insurance Travel Assistance Services that are provided by an independent organization, and not by United States Fire Insurance Company or Travel Insured International. Coverages may vary and not all coverage is available in all jurisdictions.



PROTOCOL TO FOLLOW IN THE EVENT OF A TERRORIST ATTACK, 2016

The most important thing for us at FORUM is to ensure the safety of our groups while travelling. If anything happened at a destination while a group is on tour a FORUM representative will contact the families of the travelers to inform them of the situation and confirm that their child / partner is safe.

TERRORIST ATTACK IN A COUNTRY

- We will follow the instructions and recommendations of:
 - The Ministry of Interior of the country. We at PROMETOR/FORUM monitor the travel alerts issued by ministry of interior and are in constant contact throughout the year to determine the degree of the state of emergency of the countries visited.
 - Local Forces (Police and Health Department) that are based where the attack has occurred.
- The Secretary of State of the United States.
 - To find out if recommended or not to repatriate the group back to the United States.
- A FORUM Manager from our nearest office of the attacked site will be mobilized to provide support and assistance to the group.
- In the case in which it is not mandatory, by order of Local and/or International Forces to repatriate the group back to their country, FORUM will provide the group with the possibility to change their itinerary or, if they wish, they will have the option to return to their country.
- Each event has a very particular protocol that the Local Forces usually follow:
 - to assess the situation, to alert, to mobilize, to safeguard, to house and resupply, to evacuate, to report.
- The FORUM guides are continuously informed of the processes to be followed in case of a terrorist attack:

RUN and find a safe place:

- First consider a route. Is it safe? Will it put the group in the line of fire?
- To act quickly and quietly
- Leave belongings behind
- Running is a far better option than to surrender or negotiate

HIDE in a safe place if running is not an option:

- When looking for a hiding place, avoid dead-ends and bottlenecks
- The best hiding place will be substantially protected from gunfire
- If you've locked yourself in a room, barricade yourself in and move away from the door



- Stay quiet and don't shout for help
- Turn phones onto silent and switch off vibrate

ISOLATION BY PHONE AFTER A TERRORIST ATTACK IN A COUNTRY

- A FORUM Manager will contact the Local Forces (Police and Health Department) to confirm the safeness of the group.
- A FORUM Manager from our nearest office of the attacked site will be mobilized to provide support and assistance to the group.
- FORUM is investigating the possibility of providing tour guides with satellite phones.

MEDICAL ATTACK IN A COUNTRY

- We will follow the instructions and recommendations of:
 - The Ministry of Interior of the country. FORUM monitors the travel alerts issued by ministry of interior and is in constant contact throughout the year, to determine the degree of the state of emergency of the country visited.
 - Local and/or International Health Authorities. FORUM is in constant contact throughout the year with the WHO (World Health Organization) to learn of any possible global or local disease outbreaks (Zika, Ebola, Chikungunya, etc..)
 - The Secretary of State of the United States: to find out if recommended or not to repatriate the group back to the United States.
- A FORUM Manager from the nearest office of the attacked site will be mobilized to provide support and assistance to the group.
- In the case in which it is not mandatory, by order of Local and/or International Forces to repatriate the group to their country, FORUM will provide the group with the possibility to change their itinerary or, if they wish, they will have the option to return to their country.
- Each event has a very particular protocol that the Local Forces usually follow:
 - to assess the situation, to alert, to mobilize, to safeguard, to house and resupply, to evacuate, to report.



How can we reach our child in case of an emergency?

The easiest and fast way for you to reach your son or daughter is to call their Forum Tour Manager when on tour (phone for the tour managers are included in the last itinerary and last recommendations package) OR to their host families in case of an immersion or exchange program. They can facilitate communication with your child or your child's Program Leader in case of an emergency. Through our hand our travel documents, students and teachers also have an emergency number to call if it was needed.

Do you offer 24-hour emergency support?

Yes. The safety and security of our traveling teachers and students is our top priority, and one measure we take to ensure this safety, and support, is through the Emergency Central.

Emergency Central is staffed by employees and is available 24/7 for all traveling groups. The Emergency Central is there to assist you with any questions or problems that may arise—no matter how big or how small. The staff is specially trained to monitor events domestically and around the world, and has dozens of contingency plans in place to help us jump into action when necessary.

The Emergency Central number for your group is printed on the Forum Language Experience travel documents that are given to all our travellers. This is just one of the many measures that we take to ensure that your trip really is the experience of a lifetime.

What if a student has a medical emergency while the group is traveling?

The safety of our travellers is our top priority that is why all our travel programs includes a protection plan with Travel Insured International. Should a traveller need emergency medical assistance while travelling all they will need to do is to head to the nearest clinic or hospital to be attended.

Our school has stringent risk regulations for travel. Can you meet them?

We are confident we can meet even the most stringent risk regulations for travel. Forum Language Experience has an unmatched safety record, a large liability insurance policy, and \$5 millions in consumer protection. All travel programs includes significant medical and medical evacuation insurance for the traveller as well as access to 24/7 medical assistance. Forum Language Experience is registered with the California seller of travel office.

Who does Forum Language Experience work with to ensure safety?

Our internal risk and operations teams are staffed by executives with decades of experience in contingency planning. Additionally, our partnership with Travel Insured International allows travellers access to expert medical care while on tour. Lastly, our team works closely with the U.S. State Department, International SOS, and all our offices located through the world to evaluate global conditions and advice clients when substantive issues arise.



How can the school monitor registrations?

Each program has its own customized online registration portal where we collect all necessary information about the participants. Faculty and trip planners can access registrant information throughout the planning process. Just before travel, the trip leader receives a faculty binder with all critical information for the group, including photocopies of all student tickets, emergency contact numbers, airline tickets (if booked through Forum Language Experience), country information, and 24/7 emergency numbers for travel assistance.



YOUR SAFETY IS OUR PRIORITY!

When you travel with Forum Language Experience, you can rest assured knowing that we have taken every precaution possible to ensure the safety of you and your group. With more than 25 year experience organizing trips, we've literally seen it all—and have resources available to lend a hand if needed. This painstaking work behind the scenes lets teachers and student focus on what's most important—seeing incredible sights and having fun with each other!

Take a look below at just some of the many resources that are available to your school group when you travel with Forum Language Experience.

* Please note, specific safety measures vary by destination, particularly with international travel destinations.

From the moment you arrive at your destination, you're never alone. Your Forum Language Experience team will meet you and guide you on your way hassle free.

Forum Tour Managers: They're like souped-up tour guides who know absolutely everything about everything! These individuals are specially trained in working with student travellers. They'll be your guide for the duration of your trip, keeping your students engaged—and excited—about the sites they are visiting.

Motor Coach Drivers: There are benefits of being located on your travel spot—one is getting the best motor coaches. With Forum Language Experience, your group will have access to the most experienced companies and drivers on the market. And, believe us, having a really good motor coach driver can be the differences between an ordinary trip and an extraordinary experience.

At your hotel...

A good night's sleep is key to a great trip so, after an exciting day of discovery, you can rest comfortably knowing that we've got watchful eyes on your group. But it's not just during the night that we're there for you—we'll get you checked in to your room, take care of any of your meals at your hotel, and cover any other detail. We promise we'll make your stay worry-free!

Night Hall Monitor: Upon request Forum Language Experience has a night hall monitor housing your students throughout the night to ensure their safety. The NHM monitors the hallways so no student gets into rooms that they are not supposed to be in—or out of rooms that they are supposed to be in. As we said, your days will be packed with fun, so a good night's sleep is important!

24-hour peace of mind...

Now here's what really sets Forum Language Experience apart...knowing that we have your back every day, every hour...24/7, no matter what!

FORUM

LANGUAGE EXPERIENCE

Phone Emergency Central: Your personal command center! This office is staffed 24/7 by Experience employees who are specially trained to handle any situation—no matter how big or how small. Every student traveling with your group will have easy access to Tour Central through the phone number listed on the last itinerary and last recommendations form. One simple call and the Tour Central staff will spring in to action to take care of your needs.

Doctor's visit: Here's a precaution we hope you never have to use! Thanks to our partnership with Travel Insured International. Your group will have access to doctors for consultations should the need arise. Wherever you are if anything came up, all you will need to do is to head to the nearest clinic or hospital to be attended!

**Hollis Brookline Cooperative School District
Foreign and Domestic Travel Field Trip Consent**

To ensure the safety and well-being of all trip participants, all trip leaders and chaperones must follow the policy and procedures of Hollis Brookline Cooperative School District when planning or supervising Type II or Type III field trips.

CHAPERONE EXPECTATIONS:

Shall be assigned a ratio of one adult to six students (one to ten for trips to Canada when transportation is by ground)

Should be qualified employees of Hollis Brookline Cooperative School District, if possible

When such qualified chaperones are not available, then non-employee chaperones may supervise, provided that they are otherwise qualified

Shall be of sufficient experience and maturity to provide sound leadership and guidance

Shall be assigned in a manner to provide personal, private guidance to the students, as appropriate

Shall not consume alcohol in the presence of students

Shall structure the trip itinerary to limit the amount of free time; free time is defined as a time when students are not under direct and immediate adult supervision

Shall set clear expectations of behavior, address and infractions appropriately on the trip, and report any such infractions to the administration

Shall review and maintain accurate medical records of student health factors and keep such records immediately available

Shall not leave the group or deviate from the itinerary

I understand, and agree to adhere to the above expectations for chaperones supervising field trips of the Hollis Brookline Cooperative School District.

Signature/date

(to be signed by all group leaders and chaperones)

Hollis Brookline Cooperative School District
FY18 Revenue and Expense Report

		Expenses as of 10/6/2017			
Function	Description	YTD			
		Budget	Expense	Encumbered	Balance
1100	Regular Education	\$5,714,632	\$995,510	\$4,614,126	\$104,995
1200	Special Education	\$3,570,829	\$655,211	\$2,815,023	\$100,596
1300	Vocational Program	\$45,840	\$0	\$45,000	\$840
1400	Co-curricular Program	\$703,000	\$143,201	\$515,477	\$44,322
2100	Student Support Services	\$1,418,459	\$208,611	\$1,188,775	\$21,073
2200	Instructional Staff Support	\$646,692	\$154,126	\$471,144	\$21,421
2300	School Board/SAU Assessment	\$925,105	\$273,995	\$648,456	\$2,653
2400	School Administration	\$914,115	\$317,363	\$594,592	\$2,161
2600	Facilities	\$1,172,251	\$344,664	\$822,924	\$4,663
2700	Transportation	\$1,208,216	\$179,170	\$1,023,482	\$5,564
2900	Benefits	\$4,571,681	\$1,234,332	\$3,266,874	\$70,475
4200	Site Improvements	\$0	\$0	\$0	\$0
5100	Bonds	\$597,367	\$508,805	\$88,563	\$0
5200	Transfers	\$848,000	\$0	\$848,000	\$0
TOTAL EXPENSES		\$22,336,186	\$5,014,986	\$16,942,435	\$378,765

Description	Revenue as of 10/6/2017							
	Budget	YTD		Expected	Balance			
		Revenue						
Local Property Tax	\$	16,427,665	\$	5,250,000	\$	11,177,665	\$	-
Adequacy Aid Grant/Tax	\$	3,168,920	\$	627,897	\$	2,541,023	\$	0
Impact Fees							\$	-
State								
Catastrophic Aid	\$	580,387			\$	580,387	\$	-
Building Aid	\$	173,362			\$	173,362	\$	-
Food Service	\$	3,700			\$	3,700	\$	-
Federal								
Grants	\$	245,000			\$	245,000	\$	-
Food Service	\$	38,000	\$	227	\$	37,773	\$	0
Medicaid	\$	202,000	\$	37,626	\$	164,374	\$	0
Local								
Tuition							\$	-
Food Service Sales	\$	374,300	\$	4,134	\$	370,166	\$	(0)
Other	\$	77,600	\$	23,031	\$	54,569	\$	(0)
Contingency & Trusts	\$	287,000			\$	287,000	\$	-
Unreserved Fund Balance	\$	900,252			\$	900,252	\$	0
Less Retained Fund Balance	\$	(142,000)			\$	(142,000)	\$	-
TOTAL REVENUE	\$	22,336,186	\$	5,942,915	\$	16,393,271	\$	(0)

