

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
REGULAR PERSONNEL COMMISSION MEETING  
1525 W. Highland Ave.  
San Bernardino, CA 92411**

**MINUTES  
March 3, 2022 at 5:30 p.m.**

**A. PRELIMINARY FUNCTIONS:**

1. Call to Order

The regular meeting of the Personnel Commission was called to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members: Ms. Valeria Dixon, Chairperson  
Mr. Michael Salazar, Vice Chairperson  
Mr. George Bohn, Member

Staff: Ms. Irma Garcia, Personnel Director  
Mrs. Tamara Booker, Personnel Analyst  
Ms. Nersidalia Garcia, Secretary III

4. Approval of Agenda

Ms. Dixon moved to approve the agenda. Mr. Salazar second the motion. Motion carried.

5. Approval of Minutes

Ms. Dixon moved to approve the minutes from the February 3, 2022 Regular Personnel Commission meeting. Mr. Bohn second the motion. Motion carried.

**B. PUBLIC COMMENTS:**

No public comments.

**C. CONSENT ACTION ITEMS:**

Ms. Dixon moved to approve Consent Action Items. Mr. Salazar second the motion. Motion carried.

**D. ACTION ITEMS:**

1. Public Hearing Date for the Proposed Personnel Commission Budget 2022-2023:

Ms. Dixon moved to approve the recommended date for the Proposed Personnel Commission Budget for 2022-2023 Public Hearing on April 7, 2022 at 5:30 p.m. Mr. Salazar second the motion.

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*In compliance with Government Code §54957.5, any public records, which can be disclosed, related to an open session item on the agenda that have been submitted to the Commission are available for public inspection in the Personnel Commission office during normal business hours, no sooner than 72 hours prior to the meeting. A copy of a previous month's agenda and attachments may be requested by email communication to the Director at any time.*

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March 3, 2022 at 5:30 p.m.**

Ms. Garcia indicated that this item is on the agenda to set a preliminary proposed budget hearing on April 7, 2022 and the second reading one will be on May 5, 2022. Ms. Dixon asked that staff request additional funds for fiscal year 2022-2023 since this department was affected by budget reductions. Ms. Garcia stated that staff will verify with the District about plans for reductions this year. Mr. Salazar stated to request at least 10% premium to cover the needs of the department. Motion carried.

**E. DISCUSSION:**

The next Personnel Commission meeting will be held in person on April 7, 2022, at 5:30 p.m., at 1525 W. Highland Ave., San Bernardino, CA 92411.

**F. COMMENTS FROM PERSONNEL COMMISSIONERS:**

No comments.

**G. CLOSED SESSION:**

The Commission adjourned to closed session at 5:38 p.m. to discuss:

Pursuant to California Government Code §54956.9 and §54957:

1. Consideration of legal matters coming within the purview of the attorney/client relationship.
2. Consideration of appointment, employment, dismissal, or evaluation of an employee.

The Commission reconvened to open session at 6:00 p.m. and reported on the following action(s) taken in closed session:

- a. Employee #22-0303-01 - No Action
- b. Applicant #22-0303-02 - Appeal Denied
- c. Applicant #22-0303-03 - Appeal Denied

**H. ADJOURNMENT:**

The Commission adjourned the meeting at 6:00 p.m.

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