

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
REGULAR PERSONNEL COMMISSION MEETING
1525 W. Highland Ave.
San Bernardino, CA 92411**

**MINUTES
December 1, 2022, at 5:30 p.m.**

A. PRELIMINARY FUNCTIONS:

1. Call to Order

The regular meeting of the Personnel Commission was called to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members: Ms. Valeria Dixon, Chairperson
Mr. Michael Salazar, Vice Chairperson
Mr. George Bohn, Member

Staff: Ms. Irma Garcia, Personnel Director
Mrs. Tamara Booker, Personnel Analyst
Ms. Nersidalia Garcia, Secretary III

4. Administration of Oath

Mr. Salazar administered the Oath to Valeria Dixon, Joint Appointee to the Personnel Commission for a three (3) year term commencing December 1, 2022 through December 1, 2025.

5. Approval of Agenda

Ms. Dixon moved to approve the agenda. Mr. Bohn second the motion. Motion carried.

6. Approval of Minutes

Ms. Dixon moved to approve the minutes from the November 10, 2022, Regular Personnel Commission meeting. Mr. Bohn second the motion. Motion carried.

B. PUBLIC COMMENTS:

None

C. CONSENT ACTION ITEMS:

Ms. Dixon moved to approve the Consent Action Items. Mr. Salazar second the motion. Motion carried.

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D. ACTION ITEMS:

1. Nominations for Chairperson 2023

Mr. Bohn made a motion to nominate and approve Ms. Valeria Dixon as Chairperson 2023. Mr. Salazar second the motion. Ms. Dixon accepted the nomination. Motion carried.

2. Nominations for Vice-Chairperson for 2023

Mr. Bohn made a motion to nominate and approve Mr. Michael Salazar as Vice-Chairperson for 2023. Ms. Dixon second the motion. Mr. Salazar accepted the nomination. Motion carried.

3. Personnel Commission Meeting Calendar 2023

Ms. Dixon moved to approve the Personnel Commission Meeting Calendar 2023. The Commission discussed the Personnel Commission Meeting calendar for 2023. The Commission approved the calendar with adjustments to several dates: The Personnel Commission Meeting Calendar for 2023 will include April 13, 2023, November 9, 2023, and December 12, 2023.

4. California School Personnel Commissioners Association (CSPCA) Conference 2023

Ms. Dixon moved to approve attendance for Commission and staff to the CSPCA Conference 2023 from Sunday, January 22, 2023, through Tuesday, January 24, 2023, at the Westin Hotel in Long Beach, California. The conference and hotel costs not to exceed \$10,000. Mr. Bohn second the motion. Motion carried.

E. INFORMATION ITEMS AND REPORTS

1. CSPCA Conference Discussion

Ms. Irma Garcia provided the Commission with a list of questions that may be used for networking discussions during the CSPCA conference. The Commission provided suggestions as they pertain to networking topics.

F. DISCUSSION:

The next Personnel Commission meeting will be held in person on January 12, 2023, 5:30 p.m., at 1525 W. Highland Ave., San Bernardino, CA 92411.

G. COMMENTS FROM PERSONNEL COMMISSIONERS:

Mr. Bohn wished everyone happy holidays.

In compliance with Government Code §54957.5, any public records, which can be disclosed, related to an open session item on the agenda that have been submitted to the Commission are available for public inspection in the Personnel Commission office during normal business hours, no sooner than 72 hours prior to the meeting. A copy of a previous month's agenda and attachments may be requested by email communication to the Director at any time.

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Mr. Salazar wished the staff happy holidays and welcomed Ms. Dixon to another 3-year term.

Ms. Dixon thanked staff for all the great work and wished everyone happy and safe holidays.

H. CLOSED SESSION:

The Commission adjourned to closed session at 6:06 p.m. to discuss:

Pursuant to California Government Code §54956.9 and §54957:

1. Consideration of legal matters coming within the purview of the attorney/client relationship.
2. Consideration of appointment, employment, dismissal, or evaluation of an employee:
Applicant #22-1201-01

The Commission reconvened to open session at 6:11 p.m. and reported on the following action(s) taken in closed session:

- a. Applicant #22-1201-01 – Appeal Denied

I. ADJOURNMENT:

The Commission adjourned the meeting at 6:11 p.m.