Total Expense Balance	\$378,765
Total Revenue Balance	(\$0)
Unreserved Fund Balance	\$378,765

Anticipated Reductions to Unreserved Fund Balance	
Less Contingency	\$ (100,000)
Less Athletic Trust	\$ (67,000)
Less Maint. Trust	\$ (20,000)
Less Spec Ed Trust	\$ (25,000)
Less Retained Fund Balance	\$ (142,000)
Fund Balance to Reduce Taxes	\$24,765

Hollis Brookline Cooperative School District
FY17 Revenue and Expense Report
Final--- per audit

Description	Expenses as of 6/30/2017			
	Budget	YTD Expense	Encumbered	Balance
Regular Education	\$5,508,237	\$5,363,104		\$145,133
Special Education	\$3,369,105	\$3,093,257		\$275,848
Vocational Program	\$37,890	\$32,773		\$5,117
Co-curricular Program	\$670,076	\$644,852		\$25,224
Student Support Services	\$1,388,305	\$1,299,866		\$88,440
Instructional Staff Support	\$603,012	\$544,273		\$58,739
School Board/SAU Assessment	\$916,708	\$803,203		\$113,504
School Administration	\$907,266	\$884,091		\$23,176
Facilities	\$1,271,852	\$1,190,399		\$81,453
Transportation	\$1,162,422	\$1,069,516		\$92,906
Benefits	\$4,213,116	\$4,078,924		\$134,191
Site Improvements	\$103,254	\$103,254		\$0
Bonds	\$1,496,084	\$1,496,084		\$0
Transfers	\$800,000	\$745,008		\$54,992
TOTAL EXPENSES	\$22,447,328	\$21,348,605	\$0	\$1,098,723

Description	Revenue as of 6/30/2017			
	Budget	YTD Revenue	Expected	Balance
Local Property Tax	\$ 17,022,710	\$ 17,022,709		(1)
Adequacy Aid Grant/Tax	\$ 2,994,005	\$ 2,994,005		0
Impact Fees	\$ 15,000	\$ 18,505		3,505
State				
Catastrophic Aid	\$ 580,000	\$ 671,604		91,604
Building Aid	\$ 341,984	\$ 341,984		0
Food Service	\$ 3,738	\$ 2,775		(963)
Federal				
Grants	\$ 233,000	\$ 266,818		33,818
Food Service	\$ 38,615	\$ 29,954		(8,661)
Medicaid	\$ 191,000	\$ 206,735		15,735
Local				
Tuition	\$ -			0
Food Service Sales	\$ 437,647	\$ 365,586		(72,061)
Other	\$ 50,350	\$ 83,028		32,678
Contingency & Trusts	\$ 187,000	\$ 179,875		(7,125)
Unreserved Fund Balance	\$ 494,541	\$ 494,541		0
Less Retained Fund Balance	\$ (141,762)	\$ (141,762)		0
TOTAL REVENUE	\$ 22,447,828	\$ 22,536,357		88,529

Total Expense Balance	\$1,098,723
Total Revenue Balance	\$88,529
Total Rev & Exp Balance	\$1,187,252

Less FY18 Contingency	\$ (100,000)
Less FY18 Athletic Trust	\$ (67,000)
Less FY18 Maint. Trust	\$ (20,000)
Less FY18 Spec Ed Trust	\$ (100,000)
Less Retained Fund Balance	\$ (142,000)

Unassigned Fund Balance	\$758,252
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[Amount to reduce taxes]

Brookline, NH Historical Enrollment

School District: Brookline, NH - SAU #41

10/4/2017

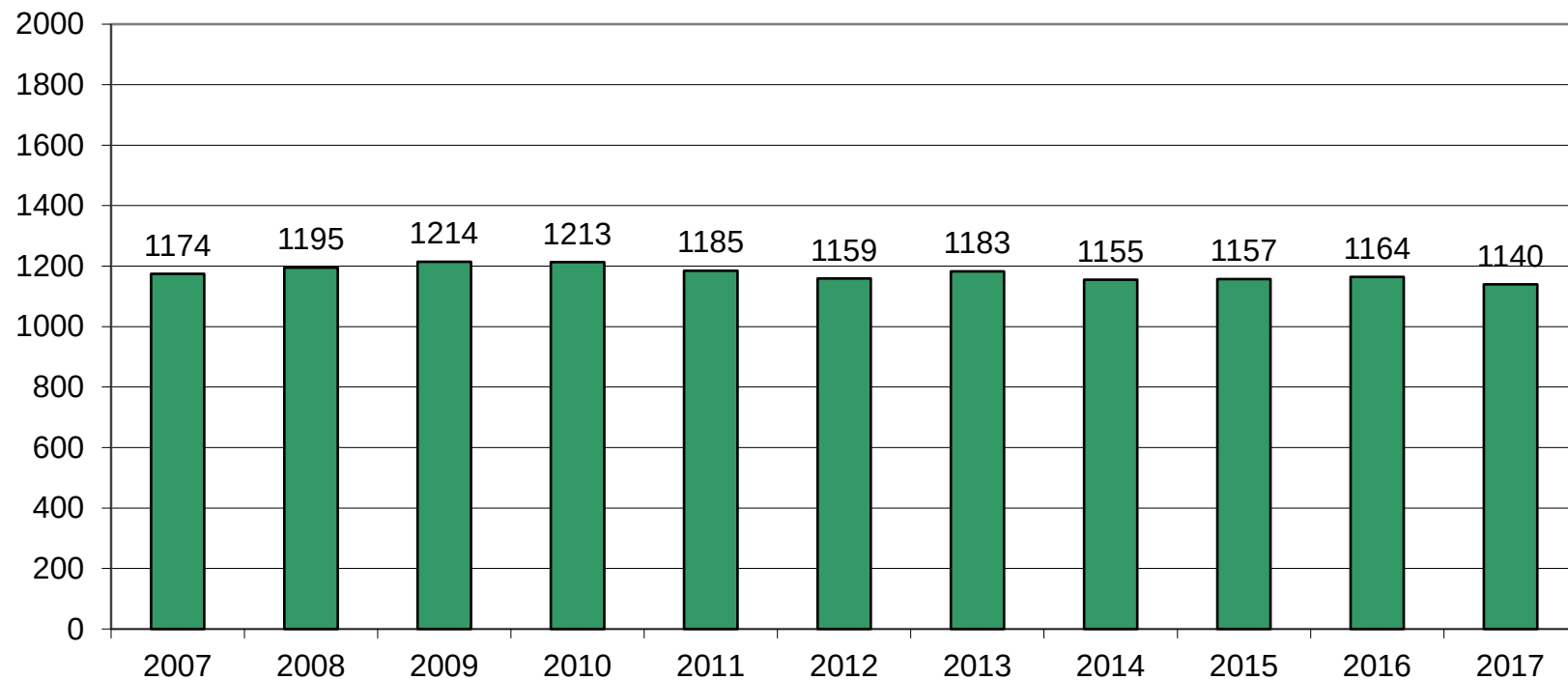
Historical Enrollment By Grade																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2002	61	2007-08	16	74	81	68	109	98	94	98	81	92	99	101	80	83	0	1158	1174
2003	57	2008-09	14	86	86	84	74	106	100	93	99	79	99	96	99	80	0	1181	1195
2004	69	2009-10	12	72	118	88	89	76	105	99	89	102	76	100	97	91	0	1202	1214
2005	45	2010-11	18	78	94	98	89	89	79	105	98	96	102	77	93	97	0	1195	1213
2006	61	2011-12	19	52	83	96	101	90	90	82	103	99	91	105	74	100	0	1166	1185
2007	55	2012-13	29	48	60	84	96	102	90	94	81	102	103	100	95	75	0	1130	1159
2008	36	2013-14	33	56	62	60	89	98	106	97	97	85	105	112	81	102	0	1150	1183
2009	50	2014-15	28	57	60	67	63	91	103	102	102	98	83	105	107	89	0	1127	1155
2010	43	2015-16	26	60	67	65	69	66	96	109	107	97	100	85	109	101	0	1131	1157
2011	38	2016-17	24	78	66	69	73	73	67	102	108	110	104	97	82	111	0	1140	1164
2012	43	2017-18	19	73	77	67	78	78	73	68	102	108	113	106	99	79	0	1121	1140

Historical Enrollment in Grade Combinations									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2007-08	332	290	622	795	365	271	173	536	363
2008-09	330	299	629	807	371	271	178	552	374
2009-10	367	280	647	838	395	290	191	555	364
2010-11	359	273	632	826	378	299	194	563	369
2011-12	332	262	594	796	374	284	202	572	370
2012-13	288	286	574	757	367	277	183	556	373
2013-14	267	301	568	750	385	279	182	582	400
2014-15	247	296	543	743	405	302	200	584	384
2015-16	261	271	532	736	409	313	204	599	395
2016-17	286	242	528	746	387	320	218	612	394
2017-18	295	219	514	724	351	278	210	607	397

Historical Percentage Changes			
Year	K-12	Diff.	%
2007-08	1158	0	0.0%
2008-09	1181	23	2.0%
2009-10	1202	21	1.8%
2010-11	1195	-7	-0.6%
2011-12	1166	-29	-2.4%
2012-13	1130	-36	-3.1%
2013-14	1150	20	1.8%
2014-15	1127	-23	-2.0%
2015-16	1131	4	0.4%
2016-17	1140	9	0.8%
2017-18	1121	-19	-1.7%
Change		-37	-3.2%

Brookline, NH Historical Enrollment

PK-12, 2007-2017



Brookline, NH Projected Enrollment

School District: Brookline, NH - SAU #41

10/4/2017

Enrollment Projections By Grade*																				
Birth Year	Births		School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2012	43		2017-18	19	73	77	67	78	78	73	68	102	108	113	106	99	79	0	1121	1140
2013	36		2018-19	20	62	79	80	74	83	80	76	69	101	111	114	106	98	0	1133	1153
2014	47		2019-20	21	81	67	82	88	78	85	84	77	69	104	111	114	104	0	1144	1165
2015	50		2020-21	22	86	88	70	90	93	80	89	85	76	71	104	111	112	0	1155	1177
2016	57	(prov)	2021-22	23	98	94	92	77	95	95	84	90	84	78	71	104	109	0	1171	1194
2017	47	(est.)	2022-23	24	80	107	98	101	81	97	99	85	89	87	78	71	102	0	1175	1199
2018	47	(est.)	2023-24	25	81	87	112	108	107	83	101	100	84	92	87	78	70	0	1190	1215
2019	50	(est.)	2024-25	26	85	88	91	123	114	110	87	102	99	87	92	87	77	0	1242	1268
2020	50	(est.)	2025-26	27	86	92	92	100	130	117	115	88	101	102	87	92	86	0	1288	1315
2021	50	(est.)	2026-27	28	86	94	96	101	106	133	122	117	87	104	102	87	91	0	1326	1354
2022	49	(est.)	2027-28	29	84	94	98	106	107	108	139	124	116	90	104	102	86	0	1358	1387

*Projections should be updated annually to reflect changes in in/out-migration of families, real estate sales, residential construction, and births.



