

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
REGULAR PERSONNEL COMMISSION MEETING  
1525 W. Highland Ave.  
San Bernardino, CA 92411**

**MINUTES  
December 2, 2021 at 5:30 p.m.**

**A. PRELIMINARY FUNCTIONS:**

1. Call to Order

The regular meeting of the Personnel Commission was called to order at 5:51 p.m.

2. Pledge of Allegiance

3. Roll Call

Members: Ms. Valeria Dixon, Chairperson  
Mr. Michael Salazar, Vice Chairperson - absent  
Mr. George Bohn, Member

Staff Present: Ms. Irma Garcia, Personnel Director  
Mrs. Tamara Booker, Personnel Analyst  
Ms. Nersidalia Garcia, Secretary III

4. Administration of Oath to Michael Salazar, District Appointee to the Personnel Commission for a three (3) year term commencing December 2, 2021 through December 1, 2024.  
Item tabled.

5. Approval of Agenda

Ms. Dixon moved to approve the agenda. Mr. Bohn second the motion. Motion carried.

6. Approval of Minutes

Ms. Dixon moved to approve the minutes from the November 10, 2021, Regular Personnel Commission meeting. Mr. Bohn second the motion. Motion carried.

7. Approval of Minutes

Ms. Dixon moved to approve the minutes from the November 18, 2021, Special Personnel Commission meeting. Mr. Bohn second the motion. Motion carried.

**B. PUBLIC COMMENTS:**

No public comments.

**C. CONSENT ACTION ITEMS:**

Ms. Dixon moved to approve Consent Action Items. Mr. Bohn second the motion. Motion carried.

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*In compliance with Government Code §54957.5, any public records, which can be disclosed, related to an open session item on the agenda that have been submitted to the Commission are available for public inspection in the Personnel Commission office during normal business hours, no sooner than 72 hours prior to the meeting. A copy of a previous month's agenda and attachments may be requested by email communication to the Director at any time.*

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**D. ACTION ITEMS:**

Items D (1), D (2), and D (3) tabled.

**E. INFORMATION ITEMS AND REPORTS:**

Hiring Status/Updates:

Ms. Irma Garcia briefly shared with the Commission information as it pertains to hiring. Information included pending hires, interview processes, recruitments in progress, and recruitments currently open. Ms. Dixon asked for clarification on recruitments in progress versus current open recruitments. Mr. Bohn suggested to share the report with the Board, Superintendent, and cabinet on a quarterly basis.

**F. DISCUSSION:**

The next Personnel Commission meeting will be held on January 13, 2022, at 5:30 p.m., in person at 1525 W. Highland Ave., San Bernardino, CA 92411.

**G. COMMENTS FROM PERSONNEL COMMISSIONERS:**

Mr. Bohn, wished everyone happy holidays. There has been a lot of progress. Very appreciative. Ms. Dixon agreed with Mr. Bohn.

**H. CLOSED SESSION:**

None

**I. ADJOURNMENT:**

The Commission adjourned the meeting at 6:04 p.m.