Based on an estimate of births



Based on children already born



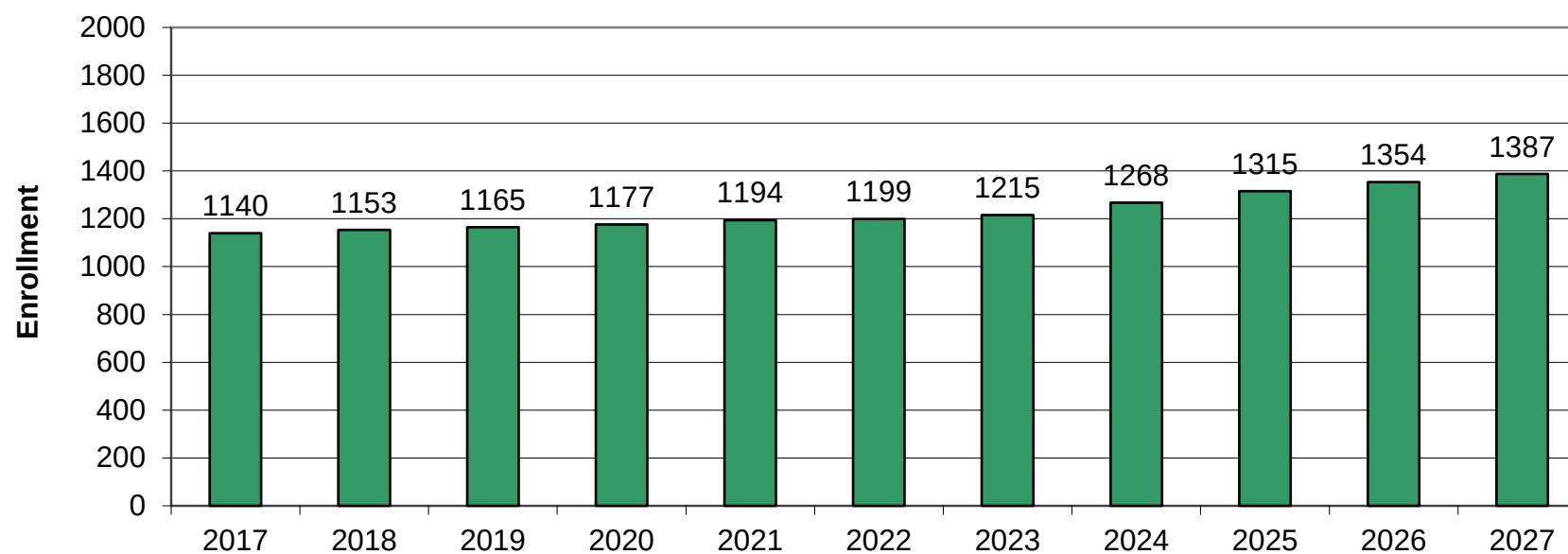
Based on students already enrolled

Projected Enrollment in Grade Combinations*									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2017-18	295	219	514	724	351	278	210	607	397
2018-19	295	239	534	704	326	246	170	599	429
2019-20	318	247	565	711	315	230	146	579	433
2020-21	334	262	596	757	330	250	161	559	398
2021-22	361	274	635	809	353	258	174	536	362
2022-23	386	277	663	837	370	273	174	512	338
2023-24	388	291	679	863	368	285	184	511	327
2024-25	387	311	698	899	398	288	201	544	343
2025-26	370	362	732	921	421	304	189	556	367
2026-27	377	361	738	942	459	326	204	588	384
2027-28	382	354	736	976	487	379	240	622	382

Projected Percentage Changes			
Year	K-12	Diff.	%
2017-18	1121	0	0.0%
2018-19	1133	12	1.1%
2019-20	1144	11	1.0%
2020-21	1155	11	1.0%
2021-22	1171	16	1.4%
2022-23	1175	4	0.3%
2023-24	1190	15	1.3%
2024-25	1242	52	4.4%
2025-26	1288	46	3.7%
2026-27	1326	38	3.0%
2027-28	1358	32	2.4%
Change		237	21.1%

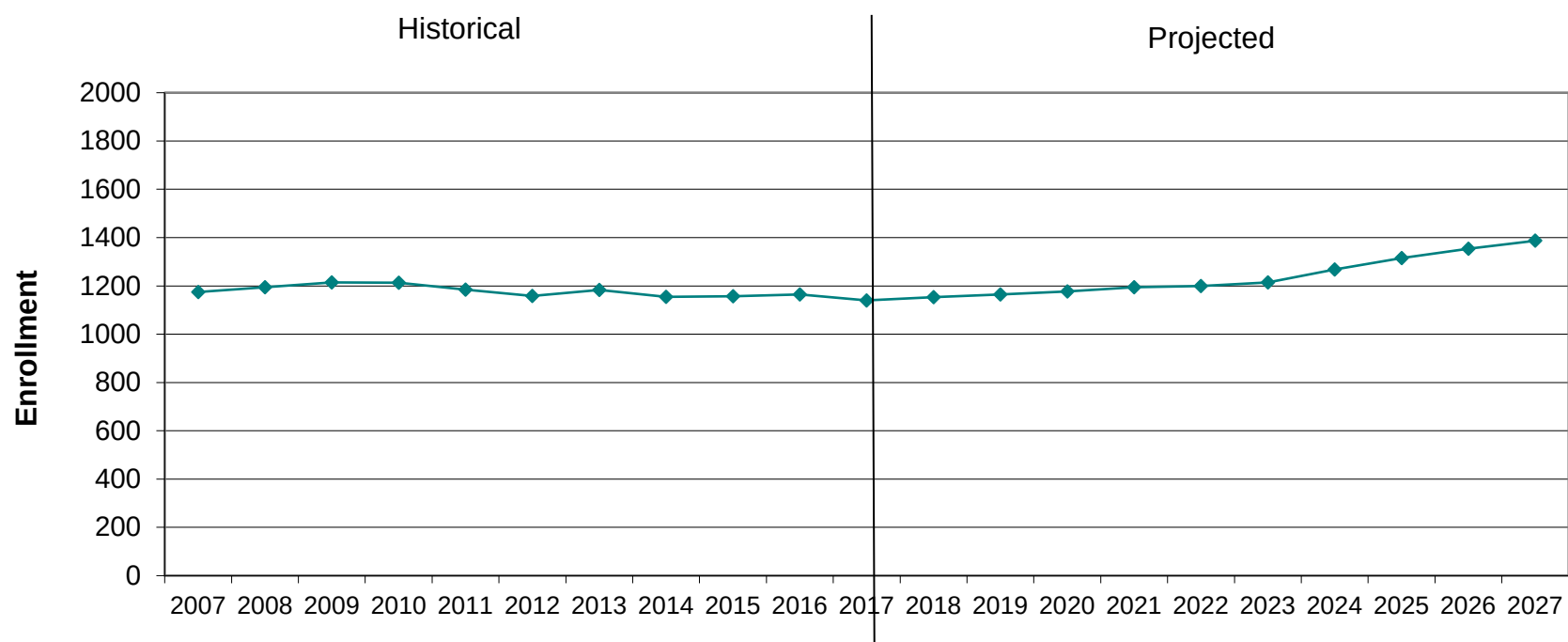
Brookline, NH Projected Enrollment

PK-12 To 2027 Based On Data Through School Year 2017-18

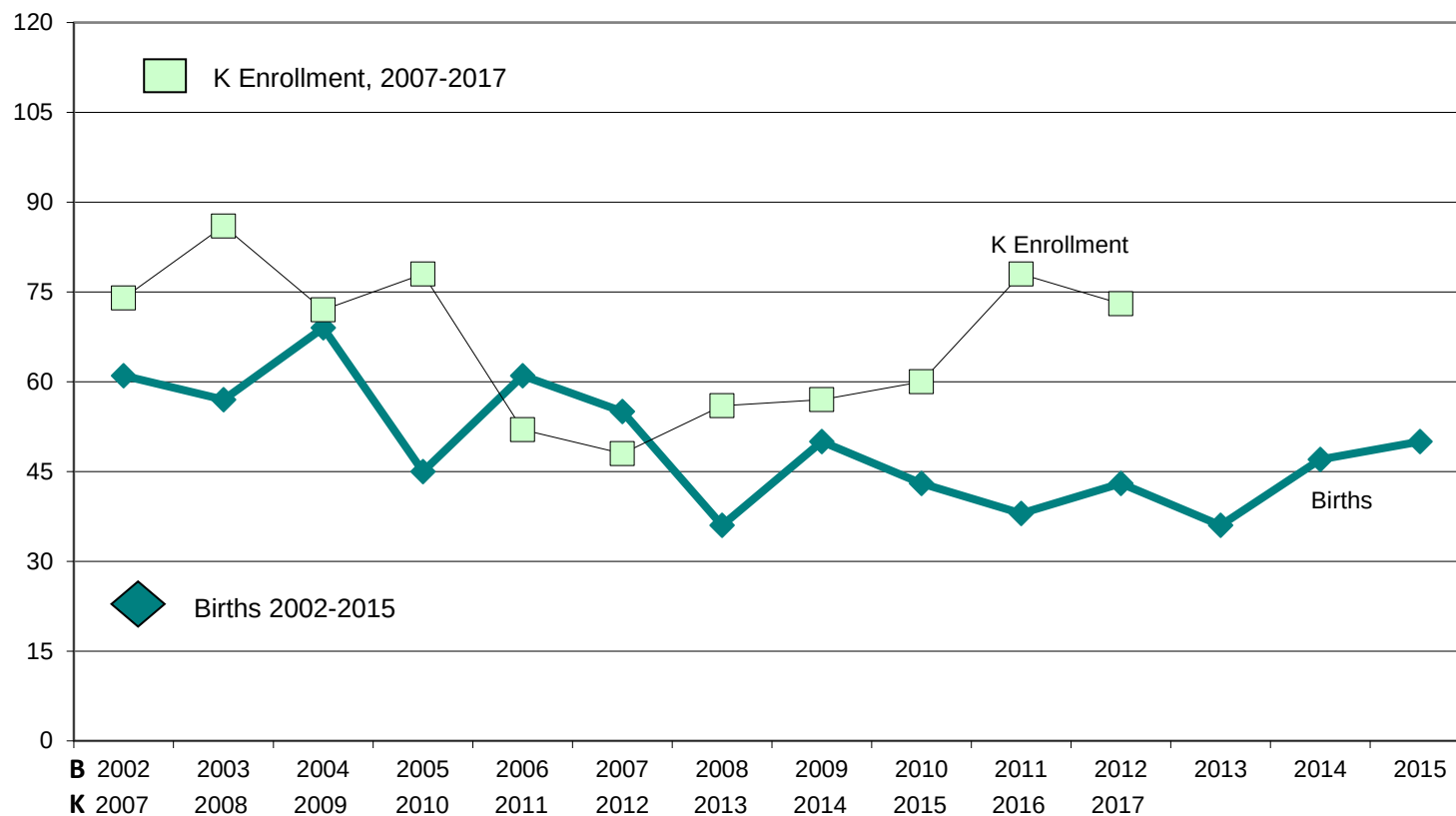


Brookline, NH Historical & Projected Enrollment

PK-12, 2007-2027



Brookline, NH Birth-to-Kindergarten Relationship



Brookline, NH Additional Data

Building Permits Issued		
Year	Single-Family	Multi-Units
2005	48	0
2013	24	0
2014	23	0
2015	21	0
2016	23	0
2017	n/a	0

Source: HUD and Building Department

Enrollment History		
Year	Voc-Tech 9-12 Total	Non-Public K-12 Total
2005-06	n/a	n/a
2013-14	n/a	n/a
2014-15	n/a	n/a
2015-16	n/a	n/a
2016-17	n/a	n/a
2017-18	n/a	n/a

Residents in Non-Public Independent and Parochial Schools (General Education)														
Enrollments as of Oct. 1	K	1	2	3	4	5	6	7	8	9	10	11	12	K-12 TOTAL
	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

K-12 Home-Schooled Students	
2017	n/a

K-12 Residents "Choiced-out" or in Charter or Magnet Schools	
2017	n/a

K-12 Special Education Outplaced Students	
2017	n/a

K-12 Choiced-In, Tuitioned-In, & Other Non-Residents	
2017	n/a

The above data were used to assist in the preparation of the enrollment projections. If additional demographic work is needed, please contact our office.

Hollis, NH Historical Enrollment

School District: Hollis, NH - SAU #41

10/4/2017

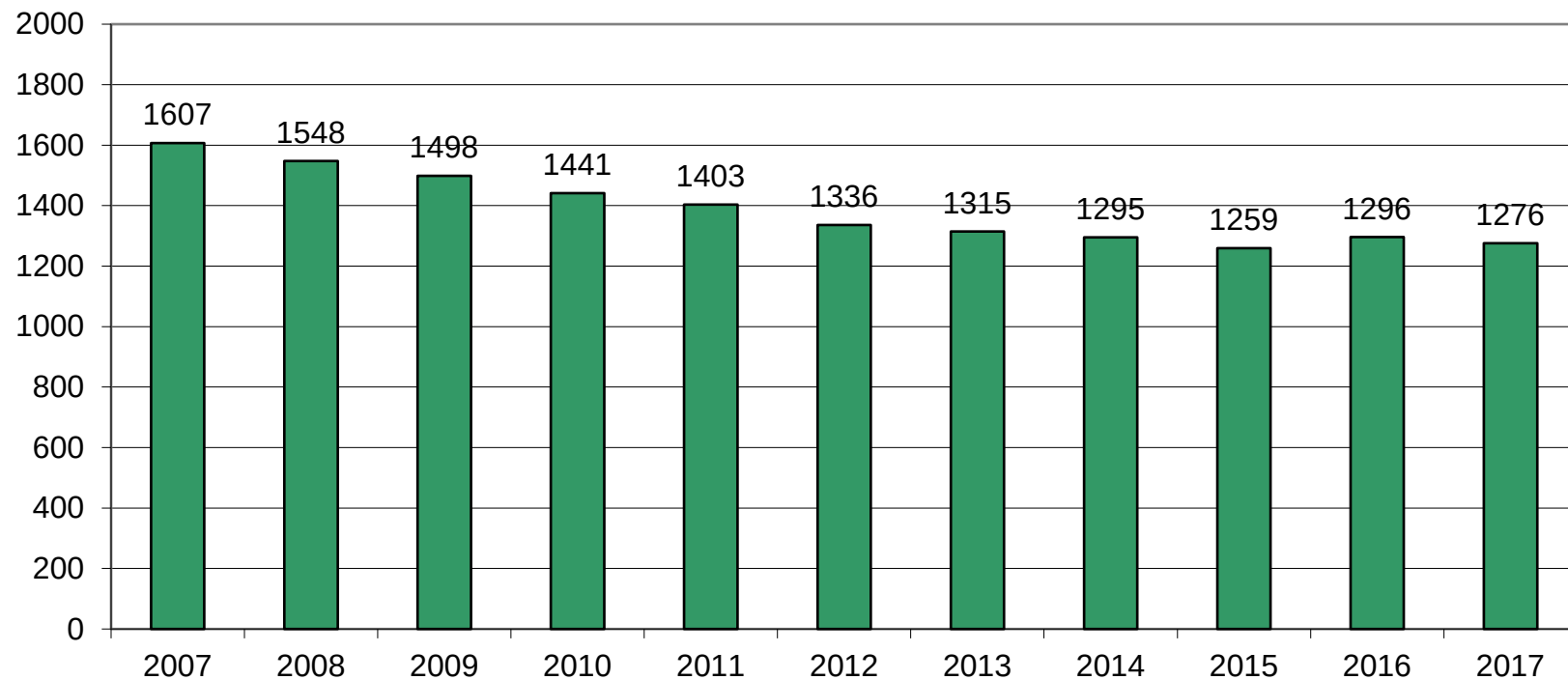
Historical Enrollment By Grade																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2002	55	2007-08	22	64	95	90	123	109	148	142	123	123	145	138	142	143	0	1585	1607
2003	64	2008-09	21	58	83	94	92	131	113	144	138	131	123	142	139	139	0	1527	1548
2004	62	2009-10	16	58	86	84	100	90	130	113	143	143	124	130	141	140	0	1482	1498
2005	54	2010-11	26	53	83	90	90	106	88	131	106	139	135	125	131	138	0	1415	1441
2006	51	2011-12	24	60	79	82	93	97	103	96	129	106	144	134	124	132	0	1379	1403
2007	41	2012-13	24	62	77	86	85	91	98	108	97	129	94	142	121	122	0	1312	1336
2008	46	2013-14	18	69	92	82	95	91	96	104	107	93	118	91	130	129	0	1297	1315
2009	49	2014-15	19	54	82	106	92	100	93	99	94	110	93	127	89	137	0	1276	1295
2010	39	2015-16	18	49	81	92	105	95	106	95	100	101	109	90	124	94	0	1241	1259
2011	37	2016-17	18	59	79	86	95	117	94	106	101	100	99	112	99	131	0	1278	1296
2012	37	2017-18	11	65	80	89	90	101	123	98	111	99	101	101	112	95	0	1265	1276

Historical Enrollment in Grade Combinations									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2007-08	372	399	771	1017	536	388	246	814	568
2008-09	327	388	715	984	526	413	269	812	543
2009-10	328	333	661	947	529	399	286	821	535
2010-11	316	325	641	886	464	376	245	774	529
2011-12	314	296	610	845	434	331	235	769	534
2012-13	310	297	607	833	432	334	226	705	479
2013-14	338	291	629	829	400	304	200	668	468
2014-15	334	292	626	830	396	303	204	650	446
2015-16	327	296	623	824	402	296	201	618	417
2016-17	319	317	636	837	401	307	201	642	441
2017-18	324	322	646	856	431	308	210	619	409

Historical Percentage Changes			
Year	K-12	Diff.	%
2007-08	1585	0	0.0%
2008-09	1527	-58	-3.7%
2009-10	1482	-45	-2.9%
2010-11	1415	-67	-4.5%
2011-12	1379	-36	-2.5%
2012-13	1312	-67	-4.9%
2013-14	1297	-15	-1.1%
2014-15	1276	-21	-1.6%
2015-16	1241	-35	-2.7%
2016-17	1278	37	3.0%
2017-18	1265	-13	-1.0%
Change	-320		-20.2%

Hollis, NH Historical Enrollment

PK-12, 2007-2017



Hollis, NH Projected Enrollment

School District: Hollis, NH - SAU #41

10/4/2017

Enrollment Projections By Grade*																				
Birth Year	Births		School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2012	37		2017-18	11	65	80	89	90	101	123	98	111	99	101	101	112	95	0	1265	1276
2013	40		2018-19	12	67	95	89	92	96	104	126	101	113	98	102	103	115	0	1301	1313
2014	34		2019-20	13	57	98	105	92	98	99	106	130	103	112	99	104	106	0	1309	1322
2015	50		2020-21	14	84	83	109	108	98	101	101	110	132	102	113	101	107	0	1349	1363
2016	47	(prov.)	2021-22	15	79	123	92	112	116	101	103	105	112	131	103	115	104	0	1396	1411
2017	42	(est.)	2022-23	16	70	115	137	95	120	120	103	107	107	111	132	105	118	0	1440	1456
2018	43	(est.)	2023-24	17	71	102	128	141	102	124	123	107	109	106	112	135	108	0	1468	1485
2019	43	(est.)	2024-25	18	72	104	113	132	151	105	127	127	109	108	107	114	139	0	1508	1526
2020	45	(est.)	2025-26	19	75	105	115	116	141	156	107	131	129	108	109	109	117	0	1518	1537
2021	44	(est.)	2026-27	20	74	110	117	118	124	146	159	111	133	128	109	111	112	0	1552	1572
2022	43	(est.)	2027-28	21	72	108	122	121	126	128	149	165	113	132	129	111	114	0	1590	1611

*Projections should be updated annually to reflect changes in in/out-migration of families, real estate sales, residential construction, and births.

Based on an estimate of births

Based on children already born

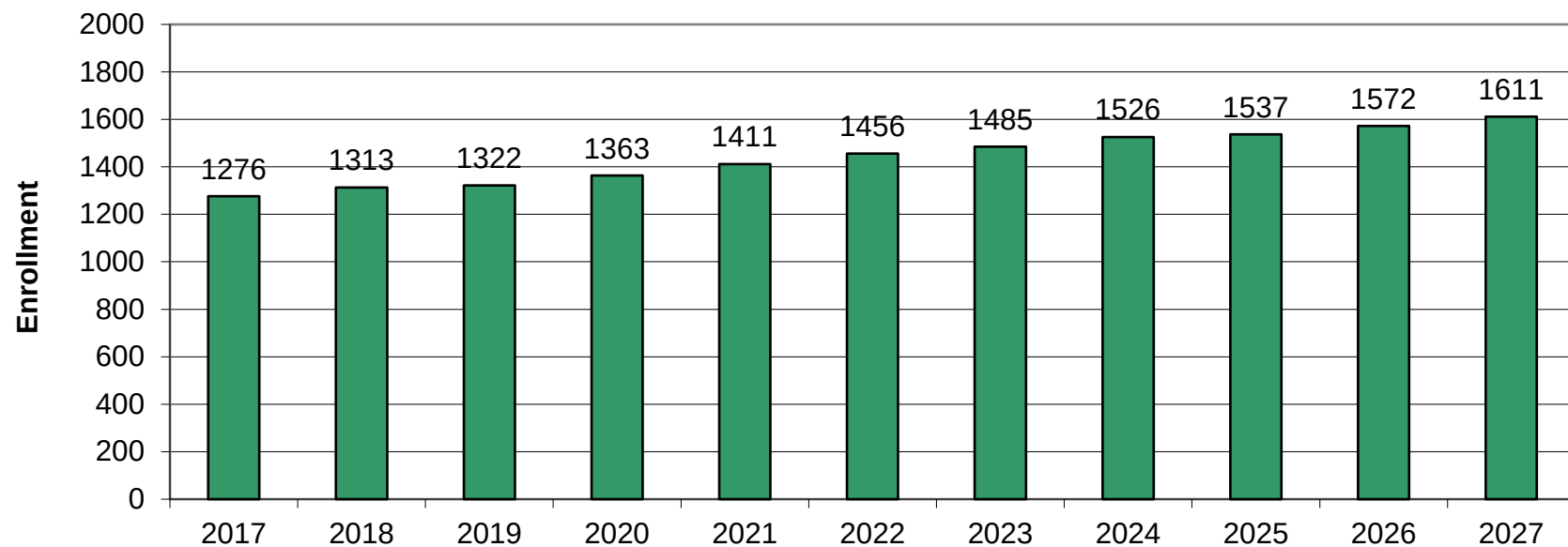
Based on students already enrolled

Projected Enrollment in Grade Combinations*									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2017-18	324	322	646	856	431	308	210	619	409
2018-19	343	326	669	883	444	340	214	632	418
2019-20	352	303	655	888	438	339	233	654	421
2020-21	384	300	684	926	444	343	242	665	423
2021-22	406	320	726	943	421	320	217	670	453
2022-23	417	343	760	974	437	317	214	680	466
2023-24	442	349	791	1007	463	339	216	677	461
2024-25	421	383	804	1040	468	363	236	704	468
2025-26	411	404	815	1075	523	367	260	703	443
2026-27	419	429	848	1092	549	403	244	704	460
2027-28	423	403	826	1104	555	427	278	764	486

Projected Percentage Changes			
Year	K-12	Diff.	%
2017-18	1265	0	0.0%
2018-19	1301	36	2.8%
2019-20	1309	8	0.6%
2020-21	1349	40	3.1%
2021-22	1396	47	3.5%
2022-23	1440	44	3.2%
2023-24	1468	28	1.9%
2024-25	1508	40	2.7%
2025-26	1518	10	0.7%
2026-27	1552	34	2.2%
2027-28	1590	38	2.4%
Change		325	25.7%

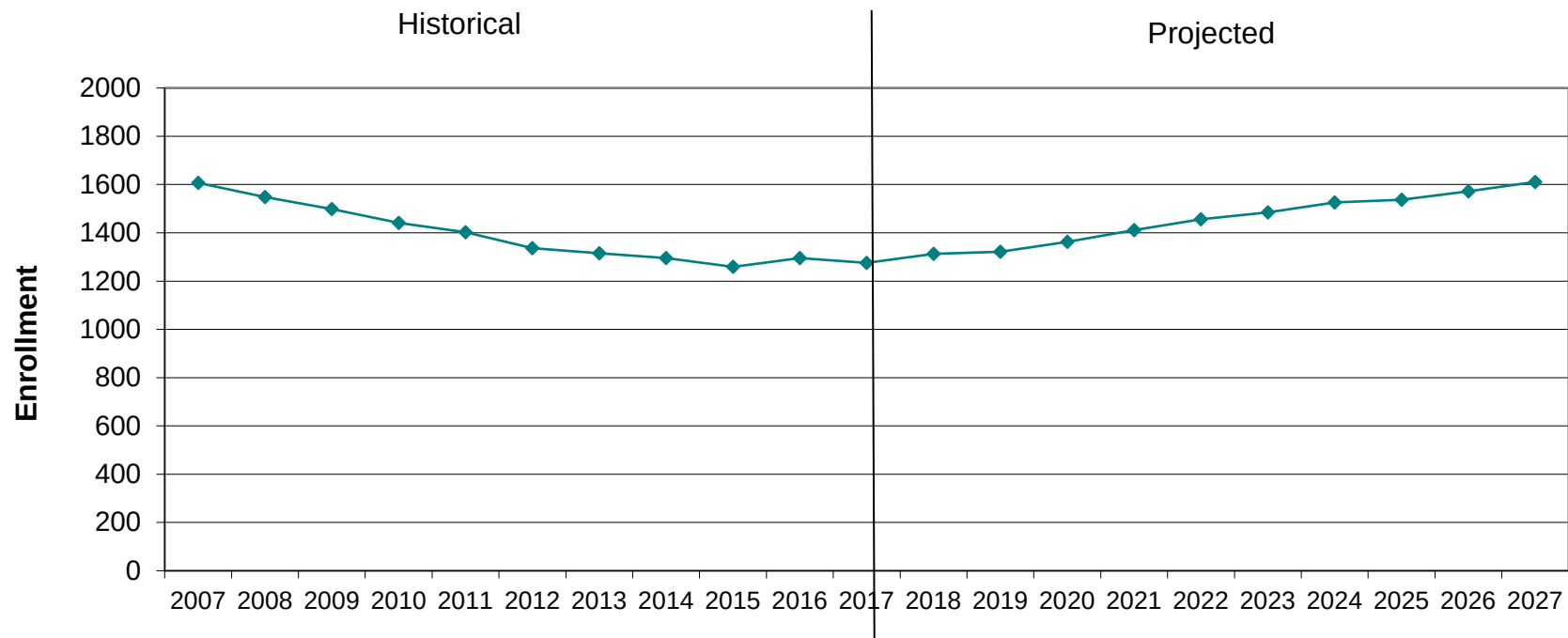
Hollis, NH Projected Enrollment

PK-12 To 2027 Based On Data Through School Year 2017-18

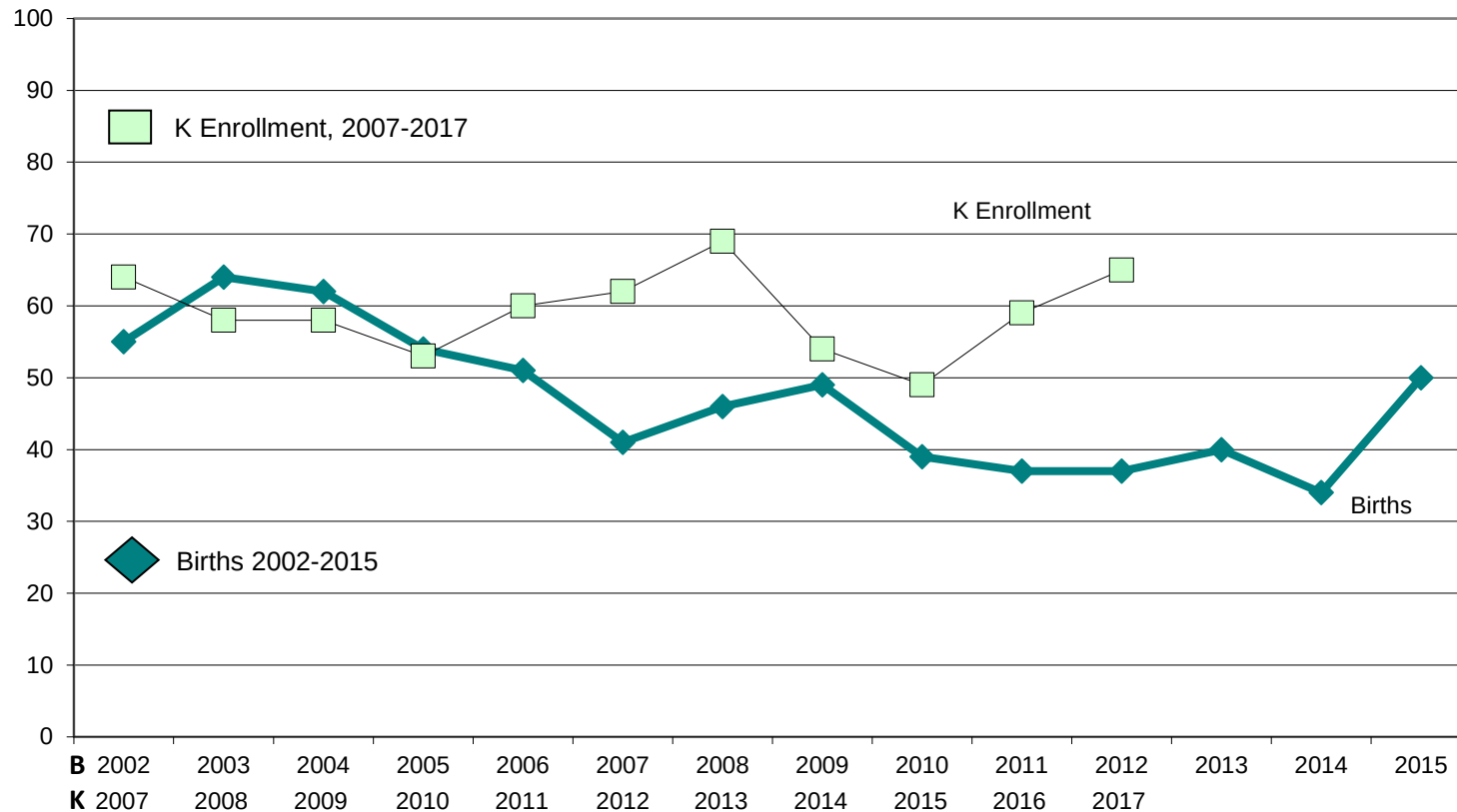


Hollis, NH Historical & Projected Enrollment

PK-12, 2007-2027



Birth-to-Kindergarten Relationship



Hollis, NH Additional Data

Building Permits Issued		
Year	Single-Family	Multi-Units
2005	23	2
2013	17	0
2014	15	0
2015	15	0
2016	12	0
2017	n/a	0

Source: HUD and Building Department

Enrollment History		
Year	Voc-Tech 9-12 Total	Non-Public K-12 Total
2005-06	n/a	n/a
2013-14	n/a	n/a
2014-15	n/a	n/a
2015-16	n/a	n/a
2016-17	n/a	n/a
2017-18	n/a	n/a

Residents in Non-Public Independent and Parochial Schools (General Education)														
Enrollments as of Oct. 1	K	1	2	3	4	5	6	7	8	9	10	11	12	K-12 TOTAL
	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a

K-12 Home-Schooled Students	
2017	n/a

K-12 Residents "Choiced-out" or in Charter or Magnet Schools	
2017	n/a

K-12 Special Education Outplaced Students	
2017	0

K-12 Choiced-In, Tuitioned-In, & Other Non-Residents	
2017	n/a

The above data were used to assist in the preparation of the enrollment projections. If additional demographic work is needed, please contact our office.

SAU #41 Historical Enrollment

School District: Hollis-Brookline, NH - SAU #41

10/4/2017

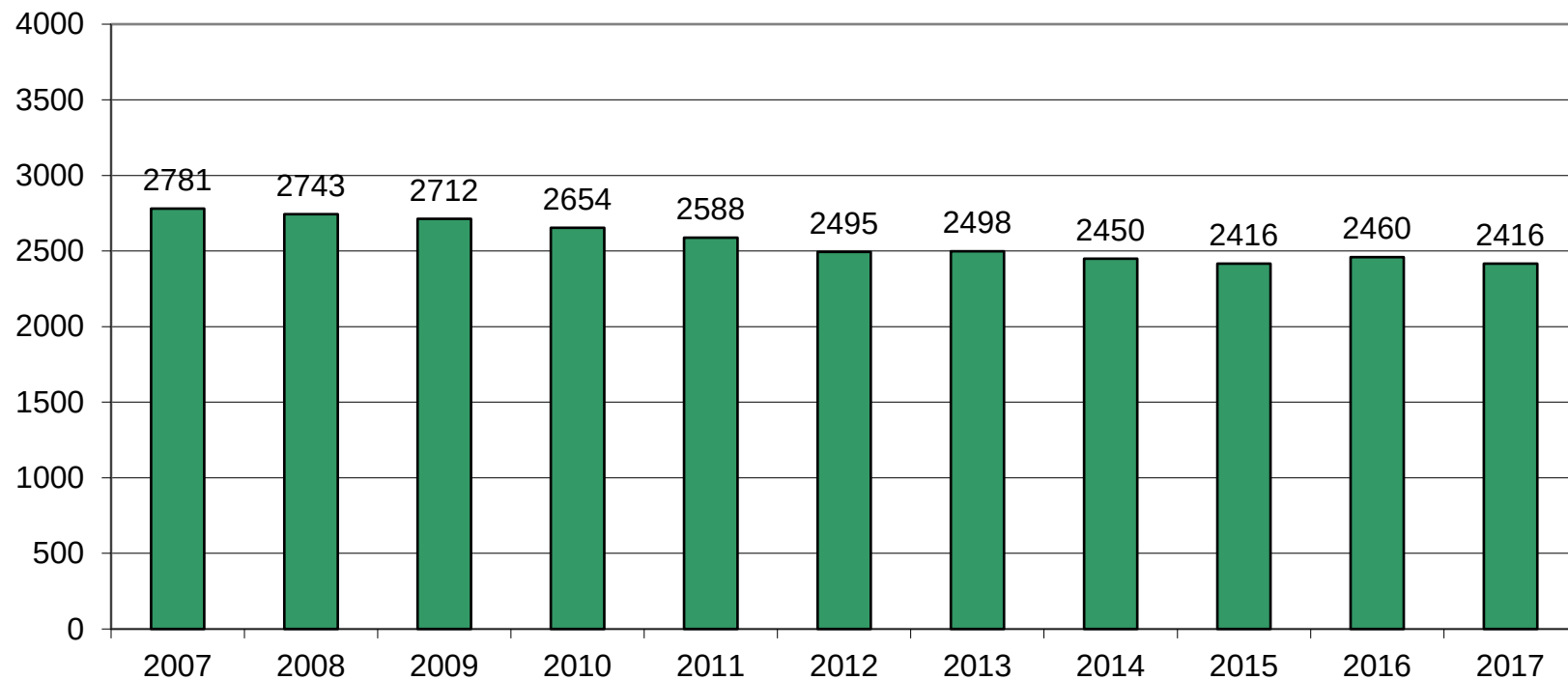
Historical Enrollment By Grade																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2002	116	2007-08	38	138	176	158	232	207	242	240	204	215	244	239	222	226	0	2743	2781
2003	121	2008-09	35	144	169	178	166	237	213	237	237	210	222	238	238	219	0	2708	2743
2004	131	2009-10	28	130	204	172	189	166	235	212	232	245	200	230	238	231	0	2684	2712
2005	99	2010-11	44	131	177	188	179	195	167	236	204	235	237	202	224	235	0	2610	2654
2006	112	2011-12	43	112	162	178	194	187	193	178	232	205	235	239	198	232	0	2545	2588
2007	96	2012-13	53	110	137	170	181	193	188	202	178	231	197	242	216	197	0	2442	2495
2008	82	2013-14	51	125	154	142	184	189	202	201	204	178	223	203	211	231	0	2447	2498
2009	99	2014-15	47	111	142	173	155	191	196	201	196	208	176	232	196	226	0	2403	2450
2010	82	2015-16	44	109	148	157	174	161	202	204	207	198	209	175	233	195	0	2372	2416
2011	75	2016-17	42	137	145	155	168	190	161	208	209	210	203	209	181	242	0	2418	2460
2012	80	2017-18	30	138	157	156	168	179	196	166	213	207	214	207	211	174	0	2386	2416

Historical Enrollment in Grade Combinations									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2007-08	704	689	1393	1812	901	659	419	1350	931
2008-09	657	687	1344	1791	897	684	447	1364	917
2009-10	695	613	1308	1785	924	689	477	1376	899
2010-11	675	598	1273	1712	842	675	439	1337	898
2011-12	646	558	1204	1641	808	615	437	1341	904
2012-13	598	583	1181	1590	799	611	409	1261	852
2013-14	605	592	1197	1579	785	583	382	1250	868
2014-15	581	588	1169	1573	801	605	404	1234	830
2015-16	588	567	1155	1560	811	609	405	1217	812
2016-17	605	559	1164	1583	788	627	419	1254	835
2017-18	619	541	1160	1580	782	586	420	1226	806

Historical Percentage Changes			
Year	K-12	Diff.	%
2007-08	2743	0	0.0%
2008-09	2708	-35	-1.3%
2009-10	2684	-24	-0.9%
2010-11	2610	-74	-2.8%
2011-12	2545	-65	-2.5%
2012-13	2442	-103	-4.0%
2013-14	2447	5	0.2%
2014-15	2403	-44	-1.8%
2015-16	2372	-31	-1.3%
2016-17	2418	46	1.9%
2017-18	2386	-32	-1.3%
Change		-357	-13.0%

SAU #41 Historical Enrollment

PK-12, 2007-2017



SAU #41 Projected Enrollment

School District: Hollis-Brookline, NH - SAU #41

10/4/2017

Enrollment Projections By Grade*																				
Birth Year	Births		School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2012	80		2017-18	30	138	157	156	168	179	196	166	213	207	214	207	211	174	0	2386	2416
2013	76		2018-19	32	129	174	169	166	179	184	202	170	214	209	216	209	213	0	2434	2466
2014	81		2019-20	34	138	165	187	180	176	184	190	207	172	216	210	218	210	0	2453	2487
2015	100		2020-21	36	170	171	179	198	191	181	190	195	208	173	217	212	219	0	2504	2540
2016	104	(prov)	2021-22	38	177	217	184	189	211	196	187	195	196	209	174	219	213	0	2567	2605
2017	88	(est.)	2022-23	40	150	222	235	196	201	217	202	192	196	198	210	176	220	0	2615	2655
2018	90	(est.)	2023-24	42	152	189	240	249	209	207	224	207	193	198	199	213	178	0	2658	2700
2019	93	(est.)	2024-25	44	157	192	204	255	265	215	214	229	208	195	199	201	216	0	2750	2794
2020	95	(est.)	2025-26	46	161	197	207	216	271	273	222	219	230	210	196	201	203	0	2806	2852
2021	94	(est.)	2026-27	48	160	204	213	219	230	279	281	228	220	232	211	198	203	0	2878	2926
2022	92	(est.)	2027-28	50	156	202	220	227	233	236	288	289	229	222	233	213	200	0	2948	2998

*Projections should be updated annually to reflect changes in in/out-migration of families, real estate sales, residential construction, and births.

Based on an estimate of births

Based on children already born

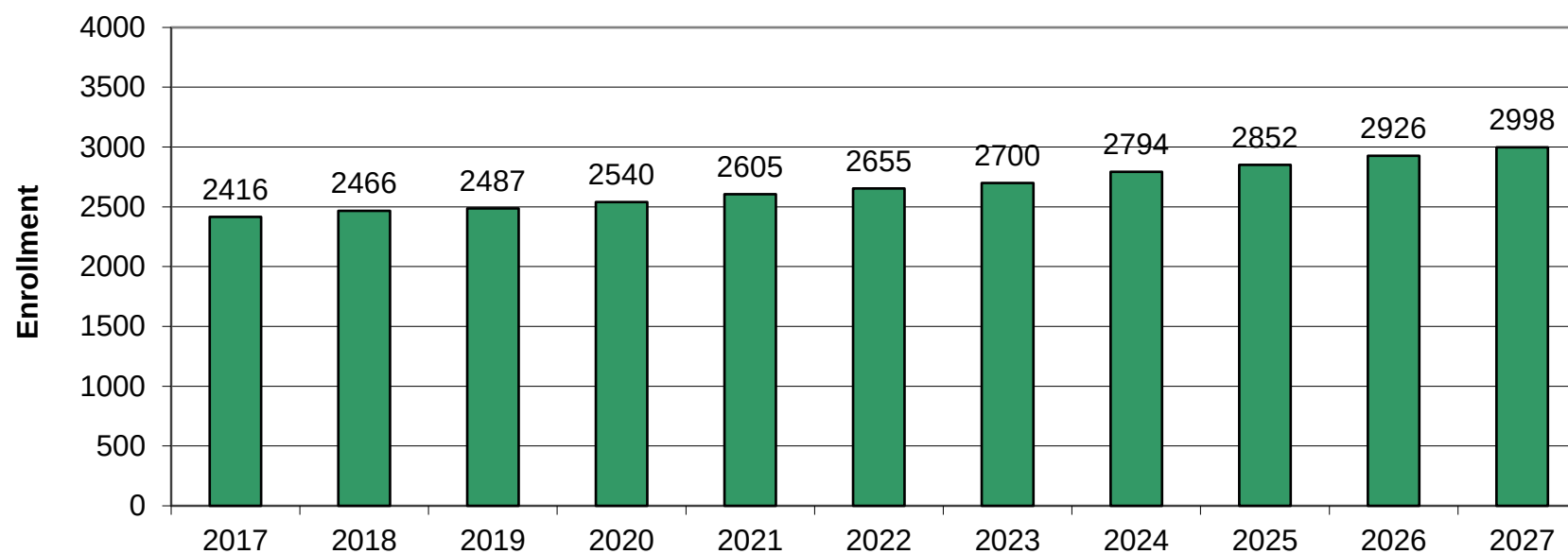
Based on students already enrolled

Projected Enrollment in Grade Combinations*									
Year	K-3	4-6	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2017-18	619	541	1160	1580	782	586	420	1226	806
2018-19	638	565	1203	1587	770	586	384	1231	847
2019-20	670	550	1220	1599	753	569	379	1233	854
2020-21	718	562	1280	1683	774	593	403	1224	821
2021-22	767	594	1361	1752	774	578	391	1206	815
2022-23	803	620	1423	1811	807	590	388	1192	804
2023-24	830	640	1470	1870	831	624	400	1188	788
2024-25	808	694	1502	1939	866	651	437	1248	811
2025-26	781	766	1547	1996	944	671	449	1259	810
2026-27	796	790	1586	2034	1008	729	448	1292	844
2027-28	805	757	1562	2080	1042	806	518	1386	868

Projected Percentage Changes			
Year	K-12	Diff.	%
2017-18	2386	0	0.0%
2018-19	2434	48	2.0%
2019-20	2453	19	0.8%
2020-21	2504	51	2.1%
2021-22	2567	63	2.5%
2022-23	2615	48	1.9%
2023-24	2658	43	1.6%
2024-25	2750	92	3.5%
2025-26	2806	56	2.0%
2026-27	2878	72	2.6%
2027-28	2948	70	2.4%
Change		562	23.6%

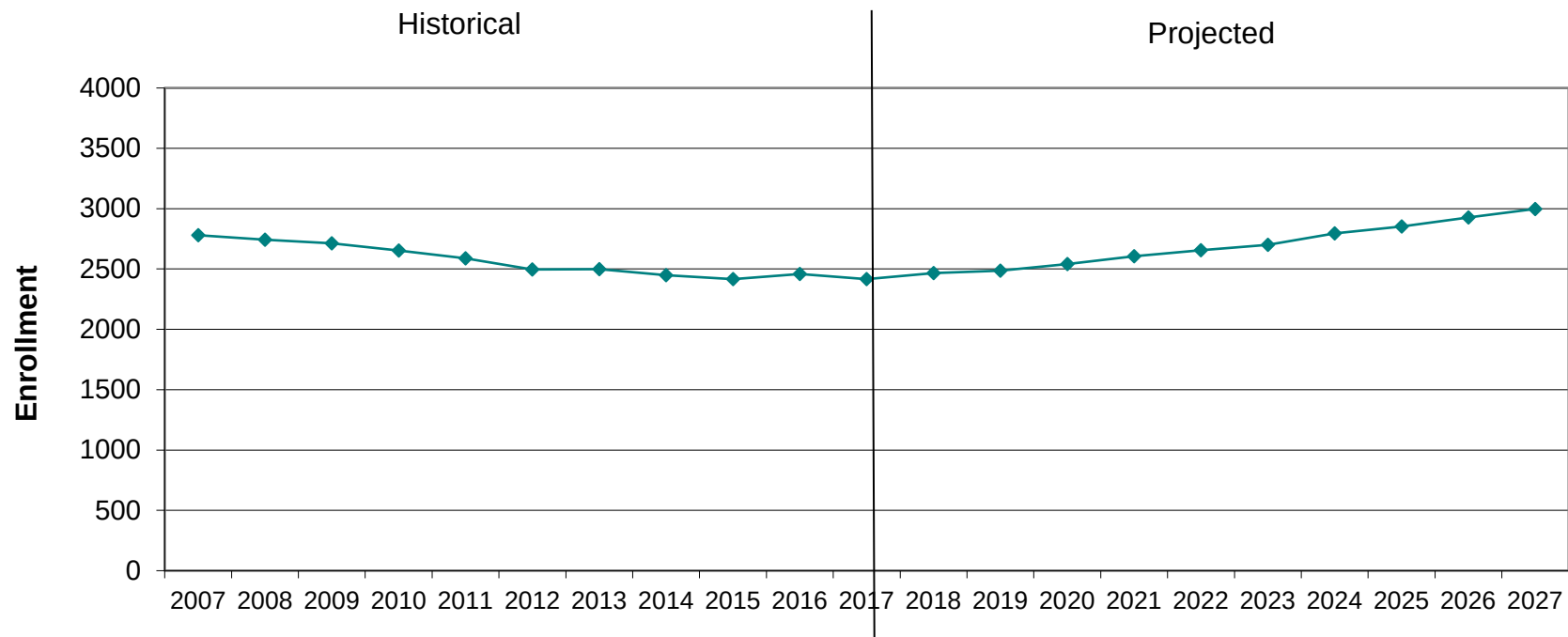
SAU #41 Projected Enrollment

PK-12 To 2027 Based On Data Through School Year 2017-18

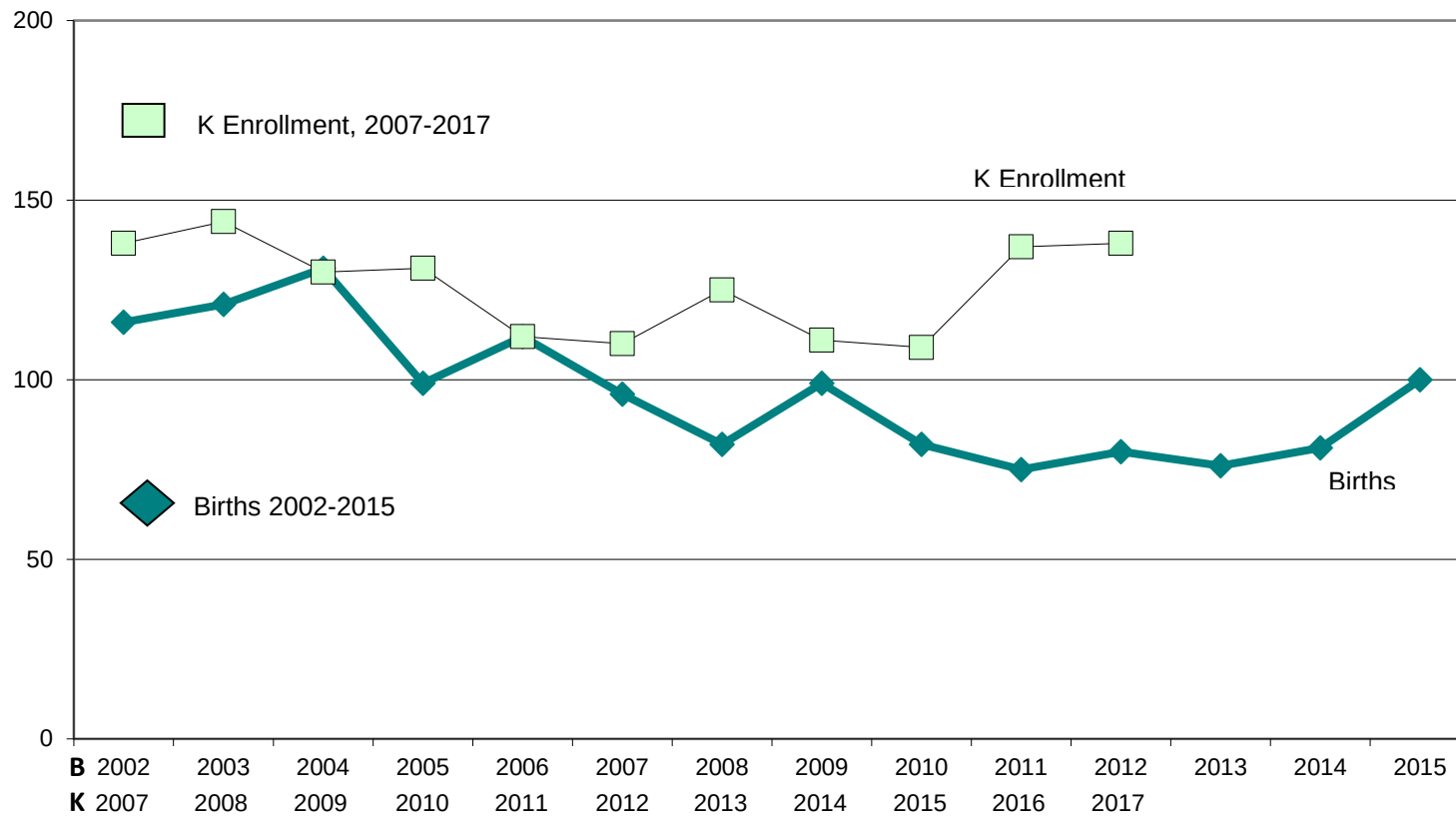


SAU #41 Historical & Projected Enrollment

PK-12, 2007-2027



SAU #41 Birth-to-Kindergarten Relationship



EXTRA-CURRICULAR AND CO-CURRICULAR ADVISORS AND ATHLETIC COACHES

The conditions outlined in this policy cover all co-curricular advisor, extra-curricular advisor, and athletic coaching positions offered by the Hollis Brookline Cooperative School District.

It will be the responsibility of the building administrator(s) and/or athletic director to maintain a job description for each position, a copy of which is to be kept on file in the appropriate school building for reference. The building administrator(s) will have the authority to review these job descriptions annually, with input from each stipend position holder, and propose to the Board any changes, including new positions for Board approval.

Selection Process

Any open co-curricular advisor, extra-curricular advisor and athletic coaching positions will be posted within the Hollis Brookline Cooperative School District before they are posted publicly. Notices of vacancies will be advertised as necessary, to be determined by the Superintendent.

The athletic director and/or principal will screen applications for appropriate qualifications, competencies, and experience and will conduct interviews where appropriate. The principal will check references. The Superintendent will make the recommendation for hire to the School Board for approval.

All persons approved by the School Board for coaching positions will be subject to criminal background checks, consistent with School Board Policies GBCD and IJOC. Persons who have been selected for coaching positions may be hired on a conditional basis, pending a successful completion of the criminal records check.

Coaches Eligibility

Persons selected for coaching positions must meet the “Coaches Eligibility” criteria established by the New Hampshire Interscholastic Athletic Association (NHIAA). Coaches must also receive ongoing and continuing education and training as required or recommended by NHIAA.

Additionally, persons selected for coaching positions must be at least 21 years of age, have a valid driver’s license and have at least a high school diploma.

Compensation

The table found on the SAU 41 website is to be applied in determining the stipends for all co-curricular advisor, extra-curricular advisor and athletic coaching positions of the Hollis Brookline Cooperative School District.

It is the responsibility of the building administrator to file the necessary paperwork with the Superintendent's office for the timely payment of each stipend.

Each stipend recipient will receive a written contract for their advising or coaching position prior to commencement of the related activity or at the time of hire, whichever occurs later.

The stipend table will be reviewed at least annually by the School Board by no later than the May School Board meeting.

Continuation and Dismissal

All positions will be for one school year or season only. The athletic director and/or principal will make re-appointment proposals for the following school year or season. The recommendation for re-appointment will be made by the Superintendent and forwarded to the School Board for approval. Recommendations for reappointments of advisors will be made at the May School Board meeting. Recommendations for reappointments of coaches may be made at the conclusion of the sport's season and no later than the School Board meeting prior to the start of the sport's season.

An advisor or coach may be dismissed from his/her duties at any time for unprofessional conduct, violation of School Board policies, violation of expectations and responsibilities, and/or any unethical behavior that places students in danger or places the District in an unprofessional light.

Code of Ethical Conduct

Advisors and coaches are required to adhere to all school board policies relative to codes of conduct, behavior, and expectations. Additionally, coaches are required to adhere to all standards of sportsmanship established in School Board policies and/or by NHIAA.

Violation of any code of conduct may result in immediate termination and/or dismissal.

Legal References:

RSA 189:13-a, School Employee and Volunteer Criminal History Records Check
NHIAA By-Law Article I: Policy, Section 32: Coaches Eligibility

First Reading: September 19, 2017

Second Reading: October 18, 2017

New Hampshire School Boards Association

Sample Policy

BEDB –

~~See Also BEDA, BEDH~~

AGENDA AND BOARD PACKET PREPARATION AND DISSEMINATION

Category: Recommended

~~See Also BEDA, BEDH~~

The Board Chairperson in consultation with the Superintendent (or designee) shall prepare all agendas and Board packets for meetings of the Board.

Items to be placed ~~in on~~ the agenda should be received by the Board Chair and/or the Superintendent at least ten days prior to the meeting. Every ~~board~~Board member has the right to place items on the agenda. Matters not included in the agenda may be presented during the meeting provided the Board agrees to discuss the matter. The Board may choose not to deal with every agenda item. Inclusion of items in the Board Packet will be at the discretion of the Board Chairperson in consultation with the Superintendent.

Consistent with RSA ~~91-A: 91-A~~:3 and the laws pertaining to student and family privacy rights, the Board will not place any matter on the public meeting agenda that is to be properly discussed in a non-public session. This shall not preclude the Board from giving notice of its intent to hold or enter into a non-public session and the statutory reason for doing such.

Any Board member, staff member, student, or citizen of the District may suggest items of business. The inclusion of items suggested by staff members, students, or citizens shall be at the discretion of the Board Chairperson.

The Board shall follow the order of business set up by the agenda unless the order is altered by a majority vote of the members present. Items of business not on the agenda may be discussed and acted upon if a majority of the Board agrees to consider them. The Board, however, may not revise Board policies, or adopt new ones, unless such action has been scheduled, or unless there is an emergency.

The agenda and supporting materials (Board Packets) should be distributed if possible to Board members at least seven days prior to the Board meeting. Board Members shall be expected to read the information provided them and to contact the Board Chair to request additional information that may be deemed necessary to assist them in their decision-making responsibilities. Board Packets shall not include materials presented to the Board by any Board member, staff member, student, or any other person unless approved by the Board Chairperson. Board Packets shall not be

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supplemented during or after the Board meeting except by vote of the majority of Board members present.

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When the final agenda has been established, it will be made available to the public, upon request. Members of the public who wish to speak at Board meetings regarding an agenda item are encouraged to contact the Board Chair prior to the Board meeting. Additionally, the Board reserves the right to limit public discussion at Board meetings to agenda items only. Supporting materials sent with the agenda are subject to disclosure by the Right-to-Know law. Therefore, both the agenda and the supporting materials may be reviewed by the public prior to the meeting. Any supporting materials that contain confidential information, which is exempt from disclosure and where the Board has a legal duty to maintain the confidentiality of the information, shall be clearly marked as confidential. Board members shall not disclose any materials marked as confidential or otherwise exempt from disclosure under the Right-to-Know law.

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Adopted:

Notices of meeting shall be consistently posted on the District's web site in a reasonably accessible location.

Legal Reference:

RSA 91-A:5, IX.

Revised: September 2017

Revised: May 2007

Revised: July 1998, November 16, 2011, 1999, February 2004,

1st Reading of Amendment: May 18, 2016

2nd Reading: June 15, 2016

Adopted: June 15, 2016

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NHSBA note, September 2017: This policy is revised to include the requirement imposed by House Bill 170, Laws of 2017, Chapter 234 that Districts either consistently post meeting notices on the District web site in a reasonably accessible location or maintain a notice on the web site advising where the meeting notices are posted. It also clarifies that agenda materials sent out in advance of a meeting are subject to disclosure under the Right-to-Know law. Generally, because these materials are readily available, they must be immediately disclosed and may be inspected by the public before the meeting at which the Board will consider the related agenda items. However, specific materials for specific agenda items may be exempt from disclosure under the Right-to-Know law. This revision also specifies

that any such confidential/exempt from disclosure materials must be clearly marked as such and that School Board members must avoid disclosing those materials. This policy revision is in response to concerns raised when a Board had agenda item materials disclosed and publicly discussed before the Board’s meeting and the Board’s first consideration of the item.

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New Hampshire School Boards Association Sample Policy

BEDG

MINUTES

Category: Recommended

The ~~Secretary shall~~ Board will ~~maintain~~ keep a record of the actions ~~of~~ taken at Board meetings. The Board may provide a paid transcribing secretary to record minutes of meetings. The minutes of the Board shall be kept in an official minute book and shall include ~~resolutions and motions. Papers not~~ the names of members participating, persons appearing before the School Board, a brief description of each subject matter discussed, and a ~~part~~ record of all final decisions. When a ~~format-~~ recorded roll call vote on a motion may be omitted if they are referred to and identified ~~is~~ required by ~~some method.~~ law or called for by the Chair, the minutes will record how each board member voted on the motion.

Copies of the draft minutes of a meeting shall will be sent to the members of the Board before the meeting at which they are to be approved. Corrections to the minutes may be made at the meeting at which they are to be approved. ~~Corrections shall appear in the official minutes and in the minutes of the meeting in which changes were made.~~

All minutes shall will be kept in accordance with RSA ~~91-A;~~ 91-A:2 and RSA 91-A:3 ~~III~~ and will be in the custody of the Superintendent, ~~who will make them.~~ Draft Minutes of all public meetings, clearly marked as drafts, will be made available for public inspection no later than ~~144~~ five (5) business days after each public session. Minutes for non-public sessions shall be kept as a separate document. Draft minutes for all non-public sessions, unless sealed by a recorded roll call vote taken in public session with 2/3 of the board members present supporting the motion, will be made available for public inspection within seventy-two (72) hours after the ~~meeting to interested citizens~~ non-public session.

Approved minutes, except those non-public session minutes which are sealed, shall be consistently posted on request. ~~(72 hours for minutes of non-public sessions)~~ the District's web site in a reasonably accessible location or the web site shall contain a notice describing where the minutes may be reviewed and copies requested. Draft minutes will be available for inspection at the District's administrative office.

Sealed minutes shall be reviewed periodically and unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply. The Superintendent shall identify and bring to the Board's attention minutes which have been sealed because disclosure would render the proposed action ineffective where the action has been completed and the minutes no longer need to be sealed. The Superintendent will also identify any other sealed minutes where the justification for sealing no longer applies due to the passage of time. Generally, non-public session

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minutes sealed because divulgence of the information would likely affect adversely the reputation of a person other than a member of the School Board, will remain sealed.

Legal References:

~~RSA 91-A: 91-A:2 II, Public Records and Meetings: Meetings Open to Public~~

~~RSA 91-A:2,II-a,~~

~~RSA 91-A:3 III, Public Records and Meetings: Non-Public Sessions~~

~~RSA 91-A:RSA 91-A:4 I, Public Records and Meetings: Minutes and Records~~
~~available for Public Inspection~~

~~RSA 91-A:2 II, Public Records and Meetings: Meetings Open to Public~~

~~Adoption: December 15, 2004~~

NHSBA note, September 2017: This update is in response to the requirement imposed by House Bill 170, Laws of 2017, Chapter 234, that Districts either consistently post approved meeting minutes on the District web site in a reasonably accessible location or maintain a notice on the web site advising where the meeting minutes may be inspected and copies requested. The policy is also updated to clarify the statutory requirements for the content of minutes, addresses disclosing draft minutes to satisfy the deadlines for disclosure, and the duty to unseal the sealed minutes of non-public sessions in some circumstances.

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**New Hampshire School Boards Association
Sample Appendix
BEDG-R**

ACCESS TO MINUTES AND PUBLIC RECORDS

1. These procedures will apply to all requests to inspect or obtain copies of governmental records, including minutes of School Board meetings, received by the administrative offices of the school district.
2. Individuals making Right-to-Know requests are encouraged to discuss their requests with the school administration to insure the request is stated in a manner that will focus on the records desired and avoid being unnecessarily overbroad. Carefully tailored requests often can be fulfilled more promptly and help avoid resources being expended to retrieve and prepare material which exceeds what is actually being sought. The Board encourages members of the public to make their requests in writing and to include a specific description of the desired record(s). Requests for records will not be denied if such request is not in writing. If the person making the request refuses to put the request in writing, the staff member receiving the request shall put the request in writing and shall provide the person with a copy.
3. All requests for public records must be made through the SAU/Superintendent's office.

If a board member receives a Right-to-Know request, the board member will forward the request to the Superintendent as soon as possible.

If a Principal or other school administrator receives a Right-to-Know request, he or she will forward the request to the Superintendent as soon as possible.

4. Public documents requested under the Right-to-Know law will be made available immediately if such records are properly disclosed and immediately available for inspection or copying. If such records are not immediately available, if a determination needs to be made if such records exist, or if a determination needs to be made whether such records are exempt from public disclosure, the Superintendent will, within five (5) business days of the request, respond to the requestor, in writing, acknowledging receipt of the request and providing a statement of the time reasonably necessary to determine whether the request shall be granted or denied. The Superintendent or designee may contact the person making the request if the request is unclear or will be time consuming or onerous to fulfill to determine if the person will clarify the request or agree to narrow the request. Any clarification or narrowing of the request shall be documented in writing and a copy provided to the person making the request.

5. The School District will charge a fee of \$0.15 per page for copying/photocopies of records when the person requests a paper copy. No fee will be charged for the inspection of records.
6. Records will be reviewed in their entirety by either the Superintendent or his/her designee before they are released in order to ensure that no confidential or exempted information is disclosed. District legal counsel may be consulted as necessary.
7. Records exempted from disclosure by RSA 91-A:5 or other law will not be disclosed. If a member of the public requests records that are determined to be exempt from disclosure under RSA 91-A:5 or other law, the Superintendent will respond to the requestor, in writing, indicating that such records are exempt from disclosure.
8. Electronic records may be provided via e-mail or on a portable storage device (thumb drive), if the requestor so requests and if such records can practically be delivered electronically. To protect the integrity of the District's computer system, a thumb drive for this purpose must either be provided by the requestor in unopened manufacturer's packaging or purchased at cost from the District.
9. The Superintendent is authorized to contact the school district's attorney for any matter related to requests for public records.

Revised: September 2017

Revised: September 2016

NHSBA note, September 2017: This Sample Appendix is updated in response to member input during training requesting additional guidance on best practices.

NHSBA note, September 2016: This Sample Appendix is amended in response to various legislative changes to RSA 91-A:4 and in response to recent case law interpreting provisions of RSA 91-A relative to access to electronic records. Additionally, these amendments are made to assist school boards and administrators in providing clear guidelines relative to requests for public records.

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New Hampshire School Boards Association Sample Policy

IGE

- PARENTAL OBJECTIONS TO SPECIFIC COURSE MATERIAL

Category: Priority/Required By Law

The Board recognizes that there may be specific course materials which some parents/guardians find objectionable.

Parents and legal guardians shall be notified by e-mail, other written means, website/social media posting, or phone call not less than two (2) weeks in advance of use of the curriculum course material to be used for instruction of human sexuality or human sexual education, that the material is available for inspection at the school. The notice will identify and provide contact information for the member of staff or faculty a parent or guardian should contact to arrange an opportunity to inspect the curriculum course material.

In the event a parent/guardian finds specific course material objectionable, the parent/guardian may notify the building principal of the specific material to which they object and request that the student receive alternative instruction, sufficient to enable the child to meet state requirements for education in the particular subject area. This notification and request shall be in writing.

The building ~~principal~~Principal and the parent must mutually agree to the alternative instruction. The alternative instruction agreed upon must meet state minimum standards.

School ~~district~~District staff will make reasonable efforts, within the scope of existing time, schedules, resources and other duties, to accommodate alternative instruction for the student. Alternative instruction may be provided by the school, through approved independent study, or through other method agreed to by the parent/guardian and the building principal. Any cost associated with the alternative instruction shall be borne by the parent.

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~~Nothing in this policy shall be construed as giving parents/guardians the right to appeal to the school board.~~

School Board.

Parents who wish for particular instructional material be reviewed for appropriateness may submit a request for review in accordance with Board Policy KEC or IHAM.

In accordance with the federal Protection of Pupil Rights statute, as a School District that receives federal Department of Education funds, the Superintendent shall develop procedures to allow parent/guardian of a student to inspect any instructional material used as part of the educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.

Legal References:

~~RSA 186:11, IX-c, & IX-e State Board of Education; Duties.~~
~~Adopted: February 15, 20 U.S.C §1232h, (c)(1)(C), Protection of pupil rights~~

~~Revised: September 2017~~

~~New Sample Policy: January, 2012~~

NHSBA note, September 2017: The 2017 update adds new second paragraph requiring notice to parents and guardians in response to 2017 House Bill 103, Laws of 2017 Chapter 9 which added a requirement that advance notice of no less than two (2) weeks be given of curriculum course material to be used for instruction of human sexuality or human sexual education. The last paragraph applies only for School Districts that receive federal funds administered by the federal Department of Education. It addresses a requirement in the Protection of Pupil Rights Amendment (PPRA), that Local Education Agencies adopt a policy that permits parents to inspect instructional material.

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New Hampshire School Boards Association
Sample Policy

JICFA

- HAZING

Category: Priority/Required by Law

It is the policy of the ~~Hollis Brookline Cooperative School~~ District that no student or employee of the District shall participate in or be ~~members~~ a member of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned by the Board of Education shall engage or participate in hazing. This District does not permit or condone student hazing.

~~For the purposes of this policy, hazing is defined as~~For the purposes of this policy, hazing is defined as any act directed toward a student, or any coercion or intimidation of a student to act or to participate in or submit to any act, when: (1) Such act is likely or would be perceived by a reasonable person as likely to cause physical or psychological injury to any person; and (2) Such act is a condition of initiation into, admission into, continued membership in or association with any organization. Hazing includes but is not limited to, an activity which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the Board of Education.

"Endanger the physical health" shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug or controlled dangerous substance; or any forced physical activity which could adversely affect the physical health or safety of the individual.

"Endanger the mental health" shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the Board of Education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

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This policy is not intended to deprive School District authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

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The Superintendent shall take reasonable measures within the scope of the District's authority to prevent student hazing. All hazing reported to the District or which any District staff member has knowledge of shall be promptly reported to law enforcement, as required by RSA 631:7, Student Hazing.

A copy of this policy will be furnished to each student and teacher in the ~~school~~ School District, including being printed in the student handbook.

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Legal Reference:

~~RSA 631: 631:7, Student Hazing~~

~~1st Reading: New Hampshire Code of Administrative Rules, Section Ed 306.04(a)(7), Student Hazing~~

~~Revised: September 2017~~

~~Revised: November 2007~~

~~Reviewed: October 17, 20072004~~

~~Adopted: May 21, 2008~~

~~Revised: July 1998, November 1999~~

NHSBA note, September 2017: This policy is updated to more closely track the language in RSA 631:7 and to incorporate the provision in that law which makes it a misdemeanor for the District to knowingly permit or condone student hazing, to fail to take measures to prevent hazing, or to fail to report hazing to law enforcement which has been reported to the District or of which the District otherwise has knowledge.

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